



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, June 22, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

**Agenda - Final-Supplemental
Special Meeting (Closed Session) - 8:00 AM**

1. **CALL TO ORDER; ROLL CALL**

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, Ryan Gregory, and Vice Chair Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. **PLEDGE OF ALLEGIANCE**

Executive Director of Napa Valley Transportation Authority Kate Miller led the assembly in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES**

None

4. **PRESENTATIONS AND COMMENDATIONS**

None

5. **DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**

None

6. **CONSENT ITEMS - SPECIAL DISTRICTS**

Motion Text:	Approve Special District Consent Calendar.
Voting Yes:	Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals:	None
Result:	Passed

Napa Berryessa Resort Improvement District

- A. District Engineer requests the approval of Budget Transfer No. NBR009 for the following (4/5 vote required): [21-349](#)
1. Increase appropriations by \$40,000 in the NBRID Fund 5240, Sub-Division 5240500, Program 16022 (USDA Bond-Wastewater Depr Rsv) with use of its available fund balance;
 2. Increase appropriations by \$20,000 in NBRID Fund 5240, Sub-Division 5240500, Program 16023 (USDA Bond-Water Depr Rsv) with use of its available fund balance;
 3. Increase appropriations by \$40,000 in the Program 21071 (USDA Res WWTP) budget (Fund 5240, Sub-Division 5240500) offset by an increase in revenue from the transfer-in from the NBRID Program 16022 budget; and
 4. Increase appropriations by \$20,000 in the Program 21072 (USDA Res WTP) budget (Fund 5240, Sub-Division 5240500) offset by an increase in revenue from the transfer-in from the NBRID Program 16023 budget.

Napa County Housing Authority

- B. County Executive Officer requests approval of and authorization for the Chair to sign an agreement with California Human Development Corporation for a maximum of \$941,665 for the term July 1, 2021 through June 30, 2022 for onsite management of the three Napa County farmworker centers known respectively as the River Ranch Center, Mondavi Center, and Calistoga Center. [21-456](#)
- Enactment No: A-220047B**
- C. County Executive Officer requests approval of and authorization for the Chair to sign an agreement with Environmental Aqua for a maximum of \$88,669.97 for the term July 1, 2021 through June 30, 2022 for maintenance and testing of the water systems at the three farmworker centers. [21-464](#)
- Enactment No: A-220023B**
- D. County Executive Officer requests authorization for the Auditor-Controller to pay five invoices from Environmental Aqua in the amount of \$8,847.14 that are over one year old. [21-592](#)

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar as amended.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Agricultural Commissioner

- A. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign renewals for the following agreements: [21-473](#)

1. Agreement No. 170943B with CDFA for a maximum of \$2,791 for the term July 1, 2021 through June 30, 2022 for the reimbursement of performing production site inspections and vendor inspections at Certified Farmer's Markets; and
2. Agreement No. 180050B with CDFA - Division of Measurement Standards for a maximum of \$2,325 for the term July 1, 2021 through June 30, 2022 for the reimbursement of expenditures associated with inspections and sampling petroleum products; and
3. Agreement No. 180095B with CDFA - Division of Measurement Standards for a maximum of \$720 for the term July 1, 2021 through June 30, 2022 for activities associated with the initial inspection of assigned junk dealer recycling establishments.

Enactment No: A-170943B; A-180050B; A-180095B

Auditor-Controller

- B. Auditor-Controller requests the Board to approve and instructs the Clerk of the Board to file the Internal Audit Plan for Fiscal Year 2021-2022, and to accept Internal Audit Plan Results for Fiscal Year 2020-2021. [21-422](#)

County Counsel

- C. County Counsel requests approval of an authorization for the Chair to sign an agreement with Jones & Mayer LLP for a maximum of \$150,000 for the term of July 1, 2021 through June 30, 2022, with two automatic one-year renewals for the provision of specialized legal advice and litigation services relating to law enforcement matters. [21-535](#)

Enactment No: A-210392B

County Executive Office

- D. County Executive Officer requests reappointment of Arnold Koenig and the appointment of Janice Burger with terms to commence immediately and expire April 30, 2023. [21-519](#)
- E. County Executive Officer requests authorization for out of state travel for Supervisor Diane Dillon to represent Napa County at National Association of Counties' 2021 Annual Conference and Exposition in Prince George's County, Maryland, July 9 to July 13 at a cost not to exceed \$2,500. [21-527](#)

Correction Memorandum: Subtext was added to the background.

- F. County Executive Officer requests the appointment of Anthony Halstead, representing Trustee for the Board of Supervisors, to the Napa County Law Library Board of Trustees, with terms of office to commence immediately and expire December 31, 2021. [21-571](#)
- G. County Executive Officer requests reappointment of John Evans, representing Silverado Resort & Spa to serve on the Unincorporated Napa Valley Tourism Improvement District (NVTID) Governing Committee with the term to commence immediately and expire on June 30, 2025. [21-580](#)

District Attorney

- H. District Attorney requests authorization to close out the Department's imprest cash fund in the amount of \$300. [21-517](#)

Health and Human Services Agency

- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170004B with the University of California, San Francisco, School of Medicine, Department of Orthopedic Surgery extending the term for one year through June 30, 2022 to provide Public Health's California Children's Services Medical Therapy Program with professional medical consultation as the Medical Therapy Conference Physician. [21-181](#)

Enactment No: A-170004B Amend No. 2

- J. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170975B with On the Move, Inc. increasing the amount by \$1,900 for a new annual maximum of \$5,500, replacing Exhibit B with Exhibit B-2 and incorporating a Specific Term and Condition to approve future amendments to Exhibits A and B of this Agreement provided there is no increase to the maximum dollar amount for the term July 1, 2021 through June 30, 2022, and each automatic renewal thereof for cultural competency trainings for Health and Human Services Agency staff. [21-192](#)

Enactment No: A-170975B Amend No. 2

- K. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200075B with The Salvation Army, revising the Scope of Work and Compensation exhibits and extending the term through June 30, 2024 for the operation of Health and Human Services kitchen to provide meals to Health and Human Services Agency (HHSA) clients. [21-204](#)

Enactment No: A-200075B Amend No. 1

- L. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreement No. 220005B with Wayfinder Family Services for an annual maximum of \$158,400 for the term July 1, 2021 through June 30, 2022 to administer and coordinate Child Welfare Services Division Kinship Support Services Program. [21-245](#)

Enactment No: A-220005B

- M. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 190064B with SureAdhere Mobile Technology, Inc. for an annual maximum of \$5,000 for the term July 1, 2021 through June 30, 2022 with a provision for automatic renewal for four additional fiscal years to provide a software application for Directly Observed Therapy. [21-271](#)

Enactment No: A-190064B

**** Continued on next page****

- N. Director of Health and Human Services requests approval of the following actions the contractors to continue providing Prevention and Early Intervention (PEI) services under the County's Mental Health Services Act PEI Plan: [21-316](#)
1. Approval for the Chair to terminate the following Agreements:
 - a) Terminate current Agreement No.170453B with Cope Family Center for a maximum of \$50,000 for home visitation services throughout Napa County;
 - b) Terminate current Agreement No. 170454B with Cope Family Center for a maximum of \$98,000 for coordination of multi-agency prevention services; collaborative, assessment, outreach, and brief mental health services for at-risk families throughout NapaCounty;
 - c) Terminate current Agreement No.170633B with Mentis, for a maximum of \$91,350 for home visitation services throughout Napa County;
 - d) Terminate current Agreement No.170616B with Napa CountyOffice of Education for a maximum of \$81,600 for the expansion of its Student Assistance Program (SAP) at Napa County Court and community schools to offer mental health screening, assessment and Prevention, Early Intervention (PEI) services to students at-risk of or involved with the juvenile justice system;
 - e) Terminate current Agreement No.170516B with NEWS for a maximum of \$109,400 for Prevention and Early Intervention (PEI) services for the prevention of Post-Traumatic Stress Disorder (PTSD)in children exposed to domestic violence; program evaluation; development of screening tools for children exposed to domestic violence;
 - f) Terminate current Agreement No. 200017B with Napa Valley Education Foundation for a maximum of \$159,807 for Student Assistance Programs in American Canyon Schools, establishment of a Student Assistance Program Core Team, and collaboration with the American Canyon Home Visitation and Early Intervention (PEI) Project;
 - g) Terminate current Agreement No.170509B with On the Move for a maximum of \$43,500 for LGBTQ assessment, cultural competency trainings, advocacy, outreach, and evaluation for Napa County;
 - h) Terminate current Agreement No.170344B with SuscolIntertribal Council for a maximum of \$94,878 for Prevention and Early Intervention (PEI) services for the Native American community including outreach, education, brief mental health screenings/assessments, cultural events, traditional practices and program evaluation;
 - i) Terminate current Agreement No.170556B with Up Valley Family Resource Centers for a maximum of \$76,150 for specialized services in order for CONTRACTOR to provide culturally-based group mentoring on-site at St. Helena and Calistoga Elementary and Junior/Senior high school and Medi-Cal Administrative Activities (MAA) outreach and application facilitation; and

2. Authorization for the Chair to sign the following new Agreements, each for the term July 1, 2021 through June 30, 2022, and each with a provision for one annual renewal:

- a) Sign a new Agreement No. 210354B with Cope Family Center, for a maximum of \$50,000 for home visitation services throughout Napa County;
- b) Sign a new Agreement No. 210355B with Cope Family Center, for a maximum of \$98,000 for coordination of multi-agency prevention services; collaborative, assessment, outreach, and brief mental health services for at-risk families throughout Napa County;
- c) Sign a new Agreement No. 210356B with Mentis, for a maximum of \$91,350 for home visitation services throughout Napa County;
- d) Sign a new Agreement No. 210357B with Napa County Office of Education, for a maximum of \$81,600 for the expansion of its Student Assistance Program (SAP) at Napa County Court and community schools to offer mental health screening, assessment and Prevention, Early Intervention (PEI) services to students at-risk of or involved with the juvenile justice system;
- e) Sign a new Agreement No. 210358B with NEWS, for a maximum of \$109,400 for Prevention and Early Intervention (PEI) services for the prevention of Post-Traumatic Stress Disorder (PTSD) in children exposed to domestic violence; program evaluation; development of screening tools for children exposed to domestic violence;
- f) Sign a new Agreement No. 210359 with Napa Valley Education Foundation, for a maximum of \$159,807 for Student Assistance Programs in American Canyon Schools, establishment of a Student Assistance Program Core Team, and collaboration with the American Canyon Home Visitation and Early Intervention (PEI) Project;
- g) Sign a new Agreement No. 210360B with On the Move, for a maximum of \$43,500 for LGBTQ assessment, cultural competency trainings, advocacy, outreach, and evaluation for Napa County;
- h) Sign a new Agreement No. 210361B with Suscol Intertribal Council, for a maximum of \$94,878 for Prevention and Early Intervention (PEI) services for the Native American community including outreach, education, brief mental health screenings/assessments, cultural events, traditional practices and program evaluation; and
- i) Sign a new Agreement No. 210362B with Up Valley Family Resource Centers, for a maximum of \$76,150 for specialized services in order for CONTRACTOR to provide culturally-based group mentoring on-site at St. Helena and Calistoga Elementary and Junior/Senior high schools and Medi-Cal Administrative Activities (MAA) outreach and application facilitation.

Enactment No: A-210354B; A-210355B; A-210356B; A-210357B; A-210358B; A-210359; A-210360B; A-210361B; A-210362B

- O. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of the following Agreements with The Regents of the University of California: [21-370](#)

1. Agreement No. 170655B for a maximum of \$110,670 for the term July 1, 2021 through June 30, 2022 to provide trainings for Self Sufficiency Services and Comprehensive Services for Older Adults and Health and Human Services Agency (HHS) Administrative staff; and
2. Agreement No. 170920B for a maximum of \$11,858 for the term July 1, 2021 through June 30, 2022 to provide trainings for Child Welfare Services staff.

Enactment No: A-170655B; A-170920B

- P. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170565B with Susana Cinelli, LCSW increasing the amount by \$5,000 for a new annual maximum of \$25,000 for the term July 1, 2020 through June 30, 2021 and each automatic renewal thereof, for the provision of counseling to clients referred by the Child Welfare Services Division. [21-406](#)

Enactment No: A-170565B Amendment No. 3

- Q. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 190070B with The Immigration Institute of the Bay Area, Inc. for the term July 1, 2021 through June 30, 2022 and each subsequent automatic renewal for a maximum of \$10,000 per fiscal year to provide legal assistance for youth in the process of attaining Special Immigrant Juvenile Status and residency renewal. [21-407](#)

Enactment No: A-190070B

- R. County Executive Officer and Director of Health and Human Services request approval of and authorization for the Chair to sign Agreements with the recipients of Fiscal Year 2021-2022 Tobacco Master Settlement Agreement (MSA) totaling \$2,099,997 in grant funds, each for the term July 1, 2021 through June 30, 2022, as follows:
1. Agreement No. 220025B with Bay Area Legal Aid, Inc. for a maximum of \$132,166 to provide legal assistance to address housing instability during the COVID-19 pandemic;
 2. Agreement No. 220026B with Catholic Charities of the Diocese of Santa Rosa, Inc., for \$43,600 for caring for homeless families during COVID-19 and for Jefferson Permanent Supportive Housing;
 3. Agreement No. 220027B with Collabria Care, Inc., for \$217,635 for community-based health home care and information and assistance for older adults;
 4. Agreement No. 220028B with Community Action of Napa Valley, Inc., for \$195,916 for the Food Bank and Wellness on Wheels programs;
 5. Agreement No. 220029B with Community Health Initiative Napa County, Inc. for \$100,000 for access to healthcare services;
 6. Agreement No. 220030B. with Cope Family Center, Inc., for \$102,000 for COVID-19 services;
 7. Agreement No. 220031B with Cope Family Center, Inc. for \$74,240 for the Napa County Triple P collaborative;
 8. Agreement No. 220032B with Feeding it Forward, Inc. and CrossWalk Community Church for \$99,500 to expand recovery and delivery of fresh perishables;
 9. Agreement No. 220033B with Mentis, Inc., for \$196,875 for safety net mental health treatment services and the Building Teen Resiliency in Schools Initiative;
 10. Agreement No. 220034B with Molly's Angels, Inc., for \$61,000 for Supporting Vulnerable Seniors in the Community;
 11. Agreement No. 220035B with Napa Valley Child Advocacy Network, Inc., for \$49,518 for the COVID-19 Family Stabilization and Wellness Project;
 12. Agreement No. 220036B with Napa Valley Child Advocacy Network, Inc., for \$58,672 for the Napa County Triple P collaborative;
 13. Agreement No. 220037B with Napa Valley Education Foundation for \$157,500 for the Elementary School Crisis Response Project;
 14. Agreement No. 220038B with NEWS, Inc. for \$157,500 for the Domestic Violence Housing First Program;
 15. Agreement No. 220039B with On the Move, Inc., for \$108,933 for the Youth Crisis Support Program;
 16. Agreement No. 220040B with Puertas Abiertas Community Resource Center for \$100,000 for the Disaster Relief Program;
 17. Agreement No. 220041B with Puertas Abiertas Community Resource Center and Farmers Market for \$20,000 for Feeding Our Families: Napa Farmers Market Fruit and Veggie Bucks Program;
 18. Agreement No. 220042B with Share the Care of Napa, Inc., for

[21-409](#)

\$20,000 for Sharing Care with Others Grows Because of COVID;
19. Agreement No. 220043B with St. Vincent de Paul Society, Inc. for \$50,000 for rent and utility assistance;
20. Agreement No. 220044B with Up Valley Family Centers of Napa County, Inc., for \$44,906 for the Napa County Triple P collaborative; and
21. Agreement No. 220045B with Up Valley Family Centers of Napa County, Inc., for \$110,036 for the Up Valley Student Assistance Program.

Enactment No: A-220025B; A-220026B; A-220027B; A-220028B; A-220029B; A-220030B; A-220031B; A-220032B; A-220033B; A-220034B; A-220035B; A-220036B; A-220037B; A-220038B; A-220039B; A-220040B; A-220041B; A-220042B; A-220043B; A-220044B; A-220045B

- S. Director of Health and Human Services and Director of Public Works request approval of and authorization for the Chair to sign a letter terminating the following Agreements related to delivering Medi-Cal eligibility services for the benefit and care of the residents of the Veterans Home of California, Yountville (VHC-Yountville), located on the grounds of VHC-Yountville, 250 California Drive, effective June 22, 2021: [21-415](#)
1. Memorandum of Understanding No. 8591 between the California Department of Veterans Affairs (Cal-Vet) and Napa County Health and Human Services (MOU); and
 2. Building Space Lease Agreement No. 190357B, Lease No. L-2868 with Cal-Vet (Lease).
- T. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 180334B with the California Department of Public Health increasing the amount by \$58,044 for a new maximum of \$355,694 for the term July 1, 2017 through June 30, 2022 for the prevention and control of vaccine-preventable diseases. [21-444](#)
- Enactment No: A-180334B Amendment No. 1**
- U. Director of Health and Human Services requests approval of Budget Transfer No. HHS003 appropriating \$252,382 in the Social Services budget with offsetting revenues from SB 163 Wraparound and 2011 Realignment to fund increased revenues and expenditures in the SB 163 Wraparound and Child Welfare Services programs. (4/5 vote required) [21-521](#)

Housing and Homeless Services – Division of CEO's Office

- V. County Executive Officer requests approval of and authorization for the Chair to sign the following Amendments to existing contracts for services and assistance related to the Whole Person Care (WPC) program and a one-year extension of that pilot program and funding: [21-426](#)
1. Amendment 1 to Agreement No. A-170906B-17 with Resource Development Associates for technical assistance and external evaluation, extending the agreement for an additional year and amending the compensation schedule to reflect a fifth year of the contract payment period without increase to the overall contract maximum of \$680,000.
 2. Amendment 1 to Agreement No. 180355B with St. Joseph Health Northern California, LLC (SOAR Program) for services related to applications for Social Security Insurance and Social Security Disability Insurance, extending the agreement for an additional year, increasing the amount by \$70,798 for a new maximum of \$318,589 and amending the scope of work to reflect program enrollment targets for FY21/22.
 3. Amendment 1 to Agreement No. A-190156B with Catholic Charities of the Diocese of Santa Rosa to provide medical respite care, extending the agreement for an additional year, increasing the amount by \$184,000 for a new maximum of \$339,250 and amending the scope of work to reflect bed-night maximums for FY 21/22.

Enactment No: A-170906B Amend No. 1; A-180355B Amend No. 1; A-190156B Amend No. 1

- W. County Executive Officer requests authorization for the Auditor-Controller to pay two invoices from Queen of the Valley Medical Center in the amount of \$32,835.63 that are over one year old. [21-590](#)

Human Resources – Division of CEO's Office

- X. Director of Human Resources requests adoption of a Resolution approving the Napa County Employee Relations Panel Bylaws, pursuant to Napa County Policy Manual Part I: Section 37A, and appointing Paul Renne and W. Gregory Engel as Panel Members, effective June 22, 2021. [21-504](#)
- Enactment No: R-2021-68**
- Y. Director of Human Resources requests adoption of a resolution changing the effective date of the appointment of Oscar Ortiz as the Napa County Sheriff-Coroner for the remainder of the term of office of elected Sheriff-Coroner, effective June 26, 2021 at 12:00 A.M. [21-581](#)

Enactment No: R-2021-69

Information Technology Services – Division of CEO’s Office

- Z. Chief Information Officer requests approval of and authorization for the Chair to sign an Agreement with Accela, Inc. for a maximum of \$191,986 for the term July 1, 2021 through June 30, 2024 to provide software license maintenance and support for the County’s permitting, building safety, inspections and reviews, zoning, and code enforcement. [21-436](#)

Enactment No: A-220053B

- AA. Chief Information Officer and Director of Library and Community Outreach request approval of a Memorandum of Understanding (MOU) with the Golden State Finance Authority (GSFA) for Broadband Planning. [21-501](#)

Library

- AB. Director of Library Services and Community Outreach requests approval of and authorization for the Chair to sign the following related to the Integrated Library System: [21-346](#)
1. Agreement #220018B with Unity Courier Service, Inc. for a maximum amount of \$300,000 for the term July 1, 2021 through June 30, 2022 with a provision for automatic renewals to provide interlibrary courier service of books and materials;
 2. Agreement #210369B with Innovative Interfaces Inc. for a maximum amount of \$565,000 for the term July 1, 2021 through June 30, 2026 for subscriptions to Envisionware and Polaris software;
 3. Agreement #220019B with Napa Valley College for a maximum amount of \$72,763 for a Polaris subscription and to provide courier services and to purchase services and/or products on its behalf for the term July 1, 2021 through June 30, 2026; and
 4. Agreement #220020B with Solano Community College for a maximum amount of \$70,000 for a Polaris subscription and to provide courier services and to purchase services and/or products on its behalf for the term July 1, 2021 through June 30, 2026.

Enactment No: A-220018B; A-210369B; A-220019B; A-220020B

- AC. Director of Library Services and Community Outreach requests approval of Budget Transfer No. LIB005 increasing appropriations in the Community Outreach (Fund 1000, Sub-Division 1052002) Extra Help budget by \$40,000 with offsetting increase to revenues received from the COVID-19 emergency fund for an Extra Help intern utilized as a result of the COVID-19 pandemic: (4/5 Vote Required) [21-480](#)

Probation

- AD. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 7 to Agreement No. 170007B with Aldea Children and Family Services to provide reduced mental health counseling and alcohol and drug counseling services, decreasing the contract amount by \$45,842 with a new contract maximum of \$2,179,783 for the term July 1, 2021 through June 30, 2022. [21-468](#)

Enactment No: A-170007B Amend No. 7

- AE. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 180309B with Isadora Asch to provide Peer Court Services for a contract maximum of \$42,010 annually for the term July 1, 2021 through June 30, 2022, with one (1) automatic annual renewal. [21-484](#)

Enactment No: A-180309B Amend No. 2

- AF. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200190B, Memorandum of Understanding with the Superior Court of Napa County to extend the term from July 1, 2021 through June 30, 2022. [21-487](#)

Enactment No: A-200190B Amend 1

- AG. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190229B with B.I. Incorporated to modify the Scope of Services due to legislation and reduce Compensation by \$300,000, for a new contract maximum of \$1,260,000, effective July 1, 2021. [21-489](#)

Enactment No: A-190229B Amend No. 1

- AH. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to revenue Agreement No. 180023B, extending the term and additional year with the Napa County Office of Education (NCOE), for a maximum of \$7,000 for the term July 1, 2021 through June 30, 2022, to offset a portion of the cost of a Probation Officer assigned to the Community School. [21-491](#)

Enactment No: A-180023B Amend No. 4

- AI. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 190003B with ParentsCAN for the term July 1, 2021 through June 30, 2022, with an automatic two-year renewal, increasing annual compensation by \$37,750, resulting in a maximum annual compensation of \$55,823 for the purpose of providing peer-to-peer mentoring services for Napa County families with youth on probation. [21-495](#)

Enactment No: A-190003B Amend No. 2

- AJ. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement 170879B with Redwood Toxicology Laboratory, Inc. to extend the term an additional fiscal year effective July 1, 2021 through June 30, 2022, for a maximum annual compensation of \$55,500, to provide drug testing services for adult and juvenile probationers. [21-496](#)

Enactment No: A-170879B Amend No. 4

- AK. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200094B with Idemia Identity & Security USA, LLC to extend the term from July 1, 2021 through June 30, 2022, for a contract maximum of \$8,600 to provide maintenance and repair services for the LiveScan machine located at Juvenile Hall. [21-497](#)

Enactment No: A-200094B amend No. 1

- AL. Chief Probation Officer requests adoption of office closures on July 20, 2021 from 11 am - 2 pm for training and an appreciation lunch recognizing staff during Pretrial, Probation and Parole Services Week. [21-499](#)

Public Works

- AM. Director of Public Works requests approval of plans and specifications for the "Buhman Avenue Bridge, RDS 20-25", and authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [21-185](#)

- AN. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200160B with TLCD Architecture increasing the amount by \$69,840 for a new maximum amount of \$477,860 to provide the continued construction support and management for the South Campus Buildings 1A & 3 Reroofing Project, PW 20-13, 2731, 2747 Napa Valley Corporate Drive. [21-378](#)

Enactment No: A-200160B Amend No. 2

- AO. Director of Public Works requests following: [21-482](#)
1. Approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 190311B with Napa Valley Transportation Authority (NVTa) to provide funding in the amount of \$31,750 to help pay for completion of the design and engineering documents for the Calistoga segment of the Vine Trail; and
 2. Approval of Budget Transfer No. DPW070 for the following (4/5 vote required):
 - a. Increase appropriation by \$31,750 in General Fund Non-Departmental budget (Fund 1000, Sub-Division 1050000) offset by decrease in appropriation in General Fund Appropriations for Contingencies budget (Fund 1000, Sub-Division 1059000); and
 - b. Increase appropriation by \$31,750 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by increase in revenue by the same amount from the transfer from General Fund.
- Enactment No: A-190311B Amend No. 5**
- AP. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Van Gelder Enterprises, Inc. DBA Birds Away/Pigeons Away with maximum compensation of \$70,590, for the term June 22, 2021 through December 31, 2021, to install bird exclusion netting at the Napa County Sheriff's Department. [21-490](#)
- Enactment No: A-220046B**
- AQ. Director of Public Works requests award of the contract for the "Mt. Veeder Road Rehabilitation Project, RDS 21-16" to Argonaut Constructors of Santa Rosa, California, for their low base bid of \$984,793, with Additional Alternative No. 1 of \$1,084,853 and Additional Alternative No. 2 of \$72,580, for a total of \$2,142,226, and authorization for the Chair to sign the construction contract. [21-503](#)
- Sheriff
- AR. Sheriff requests approval of and authorization for the Chair to sign an agreement with CJ's Police K-9's for an annual maximum of \$75,000 for the term July 1, 2021, through June 30, 2022, with an automatic rollover of two additional one year terms to provide canine (K-9) and K-9 handler related services. [21-404](#)
- Enactment No: A-220022B**
- AS. Napa Special Investigations Bureau (NSIB) Governing Board requests approval of a distribution in the amount of \$10,000 from Community Services Trust account to support If Given a Chance Foundation of Napa. [21-534](#)

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

9. PUBLIC COMMENT

None

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

Planning, Building and Environmental Services (PBES)

A. SET MATTER 11:30 AM - 30 Minutes

[21-325](#)

Director of Planning, Building and Environmental Services requests initiation of a General Plan Amendment to re-designate approximately 281 acres located at 5750 South Kelly Road from Agricultural Watershed & Open Space (AWOS) to Industrial (I), and rezone from Agricultural Watershed (AW) to (GI) General Industrial (Assessor's Parcel Numbers 057-090-065 & -066).

Deputy Director of Planning, Building, and Environmental Services John McDowell made presentation.

Applicant Clark Morrison made presentation.

Four (4) people spoke during public comment.

Discussion held.

Motion Text: Approve requested action.

Voting Yes: Ramos, Pedroza, Dillon, Gregory, and Wagenknecht

Recusals: None

Result: Passed

- B. Director of Planning, Building and Environmental Services requests the following regarding the required update to the Housing Element for the Sixth Cycle Planning Period (2023-2031): [21-431](#)

1. Direction on formation of a Housing Element Advisory Committee to provide housing policy and program recommendations to the Planning Commission and Board of Supervisors; and
2. Approval of and authorization for the Chair to a contract with Bay Area Economics for a maximum of \$703,081 for a two-year term beginning July 1, 2021 through June 30, 2023, in order to update the Housing Element, Safety Element, and Agricultural Preservation and Land Use Elements of the General Plan, as well as to prepare the necessary environmental review document, in accordance with Statelaw.

Deputy Director of Planning, Building, and Environmental Services John McDowell made presentation.

Discussion held.

One (1) person spoke during public comment.

Direction provided to staff.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: A-210402B

- C. SUPPLEMENTAL AGENDA ITEM [21-599](#)

Director of Planning, Building, and Environmental Services (PBES) requests approval of and authorization for the Chair to sign a letter to the Association of Bay Area Governments (ABAG) regarding the methodology used to calculate the Regional Housing Needs Allocation (RHNA).

Director of Planning, Building, and Environmental Services David Morrison made presentation.

Discussion held.

Direction provided to staff.

Motion Text: Approve requested action as amended.

Voting Yes: Dillon, Ramos, Gregory, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Public Works

- D. Director of Public Works requests the first reading and the intention to adopt an ordinance amending Article I of Chapter 12.04 of the Napa County Code regarding encroachments and adding new Chapter 12.05 regarding small wireless facilities in the right-of-way.

[21-586](#)

(ITEM CONTINUED FROM TUESDAY, JUNE 15, 2021)

Director of Public Works Steven Lederer made presentation.

Discussion held.

One (1) person spoke during public comment.

Motion Text: Intent to adopt the ordinance.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Silverado Community Services District

- A. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-539](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Silverado Community Services District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-01 (SCSD)

Monticello Public Cemetery District

B. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-540](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for Monticello Public Cemetery District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-02 (MPCD)

In-Home Support Services Public Authority of Napa County

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-541](#)

Auditor-Controller requests adoption of the resolution adopting the recommended budget for the Napa County In-Home Supportive Services Public Authority for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-07

Lake Berryessa Resort Improvement District

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-542](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Lake Berryessa Resort Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Discussion held.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-01 (LBRID)

E. SET MATTER 9:30 AM - 5 Minutes

[21-565](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for Lake Berryessa Resort Improvement District capital projects not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Gregory, Dillon, Ramos, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Napa Berryessa Resort Improvement District

F. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-543](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa Berryessa Resort Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-04 (NBRID)

G. SET MATTER 9:30 AM - 5 Minutes

[21-567](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for Napa Berryessa Resort Improvement District capital projects not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Napa County Housing Authority

H. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-544](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa County Housing Authority for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.
Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals: None
Result: Passed
Enactment No: R-2021-02 (NCHA)

13. SET MATTERS OR PUBLIC HEARINGS

Auditor-Controller

A. PUBLIC HEARING 9:30 AM - 5 Minutes

Auditor-Controller requests the following:

[21-502](#)

1. Approval of a resolution adopting the recommended budget for the County of Napa for Fiscal Year 2021-2022; and
2. Approval of a resolution from Human Resources to amend the Table and Index of Classes regarding the staffing changes reflected in the budget. (4/5 vote required)

(CONTINUED FROM JUNE 14, 2021)

Auditor-Controller Tracy Schulze made presentation.

Discussion held.

Motion Text: Approve requested actions.
Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals: None
Result: Passed
Enactment No: R-2021-70; R-2021-71

B. SET MATTER 9:30 AM - 5 Minutes

[21-526](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for various projects including Capital Improvement projects, the Financial and HR Software Implementation project, the Elections Redistricting project, Sheriff Office audio/video upgrade, and COVID-19 declared emergency activity, not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-528](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the County Service Area No. 3 (CSA No. 3) - Fire Protection and Street Maintenance Assessment District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Ramos, Gregory, Dillon, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-72

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-536](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-73

[21-537](#)

E. PUBLIC HEARING 9:30 AM - 5 Minutes

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa Valley Tourism Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Gregory, Wagenknecht, Ramos, and Pedroza

Recusals: Dillon

Result: Passed

Enactment No: R-2021-74

F. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-538](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for Napa County Community Facilities District - MST (Milliken-Sarco-Tulocay) for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text:	Approve requested action.
Voting Yes:	Wagenknecht, Gregory, Dillon, Ramos, and Pedroza
Recusals:	None
Result:	Passed
Enactment No:	R-2021-75

**** Continued on next page****

County Executive Office

G. PUBLIC HEARING 9:00 AM - 10 Minutes

[21-587](#)

County Executive Officer requests the following actions regarding Napa Valley Transportation Authority (NVTA) construction of a new transit administration, operations and maintenance facility:

1. Conduct a public hearing regarding NVTA (the “Borrower”) incurring indebtedness (loans, bonds, notes and certificates of participation) in an amount of \$26,000,000 to finance the construction at 96 and 101 Sheehy Court in the unincorporated area of Napa County, California 94558;
2. Adoption of a resolution approving NVTA to incur such indebtedness, which may include the sale and delivery of tax-exempt certificates of participation, credit assistance from the USDOT Build America Bureau’s (BAB) Transportation Infrastructure Finance and Innovation Act (TIFIA) program, private bank loan(s) and/or other financing methods or any combination thereof in an aggregate amount of \$26,000,000 for the benefit of NVTA as Borrower and make requisite findings in connection with that approval;
3. Approval of and authorization for the Chair to execute the Irrevocable Direction Agreement regarding Deposit of Local Transportation Funds between NVTA and Napa County with Metropolitan Transportation Commission (MTC) concurrence in support of the financing arrangement; and
4. Approval of and authorization for the Auditor-Controller and Treasurer-Tax Collector to execute the Irrevocable Direction Agreement regarding the Deposit of Farebox Revenues between NVTA and Napa County in support of the financing agreement.

Deputy County Executive Officer Helene Franchi made presentation.

Chair Alfredo Pedroza opened the public hearing.

Executive Director of Napa Valley Transportation Authority Kate Miller made presentation.

Discussion held.

Chair Alfredo Pedroza closed the public hearing.

Motion Text: Approve requested actions.

Voting Yes: Ramos, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-76; A-8630; A-8629

Health and Human Services Agency

H. PUBLIC HEARING 10:00 AM - 5 Minutes

Director of Health and Human Services requests adoption of a resolution establishing a revised Mental Health fee schedule and amending Section III, Part 120.200 of the Board Policy Manual, "Fees for Services Provided by County Departments and Agencies."

[21-458](#)

Chief Fiscal Officer for Health and Human Services Agency Kimberly Danner made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-77

I. PUBLIC HEARING 10:05 AM - 5 Minutes

Director of Health and Human Services requests adoption of a resolution establishing a revised Alcohol and Drug Services fee schedule and amending Section III, Part 120.300 of the Board Policy Manual, "Fees for Services Provided by County Departments and Agencies."

[21-459](#)

Chief Fiscal Officer for Health and Human Services Agency Kimberly Danner made presentation.

Discussion held.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-78

14. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Registrar of Voters, requests discussion and possible action on SB 152/AB 152 related to proposed changes to the administration of the upcoming gubernatorial recall election.

[21-591](#)

Staff Assistant Nelson Cortez made presentation.

Registrar of Voters John Tuteur made presentation.

Discussion held.

Direction provided to staff.

Motion Text: Approve requested action.

Voting Yes: Dillon, Wagenknecht, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Diane Dillon reported on attending a Rural County Representative of California (RCRC) Board of Directors meeting, their first in-person meeting since March 2020, in Mammoth, CA, the home of the current Chair. The new President and CEO is Patrick Blacklock, who was previously the County Executive Officer of Yolo County and replaces Greg Norton, who retired. Also present during the meeting were California Natural Resources Agency Secretary Wade Crowfoot and California Volunteers Chief Services Officer Josh Fryday. Some main topics of discussion included a field trip to the U.C. Preserve in Mammoth to view how trees are being planted in relation to fire mitigation, the U.S. Army working with non-profit agencies to study snow depth and water content, and working on updating the RCRC strategic plan, which was last done in 2011 when Supervisor Dillon was the RCRC Chair.

Supervisor Ryan Gregory reported on attending a Democrats of Napa Valley webinar wherein dealing with drought was the main topic of discussion and what the agriculture industry and farmers are doing, what the cities are starting to do and also what the County is doing with their groundwater planning.

Supervisor Brad Wagenknecht reported on attending a Bay Area Air Quality Management District (BAAQMD) meeting wherein the discussion of amendments to Rule 6-5 (particulate matter emissions) generated over 200 public comments. A final decision on the matter will be brought back in July with a public comment limit of 30 seconds per speaker for those who didn't previously provide public comment.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Chair Alfredo Pedroza requested a discussion on additional air support for firefighting efforts, particularly helicopters, be agendaized for a future meeting.

County Executive Officer Minh C. Tran responded that staff is planning to return with an item at the next Board of Supervisors meeting and that they received correspondence on the subject this morning, which they will need to review and also understand the fiscal impacts.

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

- A. 8:00 AM Special Meeting - Closed Session [21-475](#)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government
Code Section 54957)
Title: Director of Corrections

No reportable action.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code [21-270](#)
Section 54957.6)
Agency Designated Representatives: Christine Briceño, Director of Human
Resources
Employee Organization: SEIU Local 1021 - NAPE (Public Services
Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. County Counsel Jeffrey M. Brax reported by unanimous vote the Board approved the tentative agreement between the County and SEIU bargaining teams to extend the terms of the current Memoranda of Understanding (MOU) through June 30, 2022 and to include a 4% cost of living adjustment (COLA) and a \$1,500 lump sum payment effective the first pay period of Fiscal Year 2021/2022. In recognition of the importance of the Juneteenth holiday and wanting to honor and observe it, the Board has directed staff to begin discussions to include Juneteenth as part of ongoing negotiations.

- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED [21-515](#)
LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):
(1 Case)

No reportable action.

D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [21-585](#)
(Government Code Section 54956.9(d)(1))

Name of case: Water Audit California v. County of Napa, Napa County

Superior Court

Case No. 21CV000784

No reportable action.

E. SUPPLEMENTAL CLOSED SESSION ITEM [21-600](#)

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED
LITIGATION

Significant exposure to litigation pursuant to Government Code Section
54956.9(d)(2). (1 case)

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
TUESDAY, JULY 13, 2021 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board