

Napa County

1195 THIRD STREET
THIRD FLOOR
NAPA, CA 94559



Agenda - Final

Tuesday, May 4, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Brad Wagenknecht, District 1

Ryan Gregory, District 2

Diane Dillon, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

Minh C. Tran, County Executive Officer

Jeffrey M. Brax, County Counsel

Jose Luis Valdez, Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the **CONSENT CALENDAR** will be discussed separately at the request of any person. **CONSENT CALENDAR** items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the **CONSENT CALENDAR**, if the time for hearing **SET MATTERS** has not arrived, **ADMINISTRATIVE ITEMS** will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays.

Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under the California Government Code.

This is a simultaneous meeting of the Board of Supervisors of Napa County, the Napa County Public Improvement Corporation, the Silverado Community Services District, the Monticello Public Cemetery District, the In-Home Support Services Public Authority of Napa County, the Lake Berryessa Resort Improvement District, the Napa Berryessa Resort Improvement District, the Napa County Housing Authority and the Napa County Groundwater Sustainability Agency.

The five District Supervisors also serve as the Board of Directors of the Napa County Public Improvement Corporation, Board of Trustees of the Silverado Community Services District, the Board of Trustees of the Monticello Public Cemetery District, the Members of the Board of the In-Home Support Services Public Authority of Napa County, the Members of the Board of the Lake Berryessa Resort Improvement District, the Members of the Board of the Napa Berryessa Resort Improvement District, the Board of Commissioners of the Napa County Housing Authority, and the Board of Directors of the Napa County Groundwater Sustainability Agency.

Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings that are generally scheduled on Tuesdays at 9:00 a.m.

Your interest is encouraged and appreciated.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

How to Watch or Listen to the Napa County Board of Supervisors Meetings

PLEASE NOTE: IN ACCORDANCE WITH COVID-19 GUIDANCE FROM THE STATE OF CALIFORNIA AS OF 03/04/2021, IN-PERSON ATTENDANCE AT BOARD OF SUPERVISORS MEETINGS IS LIMITED. PLEASE SEE INSTRUCTIONS BELOW FOR VIRTUAL/TELEPHONIC PARTICIPATION.

The Napa County Board of Supervisors will continue to meet pursuant to the adopted 2021 calendar available at the following link:

www.napa.legistar.com

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID 842-343-169 once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID 842-343-169.
 - b. via Granicus by clicking on the following link: http://napa.granicus.com/ViewPublisher.php?view_id=2
4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:
Via email: send your comment to the following email address:
publiccomment@countyofnapa.org. EMAILS WILL NOT BE READ ALOUD.

Emails received by 8:00 AM on Tuesdays will be posted online. Emails received during board meetings will be posted after the meeting. All emails become part of the permanent record.

Via telephone: please call the Board of Supervisors Public Comment Line at (707)-299-1776.

Please mute all audio devices and do not use the speakerphone to prevent echoing.

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20. For more information, please call at (707)-253-4421 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Anne Sutkowi-Hemstreet, Director of Rainbow Action Network, condemning racism, discrimination, xenophobia and hateful acts of violence in Napa County. **[21-220](#)**

Attachments: [Proclamation - Condemning Racism, Discrimination, Xenophobia & Hateful Acts](#)

- B. Presentation of a proclamation to Napa County Fire Chief Geoff Belyea declaring Wildfire Prevention Week. **[21-236](#)**

Attachments: [2021 Wildfire Preparedness Week.pdf](#)

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS - SPECIAL DISTRICTS**

- A. District Engineer requests the following actions regarding a loan renewal for \$625,000 from Napa County: **[21-161](#)**

1. Adoption of a resolution to validate the loan renewal request and approve the issuance of a promissory note;
2. Authorization for the Chair and Clerk of the Governing Board to sign a promissory note for \$625,000 payable to the Napa County General Fund by June 30, 2024; and
3. Authorization for the Chair to sign a letter requesting the loan renewal from the Napa County Board of Supervisors.

Attachments: [Resolution Promissory Note](#)

7. CONSENT ITEMS**Agricultural Commissioner**

- A. Agricultural Commissioner/Sealer of Weights and Measures requests adoption of a resolution providing for the following: [21-114](#)
1. Accept the Engineer's Report for the Napa County Winegrape Pest and Disease Control District for FY2021-2022 and the proposed levy of assessment for the district;
 2. Set a Public Hearing for May 18, 2021 at 9:00 A.M. to hear protests to the establishment of the proposed assessment;
 3. Direct the Clerk of the Board to comply with the requirements of Article XIII D of the California Constitution with respect to notice requirements for the proposed assessment; and
 4. Designate County Counsel to answer questions regarding the assessments and protest proceedings.

Attachments: [Resolution](#)
[Engineer's Report](#)

County Executive Office

- B. County Executive Officer requests adoption of a resolution, pursuant to Section 9314 of the Public Resources Code, to reappoint Ashley Anderson Bennett, Rainer Hoenicke, Jon Kanagy, and Thomas "Bill" Pramuk the Napa County Resource Conservation District (RCD) Board of Directors in lieu of holding an election, with the terms of office to commence on November 27, 2020, and expire at noon on November 29, 2024 (Resolution attached) [21-107](#)

Attachments: [Letter-Solano County](#)
[Bennett Reappointment Application.pdf](#)
[Hoenicke Reappointment Application](#)
[Kanagy Reappointment Application](#)
[Pramuk Reappointment Application](#)
[Resolution to Appoint Directors](#)
[Resolution for RCD Reappointments](#)

- C. County Executive Officer requests adoption of a resolution authorizing the Napa Valley Unified School District to borrow funds for Fiscal Year 2021-2022 and for the issuance and sale of 2021-2022 Tax and Revenue Anticipation Notes (TRANS) in a principal amount not to exceed \$35,000,000. [21-211](#)

Attachments: [County Resolution.docx](#)
[NVUSD's Resolution.pdf](#)

Health and Human Services Agency

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Revenue Agreement No. 210309B with the Department of Health Care Services (DHCS) for a maximum of \$51,144 for the term July 1, 2021 through June 30, 2022 for the Projects for Assistance in Transition From Homelessness ("PATH") Funding Allocation. [21-014](#)

Attachments: [PATH Grant](#)

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreement No. 210083B Acceptance of a Real-time Allotment Award from the California Department of Public Health Tuberculosis Control Branch for an additional \$8,276 for a new maximum of \$16,513 for the term July 1, 2020 through June 30, 2021 to fund tuberculosis prevention and control activities. [21-018](#)

Attachments: [TB Funding Local Assistance Final RTA 2021](#)

Housing and Homeless Services – Division of CEO’s Office

- F. County Executive Officer requests rescinding and replacing the following resolutions to name County Executive Officer, Assistant County Executive Officer or Deputy County Executive Officer as each authorized to execute the associated Standard Agreements and any subsequent amendments or modifications thereto, as well as any other documents which are related to the grants awarded to Napa County, as deemed appropriate for the following: [21-217](#)
1. 2018 ESG Grant Resolution No. 2020-82;
 2. 2019 ESG Grant Resolution No. 2019-97;
 3. 2020 ESG Grant Resolution No. 2020-53;

 4. 2020 ESG-COVID 2 Resolution No. 2020-147; and

 5. Authorize and direct the application for and receipt of an additional ESG-CV Round 2 grant, in an amount not to exceed \$500,000, in accordance with applicable laws.

Attachments: [2018 ESG Grant with Fire Funding Resolution REVISE-REPLACE 2020-82.doc](#)
[2019 ESG Grant Resolution REVISE-REPLACE 2019-97.doc](#)
[2020 ESG Grant Resolution REVISE-REPLACE 2020-53.doc](#)
[2020 ESG-COVID 2 Resolution REVISE-REPLACE 2020-147.doc](#)

Human Resources – Division of CEO’s Office

- G.** Director of Human Resources and Sheriff request the adoption of a resolution amending the Departmental Allocation List for the Sheriff’s Office, as follows, effective May 15, 2021, with no net increase in full-time equivalents, and a slight increase to the General Fund: [21-135](#)
1. Delete one 1.0 FTE Evidence Technician.
 2. Add one 1.0 FTE Evidence Specialist.

Attachments: [Resolution](#)

- H.** Director of Human Resources requests adoption of a resolution amending Napa County Policy Manual Part I: Section 37C-3, Management Compensation Plan - Management Non-Classified (Other), effective May 4, 2021 to include administrative edits to formatting and provide clarifications regarding effective dates for management classifications eligible to receive Certified Public Accountant (CPA) Premium Pay. [21-191](#)

Attachments: [Resolution](#)

[Exhibit A - Policy Manual Section 37C-3 \(with tracked changes\)](#)

[Exhibit A - Policy Manual Section 37C-3 \(final version\)](#)

Information Technology Services – Division of CEO’s Office

- I. Chief Information Officer and Director of Library Services and Community Outreach request the following actions related to the implementation of broadband solutions: [21-154](#)

1. Approval of and authorization for the Chair to sign a Professional Services Agreement with CBG Communications, Inc. for a maximum of \$98,150 for the term May 4, 2021 through June 30, 2022 to produce a road map, action plan, and seek to secure grant funding sources to use in the implementation of broadband solutions; and
2. Approval of Budget Transfer No. CEO023 increasing appropriations in the Central Services subdivision consulting services expense account by \$98,150 offset by use of appropriation for contingency.
(4/5 vote required)

Attachments: [Vendor Signed Agreement](#)
[Magellan Report](#)
[Napa County Fiber Infrastructure Engineering Assessment](#)

Planning, Building and Environmental Services (PBES)

- J. Director of Planning, Building and Environmental Services requests adoption of a resolution authorizing the submission of an application to the California Department of Resources Recycling and Recovery for a Waste Tire Amnesty Grant in the amount of \$90,000 for the State's Fiscal Year 2021-2022 award cycle, to be received by the County in Fiscal Year 2021-22 and 2022-23 and authorizing the Director of Planning, Building, and Environmental Services to execute the necessary grant documents. [21-230](#)

Attachments: [Waste Tire Amnesty Grant Reso 2021-22](#)
[City of Napa Letter of Authorization](#)
[West Coast Letter of Commitment](#)
[Conservation Corps North Bay Letter of Intent](#)
[Arbuckle Consulting Letter of Intent](#)

Probation

- K.** Chief Probation Officer requests approval of the following: [21-106](#)
1. Establish a fixed asset for the purchase of a key management and control system for the Juvenile Hall in the amount of \$10,400.
 2. Approval of Budget Adjustment No. PRO XXX to move \$10,400 from the Client Meals Expenses appropriation (Fund 1000, subdivision 14210-00, Account 53505) to the Equipment appropriations (Fund 1000, Subdivision 14210-00, Account 55400) within the Juvenile Hall Budget.
(4/5 vote required)
 3. A waiver of competitive bidding requirements and sole source award of the purchase of a 64-key slot management and control system pursuant to County Ordinance Code 2.36.090.

Attachments: [Budget Adjustment_KEYper System.pdf](#)

Public Works

- L.** Director of Public Works requests adoption of and authorization for the Chair to sign two resolutions: [21-100](#)
1. Certifying to the State Department of Transportation, the total mileage of Napa County maintained roads as of May 2021 in accordance with the provisions of Section 2121 of the California Streets and Highways Code; and,
 2. Request that Caltrans change the functional classification of Devlin Road from a Local road to a Minor Arterial road.

Attachments: [2021 County Maintained Mileage Resolution](#)
[2021 County Roads Classifications Resolution](#)
[Caltrans - Devlin Road](#)
[Road List by Road Number 4.19.21](#)

- M.** Director of Public Works requests approval of Budget Transfer Nos. DPW056 A, B & C for the following projects **(4/5 Vote Required)**: [21-103](#)
1. Increase appropriation by \$142,040 in the Measure A-Unincorporated Special Revenue Fund (Fund 2440, Sub-Division 1220060) with the use of its available fund balance to correct the carryover budget amount from the last Fiscal Year to balance the transfer out and transfer in accounts;
 2. Increase appropriation by \$2,044 in Public Works Projects Milliken Creek Flood Damage Repair Project (Fund 1000, Sub-Division 1220500, Program 13045) with use of its available fund balance to close out the project;
 3. Increase appropriations by \$745,578 in Measure A-Unincorporated Special Revenue Fund to transfer to Public Works Projects with the use of its available fund balance;
 4. Increase appropriation by \$346,827 in Public Works Projects Oakville-Knoll Sediment Plan Project (Fund 1000, Sub-Division 1220500, Program 07002) with offsetting increase to revenue from Measure A-Unincorporated Special Revenue Fund; and
 5. Increase appropriation by \$408,768 in Public Works Projects Measure A-Lake Berryessa Project (Fund 1000, Sub-Division 1220500, Program 11012) with offsetting increase to revenue from Measure A-Unincorporated Special Revenue Fund.

- N. Director of Public Works requests the following: [21-104](#)
1. Approval of and authorization for the Chair to sign Amendment No.3 to Agreement No. 200304B with ADKO Engineering increasing maximum compensation by \$24,483 for Buhman Road Bridge, RDS 20-25 for a new maximum of \$263,966 for additional design, survey, and environmental services, for a new accumulated total of \$365,355; and
 2. Approval of Budget Transfer No. DPW053 for the following (4/5 vote required):
 - a. Increase appropriations by \$24,483 in the SB-1 Non-Operating Special Revenue Fund (Fund 2440, Sub-Division 1220052) with the use of its available fund balance to be transferred to Program 20035;
 - b. Increase appropriations by \$24,483 in Program 20035 (SB-1-Buhman Road Bridge Project) budget offset by an increase in revenue from the transfer from the SB-1 Non-Operating Special Revenue Fund.

Attachments: [RDS 20-25 Budget Sheet](#)
[ADKO Amend 3 041221 AATF](#)

- O. Director of Public Works requests approval of and authorization for the Chair to sign a Federal Apportionment Exchange Program and State Match Program Agreement with the State of California Department of Transportation for the term July 1, 2020 through June 30, 2021, providing revenue in the amount of \$337,648 to the County Roads Fund for general transportation purposes. [21-110](#)

Attachments: [FAEP & SMProgram Agreement 2021 AATF](#)

- P. Director of Public Works requests: [21-118](#)
1. Creation of a new Capital Improvement Project (CIP) within the Public Works Capital Improvement Program budget (Fund 2040, Sub-Division 2040500) for East Central Paving Project, RDS21-25 (Program 21067); and
 2. Approval of Budget Transfer No. DPW054 for the following (4/5 vote required):
 - a. Increase appropriation by \$5,250,000 in the Accumulated Capital Outlay Fund (Fund 3000, Sub-Division 300000) offset by the revenue from the General Fund Non-Departmental budget to fund the preliminary evaluation, design and engineering, and construction of the project; and
 - b. Increase appropriations by \$5,250,000 in East Central Paving Project (Fund 2040, Sub-Division 2040500, program 21067) budget with offsetting revenue from the transfer from the Accumulated Capital Outlay Fund.

Attachments: [East Central Paving_Agenda Item Budget Sheet.pdf](#)

- Q.** Director of Public Works requests approval of and authorization for the Chair to: [21-131](#)
1. Sign a joint Right of Entry Agreement with the State of California, acting by and through its Director of the Department of General Services (DGS), with the approval of the California Department of Forestry and Fire Protection (CAL FIRE) and Napa Valley Transportation Authority (NVTA), in order to facilitate construction of the Vine Trail segment from Calistoga to St. Helena; and,
 2. Authorize the Chair to execute this agreement and the subsequent easement agreement and related documents on behalf of Napa County; and,
 3. That the Board approve, and authorize the Chair to execute the permanent Public Trail Easement with the State of California (attached as Exhibit C to the Right of Entry Agreement), after the State's approval of the legal descriptions and maps of the easement across the State's parcels; and,
 4. Find that the Board has met its obligation as a Responsible Agency under CEQA by considering the Initial Study and Mitigated Negative Declaration prepared by the NVTA for the Vine Trail section between Calistoga and St. Helena, reaching its own conclusions on whether and how to approve the project, and finding that none of the triggers for subsequent or supplemental CEQA review have occurred since NVTA's approval of the project and CEQA documents on August 19, 2020.

Attachments: [Cal Fire-Vine Trail Permit](#)

- R.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 160078B with Peterson Power Systems, Inc., extending the term through June 30, 2023, increasing maximum annual compensation by \$3,265 for a new annual maximum of \$128,265, and increasing the scope of work to include regular service of two new towable generators located in the Corporate Yard at 7292 Silverado Trail and Roads Department at 4300 Spanish Flat Loop Road. [21-152](#)

Attachments: [Amend No 2 #160078B Peterson Power Systems](#)

- S. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170216B with Johnson Control Fire Protection, L.P. to: [21-158](#)
1. Extend the term for an additional two years through June 30, 2023;
 2. Increase compensation for routine fire system inspection and testing by \$10,443 for a new annual maximum of \$57,993, updating the scope of work to include additional routine services at Hall of Justice; and
 3. Increase compensation for non-routine services by \$25,000 (for a new annual maximum of \$90,000) to include repairs at the Hall of Justice and 2000 Airport Road (former JAL Building), 5-year inspections and associated repairs, maintenance, repairs, and emergency services.

Attachments: [Amend 2 Johnson Control](#)

- T. Director of Public Works requests the adoption of resolution accepting \$800,000 from the State Water Resources Control Board and authorizing the Director of Public Works to sign the grant agreement and execute any subsequent amendments pursuant to implementation of the Napa River Oakville to Oak Knoll (OVOK) Restoration Project Group D. [21-177](#)

Attachments: [Resolution](#)

- U. Director of Public Works requests the following actions: [21-179](#)
1. Award of the contract for the Napa River Oakville Crossroad to Oak Knoll Avenue Restoration Project Site 9 Grading and Group D Revegetation, PW 21-15 to Siteworks Construction Inc. of Lafayette, California, for their low total bid without Option Item 1 for a total contract price of \$3,158,710;
 2. Authorization for the Chair to sign the construction contract; and
 3. Rescind and replace previously approved Resolution 2020-61, accepting \$800,000 from the State Water Resources Control Board and authorizing the Director of Public Works to sign the grant agreement and execute any subsequent amendments pursuant to implementation of the Napa River Oakville to Oak Knoll (OVOK) Restoration Project Group D.

Attachments: [OVOK Construction Grouping Map.pdf](#)
[Resolution for SWRCB funds for OVOK restoration project.docx](#)

- V. Director of Public Works requests authorization for the Airport Manager to submit an application and execute a Federal Aviation Administration (FAA) Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) grant agreement in the amount of \$57,000 to be used to support ongoing operations and maintenance. [21-212](#)

Risk and Emergency Services (OES) – Division of CEO’s Office

- W. County Executive Officer and Risk and Emergency Services Manager requests approval of Budget Transfer No. CEO022 increasing appropriations in the amount of \$256,733 from fund balance for resolution of claims payment requirements resulting from adverse court judgment. (4/5 vote required) [21-130](#)

Sheriff

- X. Sheriff requests a revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2020-2021 in the amount of \$8,366 with no change to total appropriations to purchase a Dual Sport Motorcycle for the Off-Highway Enforcement Team. [21-105](#)

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

9. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code 54954.3(a), no action or discussion will be undertaken on any item raised during this Public Comment period.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

- A. Director of Planning, Building and Environmental Services requests the following: [21-280](#)
1. Accept the Napa County Groundwater Sustainability: Annual Report - Water Year 2020; and
 2. Authorize submittal of the report to the State Department of Water Resources (DWR)

Attachments: [Attachment A - Groundwater Report Summary](#)
[Attachment B - 2020 Annual Groundwater Report](#)

11. ADMINISTRATIVE ITEMS

Public Works

- A. Director of Public Works will report on Left Turn Lanes (LTL) that have been required by previous Board or Planning Commission actions but have not yet been installed. [21-109](#)

Attachments: [Left Turn Lane Warrant February 2021](#)
[Left Turn Lane Warrant February 2021](#)

- B. County Executive Officer and Director of Public Works request adoption of a resolution taking the following actions related to sale of County Surplus Property located at 2344 Old Sonoma Road (Property): [21-115](#)

1. Waiving any irregularities in the bid received by SN Management Corp. and finding the sole bid responsive;
2. Accepting the bid from SN Management Corp. in the amount of \$7.5 million and with a commitment to construct at least 15% of the total residential units for sale at affordable cost or for rent at affordable rent for low income households, for the purchase of Property and authorizing the sale of Property to SN Management Corp. at that price;
3. Authorizing the Chair of the Board to execute a purchase and sale agreement and grant deed for conveyance of the Property to SN Management Corp. on terms and conditions consistent with the Resolution of Intent and at the respective bid/purchase prices accepted above;
4. Authorizing the Director of Public Works or designee to negotiate and execute any agreements or documents necessary to facilitate the purchaser's research and investigation of the Property during the due diligence period; and
5. Authorizing the County Executive Officer (CEO) or designee, for a period of 120 calendar days from the date that the Chair of the Board executes the Purchase Agreement with SN Management Corp., to take any other steps and to sign any other documents that are necessary to consummate the sale of the Property to SN Management Corp., including without limitation the execution of escrow documents and delivery of the County's grant deed to the purchaser and/or to an escrow holder agreed to by the CEO's office.

Attachments: [OSR Final Acceptance Resolution](#)
[OSR Purchase and Sale Agreement](#)

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS
13. SET MATTERS OR PUBLIC HEARINGS

County Executive Office

- A. SET MATTER 9:00 AM - 1 Hour [21-258](#)
Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

County Fire Department

- B. SET MATTER 10:00 AM - 10 Minutes [21-116](#)
County Fire Chief requests the first reading and intention to adopt an ordinance amending County Code Chapter 8.36 to improve the clarity of the rules and regulations governing the abatement of combustible vegetation and other fire hazards, and improve safety of the public and first responders. The title of the ordinance is as follows: An Ordinance of the Napa County Board of Supervisors, State of California, Amending Sections 8.36.030, 8.36.070, and 8.36.080 of Napa County Code Chapter 8.36 (Fire Protection - Fire Hazard Abatement). County Fire Chief also requests the adoption of a resolution to amend the Defensible Space Guidelines to provide additional direction for property owners to create defensible space around structures.

Attachments: [Ordinance 1467 - Defensible Space](#)
[Ordinance 1467 - Defensible Space Redline](#)
[Defensible Space Guidelines](#)
[Defensible Space Guidelines Redline](#)
[Resolution.DefensibleSpaceGuidelines..docx](#)

Planning, Building and Environmental Services (PBES)

- C. SET MATTER 10:05 AM - 10 Minutes [21-266](#)
Director of Planning, Building and Environmental Services
(PBES) requests the following:

1. First reading of an ordinance amending various sections of Title 15, Buildings and Construction, of the Napa County Code to provide additional protection for new and rebuilt structures from wildfires; and
2. Adoption of a resolution finding that the local amendments are necessary because of local climatic, geological or topographical conditions within Napa County.

Attachments: [Ordinance Fire Hardening Code redline](#)
[Ordinance Fire Hardening Code](#)
[Resolution Fire Hardening Code](#)

Public Works

14. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Legislative Subcommittee, [21-189](#)
requests the Board receive a staff update on Legislative matters.

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

18. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code [21-262](#)
Section 54957.6)
Agency Designated Representatives:
Christine Briceno, Director of Human Resources
Employee Organization:
SEIU Local 1021 - NAPE (Public Services Employee Unit and
Supervisory Unit of the County of Napa)

- B.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR [21-285](#)
(Government Code Section 54956.8)
Property: Napa County Airport, Napa, California (APN 057-050-009)
Agency Negotiator: Minh C. Tran, County Executive Officer
Negotiating Parties: Napa County, Lynx FBO Enterprise, LLC, and firm to be selected through RFP AIRPA001
Under Negotiation: Price Terms of Payment

19. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 18, 2021 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 28, 2021 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)

JOSE LUIS VALDEZ, Clerk of the Board