



Napa County Wildlife Conservation Commission Meeting Minutes

Date: April 27, 2026

Location: Board of Supervisors Chambers, 1195 Third Street, Third Floor

Time: 2:00 PM

1. CALL TO ORDER

The meeting commenced at 2:03 PM.

2. ROLL CALL

Commission Members Present

- Charles Burton (Chair) (arrived during Item 7A)
- Kimberly Richard
- Molly Moran Williams
- Leslie Lew
- Greg Matsumoto
- Ina Pisani

Commission Members Absent

- Alex Padar (Vice-Chair)
- Xuexin (Allen) Xie

Staff Present

- Dana Morrison, Supervising Planner (Secretary to the Commission)
- Pam Arifian, Planner III
- Daniel Zador, Planner II
- Laura Anderson, County Counsel
- Aime Ramos, Meeting Clerk

Motion by Commissioner Pisani to temporarily have Commissioner Lew serve as Chair for the meeting; seconded by Member Richard

Result: Motion Carried (5-0)

Yes: Richard, Moran Williams, Lew, Matsumoto, Pisani

No: None

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

No public comments were received.

5. APPROVAL OF MINUTES

5A. Review and approve Meeting Minutes from the February 23, 2026, meeting

The Clerk of the Committee requests approval of minutes from February 23, 2026, regular meeting.

Chair Lew opened public comment; no public comments were received.

Motion by Commissioner Richard to approve the minutes as presented, seconded by Commissioner Matsumoto

Result: Motion Carried (6 – 0)

Yes: Richard, Moran Williams, Lew, Matsumoto, Pisani

No: None

6. AGENDA REVIEW

Pam Arifian provided an overview of the meeting agenda.

7. CONSIDERATION AND ACTION ON AGENDA ITEMS

7A. Commissioners report on the progress of their assigned grant projects for the 2025-2026 Grant Cycle.

Commissioners presented the item.

Commissioner Lew stepped down as Chair; Commissioner Burton assumed the role of Chair.

No action was taken.

7B. Review and accept results from a survey of past grant recipients on their perspectives of grant award process.

Pam Arifian presented the item.

Chair Burton initiated a discussion between the commissioners and staff.

No action was taken.

7C. Receive a report on historic grant funding and comparative process information to inform discernment on potential improvements to the grant awards decision-making process.

Pam Arifian presented the item.

Chair Burton opened public comment; no public comments were heard.

Chair Burton initiated a discussion between the commissioners and staff.

No action was taken.

8. DIRECTOR OR DESIGNEE REPORT

Pam Arifian reported that the public review for the Napa County Draft Baseline Data Report (BDR) public review has closed. The final report will be available in June.

Pam Arifian reported that the Land Trust of Napa County has invited members of the Commission to visit the Mead Ranch vernal pools on May 6th.

9. COMMISSIONER COMMENTS/REPORTS

Commissioner Richard suggested that a recognition letter be given to Mark White, Fish and Wildlife Game Warden for Napa County.

Commissioner Richard congratulated Commissioner Lew for being awarded Women of the Year by Congressman Mike Thompson.

10. FUTURE AGENDA ITEMS

Pam Arifian announced that there will a follow up on the grant projects that did not get reported out and will continue the discussion for Items 7B and 7C at the Special Meeting on May 18th at 2:00 PM.

11. ADJOURNMENT

Meeting adjourned at 3:35 PM