

RESOLUTION NO. 2024-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE MAY 25, 2024.

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, Napa County Code section 2.100.270 provides that the “Table and Index” may be amended by Board of Supervisors resolution; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes and appropriate personnel policies be implemented as set forth in Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED, that effective May 25, 2024, the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes and appropriate personnel policies, as set forth in Exhibit “A.”

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
held on the 21st day of May 2024, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
the State of California

By: _____
JOELLE GALLAGHER, Chair of the
Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: <i>Susan B. Altman</i>, Deputy Date: May 8, 2024	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT A

Director of Human Resources requests approval of the following actions, effective May 25, 2024:

1. Amend the Table and Index of Classes, as follows:

a. Add:

Staff Assistant I - BOS (CNCO 263)
\$43.54 - \$51.86 (approximate hourly rate)

Staff Assistant II - BOS (CNCO 262)
\$47.74 - \$57.04 (approximate hourly rate)

b. Delete:

Staff Assistant I - BOS (CCON 263)
\$43.54 - \$51.86 (approximate hourly rate)

Staff Assistant II - BOS (CCON 262)
\$47.74 - \$57.04 (approximate hourly rate)

2. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan – Management Confidential, by deleting Staff Assistant - BOS from Attachment 1, Part A.
3. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan – Management Non-Classified Other, by adding Staff Assistant I - BOS and Staff Assistant II - BOS to Attachment 1, Part A.
4. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by adding Staff Assistant I - BOS and Staff Assistant II - BOS to the List of Management Classes.
5. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by deleting Staff Assistant – BOS from the list of Confidential Classes.
6. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by adding Staff Assistant I - BOS and Staff Assistant II - BOS to the List of Classes Exempt from Overtime.