

Napa-Vallejo Waste Management Authority

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503



NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY

Agenda - Final-Supplemental

Monday, June 15, 2026

4:00 PM

**4381 Broadway Street, Ste 201
American Canyon, CA 94503**

Napa-Vallejo Waste Management Authority

Andrea Sorce, Chair
Pierre Washington, Vice-Chair
Mary Luros, Member
Belia Ramos, Member
Bernie Narvaez, Alternate Member
Peter Bregenzer, Alternate Member
Liz Alessio, Alternate Member
David Oro, Alternate Member

Chris Celsi, Executive Director
Tracy Schulze, Auditor
Marie Nicholas, Secretary/Clerk
Thomas C. Zeleny, Legal Counsel
Robert Minahen, Treasurer

Members of the public are encouraged to participate in the meeting by submitting written comments electronically to the Executive Director at NVWMA@countyofnapa.org. This email will be monitored during the meeting. Public comments will be accepted until the Chair closes public comment for each item during the meeting. All comments will be distributed to the Board members and included in the records.

**Submit Public Comments Via Email @:
NVWMA@countyofnapa.org**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 3rd Monday of each month at 4:00 P.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 299-1731.

The Agenda is divided into two sections:

CONSENT ITEMS

These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS

These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS
6. APPROVAL OF MINUTES

- A. Approval of Board Minutes for the May 18, 2026 Regular Meeting. [26-1214](#)
Attachments: [5-18-26 Minutes](#)

7. CONSENT ITEMS

- A. REQUESTED ACTION: Approval and authorization for the Chair to sign the Sixth Amendment to Agreement No. 2020-02 with WSP USA Inc. to provide operations, monitoring, and maintenance, compliance reporting and non-routine services for the American Canyon Sanitary Landfill, for the term July 1, 2026 to June 30, 2027 with an annual amount not to exceed \$195,146.00. [26-1088](#)

Additionally, the Executive Director is requesting a Budget Amendment for FY 2025-2026 to increase appropriations by \$20,000. This amount is to cover work done in Fiscal Year 2024-2025 but was not invoiced until after the Fiscal Year 2025-2026 budget was approved. The amount of this work was approximately \$13,000. In addition, in the current fiscal year, approximately \$5,000 was spent on reviewing the findings of the GCCS at the American Canyon Sanitary Landfill.

Attachments: [WSP - Amend # 6](#)

- B. Accept and file the Napa-Vallejo Waste Management Authority (Authority) Internal Audit Report for the quarter ended March 31, 2026 (Fiscal Impact: None; Discretionary). [26-1189](#)

Attachments: [NVWMA Report for 3.31.2026](#)

- C. Staff is requesting approval and authorization for the Chair to sign the third Amendment for Agreement 2024-03 with R3 Consulting Group, Inc. for an additional \$20,000, with an adjusted total contract amount not to exceed \$180,000. This increase will be to conduct a non-disposal rate study at our Devlin Road Transfer Station (DRTS). [26-1283](#)

Attachments: [R3 Consulting - Amendment #3](#)

8. ADMINISTRATIVE ITEMS

- A. Executive Director to report on Authority related activities. [26-1215](#)
- B. Adoption of Resolution No. 2027-01 approving the recommended Final Budget for Fiscal Year 2026-2027 (weighted vote required) [26-1218](#)

PROCEDURAL REQUIREMENTS

1. Open Public Hearing
2. Staff Report
3. Public Comment
4. Close Public Hearing
5. Motion, second, discussion and vote on item

Attachments: [Resolution # 2027-01](#)
[2026-2027 Final Budget](#)

9. FACILITIES BUSINESS ITEMS

10. OTHER BUSINESS ITEMS

- A. Discussion of any items Board members wish to have addressed at a future meeting date. [26-1216](#)
- B. Reports of current information relevant to the Authority by the member jurisdictions: [26-1217](#)

11. CLOSED SESSION

12. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held July 20, 2026.



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1214

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Approval of Minutes

RECOMMENDATION

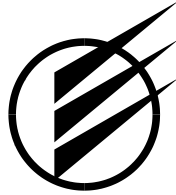
Approval of Board Minutes for the May 18, 2026 Regular Meeting.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Please refer to the attached May 18, 2026 Minutes.



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY
MINUTES OF MONDAY MAY 18, 2026**

4:00 P.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Monday, May 18, 2026, at the City of American City Hall. Chair Sorce called the meeting to order at 4:00 pm.

2. ROLL CALL

The following Directors were present: Chair Sorce, Vice-Chair Washington, Director Luros and Director Alessio. Director Ramos was excused.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – NONE

5. PRESENTATIONS AND COMMENDATIONS - NONE

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES - Approval of Board Minutes for the May 18, 2026, Regular Meeting.

Item 6A: **Approved as submitted PW-ML**

7. CONSENT ITEMS

A. Approve and authorize Agreement No. 2026-11 with CliftonLarsonAllen LLP (“CLA”) for audit services for fiscal years ending June 30, 2026, 2027 and 2028, in an amount not to exceed \$5,740 per contract year, with two optional one-year renewals. (Fiscal Impact: \$5,740 Expense; 8100000-2125; Budgeted; Mandatory)

B. Fourth Amendment to Agreement 2021-11 - Approval and authorization for the Chair to sign Agreement 2021-11 with Bartelt Engineering in the amount of \$68,000 per contract year, effective July 1, 2026, through June 30, 2027, with extension provisions, to provide as-needed civil engineering services to support operation, maintenance and permitting needs for Devlin Road Transfer Station and American Canyon Sanitary Landfill.

C. REQUESTED ACTION: Approval and authorization for the Executive Director to sign the fifth amendment to Agreement No. 2020-03 with APTIM Environmental & Infrastructure LLC for Routine and Non-routine environmental monitoring services at the American Canyon Sanitary Landfill and Devlin Road Transfer Station sites, for the term July 1, 2026, to June 30, 2027, with an annual amount not to exceed \$199,372.00. This is an increase of \$872 compared to last year’s amount.

Item 7A, 7B, & 7C: **Approved as submitted PW-ML**



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1088

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Sixth Amendment to Agreement 2020-02 with WSP USA Inc.

RECOMMENDATION

REQUESTED ACTION: Approval and authorization for the Chair to sign the Sixth Amendment to Agreement No. 2020-02 with WSP USA Inc. to provide operations, monitoring, and maintenance, compliance reporting and non-routine services for the American Canyon Sanitary Landfill, for the term July 1, 2026 to June 30, 2027 with an annual amount not to exceed \$195,146.00.

Additionally, the Executive Director is requesting a Budget Amendment for FY 2025-2026 to increase appropriations by \$20,000. This amount is to cover work done in Fiscal Year 2024-2025 but was not invoiced until after the Fiscal Year 2025-2026 budget was approved. The amount of this work was approximately \$13,000. In addition, in the current fiscal year, approximately \$5,000 was spent on reviewing the findings of the GCCS at the American Canyon Sanitary Landfill.

Compliance reporting, monitoring and assistance with operation and maintenance are necessary to meet the requirements of American Canyon Sanitary Landfill Post Closure Maintenance Plan and the Bay Area Air Quality Management District Permit. In addition, the Authority occasionally requires non-routine technical assistance to resolve Landfill gas and flare operation problems.

WSP USA Inc. has provided these services to the Authority for several years, and they have significant experience with the ACSL gas collection and flare system. They remain uniquely qualified to continue providing this service to the Authority. The current agreement expires June 30, 2026. The proposed Amendment would provide a one-year extension to June 30, 2027 to ensure continuity of services. The current year budget adjustment reflects a late submitted invoice for work conducted in FY 2024-2025. In addition, WSP reviewed a study conducted regarding the GCCS at the ACSL.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	8100-8100010
Is it Mandatory or Discretionary?	Discretionary
Is the general fund affected?	Yes
Future fiscal impact:	Avoidance of penalties for non-compliance
Consequences if not approved:	Invoices cannot be paid

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY

**SIXTH AMENDMENT TO
NAPA-VALLEJO WASTE MANAGEMENT
AUTHORITY AGREEMENT NO. 2020-02**

PROFESSIONAL SERVICES AGREEMENT

THIS SIXTH AMENDMENT TO AGREEMENT 2020-02 is made and entered into as of this 15th day of May, 2026, by and between the Napa-Vallejo Waste Management Authority, a joint powers authority organized under the laws of the State of California pursuant to Government Code section 6500 et seq., hereinafter referred to as “AUTHORITY,” and WSP USA, Inc., hereinafter referred to as “CONSULTANT.” AUTHORITY and CONSULTANT will be referred to from time to time in this agreement individually as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, the Parties entered into Agreement 2020-02 (“Agreement”) which authorized CONSULTANT to provide certain professional services to Authority for a period of one year commencing on July 1, 2019, with two one-year extensions; and

WHEREAS, on May 5, 2022, the Board approved the First Amendment to the Agreement extending the contract duration to June 30, 2023, and amending the scope of work to include services for Fiscal Year 2022-2023; and

WHEREAS, on May 11, 2023, the Parties entered into the Second Amendment to the Agreement extending the contract duration to June 30, 2024; and

WHEREAS, on July 13, 2023, the Parties entered into the Third Amendment to the Agreement to increase the maximum compensation for Fiscal Year 2022-2023 by \$40,000 to pay an outstanding invoice from that fiscal year that was delayed by WSP USA’s acquisition of Golder Associates USA, the original consultant retained by the AUTHORITY under this Agreement; and

WHEREAS, on May 9, 2024, the Parties entered into the Fourth Amendment to the Agreement to amend the scope of work and fee schedule to include services for Fiscal Year 2024-2025 and extend the contract duration to June 30, 2025; and

WHEREAS, on May 19, 2025, the Parties entered into the Fifth Amendment to the Agreement to amend the scope of work and fee schedule to include services for Fiscal Year 2025-2026 and extend the contract duration until June 30, 2026; and

WHEREAS, the Parties desire to amend the Agreement to increase the contract amount by \$20,000 for Fiscal Year 2025-2026 for additional services provided to Authority, to extend the contract duration to June 30, 2027, and amend the scope of work and fee schedule to include services for Fiscal Year 2026-2027;

NOW, THEREFORE, in consideration of the recitals stated above and the mutual obligations of the Parties expressed herein, the Parties agree to amend the Agreement as follows:

TERMS

1. Section 1 of the Agreement is amended to read in full as follows:

1. **Term of the Agreement.** The term of this Agreement shall commence on July 1, 2019 and shall expire on June 30, 2027, unless terminated earlier in accordance with Paragraphs 9 (Termination for Cause), 10 (Other Termination) or 23(a) (Covenant of No Undisclosed Conflict); except that the obligations of the Parties under Paragraphs 7 (Insurance) and 8 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of the Agreement, and the obligations of CONSULTANT to AUTHORITY shall also continue after said expiration date or early termination in relation to the obligations prescribed by Paragraphs 15 (Confidentiality), 20 (Taxes) and 21 (Access to Records/Retention).

2. Section 2 of the Agreement is amended to read in full as follows:

2. **Scope of Services.** CONSULTANT shall provide AUTHORITY those services set forth in Exhibit "A," attached hereto and incorporated by reference herein, including its own Attachment "A-1." Commencing on July 1, 2022, CONSULTANT shall provide AUTHORITY those services set forth in its Proposal No. GL 19120267 dated April 22, 2022, attached hereto as Exhibit "A-1" and hereby incorporated by reference. Commencing on July 1, 2024, CONSULTANT shall provide AUTHORITY those services set forth in its Proposal No. GL 19120267.000 dated April 9, 2024, attached hereto as Exhibit "A-2" and hereby incorporated by reference. Commencing on July 1, 2025, CONSULTANT shall provide AUTHORITY those services set forth in its Proposal No. US0033887.5603 dated May 7, 2025, attached hereto as Exhibit "A-3" and hereby incorporated by reference. Commencing on July 1, 2026, CONSULTANT shall provide AUTHORITY those services set forth in its Proposal No. 2026US621034 dated May 8, 2026, attached hereto as Exhibit "A-4" and hereby incorporated by reference.

3. Section 3 of the Agreement is amended to read in full as follows:

3. **Compensation.**

(a) **Rates.** In consideration of CONSULTANT's fulfillment of the promised work, AUTHORITY shall pay CONSULTANT at the hourly labor rates set forth in Exhibit "B," attached hereto and incorporated by reference herein, with an annual labor rate increase no greater than 2% per each fiscal year. Commencing on July 1, 2022, AUTHORITY shall pay CONSULTANT at the hourly labor rates set forth in Attachment "A" of Exhibit "A-1." Commencing on July 1, 2024, AUTHORITY shall pay CONSULTANT at the hourly labor rates set forth in Attachment "1" of Exhibit "A-2." Commencing on July 1, 2025, AUTHORITY shall pay CONSULTANT at the hourly labor rates set forth in

Attachment "1" of Exhibit "A-3." Commencing on July 1, 2026, AUTHORITY shall pay CONSULTANT at the hourly labor rates set forth in the "standard rate schedule" in Exhibit "A-4."

(b) Expenses. Travel and other expenses will be reimbursed by AUTHORITY upon submission of an invoice in accordance with Paragraph 4 below at the rates and/or in accordance with the provisions set forth in Exhibit "B." Commencing on July 1, 2022, AUTHORITY shall reimburse CONSULTANT for travel and other expenses at the unit rates set forth in Attachment "A" of Exhibit "A-1," upon submission of an invoice in accordance with Paragraph 4 below. Commencing on July 1, 2024, AUTHORITY shall reimburse CONSULTANT for travel and other expenses at the unit rates set forth in Attachment "2" of Exhibit "A-2," upon submission of an invoice in accordance with Paragraph 4 below. Commencing on July 1, 2025, AUTHORITY shall reimburse CONSULTANT for travel and other expenses at the unit rates set forth in Attachment "2" of Exhibit "A-3," upon submission of an invoice in accordance with Paragraph 4 below. Commencing on July 1, 2026, AUTHORITY shall reimburse CONSULTANT for travel and other expenses at the rates set forth in the "standard rate schedule" in Exhibit "A-4" upon submission of an invoice in accordance with Paragraph 4 below.

(c) Maximum Amount. Notwithstanding subparagraphs (a) and (b), the maximum payments for professional services under this Agreement for Fiscal Year 2019-2020 shall be a total of One Hundred Forty-five Thousand Six Hundred Dollars (\$145,600.00); and, if renewed for Fiscal Year 2020-2021, a total of One Hundred Forty-eight Thousand Five Hundred Twelve Dollars (\$148,512.00); and if renewed for Fiscal Year 2021-2022, One Hundred Fifty-one Thousand Four Hundred Eighty-two dollars, (\$151,482.00); for Fiscal Year 2022-2023, a total of One Hundred Seventy-nine Thousand Nine Hundred Thirty-nine Dollars (\$179,939.00); for Fiscal Year 2023-2024, a total of One Hundred Thirty-nine Thousand Nine Hundred Thirty-nine Dollars (\$139,939.00); for Fiscal Year 2024-2025, a total of One Hundred Fifty-eight Thousand Six Hundred Ninety-four Dollars (\$158,694.00); for Fiscal Year 2025-2026, a total of Two Hundred and Nine Thousand Nine Hundred Sixty-Six Dollars (\$209,966.00); and for Fiscal Year 2026-2027, a total of One Hundred Ninety-Five Thousand One Hundred Forty-Six Dollars (\$195,146); provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon services actually rendered and reimbursable expenses actually incurred.

4. This Sixth Amendment represents all the changes to the Agreement agreed to by the Parties. No enforceable oral representations or other agreements have been made by the Parties except as specifically stated herein. All other provisions of the Agreement and prior amendments not addressed in this Sixth Amendment shall remain in full force and effect.

5. This Sixth Amendment may be executed in counterparts, which when taken together, shall constitute a single signed original as though all Parties had executed the same page.

[remainder of page intentionally blank]

IN WITNESS WHEREOF, this Sixth Amendment is executed by the AUTHORITY, by and through the Chair of its Board of Directors, and by CONSULTANT through its duly authorized officer(s).

WSP USA, Inc.

By: *Kris H. Johnson*
KRIS JOHNSON

By: *Jeffrey Dobrowolski*
JEFFREY DOBROWOLSKI

NAPA-VALLEJO WASTE MANAGEMENT
AUTHORITY, a joint powers agency

By: _____
ANDREA SORCE, NVWMA Chair

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u><i>Thomas C. Zeleny</i></u> Authority Counsel</p> <p>Date: <u>June 2, 2026</u> FV 13117803</p>	<p>APPROVED BY THE AUTHORITY BOARD OF DIRECTORS</p> <p>Date: _____ Processed By: _____ Secretary of the Authority</p>	<p>ATTEST: MARIE NICHOLAS Secretary of the Authority</p> <p>By: _____</p>
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Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1189

TO: Honorable Board of Directors
FROM: Christopher Celsi, Executive Director
REPORT BY: Tracy Schulze, Auditor-Controller
SUBJECT: Napa-Vallejo Waste Management Authority - Internal Audit Report for the Quarter Ended March 31, 2026

RECOMMENDATION

Accept and file the Napa-Vallejo Waste Management Authority (Authority) Internal Audit Report for the quarter ended March 31, 2026 (Fiscal Impact: None; Discretionary).

BACKGROUND AND DISCUSSION

The Internal Audit Section of the Napa County Auditor-Controller's Office (Internal Audit) has completed quarterly monitoring for the Authority for the quarter ended March 31, 2026.

Internal Audit performed this review in conformance with professional auditing standards applicable to the public sector. These standards require that each engagement be performed with integrity, objectivity, competence, due professional care, and confidentiality.

Internal controls over revenue and accounts receivable appear to be adequately designed and implemented as of March 31, 2026. Consistent with prior quarters, a minor variance was noted - a net cash overage of \$991. The Treasurer-Tax Collector's Central Collections aging report indicated that customer accounts with balances greater than \$250 outstanding for 90 days or longer totaled \$4,359.

Action Requested: Accept and file the Napa-Vallejo Waste Management Authority Internal Audit Report for the quarter ended March 31, 2026.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?

No

Is it Mandatory or Discretionary?

Discretionary

Additional Information:

Elevate County Service and Workforce Excellence

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



A Tradition of Stewardship
A Commitment to Service

Napa-Vallejo Waste Management Authority Quarterly Internal Controls Review

For the Quarter Ended
March 31, 2026

Tracy A. Schulze
Auditor-Controller

Internal Audit Section
May 18, 2026

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Internal Audit Team

Christine Hernandez - Deputy Auditor-Controller
Nicholas Kittredge - Grant Compliance & Internal Audit
Omar Lopez - Internal Audit



A Tradition of Stewardship
A Commitment to Service

Auditor-Controller
1195 Third Street · Room B10
Napa, CA 94559

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www.countyofnapa.org

Tracy A. Schulze
Auditor-Controller

May 18, 2026

Board of Directors
Napa-Vallejo Waste Management Authority

Executive Summary

The Internal Audit Section of the Napa County Auditor-Controller's Office (Internal Audit) has completed quarterly monitoring for Napa-Vallejo Waste Management Authority (Authority) for the quarter ended March 31, 2026.

This review was conducted in accordance with professional auditing standards applicable to the public sector, which require that engagements be performed with integrity, objectivity, competence, due professional care, and confidentiality.

As of March 31, 2026, internal controls over revenue and accounts receivable appear to be designed, implemented, and operating adequately. Consistent with prior quarters, Internal Audit noted a minor variance, consisting of a net cash overage of \$991 for the quarter and a fiscal year-to-date net cash overage of \$1,031 (**Exhibit A**). In addition, the Treasurer-Tax Collector's Central Collections aging report reflected customer accounts with balances exceeding \$250 that had been outstanding for 90 days or longer, totaling \$4,359 (**Exhibit B**).

This report is a matter of public record and is intended solely for the information and use of the Authority's Board of Directors, Executive Director, Management at Northern Recycling Operations and Waste Services LLC (Northern), and the Treasurer-Tax Collector. Internal Audit extends its appreciation to the Northern staff and the Authority's management for their cooperation, expertise, and professionalism throughout this engagement.

Sincerely,

Tracy A. Schulze

Tracy A. Schulze
Auditor-Controller

Napa-Vallejo Waste Management Authority
Quarterly Monitoring
For the Quarter Ended March 31, 2026

Background and Authority

The Authority is a joint powers agency organized under the laws of the State of California pursuant to Government Code Section 6500 et seq. The Authority is composed of the County of Napa and the Cities of Napa, American Canyon, and Vallejo and was established to provide coordinated and economically efficient solid waste processing, transfer, and disposal services for its member agencies.

The Authority entered into an agreement with Northern on March 1, 2007, which was subsequently amended on March 19, 2010. Pursuant to Public Resources Code Section 40059(a)(2), the Authority and Northern are authorized to enter into a transfer station operation agreement under which Northern operates the Devlin Road Transfer Station (DRTS).

For fiscal year 2025-26, the Authority has engaged the Napa County Auditor-Controller's Office to perform quarterly monitoring of internal controls over DRTS operations and related financial activities.

Objective and Scope

The primary objectives of this engagement were to:

1. Evaluate whether internal controls over fees, collections, manual ("hand tag") tickets, and voided or replacement tickets were adequately designed and implemented.
2. Review and report the Treasurer-Tax Collector's collection measures for any accounts receivable balances greater than \$250 that are more than 90 days past due.
3. Identify and report any cash overages or shortages arising from cash, check, or credit card transactions.

The scope of this review included an examination of the Authority's and Northern's records for the quarter ended March 31, 2026.

Procedures

To achieve the engagement objectives, Internal Audit performed the following procedures:

1. Northern's Scale Transaction Report

- Agreed reported revenue (non-cash transactions) per Northern's Scale Transaction Report to the Detail Receivables Report generated in Tyler Munis.

Napa-Vallejo Waste Management Authority

Quarterly Monitoring

For the Quarter Ended March 31, 2026

- Verified ticket rates (i.e., scale rates charged) to the applicable Board Resolution.
- Reviewed the report for completeness, including confirmation that no tickets were missing.
- Verified internal controls over voided, replacement, and manual (“hand tag”) tickets.

2. Accounts Receivable Aging Report

- Compiled the Accounts Receivable 90-Day Aging Report from Treasurer-Tax Collector reports generated in Tyler Munis.
- Reviewed and reported on the Treasurer-Tax Collector’s collection measures for any customer accounts with balances greater than \$250 outstanding for more than 90 days.

3. Cash Coverage / (Shortage) Summary

- Compared Northern’s Cash Receipt Reports (cash, check, and credit card transactions) to the Authority’s general ledger.
- Reviewed short payments exceeding \$25 to assess their validity and reasonableness.
- Reported quarterly and fiscal year-to-date cash overages or shortages arising from cash, check, and credit card transactions.

Conclusion

Based on our review, internal controls over revenue and accounts receivable appear to be adequately designed and implemented as of March 31, 2026. The Treasurer-Tax Collector’s accounts receivable balances exceeding 90 days and greater than \$250 totaled \$4,359 as of quarter-end. Reconciliation of all cash and credit card transactions between Northern’s cash reports and Treasury’s journal entries identified a net cash overage of \$991 for the quarter, which included \$1,927 in bank adjustments. The fiscal year-to-date cash overage is \$1,031 as of March 31, 2026.

Napa-Vallejo Waste Management Authority
Quarterly Monitoring
For the Quarter Ended March 31, 2026

Exhibit A

Cash Overage / (Shortage) Summary

Description	Quarter Ended March 31, 2026	Quarter Ended December 31, 2025	Quarter Ended September 30, 2025	Year-to-Date
<u>Authority's General Ledger</u>				
Cash	\$548,018	\$432,597	\$490,767	\$1,471,382
VISA/MC	1,869,933	1,919,802	2,221,494	6,011,229
Bank/TTC Adjustments	(1,927)	(575)	(1,234)	(3,736)
Total	\$2,416,023	\$2,351,824	\$2,711,027	\$7,478,874
<u>Northern's Cash Report</u>				
Cash/Check	426,073	407,560	509,440	1,343,073
VISA/MC	1,988,959	1,943,813	2,201,998	6,134,771
Total	\$2,415,033	\$2,351,373	\$2,711,438	\$7,477,843
Net Cash Overage/(Shortage)	\$991	\$451	\$(411)	\$1,031

Napa-Vallejo Waste Management Authority
 Quarterly Monitoring
 For the Quarter Ended March 31, 2026

Exhibit B

Treasurer-Tax Collector’s Accounts Receivable Aging Report and Collection Measures for
 Receivables over 90 Days with account balances exceeding \$250

Account Name	Customer ID	Total	Collection Measures*
TMC Builders Inc	1510	\$252	The outstanding balance relates to a returned check. Subsequent collection attempts have been made, and related correspondence has not been returned as undeliverable.
Rhinos Roofing Company LLC	1528	\$4,107	Ongoing collection efforts are being made to satisfy the outstanding balance on this account; however, no correspondence has been received towards remittance. Correspondence has not been returned as undeliverable.
90 Days Aging Receivables w/Balance Due > \$250		\$4,359	

* Collection measures provided by Treasurer-Tax Collector and Central Collections.



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1283

TO: Napa-Vallejo Waste Management Authority Board of Directors

FROM: Chris Celsi, Executive Director

REPORT BY: Chris Celsi, Executive Director

SUBJECT: Third Amendment - R3 Consulting Group

RECOMMENDATION

Staff is requesting approval and authorization for the Chair to sign the third Amendment for Agreement 2024-03 with R3 Consulting Group, Inc. for an additional \$20,000, with an adjusted total contract amount not to exceed \$180,000. This increase will be to conduct a non-disposal rate study at our Devlin Road Transfer Station (DRTS).

EXECUTIVE SUMMARY

Napa-Vallejo Waste Management Authority (NVWMA) is requesting approval of a contract extension R3 Consulting Group, Inc. Previously, NVWMA staff hired R3 Consulting Group to aid the Authority in reviewing scope of services, contract negotiations with Northern Recycling Operations and Waste Services (NROWS) and conduct a rates and services survey to determine appropriate gate fees at Devlin Road Transfer Station. Specifically, to determine the appropriate rate to charge for MSW, clean concrete, clean dirt and private vehicle customers. R3 Consulting Group is very familiar with solid waste practices in the NVWMA service area.

The request is to increase appropriations in FY 2026-27 by \$20,000 to cover costs to study and determine proper tipping fees for special items, such as tires, mattresses, appliances, boats and other “non-disposal” material at the Devlin Road Transfer Station.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Operating Expenses - Devlin Road Transfer Station
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	R3 Consulting Group has the expertise staff needed to provide NVWMA recommendations to charge appropriate DRTS gate rates.

Consequences if not approved:

NVWMA may not provide appropriate customer gate rates for other items at DRTS.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY

**THIRD AMENDMENT TO
NAPA-VALLEJO WASTE MANAGEMENT AUTHORITY
AGREEMENT NO. 2024-03**

PROFESSIONAL SERVICES AGREEMENT

THIS THIRD AMENDMENT TO AGREEMENT 2024-03 is made and entered into as of this 15th day of June, 2026, by and between the Napa-Vallejo Waste Management Authority, a joint powers authority organized under the laws of the State of California pursuant to Government Code section 6500 et seq., hereinafter referred to as "AUTHORITY," and R3 Consulting Group, Inc., whose business address 1512 is Eureka Road, Suite 220, Roseville, CA 95661, hereinafter referred to as "CONSULTANT." AUTHORITY and CONSULTANT will be referred to from time to time in this agreement individually as "Party" and collectively as "Parties."

RECITALS

WHEREAS, the Parties entered into Agreement 2024-03 ("Agreement") for CONSULTANT to assist the AUTHORITY in reviewing and possibly negotiating a new or extended contract for the operation of the Devlin Road Transfer Station; and

WHEREAS, on June 16, 2025, the Parties entered into the First Amendment to the Agreement extending the term of the agreement to June 30, 2026, and to add services to create a website for the AUTHORITY; and

WHEREAS, on September 15, 2025, the Parties entered into the Second Amendment to the Agreement to increase the contract amount by \$30,000 for continued assistance with negotiating the contract extension with Northern Recycling Operations & Waste Services (NROWS) for the operation of the Devlin Road Transfer Station; and

WHEREAS, the Parties desire to amend the Agreement to extend the term and increase the contract amount by \$20,000 for CONSULTANT to perform a tip fee market survey and analysis relative to "non-garbage" material received at the transfer station;

NOW, THEREFORE, in consideration of the recitals stated above and the mutual obligations of the Parties expressed herein, the Parties agree to amend the Agreement as follows:

TERMS

1. Section 1 of the Agreement is amended to read in full as follows:

1. **Term of the Agreement.** The term of this Agreement shall commence on September 14, 2023, and shall expire on June 30, 2027, unless terminated earlier in accordance with Paragraphs 9 (Termination for Cause), 10 (Other Termination) or 23(a)

(Covenant of No Undisclosed Conflict); except that the obligations of the Parties under Paragraphs 7 (Insurance) and 8 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of the Agreement, and the obligations of CONSULTANT to AUTHORITY shall also continue after said expiration date or early termination in relation to the obligations prescribed by Paragraphs 15 (Confidentiality), 20 (Taxes) and 21 (Access to Records/Retention).

2. Section 2 of the Agreement is amended to read in full as follows:

2. **Scope of Services.** CONSULTANT shall assist AUTHORITY in preparing and negotiating a new or extended contract with NROWS in accordance with CONSULTANT'S proposal dated August 29, 2023, attached hereto as "Exhibit "A" and hereby incorporated by reference. CONSULTANT shall also assist AUTHORITY in the development of a new website with information relevant to AUTHORITY, to be determined by AUTHORITY's Executive Director. Commencing on July 1, 2026, CONSULTANT shall perform a tip fee market survey and analysis relative to "non-garbage" material received at the transfer station, as further described in Exhibit "A-1" attached hereto and hereby incorporated by reference.

3. Section 3 of the Agreement is amended to read in full as follows:

3. **Compensation.**

(a) Rates. In consideration of CONSULTANT's performance of the Scope of Services, AUTHORITY shall pay CONSULTANT at its standard hourly rates for public entities, not to exceed a total amount of One Hundred Forty Thousand Dollars (\$140,000). For services related to the development of a new website, AUTHORITY shall pay CONSULTANT at the hourly rates set forth in Exhibit "B," attached hereto and hereby incorporated by reference, not to exceed a total amount of Twenty Thousand Dollars (\$20,000). For services related to the tip fee study described in Exhibit "A-1," AUTHORITY shall pay CONSULTANT at the billing rates set forth in Exhibit "A-1," not to exceed a total amount of Twenty Thousand Dollars (\$20,000).

(b) Expenses. Travel and other expenses are already included in the amounts set forth in this section. Expenses incurred in the development of a new website shall be reimbursed at the rates set forth in Exhibit "B." Expenses incurred in performing the tip fee study reimbursed at the rates set forth in Exhibit "A-1."

(c) Maximum Amount. Notwithstanding subparagraphs (a) and (b), the maximum payments for professional services under this Agreement shall not exceed a total of ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000); provided, however, that the amount for the development of a new website and the tip fee study shall not be construed as a guaranteed sum, and compensation shall be based upon services actually provided and reimbursable expenses actually incurred.

4. This Third Amendment represents all the changes to the Agreement agreed to by the Parties. No enforceable oral representations or other agreements have been made by the Parties except as specifically stated herein. All other provisions of the Agreement and prior amendments not addressed in this Third Amendment shall remain in full force and effect.

5. This Third Amendment may be executed in counterparts, which when taken together, shall constitute a single signed original as though all Parties had executed the same page.

IN WITNESS WHEREOF, this Third Amendment is executed by the AUTHORITY, by and through the Chair of its Board of Directors, and by CONSULTANT by and through its duly authorized officer(s).

R3 CONSULTING GROUP

By: Scott Hanin
SCOTT HANIN, Principal

NAPA-VALLEJO WASTE MANAGEMENT AUTHORITY, a joint powers agency

By: _____
ANDREA SORCE, NVWMA Chair

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Thomas C. Zeleny</u> Authority Counsel</p> <p>Date: <u>June 2, 2026</u> FV 11317803</p>	<p>APPROVED BY THE AUTHORITY BOARD OF DIRECTORS</p> <p>Date: _____ Processed By: _____ Secretary of the Authority</p>	<p>ATTEST: MARIE NICHOLAS Secretary of the Authority</p> <p>By: _____</p>
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Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1215

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Executive Director's Report

RECOMMENDATION

Executive Director to report on Authority related activities.

EXECUTIVE SUMMARY

The Executive Director will report on recent activities relating to the Authority.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Executive Director will report on recent activities concerning the Authority.



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1218

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Public Hearing Recommended 2026-2027 Fiscal Year Final Budget

RECOMMENDATION 2025-2026 Operating Budget paragraph

4:00 P.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2026-2027 BUDGET

Adoption of Resolution No. 2027-01 approving the recommended Final Budget for Fiscal Year 2026-2027 (weighted vote required)

PROCEDURAL REQUIREMENTS

- 1. Open Public Hearing**
- 2. Staff Report**
- 3. Public Comment**
- 4. Close Public Hearing**
- 5. Motion, second, discussion and vote on item**

EXECUTIVE SUMMARY

The Executive Director and Auditor-Controller are submitting for adoption a recommended final budget for FY 2026-2027. This item has been advertised and noticed for a public hearing. At the conclusion of the public hearing, adoption of Resolution No. 2027-01 approving of the FY2026-2027 Budget is requested.

FY 2025-2026 Operating Budget

The Authority's FY 2025-26 budget was based on an estimated waste flow to the Devlin Road Transfer Station (DRTS) of 300,000 tons for the year. Actual tonnage was lower than budgeted and is expected to be closer to 292,000 tons by the end of the fiscal year.

Total Operating Revenue for the fiscal year is expected to be approximately \$23.8 million, which was slightly less than the estimated \$24 million. In September 2025, we approved our new Devlin Road Transfer Station tipping rates. However, those rates were not effective until November 2025. It is our estimation DRTS did not realize close to \$500,000 in revenue had the increase in tipping rates started in July. The increased rates did help generate more revenue with slightly lesser tonnage, which resulted in less handling and disposal costs.

Operating Expenditures were less than anticipated. Lower tonnage means less handling and disposal charges. Our new contract with Northern Recycling and Waste Operations (NROWS) did not become effective until January 2026, which kept our costs a little lower. Additionally, the start of our new construction loan was not effective until October 2025. This too saved us an interest only payment in 2025-2026. We anticipate costs of approximately \$22.8 million instead of our estimated \$23.3 million.

Capital Budget

The Capital Expenditures budget for FY 25-26 was estimated to be approximately \$39 million. Much of that expenditure was intended to occur with the construction of our new C&D Facility. We expected to start construction in August 2025, but due to the additional required approvals, the start of construction began in October 2025. Additionally, we had planned to replace the DRTS roof, but do not expect replacement of the DRTS roof to occur until FY 2026-2027. Our estimated actual Capital Expenditures for FY 25-26 will be closer to \$13.4 million.

The Authority's Total Expenditures (Operating + Capital) were approximately \$36.25 million. The Authority had budgeted closer to \$62.29 million, but delays in construction and roof replacement reduced it closer to one-third of the total amount.

Net Revenue and Reserves

Net revenue is expected to be closer to \$1 million surplus (Revenues less Operating Expenditures) instead of our estimated \$1.63 million surplus. This is due mostly to less actual revenue, added diesel fuel surcharge costs and unanticipated engineering costs at the landfill. End of year cash reserves are expected to be about \$42.34 million, of which \$20.16 million was from loan proceeds.

FY 2026-2027 Operating Budget

The proposed Operating Expenditures budget of \$27.66 million is based on a projected waste flow of close to 295,000 tons (2% increase) to DRTS and total anticipated revenue of about \$28.4 million. Transfer Station Operations (\$13.94 million) and Disposal (\$8.36 million) budgets reflect the Authority's new contract and inflationary increases, respectively, in contracted unit costs for services from Authority service providers. Transfer Station Operation costs reflect an overall increase of nearly 21% with our current DRTS operator, (NROWS). We have also included a principal payment of \$1.69 million and interest payment of \$734,000 for securing financing of the approved C&D Facility. Total Expenditures for FY 2026-2027 is estimated to be \$51.1 million. We expect a Net Deficit of \$22.67 million.

Revenue projections for FY 2026-2027 are based on the previously approved rate increase of \$8.00 per ton for both franchise and non-franchise waste customers. These rates went into effect on November 1, 2025, for both non-franchise customers and franchise customers. Rates are currently \$81 per ton for franchise haulers, \$85 per ton for non-franchise waste haulers, and \$45 for Self-Haul loads. In addition, we are accepting clean concrete for \$32 per ton. Clean dirt is now accepted at \$45 per ton. Effective July 1, 2026, non-franchise loads will increase to \$91 per ton, Self-Haul loads will be charged \$48 per load, Clean Concrete will be charged \$34 and Clean Dirt will be charged \$48 per ton. Effective October 1, 2026, all franchise loads will be charged \$87 per ton. Effective January 2026, the Authority will share equally in net recycling revenue with NROWS. We are forecasting a net surplus of \$760,000 from Operations, and a year-end cash balance of \$19.6 million.

Capital Budget

The nearly \$23.4 million Capital Budget includes construction continuation of the C&D Facility. The facility is expected to be completed by June 2027. We are planning to replace the nearly 32-year-old roof on the existing municipal solid waste disposal site building located at the transfer station. The cost of replacing the roof is unknown at this time, but we believe it will be closer to \$1 million because the project work will likely occur during alternative work periods (early or late evening) to avoid transfer station service interruptions. In addition to those major projects, we plan to update and replace the ACSL Gas PLC with a cost of approximately \$130,000. If we complete the C&D construction on time, we will look into beginning the Buy Back Area Improvement project.

Reserves

The Authority Board adopted Operating Reserve and Capital Replacement Reserve policies in 2011 and updated the Operating Reserve Policy in 2017. The Capital Reserve policy was updated in 2015 and 2019.

Although, the Authority expects a Net Deficit this year, the Authority will maintain approximately \$19.66 million in Reserve Cash Balance. The Authority also has claimed nearly \$600,000 in yearly depreciation, which will be added to our Reserve Cash Balance in the near future. The Authority's Operating Reserve Policy requires maintaining an operating reserve of no less than 1/6 of annual operating expenses and no more than 1/4 of annual operating expenses. The recommended Operating Reserve allocation of \$4.61 million is consistent with this policy.

The Authority also has \$12.6 million in reserve allocated for the American Canyon Sanitary Landfill Post Closure Liability. Staff is researching whether we need to allocate this entire amount or pledge a yearly amount to keep those funds available, if needed.

Capital Replacement Reserve

The Capital Replacement Reserve establishes a minimum reserve of \$1 million and a maximum of \$20 million, provided surplus funds are available after funding the Operating Reserve. The recommended allocation to the Capital Reserve for FY 26-27 of \$2.2 million is consistent with this policy.

Recommendation

1. Approve the Recommended FY 26-27 Budget.
2. Adopt Resolution No. 2027-01 which sets forth the financing requirements for the Operating and Capital Improvement Programs for Fiscal Year 2026-2027 as follows:

Fund 8100 81000 - Operations

\$27,660,481

Fund 8100 81010 - Capital Improvement

\$23,437,000

FISCAL & STRATEGIC PLAN IMPACT

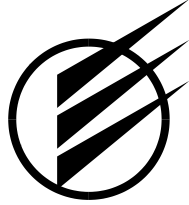
Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	This is the proposed operating budget for Fiscal Year 2026-2027. Adoption of a budget is required to continue operations of the Authority in the coming fiscal year.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact: The budget covers only one fiscal year, however, decisions made in this fiscal year will impact the Authority's financial stability in the future.

Consequences if not approved: Expenditures cannot be made.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

RESOLUTION NO. 2027-01

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NAPA-VALLEJO WASTE MANAGEMENT AUTHORITY
ADOPTING THE FINAL BUDGET FOR THE AUTHORITY
FOR FISCAL YEAR 2026-2027**

WHEREAS, in accordance with California Government Code Sections 29000 through 29093, the Board of Directors of the Napa-Vallejo Waste Management Authority (“Authority”) must adopt a budget each fiscal year; and

WHEREAS, according to section 7.2 of the Authority’s Joint Powers Agreement, the Board shall adopt the final budget no later than June 30 of each year; and

WHEREAS, the recommended final budget of the Authority for the fiscal year 2026-2027 has been prepared and made available to members of the public at least ten days before the public hearing on the recommended budget; and

WHEREAS, a public hearing was held by the Authority to consider and discuss the recommended final budget as designated in the published notice pursuant to Government Code section 29064(c), the Authority has declared the hearings concluded and it is now the time to adopt the final budget for the Authority for the fiscal year 2026-2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors, that the recommended final budget, attached as Exhibit A and hereby incorporated by reference, including those changes adopted by the Authority during the budget hearings, is hereby adopted as the final budget of the Authority for the fiscal year 2026-2027, including the approved appropriations by general class, fixed assets, and reserves by funds and purpose, and the documents, which by reference show in detail the approved appropriations, revenues and other methods of financing in the budget as finally determined, are hereby approved and incorporated by reference herein.

BE IT FURTHER RESOLVED that the financing requirements for fiscal year 2026-2027 are as follows:

Fund 8100/81000	Napa Vallejo Waste Management	\$27,660,481
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Fund 8100/81010

Napa Vallejo Waste Management Authority - Capital Improvement \$23,437,000

TOTAL \$51,097,481

BE IT FURTHER RESOLVED that any fixed asset(s) not authorized by the Board of Directors during the Final Budget hearing process will be presented to the Authority for approval; and

BE IT FURTHER RESOLVED that, pursuant to California Government Code Section 29093, a copy of the adopted budget for fiscal year 2026-2027 shall be filed with the Secretary of the Authority and the State Controller as required by law.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa-Vallejo Waste Management Authority at a regular meeting held on the 15th day of June 2026, by the following vote:

AYES:	DIRECTORS	_____

NOES:	DIRECTORS	_____
ABSTAIN:	DIRECTORS	_____
ABSENT:	DIRECTORS	_____

APPROVED AS TO FORM
Office of County Counsel

APPROVED BY THE AUTHORITY
BOARD OF DIRECTORS

ATTEST: MARIE NICHOLAS
Secretary of the Authority

By: Thomas C. Zeleny
Authority Counsel

Date: _____
Processed By: _____

By: _____

Date: June 9, 2026
FV 13117803

Secretary of the Authority

Napa Vallejo Waste Management Authority
FY 2026 - 2027 FINAL BUDGET

Budget / Estimated Tons per Year----->

		271,000	300,000	290,000	295,000
		295,000	2025-2026	2025-2026	2026-2027
		2024-2025	Approved	Estimated Actuals	Recommended
		FINAL			
8103000 Revenue					
1	45100 Interest Revenues	\$ 893,833	\$ 900,000	\$ 1,491,000	\$ 1,200,000
2	45200 Dividends/rebates	304	-	-	-
4	46260 Hauler Fees	23,475,059	24,000,000	22,295,805	27,145,000
5	47140 Recycling Revenues	-	-	36,000	75,000
6	47900 Miscellaneous Revenues	2,500	20,000	-	-
8	48500 Long Term Debt Proceeds	-	24,000,000	-	-
9	49100 Special Items	2,766	-	600	-
10	Revenue Total	\$ 24,374,462	\$ 48,920,000	\$ 23,823,405	\$ 28,420,000
11 Operating Expenditures					
8100000 Administration					
51100	Salaries and Benefits	\$ 200,963	\$ 200,000	\$ 206,992	\$ 213,202
51210	Director/Commissioner Pay	1,200	4,800	3,200	3,200
52100	Administration Services	5,101	10,700	5,000	5,175
52125	Accounting/Auditing Services	27,820	26,000	26,000	30,000
52130	Information Technology Services	16,655	23,000	23,000	25,000
52131	Communication Charges	-	2,000	2,000	2,000
52132	ITS Records Management Services	-	700	1,000	2,500
52140	Legal Services	36,694	35,000	60,000	40,000
52490	Other Professional Services	6,000	10,000	-	-
52605	Rents, Leases	4,800	6,000	5,000	6,000
52705	Insurance - Premiums	218,777	275,000	275,000	250,000
52825	Bank Charges	1,071	2,000	1,000	1,035
52830	Publications/Legal Notices	5,755	5,500	7,000	7,245
52900	Training/Conference Expenses	-	2,500	-	5,000
52905	Business Travel/Mileage	-	2,000	-	2,000
53100	Office Supplies	21	1,000	50	1,000
53120	Memberships/Certifications	285	800	300	311
54315	LT Debt - Payment	-	-	-	1,690,000
54105	Interest on LT Debt	-	800,000	236,266	734,160
54600	Depreciation	606,937	-	595,000	595,000
12	Administration Total	\$ 1,132,079	\$ 1,407,000	\$ 1,446,808	\$ 3,612,827
8100010 Landfill Operation					
51100	Salaries and Benefits	\$ 96,220	\$ 101,000	\$ 99,107	\$ 102,080
52100	Administration Services	15,236	-	-	-
52360	Engineer Services	23,624	-	-	-
52220	Medical/Laboratory Services	15,230	20,000	20,000	20,700
52335	Security Services	652	1,000	652	675
52381	Sewer Treatment Services	5,845	7,000	7,000	7,245
52490	Other Professional Services	661,494	400,000	440,000	425,000
52500	Maintenance - Equipment	76,198	15,000	-	15,000
52525	Maintenance - Infrastructure/Land	29,050	35,000	30,000	40,000
52600	Rents and Leases - Equipment	7,839	20,000	15,000	15,525
52800	Communications/Telephone	1,908	2,000	1,800	1,863
52840	Permits/License Fees	24,813	35,000	31,000	32,085
53205	Utilities - Electric	27,704	30,000	30,000	32,400
53220	Utilities - Water	3,279	3,500	2,000	2,070
53250	Fuel	-	7,500	7,500	7,763
53350	Maintenance Supplies	18,209	30,000	30,000	31,050
	Change in Postclosure Liability	1,481,316	-	-	-
55400	Generator/Dryer	-	85,000	-	-
13	Landfill Operation Total	\$ 2,488,617	\$ 792,000	\$ 714,059	\$ 733,455
8100020 Transfer Station Operation					
52110	Central Collections	\$ 51,102	\$ 60,000	\$ 36,000	\$ 37,260
52125	Accounting/Auditing Services	15,669	-	20,000	22,000
52145	Engineering Services	-	15,000	-	-
52490	Other Professional Services(NROWS)	9,602,032	11,800,000	11,500,000	13,661,831
52500	Maintenance - Equipment	11,257	-	12,000	12,420

Napa Vallejo Waste Management Authority
FY 2026 - 2027 FINAL BUDGET

		Budget / Estimated Tons per Year----->	271,000	300,000	290,000	295,000
		295,000	2024-2025 FINAL	2025-2026 Approved	2025-2026 Estimated Actuals	2026-2027 Recommended
52840	Permits/License Fees		197,259	205,000	205,000	210,000
14	Transfer Station Operation Total		\$ 9,877,319	\$ 12,080,000	\$ 11,773,000	\$ 13,943,511
8100030 Disposal						
52490	Other Professional Services (Potrero Hills)		\$ 7,467,267	\$ 8,000,000	\$ 8,000,000	\$ 8,361,063
15	Disposal Total		\$ 7,467,267	\$ 8,000,000	\$ 8,000,000	\$ 8,361,063
8100040 Household Hazardous Waste						
52490	Other Professional Services		\$ 822,912	\$ 1,000,000	\$ 900,000	\$ 1,000,000
52525	Maintenance - Infrastructure/Land		-	2,500	-	-
52800	Communications/Telephone		169	200	200	225
52820	Printing & Binding		-	-	-	1,000
52840	Permits/License Fees		1,017	2,000	2,000	2,200
53120	Memberships/Certifications		2,000	2,000	2,000	2,200
53205	Utilities - Electric		5,116	6,000	3,577	4,000
16	Household Hazardous Waste Total		\$ 831,214	\$ 1,012,700	\$ 907,777	\$ 1,009,625
17	Operating Expenditures Total		\$ 21,796,496	\$ 23,291,700	\$ 22,841,643	\$ 27,660,481
18	Net From Operations		\$ 2,577,966	\$ 1,628,300	\$ 981,762	\$ 759,519
19	Capital Expenditures					
<u>DRTS C&D Building - 8101000 Project #17810</u>						
	52100 Administration Services		\$ 15,669	\$ 50,000	\$ 10,000	\$ 20,000
	52360 Construction Services		-	35,200,000	11,500,000	20,500,000
	52145 Engineering Services		1,215,975	3,200,000	900,000	510,000
	52490 Other Professional Services		-	-	350,000	820,000
	52830 Publications & Legal Notices		-	-	2,000	2,000
	52840 Permits/License Fees		-	-	600,000	400,000
	54325 Admin Long Term Debt		-	-	-	-
21	DRTS C&D Building		\$ 1,231,644	\$ 38,450,000	\$ 13,362,000	\$ 22,252,000
<u>DRTS Buy Back Area Improvement - 8101000 Project #26801</u>						
	52490 Professional Services		\$ -	\$ -	\$ -	\$ 50,000
	52100 Administration Services		-	-	-	5,000
22	DRTS Buy Back Area Improvement		\$ -	\$ -	\$ -	\$ 55,000
<u>American Canyon Flare Project - 8101010 Project #26802</u>						
	52100 Administration Services		\$ -	\$ -	\$ -	\$ 5,000
	55300 Flare Improvements		-	-	-	125,000
23	American Canyon Flare Project		\$ -	\$ -	\$ -	\$ 130,000
<u>Devlin Road Transfer Station Roof - 8101000 Project #25801</u>						
	52100 Administration Services		\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	52145 Engineering Services		-	40,000	40,000	100,000
	55300 Building Improvements		-	500,000	-	895,000
24	Devlin Road Transfer Station Roof		\$ -	\$ 545,000	\$ 45,000	\$ 1,000,000
Total Capital Expenditures			\$ 1,231,644	\$ 38,995,000	\$ 13,407,000	\$ 23,437,000
Loan Admin Fees			-	-	165,000	-
25	Total Debt Expenditures		\$ -	\$ -	\$ 165,000	\$ -
26	Total Expenditures		\$ 23,028,140	\$ 62,286,700	\$ 36,248,643	\$ 51,097,481
27	Net Surplus (Deficit)		\$ 1,346,322	\$ (13,366,700)	\$ (12,425,238)	\$ (22,677,481)
28 Total Loan Funds					\$ 20,165,000	
29	Total Cash Balance (accrual basis)		\$ 34,597,877	\$ 19,157,504	\$ 42,337,639	\$ 19,660,157
30 Allocation to Reserves						
			33,251,555			
31	Landfill Closure Liability		11,954,483	10,500,000	12,200,000	12,600,000
32	Operating Reserve (Policy Min 2 Months - Max 3 months Operating*)		14,597,877	3,881,950	3,530,945	4,610,080
33	Capital Reserve (Policy Min \$1,000,000 - Max \$20,000,00)		20,000,000	4,775,554	38,806,694	2,450,077
Total Reserves			\$ 34,597,877	\$ 19,157,504	\$ 42,337,639	\$ 7,060,157

*2026-27 Operating Reserve Minimum =
*2026-27 Operating Reserve Maximum =

4,610,080
6,915,120



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1216

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Future Agenda Items

RECOMMENDATION

Discussion of any items Board members wish to have addressed at a future meeting date.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed activity is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), as an organizational or administrative activity that will not result in direct or indirect physical changes in the environment, and therefore CEQA is not applicable.



Napa-Vallejo Waste
Management Authority
Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 6/15/2026

File ID #: 26-1217

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Reports from Jurisdictions

RECOMMENDATION

Reports of current information relevant to the Authority by the member jurisdictions:

EXECUTIVE SUMMARY

- i. Vallejo: Andrea Sorce
- ii. Napa City: Mary Luros
- iii. Napa County: Belia Ramos
- iv. American Canyon: Pierre Washington

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.