

RESOLUTION NO. 2025-01 (NCCSC)

**RESOLUTION OF THE CITY SELECTION COMMITTEE
OF NAPA COUNTY, AMENDING THE COMMITTEE'S RULES AND REGULATIONS
TO REFLECT A CHANGE IN THE COMMITTEE'S REGULAR MEETING TIME**

WHEREAS, California Government Code Section 50275 requires this Committee to formulate and adopt rules and regulations to govern the conduct of the City Selection Committee's meetings; and

WHEREAS, on January 26, 1998, the City Selection Committee adopted Resolution No. 98-01, setting forth the Committee's Rules and Regulations; and

WHEREAS, on June 7, 2016, the Committee adopted Resolution No. 2016-01 (NCCSC), amending the Rules and Regulations to change the regular meeting date from the third Tuesday to the first Tuesday of January, April and June of each year; and

WHEREAS, on July 20, 2021, the Committee adopted Resolution No. 2021-01 (NCCSC), amending the Rules and Regulations to change its regular meeting time from 1:00 PM. to 1:15 PM; and

WHEREAS, on May 14, 2024, the Committee adopted Resolution No. 2024-01 (NCCSC), changing its regular meeting time from 1:15 PM to 10:00 AM or immediately following the regularly scheduled January, April, and June meetings of the Napa County Flood Control and Water Conservation District, and changing the election of officers from the Committee's June meeting to its January meeting; and

WHEREAS, on June 18, 2024, the Committee adopted Resolution No. 2024-02 (NCCSC), adding a provision to remove, or recommend the removal of, a committee member from an assigned Board, Commission, or Agency appointment due to three or more unexcused meeting absences; and

WHEREAS, the Committee intends to begin its meetings immediately following the regularly scheduled January, April, and June meetings of the Napa County Flood Control and Water Conservation District which currently begin at 9:00 AM.

NOW, THEREFORE, BE IT RESOLVED that the City Selection Committee hereby adopts the amended Rules and Regulations attached hereto as Exhibit "A" and incorporated herein by reference.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County City Selection Committee, at a special meeting of said Committee held on the 21st day of January, 2025, by the following vote:

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSTAIN: MEMBERS _____

ABSENT: MEMBERS _____

NAPA COUNTY CITY SELECTION COMMITTEE

By: _____
SCOTT SEDGLEY, Chairperson of the Committee

APPROVED AS TO FORM Office of County Counsel By: S. Darbinian Deputy County Counsel Date: January 8, 2025	APPROVED BY THE NAPA COUNTY CITY SELECTION COMMITTEE Date: _____ Processed By: _____ Deputy Secretary of the Committee	ATTEST: NEHA HOSKINS Secretary of the Committee By: _____
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EXHIBIT “A”

(Attached next page)

NAPA COUNTY CITY SELECTION COMMITTEE

RULES AND REGULATIONS

(Amended January 21, 2025)

SECTION 100. STATUTORY AUTHORITY:

These rules and regulations are adopted pursuant to the provisions of Section 50275 of the Government Code, and include the mandates of the other Sections of Title 5, Division I, Part I, Chapter I, Article II of the Government Code.

SECTION 101. REGULAR MEETINGS:

Regular meetings of the City Selection Committee shall be held at 9:00 AM or immediately following the regularly scheduled January, April, and June meetings of the Napa County Flood Control and Water Conservation District, at the Napa County Board of Supervisors Conference Room, 1195 3rd Street, Suite 305, Napa, California.

SECTION 102. SPECIAL MEETINGS:

The Chairperson may call a special meeting of the committee at any time and shall call a special meeting upon written request of fifty percent (50%) of the members of the Committee to be held no more than sixty (60) days after such request. The Chairperson shall notify the Committee Secretary of the date, time, and place of any special meeting at least three (3) weeks prior to the date fixed for the meeting.

SECTION 103. NOTICE OF MEETINGS:

The Committee Secretary shall give notice of any regular or special meeting to each Committee member at least two (2) weeks prior to the date of the meeting. The Secretary shall also give reasonable notice to each Committee member of the time, date, and place to which any meeting of the Committee is continued.

SECTION 104. DUTIES OF THE COMMITTEE: Nomination and Election of City Representatives to Boards, Commissions and Agencies

Whenever the City Selection Committee is required by law to appoint a city representative or representatives to any board, commission or agency, the Chairperson shall call for nominations from the floor at the meeting at which the appointment or appointments are to be considered. After nominations are closed, the election shall be conducted by a roll call vote. The nominee receiving the highest number of votes for each position shall be deemed appointed to the position.

The City Selection Committee may be able to remove, or recommend the removal of, the appointed city representative from the board, commission, or agency if that representative has three or more unexcused absences from the board, commission, or agency. Any member of the City Selection Committee may raise a specific removal request at a scheduled City Selection Committee meeting for staff to bring back the item at a future meeting for consideration and action. Staff will then review the applicable statutes and bylaws pertaining to the board, commission, or agency at issue and determine whether the City Selection Committee may remove the city representative it has appointed, or whether removal rests with the underlying

board, commission, or agency to take action to remove the appointee. If removal rests with another board, commission, or agency, the City Selection Committee may authorize the Chair to send a letter notifying the other board, commission, or agency of the absences and any recommended course of action.

SECTION 105. QUORUM:

Representatives of a majority of the cities within Napa County shall constitute a quorum of the Committee.

SECTION 106. OFFICERS:

The officers of the City Selection Committee are a Chairperson, Vice Chairperson, and Secretary. The Chairperson and Vice Chairperson shall be selected by the Committee from among its members for a term of one year. Election of officers shall be made annually at the January meeting. The Napa County Clerk of the Board of Supervisors shall act as the permanent Committee Secretary and recording officer of the Committee.