



**MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING**

January 5, 2021

Draft Summary of the Proceedings

A Tradition of Stewardship
A Commitment to Service

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, January 5, 2021 at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Vice Chair Alfredo Pedroza, Supervisors Ryan Gregory, Belia Ramos (present via teleconference), and Brad Wagenknecht (present via teleconference). The meeting was called to order by Chair Diane Dillon.

2. PLEDGE OF ALLEGIANCE

Chair Diane Dillon led the assembly in the pledge of allegiance.

1A. Election of Officers (Chair and Vice Chair).

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to elect Alfredo Pedroza as chair and Belia Ramos as vice chair. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

None.

6. CONSENT ITEMS

Community Resources & Infrastructure

- A. Director of Public Works requests acceptance of a donation in the amount of \$5,000 from The Radio Systems Corporation (RSC) Philanthropy Team to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.
- B. Director of Library Services and Community Outreach requests the following regarding Fiscal Year 2020-2021 California Library Literacy Services (CLLS) allocations: Acceptance of funding in the amount of \$43,660 for the Adult Literacy Program; and Acceptance of funding in the amount of \$54,000 for the Family Literacy Program.
- C. Director of Public Works requests approval of and authorization for the Chair to sign a Maintenance and Funding Agreement with the City of Napa and the Napa Valley Vine Trail Coalition for an annual maximum County contribution not to exceed \$21,080 per fiscal year, with annual CPI adjustments, for the term February 1, 2021 through June 30, 2021 with automatic renewal at the end of each fiscal year, toward the cost of the maintenance by City of Napa forces of the Napa Valley Vine Trail, City of Napa to Yountville segment.

A-210251B

- D. Director of Public Works requests adoption of the following resolutions appointing District Engineers for special districts staffed by Napa County Public Works:

A resolution appointing Christopher Silke, PE as District Engineer for Lake Berryessa and Napa Berryessa Resort Improvement Districts; and a resolution appointing Andrew Butler, PE as District Engineer for the Napa County Flood Control and Water Conservation District.

R-2021-01

R-2021-02

General Admin & Finance

- E. County Executive Officer requests the appointment of the following applicants to the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with terms to commence immediately:

<u>Name</u>	<u>Representing</u>	<u>Term Expires</u>
Spencer Klew	Probation	January 1, 2023
Chase Haag	Law Enforcement	January 1, 2023
Victor Castro	Interested Citizen	January 1, 2024
Armando Nunez-Salgado	Interested Citizen	January 1, 2022

Motion moved by Ryan Gregory, seconded by Diane Dillion, to approve consent calendar. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

7. CONSENT ITEMS - SPECIAL DISTRICTS

A. **Napa County Public Improvement Corporation (NCPIC) special meeting.**

B. Election of Officers (President, Vice President, Treasurer and Secretary)

Staff recommends the following:

Supervisor Alfredo Pedroza -	President
Supervisor Belia Ramos -	Vice President
Auditor-Controller Tracy Schulze -	Treasurer
Clerk of the Board – Jose Luis Valdez	Secretary

C. Clerk of the Board Requests approval of minutes of the special meeting of January 7, 2020.

D. **Silverado Community Services District (SCSD) special meeting.**

E. Election of Officers (President and Vice President).

Recommended:

Supervisor Alfredo Pedroza -	President
Supervisor Belia Ramos -	Vice President

F. County Executive Officer and District Secretary request adoption of the 2021 meeting calendar.

G. **Monticello Public Cemetery District (MPCD) special meeting.**

H. Election of Officers (Chair and Vice Chair).

Recommended:

Supervisor Alfredo Pedroza -	Chair
Supervisor Belia Ramos -	Vice Chair

I. District Engineer and District Secretary request adoption of the 2021 calendar.

J. **In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting.**

K. Election of Officers (Chair, Vice Chair, and Secretary).

Recommended:

Supervisor Alfredo Pedroza - Chair
Supervisor Belia Ramos - Vice Chair
Clerk of the Board Jose Luis Valdez - Secretary

- L. Approval of Budget Transfer HHS001 increasing appropriations by \$450,000 in the In-Home Supportive Services Public Authority budget for the provision of health benefits to IHSS care providers. (4/5 vote required)
- M. Auditor-Controller requests acceptance of a Financial Audit Report for the Year Ended June 30, 2020 performed by Brown Armstrong, Certified Public Accountants.
- N. Public Authority Secretary requests approval of the In-Home Supportive Services Public Authority of Napa County 2021 meeting calendar.
- O. **Lake Berryessa Resort Improvement District (LBRID) special meeting.**
- P. Election of Officers (Chair and Vice Chair).

Recommended:

Supervisor Alfredo Pedroza - Chair
Supervisor Belia Ramos - Vice Chair

- Q. District Engineer requests the Governing Board confirm an emergency situation still exists due to damage caused by the 2020 LNU Lighting Complex Fire, requiring immediate action to repair LBRID water and wastewater facilities. (4/5 vote required)
- R. District Engineer requests that the Board approve the plans and specifications for the "LBRID Pump Station Generator Project," LB 21-01 (the "Project") and authorize the District to advertise for sealed bids for the Project and opening of the bids at a time, date and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code.

(4/5 vote required)
- S. **Napa Berryessa Resort Improvement District (NBRID) special meeting.**
- T. Election of Officers (Chair and Vice Chair).

Recommended:

Supervisor Alfredo Pedorza - Chair
Supervisor Belia Ramos - Vice Chair

- U. District Engineer requests the Governing Board confirm an emergency situation still exists due to damage caused by the 2020 LNU Lighting

Complex Fire, requiring immediate action to repair LBRID water and wastewater facilities. (4/5 vote required)

- V. District Engineer and District Secretary request adoption of the 2021 meeting calendar.
- W. **Napa County Housing Authority (NCHA) special meeting.**
- X. Election of Officers (Chair, Vice Chair and Deputy Secretary).

Recommended:

Supervisor Alfredo Pedroza -	Chair
Supervisor Belia Ramos -	Vice Chair
Clerk of the Board Jose Luis Valdez -	Deputy Secretary

One (1) person spoke during public comment.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve requested actions. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

- Y. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (see NCFCWCD Agenda).

The record shall reflect that Item 7Y is not included as part of the Special Districts Consent Calendar.

8. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

9. PUBLIC COMMENT

One (1) person spoke during public comment.

10. SET MATTERS OR PUBLIC HEARINGS

- A. 9:05 AM

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

Discussion held.

One (1) person spoke during public comment.

11. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Public Works requests the following actions regarding the Glass Fire which may be ordered by the County Executive Officer or Director of Public Works:
1. Receive and review report of emergency public work actions in response to the event, accomplished without competitive bidding as authorized by Resolution No. 2015-37; and
 2. Determine that based on the report from Public Works, that the emergency does not permit the delay associated with competitive bidding procedures, and that the emergency actions are necessary to respond to emergency pursuant to Public Contract Code section 22050.

(4/5 Vote Required)

Director of Public Works Steve Lederer made presentation.

Motion moved by Diane Dillon, seconded by Ryan Gregory, to approve requested actions. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

General Admin & Finance

- B. County Executive Officer requests discussion and possible action regarding the appointment of members of the Board of Supervisors to various committees, commissions and advisory boards.

Clerk of the Board Jose Luis Valdez presented the 2021 Boards, Committees and Commission Assignment Spreadsheet to the Board for their consideration.

The following actions were taken:

In Section A – Action Required, the terms of office for Numbers 1, 3, 4 (Gregory), 5, 7, and 8 were updated to read 2022.

In Section A – Action Required, Number 4, the name of the Representative is corrected to read “Alfredo Pedroza.”

In Section A – Appointment by Chair, the Term was updated to read “2022.”

Motion moved by Diane Dillon, seconded by Ryan Gregory, to approve requested actions. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

In Section B – Staggered and/or Multi Member Appointments, Action Required Where Highlighted, Numbers 2, 5 and 7 are highlighted to identify upcoming terms of office pending expiration requiring future Board action.

Motion moved by Diane Dillon, seconded by Ryan Gregory, to approve requested actions. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

In Section C – No Terms, there are no changes.

- C. County Executive Officer requests approval of the Fiscal Year 2021-22 Budget Policies and Budget Calendar.

County Executive Office Management Analyst Ben Guerrieri made presentation.

Discussion held.

Motion moved by Ryan Gregory, seconded by Diane Dillon, to approve requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

- D. County Executive Officer requests appointment of one of the following new applicants to the Napa County Arts and Culture Advisory Committee to represent County-At-Large, with terms to commence immediately and expire September 30, 2021:

<u>Name</u>	<u>District</u>
Heather Teague	4
Teresa Ann Foss*	5

*Recommended by the Arts and Culture Advisory Committee

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.

12. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None.

13. LEGISLATIVE ITEMS

None.

14. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Chair Alfredo Pedroza reported on attending the virtual community meeting regarding fire recovery.

Supervisor Brad Wagenknecht reported on the Martin Luther King, Jr. Essay Contest with submissions due January 18, 2021.

15. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

16. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

17. CLOSED SESSION

None.

18. ADJOURNMENT

Adjourned to the Board of Supervisors regular meeting Tuesday, January 12, 2021, at 9:00 a.m.

ALFREDO PEDROZA, Chair

ATTEST:

NEHA HOSKINS, Clerk of the Board