



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, LakeBerryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

Tuesday, September 27, 2022

9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

***Consolidated**

1. CALL TO ORDER; ROLL CALL

Present: Chair Ryan Gregory, Supervisors Diane Dillon, Alfredo Pedroza, Belia Ramos, and Vice Chair Brad Wagenknecht. The meeting was called to order by Chair Ryan Gregory.

2. PLEDGE OF ALLEGIANCE

Sheriff Oscar Ortiz led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

- A. Clerk of the Board requests approval of minutes from the September 13, 2022 regular meeting.

[22-1785](#)

Motion Text: Approve Minutes.

Voting Yes: Wagenknecht, Dillon, Pedroza, Ramos, and Gregory

Recusals: None

Result: Passed

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation to be received by Anthony Halstead, Director of Library Services & Community Outreach, recognizing September 2022 as “Library Card Sign-up Month” in Napa County. [22-1798](#)

Chair Ryan Gregory presented the proclamation.

Director of Library Services & Community Outreach Anthony Halstead provided comments.

- B. Presentation of a Proclamation recognizing September 2022 as “Preparedness Month” in Napa County. [22-1813](#)

Chair Ryan Gregory presented the proclamation.

Emergency Services Officers Angel Hernandez and Kendra Boyer made presentation.

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

Director of Human Resources Christine Briceño reported on the labor agreement between the County of Napa and SEIU. She also thanked the County of Napa staff for their involvement.

Registrar of Voters John Tuteur presented a report on the November 8, 2022 election and briefly provided insight on the election.

6. CONSENT ITEMS - SPECIAL DISTRICTS

One (1) person spoke during public comment.

Motion Text: Approve Special Districts Consent Calendar.

Voting Yes: Dillon, Pedroza, Ramos, Wagenknecht, and Gregory

Recusals: None

Result: Passed

Lake Berryessa Resort Improvement District

- A. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and revenues subject to the limit for the Lake Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. [22-1369](#)

Enactment No: R-2022-02 (LBRID)

- B. District Engineer requests approval of and authorization for the Chair to sign Agreement No. 230149B with GHD, Inc. for a maximum of \$190,674 for the term September 13, 2022 until one year after completion of the scope of services for the Sewer Lift Station A Tank Replacement Project, LB 22-03. [22-1652](#)

Enactment No: A-230149B (LBRID)

Napa Berryessa Resort Improvement District

- C. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and revenues subject to the limit for the Napa Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. [22-1372](#)

Enactment No: R-2022-04 (NBRID)

7. CONSENT ITEMS

Item 7H and 7G pulled for discussion.

Motion Text: Approve Consent Calendar as amended.

Voting Yes: Gregory, Wagenknecht, Dillon, Pedroza, and Ramos

Recusals: None

Result: Passed

Agricultural Commissioner

- A. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Agreement No. 230142B with the Napa County Resource Conservation District (NCRCD) for a maximum of \$6,315 for the term July 1, 2022 through June 30, 2023 to complete grant requirements as outlined in the 2021 Noxious Weed Program with the California Department of Food & Agriculture (CDFA). [22-1673](#)

Enactment No: A-230142B

Assessor

- B. Assessor-Recorder-County Clerk requests the following actions(4/5 vote required): [22-1738](#)
 1. Approval of a Budget Adjustment in the Recorder-County Clerk budget (Fund 1000, Org 1142000) increasing appropriations by \$18,000 in Equipment (55400) offset by decreasing appropriations in Rents and Leases (52600) by \$6,000 and increasing Revenues (48200) by \$12,000;
 2. Increase appropriations to increase transfers-out in the Non-Operating Special Revenue Fund - Micrographics (56100) by \$12,000, and
 3. Establish a capital asset in the amount of \$18,000 for the purchase of a large format plotter-scanner.

Auditor-Controller

- C. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and estimated revenue subject to the limit for the County of Napa as required by Article XIII B of the California Constitution. [22-1367](#)

Enactment No: R-2022-134

- D. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and estimated revenue subject to the limit for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Pipeline Project. [22-1368](#)

Enactment No: R-2022-135

County Counsel

- E. SUPPLEMENTAL ITEM [22-1750](#)

Second reading and adoption of an ordinance approving the Development Agreement between Meadowood Resort, LLC, Meadowood Associates, a Limited Partnership, HMS Vineyards, LLC a Limited Liability Partnership, and Napa County.

Enactment No: O-1477

County Executive Office

- F. Acting County Executive Officer, acting as the Director of Emergency Services, requests adoption of a Resolution continuing the State of Local Emergency due to drought conditions that are occurring in Napa County. [22-508](#)

Enactment No: R-2022-136

- G. Acting County Executive Officer requests the following reappointments on the Napa County Airport Advisory Commission with the terms of office to commence immediately and expire on September 17, 2025:
1. Choolwe Kalulu representing Local Education Industry;
 2. Christian Palmaz representing Wine/Hospitality Industry;
 3. Kristen Hannum Gregory representing Napa County Airport Pilots Group or Club; and
 4. Richard Rybicki, Todd Walker, and Geoffrey Gorsuch representing General Public.

Item pulled for discussion. See Item 8.

- H. Acting County Executive Officer requests authorization for out of country travel for Chair Ryan Gregory, Supervisor Alfredo Pedroza, and Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland to attend the Great Wine Capitals Annual 2022 Conference in Mendoza, Argentina from October 28, 2022 through November 5, 2022 for a cost not to exceed \$17,500. [22-1687](#)

Item pulled for discussion. See Item 8.

- I. Acting County Executive Officer and Director of Health and Human Services Agency (HHS) requests approval of and authorization for the Chair to sign Agreement No. 230166B with Bischoff Performance Improvement Consulting for \$228,250 and Agreement No. 230159B with Collabria Care for \$127,750, both for the term of September 1, 2022, through June 30, 2024, in order to conduct an Older Adults Needs Assessment and Strategic Action Plan. [22-1794](#)

Enactment No: A-230166B; A-230159B

- J. Acting County Executive Officer requests adoption of a Resolution making findings in accordance with Assembly Bill (AB) 361 and Government Code Section 54953, for Board of Supervisors and County boards and commissions (including committees) to hold remote teleconference meetings due to the threat of COVID-19. [22-1799](#)

Enactment No: R-2022-137

County Fire Department

- K. County Deputy Fire Chief requests the following actions regarding purchasing fire apparatus in the Yountville and St. Helena station subdivisions: [22-1820](#)
1. Approval of a Budget Transfer increasing appropriations by \$1,683,330 in Fire Protection Operations (2100000 - 57900) offset by use of available fund balance, to transfer to Fire - Yountville (2100012 - 49900) \$841,665 and Fire - St. Helena (2100021 - 49900) \$841,665.
 2. Establishing capital assets as follows (4/5 Vote Required):
 - a. Yountville subdivision for the replacement of current Type I engine;
 - b. St. Helena subdivision for the replacement of current Type I engine;
 3. Request a waiver of competitive bidding requirements and sole source award for Golden State Fire Apparatus.

Health and Human Services Agency

- L. Director of Health and Human Services Agency (HHS) requests approval of and authorization for the Chair to sign Agreement No. 230147B with Credible Behavioral Health, Inc., dba Qualifacts Systems, LLC., for a maximum of \$1,510,891, for the period of October 1, 2022 through September 30, 2027, for the procurement and implementation of a comprehensive Electronic Health Record System for documentation and billing of Behavioral Health services. [22-1751](#)

Enactment No: A-230147B

- M. Director of Health and Human Services Agency (HHS) requests approval of and authorization for the Chair to sign Agreement No. 230162B with the California Department of Public Health(CDPH), Women, Infants and Children (WIC) Division in the amount of \$2,827,773, for the term of October 1, 2022 through September 30, 2025, to provide tools and strategies for improving and maintaining health through age-appropriate nutrition education; breastfeeding promotion and support; and referrals to health care, public assistance, and other needed programs. [22-1752](#)

Enactment No: A-230162B

- N. Director of Health and Human Services Agency (HHS) requests approval of and authorization for the Chair to sign Amendment No. 3 to Revenue Agreement No. 200303B with the California Department of Health Care Services (DHCS) for a maximum of \$630,477, for the term January 1, 2020, through September 30, 2022, for the Medi-Cal Health Enrollment Navigators Project (Navigators Project), and to sign Amendment No. 2 to Agreement No. 210259B with Community Health Initiative Napa County, Inc. (CHI), for a new maximum of \$163,544, for the term January 1, 2021, through September 30, 2022, to make use of the Revenue Agreement from DHCS for Medi-Cal Outreach & Enrollment activities. [22-1769](#)

Enactment No: A-200303B Amend. 3; A-210259B Amend. 2

Housing and Homeless Services – Division of CEO’s Office

- O. Director of Housing & Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 10 to Agreement No. 170374B with The Center for Common Concerns, Inc for a new maximum of \$194,000 for the term of July 1, 2022 through June 30, 2023, for the provision of consulting services and technical assistance in the development of grant applications and homeless services system administration. [22-1528](#)

Enactment No: A-170374B Amend. 10

Human Resources – Division of CEO’s Office

- P. Director of Human Resources and Sheriff request adoption of a Resolution amending the Departmental Allocation List for Sheriff’s Office by adding one 1.0 full-time equivalent (FTE) Lieutenant, effective October 1, 2022, with a net increase of one FTE and net zero cost to the General Fund. [22-1759](#)
- Enactment No: R-2022-138**
- Q. Director of Human Resources and Director of Public Works request adoption of a Resolution amending the Departmental Allocation List for the Public Works Department, by adding one 1.0 FTE Maintenance Worker - Limited Term, effective October 1, 2022, through June 30, 2024, with a temporary net increase of 1.0 FTE, and a slight decrease to the County General Fund. [22-1763](#)
- Enactment No: R-2022-139**
- R. Director of Human Resources requests adoption of a Resolution rescinding and replacing Resolution No. 2022-126, adopted September 13, 2022, to make a technical correction to Exhibit “A,” which listed an incorrect salary range for the Emergency Medical Services Administrator, and replacing it with Exhibit “A-1.” [22-1776](#)
- Enactment No: R-2022-140**
- S. Director of Human Resources and Director of Planning, Building & Environmental Services request adoption of a Resolution amending the Departmental Allocation List for the Planning, Building & Environmental Services Department by adding two 1.0 full-time equivalent (FTE) Environmental Health Specialists and two 1.0 FTE Office Assistant IIs - Limited Term, effective October 1, 2022 through June 30, 2025, with a net increase of two 1.0 FTE and a temporary net increase of two 1.0 FT - Limited Term, and an increase to the County General Fund. [22-1784](#)
- Enactment No: R-2022-141**

- T. Director of Human Resources requests the following actions regarding County employees: [22-1811](#)

- 1. Adoption of a resolution approving a Total Tentative Agreement (TTA)* with the Public Service Employees (PSE) and PSE Supervisory Units including salary increases in fiscal years 2022-2023 and 2023-2024 and a one-time payment of \$1,500; and

- 2. Adoption of a resolution approving salary increases in fiscal years 2022-2023 and 2023-2024 and a one-time payment of \$1,500 for unrepresented Management Non-Classified, Management, and Confidential employees and a \$1,500 lump sum payment to all eligible employees effective October 1, 2022.

*Pending ratification by PSE members, anticipated by September 26, 2022. The TTA will be attached subsequent to ratification.

Enactment No: R-2022-142; R-2022-143

Information Technology Services – Division of CEO’s Office

- U. Chief Information Officer requests the following: [22-1725](#)
 - 1. Declare certain items of personal property as surplus and no longer required for public use; and
 - 2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

Probation

- V. Chief Probation Officer requests approval of and authorization for the Chair to sign Agreement No. 230081B with Aldea Children and Family Services for a maximum of \$262,000 for the term October 1, 2022 through June 30, 2023, to provide therapeutic school-based services to high-risk juvenile court wards and minors. [22-1293](#)

Enactment No: A-230081B

Public Works

- W. Director of Public Works requests the following actions regarding the [22-1746](#)
Juvenile Justice Center Fencing project (4/5 vote required):
1. Creation of a new Capital Improvement Project (CIP) (Fund 3000, Org 3000503) for the Juvenile Justice Center Fencing project, PW 22-37 (Project 23019); and
 2. Approval of a Budget Transfer for the following:
 - a. Increase appropriations by \$110,000 in the Criminal Justice Facility Construction budget (Fund 3000, Org 3001500) to transfer to Project 23019 offset by use of its available fund balance; and
 - b. Increase appropriations by \$110,000 in Project 23019 budget offset by transfer from the Criminal Justice Facility Construction budget.
- X. Director of Public Works requests approval of a Budget Transfer for [22-1758](#)
Berryessa Knoxville Road FLAP 1 as follows: (4/5 vote required):
1. Increase appropriations by \$30,000 in Measure T Non-Operating Special Revenue Fund (Fund 2440, Org 1220053) (M-T SRF) offset by use of its available fund balance; and
 2. Increase appropriations by \$30,000 in Berryessa Knoxville Road FLAP 1 Seal Project (Fund 2040, Org 2040500, Project 22027) offset by transfer from M-T SRF.

Recorder/County Clerk

- Y. Assessor-Recorder-County Clerk requests approval of and authorization [22-1678](#)
for the Chair to sign Addendum No. 17 to Agreement No. 170547B with the California Department of Justice increasing the amount by \$1,490 for a new maximum of \$27,327 and extending the term through June 30, 2023 for cost-sharing in a statewide Electronic Recording Delivery System (ERDS).
- Enactment No: A-170547B Amend. 17**

Risk and Emergency Services (OES) – Division of CEO’s Office

Z. Risk and Emergency Services Manager requests approval of a Budget Transfer increasing appropriations in the Emergency Services Grants subdivision budget by \$49,988 with offsetting revenues from federally funded 2020 Homeland Security Grant Program (HSGP) re-budgeted from FY2021-22 for the purchase of cybersecurity software for the City of Napa and personal protective equipment for County Fire. (4/5 vote required) [22-1739](#)

AA. Risk and Emergency Services Manager requests adoption a Resolution authorizing specified County officials to execute applications and related documents required to obtain federal and/or state financial assistance in connection with these disaster incidents and those that might arise in the future. [22-1764](#)

Enactment No: R-2022-144

University of California Cooperative Extension

AB. UC Cooperative Extension Napa requests the approval and authorization for the Chair to sign Agreement No. 230181B between the County of Napa and The Regents of the University of California to enter into a Cost-Sharing Agreement for a maximum/annual contract amount of \$115,000 for the term July 1, 2022 through June 30, 2023 to support the work of a UCCE Project Scientist specializing in Water Resources and Resiliency. [22-1727](#)

Enactment No: A-230181B

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 7G

One (1) person spoke during public

comment. Discussion held.

Motion Text: Approve requested actions.

**.
Voting Yes: Pedroza, Wagenknecht, Dillon, Ramos, and**

Gregory Recusals: None

Result: Passed

- 7H

Four (4) people spoke during public

comment. Discussion held.

Motion Text: Approve requested action.

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Voting Yes: Wagenknecht, Dillon, Pedroza, Ramos, and**

Gregory Recusals: None

Result: Passed

9. PUBLIC COMMENT

Four (4) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

None

12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

None

13. SET MATTERS OR PUBLIC HEARINGS

None

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Brad Wagenknecht reported on attending the River Trail Village ground breaking which is a housing project that received 31 million dollars of state funding and is projected to be built by Spring 2024. Supervisor Wagenknecht also attended the Valley Lodge Apartments ribbon cutting ceremony where they showcased supportive housing which is a part of project HomeKey. Supervisor Wagenknecht mentioned that the Climate Action Committee received a presentation on the recently completed Regional Greenhouse Gas Inventory update, funded by a grant from the Bay Area Air Quality Management District. The October meeting of the CAC will review a menu of specific actions that can be taken to significantly reduce greenhouse gas emission in the future. Lastly, Supervisor Wagenknecht stated that the Napa/Solano Area Agency on Aging met to discuss the American Rescue Plan Act Funds and a collaboration with Collabria and the Health and Human Services Agency for Senior Strategic Planning. Napa Valley Transportation Agency is also looking at Senior Transportation with the Napa/Solano Area Agency on Aging.

Supervisor Alfredo Pedroza reported on the Climate Action Committee and urged the public to attend for additional insight on committee actions. Supervisor Pedroza also thanked the community on the Farmworker Housing project. The Board will come back to review what the future of Farmworker Housing will look like. Lastly, Supervisor Pedroza mentioned the condition of Local Sports Fields having been an issue but he is reaching out to the City of Napa and the Napa Valley Unified School District to provide higher quality fields for kids to host activities.

Supervisor Diane Dillon requested an inventory update.

Director of Planning, Building, and Environmental Services David Morrison provided an update.

Supervisor Diane Dillon reported on attending the Rural County Representatives of California Annual Conference at the Napa Valley Marriott Resort and noted that it was well attended with a great program on Broadband and other key topics.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

- A. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957(b)(1)) [22-1782](#)
Title: Interim County Executive Officer

No reportable action.

- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION [22-1806](#)
Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (2 matters)

One matter was discussed and there was no reportable action.

One matter was moved to the next regularly scheduled meeting on October 4, 2022 at 8:00am.

- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION [22-1812](#)
(Government Code Section 54956.9(d)(1))
Name of case: City of Long Beach et al. v. Monsanto Company et al.
US District Court Case No. 2:16-cv-03493-FMO-AS (class-action)

Item moved to the next regularly scheduled meeting on October 4, 2022 at 8:00am.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
TUESDAY, OCTOBER 4, 2022 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board