



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Board of Supervisors

Agenda Date: 12/17/2024

File ID #: 24-2055

TO: Board of Supervisors
FROM: Oscar Ortiz - Napa County Sheriff
REPORT BY: Brianna Jones - Emergency Services Officer
SUBJECT: Office of Emergency Services Memorandum of Understanding with Napa Valley Transportation Authority

RECOMMENDATION

Approve and authorize a Memorandum of Understanding No. A-8687 with Napa Valley Transportation Authority for mutual aid assistance to Napa County Office of Emergency Services during a declared disaster. (No Fiscal Impact; Discretionary)

BACKGROUND

Napa County has had various disasters in which the Napa Valley Transportation Authority (NVTA) provided mutual aid assistance with transportation requests. NVTA plays a vital role in the Emergency Operations Center (EOC) and has a seat within the transportation branch of the operations section. The purpose of this Memorandum of Understanding (MOU) is to memorialize the intention of both parties to work together to help assist the County and, therefore, the community to better serve the response and recovery phases of natural and man-made disasters.

NVTA has provided Napa County Office of Emergency Services (OES) with a list of available resources that if not committed or previously obligated would agree to reallocate these services at the request of the Director of Emergency Services. These services include VINE transit and NVTA's contractor Transdev.

Napa County OES has worked closely with NVTA to ensure that all services that are requested by OES would support the overall response to natural and man-made disasters and be compliant with the Access and Functional Needs (AFN) population. Napa County OES has historically used the services of NVTA and have done post-event MOUs as necessary. To better prepare for all hazards OES is hoping to finalize and memorialize the relationship the county has with NVTA through this MOU for disaster/emergency response.

Today’s action does not have a fiscal impact, but the County does agree that there may be reasonable costs associated if requested to respond on behalf of the Director of Emergency Services. The MOU was reviewed, approved, and signed by the Board of Directors for NVTA.

Requested Action:

Approval of and authorization for the Chair to sign an MOU with NVTA Agreement No. A-8687 to provide mutual aid assistance to Napa County OES during a declared disaster for a term beginning on July 23, 2024.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
Is it currently budgeted?	No
Where is it budgeted?	Not currently budgeted.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	There is no obligation for the Board of Supervisors to approve this MOU, but without the approval of the MOU, the relationship between OES and NVTA may not be memorialized prior to a disaster.
Is the general fund affected?	No
Future fiscal impact:	If a disaster were to occur and NVTA is requested by the Director of Emergency Services, there would be a fiscal impact for reasonable costs associated with services provided.
Consequences if not approved:	If not approved, OES and NVTA would have to work without an MOU and may rely on a post-event MOU.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by California Code of Regulations title 14, section 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.