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Resolution Adopting Temporary Event  
License Application Packet and  
Temporary Event Manual

Temporary Event Ordinance Update  
Board of Supervisor Hearing – September 23, 2025

**RESOLUTION NO. 2025 - \_\_\_\_\_**

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,  
STATE OF CALIFORNIA, ADOPTING THE REVISED TEMPORARY  
EVENTS LICENSE APPLICATION PACKET AND TEMPORARY  
EVENTS MANUAL**

**WHEREAS**, the County's local procedures for processing applications for a temporary events license pursuant to Chapter 5.36 of the Napa County Code was last updated in 2006 by Resolution No. 06-30; and

**WHEREAS**, because of the comprehensive changes made to Chapter 5.36 of the Napa County Code through Ordinance No. \_\_\_\_, the County now desires to adopt this Resolution and update its local procedures for processing applications for a temporary events license contained in the Temporary Events Manual ("Manual").

**NOW, THEREFORE, BE IT RESOLVED** by the Napa County Board of Supervisors as follows:

1. The above recitals are true and correct;
2. This Resolution shall become effective on January 1, 2026;
3. The attached Napa County Temporary Events Manual (dated September 2025) is hereby adopted; and
4. Planning, Building and Environmental Services Department is directed to maintain the Temporary Events License Application Packet and Temporary Events Manual.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 23<sup>rd</sup> day of September, 2025, by the following vote:

AYES:      SUPERVISORS \_\_\_\_\_

\_\_\_\_\_

NOES:      SUPERVISORS \_\_\_\_\_

\_\_\_\_\_

ABSTAIN:      SUPERVISORS \_\_\_\_\_

\_\_\_\_\_

ABSENT:      SUPERVISORS \_\_\_\_\_

\_\_\_\_\_

ANNE COTTRELL, Chair of the Board of  
Supervisors

Attachment: Napa County Temporary Events Manual

APPROVED AS TO FORM Office of County Counsel  By: <u>McKayla McMahon</u> Deputy County Counsel  Date: <u>September 9, 2025</u>	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS  Date: _____ Processed By:  _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors  By: _____
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