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Resolution Adopting Temporary Event  
License Application Packet and  
Temporary Event Manual

**RESOLUTION NO. 2025 - \_\_\_\_\_**

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,  
STATE OF CALIFORNIA, ADOPTING THE REVISED TEMPORARY  
EVENTS LICENSE APPLICATION PACKET AND TEMPORARY  
EVENTS MANUAL**

**WHEREAS**, the County’s local procedures for processing applications for a temporary events license pursuant to Chapter 5.36 of the Napa County Code was last updated in 2006 by Resolution No. 06-30; and

**WHEREAS**, because of the comprehensive changes made to Chapter 5.36 of the Napa County Code through Ordinance No. \_\_\_\_\_, the County now desires to adopt this Resolution and update its local procedures for processing applications for a temporary events license contained in the Temporary Events Manual (“Manual”).

**NOW, THEREFORE, BE IT RESOLVED** by the Napa County Board of Supervisors as follows:

1. The above recitals are true and correct;
2. This Resolution shall become effective on January 1, 2026;
3. The attached Napa County Temporary Events Manual (dated September 2025) is hereby adopted; and
4. Planning, Building and Environmental Services Department is directed to maintain the Temporary Events License Application Packet and Temporary Events Manual.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 23<sup>rd</sup> day of September, 2025, by the following vote:

AYES: SUPERVISORS \_\_\_\_\_

\_\_\_\_\_

NOES: SUPERVISORS \_\_\_\_\_

ABSTAIN: SUPERVISORS \_\_\_\_\_

ABSENT: SUPERVISORS \_\_\_\_\_

\_\_\_\_\_  
ANNE COTTRELL, Chair of the Board of  
Supervisors

Attachment: Napa County Temporary Events Manual

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>McKayla McMahon</u> Deputy County Counsel</p> <p>Date: <u>September 9, 2025</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____ Processed By: _____</p> <hr/> <p>Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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