

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, May 6, 2025

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Liz Alessio, District 2

Anne Cottrell, District 3

Amber Manfree, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact)

[25-175](#)

Attachments: [Pet of The Week \(added after meeting\)](#)

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation recognizing May 11-17, 2025 as “Police Week” in Napa County. (No Fiscal Impact)

[25-567](#)

Attachments: [Proclamation](#)

- B. Presentation of a Proclamation recognizing May 2025 as “Older Adults Month” in Napa County. (No Fiscal Impact)

[25-571](#)

Attachments: [Proclamation](#)

- C. Presentation of a Proclamation recognizing May 2025 as “Wildfire Preparedness Month” in Napa County. (No Fiscal Impact)

[25-568](#)

Attachments: [Proclamation](#)

5. CONSENT CALENDAR - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency**

- A. Approve and authorize Agreement No. 8697 (NCGSA) between the Napa County Groundwater Sustainability Agency, Napa County and the State Water Resources Control Board to coordinate and incorporate the Napa County Groundwater Sustainability Agency’s groundwater hydrologic model into the State Water Resources Control Board’s water supply model for the Napa River Watershed. (No Fiscal Impact; Discretionary)

[25-753](#)

Attachments: [Agreement](#)

Napa County Housing Authority

- B. Adopt a Resolution regarding the assessments for County Service Area No. 4 (CSA No. 4) to accept the Engineer's Report; set a public hearing for June 3, 2024; direct the Clerk of the Board to comply with applicable notice requirements; and designate Alex Carrasco of the Department of Housing & Community Services as the person to answer questions. (Fiscal Impact \$659,339 Revenue, County Service Area No. 4 Fund, Budgeted, Discretionary) [25-684](#)

Attachments: [Resolution](#)
[Engineer Report](#)
[Assessment Roll](#)

6. CONSENT CALENDAR

Agricultural Commissioner

- A. Adopt a Resolution accepting the FY25-26 Engineer's Report for the Napa County Winegrape Pest & Disease Control District, set a public hearing with respect to notice requirements for the proposed assessment, and designate County staff to answer any questions pertaining to the proposed assessment. (Fiscal Impact: \$541,600 Revenue; Pest District Fund; Budgeted; Mandatory) [25-723](#)

Attachments: [Resolution](#)
[Engineer's Report](#)
[Assessment Roll](#)

Clerk of the Board

- B. Appoint Grant Ingalls to represent Napa County Volunteer Firefighter position, and Nicholaus Lutz to represent Napa County Volunteer Firefighter Alternate position, on the Napa County Fire Services Advisory Committee with terms of office to commence immediately and expire on September 30, 2027. (No Fiscal Impact) [25-633](#)

Attachments: [Ingalls Application](#)
[Lutz Application](#)
[Letter of Recommendation_Ingalls](#)
[Letter of Recommendation_Lutz](#)

- C. Approval of minutes from the April 22, 2025 regular meeting. (No Fiscal Impact) [25-703](#)

Attachments: [April 22, 2025](#)

Corrections

- D.** Approve and authorize Amendment No. 1 to Agreement No. 250334B with Smart Communications Holding, LLC. to align incarcerated persons rates with those allowed by the California Public Utilities Commission. (No Fiscal Impact; Mandatory) [25-699](#)

Attachments: [Agreement](#)

County Counsel

- E.** Approve and authorize delegation to sign a conflict waiver with Hanson Bridgett LLP, to allow the firm to represent the State of California Department of Human Resources (“CalHR”) in connection with a matter involving the Napa County Public Guardian’s appointment to a conservatorship. (No Fiscal Impact) [25-791](#)

Attachments: [Conflict Waiver](#)

County Executive Office

- F.** Adopt a Resolution terminating the State of Local Emergency for the February 2025 Storms. (No Fiscal Impact) [25-711](#)

Attachments: [Resolution](#)

Health and Human Services Agency

- G.** Approve and authorize Amendment No. 1 to Agreement No. 230041B with Napa Valley Child Advocacy Network, dba ParentsCAN Parent Child Advocacy Network, Inc., to increase the contract maximum by \$214,500 for a new contract maximum of \$367,334 annually for three Fiscal Years, then \$268,334 in future years, to provide Advocacy and Outreach Services for families of the Mental Health Services Act Prevention and Early Intervention Program. (Fiscal Impact: \$367,334 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [25-493](#)

Attachments: [Agreement](#)

- H.** Approve and authorize Agreement No. 250382B with The Regents of the University of California for a contract maximum of \$169,958 for Fiscal Year 2025-2026 to provide training services to County staff. (Fiscal Impact: \$169,958 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary). [25-499](#)

Attachments: [Agreement](#)

- I. Approve and authorize Amendment No. 8 to Revenue Agreement No. 200130B with California Department of Public Health (Special Supplemental Nutrition Program for Women, Infants, and Children), increasing compensation and to replace Exhibits C and D to reflect updated language. (Fiscal Impact: \$3,374,496 Revenue; Health and Human Services Agency Fund; Budgeted; Mandatory) [25-575](#)

Attachments: [Agreement](#)

Planning, Building and Environmental Services (PBES)

- J. Approve and authorize Amendment No. 2 to Agreement No. 240241B with Ascent Environmental, Inc. to increase the contract maximum by \$82,400 for additional specialized services to develop a Regional Climate Action and Adaptation Plan. (Fiscal Impact: \$82,400 Expense; General Fund; Budgeted; Discretionary) [25-707](#)

Attachments: [Agreement](#)

- K. Approve and authorize Agreement No. 8696 between the Napa County Groundwater Sustainability Agency, Napa County and the State Water Resources Control Board to coordinate and incorporate the Napa County Groundwater Sustainability Agency's groundwater hydrologic model into the State Water Resources Control Board's water supply model for the Napa River Watershed. (No Fiscal Impact; Discretionary) [25-780](#)

Attachments: [Agreement](#)

Probation

- L. Approve and authorize Agreement No. 260005B with the City of Napa to fund the City's Intelligence Analyst to collect and generate statistical and crime trend reports for the City and County partners for a period of three years through June 30, 2028. (Fiscal Impact: \$676,315 Expense; State Realignment Funds; Budgeted; Discretionary) [25-754](#)

Attachments: [Agreement](#)

Public Works

- M. Approve and authorize Agreement No. 250375B with the State of California Department of Transportation for the term July 1, 2024 through June 30, 2025, providing revenue in the amount of \$337,648 to the County Roads Fund per the Federal Apportionment Exchange and State Match Program for general transportation purposes. (Fiscal Impact: \$337,648 Revenue; Roads Fund; Budgeted; Discretionary) [25-472](#)

Attachments: [Agreement](#)

- N. Approve and authorize Lease Agreement No. 260007B with John Tuteur, Trustee of the Waltraud and John Tuteur 1989 Revocable Family Trust for the term July 1, 2025 through June 30, 2028 for a monthly rental rate of \$3,651, with a 2% annual rental increase, to house various programs for the Napa County Health and Human Services Agency, located at 1917 First Street, Napa. (Fiscal Impact: \$43,810 Expense; Health and Human Services Agency Fund, Budgeted; Discretionary) [25-630](#)
- Attachments:** [Agreement](#)
- O. Reject the low bid from Steelhead Constructors Assoc. Joint Venture as non-responsive, award a construction contract to Gordon N. Ball for their low bid of \$6,331,821 for the replacement of the Dry Creek Road Bridge over Dry Creek; approve and authorize Amendment 1 to Agreement No. 250223B with Bureau Veritas for a contract maximum of \$162,751 for construction management services; and approve a Budget Amendment for the construction and construction management services. (Fiscal Impact: \$9,056,050 Expense; Capital Improvement Fund; Not Budgeted; Discretionary) [25-693](#)
- [4/5 vote required]
- Attachments:** [Agreement](#)
[Budget Summary](#)
[Bid Results](#)
- P. Receive a report on projects requiring expedited emergency contracting procedures to repair damage from the February storms and affirm the need to continue this action. (No Fiscal Impact, Discretionary) [25-757](#)
- [4/5 vote required]
- Q. Approve and authorize Amendment No. 1 to Agreement No. 250321B and Amendment No. 1 to Agreement No. 250322B with ADKO Engineering, Inc. increasing the maximum compensation by \$162,579 for the Mt. Veeder Road MPM 3.5 project, RDS 25-18 and by \$252,400 for the Mount Veeder 5.2 project, RDS 25-19; approve the Plans and Specifications and authorize advertising the two projects; and approve related Budget Amendments. (Fiscal Impact: \$1,202,579 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [25-758](#)
- [4/5 vote required]
- Attachments:** [Agreement 250321B](#)
[Budget Summary: Mount Veeder 3.5](#)
[Agreement 250322B](#)
[Budget Summary: Mount Veeder 5.2](#)
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- R. Approval of plans and specifications for the “Bale, Big Ranch, Lodi, Silverado Trail, and West Zinfandel Paving Project,” RDS 25-06; and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [25-767](#)

- S. Authorize contract change orders to construction contracts 250364B with Benchmark Civil Construction, Inc. for the emergency slide repair at Berryessa Knoxville Road MPM 4.0, RDS 25-29, and 250359B with Pomilia Civil for the emergency slides repairs at Mt. Veeder Road MPM 1.2-1.4. (Fiscal Impact: \$170,000 Expense; General Fund; Budgeted; Discretionary) [25-772](#)
[4/5 vote required]

7. **PUBLIC COMMENT**

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)

8. **BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

9. **DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

10. **ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

Napa County Groundwater Sustainability Agency

- A. Receive an update on the implementation of the Groundwater Sustainability Plan including the Annual Report on conditions in Water Year 2024, implementation of Workplans, increased monitoring, and outreach activities. (No Fiscal Impact; Mandatory) [25-416](#)

Attachments: [Annual Report](#)
[Projects and Management Actions Overview](#)
[Table 1](#)
[PowerPoint \(added after meeting\)](#)

11. **ADMINISTRATIVE ITEMS**

12. **PUBLIC HEARING - SPECIAL DISTRICTS**

13. **PUBLIC HEARINGS**

Planning, Building and Environmental Services (PBES)

- A. Conduct a public hearing to consider an appeal filed by Appellant Water Audit California (WAC or Appellant) concerning the Napa County Planning Commission's decision on December 18, 2024, to approve the Bonny's Vineyard New Winery Use Permit No. P22-00002-UP submitted by Barbara Meyer/BJ Meyer Properties, LLC). (No fiscal impact.) [25-665](#)
(CONTINUED FROM APRIL 8, 2025)

Attachments: [Attachment A Notice of Intent to Appeal and Appeal Packet](#)
[Attachment B Staff Responses to Grounds of Appeal](#)
[Attachment C Appellant WAC Testimony and WAC's witnesses list Testimony](#)
[Attachment D Applicant Testimony and Applicant witnesses list Testimony](#)
[Attachment E Project Approval Letter and Final Conditions of Approval](#)
[Attachment F Appellant Good Cause Request](#)
[Attachment G Chair Denial of Appellant Good Cause Request](#)
[Attachment H Appellant WAC Supplemental Information](#)
[Attachment I Applicant Supplemental Information](#)
[Attachment J Planning Commission Public Hearing Notice](#)
[Attachment K Planning Commission Staff Report](#)
[Attachment L Environmental Well Permit E11-00266](#)
[Attachment M Preliminary Water System Technical Report](#)
[Attachment N Existing and Historic Conditions Aerial Images](#)
[Attachment O Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan](#)
[Attachment P Project Description](#)
[Attachment Q Water Availability Analysis \(WAA\)](#)
[Attachment R Interim Well Permit Standards-WAA Requirements](#)
[Attachment S Plan Set and Exterior Color Elevations](#)
[Attachment T Waterwater System Feasibility Report](#)
[Attachment U Building Plan set for B11-01347](#)
[Attachment V Building Plan set for B16-01016](#)
[Attachment W Use Permit-Major Modification Application \(Winery Uses\)](#)
[PowerPoint - Staff \(added after meeting\)](#)
[PowerPoint - Applicant \(added after meeting\)](#)
[PowerPoint - Appellant \(after meeting\)](#)

County Executive Office

- B.** Conduct a public hearing, adopt resolutions changing certain fees for Assessor, Fire Marshal, Public Works, the Building Division of Planning, Building and Environmental Services, and updating the Schedule of Penalties; and introduction and intent to adopt an ordinance changing certain fees for Assessor, Recorder-County Clerk, and Information Technology Services; (Fiscal Impact: \$2.4 million Revenue; \$1.1 million General Fund; \$992,000 Building Fund; \$300,800 Fire Fund; Not Budgeted; Discretionary) **[25-738](#)**

Attachments: [Resolution - PBES Building Division](#)
[Resolution - Public Works](#)
[Resolution - Fire Marshal](#)
[Exhibit A to Fire Resolution](#)
[Resolution - Schedule of penalties](#)
[Resolution - Assessor](#)
[Ordinance - Assessor, Recorder-Clerk, ITS](#)
[2025 Addendum to User Fee Study](#)

Agricultural Commissioner

- C.** Introduction and intent to adopt an Ordinance amending Chapter 5.52 of the Napa County Code regarding weighing or measuring device registration. (Fiscal Impact: \$20,000; Revenue; Budgeted; Mandatory) **[25-659](#)**

Attachments: [Ordinance - Clean](#)
[Ordinance - Red line](#)

County Fire Department

- D.** Introduction and intention to adopt an Ordinance adopting the map developed by the California State Fire Marshal designating Fire Hazard Severity Zones in Napa County. (No Fiscal Impact) **[25-680](#)**

Attachments: [Ordinance](#)
[Exhibit A](#)
[PowerPoint \(added after meeting\)](#)

Planning, Building and Environmental Services (PBES)

- E.** Introduction and intent to adopt an Ordinance amending Section 18.10.020 (Duties - Specific subjects) of Chapter 18.10 (Zoning Administrator) of the Napa County Code removing the sunset date of May 5, 2025, of the Micro-Winery Ordinance (No Fiscal Impact). **[25-782](#)**

Attachments: [Ordinance - Redline](#)
[Ordinance - Clean](#)

14. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))(4 Cases) [25-779](#)

Name of case: Alexandria M. Etzel v. Brianna Lynn Jones, and County of Napa, Napa Superior Court Case No. 24CV001832

Name of case: Napa County v. Cliff Reno, Napa Superior Court Case No. 23CV000189

Name of case: Hoopes Vineyard LLC, Summit Lake Vineyards & Winery LLC, and Cook's Flat Associates v. County of Napa; United States District Court, Northern District of California, Case No. 3:24-cv-6256

Name of case: Napa County and the People of the State of California ex rel. Sheryl L. Bratton v. Hoopes Family Winery Partners, LP, Hoopes Vineyard, LLC, and Lindsay Blair Hoopes; Napa Superior Court Case No. 22CV001262

15. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 20, 2025 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MAY 2, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board