



Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Ryan Gregory, District 2
Anne Cottrell, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

www.countyofnapa.org

Tuesday, August 6, 2024

9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

1. CALL TO ORDER; ROLL CALL

Present: Chair Joelle Gallagher, Vice-Chair Anne Cottrell, and Supervisors Ryan Gregory. Supervisors Alfredo Pedroza and Belia Ramos were en route. Supervisor Alfredo Pedroza arrived during Proclamations and Commendations. Supervisor Belia Ramos arrived during Item 11A. The meeting was called to order by Chair Joelle Gallagher.

2. PLEDGE OF ALLEGIANCE

Fire Chief Matt Ryan led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

Animal Shelter Manager Katie Ribardiere presented the Pet of the Week (Mr. Bean)

4. PROCLAMATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation recognizing August 2024 as “Child Support Awareness Month” in Napa County. (No Fiscal Impact) [24-1320](#)

Chair Joelle Gallagher presented the proclamation.

Director of Child Support Services Douglas Durward accepted the proclamation and made presentation.

Discussion held.

Motion Text: Approve the proposed Proclamation.
Voting Yes: Cottrell, Gregory, and Gallagher
Excused: Pedroza, and Ramos
Recusals: None
Result: Passed

5. CONSENT CALENDAR - SPECIAL DISTRICTS

Motion Text: Approve the Special District Consent Calendar.
Voting Yes: Gregory, Pedroza, Cottrell, and Gallagher
Excused: Ramos
Recusals: None
Result: Passed

Napa County Groundwater Sustainability Agency

- A. Approve and authorize Amendment No. 1 to Agreement No. 230312B (NCGSA) with SCI Consulting Group, increasing the maximum by \$27,487 for a total of \$110,075, for additional services to support development of a fee, special tax or benefit assessment to fund implementation of Napa County’s Groundwater Sustainability Program and extending the term to December 31, 2025. (Fiscal Impact: \$27,487 Expense; Groundwater Sustainability Agency Special Revenue Fund; Budgeted; Discretionary) [24-1311](#)

Enactment No: A-230312B (NCGSA) Amend. 1

Lake Berryessa Resort Improvement District

- B. Approve plans and specifications for the Water Supply Intake Utility Building Project, LB 24-01 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [24-1291](#)

Monticello Public Cemetery District

- C. Approve and authorize Amendment No. 3 to Agreement No. 230118B (MPCD) with Prestige Lawn Care Maintenance to increase the contract maximum to \$105,000 and to extend the term through June 30, 2025 to construct a walkway system; and approve a Budget Amendment to increase appropriations in landscaping services. (Fiscal Impact: \$50,000 Expense; Monticello Public Cemetery District; Not Budgeted; Discretionary)
[4/5 vote required]

Enactment No: A-230118B (MPCD) Amend. 3

6. CONSENT CALENDAR

One (1) person spoke during Public comment.

Motion Text: Approve the Consent Calendar as amended.

Voting Yes: Pedroza, Cottrell, Gregory, and Gallagher

Excused: Ramos

Recusals: None

Result: Passed

Clerk of the Board

- A. Approval of minutes from the July 23, 2024 regular meeting. (No Fiscal Impact) [24-929](#)
- B. Reappointment of Elayna Trucker as the At Large Representative and appointment of April L. Del Rosario as the Child Care Provider Representative to the Napa County Child Care and Development Planning Council with terms of office to commence immediately and expire on June 30, 2027. (No Fiscal Impact) [24-1256](#)

Corrections

- C. Authorize the purchase of a capital asset for a replacement booster water heater within the correctional facility and budget amendment due to the failure of the current unit. (Fiscal Impact \$14,500 Expense; General Fund; Not Budgeted; Discretionary)
[4/5 vote required] [24-1302](#)

County Counsel

- D. Adopt a Resolution consolidating elections for the following jurisdictions, with the November 5, 2024 statewide general election: Cities of American Canyon, Calistoga, Napa, St. Helena, and Town of Yountville, the Bay Area Housing Finance Authority, the Napa Valley Unified School District, and the Napa County Regional Park and Open Space District; and direct the Registrar of Voters to conduct these elections, with full reimbursement of services by the jurisdictions. (No Fiscal Impact) [24-1238](#)

Enactment No: R-2024-81

- E. Approve participation in the National Opioids Settlement with Kroger to receive \$260,000 over 11 years and authorize the participation agreement waiving the right to sue Kroger. (Fiscal Impact: \$260,000 Revenue; General Fund; Not Budgeted; Discretionary) [24-1283](#)

County Executive Office

- F. Approve transmittal of the proposed responses to the 2023-24 Grand Jury Final Reports to the Presiding Judge as prescribed by Section 933 of the Penal Code. (No Fiscal Impact; Mandatory) [24-1235](#)

Item pulled for discussion. See Item 9.

Health and Human Services Agency

- G. Approve and authorize 36 agreements for services supporting Community Health Improvement Plan objectives funded through Tobacco Master Settlement Agreement, Mental Health Services Act and Opioid Settlement Funds totaling \$10,824,956 for terms from July 1, 2024 through June 30, 2027. (Fiscal Impact: \$10,824,956; Health and Human Services Agency Fund and General Fund; Budgeted; Discretionary). [24-1281](#)

Enactment No: A-250079B; A-250080B; A-250081B; A-250082B; A-250083B; A-250084B; A-250085B; A-250086B; A-250087B; A-250088B; A-250089B; A-250091B; A-250092B; A-250093B; A-250094B; A-250095B; A-250055B; A-250128B; A-250131B; A-230171B Amend. 2; A-230355B Amend. 1; A-250121B; A-250122B; A-250123B; A-250124B; A-250125B; A-250126B; A-250127B; A-250129B; A-250130B; A-250132B; A-250039B; A-250040B; A-250041B; A-250042B

Information Technology Services – Division of CEO’s Office

- H. Approve and authorize Agreement No. 250120B with Environmental Systems Research Institute, Inc., for a maximum of \$350,100 for GIS license software for the term of August 1, 2024 through July 31, 2027. (Fiscal Impact: \$350,100 Expense; Information Technology Services Fund; Budgeted; Discretionary) [24-1253](#)

Enactment No: A-250120B

- I. Approve and authorize Agreement No. 250136B with Environmental Science Associates for a maximum of \$18,004, for the term August 6, 2024, through June 30, 2025, for cultural resources technical services to support environmental review of the Mount St. Helena telecommunications tower replacement project. (Fiscal Impact: \$18,004 Expense; Information Technology Services Fund; Budgeted; Discretionary) [24-1284](#)
- Enactment No: A-250136B**

Library

- J. Approve and authorize Amendment No. 1 to Agreement No. 240019B with Lucky Penny Productions to extend the term of the Grant Agreement to December 31, 2024, to allow grantee additional time to complete the project as originally approved by the County. (No Fiscal Impact; Discretionary) [24-1290](#)
- Enactment No: A-240019B Amend. 1**

- K. Approve and authorize Agreement No. 250145B with Arts Council Napa Valley for a maximum of \$61,418 for the term August 6, 2024 through June 30, 2025, to act as the Napa County Local Arts Agency and implement the Napa County Cultural Plan. (Fiscal Impact: \$61,418 Expense; General Fund; Budgeted; Discretionary). [24-1293](#)
- Enactment No: A-250145B**

Public Works

- L. Approve and authorize Amendment No. 1 to Lease Agreement No. 230232B with Napa Jet Center, Inc. dba Atlantic Aviation (Atlantic) to adjust square footage and total compensation to lease areas, change adjustments to base rent, add Fuel Farm Infrastructure Improvement reimbursement to County, extend development timelines, and replace Exhibits. (Fiscal impact: \$201,990 Revenue; Airport Fund; Budgeted; Discretionary) [24-957](#)
- Item pulled for discussion. See Item 9.**
- Enactment No: A-230232B Amend. 1**
- M. Accept and file report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period January 1, 2024 through July 30, 2024, pursuant to Resolution No. 2018-36. (No Fiscal Impact; Discretionary) [24-1278](#)

- N. Approval of plans and specifications for the “South Campus Building A&B Window Maintenance Project,” PW 21-37 and authorization to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract. (No Fiscal Impact; Discretionary) [24-1298](#)
- O. Approve a Budget Amendment for the "JJC Skyline Academy Project," PW 24-34. (Fiscal Impact: \$200,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [24-1315](#)
[4/5 vote required]

Sheriff

- P. Accept a cash donation from Operation Underground Railroad and approve a Budget Amendment to purchase the investigative software license GrayKey from Magnet Forensics to support forensic examinations of mobile digital devices, specifically for human trafficking cases. (Fiscal Impact: \$30,498 Expense; \$15,249 Revenue; Sheriff Asset Forfeiture Fund and General Fund; Not Budgeted; Discretionary) [24-1345](#)
[4/5 vote required]

7. PUBLIC COMMENT

Two (2) people spoke during public comment.

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Vice-Chair Anne Cottrell reported she was appointed as the Vice-Chair of the National Association of Counties (NACo) Resilient Counties Advisory Board, which looks at how counties can build resiliency across subject areas, such as wildfires, floods, and hurricanes. Vice-Chair Cottrell also reported she and the Sheriff will be holding an emergency preparedness event for Berryessa Estates/Pope Valley residents at the Pope Valley Fire Department on August 14 with participants from the Sheriff’s office, Office of Emergency Services, and UpValley Family Centers.

Supervisor Ryan Gregory reported he and Vice-Chair Cottrell attended a key exchange ceremony with the City of Calistoga two weeks ago for the keys to the Calistoga Fairgrounds.

Chair Joelle Gallagher thanked the Health and Human Services Agency for their work on the Mental Health Services Act, Tobacco Master Settlement Agreement, and Opioid Settlement Funds grants and congratulated the grantees and commended them on the important work they do in the community.

Napa County Assistant Fire Administrator J.R. Rogers introduced new Napa County Fire Chief Matt Ryan, who made a presentation.

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 6F

County Executive Office Senior Management Analyst Daniel Sanchez made presentation.

Discussion held.

Direction given to staff.

Motion Text: Approve the requested actions as amended.

Voting Yes: Gregory, Cottrell, Pedroza and Gallagher

Excused: Ramos

Recusals: None

Result: Passed

- 6L

Motion Text: Approve the requested actions.

Voting Yes: Gregory, Cottrell, Pedroza and Gallagher

Excused: Ramos

Recusals: None

Result: Passed

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

Planning, Building and Environmental Services (PBES)

- A. Receive a presentation on the Baseline Data Report and authorize the Director of Planning, Building and Environmental Services to issue a Request for Proposal for the preparation of an update to the Baseline Data Report.

[24-541](#)

Planning, Building, and Environmental Services Planning Manager Michael Parker made presentation.

Three (3) people spoke during public comment.

Discussion held.

Motion Text: Approve the requested actions.

Voting Yes: Gregory, Cottrell, Pedroza, Ramos, and Gallagher

Recusals: None

Result: Passed

County Executive Office

- B. Receive a presentation related to a recently completed market equity study on Board of Supervisors’ compensation, which is part of a larger ongoing management compensation market equity study.
(No Fiscal Impact)

[24-1324](#)

County Executive Officer Ryan J. Alsop made presentation.

Director of Human Resources Christine Briceño made presentation.

Discussion held.

12. PUBLIC HEARING - SPECIAL DISTRICTS

None

13. PUBLIC HEARINGS

County Executive Office

A. PUBLIC HEARING - TRUTH Act

[24-1183](#)

Convene a community forum pursuant to the federal Transparent Review of Unjust Transfers and Holds Act, which calls for counties to hold annual public forums explaining how County law enforcement worked with Immigration and Customs Enforcement representatives. (No Fiscal Impact; Mandatory)

Chair Joelle Gallagher opened the public hearing.

County Executive Office Senior Management Analyst Daniel Sanchez made presentation.

Assistant Director of Corrections Alexander Alarcon made presentation.

Discussion held.

Direction provided to staff.

Chair Joelle Gallagher closed the public hearing.

Human Resources – Division of CEO’s Office

B. PUBLIC HEARING - California Public Employees’ Retirement System [24-1287](#)

Conduct a public hearing to consider the first reading and the intention to adopt an ordinance amending Napa County’s Contract with the Board of Administration of the California Public Employees’ Retirement System (CalPERS) to allow the Napa County Probation Professionals Association (NCPA) Non-Supervisory and Supervisory employee groups to be recognized bargaining units in the County’s Contract with CalPERS and further requests the adoption of a Resolution of intent to approve an amendment to the County’s contract with the Board of Administration of the California Public Employees’ Retirement System.

Chair Joelle Gallagher opened the public hearing.

Director of Human Resources Christine Briceño made presentation.

Discussion held.

Chair Joelle Gallagher closed the public hearing.

Motion Text:	Approve the requested actions.
Voting Yes:	Gregory, Cottrell, Pedroza, and Gallagher
Excused:	Ramos
Recusals:	None
Result:	Passed
Enactment No:	R-2024-82

Planning, Building and Environmental Services (PBES)

- C. PUBLIC HEARING 2:00 P.M. - VIDA VALIENTE WINERY APPEAL [24-1064](#)
(USE PERMIT NO. P20-00079-UP)

Conduct a public hearing to consider an appeal filed by Appellant and Applicant Hayes Drumwright concerning the Napa County Planning Commission’s decision on May 1, 2024, to deny the Vida Valiente Winery Use Permit No. P20-00079-UP. (No Fiscal Impact.)

Chair Joelle Gallagher opened the public hearing.

The Board of Supervisor provided Levine Act disclosures and general disclosures.

Planning, Building, and Environmental Services Planner III Matthew Ringel made presentation.

Director of Public Works Steven Lederer made presentation.

Napa County Fire Marshal Jason Downs made presentation.

Appellant Representative and Attorney Rob Anglin made presentation. Appellant

Hayes Drumwright made presentation.

Thirty-nine (39) people spoke during public comment.

Appellant Representative and Attorney Rob Anglin provided rebuttal on behalf of the appellant.

Chair Joelle Gallagher closed the public hearing.

Discussion held.

Motion Text: Motion of intent to uphold the appeal with proposed amendments.

Voting Yes: Gregory, Gallagher, Cottrell, Pedroza, and Ramos

Recusals: None

Result: Passed

14. CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: County Executive Officer

[24-1339](#)

Closed session held. No reportable action.

15. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 20, 2024 AT 9:00 A.M.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board