

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda - Final

**Tuesday, January 27, 2026**  
**9:00 AM**

**Board of Supervisors Chambers**  
**1195 Third Street, Third Floor**

### Board of Supervisors

*Joelle Gallagher, District 1*

*Liz Alessio, District 2*

*Anne Cottrell, District 3*

*Amber Manfree, District 4*

*Belia Ramos, District 5*

*This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

*<https://www.napacounty.gov/>*

## GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

**Levine Act Compliance:** The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following:

- Name of the party or participant and any other person making the contribution
- The name of the recipient
- The amount of the contribution; and
- The date the contribution was made.

This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

## PUBLIC COMMENT

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

## ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

## ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendars>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](https://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-55](#)

**Attachments:** [Pet of The Week- Doormouse \(Added after meeting\)](#)

**4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

A. Proclamation recognizing January 2026 as “Positive Parenting Awareness Month” in Napa County. (No Fiscal Impact)

[26-99](#)

**Attachments:** [Proclamation](#)

**5. CONSENT CALENDAR****Agricultural Commissioner**

A. Adopt a Resolution authorizing a waiver of the registration fee for any beekeeper, apiary owner, apiary operator, or person that is a hobbyist, not engaged in the business of beekeeping and possesses nine or fewer colonies. (No Fiscal Impact)

[26-177](#)

**Attachments:** [Resolution](#)

**Auditor-Controller**

B. Accept and file the Napa County Local Transportation Fund financial audit report for fiscal year ended June 30, 2025. (No Fiscal Impact, Mandatory)

[26-199](#)

**Attachments:** [Financial Audit Report](#)  
[Required Communication to the Board](#)

C. Accept and file the Appropriation Limit agreed-upon procedure report for fiscal year ended June 30, 2025. (No Fiscal Impact; Mandatory)

[26-201](#)

**Attachments:** [Report](#)

D. Accept and file the Annual Comprehensive Financial Report (ACFR) and the Single Audit Report - Schedule of Expenditures of Federal Awards (SEFA), for fiscal year ended June 30, 2025.

[26-202](#)

**Attachments:** [Single Audit Report June 30, 2025](#)  
[Required Communication to the Board](#)

**Clerk of the Board**

E. Approval of minutes from the January 13, 2026 regular meeting. (No Fiscal Impact) [26-78](#)

**Attachments:** [January 13, 2026](#)

F. Approve recently amended conflict of interest code for the Napa County Groundwater Sustainability Agency. (No Fiscal Impact) [26-120](#)

**Attachments:** [Resolution](#)

### County Counsel

G. Approve and authorize Agreement No. 260256B with Logikcull Systems, Inc. for Logikcull Legal Hold software effective January 1, 2026 for a maximum compensation of \$11,880 in Fiscal Year 2025-26. (Fiscal Impact: \$11,800 Expense; General Fund; Budgeted; Discretionary) [26-195](#)

**Attachments:** [Agreement](#)

H. Approve and authorize Agreement No. 260276B with CivicPlus, LLC for Policy Manual site hosting and subscription supplement service. (Fiscal Impact: \$29,240 Expense; General Fund; Budgeted; Discretionary) [26-198](#)

**Attachments:** [Agreement](#)

### County Executive Office

I. Approve and authorize out-of-state travel for District 2 Supervisor Liz Alessio, District 3 Supervisor Anne Cottrell and District 5 Supervisor Belia Ramos to attend the National Association of Counties (NACo) Annual Legislative Conference in Washington, D.C. from February 17-24, 2026. (Fiscal Impact: \$12,000 Expense; General Fund; Budgeted; Discretionary) [26-51](#)

J. Approve and adopt the 2026 Legislative & Regulatory platform, as amended by the Board at its regular meeting on January 13, 2026. (No Fiscal Impact) [26-194](#)

**Attachments:** [Attachment A \(Redline\)](#)  
[Attachment B \(Clean\)](#)

### County Fire Department

K. Approve and authorize a waiver of competitive bidding requirements, and approval of a single source award for the purchase of rescue tool equipment from Western Extrication Specialists for \$127,278 pursuant to County Ordinance Code Section 2.36.090 and the County Purchasing Policy. (Fiscal Impact: \$127,278 Expense; Fire Fund; Budgeted; Discretionary) [26-52](#)

**Health and Human Services Agency**

L. Adopt a Resolution approving the County's Mental Health Services Act Fiscal Year 2025-2026 Annual Update to the Three-Year Plan for Fiscal Year 2023-2024 to Fiscal Year 2025-2026. (No Fiscal Impact)

[26-29](#)

**Attachments:** [Resolution](#)  
[Annual Update](#)

**Information Technology Services – Division of CEO's Office**

M. Accept a grant for \$82,900 from the California Public Utilities Commission; approve and authorize Agreement No. 260218B with Napa Valley Unified School District/Napa Valley Adult Education; and approve the related Budget Amendment. (Fiscal Impact: \$82,900 Revenue and Expense, Information Technology Services Fund, Not Budgeted, Discretionary).

[4/5 vote required]

[26-36](#)

**Attachments:** [CPUC Grant Award Letter](#)  
[CPUC Consent Form Extension Approval](#)  
[Agreement](#)

N. Accept a grant for \$28,977 from the California Public Utilities Commission; and approve the related Budget Amendment. (Fiscal Impact: \$28,977 Revenue and Expense, Information Technology Systems Fund, Not Budgeted, Discretionary)

[4/5 vote required]

[26-41](#)

**Attachments:** [BPHA Ministerial Award Napa](#)  
[BPHA Consent Form](#)  
[CPUC Project Consent Form Extension Approval](#)

**Library**

O. Approve establishment of a change fund account for the Law Library in the amount of \$60. (Fiscal Impact: \$60 Expense; Library Fund; Not Budgeted; Discretionary)

[26-171](#)**Napa County Housing Authority**

P. Approve and authorize the Executive Director to sign Agreement No. 260177D (NCHA) with Personal Computing, Inc. (dba Valley Internet), for the installation, maintenance and management of a new Wi-Fi network for the Calistoga Farmworker Center; and approve a Budget Amendment. (Fiscal Impact \$47,463, Housing Authority Fund, Not Budgeted, Discretionary)

[4/5 vote required]

[26-04](#)

**Attachments:** [Agreement](#)

**Q.** Accept a donation in the amount of \$152,698 from Cinco de Mayo Golf, Inc. (dba Napa Farmworker Center Alliance) to the Napa County Housing Authority for the farmworker centers; approve a Budget Amendment to appropriate the funds; and authorize the purchase of capital equipment (Fiscal Impact: \$152,698 Expense and Revenue; Napa County Housing Authority Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-42](#)

**Public Works**

**R.** Approve and authorize creation of Capital Improvement Project 26022 for the “Hall of Justice Improvements Project” PW 26-19; and approve a Budget Amendment for design, plans specifications, project bidding services, and construction costs. (Fiscal Impact: \$1,000,000 Expense; Capital Improvement Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-26](#)

**Attachments:** [Budget Summary](#)

**S.** Accept and file a report on Space License and Lease Agreements executed by the Chief Executive Officer during the period July 1, 2025, through December 31, 2025, pursuant to Resolution No. 2018-36. (No Fiscal Impact) [26-27](#)

**Attachments:** [Report](#)

**T.** Award a Construction Contract for the Chiles Pope Valley Road Bridge Replacement RDS 15-23 Restoration and Monitoring Project to Empire Landscaping Inc.; approve and authorize the Director of Public Works to execute Contract Change Order No. 10 to Agreement No. 240254B with Gordon N. Ball, Inc., to increase the maximum compensation from \$6,246,112 to \$7,724,881; and approve a Budget Amendment. (Fiscal Impact: \$1,007,704; Roads Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-84](#)

**Attachments:** [Budget Summary](#)

**U.** Adopt two Resolutions, in accordance with Measure T funding requirements, confirming the commitment of funding for Class 1 bike paths and confirming that expenditures met the County’s Maintenance of Effort requirements for Measure T funding for Fiscal Year 2024-25. (No Fiscal Impact; Discretionary) [26-100](#)

**Attachments:** [Resolution - Maintenance of Effort](#)  
[Resolution - Equivalent Fund](#)

V. Approve a Budget Amendment for the “Cuttings Wharf, Sullivan and Admin Parking Lot Paving Project,” PW 25-46. (Fiscal Impact: \$80,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [26-102](#)

W. Award a Construction Contract to Thompson General Construction, doing business as Rubicon Builders, of Sonoma, CA, in the amount of \$3,424,000 for the “Napa County 555 Gateway Drive and BHTC Improvements,” PW 26-100 project; and approve a Budget Amendment. (Fiscal Impact \$3,191,850 Expense; Health and Human Services Agency Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [26-163](#)

**Attachments:** [Budget Summary - 555 Gateway](#)  
[Budget Summary - BHTC](#)  
[Evaluation Tabulation](#)

**6. PUBLIC COMMENT**

**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)**

**7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

**8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR**

**9. ADMINISTRATIVE ITEMS**

**Public Works**

A. Receive a presentation on edge line rumble strips on Napa County roadways and provide direction; and approve Amendment No. 2 to Agreement No. 250052B with Sanderson Bellecci, Inc. for additional engineering design and support services for the “HSIP Cycle 11 Silverado Trail Intersection Improvements” project RDS 22-26. (Fiscal Impact: \$267,532 Expense; SB-1 Fund; Budgeted; Discretionary) [26-30](#)

**Attachments:** [Agreement](#)  
[Budget Summary](#)  
[PowerPoint \(added after meeting\)](#)

B. Receive a presentation on the Countywide Active Transportation Plan from the Napa Valley Transportation Authority staff. (No Fiscal Impact) [26-31](#)

**Attachments:** [PowerPoint \(added after meeting\)](#)

**10. PUBLIC HEARINGS****Planning, Building and Environmental Services (PBES)**

Conduct a public hearing to consider adoption of a Resolution approving a Category 5 Temporary Event application for the 2026 Auction Napa Valley event. (No Fiscal Impact)

[26-15](#)

**Attachments:** [Attachment A - Resolution](#)  
[Attachment B - 2026 Auction Napa Valley Letter](#)  
[Attachment C - 2006 Resolution and Letter](#)  
[PowerPoint \(added after meeting\)](#)

**11. CLOSED SESSION**

A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

[26-121](#)

Agency Designated Representatives: Christine Briceño, Director of Human Resources- Napa County Probation Professionals' Association - Nonsupervisory Unit and Napa County Probation Professionals' Association - Supervisory Unit

**12. ADJOURNMENT**

**ADJOURNED IN MEMORY OF RENEE NICOLE GOOD AND ALEX PRETTI TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, FEBRUARY 10, 2026 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JANUARY 23, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board