

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda

**Tuesday, January 13, 2026**  
**9:00 AM**

**Board of Supervisors Chambers**  
**1195 Third Street, Third Floor**

### Board of Supervisors

*Joelle Gallagher, District 1*

*Liz Alessio, District 2*

*Anne Cottrell, District 3*

*Amber Manfree, District 4*

*Belia Ramos, District 5*

*This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

<https://www.napacounty.gov/>

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**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

**Levine Act Compliance:** The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following:

- Name of the party or participant and any other person making the contribution
- The name of the recipient
- The amount of the contribution; and
- The date the contribution was made.

This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**PUBLIC COMMENT**

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendars>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](https://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-11](#)

**Attachments:** [Pet of the Week \(Added after meeting\)](#)

**4. ADMINISTRATIVE ITEMS**

A. Election of Officers for Calendar Year 2026:

[26-01](#)

1. Board of Supervisors (Chair and Vice Chair)

2. Napa County Groundwater Sustainability Agency (Chair and Vice Chair)

3. Napa County Housing Authority (Chair, Vice Chair and Deputy Secretary)

4. In-Home Supportive Services Public Authority of Napa County (Chair, Vice Chair and Secretary)

5. Lake Berryessa Resort Improvement District (Chair and Vice Chair)

6. Monticello Public Cemetery District (Chair and Vice Chair)

7. Napa Berryessa Resort Improvement District (Chair and Vice Chair)

8. Napa County Public Improvement Corporation (President, Vice President, Treasurer and Secretary)

9. Silverado Community Services District (President and Vice President)

**5. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

A. Proclamation recognizing Supervisor Anne Cottrell for her service and accomplishments as Board Chair in 2025. (No Fiscal Impact)

[26-18](#)

**Attachments:** [Proclamation \(added after meeting\)](#)

**6. CONSENT CALENDAR****Clerk of the Board**

A. Approval of minutes from the December 16, 2025 regular meeting. (No Fiscal Impact)

[26-12](#)

Attachments: [December 16, 2025](#)

B. Reappoint James V. Jones, for an eleventh (11) term, as Trustee for the Bar Association, and Anthony Halstead, for a fifth (5) term, as Trustee for the Board of Supervisors, to the Napa County Law Library Board of Trustees with the terms of office to commence immediately and expire December 31, 2026. (No Fiscal Impact) [26-44](#)

Attachments: [Jones Application](#)  
[Halstead Application](#)

C. Reappoint Peter Bartlett, for a second (2) term, to serve on the Napa Sanitation District Board of Directors as a Public Member with the term commencing immediately and expiring December 31, 2027. (No Fiscal Impact) [26-45](#)

Attachments: [Bartlett Application](#)

D. Reappoint Frank J. Cabral, for a fifth (5) term, to serve as the Napa County representative on the Napa County Mosquito Abatement District Board of Trustees with a term of office to commence immediately and expire on December 31, 2027. (No Fiscal Impact) [26-48](#)

Attachments: [Cabral Application](#)

**Corrections**

E. Declare certain items of personal property as surplus and no longer required for public use; and approve and authorize the Purchasing Agent to dispose of these items of property by donating them to Yolo County. (No Fiscal Impact) [26-05](#)

**County Counsel**

F. Approve a Budget Amendment to increase appropriations in the Conflict Public Defender Budget for indigent defense costs. (Fiscal Impact: \$600,000 Expense; Not Budgeted; General Fund; Mandatory) [4/5 vote required] [26-08](#)

**County Fire Department**

G. Approve and authorize Agreement No. 260248B with St. Helena Hospital, dba Adventist Health St. Helena Job Care for a 5-year term, to provide occupational health and safety medical services, including pre-placement physical examinations and annual fitness screenings. (Fiscal Impact: \$100,000 Expense; Fire Fund; Budgeted; Discretionary) [26-32](#)

Attachments: [Agreement](#)

**Housing & Community Services**

H. Approve and authorize the application and acceptance of U.S. Department of Housing & Urban Development Fiscal Year 2025 Continuum of Care Program Annual Funding Competition funding not to exceed \$1,000,000 to provide certain homeless services in future fiscal years. (Fiscal Impact: \$1,000,000 Revenue; Housing & Community Services Programs Fund; Not Budgeted; Discretionary)

[26-09](#)**Human Resources – Division of CEO’s Office**

I. Adopt a Resolution amending the Table and Index of Classes, the Departmental Allocation List for the County Executive Office, and appropriate personnel policies; and approve a Budget Amendment. (Fiscal Impact: \$270,000 Expense; Information Technology Services Fund; Not Budgeted; Discretionary)  
[4/5 vote required]

[26-10](#)

**Attachments:** [Resolution](#)  
[Exhibit B - Redline](#)  
[Exhibit B - Clean](#)

**Napa County Groundwater Sustainability Agency**

J. Adopt a Resolution to amend the Napa County Groundwater Sustainability Agency’s Conflict of Interest Code. (No Fiscal Impact)

[26-79](#)

**Attachments:** [Resolution](#)

**Public Works**

K. Approve and authorize Amendment No. 1 to Agreement No. 230377B with Peterson Power Systems, Inc. dba Peterson CAT to update the scope of work, and to increase maximum compensation from \$131,762 to \$155,721 in fiscal year 2025-26 and from \$133,302 to \$157,257 in fiscal years 2026-27 and 2027-28 for generator maintenance and repair services. (Fiscal Impact: \$23,959 Expense; Various Funds; Budgeted; Discretionary)

[26-13](#)

**Attachments:** [Agreement](#)

**7. PUBLIC COMMENT**

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)

**8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS****9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR**

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**10. ADMINISTRATIVE ITEMS****Clerk of the Board**

A. Annual appointment/reappointment of members of the Board of Supervisors to various committees, commissions, and advisory boards. (No Fiscal Impact) [26-02](#)

**Attachments:** [Worksheet](#)  
[Descriptions](#)

**County Executive Office**

B. Approve a “Statement on Economic and Community Impacts of Labor Strife.” (No Fiscal Impact) [26-28](#)

**Attachments:** [Statement](#)  
[Revised Statement \(added after meeting\)](#)

C. Receive an annual report of the County’s legislative and regulatory program for 2025 and approve and adopt the proposed 2026 Legislative & Regulatory Platform, subject to any modifications by the Board. (No Fiscal Impact) [26-06](#)

**Attachments:** [Draft Platform](#)  
[Annual Report](#)  
[PowerPoint](#)

D. Adopt a Resolution providing a one-time Non-Matching Employer Contribution in the amount of \$30,000 to the 401(a) pre-tax sub-account of the Napa County Auditor Controller for the calendar year 2027. (Fiscal Impact: \$30,000 Expense; General Fund; Not Budgeted; Discretionary) [26-50](#)

**Attachments:** [Resolution](#)

**11. CLOSED SESSION**

A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) [26-108](#)

Name of Case: Minh Tran v. County of Napa, Napa Superior Court Case No. 23CV001593

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [26-22](#)

Title: County Counsel

**12. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,  
JANUARY 27, 2026 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JANUARY 9, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board