Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559

Agenda - Final-Supplemental

Final-Supplemental

Tuesday, June 2, 2026
9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

https://www.napacounty.gov/

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding $500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding $500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding $500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

PUBLIC COMMENT

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

https://napa.legistar.com/Calendar.aspx

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at https://www.youtube.com/@NapaCounty/streams.
3. Watch online at https://napa.legistar.com/Calendar.aspx (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit https://www.napacounty.gov/3723/Junta-de-Supervisores

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.

2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact) **26-64**

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

A. Presentation of a Proclamation recognizing June 2026 as "Pride Month" in Napa County. (No Fiscal Impact) **26-1185**

Attachments: Proclamation

B. Presentation of a Proclamation recognizing June 2026 as "Elder and Dependent Adult Abuse Awareness Month" in Napa County. (No Fiscal Impact) **26-1187**

Attachments: Proclamation

5. CONSENT CALENDAR

Auditor-Controller

A. Receive and file the Auditor-Controller's Quarterly Compliance Review for the Napa County Housing Authority for the quarter ended March 31, 2026. (No Fiscal Impact) **26-1104**

Attachments: NCHA Report

B. Accept and file the quarterly report of cash and non-cash donations received for the quarter ended March 31, 2026 (Fiscal Impact: Increased Revenues, Discretionary). **26-1143**

Attachments: Report

Clerk of the Board

C. Approval of minutes from the May 19, 2026 regular meeting. (No Fiscal Impact) **26-1201**

Attachments: May 19, 2026

Corrections

D. Approve and authorize Agreement No. 260315B with Fortify Fire Protection for a contract maximum amount of $16,000 per fiscal year to provide testing, inspection, and maintenance services for fire alarms systems at the Napa County Detention and Rehabilitation Center for the term June 2, 2026 to June 30, 2029, with two one-year automatic renewal options. (Fiscal Impact: $16,000 Expense; General Fund; Budgeted; Discretionary) **26-980**

Attachments: Agreement

E. Adopt a Resolution for reimbursement for administrative costs for the Medi-Cal Inmate Program (MCIP); and approve and authorize Agreement No. 170747B with the California Department of Health Care Services for a maximum up to $20,000 per fiscal year for the term July 1, 2026 to June 30, 2029, to participate in the MCIP. (Fiscal Impact: $20,000 Revenue; General Fund; Discretionary) **26-1163**

Attachments: Resolution
Agreement

County Counsel

F. Acknowledgment of withdrawal for record keeping purposes only of the appeal filed by Water Audit California, concerning Arrow and Branch Winery and the Napa County Planning Commission's decision on December 3, 2025, to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD for record keeping purposes. (No Fiscal Impact) **26-1107**

G. Approve a Budget Amendment to increase appropriations in the Conflict Public Defender Budget for indigent defense costs. (Fiscal Impact: $100,000 Expense; General Fund; Not Budgeted; Mandatory) [4/5 vote required] **26-1169**

H. Approve and authorize Amendment No. 4 to Agreement No. 230362B with Logikcull Systems, Inc. for Logikcull Discovery Solution software and document hosting effective July 1, 2026, and extend the term to June 30, 2027, with a renewal date of July 1, 2027. (No Fiscal Impact) **26-1182**

Attachments: Agreement

County Executive Office

I. Approve and authorize the allocation of Board of Supervisors' District 3 community grant funds to Pope Valley Farm Center, Calistoga Community Emergency Response Team (Calistoga CERT), Rianda House, Napa Community Animal Response Team (Napa CART), and UpValley Family Centers to provide support and community benefit. (Fiscal Impact: $5,000 Expense; Budgeted; General Fund; Discretionary) **26-1202**

J. Approve out of state travel for Supervisor Anne Cottrell to attend the National Association of Counties (NACo) Annual Conference in New Orleans, LA from July 16-21, 2026. (No Fiscal Impact) **26-1203**

K. Approve and authorize allocation of Board of Supervisors' funds for a bi-lingual community resource and engagement fair for the rural communities of Pope Valley and Berryessa Estates on August 12, 2025. (Fiscal Impact: $488 Expense; Budgeted; General Fund; Discretionary) **26-1208**

County Fire Department

L. Approve and authorize Agreement No. 8714 with the Sonoma Valley Fire District, for the term through June 30, 2031, to ensure an organized response of resources to structure fires and vegetation fires within the Parties agreed automatic aid areas. (No Fiscal Impact) **26-1091**

Attachments: Agreement

Health and Human Services Agency

M. Authorize the Auditor-Controller's Office (ACO) and Purchasing Agent to remove stolen Legacy Trailer #296987 (Asset No. 101837) from County's fixed asset inventory. (No Fiscal Impact) **26-1089**

N. Approve and authorize Amendment No. 2 to Revenue Agreement No. 220360B with Behavioral Health Services Oversight and Accountability Commission to extend the term for an additional year, through December 31, 2027, to enhance the County's partnership and support of school-based mental health programs (No Fiscal Impact) **26-1164**

Attachments: Agreement

Housing & Community Services

O. Approve a Budget Amendment to increase appropriations in the County Service Area No.4 budget for legal services. (Fiscal Impact $10,000, Fund 2810, Not Budgeted, Discretionary)
[4/5 vote required] **26-1165**

Human Resources – Division of CEO's Office

P. Adopt a Resolution to amend the Table & Index of Classes to implement the Fiscal Year 2026-2027 cost-of-living adjustments for Napa Association of Public Employees, Management, and Confidential employee groups. (Fiscal Impact: $5,930,000 Expense; All Operating Funds; Budgeted; Discretionary) **26-1096**

Attachments: Resolution

Probation

Q. Approve and authorize Agreement No. 270004B with National Curriculum & Training Institute Inc. for a contract maximum of $40,000 during the term of July 1, 2026 through June 30, 2027, to provide Certification Training in cognitive-behavioral Crossroads curriculum. (Fiscal Impact: $40,000 Expense; General Fund; Budgeted; Discretionary) **26-1042**

Attachments: Agreement

R. Approve and authorize Agreement No. 270017B with Davin's Interpreting Service Inc. for a contract maximum of $10,000 per fiscal year and term through June 30, 2029 to provide American Sign Language interpreting and translation services to hearing impaired clients of the Probation Department. (Fiscal Impact; $10,000 Expense; General Fund; Budgeted; Mandatory) **26-1121**

Attachments: Agreement

Public Works

S. Approve and authorize Agreement No. 260319B with the City of American Canyon; Agreement No. 260318B with the City of Napa; and Agreement No. 260317B with the Town of Yountville for the County to provide Animal Shelter Services for the term July 1, 2026 through June 30, 3031 with compensation equal to a proportionate share of each jurisdiction's budgeted operating expenses and contributions to fund future capital expenditures. (Fiscal Impact: $2,210,909 Revenue; Animal Shelter Fund; Budgeted for fiscal year 2026-27; Discretionary) **26-1046**

Attachments: Agreement - American Canyon
Agreement - Napa
Agreement - Yountville

T. Approve the Plans and Specifications for the "West Pueblo Ditch Repair Project, RDS 25-36" and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) **26-1050**

Attachments: Budget Summary

U. Approve the Plans and Specifications for the "Mt. Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24" and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) **26-1099**

Attachments: Budget Summary-Mt Veeder Rd MPM 4.3
Budget Summary-Mt Veeder Rd MPM 3.25
Budget Summary-Mt Veeder Rd MPM 4.3 and MPM 3.25-Combined

V. Approve a Budget Amendment increasing appropriations in the Animal Shelter Operations budget by $104,240, offset by donation revenue and use of existing appropriations in special items. (Fiscal Impact: $104,240; Animal Shelter Operations; Not Budgeted; Discretionary) **26-1115**
[4/5 vote required]

W. Award of Construction Contract to Traffic Limited of Lodi, CA in the amount of $167,301 for the "2026 Road Striping Maintenance Project," RDS 26-17. (Fiscal Impact $167,301 Expense; SB-1 Non-Operating Special Revenue Fund; Budgeted; Discretionary) **26-1142**

Attachments: Budget Summary
Striping Roads List

X. Approve and authorize Amendment No. 1 to Agreement No. 260125B with Nacht & Lewis Architects, Inc. to increase the contract maximum from $385,020 to $489,366, for architectural and engineering services associated with the Sheriff's Building Maintenance Project; and approve a Budget Amendment. (Fiscal Impact: $104,346; Capital Improvement Projects Fund; Not Budgeted; Discretionary) **26-1144**
[4/5 vote required]

Attachments: Budget
Agreement

Y. Adopt two Resolutions authorizing the filing of an application, acceptance of allocation of funds, and execution of a grant agreement by the Director of Public Works with the California Department of Transportation Aeronautics Division in support of Airport Improvement Program (AIP) 3-06-0162-050-2026 for a State Matching Grant of $21,375 for the Pavement Maintenance Management Plan Update (PW 26-27) and $129,505 for the North GA Ramp Reconstruction Project. (Fiscal Impact: $150,880 Revenue; Airport Capital Improvement Projects Fund; Budgeted; Discretionary) **26-1181**

Attachments: Resolution- CIP 25040
Resolution- CIP 26033

Sheriff

Z. Adopt a Resolution reviewing and reaffirming the continued use of certain law enforcement equipment in accordance with California State Assembly Bill 481. (No Fiscal Impact) **26-933**

Attachments: Resolution
Exhibit A - Military Equipment Report
Policy 704 Military Equipment 2026
Ordinance No. 1476
Ordinance No. 1490

AA. Approve and authorize Agreement No. 260244B with Genasys Inc. for a maximum contract amount of $42,896 per fiscal year for a five-year term to provide emergency management software and approval of a waiver of competitive bidding and sole source award. (Fiscal Impact: $42,896 Expense; General Fund; Budgeted; Discretionary) **26-1126**

Attachments: Agreement

6. PUBLIC COMMENT
For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)

7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

9. ADMINISTRATIVE ITEMS

Health and Human Services Agency

A. Receive a presentation on the Behavioral Health Services Act Integrated Plan and adopt a Resolution for the Board to approve the Plan and authorize the Director of Health and Human Services Agency to make non-substantive revisions to the Plan, if further revisions are requested by the Department of Health Care Services. (No Fiscal Impact) **26-850**

Attachments: Resolution
Napa County BHSA Integrated Plan

County Executive Office

B. Adopt a Resolution amending Section 8 of the County of Napa Policy manual to reflect three sets of administrative changes related to electronic signatures, disruptions to remote access to meetings of the Board of Supervisors, and budgeting for attendance at the Great Wine Capitals general assembly. (No Fiscal Impact, Mandatory) **26-1156**

Attachments: Resolution
Exhibit A
Exhibit B

County Executive Office & Napa Berryessa Resort Improvement District

C. Approval of and authorization for the Chair to sign a letter requesting waiver of repayment of loans made by Napa County to Napa Berryessa Resort Improvement District (NBRID) in the amount of $5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: $5,000,000; Napa Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary) **26-1081**

Attachments: Letter

D. Consideration and possible adoption of a Resolution waiving the repayment of loans made to the Napa Berryessa Resort Improvement District (NBRID) in the amount of $5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: $5,000,000; General Fund and Accumulated Capital Outlay; Not Budgeted; Discretionary) **26-1052**
[4/5 vote required]

Attachments: Resolution

County Executive Office

E. Approve transmittal of the proposed response to the 2025-26 Grand Jury Report "Fear of ICE in the Valley? Napa County Law Enforcement's Response," to the Presiding Judge of the Napa County Superior Court as prescribed by Section 933 of the Penal Code. (No Fiscal Impact) **26-1008**

Attachments: Grand Jury Report
Proposed Response

Sheriff

F. Receive a presentation on the Sheriff's Office 2025 Annual Report. (No Fiscal Impact) **26-934**

Attachments: Report

10. CLOSED SESSION

A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))
Name of Case: Julian Contreras v. Napa County Department of Corrections, United States District Court, Northern District of California, Case Number 3:25-cv-07442-TLT **26-1191**

B. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))
Name of Case: Phillips v. County of Napa, Napa Superior Court, Case Number 24CV000697 **26-1193**

C. SUPPLEMENTAL ITEM
CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6) Agency Designated Representatives: Christine Briceño, Director of Human Resources; Napa County Probation Professionals' Association - Nonsupervisory Unit; and Napa County Probation Professionals' Association - Supervisory Unit **26-1238**

11. PUBLIC HEARINGS

Agricultural Commissioner

A. Conduct a public hearing to consider any objections or protests with respect to the assessments proposed for the Winegrape Pest and Disease Control District for FY 2026-27; and adopt a Resolution authorizing and levying assessments for FY 2026-27 on qualifying properties. (Fiscal Impact: $390,000 Revenue; General Fund; Budgeted; Discretionary) **26-943**

Attachments: Resolution

Napa County Housing Authority

B. Conduct a public hearing to consider any objections or protests with respect to the proposed assessment for Fiscal Year 2026-27 for County Service Area No.4 (CSA No.4); and adopt a Resolution authorizing and levying assessments on qualifying property owners in the amount of $14 per planted acre. (Fiscal Impact: $644,554 Revenue County Service Area No.4 Fund, Budgeted, Discretionary) **26-938**

Attachments: Resolution

Planning, Building and Environmental Services (PBES)

C. Open and move to continue the public hearing for Hagafen Cellars Winery appeal, filed by Ariane Matschullat/Weathervane Ranch LLC (Appellant), concerning the decisions made by the Napa County Planning Commission on April 1, 2026, to find the project categorically exempt from the California Environmental Quality Act and approve Use Permit Major Modification P19-00121- MOD. (No Fiscal Impact.) **26-1100**

(Appellant, Applicant and staff request a continuance to August 11, 2026, at 9:00 AM.)

Public Works

D. Conduct a public hearing to consider testimony for County Service Area No. 3 on the Fiscal Year 2026-27 assessment of $150,811; and adopt a Resolution authorizing the assessment levy. (Fiscal Impact: 150,811 Revenue; County Service Area No. 3; Discretionary) **26-884**

Attachments: Resolution

Silverado Community Services District

E. Conduct a public hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District; accept the Annual Special Tax Report for Fiscal Year 2026-27; and adopt the recommended maximum special tax totaling $230,026 for Fiscal Year 2026-27. (Fiscal Impact: $230,026 Revenue; Budgeted; Silverado Community Services District; Discretionary) **26-885**

Attachments: Annual Special Tax Report

12. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JUNE 16, 2026 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MAY 29, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-64

TO: Board of Supervisors

FROM: Ryan J. Alsop, County Executive Officer

REPORT BY: Neha Hoskins, Clerk of the Board

SUBJECT: Pet of the Week

RECOMMENDATION

Presentation of the Pet of the Week. (No Fiscal Impact)

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1185

TO: Board of Supervisors

FROM: Neha Hoskins, Clerk of the Board

REPORT BY: Paulette Cooper, Deputy Clerk of the Board II

SUBJECT: Proclamation recognizing June 2026 as Pride Month in Napa County.

RECOMMENDATION

Presentation of a Proclamation recognizing June 2026 as “Pride Month” in Napa County. (No Fiscal Impact)

LGBTQ+ PRIDE Month – June 2026

WHEREAS, **LGBTQ+ Pride Month** commemorates a history of courage, resilience, and collective action, honoring those who have advocated for dignity, equality, and the right to live openly and authentically, while recognizing the ongoing work to ensure LGBTQ+ individuals are seen, valued, protected, and celebrated in every community; and

WHEREAS, for more than two decades, Napa Pride has served as a cornerstone of visibility, celebration, and connection for LGBTQ+ people in Napa County, cultivating an inclusive community grounded in resilience, mutual care, and a sense of belonging; and

WHEREAS, Napa Pride 2026, taking place June 7–20, 2026, with the theme "Love Out Loud," stands as both a celebration and a declaration, encouraging individuals and communities to show up visibly, support one another, and create spaces where LGBTQ+ people, families, and allies can experience joy, safety, and belonging together; and

WHEREAS, every June, residents from up and down the valley unite in celebration of **Pride Month**, honoring the resilience, achievements, and aspirations of LGBTQ+ individuals, while affirming an ongoing commitment to justice and equality. Efforts also contribute meaningfully to the cultural and economic vitality of Napa County by welcoming thousands of participants, supporting local businesses, and reinforcing Napa's identity as an open and welcoming community for all; and

WHEREAS, at a time when communities across the country continue to face rising discrimination, violence, censorship, and efforts to diminish hard-fought rights and visibility, **Pride Month** serves as a powerful affirmation that LGBTQ+ people belong in every neighborhood, school, workplace, and public space openly, safely, and without fear, and that Napa County remains committed to fostering a community where all people are treated with dignity, respect, and humanity.

NOW, THEREFORE, BE IT PROCLAIMED, that this Board of Supervisors, County of Napa, State of California, on this 2th day of June 2026, does hereby recognize June 2026 as **LGBTQ+ Pride Month** in Napa County, and encourages all residents, businesses, and visitors to participate in Pride events and to support and uplift LGBTQ+ individuals and communities.

Amber Manfree, Chair

Liz Alesso, Vice Chair

Joelle Gallagher, District 1

Anne Cottrell, District 3

Belia Ramos, District 5

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1187

TO: Board of Supervisors

FROM: Neha Hoskins, Clerk of the Board

REPORT BY: Paulette Cooper, Deputy Clerk of the Board II

SUBJECT: Proclamation recognizing June 2026 as Elder and Dependent Adult Abuse Awareness Month

RECOMMENDATION

Presentation of a Proclamation recognizing June 2026 as “Elder and Dependent Adult Abuse Awareness Month” in Napa County. (No Fiscal Impact)

Elder and Dependent Adult Abuse Awareness Month – June 2026

WHEREAS, Napa County's older adults deserve to be treated with respect and dignity as valued leaders, mentors, volunteers, and community members who contribute greatly to the vitality and strength of our county; and

WHEREAS, elder abuse is a silent epidemic with 1 in 10 adults over the age of 60 experiencing some form of abuse in the United States with cases still widely underreported; and

WHEREAS, elder abuse can occur in public spaces or private homes. Addressing elder abuse requires bringing it into the light, raising awareness, and ensuring older adults and dependent adults can age with dignity, respect, and grace; and

WHEREAS, on June 15, 2026, we join communities around the globe in recognizing World Elder Abuse Awareness Day, reaffirming our commitment to understanding, preventing, and responding to the mistreatment of older adults; and

WHEREAS, in 2025, Napa County Health and Human Services Agency received 1,508 reports of elder and dependent adult abuse and neglect through its Adult Protective Services (APS) program, with self-neglect and financial exploitation being the most frequently reported concerns; and

WHEREAS, Napa County, along with its extensive network of government and community-based organizations, offers a comprehensive range of services designed to proactively address risk factors. Key partners such as Napa County Health and Human Services Agency's APS program, the District Attorney's Office, and the Sheriff's Office collaborate closely to investigate abuse, advocate for victims, and pursue justice on their behalf.

NOW, THEREFORE, BE IT PROCLAIMED, that this Board of Supervisors, County of Napa, State of California, on this 2nd day of June 2026, does hereby recognize **June** as **Elder and Dependent Adult Abuse Awareness Month** in Napa County. We urge all community members to unite in strengthening partnerships, developing innovative strategies for prevention and response, and reporting any suspected abuse or neglect to ensure that all older residents of Napa County can live and age in safety, health, and dignity.

Amber Manfree, Chair

Liz Alessio, Vice Chair

Joelle Gallagher, District 1

Anne Cottrell, District 3

Belia Ramos, District 5

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1104

TO: Board of Supervisors

FROM: Tracy Schulze, Auditor-Controller

REPORT BY: Christine Hernandez, Deputy Auditor-Controller

SUBJECT: Internal Audit Quarterly Compliance Review for Napa County Housing Authority for the Quarter Ended March 31, 2026

RECOMMENDATION

Receive and file the Auditor-Controller's Quarterly Compliance Review for the Napa County Housing Authority for the quarter ended March 31, 2026. (No Fiscal Impact)

BACKGROUND

The Napa County Housing Authority (Authority), established under California Health and Safety Code Section 34200 et seq., provides safe, affordable housing for farmworkers who support Napa County's agricultural industry through three farmworker housing centers located in St. Helena, Calistoga, and Napa.

The Napa County Housing Commission serves in an advisory capacity to both the Authority and the Napa County Board of Supervisors, with responsibilities that include oversight of the housing centers and review of affordable housing funding requests.

Day-to-day operations of the Centers are managed by the Community Housing Development Corporation (CHDC) under contract with the Authority. CHDC is responsible for collecting lodger fees, maintaining required tenant documentation, managing petty cash and deposits, preparing occupancy and rent reports, and overseeing facility maintenance.

To support accountability and compliance, the Napa County Auditor-Controller's Office conducts quarterly monitoring reviews of CHDC's adherence to the Authority's policies and procedures during fiscal year 2025-26.

This report was presented to the Napa County Housing Commission on May 27, 2026, as Agenda Item No. 26-1103.

Requested Action: Receive and file the Auditor-Controller's Quarterly Compliance Review for the Napa County Housing Authority for the quarter ended March 31, 2026.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Additional Information	Strategic Initiative: Elevate County Service and Workforce Excellence

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

A Tradition of Stewardship
A Commitment to Service

Napa County Housing Authority
Quarterly Internal Controls Review

For the period of January 1, 2026 to
March 31, 2026

Tracy A. Schulze
Auditor-Controller
Internal Audit Section
May 19, 2026

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Internal Audit Team

Christine Hernandez - Deputy Auditor-Controller
Nicholas Kittredge - Grant Compliance & Internal Audit
Omar Lopez - Internal Audit

A Tradition of Stewardship
A Commitment to Service

Auditor-Controller
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Main: (707) 253-4551
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www.countyofnapa.org

Tracy A. Schulze
Auditor-Controller

May 19, 2026

Napa County Housing Authority
Napa, CA

Executive Summary

The Internal Audit section of the Napa County Auditor-Controller's Office (Internal Audit) has completed its quarterly monitoring of the Napa County Housing Authority (the "Authority") for the quarter ended March 31, 2026.

This review was conducted in accordance with professional auditing standards applicable to the public sector, which require that engagements be performed with integrity, objectivity, competence, due professional care, and confidentiality.

Based on our review, we conclude that, overall, California Human Development Corporation (CHDC) was in compliance with the policies and procedures established by the Authority's Board of Directors for the quarter ended March 31, 2026, subject to the observations noted in this report.

This report is a matter of public record and is intended solely for the information and use of the Napa County Housing Commission's Commissioners, the Authority's Board of Directors, the Napa County Board of Supervisors, Chief Executive Officer, and CHDC management.

I'd like to thank CHDC, the Authority's staff, and the Internal Audit team for their professionalism, collaboration, and expertise throughout this engagement.

Sincerely,

Tracy A. Schulze

Tracy A. Schulze
Auditor-Controller

Napa County Housing Authority
Internal Controls Review
For the Quarter Ended March 31, 2026

Background and Authority

The Napa County Housing Authority (Authority) is a public housing authority established pursuant to California Health and Safety Code Section 34200 et seq. The Authority owns and oversees three farmworker housing centers (Centers) located in Napa County:

1) The River Ranch Farmworker Housing Center ("River Ranch Center"), located at 1109 Silverado Trail, St. Helena

2) The Calistoga Farmworker Housing Center ("Calistoga Center"), located at 3996 N. St Helena Highway, Calistoga

3) The Mondavi Farmworker Housing Center ("Mondavi Center"), located at 5585 Silverado Trail, Napa

The Authority's mission is to provide safe, affordable housing for farmworkers, particularly those in the migrant and seasonal workforce who support Napa County's agricultural industry.

Reconstituted in late 2015, the Napa County Housing Commission (NCHC) serves as an advisory body to both the Authority and the Napa County Board of Supervisors. Its responsibilities were expanded beyond oversight of the three Centers to include review of projects requesting County Affordable Housing Fund support.

The Authority contracts with the Community Housing Development Corporation (CHDC), a nonprofit organization, to manage the day-to-day operations of the Centers. CHDC assigns on-site staff, including Center Managers and a Fiscal Analyst, who are responsible for:

- Collecting lodger fees in accordance with the rates and policies approved by the Authority's Board of Directors (currently $18 per day);
- Maintaining complete lodger files, including a signed rental agreement, photo identification, and verification of agricultural employment;
- Managing petty cash funds not exceeding $250 and ensuring all cash receipts are promptly deposited;
- Preparing occupancy and rent reports; and
- Overseeing facility maintenance and repairs.

To promote accountability and compliance, the Napa County Auditor-Controller's Office conducts quarterly monitoring reviews of CHDC's adherence to the Authority's policies and procedures during fiscal year 2025-26.

Napa County Housing Authority
Internal Controls Review
For the Quarter Ended March 31, 2026

Objective and Scope

The primary objective of this engagement was to evaluate the CHDC's compliance with the policies and procedures established by the Napa County Housing Authority's Board of Directors.

The scope of the review encompassed an examination of CHDC's operational and financial records, as well as relevant Authority oversight documentation, for the quarter ended March 31, 2026. The review focused on determining whether CHDC's management of the three farmworker housing centers was conducted in accordance with applicable Authority policies, contractual requirements, and internal control standards.

Procedures

To achieve our audit objective, our procedures included, but were not limited to, the following:

1. **Revenues**
    a. Reconciled lodger and staff rent revenues in the general ledger to CHDC's records

2. **Accounts Receivable**
    a. Reported accounts receivable for lodgers who departed the farmworker center with rents due
    b. Reported accounts receivable for current lodgers with a rents due balance of $540 ($18 daily rate x 30 days) or more
    c. Reported recommended accounts receivable write-offs schedule by each center including lodger count (**Exhibit A**)

3. **Prepaids**
    a. Reported prepaid rents for lodgers who departed from the farmworker centers
    b. Reported prepaids for current lodgers with prepaid balances
    c. Reported recommended prepaid write-offs schedule by each center including lodger count (**Exhibit B**)

4. **Collections and Deposits**
    a. Selected a sample of all deposits for the quarter and traced back to Occupancy reports for accuracy and completeness
    b. Verified collection receipts are in numerical sequence
    c. Verified physical rent receipt numbers on sampled deposits are entered correctly on the Occupancy reports
    d. Verified bank deposits are processed timely when revenue exceeds $3,200
    e. Verified lodger rent agrees with number of room nights on receipt

f. Verified receipts are accurate (i.e., signature, method of payment, lodger number or voided properly)
g. Verified lodger rent was not paid in arrears (i.e., rents paid for prior periods of occupancy over two weeks)

5. **Donations**
   a. Verified reporting for all cash and non-cash donations

Observations

Collections & Deposits

Internal audit selects and reviews a sample of deposits and rent receipts completed for each center each quarter to confirm compliance with established requirements. Internal audit typically reviews no less than 20% of all transactions to ensure meaningful coverage and to identify opportunities for improvement. When discrepancies or incomplete documentation are identified, additional samples are selected to verify adherence to the criteria outlined in Section 4. Collections and Deposits.

For quarter ended March 31, 2026, Internal Audit reviewed 44% of deposits for Calistoga, 57% for River Ranch, and 47% for Mondavi. During testing, a small number of items were noted where supporting documentation or clarity could be improved to demonstrate compliance with the policy. These instances are summarized below for follow-up and clarification.

Calistoga Center

- **Receipt #168362, #168397, #168420 –** Lodger room number on the cash receipt does not agree the room number listed on the Calistoga Center Rent Report.
- **Receipt #168465** – Lodger ID is omitted from the cash receipt.

River Ranch Center

- **Receipt #022821 –** Lodger room number on the cash receipt does not agree the room number listed on the River Ranch Center Rent Report.
- **Receipt #022845 –** Lodger ID number on the cash receipt does not agree the Lodger ID number listed on the River Ranch Center Rent Report.
- **Receipt #022848 –** Total number of lodger bed nights is omitted from the cash receipt.
- **Receipt #022880 –** Lodger name on the cash receipt does not agree to the Lodger name listed on the River Ranch Center Rent Report.

Mondavi Center

- **Receipt #168158 –** Lodger ID on the receipt does not agree to the Lodger ID listed on the rent report.

- **Receipt #168188, #168325 –** Lodger room number on the cash receipt does not agree to the room number listed on the Mondavi Center rent report.

- **Receipt #168244, #168323 –** Lodger room number is omitted from the cash receipt.

- **Receipt #168363 –** Lodger room number and lodger name on the cash receipt do not agree to the Mondavi Center rent report.

Conclusion and Recommendations

The types of discrepancies identified this quarter are consistent with those noted in prior reviews. While none were material in nature, they do suggest opportunities to strengthen internal controls and reinforce documentation practices. Because cash transactions inherently carry higher risk, maintaining complete and clearly cross-referenced records between receipts and deposit documentation remains an important safeguard for both CHDC and the Authority.

Since completing this review, Internal Audit understands that Authority staff are actively working to evaluate and strengthen the applicable policies and procedures to address the recommendations identified and further support consistent, accurate receipt issuance going forward. Internal Audit will collaborate with Authority staff in reviewing proposed policy and procedure updates to help ensure expectations are clearly defined, practical, and uniformly applied across all Centers.

Recommendation:

A secondary review of Lodger information listed on the receipt should be cross examined against Lodger Information within montly rent reports to ensure accurcay and completeness.

Napa County Housing Authority
Internal Controls Review
For the Quarter Ended March 31, 2026

Exhibit A

Accounts Receivable Schedule

Category	Amounts
Lodgers, departed for at least 18 months (Recommended for write-off)	**$ 1,420**
Lodgers, departed less than 18 months	2,987
Lodgers, current delinquent tenants with at least $540 balance due	2,574
Lodgers, current tenants with less than $540 balance due	7,795
Total Accounts Receivable	**$ 14,776**

Recommended Accounts Receivable Write-offs by Center

(Lodgers, departed for at least 18 months)

Center	Lodger Count	Amounts
River Ranch Center	2	$ 424
Mondavi Center	4	772
Calistoga Center	1	224
Total Recommended A/R Write-offs	**7**	**$ 1,420**

Napa County Housing Authority
Internal Controls Review
For the Quarter Ended March 31, 2026

Exhibit B

Prepaid Schedule

Category	Amounts
Lodgers, departed for at least 18 months (Recommended Prepaid Write-Offs)	$ 223
Lodgers, departed less than 18 months	952
Lodgers, current tenants with prepaid balances	17,244
Total Prepaids	**$ 18,419**

Recommended Prepaid Write-offs by Center

(Lodgers, departed for at least 18 months)

Center	Lodger Count	Amounts
River Ranch Center	2	$ 176
Mondavi Center	1	47
Total Recommended Prepaid Write-Offs	**4**	**$ 223**

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1143

TO: Board of Supervisors

FROM: Tracy Schulze, Auditor-Controller

REPORT BY: Christine Hernandez, Deputy Auditor-Controller

SUBJECT: Donations Report for the Quarter Ended March 31, 2026

RECOMMENDATION

Accept and file the quarterly report of cash and non-cash donations received for the quarter ended March 31, 2026 (Fiscal Impact: Increased Revenues, Discretionary).

BACKGROUND

On July 29, 2025, the Napa County Board of Supervisors (Board) adopted Resolution No. 2025-80, which consolidated, updated, and in part superseded Napa County Resolutions Nos. 99-56, 05-40, 06-120, and 08-171. The consolidated resolution delegates authority to accept donations to Department Managers, Department Heads, and the Board, as appropriate.

Pursuant to the resolution, the Auditor-Controller is responsible for compiling, on behalf of the Board, a quarterly report summarizing donations received by County departments. Each department provides data describing the source and value of donations received during the reporting period. The Auditor-Controller then aggregates and submits this information to the Board.

The Internal Audit Division of the Auditor-Controller's Office (Internal Audit) has prepared the attached report based on department-submitted data, a review of Board agenda items approving donations, and deposits recorded to the County's general ledger. Internal Audit believes this report accurately reflects all donations received during the quarter.

For the quarter ended March 31, 2026, Napa County departments reported total cash and non-cash donations in the amount of $375,960. A breakdown of all known donations is included in the attached correspondence.

Requested Action: Accept and file the quarterly report of cash and non-cash donations received for the quarter ended March 31, 2026.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Board approval is required to accept donations exceeding limits cited in the Resolution
Is the general fund affected?	Yes
Future fiscal impact:	Increased Revenue
Consequences if not approved:	Funds will be returned to the donor(s)
Additional Information	Strategic Initiative: Elevate County Service and Workforce Excellence

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

A Tradition of Stewardship
A Commitment to Service

Auditor-Controller

1195 Third Street · Room B10
Napa, CA 94559
www.countyofnapa.org

Main: (707) 253-4551
Fax: (707) 226-9065

Tracy A. Schulze
Auditor-Controller

May 8, 2026

Board of Supervisors
1195 Third Street, Room 301
Napa, CA 94559

Exhibit A (attached) provides a listing of donations known to be received by Napa County Departments from January 1, 2026 – March 31, 2026. The information is based on an analysis of the general ledger, Napa County Board of Supervisors actions, and notifications sent to the Auditor-Controller's Office.

Donations
January 1, 2026 – March 31, 2026

Cash Donations	**Amount**
Cash Donations Reported to Auditor-Controller's Office	$28,647
Cash Donations Reported to Board of Supervisors	337,698
Total Quarterly Cash Donations Reported	**$366,345**
Non-Cash Donations	**$9,615**
Total Quarterly Donations	**$375,960**

Respectfully,

Tracy A. Schulze

Tracy A. Schulze
Auditor-Controller

Exhibit A

Donations Reporting
For the Quarter Ended March 31, 2026

Cash Donations Reported to Auditor-Controller's Office (Individually less than $10,000)

Department	Amount
Animal Shelter	$ 13,774
County Library	6,014
Health & Human Services Agency	161
Napa County Housing Authority	8,698
Subtotal	$ 28,647

Cash Donations Greater than $10,000 Requiring Board Approval

Department	Board of Supervisors Agenda Item	Agenda Date	Amount
Animal Shelter	#25-187	February 10, 2026	$125,000
County Library	#26-874	April 14, 2026	60,000
Napa County Housing Authority[1]	#26-42	January 27, 2026	152,698[1]
Total Cash Donations Received for Quarter Ended March 31, 2026			$337,698

Non-Cash Donations

Department	Donation	Value
Animal Shelter	Pet food	$9,615
Total Non-Cash Donations		$9,615

[1] A donation commitment of $152,698 to the Napa County Housing Authority was approved by the Board of Supervisors on January 27, 2026. County policy requires Board approval prior to acceptance of individual donations exceeding $10,000. In this instance, the donation was approved and accepted; however, the funds have not yet been received. The donor has committed to supporting capital improvement and related projects, with funds to be distributed upon completion of specific projects. As of the reporting date, certain large-scale capital projects have been delayed, and accordingly, the associated donation funds have not yet been received. Receipt and recognition of these funds are expected in subsequent reporting periods as project milestones are completed.

Exhibit A

Donations Reporting
For the Quarter Ended March 31, 2026

All Known Donations for Quarter Ended March 31, 2026

Donation Classification	Amount
Cash Donations Reported to Auditor-Controller's Office (Individually less than $10,000)	$28,647
Cash Donations Greater than $10,000 Requiring Board Approval	337,698
Non-Cash Donations Reported for Quarter Ended March 31, 2026	9,615
Total All Known Donations for Quarter Ended March 31, 2026	$375,960

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1201

TO: Board of Supervisors

FROM: Neha Hoskins, Clerk of the Board

REPORT BY: Anthony Williams, Senior Deputy Clerk of the Board

SUBJECT: Approval of Minutes

RECOMMENDATION

Approval of minutes from the May 19, 2026 regular meeting. (No Fiscal Impact)

Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

https://www.napacounty.gov/

Tuesday, May 19, 2026 **9:00 AM** **Board of Supervisors Chambers**
1195 Third Street, Third Floor

1. CALL TO ORDER; ROLL CALL

Present: Chair Amber Manfree, Vice-Chair Liz Alessio, Supervisors Anne Cottrell, and Joelle Gallagher. Supervisor Belia Ramos was excused. The meeting was called to order by Chair Amber Manfree.

2. PLEDGE OF ALLEGIANCE

Chair Amber Manfree led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact) 26-63

Animal Shelter Supervisor Luis Ambriz presented the Pet of the Week (Butterball).

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

Motion Text:	**Approve the Proclamations and Commendations.**
Voting Yes:	**Alessio, Cottrell, Gallagher, and Manfree**
Voting No:	**None**
Recusals:	**None**
Excused:	**Ramos**
Result:	**Passed**

A. Presentation of a Proclamation recognizing May 2026 as "CalFresh Awareness Month" in Napa County. (No Fiscal Impact) **26-901**

Supervisor Joelle Gallagher presented the proclamation.

Deputy Director of Health and Human Services Agency Self Sufficiency Services Lynn Perez accepted the proclamation and made presentation.

B. Presentation of a Proclamation recognizing May 2026 as "Water Awareness Month" in Napa County. (No Fiscal Impact) **26-1038**

Correction memorandum provided.

Chair Amber Manfree presented the proclamation.

Director of Planning, Building and Environmental Services Brian Bordona received the proclamation and made presentation.

Planning, Building and Environmental Services Natural Resources Conservation Manager Jamison Crosby made presentation.

Deputy Director of Public Works Richard Thomasser made presentation.

5. CONSENT CALENDAR

Motion Text:	**Approve the Consent Calendar.**
Voting Yes:	**Alessio, Gallagher, Cottrell and Manfree**
Voting No:	**None**
Recusals:	**None**
Excused:	**Ramos**
Result:	**Passed**

Clerk of the Board

A. Approval of minutes from the May 5, 2026 regular meeting and May 12, 2026 special meeting. (No Fiscal Impact) **26-96**

B. Approval of a Proclamation recognizing May 17-23, 2026 as "EMS Week" in Napa County. (No Fiscal Impact) **26-902**

C. Appoint Milton Gaines to represent the General Public category to the Napa County Airport Land Use Commission with term of office commencing immediately and ending on May 6, 2030. (No Fiscal Impact) **26-1092**

D. Appoint Elizabeth Goff to represent the City of American Canyon on the Napa County Library Commission with terms of office commencing immediately and ending on January 31, 2029. (No Fiscal Impact) **26-1097**

E. Reappoint Greg Clark and Patricia Sullivan, both for a second term representing Consumer; and appoint Gladys V. Lopez representing Family Member of a Consumer to the Napa County Behavioral Health Board with terms of office commencing immediately and expire on January 1, 2029. (No Fiscal Impact) **26-1167**

Corrections

F. Approve and authorize Amendment No. 3 to Agreement No. 200191B with Status Electrical Corporation increasing the contract maximum amount from $100,000 for the life of the agreement to $100,000 per fiscal year to provide ongoing maintenance and support of the Napa County Department of Corrections' downtown jail security system. (Fiscal Impact: $100,000 Expense; General Fund; Budgeted; Discretionary) **26-1071**

Enactment No: **A-200191B Amend. 3**

County Counsel

G. Approve and authorize Amendment No. 2 to Agreement No. 220285B with Serviam by Wright, LLP for legal advice and litigation services related to code enforcement matters, extending the agreement for one year at the maximum annual payment of $80,000 for fiscal year 2026-2027 . (Fiscal Impact: $80,000 Expense; General Fund; Budgeted; Discretionary) **26-1117**
[4/5 vote required]

Enactment No: **A-220285B Amend. 2**

H. Adopt a Resolution changing the terms of the relocation incentive loan provided to Chief Executive Officer, Ryan Alsop, to be an unsecured loan and authorizing the Board Chair, or designee, to execute reconveyance documents, in a form acceptable to the County Counsel. (No Fiscal Impact) **26-1147**

Enactment No: **R-2026-47**

County Executive Office

I. Approve and authorize allocation of Board of Supervisors' District 4 community grant funds to VOICES, ParentsCAN, Napa Valley Community Organizations Active in Disaster, and Puertas Abiertas to provide support and community benefit. (Fiscal Impact: $3,500 Expense; Budgeted; General Fund; Discretionary) **26-1155**

County Fire Department

J. Approve and authorize Amendment No. 3 to Agreement No. 230216B with H2O Partners, Inc., to extend the term to December 31, 2027, with no change in max compensation, in order to complete the application for the Hazard Mitigation Grant Program Application 2025 and document submission for the 2022 Hazard Mitigation Grant Program. (No Fiscal Impact) **26-1014**

Enactment No: **A-230216B Amend. 3**

Elections

K. Approve and authorize Agreement No. 270021B with DFM Associates for election support through June 30, 2033, for a total cost of $537,732. (Fiscal Impact: $537,732 Expense; General Fund; Budgeted; Mandatory) **26-1028**

Enactment No: **A-270021B**

Health and Human Services Agency

L. Approve and authorize Amendment No. 5 to Agreement No. 200270B with Davis Guest Home, Inc., to increase the contract maximum by $700,000 for a new contract maximum of $3,500,000 for Fiscal Year 2025-2026, and each subsequent renewal, to provide residential mental health services to clients referred by Health and Human Services Agency. (Fiscal Impact: $700,000 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) **26-1024**

Enactment No: **A-200270B Amend. 5**

M. Adopt a Resolution authorizing the Director of Napa County's Health and Human Services Agency to enter into the California Health and Human Services Data Exchange Framework for the Behavioral Health Division, and authorize the Director of Health and Human Services Agency to execute and submit the Single Data Sharing Agreement through the State's signing portal, with authority to add other divisions as they become ready to electronically exchange data through available platforms. (No Fiscal Impact; Mandatory) **26-1027**

Enactment No: **R-2026-48**

Human Resources – Division of CEO's Office

N. Adopt a Resolution amending the Departmental Allocation List for the Health & Human Services Agency. (Fiscal Impact: $520; HHSA Fund; Budgeted; Discretionary) **26-1098**

Enactment No: **R-2026-49**

Information Technology Services – Division of CEO's Office

O. Approve and authorize Amendments to the following Revenue Agreements to provide continued access to the County's Geographic Information System resources and services: Amendment No. 1 to Agreement No. 7975 with the City of St. Helena; Amendment No. 1 to Agreement No. 7976 with the City of American Canyon; Amendment No. 1 to Agreement No. 7977 with the City of Calistoga; and Amendment No. 1 to Agreement No. 8126 with the Town of Yountville. (Fiscal Impact: Revenue Varies, Information Technology Services; Budgeted; Discretionary) **26-861**

Enactment No: **A-7975 Amend. 1; A-7976 Amend. 1; A-7977 Amend. 1; A-8126 Amend. 1**

P. Authorize the purchase of a capital asset expanding Storage Area Network capacity to support the continued growth of Enterprise Content Management (ECM) data; and approve a Budget Amendment with appropriation authority for Information Technology Services department. (Fiscal Impact: $190,000 Expense; ITS Fund; Not Budgeted; Discretionary) **26-1041**
[4/5 vote required]

Planning, Building and Environmental Services (PBES)

Q. Adopt a Resolution authorizing the submission of an application to the Department of Resources Recycling and Recovery for a solid waste Local Enforcement Agency Grant and authorize the Director of Planning, Building, and Environmental Services to execute all necessary grant documents. (Fiscal Impact: $18,461 Revenue; General Fund; Budgeted; Discretionary) **26-1054**

Enactment No: **R-2026-50**

Probation

R. Approve and authorize Agreement No. 270003B with Michael Frasier, doing business as Frasier Group Investigations, for a term through June 30, 2029 and a maximum compensation of $37,000 per fiscal year, to conduct pre-employment background investigations of prospective employees in the Probation Department. (Fiscal Impact: $37,000 Expense; General Fund; Budgeted; Mandatory) **26-1004**

Enactment No: **A-270003B**

S. Accept a grant from the California Department of Health Care Services in the amount of $300,000 to support the implementation of Enhanced Care Management and Community Supports services to correctional facilities. (Fiscal Impact: $300,000 Revenue; General Fund; Budgeted; Discretionary) **26-1056**

Public Works

T. Award a Construction Contract to Granite Construction Company of Ukiah, California in the amount of $5,545,775; approve and authorize Agreement No. 260352B with Mead & Hunt for Construction Management Services in the amount $602,292 with a term-end date of June 30, 2028; and approve associated Budget Amendment for the total project cost in the amount of $6,509,542 for the North General Aviation (GA) Ramp Reconstruction Project. (Fiscal impact: $6,509,542 Expense; Airport Fund; Not Budgeted; Discretionary) **26-1021**
[4/5 vote required]

Enactment No: **A-260352B**

U. Approve and authorize seven professional services agreements for a five-year term for on-call Airport Consulting Services for projects associated with non-federal and Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant funded projects with contract maximum of $1,000,000 each per fiscal year for Architectural/ Engineering and Planning/ Environmental and $600,000 each per fiscal year for Construction Management per fiscal year. (Fiscal Impact; $5,800,000 per year; Various Capital Improvement Project Budgets in Airport Fund; Budgeted; Discretionary) **26-1023**

Enactment No: **A-260361B; A-260362B; A-260363B; A-260365B; A-260366B; A-260370B; A-260371B**

V. Adopt a Resolution approving the Fiscal Year 2026-2027 list of streets and roads projects and authorization to submit the list of projects to the California Transportation Commission, which will qualify Napa County to receive local streets and roads funding in accordance with the Road Repair and Accountability Act of 2017 (SB 1). (Fiscal Impact $4,407,399 Revenue (estimated); SB 1 Non-Operating Special Revenue Fund; Budgeted; Discretionary) **26-1029**

Enactment No: **R-2026-51**

W. Award a Construction Contract to Good Life Construction, Inc. of North Highlands, CA, in the amount of $244,149 for the "Ag Building Rehab Project", PW 26-16; and approve a Budget Amendment. (Fiscal Impact $268,401 Expense; Ag Weights and Measures Special Revenue Fund and Roads Operations Fund; Not Budgeted; Discretionary)
[4/5 vote required] **26-1048**

X. Award a Construction Contract to Argonaut Constructors, Inc., of Santa Rosa, California, in the amount of $1,488,614 for the "Upper Partrick Road Rehabilitation Project," RDS 24-37, including the base bid and Bid Alternate No. 1. (Fiscal Impact: $1,488,614; Roads Capital Improvement Project Fund; Budgeted; Discretionary) **26-1055**

Y. Accept final bequest distribution of $43,751 from the Ursula Haase Trust of 2008 for the Napa County Animal Shelter and Adoption Center and authorize the Chair to sign a letter of appreciation. (Fiscal Impact: $43,751 Revenue; Animal Shelter Fund; Not Budgeted; Discretionary) **26-1057**

Z. Award a Construction Contract to Argonaut Constructors, Inc. of Santa Rosa, CA in the amount of $5,573,644 for the "Deer Park Region Paving, RDS 25-02"; and approve a Budget Amendment. (Fiscal Impact $7,197,055 Expense; Local Transportation Tax (T/U) Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)
[4/5 vote required] **26-1070**

AA. Approve a Budget Amendment for the Mund Road Overlay Project. (Fiscal Impact: $150,000 Expense; Upper Valley Disposal Service Franchise Fee; Not Budgeted; Discretionary)
[4/5 vote required] **26-1073**

AB. Reject all Bids and authorize the Director of Public Works to re-advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Sections 20150.9 and 20150.8, respectively, of the Public Contract Code for Mt. St. Helena Tower Replacement Project, PW 25-10. (No Fiscal Impact) **26-1090**

Recorder/County Clerk

AC. Approve and authorize Agreement No. 270022B with DFM Associates for recorder and county clerk support through June 30, 2033, for a total cost of $497,854. (Fiscal Impact: $ 497,854 Expense; General Fund; Budgeted; Mandatory) **26-1030**

Enactment No: **A-270022B**

6. PUBLIC COMMENT

Assessor-Recorder John Tuteur made presentation.

Discussion held.

One (1) person spoke during public comment.

7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Pursuant to Government Code section 53232.3(d), the Board Members reported attending the following committee meetings:

Vice-Chair Liz Alessio:

- **5/13 - Marin Clean Energy Meeting (MCE)**

Chair Amber Manfree:

- **5/7 - State Route 37 Policy Advisory Committee**

Metropolitan Transportation Committee (MTC) subcommittees:

- **5/13 - Bay Area Toll Authority Oversight (BATA), Administration, Program & Allocations**
- **5/13 - Bay Area Housing Finance Authority (BAHFA) Oversight Committee**

Board members made the following referrals to staff:

Supervisor Anne Cottrell requested a presentation on the Joint Strategy for Sustainable Outdoor Recreation and Wildfire Resilience from the California Wildfire and Forest Resilience Task force, and a presentation from the Resource Conservation District regarding forest health and wildfire resilience strategies.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

None

9. ADMINISTRATIVE ITEMS

Agricultural Commissioner

A. Receive a presentation from Wes Maffei, Manager of the Napa County Mosquito Abatement District. (No Fiscal Impact) **26-999**

Manager of the Napa County Mosquito Abatement District Wes Maffei made presentation.

Discussion held.

Direction provided to staff.

Clerk of the Board

B. Appoint one of the following applicants to the Napa County Wildlife Conservation Commission to represent the Youth member with terms of office to commence immediately and expire on February 1, 2028. (No Fiscal Impact) **26-1170**

Charles L. Caruso
Ava Marie D. Maharaj

Clerk of the Board Neha Hoskins made presentation.

Discussion held.

Direction provided to staff.

Motion Text:	**Appoint Ava Marie D. Maharaj.**
Voting Yes:	**Alessio, Gallagher, Cottrell and Manfree**
Voting No:	**None**
Recusals:	**None**
Excused:	**Ramos**
Result:	**Passed**

County Executive Office

C. Adopt a Resolution in support of House Concurrent Resolution 46, authored by Congressman Mike Thompson (D-St. Helena). (No Fiscal Impact) **26-1064**

Legislative and Policy Analyst Andrew Mize made presentation.

Six (6) people spoke during public comment.

Discussion held.

Motion Text: **Adopt the Resolution.**
Voting Yes: **Cottrell, Alessio, Gallagher and Manfree**
Voting No: **None**
Recusals: **None**
Excused: **Ramos**
Result: **Passed**
Enactment No: **R-2026-52**

Health and Human Services Agency

D. Receive a presentation from the Emergency Medical Care Committee/Emergency Medical Services Agency. (No Fiscal Impact) **26-1076**

Providence Queen of the Valley Medical Center Paramedic Base Hospital and Emergency Management Coordinator Lois Husted made presentation.

Health and Human Services Agency EMS Administrator Shaun Vincent made presentation.

Discussion held.

10. PUBLIC HEARINGS

Human Resources – Division of CEO's Office

A. Receive a presentation on the status of Napa County vacancies, and recruitment and retention efforts for the 2025 calendar year. (No Fiscal Impact) (CONTINUED FROM MAY 5, 2026) **26-1114**

Chair Amber Manfree opened the public hearing.

Chief Human Resources Officer Christine Briceño made presentation.

Principal Human Resources Analyst Kevin Lemieux made presentation.

Chair Amber Manfree closed the public hearing.

Discussion held.

Direction provided to staff.

Napa Berryessa Resort Improvement District

B. Adopt a Resolution accepting the District Engineer's report and imposing the availability (standby) charges for Fiscal Year 2026-2027 of $10 per parcel per month for water service, and $10 per parcel per month for sewer service for the Napa Berryessa Resort Improvement District. (Fiscal Impact: $131,000 Revenue; Napa Berryessa Resort Improvement District Fund; Budgeted; Discretionary) **26-957**

Chair Amber Manfree opened the public hearing.

Supervising Staff Services Analyst Sarah Geiss made presentation.

Chair Amber Manfree closed the public hearing.

Motion Text:	**Adopt the Resolution.**
Voting Yes:	**Cottrell, Gallagher, Alessio and Manfree**
Voting No:	**None**
Recusals:	**None**
Excused:	**Ramos**
Result:	**Passed**
Enactment No:	**R-2026-01 (NBRID)**

11. CLOSED SESSION

A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) **26-1111**
Name of Case: Tamara Anne Dreyer v. County of Napa Public Works, et al.; Napa Superior Court Case No. 25CV000100.

Closed Session held. No reportable action.

12. **ADMINISTRATIVE ITEMS (continued)**

Napa County Groundwater Sustainability Agency

A. SET TIME - 1:30 PM **26-1105**
Receive a presentation on the implementation of the Groundwater Sustainability Plan including the Annual Report for Water Year 2025, increased monitoring and outreach activities. (No Fiscal Impact)

Planning, Building and Environmental Services Natural Resources Conservation Manager Jamison Crosby made presentation.

Luhdorff & Scalmanini Consulting Engineers Principal Hydrologist Vicki Kretsinger Grabert made presentation.

Three (3) people spoke during public comment.

Discussion held.

Direction provided to staff.

13. **ADJOURNMENT**

ADJOURN IN HONOR OF BILL DYER TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JUNE 2, 2026 AT 9:00 A.M.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-980

TO: Board of Supervisors

FROM: AJ Alarcón, Interim Director

REPORT BY: Daniel Sanchez, Staff Services Manager

SUBJECT: Professional Services Agreement with Fortify Fire Protection - Corrections Department

RECOMMENDATION

Approve and authorize Agreement No. 260315B with Fortify Fire Protection for a contract maximum amount of $16,000 per fiscal year to provide testing, inspection, and maintenance services for fire alarms systems at the Napa County Detention and Rehabilitation Center for the term June 2, 2026 to June 30, 2029, with two one-year automatic renewal options. (Fiscal Impact: $16,000 Expense; General Fund; Budgeted; Discretionary)

BACKGROUND

Today's action will approve a professional services agreement with Fortify Fire Protection effective June 2, 2026, with a maximum compensation amount beginning in fiscal year 2026-27 through fiscal year 2028-29 of $16,000 for both Routine Service and Non-Routine services with the provision for two one-year automatic renewal options.

Napa County's current agreement for fire alarms systems testing, inspection, and maintenance services is expiring as of June 30, 2026. As part of a competitive procurement process and in accordance with County purchasing policy, County staff issued a Request for Proposal (RFP No. PMI122501) for these services on December 3, 2025. Eight companies submitted proposals in response to the RFP. The proposals were scored according to predetermined weighted criteria: company history, experience, qualifications, approach to scope of work, and pricing. Fortify Fire Protection distinguished themselves as the most qualified company and was selected by the panel to provide Napa County with contracted fire alarms systems testing, inspections, and maintenance services.

Excluded from scope of work in Napa County Agreement No. 260308B is work done at the Napa County

Detention and Rehabilitation Center, located at 2210 Napa Vallejo Highway, Napa, CA. Due to differences, contract language, and separate contract review agencies, a separate agreement resulting from RFP No. PM122501 has been developed with Fortify Fire Protection. The Department of Public Works prepared Agenda Item No. 26-973 to approve Agreement No. 260308B with Fortify Fire Protection.

The State of California pledged $22.8 million in funding for the construction of the replacement jail through SB844 ($20 million) and SB863 ($2.8 million) legislation. On November 5, 2025, the State of California closed on its 2025 Series C tax-exempt Lease Revenue Bond sale to support these two legislative commitments for Napa County Detention and Rehabilitation Center.

As part of the Due Diligence process proceeding with the sale of the bonds, the State's bonds counsel reviewed contracts that the Corrections Department currently had in effect and reviewed services that the department intended to contract for in the future. Some vendors were deemed to have a third-party interest in the facility. In instances where a third-party interest may exist, the State provided staff with boilerplate language to incorporate in its contracts.

The new contract language allows the State Public Works Board, Board of State and Community Corrections (BSCC), or the County of Napa to cancel the contract, without cause or penalty, with 50 days' notice. In addition to the vendor and County signing the contract, a representative of the State Public Works Board and BSCC must also sign the agreement. Per the direction from the State Department of Finance, the State signatories must be last to sign.

Fortify Fire will inspect, test, and service all installed Fire Alarm Systems at Napa County Detention and Rehabilitation Center. They will also provide the necessary maintenance, including parts, for all listed types of alarm panels. Upon request by the County Department of Corrections Director or designee, the contractor will perform Non-Routine Services, including emergency services for the Napa County Detention and Rehabilitation Center as needed at times to bring the Fire Alarm Systems to basic operational condition ("Non-Routine Services").

Fortify Fire Protection is not a local vendor.

Requested Action:

Approve and authorize the Chair to sign Agreement No. 260315B with Fortify Fire Protection for a term of June 2, 2026-June 30, 2029, with the provisions for two optional one-year automatic renewals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections Budget
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Maintenance of fire alarm systems is required to ensure the safe and consistent operation of County-owned or operated facilities.
Is the general fund affected?	Yes
Future fiscal impact:	The agreement will continue to be budgeted in future fiscal years under the agreement terms.
Consequences if not approved:	There would not be testing and inspection services of the fire alarm systems, nor the ability to address critical maintenance placing the County at risk of being out of compliance with the standards set forth by the NFPA, and required by the California Fire Code and other applicable codes, laws, and regulations.
Strategic Initiative	Build Healthy, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

NAPA COUNTY AGREEMENT NO. 260315B

AGREEMENT FOR MINOR CONSTRUCTION, REPAIR OR MAINTENANCE

THIS AGREEMENT is made and entered into in Napa County, California, this 2nd day of June, 2026, ("Effective Date") by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and Fortify Fire Protection, a California Corporation whose address is 523 W J Street, Benicia, California 94510, hereinafter referred to as "Contractor."

RECITALS

A. County needs the services of a licensed contractor in order to receive monitoring, testing, inspection, and maintenance services for fire alarms systems at 2210 Napa Vallejo Highway, Napa, CA in compliance with the California Fire Code and other applicable codes, laws, and regulations.

B. Contractor was selected to perform the work after a competitive process conducted pursuant to Napa County RFP No. PM122501.

C. For good and valuable consideration, the sufficiency of which is acknowledged, County and Contractor agree as follows:

AGREEMENT

ARTICLE I – SCOPE OF WORK

1.1 Scope of Work. Contractor shall perform the scope of work described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits, the Request for Proposals, Request for Quotes, or Invitation for Bids issued by County (if any), and Contractor's proposal, quote, or bid.

1.2 Schedule. Contractor shall perform and complete the scope of work in accordance with the schedule set forth in Exhibit A. Contractor shall further perform the scope of work in compliance with any interim milestones or deadlines, as may be set forth in Exhibit A. Time is of the essence in the performance of the transitional scope of work described in Section I of Exhibit A.

1.3 Warranty. Contractor warrants to County that any construction, including all materials and equipment furnished as part of the construction, shall be new unless otherwise specified in this Agreement, of good quality, in conformance with the scope of work, Exhibits and any attachments thereto, and free of defects in materials and workmanship. Contractor shall correct or replace any work not in conformance with this warranty at its own cost and expense, if

notified by County within one year after the date the project is complete, unless a longer period is specified by the Contract Documents.

1.4 Warranty Response Time. Contractor shall take reasonable steps to commence performance of warranty work within seven days of receipt of written notice from County unless otherwise agreed by the parties. If Contractor fails to commence such steps within the seven day or other agreed-upon period, County may, in addition to any other remedies provided under the Contract Documents, commence performance of such warranty work without further written notice to Contractor. If County takes such corrective action, Contractor shall be responsible for all reasonable costs incurred by County in performing the warranty work, including but not limited to the cost of County staff time and the amount paid to another contractor to perform the warranty work.

1.5 Other Remedies. This Article applies only to Contractor's obligation to correct warranty work and is not intended to constitute a period of limitations or waiver of any other rights or remedies County may have regarding the Contractor's other obligations under the Contract Documents or federal or state law.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on the Effective Date entered on page 1 of this Agreement. This Agreement shall expire on June 30, 2029, unless terminated earlier in accordance with this Article. The term of this Agreement shall be automatically renewed for an additional year at the end of each fiscal year, under the terms and conditions then in effect, not to exceed two additional years, unless either party gives the other party written notice of intention not to renew no less than sixty (60) days prior to the expiration of the then current term. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2.2 Termination for Convenience. County may terminate all or any portion of this Agreement at its sole option and for its convenience, by giving 30 days prior written notice of such termination to Contractor. The termination of the Agreement shall be effective 30 days after receipt of the notice by Contractor. After receipt of notice of termination of all or any portion of the Agreement, Contractor shall immediately discontinue all affected performance (unless the notice directs otherwise) and complete any additional work necessary for the orderly filing of documents and closing of Contractor's affected performance under the Agreement. Contractor shall deliver to County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Contractor in performing this Agreement, whether completed or unfinished. Contractor may keep copies for its own records. County shall pay Contractor for goods and services satisfactorily provided before the effective date of termination, and reasonable costs incurred by Contractor in providing County with the data and documents required by this paragraph. Contractor shall not be compensated for lost or anticipated profit or overhead on the terminated portion of this Agreement.

2.3 Termination for Cause.
County may terminate this Agreement for default if Contractor fails to satisfactorily perform any material obligation required by this Agreement. Default includes Contractor's failure to timely provide goods or services in accordance with the schedule. If Contractor fails to satisfactorily cure a default within 30 days of receiving written notice from County specifying the nature of the default, County may immediately terminate this Agreement, and terminate each and every right of Contractor, and any person claiming any rights by or through Contractor under this Agreement. The rights and remedies of County enumerated in this paragraph are in addition to and independent of County's rights under any other provision of this Agreement and any right or remedy available to County at law or in equity.

2.3.1 Absence of Default. If after County gives notice of termination for cause, it is determined that Contractor was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for the convenience of County under paragraph 2.2.

2.4 Director's Authority. The Director of Napa County Department of Corrections ("NCDC") or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. County shall pay Contractor for satisfactory performance of the scope of work, as follows:

3.1.1 Rates. County shall pay Contractor for Routine Services (as defined in Section II of Exhibit A) at the lump sum rates set forth in Section I of Exhibit B. County shall pay Contractor for Non-Routine Services (as defined in Section III of Exhibit A) at the hourly rates set forth in Section II of Exhibit B.

3.1.2 Expenses. Travel or other expenses will only be reimbursed by County if such expenses are specifically identified in Exhibit B. Any travel expenses must comply with the Napa County Travel Policy found in the Napa County Policy Manual, Part I, Section 43, regardless of anything to the contrary in Exhibit B.

3.1.3 Maximum Amount. Notwithstanding paragraphs 3.1.1 and 3.1.2, the maximum payments under this Agreement shall not exceed a total of SIXTEEN THOUSAND DOLLARS ($16,000) per fiscal year for both Routine Services and Additional Services provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon work actually performed and reimbursable expenses actually incurred.

3.2 Payment Process. Contractor may submit one invoice per quarter for Routine Services, and one invoice per calendar month, in arrears for Non-Routine Services performed, to the Napa Department of Corrections who will review the invoice to confirm its contents match the work

performed during the period covered by the invoice. If approved, the invoice will be forwarded to the Napa County Auditor for payment no later than 15 days following receipt of the invoice.

3.2.1 Content of Invoices. Invoices shall be in a form acceptable to the Napa County Auditor and include Contractor's name, address, Social Security or Taxpayer Identification Number, and the Napa County Agreement number. If this Agreement provides for payment based on unit prices or tasks completed, invoices shall include itemization of the hours worked, descriptions of the tasks completed during the billing period, the names and positions of person(s) performing the work, and the hourly or task rates. If the Agreement or Exhibit B provides for a fixed or lump sum price and Contractor presents monthly invoices, each invoice must indicate the percentage of work completed (e.g., 50% of design or draft report) or the milestone(s) achieved in Exhibit B, which will allow Contractor to be paid the equivalent percentage of the fixed price.

3.2.2 Expenses. If the Agreement provides for reimbursement of expenses, invoices shall describe the nature and cost of the expense, and the date incurred. Receipts must be included with the invoice.

3.3 Annual Appropriation of Funds. Contractor acknowledges that the term of this Agreement may extend over multiple County fiscal years, and that compensation under this Agreement is contingent on the Board of Supervisors appropriating funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. County is not obligated to pay Contractor, nor is Contractor obligated to perform further work, if sufficient funds have not been appropriated and authorized by the Board of Supervisors.

3.4 Price Adjustments. After the first contract year, County may increase the unit prices or hourly rates in Exhibit B upon approval of Contractor's written request and justification as set forth in this paragraph. Increases may only be made once per contract year in an amount not to exceed the increase in the Consumer Price Index for the San Francisco-Oakland-Hayward area for All Urban Customers (CPI-U) as published by the Bureau of Labor Statistics, or 3.0%, whichever is less, during the preceding one-year term. If the CPI-U is a negative number, then the unit prices shall not be adjusted for that year (the unit prices will not be decreased). A negative CPI-U shall be counted against any subsequent increases in the CPI-U when calculating the unit prices for later years. Contractor's request and justification must include the amount of the requested adjustment, a description of the nature and magnitude of the increased costs impacting Contractor, explain how the requested adjustment reflects such increased costs, and the proposed effective date of the price adjustment. Contractor must provide such written request and justification no less than sixty (60) days before the proposed effective date of the price adjustment. County may only approve Contractor's request in writing. Increasing the unit prices or hourly rates pursuant to this paragraph does not affect the maximum contract amount in paragraph 3.1.3.

ARTICLE IV – BONDS AND INSURANCE

4.1 Insurance. Prior to commencing the scope of work, Contractor shall obtain and maintain in full force and effect throughout the term of this Agreement, and thereafter as to matters occurring during the term of this Agreement, the insurance coverage set forth in Exhibit C.

4.2 Inclusion in Subcontracts. Contractor shall require its subcontractors and any other entity or person performing work under this Agreement to comply with the Workers Compensation and General Liability insurance requirements set forth in Exhibit C.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, Contractor shall defend at its own expense, indemnify, and hold harmless County and its officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of Contractor or its officers, agents, employees, volunteers, contractors and subcontractors in performing work under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of County or its officers, agents, employees, volunteers, or representatives. Each party shall promptly notify the other party in writing of any third-party claims related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement.

5.2 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.3 Enforcement Costs. Contractor shall reimburse any and all costs County incurs enforcing the indemnity, hold harmless, and defense provisions set forth in this Article.

5.4 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – MANDATORY COUNTY PROVISIONS

6.1 Compliance with County Policies. Contractor shall comply, and require its employees and subcontractors to comply, with the following policies, copies of which are available on County's website at https://www.countyofnapa.org/771/Purchasing and are hereby incorporated by reference.

6.1.1 Napa County "Waste Source Reduction and Recycled Product Content Procurement Policy," which is found in the Napa County Policy Manual Part I, Section 8D.

6.1.2 Napa County "Discrimination, Harassment and Retaliation Prevention Policy," which is found in the Napa County Policy Manual Part I, Section 37K.

6.1.3 Napa County "Drug and Alcohol Policy," which is found in the Napa County Policy Manual Part I, Section 37O.

6.1.4 "Napa County Information Technology Use and Security Policy" which is found in the Napa County Policy Manual Part I, Section 31A.

6.1.5 Napa County "Workplace Violence Policy," which is found in the Napa County Policy Manual Part I, Section 37U.

6.2 Inducement of County Employees. Contractor shall not permit its officers, agents, or employees to engage in any activities during the performance of the work under this Agreement that would interfere with compliance or induce violation of these policies by County employees or contractors.

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. Contractor shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement. Contractor shall comply immediately with all directives issued by County or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations.

7.2 Conflict of Interest. Contractor acknowledges that they are aware of the provisions of Government Code sections 1090, et seq., and sections 87100, et seq., relating to conflict of interest of public officers and employees. Contractor hereby covenants that it presently has no interest not disclosed to County and shall not acquire any interest, direct or indirect, which would conflict in any material manner or degree with the performance of the scope of work under this Agreement. Contractor further warrants that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. Violation of this paragraph by Contractor is a material breach of this Agreement which may result in termination of the Agreement for cause.

7.3 Taxes. Contractor shall file federal and state tax returns or applicable withholding documents and pay all applicable taxes or make all required withholdings on amounts paid pursuant to this Agreement. Contractor shall be solely liable and responsible to make such withholdings and pay such taxes and other obligations including, without limitation, state and federal income and FICA taxes. Contractor shall indemnify and hold County harmless from any liability it may incur to the United States or the State of California if Contractor fails to pay or withhold, when due, all such taxes and obligations. If County is audited for compliance regarding any withholding or other applicable taxes or amounts, Contractor shall furnish County with proof of payment of taxes or withholdings on those earnings within 10 business days after notice from County.

7.4 State Bond Requirements: Notwithstanding any other terms in this Agreement the parties agree:

(a) This Agreement in all respects is subordinate and subject to the terms of the Indenture for the State Public Works Board of the State of California Lease Revenue Bonds 2025 Series C (Various Correctional Facilities) (the "Bonds"), and the Site Lease, the Facility Lease, and the Facility Sublease (including but not limited to, reletting rights) related to the Bonds that involve, or are executed by, the County of Napa and any subsequent indenture or amended or restated site lease, facility lease, and facility sublease entered into to facilitate a refunding of the Bonds; (b) to the extent the Bonds are refunded, the foregoing subordination shall be self-executing and effective automatically without the requirement that any further agreement or confirmation be executed or delivered by County; provided, however, that upon written request from the State Public Works Board in connection with any State Public Works Board Financing, County shall execute such further writings as may be reasonably required to separately document any such subordination; and

(b) This Agreement is subject to the review and written consent of the State Public Works Board and Board of State and Community Corrections prior to execution, as is any amendment or modification thereto; and

(c) This Agreement shall be terminable by the County of Napa, BSCC, or at the direction of the State Public Works Board upon thirty (30) days' written notice, without penalty or cause.

7.5 Prevailing Wage Requirements. The scope of work includes "public works" as defined in the California Labor Code. Contractor shall comply with all State prevailing wage requirements, including but not limited to those set forth in Exhibit D.

7.6 Clayton and Cartwright Acts. Pursuant to California Public Contract Code section 7103.5, in entering into this Agreement the Contractor offers and agrees to assign to County all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to this Agreement. This assignment shall be made and become effective at the time County tenders final payment to Contractor, without further acknowledgment by the parties.

7.7 Trenching and Excavation. If this Agreement involves digging trenches or other excavations that extend deeper than four feet below the surface and Contractor encounters any of the conditions described below, Contractor shall promptly notify County in writing before the conditions are disturbed. The parties will address the conditions in accordance with California Public Contract Code section 7104.

7.7.1 Material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

7.7.2 Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

7.7.3 Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Agreement.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Contractor Claims. If Contractor submits a claim for a time extension, extra work, or payment of an amount disputed by County, that arises from construction or repair work, the parties shall attempt to resolve the dispute in accordance with the procedure set forth in Public Contract Code section 9204. The mediation provisions in this Article apply to the mediation required by Public Contract Code section 9204. If Contractor's claim arises solely from maintenance work, the parties shall proceed directly to dispute resolution under paragraph 8.2 below.

8.2 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.3 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.4 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by Contractor and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.5 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a

representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.6 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. Contractor shall provide County with access to Contractor's records which are reasonably necessary for County to review or audit Contractor's compliance with the provisions of this Agreement. Contractor shall provide such access within 10 business days after written request by County, either by providing copies of the requested records to County or allowing County to inspect and photocopy the records at Contractor's place of business where the records are kept. Contractor shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CONTRACTOR
Napa County Department of Corrections 2210 Napa Vallejo Highway Napa, CA 94559	Fortify Fire Protection 523 W J Street Benicia, CA 94510

9.3 Independent Contractors. Contractor and its subcontractors, if any, are independent contractors and not agents of County. Any provisions of this Agreement that may appear to give County any right to direct Contractor concerning the details of performing the scope of work, or to exercise any control over such performance, shall mean only that Contractor shall follow the direction of County concerning the end results of the performance.

9.4 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the

intent of the Contract Documents to completely describe the work to be provided. Any work, materials, or equipment that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result shall be supplied whether or not specifically called for or identified in the Contract Documents. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.4.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.4.1 This Agreement.
9.4.2 The Exhibits to this Agreement.
9.4.3 The RFP issued by County.
9.4.4 Contractor's bid or proposal.

9.5 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.6 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and Contractor shall have the right to enforce any of the provisions of this Agreement.

9.7 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subcontractors, consultants and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party is entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.8 Confidentiality. All work performed by Contractor and any subcontractors, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature,

estimates compiled or composed by Contractor, are for the sole use of County. Neither the documents nor their contents shall be released by Contractor or any subcontractor to any third party without the prior written consent of County. Contractor shall not disclose records or other information provided by County under this Agreement to any third party, except as necessary to perform the scope of work, unless the records or information: (1) were publicly known, or otherwise known to Contractor, at the time it was disclosed to Contractor by County; (2) subsequently become publicly known through no act or omission of Contractor; or (3) otherwise become known to Contractor other than through disclosure by County.

9.9 Insolvency. Contractor shall notify County if Contractor enters into bankruptcy proceedings. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of County contract numbers and contracting offices for all County contracts against which final payment has not been made. This obligation remains in effect until final payment is made under this Agreement.

9.10 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred before or during mediation.

9.11 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.12 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.13 County Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of County in its governmental or regulatory capacity.

9.14 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 1.3 (Warranty), 9.1 (Access to Records/Retention), 9.8 (Confidentiality of Services), and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity

shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.15 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.16 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. Failure of Contractor to secure such authorization in writing in advance of performing any extra or changed work shall constitute a waiver of any and all rights to adjustment in compensation or contract time.

9.17 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.18 No Assignments. Contractor may not assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without County's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at County's sole discretion. In no event shall any putative assignment create a contractual relationship between County and any putative assignee.

9.19 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.20 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.21 Electronic Signatures and Counterparts. By executing this Agreement, all parties consent that any electronic signature, as defined by Civil Code section 1633.2(h), affixed hereto shall have the full force and effect as a wet or manual signature. This Agreement may be

executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

[Remainder of page left blank intentionally; signature page follows.]

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Contractor through its duly authorized officer(s).

FORTIFY FIRE PROTECTION

By _____
ANTHONY SEBASTIAN, President

By _____
MANDI SEBASTIAN, Secretary

NAPA COUNTY, a political subdivision of the State of California

By_____
AMBER MANFREE, Chair of the Board of Supervisors

CONSENTED TO:

CONSENT AND APPROVAL
STATE PUBLIC WORKS BOARD OF THE
STATE OF CALIFORNIA

Board of State and Community Corrections

By: _____
KOREEN H. VAN RAVENHORST
Deputy Director

_____
STEVEN WICKLANDER
Deputy Director

APPROVED AS TO FORM Office of County Counsel By: *Corey S. Utsurogi* Deputy County Counsel Date: 3/30/26	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By:_____

EXHIBIT A

SCOPE OF WORK

Contractor shall provide County with routine and non-routine/emergency, testing, inspection, and maintenance services for fire alarms systems ("Fire Alarm Systems") at the Napa County Department of Corrections ("NCDC"), 2210 Napa Vallejo Highway, Napa, CA 94558 in accordance with Exhibit A. All services, including inspection and testing, shall conform to the most current best practices and acceptable industry standards as established by the National Fire Protection Association (NFPA 72) and as referenced, incorporated, and required by the California Fire Code and other applicable codes, laws, and regulations.

Contractor shall schedule and coordinate services with the appropriate County staff as designated by NCDC.

Contractor shall furnish all labor, tools, equipment, materials, and supervision necessary to perform the scope of work. Contractor shall perform all work with minimal disruption to surrounding property and facilities. Service technicians shall be clearly identifiable, such as wearing apparel, name tag, or other items bearing the company's name/branding while on County premises.

Contractor shall inspect, test and service all installed Fire Alarm Systems at NCDC. Contractor shall provide the necessary maintenance, including parts, for all listed types of alarm panels. If while providing services the Contractor identifies system or equipment deficiencies in a Fire Alarm System, the Contractor shall notify County of the deficiency and advise of recommended or necessary repairs. Upon authorization of the County, Contractor shall perform any necessary repairs as Non-Routine Services under Section III below.

I. ROUTINE SERVICES

Contractor shall perform the routine, testing, inspection and maintenance services described in this Section II (collectively, "Routine Services") in accordance with the terms of this Agreement.

Building	Address	Panel
Napa County Department of Corrections	2210 Napa Vallejo Highway	NFS2-303D

Contractor shall perform routine **annual** testing, inspection, and necessary maintenance services of the Fire Alarm Systems at the location listed below. Locations with cellular dialers for monitoring are noted. All denoted quantities are approximate. Unless otherwise indicated, the location is in Napa, California.

Building	Address	Panel	Devices	Square Footage	Monitoring Needed
Napa County Department of Corrections	2210 Napa Vallejo Highway	NFS2-303D	560	109,302	No

Contractor shall perform routine **annual** testing, inspection, and necessary maintenance services for the Fire Alarm Services listed below. Each quarter, Contractor shall test 25% of all devices at the location listed below. Locations with cellular dialers for monitoring are noted. All denoted quantities are approximate. Unless otherwise indicated, the location is in Napa, California.

Building	Address	Panel	Devices	Square Footage	Monitoring Needed
Department of Corrections	2210 Napa Vallejo Highway	NFS2-303D	560	109,302	No

Written Reports: A written report, utilizing the format established by the NFPA, shall be provided for each inspection and test at NCDC. Contractor shall provide inspection reports to the NCDC Building Maintenance Supervisor within five (5) working days of test/service.

Hours and Frequency of Service: All Routine Services will be performed between the hours of 6:30 a.m. and 8:30 a.m., or as mutually determined by the Department of Corrections and Contractor, Monday through Friday, excluding holidays, to minimize the effect on normal operation of the facilities.

If any equipment malfunction occurs after a related Routine Service or Additional Service, Contractor shall provide call back service during regular working hours of regular working days at no additional charge. If County authorized call back services are required after a related Routine Service or Non-Routine Service, outside regular routine hours, the Contractor will absorb the worked hours at regular hourly rates and will be reimbursed by the County for the difference between the regular hourly rate and the overtime or double time hourly rates provided in Exhibit B.

Call back services shall be provided within twenty-four (24) hours of request.

County Holidays: No Routine Services shall be provided on the Napa County observed holidays below. Holidays are subject to change. Service locations' observance days may vary:

New Year's Day	Juneteenth	Veterans Day
Martin Luther King, Jr.'s Birthday	Independence Day	Thanksgiving Day
Washington's Birthday	Labor Day	Day after Thanksgiving
Cesar Chavez's Birthday	Indigenous People's Day	December 24 – Winter Holiday
Memorial Day		December 25 – Winter Holiday

County Winter Recess (December 26-December 31) may cause some service locations to be closed or have reduced operations.

III. NON-ROUTINE SERVICES:

Upon request by the County Department of Corrections Director or designee, Contractor shall perform Non-Routine Services, including emergency services for NCDC as needed at times to bring the Fire Alarm Systems to basic operational condition ("Non-Routine Services"). Non-Routine Services include any testing, inspection, maintenance, repair, or replacement services not described in Section II above. Contractor shall provide the Non-Routine Services at the hourly rates provided in Exhibit B. **Response Time:** Contractor shall provide a response to County's request for non-emergency Non-Routine Services within twenty-four (24) hours. Contractor shall provide on-site emergency Non-Routine Service within four (4) hours of requests.

IV. ADDITIONAL INFORMATION

Licensing and Registration: A California C-10 Electrical Contractor License is required.

Registration with the California Department of Industrial Relations (DIR) is required, and a valid DIR registration number must be maintained throughout the entirety of this agreement.

Contractor must maintain all required licensing, registrations, permits, and certifications under both state and local jurisdictions that are necessary for the execution of work throughout the entirety of this agreement.

Prevailing Wage: Payment of California Prevailing Wage is required for Routine Services and Non-Routine Services. In accordance with Section 1774 of the Labor Code, the prevailing wage rates for classifications of labor to be employed in the work have been determined and copies of the applicable determinations are on file at the Napa County Public Works Office and may be reviewed upon request. Workers must be paid at the rates at least equal to the prevailing wage.

The minimum rate of pay of prevailing wage for this scope of work is:
Craft: ELECTRICIAN
Classification: COMM & SYSTEM TECH

Subcontracting of Services: If the Contractor wishes to use a subcontractor not specified in the agreement, prior written approval from the NCDC Director or designee must be obtained. If a subcontract for work or services is performed, the subcontract must contain all required provisions of this Agreement. All invoicing must be through the Agreement. Direct invoicing from subcontractors is prohibited.

Security and Privacy: Any person entering a Napa County building may be required to complete a privacy declaration form, Confidentiality Statement, Visitor Security Clearance Form, or other security and privacy related form.

COMPLIANCE WITH GOVERNMENT CODE SECTION 7550.
As required by Government Code section 7550, each document or report prepared by Contractor for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amounts of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. The Agreement and subcontract dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

COMPLIANCE WITH ADA AND REHABILITATION ACT OF 1973 SECTION 508.
Ensure that any reports, and any deliverable to the County be delivered in a manner to ensure non-discrimination and equal access to County services and digital properties such as websites, documents, and applications by persons with a disability under the Americans with Disabilities Act (ADA) and under Section 508 of the Rehabilitation Act of 1973. Successful respondent shall ensure that any deliverable, including but not limited to, reports, documents, videos, multimedia productions, live broadcasts and any and all other web content and information communications technology are fully accessible and in compliance with federal accessibility standards and laws and with the County's Web Content Accessibility Standards. Examples of accessibility measures include, but are not limited to, providing closed captions, video descriptions, and 508 compliant players.

EXHIBIT B

COMPENSATION

I. ROUTINE SERVICES

Annual lump sum rates for Routine Services described in Section II of Exhibit A are listed in the chart below. The lump sum rates include all equipment, labor, and associated costs for performing the Routine Services. No additional compensation will be allowed for Routine Services.

Building	Address	Panel	Devices	Square Footage	Annual Monitoring Cost	Annual Testing / Inspection Cost
Napa Department of Corrections	2210 Napa Vallejo Highway	NFS2-303D	560	109,302	0	
				Subtotal Annual Cost	**0**	**$8,800.00**
				Total		**$8,800.00**

II. NON-ROUTINE SERVICES

Authorized Non-Routine Services shall be performed on a time and materials basis in accordance with the rates listed in the chart below.

Job Title/Classification	Regular Rate	Overtime Rate	Double Time Rate
Fire/Life Safety Technician	$225.00	$337.50	$450.00

Category	Rate
Initiating device	10% Markup on list price
Audible/Visual device	10% Markup on list price
Fire alarm board/cards	10% Markup on list price

Payment of California Prevailing Wage is required.

III. CONTRACTOR DEFINED HOURS

Operating Hours: Monday through Friday, 6:00 a.m. to 10:00 p.m., excluding recognized holidays.

Regular (Straight-Time): Up to eight (8) hours per day, paid at the applicable prevailing wage straight-time rate.

Overtime: Hours worked more than eight (8) hours in a day or forty (40) hours in a week, paid at one and one-half (1.5x) the prevailing wage rate.

Double Time: Hours worked on Sundays or recognized holidays, paid at two times (2x) the prevailing wage rate.

EXHIBIT C
INSURANCE REQUIREMENTS

C.1 Workers Compensation Insurance. To the extent required by law during the term of this Agreement, Contractor shall provide workers compensation insurance for the performance of any of Contractor's duties under this Agreement as required by the State of California with statutory limits, and employer's liability insurance with a limit of no less than TWO MILLION DOLLARS ($2,000,000) per accident for bodily injury or disease, all with and a waiver of subrogation. Contractor shall provide County with certification of all such coverages upon request by County's Risk Manager.

C.2 Liability Insurance. Contractor shall obtain and maintain in full force and effect during the term of this Agreement the following occurrence-based liability insurance coverages, issued by a company admitted to do business in California and having an A.M. Best rating of A:VII or better, or equivalent self-insurance:

C.2.1 General Liability. Commercial general liability (CGL) insurance coverage (personal injury and property damage) of not less than TWO MILLION DOLLARS ($2,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of Contractor or any officer, agent, or employee of Contractor under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

C.2.2 Professional Liability/Errors and Omissions. Not required.

C.2.3 Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with Contractor's business of not less than ONE MILLION DOLLARS ($1,000,000) combined single limit per occurrence. Coverage shall be business auto insurance coverage using Insurance Services Office (ISO) form number CA 0001 06 92 including symbol 1 (any Auto) or the exact equivalent. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the General Liability Insurance described in paragraph C.2.1, above. If Contractor or Contractor's employees, officers, or agents will use personal automobiles in any way in the performance of this Agreement, Contractor shall provide evidence of personal auto liability coverage for each such person upon request.

C.3 Certificates of Coverage. All insurance coverages referenced in paragraph C.2, above, shall be evidenced by one or more certificates of coverage or, with the consent of County's Risk Manager, demonstrated by other evidence of coverage acceptable to County's Risk Manager, which shall be filed by Contractor with the County Department administering this Agreement prior to commencement of the Scope of Services.

C.3.1 Notice of Cancellation. The certificate(s) or other evidence of coverage shall reference this Agreement by its County number or title and department; shall be kept current during the term of this Agreement; shall provide that County shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium.

C.3.2 Multiple Insureds. The certificate(s) shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

C.3.3 Waiver of Subrogation and Additional Insured Endorsements. For the commercial general liability insurance coverage referenced in subparagraph C.2.1 and, for the comprehensive automobile liability insurance coverage referenced in subparagraph C.2.3 where the vehicles are covered by a commercial policy rather than a personal policy, Contractor shall also file with the evidence of coverage an endorsement from the insurance provider naming Napa County, its officers, employees, agents, and volunteers as additional insureds and waiving subrogation. For the Workers Compensation insurance coverage, Contractor shall file an endorsement waiving subrogation with the evidence of coverage.

C.3.4 Additional Requirements. The certificate or other evidence of coverage shall provide that if the same policy applies to activities of Contractor not covered by this Agreement, then the limits in the applicable certificate relating to the additional insured coverage of County shall pertain only to liability for activities of Contractor under this Agreement, and that the insurance provided is primary coverage to County with respect to any insurance or self-insurance programs maintained by County. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94.

C.4 Copies of Policies. Upon request by County's Risk Manager, Contractor shall provide or arrange for the insurer to provide within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

C.5 Deductibles/Retentions. Any deductibles or self-insured retentions shall be declared to, and be subject to approval by County's Risk Manager, which approval shall not be denied unless the County's Risk Manager determines that the deductibles or self-insured retentions are unreasonably large in relation to compensation payable under this Agreement and the risks of liability associated with the activities required of Contractor by this Agreement. At the option of and upon request by County's Risk Manager if the Risk Manager determines that such deductibles or retentions are unreasonably high, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respects County, its officers, employees, agents, and

volunteers or Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

EXHIBIT D
CALIFORNIA PREVAILING WAGE REQUIREMENTS

Pursuant to California Labor Code sections 1720 and 1771, construction, alteration, demolition, installation, repair and maintenance work performed under this Agreement is "public works" subject to State prevailing wage laws. State prevailing wage laws require certain provisions be included in all contracts for public works. Contractor and any subcontractors shall comply with State prevailing wage laws including but not limited to the requirements listed below.

D.1 Payment of Prevailing Wages. Contractor and all subcontractors shall ensure that all workers who perform work under this Agreement are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design, site assessment, feasibility study, and other preconstruction phases of construction, including but not limited to inspection and land surveying work, regardless of whether any further construction work is conducted, and work performed during the post-construction phases of construction, including but not limited to all cleanup work at the jobsite.

D.1.1 Copies of such prevailing rate of per diem wages are on file at the Napa County Public Works Department and are available for inspection to any interested party on request. Copies of the prevailing rate of per diem wages also may be found at http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm. Contractor and all subcontractors shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

D.1.2 The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of this Agreement. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to this Agreement in the same manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of this Agreement, each successive predetermined wage rate shall apply to this Agreement on the date following the expiration date of the previous wage rate. If the last of such predetermined wage rates expires during the life of this Agreement, such wage rate shall apply to the balance of the Agreement.

D.2 Penalties for Violations. Contractor and all subcontractors shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This is in addition to any other applicable penalties allowed under the California Labor Code.

D.3 Payroll Records. Contractor shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll

records, and making them available for inspection. Contractor shall require all subcontractors to also comply with section 1776 to the extent they are performing public works. Contractor and all subcontractors shall furnish records specified in section 1776 on a monthly basis directly to the Labor Commissioner in the manner required by California Labor Code section 1771.4. Contractor and all subcontractors shall also furnish the records to County at County's request. Contractor shall ensure its subconsultants and subcontractors prepare and submit payroll records to the DIR and County as required by this paragraph.

D.3.1 If Contractor and any subcontractors are exempt from the DIR registration requirement pursuant to paragraph D.9.3 below, then Contractor and any subcontractors are not required to furnish payroll records directly to the Labor Commissioner but shall retain the records for at least three years after completion of the work, pursuant to California Labor Code section 1771.4(a)(4).

D.3.2 County may require Contractor and its subcontractors to prepare and submit records specified in section 1776 to County and the Labor Commissioner on a weekly basis, at no additional cost to County.

D.4 Apprentices. Contractor and all subcontractors shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment and wages of apprentices on public works projects. Contractor is responsible for compliance for all apprenticeable occupations pursuant to California Labor Code section 1777.5(n), and could be penalized for violations of its subcontractors pursuant to California Labor Code section 1777.7.

D.5 Working Hours. Contractor and all subcontractors shall comply with California Labor Code sections 1810 through 1815. Contractor and all subcontractors shall restrict the time of service of any worker on a public works project to eight hours during any one calendar day and forty hours during any one calendar week, unless all hours worked in excess of 8 hours per day are compensated at not less than 1½ times the basic rate of pay. Violations are subject to penalties of $25 per worker per day pursuant to California Labor Code section 1813.

D.6 Required Provisions for Subcontracts. Contractor shall include, at a minimum, a copy of the following provisions in any contract they enter into with a subcontractor: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1813, and 1815.

D.7 Labor Code Section 1861 Certification. In accordance with California Labor Code section 3700, Contractor is required to secure the payment of compensation of its employees. By signing the Agreement to which this is an exhibit, Contractor certifies that:

> "I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

D.8 Compliance Monitoring and Enforcement. This project is subject to compliance monitoring and enforcement by the DIR. County must withhold contract payments from Contractor as directed by the DIR, pursuant to California Labor Code section 1727.

D.9 Registration Requirements. Contractor and any subcontractors shall not engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5.

D.9.1 By signing the Agreement to which this is an Exhibit, Contractor is certifying that it has verified that all subcontractors used on this project are registered with the DIR in compliance with California Labor Code sections 1771.1 and 1725.5.

D.9.2 County may ask Contractor for the most current list of subcontractors (regardless of tier), along with their DIR registration numbers, utilized on this project at any time during performance of this Agreement, and Contractor shall provide the list within ten (10) working days of County's request.

D.9.3 The registration requirement does not apply on a public works project of twenty-five thousand dollars ($25,000) or less when the project is for construction, alteration, demolition, installation, or repair work, or on a public works project of fifteen thousand dollars ($15,000) or less when the project is for maintenance work, pursuant to California Labor Code sections 1725.5(f) and 1771.1(n).

D.10 Stop Order. Where a contractor or subcontractor engages in the performance of any public work contract without having been registered in violation of California Labor Code sections 1725.5 or 1771.1, the Labor Commissioner must issue and serve a stop order prohibiting the use of the unregistered contractor or subcontractor on all public works until the unregistered contractor or subcontractor is registered. Failure to observe a stop order is a misdemeanor.

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1163

TO: Board of Supervisors

FROM: Alexander Alarcón, Interim Director of Corrections

REPORT BY: Anabel Silva, Staff Services Analyst

SUBJECT: Adopt a Resolution for reimbursement for administrative costs for the Medi-Cal Inmate Program and renew an agreement with California DHCS for Medi-Cal County Inmate program (MCIP)

RECOMMENDATION

Adopt a Resolution for reimbursement for administrative costs for the Medi-Cal Inmate Program (MCIP); and approve and authorize Agreement No. 170747B with the California Department of Health Care Services for a maximum up to $20,000 per fiscal year for the term July 1, 2026 to June 30, 2029, to participate in the MCIP. (Fiscal Impact: $20,000 Revenue; General Fund; Discretionary)

BACKGROUND

Federal law prohibits claiming Medicaid funds for healthcare services provided to incarcerated persons residing in correctional facilities. This federal prohibition does not apply when an incarcerated person receives inpatient services at a medical facility located off the grounds of the correctional facility for a stay of more than 24 hours and if the incarcerated person is found to be Medicaid eligible. The Affordable Care Act expanded Medicaid eligibility resulting in a large portion of Napa County's incarcerated population being eligible for Medi-Cal, California's Medicaid program. The Medi-Cal County Inmate Program (MCIP) establishes a process for submitting medical claims for Napa's incarcerated population to the California Department of Health Care Serviced (DHCS).

MCIP is voluntary and the County has the option to participate in this program by entering into an agreement with DHCS. The purpose of the MCIP agreement is to establish a process to submit claims for Medi-Cal enrolled incarcerated people and to set amounts needed to satisfy the County's responsibility to reimburse DHCS for the non-federal share of MCIP services costs incurred by DHCS. Staff will continue to work with Queen of the Valley Medical Center and other local medical providers to ensure incarcerated person's medical claims are submitted in accordance with MCIP. If the County does not participate in MCIP, Corrections will remain responsible for incarcerated person's medical costs that exceed the contracted limit with Wellpath of

$25,000 per incident. Wellpath provides contracted medical service to incarcerated people at the Jail.

Under the agreement with DHCS, Corrections will be responsible for the administrative services costs listed below.

Administrative services cost of :

$4,605.68 for July 1, 2026 through and including June 30, 2027

$4,971.37 for July 1, 2027 through and including June 30, 2028

$5,373.63for July 1, 2028 through and including June 30, 2029

Approval of Agreement No. 170747B with California Department of Health Care Services for a maximum up to $20,000 per fiscal year for the term July 1, 2026 to June 30, 2026 will allow Corrections to participate in MCIP and use Federal funding for Medi-Cal eligible healthcare costs.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections Medical Services Subdivision 14000-04
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement will allow Corrections to use Federal funding to cover inpatient medical costs for Medi-Cal eligible County Jail incarcerated population.
Is the general fund affected?	Yes
Future fiscal impact:	Each fiscal year’s expenses will be budgeted accordingly.
Consequences if not approved:	If the agreement is not approved, Corrections will be unable to access Federal funding for incarcerated person’s medical costs for Medi-Cal eligible incarcerated persons

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. _____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, FOR REIMBURSEMENT FOR ADMINISTRATIVE COSTS FOR THE MEDI-CAL INMATE PROGRAM (MCIP)

WHEREAS, the purpose of the MCIP agreement is to establish a process to submit claims for Medi-Cal enrolled inmates and to set amounts needed to satisfy the County's responsibility to reimburse DHCS for the nonfederal share of MCIP services costs incurred by DHCS. Staff will continue to work with Queen of the Valley Medical Center and other local medical providers to ensure inmate medical claims are submitted in accordance with MCIP. Participation in MCIP, will help with the medical costs that exceed the contracted limit with Wellpath of $25,000 per incident. Wellpath provides contracted medical service to inmates incarcerated at the Jail.

WHEREAS, on July 1, 2017, COUNTY and CONTRACTOR entered into Agreement No. 170747B. to participate in the Medi-Cal County Inmate Program (MCIP)

WHEREAS, COUNTY and CONTRACTOR amended the Agreement on July 1, 2023, to extend the term and increase the contract maximum.

WHEREAS, COUNTY and CONTRACTOR now desire to amend Agreement No. 170747B to extend the term and increase the contract maximum.

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board of Supervisors authorizes the Napa County Department of Corrections to amend Agreement No. 170747B to extend the term and increase the contract maximum for participation in the Medi-Cal Inmate program (MCIP) for the period beginning July 1, 2026 and ending June 30, 2029.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the _____ day of _____, _____, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: ___*Corey S. Utsurogi*_____ Deputy County Counsel Date: ___5/14/26_____	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By:_____

MEDI-CAL COUNTY INMATE PROGRAM AGREEMENT FOR ADMINISTRATIVE SERVICES

This agreement is made and entered into on this 1st day of July, 2026, between the California Department of Health Care Services ("DHCS") and Napa ("County," and together with DHCS, "Parties").

1. Intent of Agreement

This purpose of this Agreement for Reimbursement for Administrative Costs for the Medi-Cal Inmate Program (MCIP) is to reimburse DHCS for the administrative costs associated with the MCIP, as further described in Welfare & Institutions Code (WIC) sections 14053.7 and 14053.8, Penal Code section 5072, 42 U.S.C. section 1396d(a)(30)(a).

2. Parties

The parties to this Agreement are DHCS, the single state agency responsible for administering the California Medical Assistance Program (Medi-Cal), including MCIP, pursuant to Welfare and Institutions Code section 14100.1, and the County of Napa.

3. Authority

This Agreement is authorized by Welfare and Institutions Code sections 14053.7 and 14053.8 and Penal Code section 5072.

4. Term of the Agreement

The term of this Agreement shall be from July 1, 2026 through and including June 30, 2029 ("Contract Term").

5. Definitions

A. "Certified Public Expenditure Process" or "CPE Process" means the process established for Medi-Cal under state law (including but not limited to Welfare and Institutions Code section 14166.1, et seq.), the California Medi-Cal State Plan, and approved Medicaid demonstration projects and waivers through which public Medi-Cal providers claim Federal Financial Participation (FFP) for allowable expenditures.

B. "Days" as used in this Agreement shall mean calendar days unless specified otherwise.

C. "Demonstration Project" means the California Medi-Cal 2020 Demonstration, Number 11-W-00193/9, as approved by CMS effective beginning December 30, 2015 and any successor demonstration projects.

D. "Designated Public Hospital" has the meaning set forth in the Demonstration Project, and codified in state law at Welfare and Institutions Code section 14184.10, subdivision (f) pursuant to SB 815 (2016), and may be modified from time to time.

E. "Inmate" as used in this Agreement means persons identified in Welfare and Institutions Code sections 14053.7(e)(2)(A) and 14053.8(k) "Juvenile Inmate," and Government Code sections 26605.6(a) "Prisoner," 26605.7(a) "Prisoner" and (d)(1) "Probationer," and 26605.8 "Prisoner" and "Probationer."

F. "MCIP" or "Medi-Cal County Inmate Program" includes the following three components: the Adult County Inmate Program (ACIP), as authorized in state law pursuant to Welfare and Institutions Code section 14053.7 and Penal Code section 5072, the Juvenile County Ward Program (JCWP), as authorized in Welfare and Institutions Code section 14053.8, and the County Compassionate Release Program (CCRP) and County Medical Probation Program (CMPP), as authorized by Government Code sections 26605.6, 26605.7, and 26605.8.

G. "MCIP Administrative Services" means the administrative services provided by DHCS personnel for the administration of MCIP.

H. "Medi-Cal provider" means, any individual, partnership, group association, corporation, institution, or entity and the officer, directors, owners, managing employees or agents of any partnership, group association, corporation, institution, or entity that provides services, goods, supplies, or merchandise, directly or indirectly, to a Medi-Cal beneficiary, and that has been enrolled in the Medi-Cal program.

I. State Fiscal Year (SFY) means July 1st of each calendar year through June 30th in the subsequent calendar year.

6. Maximum Payable Amount

The maximum payable amount that the County shall be obligated to pay for MCIP administrative services rendered under this Agreement shall not exceed its share of the non-federal share of DHCS' administrative costs and shall not exceed $14,950.67, which shall be based on a methodology specified in Addendum A.

A. The maximum payable amount shall be further subject to the allocated State Fiscal Year's (SFY's) annual limits not to exceed:

$4,605.68 for July 1, 2026, through and including June 30, 2027

$4,971.37 for July 1, 2027, through and including June 30, 2028
$5,373.63 for July 1, 2028, through and including June 30, 2029

For future contract periods not covered under this Agreement, the maximum payable amount shall be determined through a new Agreement or an amendment to this Agreement.

7. Contact Persons

Any notice, request, demand, or other communication required or permitted hereunder, shall be deemed to be properly given when furnished in writing to the following:

A. In the case of the County to:

Anabel Silva, Staff Services Analyst
2210 Napa Vallejo Highway, Napa
(707) 253-4611
Anabel.silva@countyofnapa.org

Or to such person or address as the County may furnish in writing to DHCS.

B. In the case of DHCS to:

California Department of Health Care Services
Local Governmental Financing Division
County Based Claiming & Inmate Services Section
Attn: Inmate Medi-Cal Claiming Unit
1501 Capitol Avenue, MS 2628
P.O. Box 997436
Sacramento, CA 95899-7436

Or to such person or address as DHCS may, from time to time, furnish in writing or to the County.

8. Payment Terms and Invoicing

A. General Terms

1. DHCS shall submit an annual invoice to the County for the County's apportioned share of the nonfederal share of the MCIP administrative services performed by DHCS during the period billed.

2. The County shall pay DHCS for the County's apportioned share of the nonfederal share of MCIP administrative services performed by DHCS which shall be based on a methodology specified in Addendum A within 60 days of receipt of an invoice.

3. Failure by the County to timely pay DHCS shall constitute a material breach of this Agreement which, at DHCS' discretion, may result in termination of both this Agreement and the MCIP Evergreen Provider Agreement (PA) by DHCS. The County may cure such breach by rendering payment of the amount owed to DHCS three days prior to the termination of this Agreement or the PA.

4. The County shall not make payments for any invoice or portion thereof exceeding the respective maximum payable amount for the SFY invoiced. Payment for any MCIP administrative services performed by DHCS exceeding the respective maximum payable amount shall require an amendment to this Agreement. If the County fails to execute a retroactive amendment to the maximum payable amount under this Agreement, DHCS shall terminate both the Agreement and the PA.

5. Payments shall be sent to DHCS at the following address, or such other address as may specify in writing:

   California Department of Health Care Services
   Local Governmental Financing Division
   County Based Claiming & Inmate Services Section
   Attn: Inmate Medi-Cal Claiming Unit
   1501 Capitol Avenue, MS 2628
   P.O. Box 997436
   Sacramento, CA 95899-7436

9. DHCS Responsibilities

A. MCIP Administrative Services

1. DHCS shall perform the services related to administering the MCIP described in Schedule A, attached hereto and incorporated by reference herein, or the purpose of claiming federal reimbursement for MCIP services. It is understood by both parties that the County shall perform all other administrative services not set forth in Schedule A.

2. DHCS shall maintain accounting records for personnel services at the level of detail as described in Schedule A. Additionally, these records shall identify any equipment utilized and all related operating expenses.

3. DHCS shall submit to the County an annual invoice for the County's apportioned share of the nonfederal share of MCIP administrative services performed by DHCS based on Addendum A. The annual invoice for reimbursement shall identify the following summarized categories of DHCS' costs for

the allocated SFY period billed: (i) salary, (ii) benefits, (iii) operating expenses, and (iv) total costs. Costs shall be multiplied by one (1) minus the Federal Medical Assistance Percentage (FMAP) applicable to such administrative costs subject to the limit on the amount reimbursable by the County. The maximum payable amount shall not exceed the County's apportioned share, which shall be based on the methodology specified in Addendum A.

B. General Responsibilities

1. Should the scope of work for this Agreement conflict with DHCS' responsibilities under federal Medicaid law, those responsibilities shall take precedence.

2. DHCS' cessation of any services due to federal Medicaid responsibilities does not relieve the County of the obligation to reimburse DHCS for administrative costs incurred by DHCS in connection with this Agreement for periods in which the County participated in MCIP.

3. DHCS agrees to provide to the County, or any federal or state department with monitoring, auditing or reviewing authority, access to and the right to examine its applicable records and documents for compliance with relevant federal and state statutes, regulations, and this Agreement.

10. County Responsibilities

A. MCIP Administrative Services

1. As a condition of participation, the County accepts responsibility for reimbursing DHCS for the County's apportioned share of the nonfederal share of costs of MCIP administrative services based on Addendum A.

2. The County shall reimburse DHCS its allotted portion of the nonfederal share of funding allocated for compensation, associated operating expenses, equipment, and travel costs for no more than 3.75 full-time equivalent (FTE) positions composed of: one-quarter (0.25) FTE Supervisor II, one-half (0.50) FTE Supervisor I, one (1) FTE Health Program Specialist I, one (1) FTE Analyst I/Analyst II, one-half (0.50) FTE Attorney, and one-half (0.50) FTE Accounting Officer, to be established and housed at DHCS, to support the reported expenditures submission process for obtaining federal reimbursement under this Agreement.

3. If a County does not participate in MCIP or does not abide by the terms of this Agreement, the County remains responsible for arranging for and paying for medical care for its MCIP eligible beneficiaries.

B. General Responsibilities

1. Upon compliance with all applicable provisions of this Agreement and applicable laws, the County may send its MCIP eligible beneficiaries to Medi-Cal providers to receive MCIP services.

2. The County shall reimburse DHCS pursuant to Paragraph A with funds from the County's General Fund, or from any other funds allowed under federal law and regulation.

3. In the event of a federal deferral or disallowance applicable to MCIP expenditures, the County shall provide all documents requested by DHCS within fourteen (14) days of DHCS' request.

11. Amendments

Amendments to this Agreement shall be considered binding on the Parties when made in writing and signed by the Parties to this Agreement, and, if required by State law, by approval of the California Department of General Services. Notwithstanding the previous sentence, any changes made to the contact persons identified in Article 7 may be made by written communication, including e-mail, to the other contact person or persons and without formal amendment.

12. Termination and Agreement Disputes

A. This Agreement may be terminated by either party upon written notice given at least 30 days prior to the termination date. Notice shall be addressed to the respective parties identified in Article 7. The County shall remain obligated to pay for all MCIP administrative costs incurred by DHCS for periods in which the County participated in the MCIP.

B. This Agreement shall terminate upon cessation of the MCIP. The County shall remain obligated to pay for all of the County's apportioned share of MCIP administrative costs incurred by DHCS for periods in which the County participated in MCIP.

C. Termination of this Agreement will automatically terminate the County's MCIP Evergreen PA.

13. General Provisions

A. Approval. This Agreement is of no force or effect until signed by an authorized representative of both Parties.

B. Indemnification. It is agreed that the County shall defend, hold harmless, and indemnify DHCS, its officers, employees, and agents from any and all reported expenditures, liability, loss, or expense (including reasonable attorney fees) for

injuries or damage to any person, any property, or both which arise out of the terms and conditions of this Agreement and the negligent or intentional acts or omissions of the County, its officers, employees, or agents.

C. Severability. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way. Notwithstanding the previous sentence, if a decision by a court of competent jurisdiction invalidates, voids, or renders unenforceable a term, condition, or provision in this Agreement that is included in the purpose of this Agreement then the parties to this Agreement shall either amend this Agreement pursuant to Article 11, or it shall be terminated pursuant to Article 12.

D. Records. DHCS and the County shall maintain and preserve all records relating to this Agreement for a period of three years from DHCS' receipt of the last payment of FFP, or until three years after all audit findings are resolved, whichever is later. This does not limit any responsibilities of DHCS or the County provided for elsewhere in this Agreement, or in state or federal law.

E. Compliance with Applicable Laws. All parties performance under this Agreement shall be in accordance with all applicable federal and state laws, including, but not limited to:

1. The Americans with Disabilities Act of 1990, as amended;
2. Section 504 of the Rehabilitation Act of 1973, as amended;
3. Title XIX of the Social Security Act;
4. Welfare and Institutions Code section 14000 et seq.;
5. Government Code section 53060;
6. The California Medicaid State Plan;
7. Applicable laws and regulations related to licensure, certification, confidentiality of records, quality assurance, and nondiscrimination;
8. The Policy and Procedure Letters, and similar instructions, published with regulatory authority;
9. Government Code sections 26605.6, 26605.7, and 26605.8;
10. Penal Code section 5072;

11. 42 Code of Federal Regulations; and,

12. Applicable sections of the California Code of Regulations.

F. Controlling Law and Venue. The validity of this Agreement and its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue for any action brought concerning this Agreement shall be in any county in which the Attorney General maintains an office.

G. Integration Clause.

1. This Agreement and any exhibits and addendums attached hereto shall constitute the entire Agreement among the parties to it pertaining to the implementation of MCIP and supersedes any prior or contemporaneous understanding or agreement with respect to the subject matter of this Agreement.

2. Notwithstanding Subparagraph G.1., DHCS Form 9098 or DHCS Form 6208 (whichever is applicable) is incorporated by reference into this Agreement if the County has a DHCS Form 9098 or DHCS Form 6208 on record. Notwithstanding Subparagraph G.1., the terms of the DHCS Form 9098 or DHCS Form 6208 control to the extent there is a conflict with this Agreement, except for Article 10 of this Agreement. If the DHCS Form 9098 or DHCS Form 6208 does not address a matter addressed by this Agreement, then this Agreement controls.

H. Assignment. No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of both Parties.

I. Conformance Clause. Any provision of this Agreement in conflict with present or future governing authorities is hereby amended to conform to those authorities and such amended provisions supersede any conflicting provisions in this Agreement. The governing authorities include, but are not limited to the authorities listed in Article 13.D.

J. Waiver. No covenant, condition, duty, obligation, or undertaking made a part of this Agreement shall be waived except by amendment of the Agreement by the parties hereto, and forbearance or indulgence in any other form or manner by either party in any regard whatsoever shall not constitute a waiver of the covenant, condition, duty, obligation, or undertaking to be kept, performed, or discharged by the other party to which the same may apply; and, until performance or satisfaction of all covenants, duties, obligations, or undertakings is complete, the party shall have the right to invoke any remedy available under this Agreement, or under law, notwithstanding such forbearance or indulgence.

K. Third Party Beneficiaries. None of the provisions of this Agreement are or shall be construed as for the benefit of, or enforceable by, any person not a party to this Agreement.

L. Conflict of Interest. The County is subject to the Medi-Cal Conflict of Interest Law, as applicable and set forth in Welfare and Institutions Code section 14022 and Article 1.1 (commencing with Welfare and Institutions Code section 14047), and implemented pursuant to 22 California Code of Regulations, section 51466.

M. Budget Contingency Clause. If funding associated with MCIP for any SFY is reduced by the State Budget Act, DHCS shall have the option to cancel this Agreement with no liability occurring to the State.

N. Counterparts. This Agreement may be executed in one or more counterparts, each of which will be considered an original, but all of which together will constitute one and the same instrument.

O. Confidentiality. The County shall comply with the applicable confidentiality requirements as specified in Section 1902(a)(7) of the Social Security Act; 42 Code of Federal Regulations, part 431.300; Welfare and Institutions Code section 14100.2; and 22 California Code of Regulations, section 51009; and, the Business Associates Agreement attached and hereby incorporated by reference.

P. Survival. All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the Parties to survive this Agreement, including but not limited to the County's obligation to reimburse DHCS for administrative services related to supplemental payments made during the Contract Term.

Q. Contract Execution. Unless otherwise prohibited by law or either Parties' policy, the Parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by both Parties.

The signatories to this Agreement represent and warrant that they have full and binding authority to the commitments contained herein on behalf of their respective entity.

County of _____

Signature: _____

Name: _____

Title: _____

Date: _____

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES
Contracts Section

Signature: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM
Office of County Counsel
By: _____
Date: 5/12/26

SCHEDULE A
SCOPE OF WORK

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (DHCS)

DHCS agrees to:

1. Calculate the actual costs for administrative accounting, policy development, and data processing maintenance services, including the indirect costs related to the MCIP program provided by its staff, which is in accordance with the provisions of Section 1903(w) of the Social Security Act and 42 Code of Federal Regulations, part 433, subpart B.

2. Lead the development, implementation, and administration of the MCIP.

3. Submit claims for Federal Financial Participation (FFP) based on Certified Public Expenditures (CPE) from participating MCIP counties.

4. On an annual basis, submit any necessary materials to the federal government to provide assurances that claims for FFP will include only those expenditures that are allowable under federal law.

5. Maintain accounting records to a level of detail that identifies the actual expenditures incurred for personnel services including salary or wages, benefits, and overhead costs for DHCS' staff. Additionally, these records will identify any equipment and all related operating expenses applicable to these positions. Records should include, but not be limited to general expense, rent and supplies for identified staff and managerial staff working specifically on services or assignments directly related to the MCIP.

6. Ensure that an appropriate audit trail exists within DHCS' records and accounting system and maintain expenditure data as indicated in this Agreement.

7. Designate a person to act as liaison with the County for issues arising from this Agreement. This person shall be identified to the County's contact person for this Agreement.

8. Provide a written response to the County's contact person within 30 days of receiving a written request for information related to the MCIP.

9. Provide the County with accounting, program technical assistance, and training related to the MCIP.

10. Maintain an invoice tracking system for MCIP and provide a report on an annual basis.

11. Establish an annual MCIP administrative cost based on Addendum A.

12. Invoice the County on an annual basis for administrative services and costs.

ADDENDUM A: MCIP Administrative Costs

The MCIP Administrative Contract is a three-year contract. At the beginning of each calendar year, counties have the opportunity to inform DHCS of their intent to continue participation in MCIP for the upcoming State Fiscal Year (SFY) by completing the MCIP Letter of Intent (LOI).

The methodology for calculating each county's nonfederal share of administrative costs was developed by DHCS in consultation with the California State Association of Counties, County Health Executives Association of California, California Association of Public Hospitals and Health Systems, and the California State Sheriffs' Association. The nonfederal share of administrative costs allocated to each county is based on the following:

1) 30% of the total administrative costs will be distributed evenly to participating counties over 50,000 in population. *

2) 70% of the total administrative costs will be allocated to participating counties pro-rata based on population. *

**Population data will be obtained from the California Department of Finance, Demographic Estimates*

To account for a cost-of-living adjustment on a yearly basis after the initial SFY of the current Agreement, DHCS will include a year over year growth factor of 8% to the maximum payable amount of the annual administrative cost for each subsequent SFY. DHCS will invoice participating counties for the nonfederal share of administrative costs annually after the close of the previous fiscal year based on actual administrative costs per the methodology above.

Medi-Cal County Inmate Program Participation Agreement 26-MCIPNAPA-28
County: Napa

County Name: Napa

ARTICLE I – STATEMENT OF INTENT

The purpose of this Participation Agreement (PA) is to permit the County of Napa (County) to voluntarily participate in the Medi-Cal County Inmate Program (MCIP) as a provider of acute inpatient hospital services and inpatient psychiatric services provided to juvenile inmates who are admitted as inpatients in a medical institution off the grounds of the correctional facility, and who, but for their institutional status as inmates, are otherwise eligible for Medi-Cal benefits. The mutual objective of the California Department of Health Care Services (DHCS) and the County is to improve access to the services needed. This PA sets out responsibilities relative to the County's participation in the MCIP.

ARTICLE II - AUTHORITY

This PA is authorized by Welfare and Institutions Code sections 14053.7, 14053.8, and Penal Code section 5072.

ARTICLE III – TERM AND TERMINATION OF THE AGREEMENT

1. This PA is effective on July 1, 2026.

2. This PA will remain in effect until terminated by either party pursuant to and in accordance with the requirements and conditions set forth in this PA.

3. Termination Without Cause:

   Either party may terminate this PA without cause and terminate the County's participation in MCIP by giving at least a 30-day prior written notification to the other party of the termination. Notice of termination shall result in the County's immediate withdrawal from MCIP effective on the termination date and exclusion from further participation in MCIP unless and until such time as the County's participation in MCIP is reinstated by DHCS. The County shall remain obligated to pay for the non-federal share of all MCIP services provided to the County.

4. Termination for Cause:

   a. If the County fails to comply with any of the terms of this PA, DHCS may terminate this PA for cause effective immediately by providing written notice to the County's representative listed in Article IV below. Furthermore, DHCS may terminate this PA for cause if: (i) DHCS determines that the County does not meet the requirements for participation in MCIP; (ii) the County has not submitted a valid reimbursement claim; or (iii) the County is unable to certify that the claims are eligible for federal funds. Termination for cause will result in the County's immediate withdrawal and exclusion from further participation in the MCIP. The conviction of an employee, contractor, subcontractor, or authorized agent of the County, or of an employee or authorized agent of a contractor or subcontractor, of any felony or of a misdemeanor involving fraud,

abuse of any Medi-Cal applicant or beneficiary, or abuse of the Medi-Cal Program, shall result in the exclusion of that employee, contractor, subcontractor, or authorized agent, or employee or agent of a contractor or subcontractor, from participation in MCIP. Failure of the County to exclude a convicted individual from participation in MCIP shall constitute a breach of this PA for which DHCS may terminate this PA.

b. DHCS may terminate this PA in the event that DHCS determines that the County, or any employee, contractor, subcontractor or authorized agent working with the County has violated the laws, regulations or rules governing MCIP.

c. In cases where DHCS determines in its sole discretion that the health and welfare of Medi-Cal beneficiaries or the public is jeopardized by continuation of this PA, this PA shall be terminated effective on the date DHCS made such determination. After termination of the PA, any overpayments must be returned to DHCS pursuant to Welfare and Institutions Code sections 14176 and 14177.

d. This PA will terminate automatically upon the termination of the County's MCIP Administrative Service Agreement.

ARTICLE IV – PROJECT REPRESENTATIVES

Anabel Silva, Staff Services Analyst
2210 Napa Vallejo Highway, Napa
(707) 253-4611
Anabel.silva@countyofnapa.org

Uma De Silva, Chief
County-Based Claiming and Inmate Services Section
Telephone: (916) 345-7934
Fax: (916) 324-0738
E-Mail: Uma.DeSilva@dhcs.ca.gov

Direct all inquiries and notices to:

Inmates Medi-Cal Claiming Unit
Local Governmental Financing Division
1501 Capitol Ave., MS 2628
P.O. Box 997436
Sacramento, CA 95899-7436
Telephone: (916) 345-7895
E-Mail: DHCSIMCU@dhcs.ca.gov

Any notice, request, demand or other communication required or permitted hereunder, shall be deemed to be properly given when delivered in writing to the project representatives identified above.

ARTICLE V – PAYMENT TERMS AND INVOICING

1. The County shall compensate DHCS for the County's apportioned share of the nonfederal share of MCIP services listed in Article VII, as required by Welfare and Institutions Code sections 14053.7 and 14053.8, Government Code sections 26605.6, 26605.7, and 26605.8, and Penal Code 5072 within 60 days of receipt of an invoice from DHCS. DHCS shall submit an invoice to the County on a quarterly basis. The DHCS invoice shall specify both the total federally claimable cost and the nonfederal share of the total cost for payments DHCS made to providers. The DHCS invoice shall not contain, and the County shall not compensate DHCS for, MCIP services provided by Medi-Cal providers where the County incurs the cost of providing MCIP services and claims them through the CPE process as outlined specifically for Designated Public Hospitals (DPHs). The County shall not reimburse DHCS for the nonfederal share of services as Certified Public Expenditures (CPEs) of DPHs.

2. In addition to the DHCS invoice, DHCS shall submit to the County a quarterly report containing information regarding paid claims data for the quarter, including information identifying the provider of services and the beneficiary, the recipient aid code, and amount of reimbursement, and other information that may be agreed upon by theParties.

   If after comparing its owed nonfederal share to payments made by the County, the County determines it has overpaid DHCS, and the amount is undisputed by DHCS, DHCS shall refund the overpayment to the County within 180 days of receipt of an invoice containing the same information from the County. This refund may be made by offsetting the overpayment amount against the County's next quarterly payment due to DHCS.

3. DPHs in MCIP participating counties may submit claims and follow the CPE process which includes a pricing methodology established on an annual basis. These DPHs are paid using Federal Financial Participation (FFP) only.

ARTICLE VI – COUNTY RESPONSIBILITIES

1. Except as provided in subdivision f. of this section, the County is responsible for reimbursing DHCS for the nonfederal share of MCIP services paid by DHCS.

   a. The County may pay a Medi-Cal provider to the extent required by or otherwise permitted by State and federal law to arrange for services for Medi-Cal beneficiaries. Such additional amounts shall be paid entirely with county funds and shall not be eligible for Social Security Act Title XIX FFP.

   b. If DHCS pays the Medi-Cal provider more than what the County would have paid for services rendered, the County shall not request and receive the difference from the Medi-Cal provider.

   c. If the County would have paid the Medi-Cal provider less than what DHCS paid the Medi-Cal provider, the County is obligated to reimburse DHCS for the nonfederal share of DHCS' full payment for the MCIP services.

   d. In the event that FFP is unavailable for any MCIP service claimed pursuant to this PA, the County shall be solely responsible for arranging and paying for the MCIP service.

e. If the Centers for Medicare & Medicaid Services (CMS) determine an overpayment has occurred, including the application of any federal payment limit that reduces the amount of FFP available, then DHCS shall seek the overpayment amount from the provider, return the collected FFP to CMS, and return the collected nonfederal share to the County. In the event DHCS cannot recover the overpayment from the Medi-Cal provider, the County shall pay DHCS an amount equal to the FFP portion of the unrecovered amount to the extent that Section 1903(d)(2)(D) of the Social Security Act is found not to apply.

f. The County is not responsible for reimbursing DHCS for the nonfederal share of expenditures for MCIP services provided by DPHs when those services are reimbursed under the CPE process because DHCS is not responsible for the nonfederal share of expenditures for MCIP services reimbursed through the CPE process.

2. If CMS determines DHCS claimed a higher Federal Medical Assistance Percentage (FMAP) rate than is allowed and FFP is reduced by CMS, then the County shall hold DHCS harmless for the return of the FFP to CMS.

3. Upon the County's compliance with all applicable provisions in this PA and applicable State and federal laws, regulations and MCIP rules, the County may send its MCIP-eligible beneficiaries to Medi-Cal providers to receive MCIP services.

4. The County understands and agrees that the overall nature of the medical facilities in which an inmate receives medical services must be one of community interaction such that members of the general public may be admitted to receive services and admission into the medical facility or into specific beds within the facility is not limited to individuals under the responsibility of a correctional facility, and that inmates are admitted to specific medical units, not based on their status as inmates of a correctional institution, but rather on their treatment needs and plan of care.

5. Ensure that an appropriate audit trail exists within County records and accounting system(s) and maintain expenditure data as indicated in this PA.

6. The County agrees to provide to DHCS or any federal or state department with monitoring, auditing or reviewing authority, access and the right to examine its applicable records and documents for compliance with relevant federal and State statutes, rules and regulations, and this PA.

7. In the event of any federal deferral or disallowance applicable to MCIP expenditures, the County shall provide all documents requested by DHCS within 14 days of DHCS' request.

8. The County shall assist with the completion and delivery of completed Medi-Cal applications to the County Welfare Department within 90 days after the date of admission of the beneficiary to a Medi-Cal provider off the grounds of the County correctional facility resulting in an expected stay of more than 24 hours.

9. As a condition of participation in MCIP, and in recognition of revenue generated by MCIP, the County shall pay annual administrative costs directly to DHCS.

   a. The annual administrative costs payment shall be used to pay DHCS' administrative costs associated with MCIP, including, but not limited to, claims processing, technical assistance, and monitoring. DHCS shall determine and report staffing requirements upon which projected costs will be based.

   b. The amount of the administrative costs shall be based upon the anticipated State salaries, benefits, operating expenses, and equipment necessary to administer MCIP and other costs related to administering the MCIP.

   c. The County shall enter into a separate agreement with DHCS to reimburse DHCS for the administrative costs incurred by DHCS to administer MCIP.

ARTICLE VII – DHCS RESPONSIBILITIES

1. DHCS shall pay the appropriate Medi-Cal fee-for-service rate to Medi-Cal providers that directly bill DHCS for MCIP services rendered to the County's MCIP eligible beneficiaries and seek FFP for these service claims. DHCS shall be responsible to pay such Medi-Cal providers only to the extent the County commits to reimburse DHCS for the nonfederal share of all federally reimbursable MCIP claims for which FFP is available and obtained by DHCS for the MCIP service claims.

2. DHCS shall maintain accounting records to a level of detail that identifies the actual expenditures incurred for MCIP services, the services provided, the county responsible, the specific MCIP-eligible beneficiary treated, the MCIP-eligible beneficiaries aid code, and the specific provider billing.

3. DHCS shall submit claims in a timely manner to CMS to draw down FFP and shall distribute FFP for all eligible claims.

4. DHCS shall:

   a. Ensure that an appropriate audit trail exists within DHCS' records and accounting system(s) and maintain expenditure data as indicated in this PA.

   b. Designate a person to act as liaison with the County concerning issues arising under this PA. This person shall be identified to the County's contact person for this PA.

   c. Provide a written response by email or mail to the County's contact person within 30 days of receiving a written request for information related to MCIP.

   d. With each quarterly invoice, provide a paid claim analysis report to the County regarding MCIP claims submitted by providers for the County's MCIP-eligible beneficiaries. This analysis shall be used to determine the amount of the nonfederal share that the County is obligated to pay under this PA.

5. Should the services to be performed under this PA conflict with DHCS' responsibilities under federal Medicaid law, those responsibilities shall take precedence.

6. DHCS' cessation of any activities due to federal Medicaid responsibilities does not relieve the County of the obligation to reimburse DHCS for MCIP services incurred by DHCS in connection with this PA for periods in which the County participated in MCIP.

7. DHCS agrees to provide to the County, or any federal or State department with monitoring, auditing or reviewing authority, access to and the right to examine its applicable records and documents for compliance with relevant federal and state statutes, rules and regulations, and this PA.

ARTICLE VIII – FISCAL PROVISIONS

1. DHCS will invoice the County quarterly at the address indicated in Article IV. Each invoice shall include the agreement number and supporting documentation for the previous quarter's paid claims.

2. Counties are required to have an authorized county representative sign and submit the MCIP Certification and Hold Harmless to DHCS annually to ensure the County is providing efficient oversight of federal expenditures.

ARTICLE IX – BUDGET CONTINGENCY CLAUSE

1. It is mutually agreed that if the State Budget Act of the current State Fiscal Year (SFY) and any subsequent SFYs covered under this PA does not provide sufficient funds for MCIP, this PA shall be of no further force and effect. In this event, the DHCS shall have no liability to pay any funds whatsoever to the County or to furnish any other considerations under the PA, and the County shall not be obligated to perform any provisions of this PA.

2. If funding for any SFY is reduced or deleted by the State Budget Act for purposes of MCIP, DHCS shall have the option to either cancel this PA, with no liability occurring to DHCS, or offer an amendment to the PA to the County to reflect the reduced amount.

ARTICLE X – LIMITATION OF STATE LIABILITY

1. In the event of a federal audit disallowance, the County shall cooperate with DHCS in replying to and complying with any federal audit exception related to MCIP. The County shall assume sole financial responsibility for any and all federal audit disallowances related to the rendering of services under this PA. The County shall assume sole financial responsibility for any and all penalties and interest charged as a result of a federal audit disallowance related to the rendering of services under this PA. The amount of the federal audit disallowance, plus interest and penalties shall be payable on demand to DHCS.

2. To the extent that a federal audit disallowance and interest results from a claim or claims for which the Medi-Cal provider has received reimbursement for MCIP services under this PA, DHCS shall recoup from the Medi-Cal provider, upon written notice of 60 days after the completion of an audit or other examination that results in the discovery of an overpayment

per Welfare and Institutions Code section14172.5, amounts equal to the amount of the disallowance and interest in that state fiscal year for the disallowed claim, less the amounts already remitted to or recovered by DHCS.

ARTICLE XI – AMENDMENT

1. This PA and any exhibits attached hereto, along with the MCIP Administrative Agreement shall constitute the entire agreement among the parties regarding MCIP and supersedes any prior or contemporaneous understanding or agreement with respect to MCIP and may be amended by the parties only by a written amendment to this PA.

2. Changes to the project representatives may be made via written communication including email by either party and shall not constitute a formal amendment to the PA.

ARTICLE XII – GENERAL PROVISIONS

1. None of the provisions of this PA are or shall be construed as for the benefit of, or enforceable by any person not a party to this PA.

2. The interpretation and performance of this PA shall be governed by the laws of the State of California. The venue shall lie only in counties in which the California Attorney General maintains an office.

3. DHCS and the County shall maintain and preserve all records relating to this PA for a period of three years from DHCS' receipt of the last payment of FFP or until three years after all audit findings are resolved, whichever is later. This does not limit any responsibilities held by DHCS or the County provided for elsewhere in this PA, or in State or federal law.

4. Any action or inaction by DHCS or any failure of DHCS on any occasion, to enforce any right or provision of this PA, shall not be interpreted as a waiver by DHCS of its rights hereunder and shall not prevent DHCS from enforcing such provision or right on any future occasion. The rights and remedies of DHCS herein are cumulative and are in addition to any other rights or remedies that DHCS may have at law or in equity.

ARTICLE XIII – INDEMNIFICATION

It is agreed that the County shall defend, hold harmless, and indemnify DHCS, its officers, employees, and agents from any and all claims liability, loss or expense (including reasonable attorney fees) for injuries or damage to any person or property which arise out of the terms and conditions of this PA and the negligent and intentional acts or omissions of the County, its officers, employees, or agents.

ARTICLE XIV – AVOIDANCE OF CONFLICTS OF INTEREST

The County is subject to compliance with the Medi-Cal Conflict of Interest Law, as applicable and set forth in Welfare and Institutions Code section 14022, and Article 1.1 (commencing with Welfare and

Institutions Code section 14047), and implemented pursuant to 22 California Code of Regulations, section 51466.

ARTICLE XV – CONFIDENTIALITY

The County shall comply with the applicable confidentiality requirements as specified in Section 1902(a)(7) of the Social Security Act; 42 Code of Federal Regulations, part 431.300; Welfare and Institutions Code section 14100.2; 22 California Code of Regulations, section 51009; and, the Business Associates Agreement hereby incorporated by reference.

ARTICLE XVI – ALTERNATIVE FORMATTING

1. The County assures the State that it complies with the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et. seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.

2. County will ensure that deliverables developed and produced pursuant to this Agreement comply with federal and state laws, regulations or requirements regarding accessibility and effective communication, including the ADA, which prohibits discrimination on the basis of disability, and section 508 of the Rehabilitation Act of 1973 as amended (29 U.S.C. § 794 (d)). Specifically, electronic and printed documents intended as public communications must be produced to ensure the visual-impaired, hearing-impaired, and other special needs audiences are provided material information in the formats needed to provide the most assistance in making informed choices. These formats include but are not limited to braille, large font, and audio.

THIS SPACE INTENTIONALLY LEFT BLANK

Medi-Cal County Inmate Program Participation Agreement 26-MCIPNAPA-28
County: Napa

The signatories to this PA warrant that they have full and binding authority to the commitments contained herein on behalf of their respective entities.

County Name: _____

_____
Name of Authorized Representative
(Person legally authorized to bind contracts for the County)

_____
Title of Authorized Representative

_____
Signature of Authorized Representative

_____
Date

STATE OF CALIFORNIA – DEPARTMENT OF HEALTH CARE SERVICES

_____
Signature of the DHCS Authorized Representative

_____
Typed or Printed Name of the DHCS Authorized Representative

_____
Typed or Printed Title of the DHCS Authorized Representative

_____
Date

Business Associate Addendum

1. This Agreement has been determined to constitute a business associate relationship under the Health Insurance Portability and Accountability Act (HIPAA) and its implementing privacy and security regulations at 45 Code of Federal Regulations, Parts 160 and 164 (collectively, and as used in this Agreement)

2. The term "Agreement" as used in this document refers to and includes both this Business Associate Addendum and the contract to which this Business Associate Agreement is attached as an exhibit, if any.

3. For purposes of this Agreement, the term "Business Associate" shall have the same meaning as set forth in 45 CFR section 160.103.

4. The Department of Health Care Services (DHCS) intends that Business Associate may create, receive, maintain, transmit or aggregate certain information pursuant to the terms of this Agreement, some of which information may constitute Protected Health Information (PHI) and/or confidential information protected by Federal and/or state laws.

   4.1 As used in this Agreement and unless otherwise stated, the term "PHI" refers to and includes both "PHI" as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act (IPA) at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.

   4.2 As used in this Agreement, the term "confidential information" refers to information not otherwise defined as PHI in Section 4.1 of this Agreement, but to which state and/or federal privacy and/or security protections apply.

5. Contractor (however named elsewhere in this Agreement) is the Business Associate of DHCS acting on DHCS's behalf and provides services or arranges, performs or assists in the performance of functions or activities on behalf of DHCS, and may create, receive, maintain, transmit, aggregate, use or disclose PHI (collectively, "use or disclose PHI") in order to fulfill Business Associate's obligations under this Agreement. DHCS and Business Associate are each a party to this Agreement and are collectively referred to as the "parties."

6. The terms used in this Agreement, but not otherwise defined, shall have the same meanings as those terms in HIPAA and/or the IPA. Any reference to statutory or regulatory language shall be to such language as in effect or as amended.

7. **Permitted Uses and Disclosures of PHI by Business Associate**. Except as otherwise indicated in this Agreement, Business Associate may use or disclose PHI, inclusive of de-identified data derived from such PHI, only to perform functions, activities or services specified in this Agreement on behalf of DHCS, provided that such use or disclosure would not violate HIPAA or other applicable laws if done by DHCS.

   7.1 Specific Use and Disclosure Provisions. Except as otherwise indicated in this Agreement, Business Associate may use and disclose PHI if necessary for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose PHI for this purpose if the disclosure is required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person. The person shall notify the Business Associate of any instances of which the person is aware that the confidentiality of the information has been breached, unless such person is a treatment provider not acting as a business associate of Business Associate.

   7.2 **Nondisclosure.** Business Associate shall not use or disclose PHI or other confidential information other than as permitted or required by this Agreement or as required by law.

8. Compliance with Other Applicable Law

8.1 To the extent that other state and/or federal laws provide additional, stricter and/or more protective (collectively, more protective) privacy and/or security protections to PHI or other confidential information covered under this Agreement beyond those provided through HIPAA, Business Associate agrees:

8.1.1 To comply with the more protective of the privacy and security standards set forth in applicable state or federal laws to the extent such standards provide a greater degree of protection and security than HIPAA or are otherwise more favorable to the individuals whose information is concerned; and

8.1.2 To treat any violation of such additional and/or more protective standards as a breach or security incident, as appropriate, pursuant to Section 19. of this Agreement.

8.2 Examples of laws that provide additional and/or stricter privacy protections to certain types of PHI and/or confidential information, as defined in Section 4. of this Agreement, include, but are not limited to the Information Practices Act, California Civil Code sections 1798-1798.78, Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2, Welfare and Institutions Code section 5328, and California Health and Safety Code section 11845.5.

8.3 If Business Associate is a Qualified Service Organization (QSO) as defined in 42 CFR section 2.11, Business Associate agrees to be bound by and comply with subdivisions (2)(i) and (2)(ii) under the definition of QSO in 42 CFR section 2.11.

9. Additional Responsibilities of Business Associate

9.1 Safeguards and Security.

9.1.1 Business Associate shall use safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of PHI and other confidential data and comply, where applicable, with subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of the information other than as provided for by this Agreement. Such safeguards shall be based on applicable Federal Information Processing Standards (FIPS) Publication 199 protection levels.

9.1.2 Business Associate shall, at a minimum, utilize a National Institute of Standards and Technology Special Publication (NIST SP) 800-53 compliant security framework when selecting and implementing its security controls and shall maintain continuous compliance with NIST SP 800-53 as it may be updated from time to time. The current version of NIST SP 800-53, Revision 5, is available online at https://csrc.nist.gov/publications/detail/sp/800-53/rev-5/final; updates will be available online at https://csrc.nist.gov/publications/sp800.

9.1.3 Business Associate shall employ FIPS 140-3 validated encryption of PHI at rest and in motion unless Business Associate determines it is not reasonable and appropriate to do so based upon a risk assessment, and equivalent alternative measures are in place and documented as such. FIPS 140-3 validation can be determined online at https://csrc.nist.gov/projects/cryptographic-module-validation-program/validated-modules/search. In addition, Business Associate shall maintain, at a minimum, the most current industry standards for transmission and storage of PHI and other confidential information.

9.1.4 Business Associate shall apply security patches and upgrades, and keep virus software up-to-date, on all systems on which PHI and other confidential information may be used.

9.1.5 Business Associate shall ensure that all members of its workforce with access to PHI and/or other confidential information sign a confidentiality statement prior to access to such data. The statement must be renewed annually.

9.1.6 Business Associate shall identify the security official who is responsible for the development and implementation of the policies and procedures required by 45 CFR Part 164, Subpart C.

9.1.7 Remote access to PHI from outside the continental United States, inclusive of remote access to PHI by Business Associate's support staff in identified support centers, is prohibited.

9.1.8 Business Associate shall only store PHI in a data center physically located within the continental United States.

9.2 Business Associate's Agent. Business Associate shall ensure that any agents, subcontractors, subawardees, vendors or others (collectively, "agents") that use or disclose PHI and/or confidential information on behalf of Business Associate agree to the same restrictions and conditions that apply to Business Associate with respect to such PHI and/or confidential information.

10. **Mitigation of Harmful Effects**. Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI and other confidential information in violation of the requirements of this Agreement.

11. **Access to PHI.** Business Associate shall make PHI available in accordance with 45 CFR section 164.524.

12. **Amendment of PHI.** Business Associate shall make PHI available for amendment and incorporate any amendments to protected health information in accordance with 45 CFR section 164.526.

13. **Accounting for Disclosures.** Business Associate shall make available the information required to provide an accounting of disclosures in accordance with 45 CFR section 164.528.

14. **Collaboration.** The parties shall collaborate as appropriate and necessary to ensure compliance with this Agreement, including but not limited to Sections 11 – 13 of this Agreement. The parties acknowledge and agree that neither party intends that this Agreement shall create obligations and/or liabilities that do not otherwise exist as appropriate based on the nature of the work performed and applicable law.

15. **Compliance with DHCS Obligations.** To the extent Business Associate is to carry out an obligation of DHCS under 45 CFR Part 164, Subpart E, comply with the requirements of the subpart that apply to DHCS in the performance of such obligation.

16. **Access to Practices, Books and Records.** Business Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI on behalf of DHCS available to the federal Secretary of Health and Human Services for purposes of determining DHCS' compliance with 45 CFR Part 164, Subpart E.

17. **Return or Destroy PHI on Termination; Survival.** At termination of this Agreement, if feasible, Business Associate shall return or destroy all PHI and other confidential information received from, or created or received by Business Associate on behalf of, DHCS that Business Associate still maintains in any form and retain no copies of such information. If return or destruction is not feasible, Business Associate shall notify DHCS of the conditions that make the return or destruction infeasible, and DHCS and Business Associate shall determine the terms and conditions under which Business Associate may retain the PHI. If such return or destruction is not feasible, Business Associate shall extend the protections of this Agreement to the information and limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible.

18. **Special Provision for SSA Data.** If Business Associate receives data from or on behalf of DHCS that was verified by or provided by the Social Security Administration (SSA data) and is subject to an agreement between DHCS and SSA, Business Associate shall provide, upon request by DHCS, a list of all employees and agents and employees who have access to such data, including employees and agents of its agents, to DHCS.

19. Breaches and Security Incidents. Business Associate shall implement reasonable systems for the discovery and prompt reporting of any breach or security incident, and take the following steps:

19.1 Notice to DHCS.

19.1.1 Business Associate shall notify DHCS **immediately** upon the discovery of a suspected breach or security incident that involves SSA data. This notification shall be provided via the DHCS Incident Reporting Portal upon discovery of the breach. If Business Associate is unable to provide notification via the DHCS Incident Reporting Portal, then Business Associate shall provide notice by email or telephone to DHCS.

19.1.2 Business Associate shall notify DHCS **within 24** hours via the online DHCS Incident Reporting Portal (or by email or telephone if Business Associate is unable to use the DHCS Incident Reporting Portal) of the discovery of the following, unless attributable to a treatment provider that is not acting as a business associate of Business Associate:

19.1.2.1 Unsecured PHI if the PHI is reasonably believed to have been accessed or acquired by an unauthorized person;

19.1.2.2 Any suspected security incident which risks unauthorized access to PHI and/or other confidential information;

19.1.2.3 Any intrusion or unauthorized access, use or disclosure of PHI in violation of this Agreement; or

19.1.2.4 Potential loss of confidential information affecting this Agreement.

19.1.3 Notice submitted to the DHCS Incident Reporting Portal will be sent to the DHCS Program Contract Manager (as applicable), the DHCS Privacy Office, and the DHCS Information Security Office. If providing notice to DHCS via email, use the DHCS contact information at Section 19.6 below (collectively, "DHCS Contacts").

Notice shall be made using the DHCS Incident Reporting Portal via the link on the DHCS Data Privacy Website online at

https://www.dhcs.ca.gov/formsandpubs/laws/priv/Pages/default.aspx

Notice via email shall be made using the current DHCS "Privacy Incident Reporting Form" and shall include all information known at the time the incident is reported. The form is available online at

https://www.dhcs.ca.gov/formsandpubs/laws/priv/Documents/Privacy-Incident-Report-PIR.pdf

Upon discovery of a breach or suspected security incident, intrusion or unauthorized access, use or disclosure of PHI, Business Associate shall take:

19.1.3.1 Prompt action to mitigate any risks or damages involved with the security incident or breach; and

19.1.3.2 Any action pertaining to such unauthorized disclosure required by applicable Federal and State law.

19.2 Investigation. Business Associate shall immediately investigate such security incident or breach.

19.3 **Complete Report**. Business Associate shall provide a complete report of the investigation to DHCS within ten (10) working days of the discovery of the security incident or breach. This complete report must include any applicable additional information not included in the initial submission. The complete report shall include an assessment of all known factors relevant to a determination of whether a breach occurred under HIPAA and other applicable federal and state laws. The report shall also include a full, detailed corrective action plan, including its implementation date and information on mitigation measures taken to halt and/or contain the improper use or disclosure. If DHCS requests additional information, Business Associate shall make reasonable efforts to provide DHCS with such information. DHCS will review and approve or disapprove Business Associate's determination of whether a breach occurred, whether the security incident or breach is reportable to the appropriate entities, if individual notifications are required, and Business Associate's corrective action plan.

19.3.1 If Business Associate does not submit a complete report within the ten (10) working day timeframe, Business Associate shall request approval from DHCS within the ten (10) working day timeframe of a new submission timeframe for the complete report.

19.4 **Notification of Individuals**. If the cause of a breach is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate shall notify individuals accordingly and shall pay all costs of such notifications, as well as all costs associated with the breach. The notifications shall comply with applicable federal and state law. DHCS shall approve the time, manner and content of any such notifications and their review and approval must be obtained before the notifications are made.

19.5 **Responsibility for Reporting of Breaches to Entities Other than DHCS.** If the cause of a breach of PHI is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate is responsible for all required reporting of the breach as required by applicable federal and state law.

19.6 **DHCS Contact Information**. To contact the above referenced DHCS staff, the Contractor shall initiate contact as indicated here. DHCS reserves the right to make changes to the contact information below by giving written notice to Business Associate. These changes shall not require an amendment to this Agreement.

DHCS Program Contract Manager	DHCS Privacy Office	DHCS Information Security Office
See the Scope of Work exhibit for Program Contract Manager information. If this Business Associate Agreement is not attached as an exhibit to a contract, contact the DHCS signatory to this Agreement.	Privacy Office c/o: Data Privacy Unit Department of Health Care Services P.O. Box 997413, MS 4722 Sacramento, CA 95899-7413 Email: incidents@dhcs.ca.gov Telephone: (916) 445-4646	Information Security Office Department of Health Care Services P.O. Box 997413, MS 6400 Sacramento, CA 95899-7413 Email: incidents@dhcs.ca.gov

20. Responsibility of DHCS. DHCS agrees to not request the Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA and/or other applicable federal and/or state law.

21. Audits, Inspection and Enforcement

21.1 From time to time, DHCS may inspect the facilities, systems, books and records of Business Associate to monitor compliance with this Agreement. Business Associate shall promptly remedy any violation of this Agreement and shall certify the same to the DHCS Privacy Officer in writing. Whether or how

DHCS exercises this provision shall not in any respect relieve Business Associate of its responsibility to comply with this Agreement.

21.2 If Business Associate is the subject of an audit, compliance review, investigation or any proceeding that is related to the performance of its obligations pursuant to this Agreement, or is the subject of any judicial or administrative proceeding alleging a violation of HIPAA, Business Associate shall promptly notify DHCS unless it is legally prohibited from doing so.

22. Termination

22.1 **Termination for Cause**. Upon DHCS' knowledge of a violation of this Agreement by Business Associate, DHCS may in its discretion:

22.1.1 Provide an opportunity for Business Associate to cure the violation and terminate this Agreement if Business Associate does not do so within the time specified by DHCS; or

22.1.2 Terminate this Agreement if Business Associate has violated a material term of this Agreement.

22.2 **Judicial or Administrative Proceedings.** DHCS may terminate this Agreement if Business Associate is found to have violated HIPAA, or stipulates or consents to any such conclusion, in any judicial or administrative proceeding.

23. Miscellaneous Provisions

23.1 **Disclaimer**. DHCS makes no warranty or representation that compliance by Business Associate with this Agreement will satisfy Business Associate's business needs or compliance obligations. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI and other confidential information.

23.2. **Amendment**.

23.2.1 Any provision of this Agreement which is in conflict with current or future applicable Federal or State laws is hereby amended to conform to the provisions of those laws. Such amendment of this Agreement shall be effective on the effective date of the laws necessitating it, and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

23.2.2 Failure by Business Associate to take necessary actions required by amendments to this Agreement under Section 23.2.1 shall constitute a material violation of this Agreement.

23.3 **Assistance in Litigation or Administrative Proceedings**. Business Associate shall make itself and its employees and agents available to DHCS at no cost to DHCS to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against DHCS, its directors, officers and/or employees based upon claimed violation of HIPAA, which involve inactions or actions by the Business Associate.

23.4 **No Third-Party Beneficiaries**. Nothing in this Agreement is intended to or shall confer, upon any third person any rights or remedies whatsoever.

23.5 **Interpretation**. The terms and conditions in this Agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA and other applicable laws.

23.6 **No Waiver of Obligations**. No change, waiver or discharge of any liability or obligation hereunder on any one or more occasions shall be deemed a waiver of performance of any continuing or other obligation, or shall prohibit enforcement of any obligation, on any other occasion.

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1107

TO: Board of Supervisors

FROM: Sheryl D. Bratton, County Counsel

REPORT BY: Laura Anderson, Lead Deputy County Counsel

SUBJECT: Arrow and Branch Winery - Acknowledgement of Withdrawal for Record Keeping Purposes Only

RECOMMENDATION

Acknowledgment of withdrawal for record keeping purposes only of the appeal filed by Water Audit California, concerning Arrow and Branch Winery and the Napa County Planning Commission's decision on December 3, 2025, to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD for record keeping purposes. (No Fiscal Impact)

BACKGROUND

Water Audit of California (WAC) filed an appeal on December 3, 2025, regarding the Planning Commission's approval to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD for Arrow and Branch Winery.

On March 10, 2026, the appeal hearing was continued to June 2, 2026. However, the hearing was re-noticed at the parties' request for hearing on April 28, 2026. The appeal was resolved on April 28, 2026, when the Board adopted two additional conditions of approval jointly requested by the parties. On April 29, 2026, WAC notified the Clerk of the Board in writing that the appeal was withdrawn.

The Board no longer has jurisdiction over the matter. Because the March 10, 2026, public hearing was continued to today's meeting, this item appears on the consent agenda for record keeping and tracking purposes only. Since the appeal has been withdrawn, there is no public comment or action to be taken by the Board of Supervisors.

Requested Action: Acknowledgment of withdrawal for record keeping purposes only of the appeal filed by Water Audit California, concerning Arrow and Branch Winery and the Napa County Planning Commission's decision on December 3, 2025, to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD for record keeping purposes.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1169

TO: Board of Supervisors

FROM: Sheryl D. Bratton, County Counsel

REPORT BY: Erin Cossen, Legal Office Manager

SUBJECT: Budget Amendment for Conflict Public Defender

RECOMMENDATION

Approve a Budget Amendment to increase appropriations in the Conflict Public Defender Budget for indigent defense costs. (Fiscal Impact: $100,000 Expense; General Fund; Not Budgeted; Mandatory)

[4/5 vote required]

BACKGROUND

The Public Defender provides legal representation to persons charged with a criminal offense or certain other offenses involving liberty interests who are financially unable to pay for private legal assistance. When the Public Defender is unable to represent a client due to a conflict of interest, the case is handled by attorneys assigned as Conflict Public Defenders (CPDs). For many years, the County of Napa has provided CPD services through a panel of attorneys individually contracted with the County.

The Conflict Public Defender budget is supported by the General Fund and has paid or encumbered $2,055,808 to date for indigent defense services in fiscal year 2025-26. The current appropriation for legal services is $2,100,000. Due to an increase in the number of mental health diversions, number of complex cases and the cost of psychological evaluations, it is projected that an additional $100,000 will be needed to cover the increase in investigative and court-appointed attorney services. After this request, including all other expenditures, the appropriations for the Conflict Public Defender will total $2,202,500 for fiscal year 2025-26.

Requested Action:

Approve a budget amendment increasing appropriations by $100,000 for Conflict Public Defender Legal Services (1000-1340000-52140) from $2,100,000 to $2,200,000 offset by the use of General Fund available fund balance.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Mandatory
Discretionary Justification:	The Court appoints indigent defense counsel and the County is obligated to pay them. Appropriation authority is needed to cover the costs of services provided.
Is the general fund affected?	Yes
Future fiscal impact:	This budget increase applies to fiscal year 2025-26 only. Future appropriations will be budgeted accordingly as part of the annual budget process.
Consequences if not approved:	The Conflict Public Defender budget will be unable to pay claims from investigators, experts and attorneys for their services as appointed by Napa Superior Court.
Additional Information	Strategic Initiative: Build Healthy, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1182

TO: Board of Supervisors

FROM: Sheryl D. Bratton, County Counsel

REPORT BY: Sheryl D. Bratton, County Counsel

SUBJECT: Approve and authorize Amendment No. 4 to Agreement 230362B with Logikcull Systems, Inc.

RECOMMENDATION

Approve and authorize Amendment No. 4 to Agreement No. 230362B with Logikcull Systems, Inc. for Logikcull Discovery Solution software and document hosting effective July 1, 2026, and extend the term to June 30, 2027, with a renewal date of July 1, 2027. (No Fiscal Impact)

BACKGROUND

Logikcull Systems, Inc. is the provider of Logikcull Discovery Solution software that the County has been using since it entered into Agreement No. 230362B on March 23, 2023. This software enables County staff to accurately and efficiently review and produce documents in response to public records act requests, requests for production of documents and for discovery purposes in litigation matters. The software has significantly reduced staff time spent reviewing documents. The Agreement was first amended on October 16, 2023, to increase storage capacity, for an annual maximum compensation of $45,000. On April 9, 2024, the Agreement was amended for a second time to increase storage capacity, for an annual maximum compensation of $61,800. Most recently, on November 5, 2024, the Agreement was amended for a third time to increase storage capacity, for an annual maximum compensation of $112,800. The County has been receiving a substantial increase in public records act requests and requests for documents. This amendment will maintain the storage capacity at 425 GB of active storage data and 250 GB of archive storage data to accommodate the large volume of requests effective July1, 2026, and extending the term to June 30, 2027 at no additional cost. This agreement is budgeted in County Counsel's requested budget for Fiscal Year 2025-2026.

Requested Action:

Approve and authorize the Chair to sign Amendment No. 4 to Agreement 230362B, effective July 1, 2026, and

extending the term to June 30, 2027.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it currently budgeted?	Yes
Where is it budgeted?	General Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This expense was included in County Counsel's requested budget for Fiscal Year 2025-2026. The software significantly reduces staff time spent on document review
Is the general fund affected?	Yes
Future fiscal impact:	Funds will be appropriated in future fiscal years, as needed.
Consequences if not approved:	Without this software, staff would have to manually review documents reducing their ability to respond to other needs
Additional Information	Strategic Initiative: Elevate County Service and Workforce Development

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

logikcull	**Logikcull Subscription Order**	
Customer: County of Napa **Address: 1195 3rd St | Napa, California 94559**		
Primary Account Holder	**Name: Erin Cossen** **Email Address: erin.cossen@countyofnapa.org**	

Service Terms	• Logikcull Discovery Solution: drag & drop collection & ingestion, automated processing, ECA & review platform, search capability, unlimited productions & exports
	  ○ **Unlimited** Users
	  ○ **Unlimited** Matters
	  ○ **425 GB** of re-usable Active Storage data space
	  ○ **250 GB** of Archived Storage data space
	• Premium in-app support with 24/7 coverage
		Monthly: $9,400

Contract Terms	• Contract Term: 7/1/2026 - 6/30/2027 • Renewal Date 7/1/2027 • This contract will not auto-renew. • Payment Terms: Monthly, Net 30 • Payment Method: Credit Card, Wire, or ACH • Data (GB) size is based on the post-processed, post de-duplicated high watermark data size. • Flex Usage for Active Storage over 425 GB will be invoiced at $40 per GB per month, or Customer can elect to increase capacity in discounted bulk data packages. • Flex Usage for Archived Storage over 250 GB will be invoiced at $25 per GB per month, or Customer can elect to increase capacity in discounted bulk data packages. • Governed by the Logikcull Terms of Service: https://logikcull.com/terms-of-service and addendum agreed to 3/23/2023.	

Customer:	
Sign:	
Name:	Amber Manfree
Title:	Chair of the Board of Supervisors
Date:	

Logik Systems, Inc.:	
Sign:	Signed by: Bill Pascoli 9E6E8667B3BA4EE...

Name:	Bill Pascoli
Title:	Chief Customer Officer
Date:	12 May 2026 | 12:25:00 PDT

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: Ryan FitzGerald Deputy County Counsel Date: May 8, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1202

TO: Board of Supervisors

FROM: Ryan J. Alsop - Chief Executive Officer

REPORT BY: Leah Doyle-Stevens - BOS Staff Aide II

SUBJECT: Community Grants Funding Request for Various Nonprofit Organizations

RECOMMENDATION

Approve and authorize the allocation of Board of Supervisors' District 3 community grant funds to Pope Valley Farm Center, Calistoga Community Emergency Response Team (Calistoga CERT), Rianda House, Napa Community Animal Response Team (Napa CART), and UpValley Family Centers to provide support and community benefit. (Fiscal Impact: $5,000 Expense; Budgeted; General Fund; Discretionary)

BACKGROUND

The Board of Supervisors may allocate community grant funds for nonprofit support and community benefit. The purpose of this allocation request is to support five local nonprofits serving the 3rd Supervisorial District and greater Napa County community.

First, the Pope Valley Farm Center is an organization dedicated to preserving its historic building and serving as a vibrant community hub. Its mission focuses on maintaining the Farm Center facility while hosting educational and community activities that promote the health, welfare, and safety of the Pope Valley community. Additionally, the Farm Center addresses food insecurity by hosting a community food bank twice a month, providing free produce and groceries to residents in need. The amount of $1,000 in Board of Supervisors' District 3 community grant funds will be used to invest in the programs the Center provides and produce and groceries to families in need.

Second, the Calistoga Community Emergency Response Team (Calistoga CERT) is a volunteer organization serving Calistoga and surrounding communities, is dedicated to improving emergency preparedness, disaster response, and community resilience through volunteer training and public education. Calistoga CERT equips residents with the skills needed to safely assist during emergencies, including wildfire events, earthquakes, and other disasters. Key services include emergency preparedness training, disaster response coordination,

community outreach, and volunteer engagement. The amount of $1,000 in Board of Supervisors' District 3 community grant funds will help support emergency preparedness and community resilience efforts.

Third is the Rianda House, a nonprofit organization serving older adults throughout the UpValley region. Rianda House is dedicated to enriching the lives of seniors through programs that promote health, independence, social connection, and overall well-being. Annually, Rianda House serves hundreds of older adults through recreational, educational, wellness, and support services designed to reduce isolation and strengthen community engagement. Key services include congregate meals, fitness and wellness classes, educational programming, transportation assistance, and social activities for seniors. The amount of $1,000 in Board of Supervisors' District 3 community grant funds will help support senior wellness and community engagement programs.

Fourth, the Napa Community Animal Response Team (Napa CART) is a countywide nonprofit volunteer organization dedicated to supporting animal safety and welfare during emergencies and disasters. Napa CART works in partnership with local emergency responders to assist with animal evacuation, sheltering, reunification, and disaster preparedness education for pet and livestock owners. Key services include emergency animal shelter operations, evacuation assistance, volunteer training, and public preparedness outreach. The amount of $1,000 in Board of Supervisors' District 3 community grant funds will help support emergency response and animal evacuation preparedness efforts throughout Napa County.

Lastly, UpValley Family Centers is a nonprofit organization, serving Calistoga and surrounding areas, dedicated to strengthening families and communities through a wide range of culturally responsive services. Annually, UVFC supports over 4,000+, including farmworkers, immigrants, youth, and seniors, by providing resources that promote health, education, and economic stability. Key Services include family support (case management, parenting education, and emergency assistance to help families navigate challenges and access essential resources), also youth programs, economic assistance, immigration services, and older adult support. The amount of $1,000 in Board of Supervisors' District 3 community grant funds will help fund food access programs.

Requested Action: Approve and authorize allocation of Board of Supervisors' funds for nonprofit support and community benefit in District 3.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Board of Supervisors 1010000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Community benefit services/engagement
Is the general fund affected?	Yes

Future fiscal impact:	Community grants will continue to be budgeted in future fiscal years.
Consequences if not approved:	Members of the Board of Supervisors may not have the opportunity to offer financial support to community-based organizations doing important work that benefits the community members of their districts.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1203

TO: Board of Supervisors

FROM: Ryan J. Alsop - County Executive Officer

REPORT BY: Leah Doyle-Stevens - BOS Staff Aide II

SUBJECT: Approval of Out of State Travel for Supervisor Anne Cottrell

RECOMMENDATION

Approve out of state travel for Supervisor Anne Cottrell to attend the National Association of Counties (NACo) Annual Conference in New Orleans, LA from July 16-21, 2026. (No Fiscal Impact)

BACKGROUND

The National Association of Counties (NACo) represents the interests of America's counties, serving as a powerful voice in federal policymaking and a vital part of our nation's intergovernmental system. At the heart of NACo's mission is a commitment to advancing county priorities, promoting innovative policies, nurturing leadership skills and building networks of knowledge and collaboration. Supervisor Cottrell serves as Chair of NACo's Resilient Counties Innovation Council. Additionally, she is the Napa County Board of Supervisors appointed Delegate to the Rural County Representatives of California (RCRC), where she serves as an Executive Board Member, and Second Vice President.

NACo's Annual Conference will be held July 17-21, 2026, in New Orleans, LA. As Chair of NACo's Resilient Counties Innovation Council, and as an Executive Board Member for the RCRC, Supervisor Cottrell will attend the conference. The RCRC will reimburse airfare and cover all lodging and meal expenses. There is no cost to the County of Napa.

Requested Action: Approve out of state travel for Supervisor Anne Cottrell to attend the National Association of Counties Annual Conference, July 16-2, 2026 in New Orleans, LA.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Board of Supervisors has discussed the County's involvement in the NACo and decided on its importance to Napa County with the participation of County officials.
Is the general fund affected?	No
Future fiscal impact:	It is anticipated that the County will participate in future years and that the associated costs will be budgeted accordingly, if applicable
Consequences if not approved:	The Supervisor will be unable to fulfill appointed RCRC and NACo duties, and the County of Napa will not have representation at the conference.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1208

TO: Board of Supervisors

FROM: Ryan J. Alsop - Chief Executive Officer

REPORT BY: Leah Doyle-Stevens - BOS Staff Aide II

SUBJECT: Funding Request for August 2025 Community Resource Event

RECOMMENDATION

Approve and authorize allocation of Board of Supervisors' funds for a bi-lingual community resource and engagement fair for the rural communities of Pope Valley and Berryessa Estates on August 12, 2025. (Fiscal Impact: $488 Expense; Budgeted; General Fund; Discretionary)

BACKGROUND

The purpose of the event was to support community engagement and distribute vital information on County emergency resources to rural residents within Supervisorial District 3. The 2nd Annual Food, Good News & Resources fair was held on August 12, 2025 at the Pope Valley Fire Station (2386 Stagecoach Canyon Rd.).

The event was an opportunity for Supervisor Anne Cottrell, Sheriff Oscar Ortiz, staff from the Office of Emergency Services, Napa Communities Firewise Foundation, Napa County Fire, Napa County Public Health, Napa County Public Works, Napa Valley Community Organizations Active in Disaster (COAD), UpValley Family Centers, Napa Community Animal Response Team (Napa CART), Calistoga Community Emergency Response Team (Calistoga CERT), Napa Resource Conservation District (Napa RCD) and more to discuss key issues affecting rural residents, hear input from the public, highlight various non-profit groups, and offer resources and support.

The Board approved funds will cover event costs incurred while planning the event, such as light food and non-alcoholic beverages, and supplies. The event was free and open to the public countywide. Approximate attendee count was 130.

Requested Action: Approve and authorize allocation of Board of Supervisors' funds for a bi-lingual community resource and engagement fair for the rural communities of Pope Valley and Berryessa Estates on August 12, 2025.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Board of Supervisors 1010000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Community engagement/services
Is the general fund affected?	Yes
Future fiscal impact:	Community engagement events will continue to be budgeted in future fiscal years.
Consequences if not approved:	Members of the Board of Supervisors will not have the opportunity to meet the residents of their districts where they are to provide vital information on County services and resources. They will not be as effective in engaging the communities of their districts (specifically those of rural areas), nor be able to offer the same level of support to community-based organizations doing great work to fill the gap when government service cannot meet the need.
Additional Information	County Strategic Initiative: Inclusivity & Community

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa County

Board Agenda Letter

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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1091

TO: Board of Supervisors

FROM: Brian Ham, Division County Fire Chief

REPORT BY: Stacie McCambridge, Supervisor I

SUBJECT: Automatic Aid Fire Service Agreement with Sonoma Valley Fire District

RECOMMENDATION

Approve and authorize Agreement No. 8714 with the Sonoma Valley Fire District, for the term through June 30, 2031, to ensure an organized response of resources to structure fires and vegetation fires within the Parties agreed automatic aid areas. (No Fiscal Impact)

BACKGROUND

The current automatic aid agreement for the geographical location originated on June 10, 1991. The original parties to the agreement were the Mayacamas Volunteer Fire Department and the Dry Creek-Lokoya Volunteer Fire Department. This agreement refreshes and reflects the agencies that currently have jurisdictional authority (Sonoma Valley Fire District/Napa County Fire Department) while updating the appropriate resources responding to specific response types.

The automatic aid agreement provides a foundation for a cooperative effort between fire agencies to enhance the efficiency and effectiveness of fire operations. It ensures that when an emergency call occurs, the closest available resources are dispatched automatically, regardless of jurisdictional lines. The shared mission for this effort is to improve public safety and emergency preparedness by pooling resources and expertise among participating fire departments. These types of agreements have several key benefits with enhanced response time, resource sharing, and improved coordination amongst agencies which prove to be cost effective.

It is the intent of cooperating jurisdictions to move forward with the agreement that allows employees from all jurisdictions the ability to work together across jurisdictional boundaries and maximize overall service levels.

Requested Action:

Approve and authorize Agreement No. 8714 with the Sonoma Valley Fire District, for the term through June 30, 2031, to ensure an organized response of resources to structure fires and vegetation fires within the Parties agreed automatic aid areas.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	It allows the parties to jointly exercise their common powers within their own or each other's geographic jurisdictions.
Consequences if not approved:	It will limit the benefits of fire resource sharing and collaboration for the purposes of enhancing fire protection.
Additional Information	County Strategic Initiative: Integrity & Collaboration

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by California Code of Regulations, title 14, section 15378 (State CEQA Guidelines) and, therefore, CEQA is not applicable.

Docusign Envelope ID: 1F40E9DC-BC2B-412D-82E0-BF0FA7B58AB9

NAPA COUNTY AGREEMENT NO. 8714
BETWEEN THE SONOMA VALLEY FIRE DISTRICT AND THE NAPA COUNTY FIRE DEPARTMENT FOR AUTOMATIC AID

THIS AGREEMENT is by and between **Sonoma Valley Fire District (SVFD)** and Napa County, by and through the **Napa County Fire Department (NCFD)**, collectively referred to as the "Parties" and individually as "Party," and is made effective **upon execution by both Parties.**

OPERATIONAL PLAN

The intent of this Operational Plan is to ensure organized response of resources to **structure fires and vegetation fires** within the Parties' agreed automatic aid areas. It is classified as an **Automatic Aid Agreement** and does not preclude either Party from using the Mutual Aid System to request additional resources beyond those listed, nor does it render either Party incapable of meeting its commitments within its own jurisdiction.

AUTO AID GEOGRAPHICAL AREA

- **SVFD side: Districts 8 & 9 (Mayacamas)** in Sonoma Valley Fire District, including **Mayacamas** and **Dry Creek Lokoya**, with a shared jurisdictional boundary along **Dry Creek/Trinity Road**.
- **NCFD side:** Napa County Fire **response zones N1, N2, FS_16, and FS_16S.**
- **Stations: Dry Creek Station #16** and **Yountville Station #12** (NCFD) lie east of the SVFD boundary and, when staffed, can provide rapid response into SVFD Districts 8 & 9; conversely, SVFD can rapidly respond into NCFD zones listed above.

RECITALS

- The Parties provide fire suppression, rescue, and emergency medical services within their respective jurisdictions.
- The Parties desire to provide the most expeditious response to render fire suppression and emergency assistance to the public.
- The Parties desire to provide each other with **reasonable and reciprocal automatic aid** with the intent to take **initial action** within the defined geographic area.

AGREEMENT

1. General. The Parties agree to provide emergency services under arrangements determined by each Party's Fire Chief (or designee). Implementation policies may be drafted by the Parties' Fire Chiefs. This Agreement supplements, and does not supplant, existing mutual aid agreements. Nothing herein relieves either Party of obligations within its own jurisdiction.

2. Term. The term of this Agreement shall begin on the date of full execution. This Agreement shall expire on June 30, 2031, unless terminated earlier by either Party with thirty (30) days' prior written notice.

Docusign Envelope ID: 1F40E9DC-BC2B-412D-82E0-BF0FA7B58AB9

3. Dispatch

- The agency (REDCOM or St Helena Emergency Command Center (ECC) first receiving notification of an incident **within the auto aid area** will notify the other dispatch center and act as the **primary dispatch** center for the duration, unless otherwise agreed by the Incident Commander.
- **SVFD incidents (Districts 8 & 9)** — **NCFD** will be included in the initial dispatch for **two (2) engines**, subject to availability **at Dry Creek #16 and Yountville #12**; **no other NCFD stations** will be used unless **requested by SVFD**.
- **NCFD incidents (zones N1, N2, FS_16, FS_16S)** — **SVFD** will include **one (1) engine, one (1) water tender,** and **one (1) Battalion Chief** in the response, subject to availability.
- For **SRA vegetation fires, CalFire St. Helena ECC** will act as the primary dispatch center.
- Each Party will notify the other if responding resources are reduced or modified from the initial request.

4. Responding / On Scene. Resources will monitor radio traffic for assignments from the requesting dispatch/ECC. The **first arriving resource establishes command**, regardless of jurisdiction; transfer of command may occur upon arrival of a chief officer with jurisdiction.

5. Tactical Frequencies. Resources will utilize the **tactical frequency assigned** by the requesting dispatch/ECC; Parties will coordinate communications to ensure interoperability.

6. Commitment Time. If a resource anticipates being committed **more than sixty (60) minutes**, it will notify its respective dispatch/ECC per protocol.

7. Transfer of Command. If command is established by either agency, that agency remains Incident Commander unless command is **transferred face-to-face** to the agency with jurisdiction and **announced to all resources**.

8. Automatic Initial Response — Incident Types & Resources

- **Structure Fires (SVFD Districts 8 & 9): One (1) NCFD Water Tender (1) NCFD engine** (from Dry Creek #16 and Yountville #12 when staffed/available).
- **Vegetation Fires (SVFD Districts 8 & 9): One (1) Water Tender and One (1) NCFD engine** (from Dry Creek #16 and Yountville #12 when staffed/available).
- **NCFD Incidents (N1, N2, FS_16, FS_16S): SVFD one (1) engine, one (1) water tender, and one (1) Battalion Chief.**
- **Station Limitation:** NCFD units will **not** be dispatched from other than **Dry Creek #16** and **Yountville #12** under this Agreement **unless requested by SVFD**.

9. Training / Communication. The Parties will conduct **periodic joint training** (e.g., quarterly) with the host agency facilitating. Substantive changes in operational procedures affecting safe, effective response will be communicated between agencies.

10. Independent Contractor. Each Party is an independent contractor of the other Party.

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11. Compensation. No **compensation** is owed by either Party for services under this Agreement.

12. Indemnification. Each Party shall **defend, indemnify, and hold harmless** the other Party, its officers, agents, and employees, against liability, claims, actions, losses, injuries, damages, or expenses, including reasonable attorney's fees, arising out of acts or omissions of that Party or its personnel in performing this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages, or expenses to the extent arising from the active or sole negligence or willful misconduct of the other Party. Parties will promptly notify each other of related claims and **cooperate** in investigation and disposition, consistent with applicable privileges. The Parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either Party to disclose any documents, records, or communications that are protected under peer review privilege, attorney-client privilege, or attorney-work product privilege.

13. Workers' Compensation. Each Party will provide required **workers' compensation insurance** for its own employees. If a claim arises asserting "special employee" status while providing aid, such claims remain the responsibility of the Responding Party as general employer, it is hereby agreed that each such claim shall be the responsibility and liability of the Responding Party as general employer to process, defend, and pay, if necessary. The Responding Party agrees to assume such responsibility as to its own general employees and to hold the Jurisdictional Party harmless as to such claims where the Jurisdictional Party is only a special employer.

14. Benefit. This Agreement benefits **only the Parties**; no non-party may enforce it.

15. Notices. Notices will be sent by U.S. registered or certified mail (or method offering proof of mailing), postage prepaid, to:

- **Sonoma Valley Fire District** — Attn: Fire Chief, **630 2nd St West, Sonoma, CA 95476.**
- **Napa County Fire Department** — Attn: Fire Chief, **951 California Blvd, Napa, CA 94559.**

16. Assignment. Neither Party shall assign nor sublet any of this Agreement without the written consent of the other Party.

17. Applicable Laws and Attorney Fees. This Agreement is made in, entered into in and governed by the laws of the State of California. Venue for any legal action in state court filed by either Party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa or County of Sonoma. Venue for any legal action in federal court filed by either Party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California. The **prevailing Party** is entitled to reasonable attorney's fees and costs.

18. Extent of Agreement; Amendment. This writing is the **entire Agreement** and supersedes prior understandings. Any modifications require a **written instrument signed by both Parties.**

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19. Severability. If any provision is illegal or conflicts with law, the **remaining provisions** remain valid and enforceable.

20. Miscellaneous. All covenants are binding; **time is of the essence**. Failure to enforce any provision is not a waiver. Singular includes plural; gender terms include all genders as context permits. This Agreement is **deemed drafted equally** by both Parties and may be executed in **counterparts**, each original but together one instrument.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

Docusign Envelope ID: 1F40E9DC-BC2B-412D-82E0-BF0FA7B58AB9

IN WITNESS WHEREOF, this Amendment No. 1 to the Agreement was executed by the parties hereto as of the date first above written.

SONOMA VALLEY FIRE DISTRICT,
a special district

By _____
Spencer Andreis, Deputy Fire Chief

Date 4-15-26

NAPA COUNTY, a political subdivision of the State of California

By _____
AMBER MANFREE, Chair
Board of Supervisors

NAPA COUNTY FIRE DEPARTMENT

DocuSigned by:
_____ 4/15/2026
DB9DF50916A0457...
JC GREENBERG,
Deputy Fire Chief

APPROVED AS TO FORM Office of County Counsel By: _____ Deputy County Counsel Date: 4/15/2026 [Doc No 1312179]	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1089

TO: Board of Supervisors

FROM: Jennifer Yasumoto, Director of Health and Human Services Agency

REPORT BY: Jennifer Ivancie, Staff Services Analyst I

SUBJECT: Request to Remove Stolen Legacy Trailer #296987 (Asset No. 101837) From County Asset Inventory

RECOMMENDATION

Authorize the Auditor-Controller's Office (ACO) and Purchasing Agent to remove stolen Legacy Trailer #296987 (Asset No. 101837) from County's fixed asset inventory. (No Fiscal Impact)

BACKGROUND

On April 18, 2025, between the hours of 2300 and 2313, Legacy Trailer #296987 (Asset No. 101837) with an estimated total value of $18,000 was stolen from Napa County's Health and Human Services Agency (HHSA) South Campus.

All relevant police reports were filed. An insurance claim for the stolen trailer was not filed since its value was less than our deductible.

Requested action:

1. Declare Legacy Trailer #296987 (Asset No. 101837) stolen and remove from Napa County Health and Human Services Agency inventory;

2. Authorize the Auditor-Controller to remove Legacy Trailer #296987 (Asset No. 101837) from the capital asset listing; and

3. Approve and authorize the Purchasing Agent to remove Legacy Trailer #296987 (Asset No. 101837) from county capital asset inventory.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Additional Information	Strategic Initiative: Stewardship & Resilience

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1164

TO: Board of Supervisors

FROM: Jennifer Yasumoto, Director of Health and Human Services Agency

REPORT BY: Gaby Angeles, Staff Services Analyst II

SUBJECT: Amendment No. 2 to Revenue Agreement No. 220360B with Behavioral Health Services Oversight and Accountability Commission

RECOMMENDATION

Approve and authorize Amendment No. 2 to Revenue Agreement No. 220360B with Behavioral Health Services Oversight and Accountability Commission to extend the term for an additional year, through December 31, 2027, to enhance the County's partnership and support of school-based mental health programs (No Fiscal Impact)

BACKGROUND

This agreement supports the County's Health and Human Services Agency's (HHSA) partnership with the Napa County Office of Education (NCOE) to expand access to school-based behavioral health services for children and youth in Napa County. Services include campus-based behavioral health services and linkages to ongoing and sustained care for students, including youth in foster care, LGBTQ+ youth, and youth who have been expelled or suspended from school. The underlying grant was originally awarded pursuant to the Mental Health Services Oversight and Accountability Commission (MHSOAC) for the Mental Health Student Services Act program.

The original term of this grant agreement was December 2021 through December 2026, this amendment extends the term of the agreement an additional year through December 31, 2027. A Cooperative Joint Exercise of Powers Mental Health Services Agreement (JPA) between the County and NCOE was created in order to pass through this revenue to NCOE. Due to urgent circumstances and timing, the State needs this signed revenue agreement back now; an amendment to the JPA to mirror these changes in the revenue agreement is forthcoming but not ready for execution at this time.

Requested Action:

1. Approve and authorize Amendment No. 2 to Revenue Agreement No. 220360B with Behavioral Health Services Oversight and Accountability Commission to extend the term for an additional year, through December 31, 2027.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This amendment will enable HHSA's Behavioral Health Division to further enhance county partnerships with school-based programs for expanded access to mental health services for children and youth in school settings.
Is the general fund affected?	No
Future fiscal impact:	This Agreement terminates on December 31, 2027. This revenue agreement is part of the requested Fiscal Year 2026-2027 budget, and future fiscal year appropriations will be budgeted accordingly
Consequences if not approved:	The State authorized Senate Bill 75 specifically to address gaps in mental healthcare for children and families in school systems. If not approved, the County would miss this funding opportunity to enhance partnerships that provide critical mental health services, including suicide prevention services and services specifically for high-risk children, including foster youth and LGBTQ+ populations.
Additional Information	Strategic Initiative: Compassion & Access

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

SCO ID:

Napa County Agreement No. 220360B A2

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
21MHSOAC055	A.2	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
Behavioral Health Services Oversight and Accountability Commission

CONTRACTOR NAME
Napa County Health and Human Services, Mental Health Division

2. The term of this Agreement is:

START DATE
7/19/2022

THROUGH END DATE
12/31/2027

3. The maximum amount of this Agreement after this Amendment is:
$2,954,476.00 (Two million, nine hundred fifty four thousand, four hundred seventy six dollars and zero cents)

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Amendment 2 does the following:
-Extends the end date from 12/31/26 to 12/31/27

-The parties recognize that the Mental Health Services Oversight and Accountability Commission (MHSOAC) has been renamed the Behavioral Health Services Oversight and Accountability Commission (BHSOAC), the Mental Health Services Act (MHSA) has been revised and renamed to the Behavioral Health Services Act (BHSA), and the Mental Health Student Services Act (MHSSA) has been renamed to Behavioral Health Student Services Act (BHSSA), all effective as of January 1, 2025. All references to MHSOAC, MHSA, and MHSSA used in this agreement shall be read to mean BHSOAC, BHSA, and BHSSA.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
Napa County Health and Human Services, Mental Health Division

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
2751 Napa Valley Corporate Drive, Building A	Napa	CA	94558

PRINTED NAME OF PERSON SIGNING	TITLE
Belia Ramos	Chair of the Board of Supervisors
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED

Approved as to form:
Napa County Counsel

Jo Ann Parker

By: Jo Ann Iwasaki Parker, Deputy C.C.
Dated:May 11, 2026

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT - AMENDMENT

SCO ID:

STD 213A (Rev. 4/2020)

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED ____ PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
21MHSOAC055	A.2	

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME			
Behavioral Health Services Oversight and Accountability Commission			
CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1812 9th Street	Sacramento	CA	95811
PRINTED NAME OF PERSON SIGNING	TITLE		
Brenda Grealish	Executive Director		
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED		
CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)		
	WIC 5897 (f)		

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1165

TO: Board of Supervisors

FROM: Emma Moyer, Interim Director Housing and Community Services

REPORT BY: Alex Carrasco, Project Manager

SUBJECT: Budget Amendment for County Service Area No.4

RECOMMENDATION

Approve a Budget Amendment to increase appropriations in the County Service Area No.4 budget for legal services. (Fiscal Impact $10,000, Fund 2810, Not Budgeted, Discretionary)

[4/5 vote required]

BACKGROUND

County Service Area No.4 (CSA No.4) is a special district that imposes an annual assessment on property owners who have one acre or more of planted vineyard acres. Funding provides support for the three farmworker centers known as the Calistoga, Mondavi, and River Ranch Centers. Due to unanticipated legal services in quarter 3 related to the CSA No.4 exemption process, additional appropriation is needed to ensure continued and adequate provision of services through the end of the fiscal year.

Requested Action: Approve a budget amendment to increase appropriation in the amount of $10,000 in Fund 2810, Subdivision 2810000 - County Service Area No.4, Account 52140 - Legal Services, offset by the use of fund balance.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Is the general fund affected?	No
Future fiscal impact:	None

Consequences if not approved:	Unpaid legal services.
Additional Information	Strategic Initiative: Build Healthy, Connected Communities.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project defined by 14 California Code of Regulations 1538 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1096

TO: Board of Supervisors

FROM: Christine Briceño, Chief Human Resources Officer

REPORT BY: Joy Cadiz, Staff Services Manager

SUBJECT: Adopt a Resolution Amending the Table & Index of Classes to Implement a Cost-of-Living Adjustment for Napa Association of Public Employees, Management, and Confidential Employee Groups

RECOMMENDATION

Adopt a Resolution to amend the Table & Index of Classes to implement the Fiscal Year 2026-2027 cost-of-living adjustments for Napa Association of Public Employees, Management, and Confidential employee groups. (Fiscal Impact: $5,930,000 Expense; All Operating Funds; Budgeted; Discretionary)

BACKGROUND

The requested 3.5% COLA effective June 20, 2026, the first pay period of the new fiscal year, is consistent with the Memoranda of Understanding previously approved by the Board for the Napa Association of Public Employees Public Services Employee and Public Services Employee Supervisory Units. The COLA amounts to approximately $4.35 million for the Napa Association of Public Employees and approximately $1.58 million for management and confidential employees.

To ensure compliance with the One Big Beautiful Bill Act of 2025 a review of classifications was conducted to determine whether the Fair Labor Standards Act (FLSA) exemption for overtime was correctly coded for payroll reporting purposes. The Table and Index included in the exhibit reflects the changes.

Requested Action:

1. Adopt a Resolution amending the Table & Index of Classes to implement a 3.5% cost-of-living adjustment for members of the Public Service Employee and Public Service Employee Supervisory bargaining units, and management and confidential employees, effective June 20, 2026.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The requested departmental budgets for Fiscal Year 2026-2027 include salary and benefits adjustments for personnel.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The terms of the labor agreements and policies require the County to pay a cost-of-living adjustment.
Is the general fund affected?	Yes
Future fiscal impact:	Funding for the appropriate costs are included in the departmental budget for Fiscal Year 2026-2027.
Consequences if not approved:	If the requested action is not approved, the County will not comply previously approved labor agreements with the employee organizations.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. 2026-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, APPROVING A 3.5% COST OF LIVING ADJUSTMENT FOR MEMBERS OF THE PUBLIC SERVICE EMPLOYEE AND PUBLIC SERVICE EMPLOYEE SUPERVISORY BARGAINING UNITS, AND MANAGEMENT AND CONFIDENTIAL EMPLOYEES, EFFECTIVE JUNE 20, 2026

WHEREAS, Government Code Section 23500 provides in relevant part that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of County employees, and that such action may be taken by ordinance or resolution; and

WHEREAS, the governing MOUs between Napa County and the Napa Association of Public Employees, Service Employees International Union, Local 1021's Public Service Employee (PSE) and PSE Supervisory Units provide for a 3.5% COLA for unit members, effective the first pay period in Fiscal Year 2026-2027; and

WHEREAS, the Napa County Policy Manual Management Compensation Plans state that management and confidential employees receive the same salary adjustments as the PSE unit members, and therefore must also receive a 3.5% COLA, effective the first pay period in Fiscal Year 2026-2027; and

WHEREAS, the first pay period in Fiscal Year 2026-2027 begins on June 20, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Napa County Board of Supervisors hereby approves, effective June 20, 2026, a 3.5% COLA for PSE and PSE Supervisory bargaining units and Management and Confidential employee classifications.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of said Board held on the 2nd day of June 2026, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: Neha Hoskins Deputy Clerk of the Board of Supervisors
By*: Susan B. Altman*, Deputy Date: May 2, 2026	Date: Processed By: _____ Deputy Clerk of the Board	By:_____

Napa County Job Classification / Hourly Salary Schedule Listing
Effective: 6/20/2026

Group BU	Job Class	Descr	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	EEO Class	FLSA Exempt	Effdt
CPSE	1000	ACCOUNT CLERK I	123	28.52	29.67	30.95	32.22	33.53			Admin Support	N	06/20/2026
CCON	3000	ACCOUNT CLERK II	143	30.95	32.22	33.53	35.00	36.48			Admin Support	N	06/20/2026
CPSE	1001	ACCOUNT CLERK II	143	30.95	32.22	33.53	35.00	36.48			Admin Support	N	06/20/2026
CCON	3001	ACCOUNTANT-AUDITOR I	431	46.99	49.33	51.79	54.39	57.11			Professionals	N	06/20/2026
CPSE	1002	ACCOUNTANT-AUDITOR I	431	46.99	49.33	51.79	54.39	57.11			Professionals	N	06/20/2026
CCON	3002	ACCOUNTANT-AUDITOR II	432	49.33	51.79	54.39	57.11	59.97			Professionals	N	06/20/2026
CPSE	1003	ACCOUNTANT-AUDITOR II	432	49.33	51.79	54.39	57.11	59.97			Professionals	N	06/20/2026
CPSE	1004	ACCOUNTING ASSISTANT	181	36.19	37.76	39.36	41.17	42.98			Admin Support	N	06/20/2026
CPSE	1005	ACCOUNTING SPECIALIST	203	39.72	41.61	43.42	45.32	47.32			Para-Profess	N	06/20/2026
CCON	3003	ACCOUNTING TECHNICIAN	203	39.72	41.61	43.42	45.32	47.32			Technicians	N	06/20/2026
CPSE	1006	ACCOUNTING TECHNICIAN	203	39.72	41.61	43.42	45.32	47.32			Para-Profess	N	06/20/2026
CPSE	1007	ADMIN ASST H&HS	180	36.10	37.62	39.26	40.96	42.77			Admin Support	N	06/20/2026
CPSE	1008	ADMIN ASST IHSS	180	36.10	37.62	39.26	40.96	42.77			Admin Support	N	06/20/2026
CPSS	2065	ADMIN OFFICE ASST	155	43.24	45.14	47.08	49.18	51.44			Admin Support	N	06/20/2026
CCON	3004	ADMIN SECRETARY I	376	36.54	38.10	39.78	41.52	43.25			Admin Support	N	06/20/2026
CPSE	1009	ADMIN SECRETARY I	426	36.54	38.10	39.78	41.52	43.25			Admin Support	N	06/20/2026
CPSS	2000	ADMIN SECRETARY II	311	39.90	41.71	43.56	45.38	47.60			Admin Support	N	06/20/2026
CCON	3005	ADMIN SUPPORT TECH	159	32.98	34.37	35.88	37.47	39.03			Admin Support	N	06/20/2026
CSCO	9000	ADMINISTRATIVE LEGAL ASSISTANT	140	40.38	42.16	44.17	46.11	48.14			Para-Profess	Y	06/20/2026
CSCO	9001	ADMINISTRATIVE SECRETARY II	110	39.49	41.27	43.08	44.75	46.74			Admin Support	Y	06/20/2026
CPSE	1014	AG & STANDARDS SVC WORKER I	402	33.24	34.49	36.04	37.63	39.35			Para-Profess	N	06/20/2026
CPSE	1015	AG & STANDARDS SVC WORKER II	165	35.83	37.24	38.91	40.58	42.46			Para-Profess	N	06/20/2026
CPSE	1016	AG BIOLOGIST I	406	39.08	40.78	42.56	44.51	46.41			Professionals	N	06/20/2026
CPSE	1017	AG BIOLOGIST II	411	43.21	45.11	47.10	49.11	51.45			Professionals	N	06/20/2026
CPSE	1018	AG BIOLOGIST III	413	47.42	49.67	51.96	54.28	56.70			Professionals	N	06/20/2026
CPSE	1019	AG BIOLOGIST IV	416	51.22	53.46	55.91	58.44	61.19			Professionals	N	06/20/2026
CNCA	7000	AG COMMISSIONER/SEALER OF W&M	332	93.04	97.64	102.52	107.56	112.91			Officials/Adm	Y	06/20/2026
CPSE	1010	AG/W&M INSPECTOR I	406	39.08	40.78	42.56	44.51	46.41			Professionals	N	06/20/2026
CPSE	1011	AG/W&M INSPECTOR II	411	43.21	45.11	47.10	49.11	51.45			Professionals	N	06/20/2026
CPSE	1012	AG/W&M INSPECTOR III	413	47.42	49.67	51.96	54.28	56.70			Professionals	N	06/20/2026
CPSE	1013	AG/W&M INSPECTOR IV	416	51.22	53.46	55.91	58.44	61.19			Professionals	N	06/20/2026
CMGT	6002	AGING & DISABILITY PROGRAM MGR	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CNCO	6064	AIRPORT MANAGER	347	72.45	76.01	79.76	83.73	87.85			Officials/Adm	Y	06/20/2026
CPSE	1020	AIRPORT OFFICE TECHNICIAN	380	33.81	35.27	36.86	38.38	40.04			Technicians	N	06/20/2026

CPSS	2001	AIRPORT OPERATIONS SUPERVISOR	152	45.91	47.94	49.98	52.29	54.61			Serv/Maint	N	06/20/2026
CPSE	1021	AIRPORT OPERATIONS WORKER	407	39.78	41.50	43.29	45.29	47.23			Serv/Maint	N	06/20/2026
CPSE	1022	ALCOHOL & DRUG COUNSELOR I	197	38.77	40.38	42.16	44.17	46.11			Professionals	N	06/20/2026
CPSE	1023	ALCOHOL & DRUG COUNSELOR II	218	42.54	44.32	46.27	48.42	50.52			Professionals	N	06/20/2026
CPSE	1024	ALCOHOL & DRUG COUNSELOR III	236	45.93	47.97	50.06	52.34	54.77			Professionals	N	06/20/2026
CPSE	1025	ANIMAL ATTENDANT	137	30.18	31.44	32.62	34.07	35.60			Serv/Maint	N	06/20/2026
CPSE	1026	ANIMAL ATTENDANT TRAINEE	002	23.70	23.70	23.70	23.70	23.70			Serv/Maint	N	06/20/2026
CPSE	1285	ANIMAL CARE COMM PROG COORD	161	33.25	34.77	36.19	37.76	39.36			Para-Profess	N	06/20/2026
CPSE	1027	ANIMAL SERVICES OFFICER	168	34.24	35.75	37.30	38.96	40.67			Protect/Serv	N	06/20/2026
CNCO	6065	ANIMAL SHELTER MANAGER	340	51.72	54.27	56.94	59.73	62.70			Officials/Adm	Y	06/20/2026
CPSS	2002	ANIMAL SHELTER SUPERVISOR	151	42.53	44.32	46.27	48.42	50.52			Serv/Maint	N	06/20/2026
CPSE	1028	APPRAISER AIDE	161	33.25	34.77	36.19	37.76	39.36			Technicians	N	06/20/2026
CPSE	1029	APPRAISER I	209	40.84	42.65	44.53	46.44	48.63			Professionals	N	06/20/2026
CPSE	1030	APPRAISER II	229	44.53	46.44	48.63	50.73	53.07			Professionals	N	06/20/2026
CPSE	1031	APPRAISER III	248	48.42	50.52	52.85	55.22	57.83			Professionals	N	06/20/2026
CPSE	1032	ASSESSMENT-RECORDS ASST I	381	29.77	30.95	32.31	33.64	34.99			Admin Support	N	06/20/2026
CPSE	1033	ASSESSMENT-RECORDS ASST II	382	32.15	33.49	34.91	36.38	37.86			Admin Support	N	06/20/2026
CPSS	2003	ASSESSMENT-RECORDS SUPERVISOR	301	39.31	41.00	42.80	44.63	46.70			Admin Support	N	06/20/2026
CNCE	8000	ASSESSOR-RECORDER/COUNTY CLERK	014	129.41	129.41	129.41	129.41	129.41				Y	06/20/2026
CPSE	1035	ASSOCIATE ENGINEER	301	64.28	67.29	70.30	73.55	77.12			Professionals	N	06/20/2026
CNCO	6072	ASST AG COMMISS/SEALER OF W&M	346	69.04	72.45	76.01	79.76	83.73			Officials/Adm	Y	06/20/2026
CMGT	6003	ASST AIRPORT MANAGER	344	62.70	65.78	69.04	72.45	76.01			Officials/Adm	Y	06/20/2026
CNCO	6066	ASST AUDITOR-CONTROLLER	351	87.85	92.22	96.79	101.57	106.61			Officials/Adm	Y	06/20/2026
CNCO	6068	ASST CHIEF EXECUTIVE OFFICER	371	126.00	132.29	138.92	145.86	153.15			Officials/Adm	Y	06/20/2026
CNCO	6076	ASST CHIEF HR OFFICER	366	93.86	98.55	103.48	108.65	114.09			Officials/Adm	Y	06/20/2026
CNCO	6073	ASST CHIEF PROBATION OFFICER	351	87.85	92.22	96.79	101.57	106.61			Officials/Adm	Y	06/20/2026
CNCO	6074	ASST COMPL & PRIVACY OFCR	346	69.04	72.45	76.01	79.76	83.73			Officials/Adm	Y	06/20/2026
CNCO	6067	ASST COUNTY COUNSEL	357	117.43	123.29	129.41	135.83	142.56			Officials/Adm	Y	06/20/2026
CNCO	6149	ASST DEP DIR BHVRL HLTH	224	82.85	86.81	90.86	95.16	99.76			Professionals	Y	06/20/2026
CMGT	6006	ASST DEP DIR HHSA-CW SVCS	378	77.55	81.43	85.50	89.78	94.27			Professionals	Y	06/20/2026
CMGT	6007	ASST DEP DIR OF HHSA-MNTL HLTH	348	76.01	79.76	83.73	87.85	92.22			Professionals	Y	06/20/2026
CMGT	6008	ASST DEPT DIR OF HHSA-A&D	204	74.81	78.28	81.88	85.77	89.79			Professionals	Y	06/20/2026
CNCO	6143	ASST DIR CHILD SUPPORT SVCS	350	83.73	87.85	92.22	96.79	101.57			Officials/Adm	Y	06/20/2026
CNCO	6078	ASST DIR HHSA	354	101.57	106.61	111.88	117.43	123.29			Officials/Adm	Y	06/20/2026
CNCO	6075	ASST DIR LIBRARY SVCS	347	72.45	76.01	79.76	83.73	87.85			Officials/Adm	Y	06/20/2026
CNCO	6069	ASST DIR OF CORRECTIONS	350	83.73	87.85	92.22	96.79	101.57			Officials/Adm	Y	06/20/2026
CNCO	6077	ASST DIR PLAN BLDG ENV SVCS	352	92.22	96.79	101.57	106.61	111.88			Officials/Adm	Y	06/20/2026
CNCO	6070	ASST DISTRICT ATTORNEY	297	115.68	121.06	126.94	132.93	139.42			Officials/Adm	Y	06/20/2026
CPSE	1034	ASST ENGINEER	278	57.99	60.72	63.44	66.33	69.44			Professionals	N	06/20/2026

CNCO	6160	ASST FIRE ADMINISTRATOR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CMGT	6010	ASST MGR - QUALITY MANAGEMENT	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CMGT	6011	ASST PUB ADMIN/GUARD/CONSER	206	75.58	79.03	82.75	86.63	90.70			Professionals	Y	06/20/2026
CNCO	6071	ASST PUBLIC DEFENDER	297	115.68	121.06	126.94	132.93	139.42			Officials/Adm	Y	06/20/2026
CMGT	6012	ASST PW SUPERINTENDENT	341	54.27	56.94	59.73	62.70	65.78			Officials/Adm	Y	06/20/2026
CMGT	6005	ASST SHELTER MANAGER	338	47.00	49.29	51.72	54.27	56.94			Officials/Adm	Y	06/20/2026
CNCO	6079	ASST TREASURER TAX-COLLECTOR	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CPSE	1036	ATTORNEY I	266	57.68	60.36	62.97	65.92	69.07			Professionals	Y	06/20/2026
CPSE	1037	ATTORNEY II	309	69.92	73.17	76.65	80.15	83.91			Professionals	Y	06/20/2026
CPSE	1038	ATTORNEY III	348	83.52	87.37	91.43	95.85	100.35			Professionals	Y	06/20/2026
CPSE	1039	ATTORNEY IV	374	95.21	99.74	104.37	109.28	114.56			Professionals	Y	06/20/2026
CPSE	1040	AUDITOR-APPRAISER I	218	42.54	44.32	46.27	48.42	50.52			Professionals	N	06/20/2026
CPSE	1041	AUDITOR-APPRAISER II	239	46.44	48.63	50.73	53.07	55.52			Professionals	N	06/20/2026
CPSE	1042	AUDITOR-APPRAISER III	258	50.52	52.85	55.22	57.83	60.40			Professionals	N	06/20/2026
CNCE	8001	AUDITOR-CONTROLLER	016	137.03	137.03	137.03	137.03	137.03				Y	06/20/2026
CMGT	6014	BENEFITS ADMINISTRATOR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CMGT	6145	BH MANAGER	375	77.43	81.25	85.27	89.49	93.93			Professionals	Y	06/20/2026
CPSS	2064	BH QUALITY COORDINATOR	312	67.78	70.78	74.02	77.64	81.13			Professionals	N	06/20/2026
CNCE	8002	BOARD OF SUPERVISORS	003	74.12	74.12	74.12	74.12	74.12				Y	12/21/2024
CPSE	1043	BUILDING INSPECTOR I	228	44.32	46.27	48.42	50.52	52.85			Technicians	N	06/20/2026
CPSE	1044	BUILDING INSPECTOR II	255	49.86	52.15	54.39	56.98	59.55			Technicians	N	06/20/2026
CPSE	1045	BUILDING INSPECTOR III	270	53.25	55.72	58.19	60.97	63.77			Technicians	N	06/20/2026
CPSE	1046	BUILDING MAINT LEAD WORKER	383	46.27	48.26	50.56	52.87	55.23			Skilled Craft	N	06/20/2026
CPSE	1047	BUILDING MAINT WORKER	384	43.29	45.29	47.23	49.46	51.65			Skilled Craft	N	06/20/2026
CCON	3009	BUYER I	169	37.48	39.12	40.83	42.54	44.53			Admin Support	N	06/20/2026
CCON	3010	BUYER II	187	40.57	42.25	44.01	45.95	48.15			Para-Profess	N	06/20/2026
CMGT	6015	CAPTAIN	353	96.79	101.57	106.61	111.88	117.43			Protect/Serv	Y	06/20/2026
CPSE	1048	CERTIFIED MEDICAL ASSISTANT	147	31.44	32.62	34.07	35.60	37.22			Para-Profess	N	06/20/2026
CNCO	6080	CHIEF APPRAISER	346	69.04	72.45	76.01	79.76	83.73			Officials/Adm	Y	06/20/2026
CNCO	6081	CHIEF BUILDING OFFICIAL	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CMGT	6017	CHIEF DA INVESTIGATOR	351	87.85	92.22	96.79	101.57	106.61			Protect/Serv	Y	06/20/2026
CNCO	6083	CHIEF DEP COUNTY COUNSEL	355	106.61	111.88	117.43	123.29	129.41			Officials/Adm	Y	06/20/2026
CNCO	6084	CHIEF DEP DIR HHS	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCO	6082	CHIEF DEP DISTRICT ATTORNEY	372	104.48	109.69	115.11	120.82	126.85			Officials/Adm	Y	06/20/2026
CNCO	6085	CHIEF DEP PROBATION OFCR	347	72.45	76.01	79.76	83.73	87.85			Officials/Adm	Y	06/20/2026
CNCO	6086	CHIEF DEP PUBLIC DEFENDER	372	104.48	109.69	115.11	120.82	126.85			Officials/Adm	Y	06/20/2026
CNCA	7003	CHIEF EXECUTIVE OFFICER	362	195.50	195.50	195.50	195.50	195.50			Officials/Adm	Y	06/20/2026
CNCO	6087	CHIEF FISCAL OFFICER - HHSA	378	86.34	90.60	95.11	99.82	104.74			Officials/Adm	Y	06/20/2026
CNCO	6117	CHIEF HR OFFICER	356	114.54	120.27	126.29	132.59	139.23			Officials/Adm	Y	06/20/2026

CNCA	7001	CHIEF PROBATION OFFICER	355	106.61	111.88	117.43	123.29	129.41			Officials/Adm	Y	06/20/2026
CNCO	6088	CHIEF TECHNOLOGY OFFICER	355	106.61	111.88	117.43	123.29	129.41			Officials/Adm	Y	06/20/2026
CPSE	1049	CHILD PROTECTIVE SVCS WKR I	418	54.10	56.41	59.11	61.84	64.63			Professionals	N	06/20/2026
CPSE	1050	CHILD PROTECTIVE SVCS WKR II	419	57.97	60.66	63.34	66.40	69.43			Professionals	N	06/20/2026
CPSE	1051	CHILD SUPPORT SPECIALIST I	160	33.11	34.57	36.10	37.62	39.26			Professionals	N	06/20/2026
CPSE	1052	CHILD SUPPORT SPECIALIST II	190	37.62	39.26	40.96	42.77	44.71			Para-Profess	N	06/20/2026
CPSE	1053	CLASSIFICATION SPECIALIST	245	51.58	53.81	56.31	58.73	61.52			Protect/Serv	N	06/20/2026
CPSS	2004	CLASSIFICATION SUPERVISOR	220	57.42	59.98	62.79	65.69	68.69			Protect/Serv	N	06/20/2026
CNCO	6155	CLERK OF THE BOARD	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1054	CLINICAL ASST/PHLEBOTOMIST	151	31.91	33.25	34.77	36.19	37.76			Para-Profess	N	06/20/2026
CNCO	6089	CODE COMPLIANCE MANAGER	345	65.78	69.04	72.45	76.01	79.76			Officials/Adm	Y	06/20/2026
CPSE	1055	CODE COMPLIANCE OFFICER I	218	42.54	44.32	46.27	48.42	50.52			Officials/Adm	N	06/20/2026
CPSE	1056	CODE COMPLIANCE OFFICER II	238	46.27	48.42	50.52	52.85	55.22			Officials/Adm	N	06/20/2026
CPSE	1057	CODE COMPLIANCE OFFICER III	258	50.52	52.85	55.22	57.83	60.40			Officials/Adm	N	06/20/2026
CPSS	2005	CODE COMPLIANCE SUPERVISOR	213	55.67	58.17	60.84	63.68	66.60			Officials/Adm	N	06/20/2026
CPSE	1058	COMMUNICABLE DISEASE INVESTIG	204	39.90	41.71	43.56	45.38	47.60			Para-Profess	N	06/20/2026
CNCO	6090	COMMUNICATION & PUB INFO OFCR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1278	COMMUNICATIONS SYSTEM SPEC I	240	46.76	48.81	50.98	53.25	55.72			Technicians	N	06/20/2026
CPSE	1279	COMMUNICATIONS SYSTEM SPEC II	270	53.25	55.72	58.19	60.97	63.77			Technicians	N	06/20/2026
CPSE	1060	COMMUNITY AIDE	132	29.57	30.81	32.10	33.43	34.84			Para-Profess	N	06/20/2026
CPSE	1061	COMMUNITY HEALTH ASSISTANT	151	31.91	33.25	34.77	36.19	37.76			Para-Profess	N	06/20/2026
CNCO	6093	CONCESSIONS MGR-LAKE BERRYESSA	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CPSS	2006	CONSTRUCTION INSPECTOR	211	55.19	57.71	60.27	63.07	65.93			Technicians	N	06/20/2026
CPSE	1062	COOK I	106	28.30	29.51	30.56	31.94	33.28			Serv/Maint	N	06/20/2026
CPSE	1063	COOK II	127	30.87	32.12	33.45	34.71	36.26			Serv/Maint	N	06/20/2026
CPSE	1064	COOK III	397	32.93	34.29	35.69	37.26	38.83			Serv/Maint	N	06/20/2026
CPSE	1065	CORONER FORENSIC TECHNICIAN	182	36.26	37.99	39.55	41.45	43.24			Technicians	N	06/20/2026
CPSE	1066	CORRECTIONAL ADMIN ASSISTANT	152	32.10	33.43	34.84	36.26	37.99			Admin Support	N	06/20/2026
CPSE	1067	CORRECTIONAL CORPORAL	245	51.58	53.81	56.31	58.73	61.52			Protect/Serv	N	06/20/2026
CNCO	6094	CORRECTIONAL LIEUTENANT	346	69.04	72.45	76.01	79.76	83.73			Protect/Serv	Y	06/20/2026
CPSE	1068	CORRECTIONAL OFFICER I	385	44.09	46.03	48.07	50.14	52.50			Protect/Serv	N	06/20/2026
CPSE	1069	CORRECTIONAL OFFICER II	386	48.07	50.14	52.50	54.77	57.31			Protect/Serv	N	06/20/2026
CPSS	2007	CORRECTIONAL SERGEANT	200	56.80	59.34	62.01	64.79	67.84			Protect/Serv	N	06/20/2026
CPSE	1071	CORRECTIONAL TECHNICIAN	379	33.23	34.61	36.08	37.60	39.15			Admin Support	N	06/20/2026
CNCA	7002	COUNTY COUNSEL	360	139.93	146.93	154.28	161.99	170.09			Officials/Adm	Y	06/20/2026
CNCO	6095	COUNTY SURVEYOR	272	70.99	74.35	77.82	81.54	85.40			Professionals	Y	06/20/2026
CPSE	1072	CUSTODIAN	112	27.30	28.45	29.57	30.81	32.10			Serv/Maint	N	06/20/2026
CPSE	1289	DA MEDIA INVESTIGATIVE TECH	216	42.06	43.87	45.93	47.97	50.06			Technicians	N	06/20/2026
CPSE	1297	DEFENSIBLE SPACE INSPECTOR	429	33.28	33.28	33.28	33.28	33.28			Technicians	N	06/20/2026

CMGT	6020	DEP AG COMMISS/SEALER OF W & M	364	59.34	62.23	65.35	68.55	71.93			Professionals	Y	06/20/2026
CMGT	6024	DEP AGRICULTURAL COMMISSION	141	58.82	61.47	64.31	67.19	70.28			Professionals	Y	06/20/2026
CMGT	6000	DEP AUDITOR-CONTROLLER	348	76.01	79.76	83.73	87.85	92.22			Professionals	Y	06/20/2026
CNCO	6165	DEP CEO-CHIEF BUDGET OFCR	351	87.85	92.22	96.79	101.57	106.61			Professionals	Y	06/20/2026
CNCO	6099	DEP CEO-CHIEF COMM OFCR	351	87.85	92.22	96.79	101.57	106.61			Professionals	Y	06/20/2026
CMGT	6167	DEP CHIEF BUILDING OFFICIAL	377	69.40	72.86	76.51	80.34	84.35			Officials/Adm	Y	06/20/2026
CMGT	6021	DEP CHIEF FISCAL OFFICER-HHSA	374	69.11	72.52	76.10	79.86	83.79			Professionals	Y	06/20/2026
CCON	3007	DEP CLERK BOS I	147	38.04	39.49	41.24	43.09	45.02			Admin Support	N	06/20/2026
CCON	3008	DEP CLERK BOS II	179	43.43	45.33	47.23	49.42	51.62			Para-Profess	N	06/20/2026
CNCO	6111	DEP COUNTY COUNSEL I	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CNCO	6112	DEP COUNTY COUNSEL II	347	72.45	76.01	79.76	83.73	87.85			Professionals	Y	06/20/2026
CNCO	6113	DEP COUNTY COUNSEL III	350	83.73	87.85	92.22	96.79	101.57			Professionals	Y	06/20/2026
CNCO	6114	DEP COUNTY COUNSEL IV	353	96.79	101.57	106.61	111.88	117.43			Professionals	Y	06/20/2026
CNCO	6097	DEP CTO-APP & DEV	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCO	6163	DEP CTO-INFRA & OPS	353	96.79	101.57	106.61	111.88	117.43			Professionals	Y	06/20/2026
CNCO	6101	DEP DIR HHSA ADMIN SVCS	376	82.23	86.29	90.56	95.05	99.76			Protect/Serv	Y	06/20/2026
CNCO	6103	DEP DIR HHSA BH DIR	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCO	6162	DEP DIR HHSA CSOA	376	82.23	86.29	90.56	95.05	99.76			Professionals	Y	06/20/2026
CNCO	6102	DEP DIR HHSA CW SVCS DIR	226	87.12	91.19	95.49	100.00	104.74			Officials/Adm	Y	06/20/2026
CNCO	6104	DEP DIR HHSA PUB HLTH OFF	359	132.37	138.96	145.83	153.07	160.67			Officials/Adm	Y	06/20/2026
CNCO	6164	DEP DIR HHSA QUALITY MGMT	376	82.23	86.29	90.56	95.05	99.76			Professionals	Y	06/20/2026
CMGT	6023	DEP DIR HHSA SELF SUFF PROGS	349	79.78	83.74	87.85	92.22	96.79			Professionals	Y	06/20/2026
CNCO	6100	DEP DIR OF HHSA-ADMIN OF A & D	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CNCO	6105	DEP DIR PLAN BLDG ENV SVCS	350	83.73	87.85	92.22	96.79	101.57			Officials/Adm	Y	06/20/2026
CNCO	6106	DEP DIR PW-COUNTY ENGINEERING	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCO	6107	DEP DIR PW-FLOOD CTRL & WATER	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCO	6108	DEP DIR PW-GEN SVCS	350	83.73	87.85	92.22	96.79	101.57			Officials/Adm	Y	06/20/2026
CNCO	6109	DEP DIRECTOR - EMPL & COMP	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CNCO	6110	DEP DIRECTOR - LABOR RELATIONS	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CMGT	6156	DEP FIRE MARSHAL	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1073	DEP PUB ADMIN/GUARDIAN/CONSERV	223	43.42	45.32	47.32	49.47	51.69			Professionals	N	06/20/2026
CPSE	1074	DEP SEALER OF W&M	413	47.42	49.67	51.96	54.28	56.70			Professionals	Y	06/20/2026
CDSA	4000	DEP SHERIFF I	056	53.40	55.93	58.59	61.26	64.36			Protect/Serv	N	10/25/2025
CDSA	4001	DEP SHERIFF II	077	58.93	61.78	64.56	67.49	70.75			Protect/Serv	N	10/25/2025
CDSA	4002	DEP SHERIFF III	087	61.78	64.56	67.49	70.75	74.14			Protect/Serv	N	10/25/2025
CDSA	4003	DEP SHERIFF TRAINEE	217	50.87	50.87	50.87	50.87	50.87			Protect/Serv	N	10/25/2025
CPSE	1075	DEP VETERANS SVCS OFCR	221	42.98	44.83	46.96	49.09	51.31			Para-Profess	N	06/20/2026
CNCO	6140	DIGITAL INNOVATION OFCR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCA	7009	DIR OF HEALTH & HUMAN SVCS	358	126.85	133.14	139.77	146.68	153.97			Officials/Adm	Y	06/20/2026

CNCA	7005	DIR OF LIBRARY SERVICES	352	95.90	100.66	105.62	110.87	116.35			Officials/Adm	Y	06/20/2026
CNCA	7010	DIR OF PUBLIC WORKS	357	117.43	123.29	129.41	135.83	142.56			Officials/Adm	Y	06/20/2026
CNCA	7004	DIRECTOR CHILD SUPPORT SVCS	353	96.79	101.57	106.61	111.88	117.43			Officials/Adm	Y	06/20/2026
CNCA	7007	DIRECTOR CORRECTIONS	368	97.08	101.88	106.93	112.21	117.78			Officials/Adm	Y	06/20/2026
CNCA	7008	DIRECTOR ENVIRONMENTAL MGT	355	106.61	111.88	117.43	123.29	129.41			Officials/Adm	Y	06/20/2026
CNCO	6115	DIRECTOR HOUSING & COMM SVCS	352	92.22	96.79	101.57	106.61	111.88			Officials/Adm	Y	06/20/2026
CNCA	7006	DIRECTOR PLAN BLDG ENV SVCS	357	117.43	123.29	129.41	135.83	142.56			Officials/Adm	Y	06/20/2026
CNCE	8003	DISTRICT ATTORNEY	018	170.09	170.09	170.09	170.09	170.09				Y	06/20/2026
CPSE	1281	DISTRICT ATTORNEY ACCTNG SPEC	261	51.31	53.57	55.94	58.60	61.20			Professionals	N	06/20/2026
CDSA	4004	DISTRICT ATTORNEY INVESTIGATOR	114	68.96	72.49	75.75	79.37	83.33			Protect/Serv	N	10/25/2025
CPSE	1282	ELECTION SERVICES ASSISTANT I	142	30.81	32.10	33.43	34.84	36.26			Admin Support	N	06/20/2026
CPSE	1283	ELECTION SERVICES ASSISTANT II	164	33.74	35.12	36.74	38.26	39.90			Admin Support	N	06/20/2026
CPSE	1284	ELECTION SERVICES ASSISTANTIII	178	35.75	37.30	38.96	40.67	42.54			Admin Support	N	06/20/2026
CNCO	6118	ELECTION SERVICES MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSS	2008	ELECTION SERVICES SUPERVISOR	134	39.51	41.17	42.98	44.86	46.96			Admin Support	N	06/20/2026
CPSE	1078	ELECTIONS EQUIP MAINT TECH	193	38.08	39.72	41.61	43.42	45.32			Technicians	N	06/20/2026
CPSE	1079	ELIGIBILITY SPECIALIST I	151	31.91	33.25	34.77	36.19	37.76			Para-Profess	N	06/20/2026
CPSE	1080	ELIGIBILITY SPECIALIST II	180	36.10	37.62	39.26	40.96	42.77			Para-Profess	N	06/20/2026
CPSE	1081	ELIGIBILITY SPECIALIST III	198	38.96	40.67	42.54	44.32	46.27			Para-Profess	N	06/20/2026
CPSS	2009	ELIGIBILITY SUPERVISOR	153	42.75	44.71	46.76	48.75	50.91			Para-Profess	N	06/20/2026
CMGT	6025	EMERGENCY MED SVCS ADMIN	222	81.33	85.10	88.97	93.25	97.61			Professionals	Y	06/20/2026
CPSE	1082	EMERGENCY MED SVCS SPECIALIST	286	57.12	59.79	62.64	65.55	68.54			Professionals	N	06/20/2026
CPSE	1083	EMERGENCY RESPONSE CO-LICENSED	248	48.42	50.52	52.85	55.22	57.83			Professionals	Y	06/20/2026
CPSE	1084	EMERGENCY RESPONSE CO-REGISTER	240	46.76	48.81	50.98	53.25	55.72			Professionals	Y	06/20/2026
CPSE	1085	EMERGENCY RESPONSE COUNSELOR	240	46.76	48.81	50.98	53.25	55.72			Professionals	Y	06/20/2026
CPSE	1086	EMERGENCY RESPONSE WORKER	213	41.61	43.42	45.32	47.32	49.47			Professionals	N	06/20/2026
CNCO	6119	EMERGENCY SERVICES OFFICER	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CPSE	1087	EMPLOYMENT SERVICES WORKER	208	40.67	42.54	44.32	46.27	48.42			Para-Profess	N	06/20/2026
CPSE	1088	EMS FIREFIGHTER/DRIVER	398	21.65	21.65	21.65	21.65	21.65				N	06/20/2026
CNCO	6120	ENGINEERING MANAGER	349	79.78	83.74	87.85	92.22	96.79			Professionals	Y	06/20/2026
CPSS	2010	ENGINEERING SUPERVISOR	305	70.76	73.99	77.42	81.04	84.87			Professionals	N	06/20/2026
CPSE	1089	ENGINEERING TECHNICIAN I	202	39.55	41.45	43.24	45.14	47.08			Technicians	N	06/20/2026
CPSE	1090	ENGINEERING TECHNICIAN II	223	43.42	45.32	47.32	49.47	51.69			Technicians	N	06/20/2026
CPSE	1091	ENGINEERING TECHNICIAN III	247	48.14	50.33	52.61	54.98	57.53			Technicians	N	06/20/2026
CPSE	1092	ENGINEERING TECHNICIAN IV	270	53.25	55.72	58.19	60.97	63.77			Technicians	N	06/20/2026
CPSE	1094	ENVIRONMENTAL HEALTH AIDE	122	28.45	29.57	30.81	32.10	33.43			Para-Profess	N	06/20/2026
CNCO	6026	ENVIRONMENTAL HEALTH MANAGER	348	76.01	79.76	83.73	87.85	92.22			Officials/Adm	Y	06/20/2026
CPSE	1095	ENVIRONMENTAL HEALTH SPEC I	214	41.71	43.56	45.38	47.60	49.69			Professionals	N	06/20/2026
CPSE	1096	ENVIRONMENTAL HEALTH SPEC II	251	49.09	51.31	53.57	55.94	58.60			Professionals	N	06/20/2026

CPSS	2011	ENVIRONMENTAL HEALTH SUPV	222	57.94	60.52	63.33	66.28	69.31			Professionals	N	06/20/2026
CMGT	6027	ENVIRONMENTAL MGMT COORDINATOR	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CPSE	1299	ENVIRONMENTAL RESOURCE ASST	397	32.93	34.29	35.69	37.26	38.83			Professionals	N	06/20/2026
CPSE	1093	ENVIRONMENTAL RESOURCE SPEC	254	49.69	51.81	54.30	56.80	59.36			Professionals	N	06/20/2026
CPSE	1097	EPIDEMIOLOGIST	269	55.37	57.93	60.51	63.29	66.17			Professionals	N	06/20/2026
CPSE	1098	EQUIPMENT MECHANIC I	182	36.26	37.99	39.55	41.45	43.24			Skilled Craft	N	06/20/2026
CPSE	1099	EQUIPMENT MECHANIC II	006	43.16	45.32	47.59	49.97	52.46			Skilled Craft	N	06/20/2026
CPSE	1100	EQUIPMENT SERVICE WORKER	175	35.19	36.78	38.35	40.13	41.98			Serv/Maint	N	06/20/2026
CPSE	1101	EVIDENCE SPECIALIST	288	57.83	60.40	63.16	66.12	69.24			Protect/Serv	N	06/20/2026
CPSE	1102	EVIDENCE TECHNICIAN	203	39.72	41.61	43.42	45.32	47.32			Technicians	N	06/20/2026
CCON	3032	EXECUTIVE ASSISTANT-CEO	380	44.26	46.14	48.25	50.39	52.54			Admin Support	N	06/20/2026
CMGT	6028	FACILITIES SUPERINTENDENT	346	69.04	72.45	76.01	79.76	83.73			Officials/Adm	Y	06/20/2026
CPSS	2012	FIELD INSPECTION SUPERVISOR	225	58.74	61.44	64.21	67.25	70.36			Technicians	N	06/20/2026
CNCO	6150	FIRE ADMINISTRATOR	348	76.01	79.76	83.73	87.85	92.22			Officials/Adm	Y	06/20/2026
CNCO	6151	FIRE MARSHAL	352	92.22	96.79	101.57	106.61	111.88			Officials/Adm	Y	06/20/2026
CNCO	6122	FLEET MANAGER	344	62.70	65.78	69.04	72.45	76.01			Officials/Adm	Y	06/20/2026
CMGT	6029	FLOOD PROJECT ANALYST	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CPSE	1288	FORENSIC INTERVIEWER	200	39.26	40.96	42.77	44.71	46.76			Para-Profess	N	06/20/2026
CPSE	1287	FORENSIC MENTAL HEALTH CO-REG	260	50.98	53.25	55.72	58.19	60.97			Professionals	N	06/20/2026
CPSE	1104	FORENSIC MENTAL HEALTH COUNSEL	387	52.87	55.23	57.68	60.24	63.11			Professionals	N	06/20/2026
CPSS	2014	GEOGRAPHIC INFO SYS DEPT COORD	227	59.34	61.99	64.77	67.87	70.92			Professionals	N	06/20/2026
CMGT	6030	GEOGRAPHIC INFO SYS OFFICER	348	76.01	79.76	83.73	87.85	92.22			Professionals	Y	06/20/2026
CPSE	1105	GEOGRAPHIC INFO SYS TECH I	186	36.96	38.55	40.23	42.06	43.87			Para-Profess	N	06/20/2026
CPSE	1106	GEOGRAPHIC INFO SYS TECH II	197	38.77	40.38	42.16	44.17	46.11			Para-Profess	N	06/20/2026
CPSE	1107	GEOLOGIST/ENVIRON ENGINEER	403	33.93	35.37	36.96	38.50	40.14			Professionals	N	06/20/2026
CPSE	1108	GRANT COMPLIANCE AUDITOR	432	49.33	51.79	54.39	57.11	59.97			Professionals	N	06/20/2026
CPSE	1109	GRAPHICS SPECIALIST	224	43.56	45.38	47.60	49.69	51.81			Para-Profess	N	06/20/2026
CPSE	1110	HAZARDOUS MATERIALS SPECIALIST	236	45.93	47.97	50.06	52.34	54.77			Professionals	N	06/20/2026
CPSE	1111	HEALTH & HUMAN SVCS AIDE	168	34.24	35.75	37.30	38.96	40.67			Serv/Maint	N	06/20/2026
CMGT	6031	HEALTH & HUMAN SVCS ANALYST	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CPSE	1112	HEALTH & HUMAN SVCS TECH I	424	33.63	35.11	36.67	38.28	39.90			Technicians	N	06/20/2026
CPSE	1113	HEALTH & HUMAN SVCS TECH II	163	35.55	37.12	38.68	40.38	42.13			Technicians	N	06/20/2026
CPSE	1114	HEALTH EDUCATION SPECIALIST	227	44.17	46.11	48.14	50.33	52.61			Professionals	N	06/20/2026
CMGT	6032	HEALTH RECORDS INFORMATION MGR	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CPSS	2015	HEALTH SERVICES NURSING SUPV	259	73.84	77.12	80.74	84.49	88.45			Professionals	N	06/20/2026
CPSS	2062	HHS UTILIZATION REVIEW COORD	312	67.78	70.78	74.02	77.64	81.13			Professionals	N	06/20/2026
CMGT	6033	HOUSING & COMM DEV PROG MGR	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CCON	6034	HR ANALYST I	338	47.00	49.29	51.72	54.27	56.94			Professionals	N	06/20/2026

CMGT	6035	HR ANALYST II	341	54.27	56.94	59.73	62.70	65.78			Professionals	Y	06/20/2026
CCON	3039	HR ASSISTANT I	203	39.72	41.61	43.42	45.32	47.32			Para-Profess	N	06/20/2026
CCON	3012	HR ASSISTANT II	234	45.38	47.60	49.69	51.81	54.30			Para-Profess	N	06/20/2026
CSCO	9002	HR INFORMATION SYSTEMS ANALYST	203	53.25	55.67	58.17	60.84	63.68			Professionals	Y	06/20/2026
CCON	3013	HR SVCS SPECIALIST	174	35.12	36.74	38.26	39.90	41.71			Admin Support	N	06/20/2026
CPSE	1298	INFO SECURITY ANALYST	294	63.93	66.80	69.82	73.13	76.59			Professionals	Y	06/20/2026
CPSE	1118	INFO SVCS INTERN-A	003	23.00	23.00	23.00	23.00	23.00			Technicians	N	06/20/2026
CPSE	1119	INFO SVCS INTERN-B	372	28.71	28.71	28.71	28.71	28.71			Technicians	N	06/20/2026
CPSE	1120	INFO SYSTEMS ASSISTANT	185	36.78	38.35	40.13	41.98	43.70			Para-Profess	N	06/20/2026
CNCO	6036	INFO SYSTEMS MANAGER	350	83.73	87.85	92.22	96.79	101.57			Professionals	Y	06/20/2026
CPSE	1121	INFO SYSTEMS SERV TECH	203	39.72	41.61	43.42	45.32	47.32			Technicians	N	06/20/2026
CCON	3014	INFO SYSTEMS SPECIALIST I	240	46.76	48.81	50.98	53.25	55.72			Professionals	Y	06/20/2026
CPSE	1116	INFO SYSTEMS SPECIALIST I	240	46.76	48.81	50.98	53.25	55.72			Professionals	Y	06/20/2026
CCON	3015	INFO SYSTEMS SPECIALIST II	270	53.25	55.72	58.19	60.97	63.77			Professionals	Y	06/20/2026
CPSE	1117	INFO SYSTEMS SPECIALIST II	270	53.25	55.72	58.19	60.97	63.77			Professionals	Y	06/20/2026
CPSS	2016	INFO SYSTEMS SUPERVISOR	250	65.69	68.69	71.90	75.22	78.71			Professionals	Y	06/20/2026
CPSE	1122	INFO SYSTEMS TECHNICIAN	143	30.95	32.22	33.53	35.00	36.48			Technicians	N	06/20/2026
CPSS	2067	INSTITUTIONAL SERVICES SUPV	128	40.93	42.75	44.67	46.52	48.74			Serv/Maint	N	06/20/2026
CPSE	1123	INVESTIGATIVE TECHNICIAN	186	36.96	38.55	40.23	42.06	43.87			Para-Profess	N	06/20/2026
CPSE	1124	JUNIOR ENGINEER	256	52.58	54.96	57.49	59.98	62.78			Professionals	N	06/20/2026
CPPA	1125	JUVENILE HALL COUNSELOR I	429	36.33	38.15	40.05	42.06	44.16			Para-Profess	N	03/28/2026
CPPA	1126	JUVENILE HALL COUNSELOR II	430	39.87	41.86	43.95	46.15	48.46			Para-Profess	N	03/28/2026
CMGT	6037	LABOR RELATIONS OFFICER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCO	6146	LAFCO ASST EXECUTIVE OFFICER	364	58.85	61.49	64.27	67.10	70.24			Officials/Adm	Y	06/20/2026
CPSE	1286	LAFCO CLRK/JNR STAFF ANALYST	204	39.90	41.71	43.56	45.38	47.60			Admin Support	N	06/20/2026
CNCO	6124	LAFCO EXECUTIVE OFFICER	349	79.78	83.74	87.85	92.22	96.79			Officials/Adm	Y	06/20/2026
CPSE	1127	LAFCO STAFF ANALYST I	427	45.60	47.69	49.89	52.07	54.39			Professionals	N	06/20/2026
CPSE	1128	LAFCO STAFF ANALYST II	428	50.10	52.37	54.74	57.15	59.69			Professionals	N	06/20/2026
CPSE	1129	LAND INFORMATION MAPPING SPEC	216	42.06	43.87	45.93	47.97	50.06			Professionals	N	06/20/2026
CNCO	6166	LEAD DEPUTY COUNTY COUNSEL	117	101.44	106.51	111.83	117.43	123.30			Professionals	Y	06/20/2026
CPSE	1130	LEAD WELFARE INVESTIGATOR	259	50.73	53.07	55.52	57.99	60.65			Protect/Serv	N	06/20/2026
CCON	3016	LEGAL ADMINISTRATIVE SPEC	229	44.53	46.44	48.63	50.73	53.07			Admin Support	N	06/20/2026
CPSE	1131	LEGAL CLERK I	422	30.17	31.35	32.66	34.02	35.46			Admin Support	N	06/20/2026
CPSE	1132	LEGAL CLERK II	135	31.74	33.03	34.38	35.91	37.32			Admin Support	N	06/20/2026
CMGT	6038	LEGAL OFFICE MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CPSE	1133	LEGAL PROCESS CLERK	425	33.81	35.27	36.86	38.38	40.04			Admin Support	N	06/20/2026
CCON	3017	LEGAL SECRETARY I	150	31.72	33.11	34.57	36.10	37.62			Admin Support	N	06/20/2026
CPSE	1134	LEGAL SECRETARY I	150	31.72	33.11	34.57	36.10	37.62			Admin Support	N	06/20/2026
CCON	3018	LEGAL SECRETARY II	170	34.57	36.10	37.62	39.26	40.96			Admin Support	N	06/20/2026

CPSE	1135	LEGAL SECRETARY II	170	34.57	36.10	37.62	39.26	40.96			Admin Support	N	06/20/2026
CPSE	1136	LIBRARIAN I	224	43.56	45.38	47.60	49.69	51.81			Professionals	N	06/20/2026
CPSE	1137	LIBRARIAN II	242	47.08	49.18	51.48	53.76	56.26			Professionals	N	06/20/2026
CPSS	2017	LIBRARIAN III	054	51.33	53.80	56.32	59.01	61.91			Professionals	N	06/20/2026
CPSE	1138	LIBRARY ASSISTANT I	144	31.07	32.28	33.74	35.12	36.74			Para-Profess	N	06/20/2026
CPSE	1139	LIBRARY ASSISTANT II	162	33.43	34.84	36.26	37.99	39.55			Para-Profess	N	06/20/2026
CPSE	1140	LIBRARY ASSOCIATE I	194	38.26	39.90	41.71	43.56	45.38			Para-Profess	N	06/20/2026
CPSE	1141	LIBRARY ASSOCIATE II	213	41.61	43.42	45.32	47.32	49.47			Para-Profess	N	06/20/2026
CPSS	2018	LIBRARY CIRCULATION SUPERVISOR	156	43.42	45.33	47.32	49.47	51.68			Para-Profess	N	06/20/2026
CPSE	1142	LIBRARY COMPUTER SYSTEMS TECH	194	38.26	39.90	41.71	43.56	45.38			Technicians	N	06/20/2026
CPSE	1301	LIBRARY MONITOR	140	28.70	30.14	31.65	33.23	34.90			Protect/Serv	N	06/20/2026
CPSE	1143	LICENSED VOCATIONAL NURSE	176	35.50	36.96	38.55	40.23	42.06			Technicians	N	06/20/2026
CMGT	6039	LIEUTENANT	350	83.73	87.85	92.22	96.79	101.57			Professionals	Y	06/20/2026
CPSS	2019	LITERACY & VOLUNTEER SVCS SUPV	169	45.93	47.91	50.06	52.34	54.57			Professionals	N	06/20/2026
CPSE	1144	LITERACY PROJECT ASSOCIATE	178	35.75	37.30	38.96	40.67	42.54			Para-Profess	N	06/20/2026
CPSE	1145	MAIL/RECORDS CLERK	124	28.60	29.71	31.07	32.28	33.74			Admin Support	N	06/20/2026
CPSE	1146	MAINTENANCE WORKER I	151	31.91	33.25	34.77	36.19	37.76			Serv/Maint	N	06/20/2026
CPSE	1147	MAINTENANCE WORKER II	181	36.19	37.76	39.36	41.17	42.98			Serv/Maint	N	06/20/2026
CCON	6125	MANAGEMENT ANALYST I	339	49.29	51.72	54.27	56.94	59.73			Professionals	N	06/20/2026
CNCO	6126	MANAGEMENT ANALYST II	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CPSS	2020	MAPPING AND TITLE SUPERVISOR	177	47.60	49.69	51.81	54.23	56.80			Technicians	N	06/20/2026
CPSE	1148	MAPPING TECHNICIAN	189	37.47	39.03	40.84	42.65	44.53			Technicians	N	06/20/2026
CPSE	1295	MARKETING & MEDIA ASSOCIATE	213	41.61	43.42	45.32	47.32	49.47			Officials/Adm	N	06/20/2026
CPSE	1292	MARKETING ASSOCIATE	421	42.56	44.62	46.56	48.58	50.68			Officials/Adm	N	06/20/2026
CPSE	1149	MEDICAL SECRETARY	160	33.11	34.57	36.10	37.62	39.26			Admin Support	N	06/20/2026
CPSE	1150	MH COUNSELOR	240	46.76	48.81	50.98	53.25	55.72			Professionals	N	06/20/2026
CPSE	1156	MH COUNSELOR-LIC	389	52.12	54.41	56.89	59.47	62.27			Professionals	N	06/20/2026
CPSE	1157	MH COUNSELOR-REG	388	50.33	52.56	54.89	57.34	60.01			Professionals	N	06/20/2026
CPSE	1158	MH NURSE PRACTITIONER	366	90.32	94.58	99.03	103.68	108.61			Professionals	N	06/20/2026
CPSE	1159	MH PROVIDER SERVICES COORD	307	67.78	70.78	74.02	77.64	81.13			Professionals	N	06/20/2026
CPSE	1153	MH WORKER AIDE	133	29.67	30.95	32.22	33.53	35.00			Para-Profess	N	06/20/2026
CPSE	1154	MH WORKER I	200	39.26	40.96	42.77	44.71	46.76			Para-Profess	N	06/20/2026
CPSE	1155	MH WORKER II	220	42.77	44.71	46.76	48.81	50.98			Para-Profess	N	06/20/2026
CPSE	1152	MH WORKER II-LIC	228	44.32	46.27	48.42	50.52	52.85			Para-Profess	N	06/20/2026
CMGT	6041	NATURAL RESOURCES CONSERV MGR	348	76.01	79.76	83.73	87.85	92.22			Officials/Adm	Y	06/20/2026
CPSE	1160	NURSE PRACTITIONER	317	72.15	75.45	79.14	82.70	86.66			Professionals	N	06/20/2026
CPSE	1161	OCCUPATIONAL THERAPIST	262	51.48	53.76	56.26	58.81	61.52			Professionals	N	06/20/2026
CCON	3036	OFFICE ASSISTANT I	099	27.42	28.60	29.73	30.89	32.20			Professionals	N	06/20/2026
CPSE	1162	OFFICE ASSISTANT I	099	27.42	28.60	29.73	30.89	32.20			Admin Support	N	06/20/2026

CCON	3019	OFFICE ASSISTANT II	119	29.73	30.89	32.20	33.55	34.97			Admin Support	N	06/20/2026
CPSE	1163	OFFICE ASSISTANT II	119	29.73	30.89	32.20	33.55	34.97			Admin Support	N	06/20/2026
CPSE	1164	OFFICE ASSISTANT-STENOGRAPHER	137	30.18	31.44	32.62	34.07	35.60			Admin Support	N	06/20/2026
CPSS	2021	OPERATIONS SUPERVISOR-HHSA	123	37.64	39.27	40.99	42.75	44.71			Para-Profess	N	06/20/2026
CCON	3020	PARALEGAL	191	37.76	39.36	41.17	42.98	44.83			Para-Profess	N	06/20/2026
CPSE	1165	PARALEGAL	191	37.76	39.36	41.17	42.98	44.83			Para-Profess	N	06/20/2026
CNCO	6127	PARK & OPEN SPACE PROG MGR	345	65.78	69.04	72.45	76.01	79.76			Officials/Adm	Y	06/20/2026
CPSE	1166	PARK AIDE	110	17.82	18.72	19.67	20.63	21.67			Serv/Maint	N	06/20/2026
CPSE	1167	PARK MAINTENANCE SPECIALIST	191	37.76	39.36	41.17	42.98	44.83			Serv/Maint	N	06/20/2026
CPSS	2022	PARK STEWARD	158	43.70	45.77	47.79	49.86	52.15			Para-Profess	N	06/20/2026
CPSE	1168	PARK STEWARD ASSISTANT	144	31.07	32.28	33.74	35.12	36.74			Serv/Maint	N	06/20/2026
CMGT	6168	PBES GIS STRATEGY & POLICY OFF	348	76.01	79.76	83.73	87.85	92.22			Officials/Adm	Y	06/20/2026
CPSE	1186	PD INVESTIGATOR I	297	60.19	62.95	65.73	68.73	72.09			Protect/Serv	N	06/20/2026
CPSE	1187	PD INVESTIGATOR II	311	64.05	66.92	70.02	73.41	76.82			Protect/Serv	N	06/20/2026
CPSE	1169	PERMIT COORDINATOR	219	44.62	46.59	48.57	50.87	53.06			Technicians	N	06/20/2026
CPSE	1170	PERMIT TECHNICIAN I	405	38.66	40.33	42.07	44.00	45.89			Technicians	N	06/20/2026
CPSE	1171	PERMIT TECHNICIAN II	409	40.56	42.23	44.10	46.21	48.23			Technicians	N	06/20/2026
CMGT	6042	PH NURSING MGR/NURSING DIR	222	81.33	85.10	88.97	93.25	97.61			Officials/Adm	Y	06/20/2026
CPSE	1172	PHYSICAL THERAPIST	262	51.48	53.76	56.26	58.81	61.52			Professionals	N	06/20/2026
CPSE	1173	PLANNER I	231	44.83	46.96	49.09	51.31	53.57			Professionals	N	06/20/2026
CPSE	1174	PLANNER II	263	51.69	53.95	56.49	59.03	61.85			Professionals	N	06/20/2026
CPSE	1175	PLANNER III	293	59.03	61.85	64.68	67.50	70.76			Professionals	N	06/20/2026
CNCO	6147	PLANNING MANAGER	349	79.78	83.74	87.85	92.22	96.79			Professionals	Y	06/20/2026
CPSS	2023	PLANS & PERMIT SUPERVISOR	092	61.24	64.29	67.34	70.44	73.64			Technicians	N	06/20/2026
CPSE	1176	PLANS EXAMINER	270	53.25	55.72	58.19	60.97	63.77			Technicians	N	06/20/2026
CPSE	1177	PRINCIPAL GRANT COMP AUDITOR	378	57.42	59.98	62.79	65.69	68.69			Professionals	Y	06/20/2026
CMGT	6043	PRINCIPAL HR ANALYST	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCO	6128	PRINCIPAL MANAGEMENT ANALYST	348	76.01	79.76	83.73	87.85	92.22			Professionals	Y	06/20/2026
CPSE	1300	PRINCIPAL PLANNER	430	65.09	68.07	71.25	74.66	78.03			Professionals	N	06/20/2026
CPSE	1178	PRINCIPAL QUALITY MGT SPEC	290	62.66	65.68	68.68	71.81	75.16			Professionals	N	06/20/2026
CPSE	1179	PRINCIPAL QUALITY MGT SPEC-LIC	300	65.68	68.68	71.81	75.16	78.70			Professionals	N	06/20/2026
CPSE	1180	PROBATE ASSISTANT	175	35.19	36.78	38.35	40.13	41.98			Admin Support	N	06/20/2026
CMGT	6154	PROBATION ADMIN MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCO	6169	PROBATION ADMIN MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPPA	1181	PROBATION OFFICER I	390	41.93	43.85	45.71	47.97	50.14			Para-Profess	N	07/05/2025
CPPA	1182	PROBATION OFFICER II	391	45.71	47.97	50.14	52.30	54.87			Professionals	N	07/05/2025
CPPA	1183	PROBATION OFFICER III	250	49.23	51.45	53.79	56.32	58.85			Professionals	N	07/05/2025
CMGT	6161	PROBATION SERVICES MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CNCO	6171	PROBATION SERVICES MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026

CMGT	6045	PROJECT MANAGER	342	56.94	59.73	62.70	65.78	69.04			Professionals	Y	06/20/2026
CPSE	1184	PROPERTY TAX SPECIALIST	268	52.85	55.22	57.83	60.40	63.16			Professionals	N	06/20/2026
CPSE	1185	PSYCHIATRIC NURSE	284	56.80	59.36	62.03	64.84	67.90			Professionals	N	06/20/2026
CNCA	7011	PUBLIC DEFENDER	018	170.09	170.09	170.09	170.09	170.09			Officials/Adm	Y	06/20/2026
CMGT	6046	PUBLIC HEALTH MANAGER	222	81.33	85.10	88.97	93.25	97.61			Professionals	Y	06/20/2026
CPSE	1188	PUBLIC HEALTH NURSE	420	62.34	65.10	68.07	71.27	74.64			Professionals	N	06/20/2026
CPSE	1189	PUBLIC HEALTH NUTRITIONIST	237	46.11	48.14	50.33	52.61	54.98			Professionals	N	06/20/2026
CNCO	6148	PUBLIC RELATIONS MEDIA OFFICER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1190	PUBLIC WORKS ACCOUNTING ASST	181	36.19	37.76	39.36	41.17	42.98			Technicians	N	06/20/2026
CPSS	2025	PUBLIC WORKS ACCOUNTING SUPV	182	48.56	50.73	53.06	55.35	57.94			Admin Support	N	06/20/2026
CNCO	6047	PUBLIC WORKS ADMIN MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1191	PUBLIC WORKS INTERN-A	371	27.14	27.14	27.14	27.14	27.14			Para-Profess	N	06/20/2026
CMGT	6048	PUBLIC WORKS SUPERINTENDENT	346	69.04	72.45	76.01	79.76	83.73			Officials/Adm	Y	06/20/2026
CMGT	6049	PURCHASING MANAGER	167	63.35	66.28	69.39	72.57	75.87			Professionals	Y	06/20/2026
CPSE	1192	QUALITY MGMT SPECIALIST	218	42.54	44.32	46.27	48.42	50.52			Professionals	N	06/20/2026
CPSE	1193	QUALITY MGMT SYSTEMS ANALYST	294	63.93	66.80	69.82	73.13	76.59			Professionals	N	06/20/2026
CPSE	1194	RECORDS COORDINATOR	227	44.17	46.11	48.14	50.33	52.61			Para-Profess	N	06/20/2026
CPSE	1195	REGISTRY TRAINING SPECIALIST	206	40.23	42.06	43.87	45.93	47.97			Para-Profess	N	06/20/2026
CNCO	6131	RISK & EMERGENCY SERVICES MGR	349	79.78	83.74	87.85	92.22	96.79			Professionals	Y	06/20/2026
CPSE	1196	ROAD MAINTENANCE LEADWORKER	210	40.96	42.77	44.71	46.76	48.81			Skilled Craft	N	06/20/2026
CPSS	2026	ROAD MAINTENANCE SUPERVISOR	170	46.11	48.14	50.33	52.61	54.95			Skilled Craft	N	06/20/2026
CPSE	1197	ROAD MAINTENANCE WORKER I	159	32.98	34.37	35.88	37.47	39.03			Serv/Maint	N	06/20/2026
CPSE	1198	ROAD MAINTENANCE WORKER II	174	35.12	36.74	38.26	39.90	41.71			Skilled Craft	N	06/20/2026
CPSE	1199	ROAD MAINTENANCE WORKER III	193	38.08	39.72	41.61	43.42	45.32			Skilled Craft	N	06/20/2026
CNCO	6133	SAFETY OFFICER&ADA COORDINATOR	344	62.70	65.78	69.04	72.45	76.01			Professionals	Y	06/20/2026
CPSE	1200	SCREENER	139	30.37	31.64	32.98	34.37	35.88			Admin Support	N	06/20/2026
CCON	3021	SECRETARY	377	34.83	36.14	37.78	39.44	41.26			Admin Support	N	06/20/2026
CPSE	1201	SECRETARY	423	34.83	36.14	37.78	39.44	41.26			Admin Support	N	06/20/2026
CMGT	6053	SELF SUFFICIENCY MANAGER	373	65.78	69.00	72.45	76.00	79.76			Professionals	Y	06/20/2026
CPSE	1202	SENIOR ACCOUNT CLERK	162	33.43	34.84	36.26	37.99	39.55			Admin Support	N	06/20/2026
CCON	3022	SENIOR ACCOUNTANT-AUDITOR	433	51.79	54.39	57.11	59.97	62.97			Professionals	N	06/20/2026
CPSE	1203	SENIOR ACCOUNTANT-AUDITOR	433	51.79	54.39	57.11	59.97	62.97			Professionals	N	06/20/2026
CPSE	1204	SENIOR AIRPORT OPERATIONS WKR	421	42.56	44.62	46.56	48.58	50.68			Serv/Maint	N	06/20/2026
CPSE	1205	SENIOR ANIMAL ATTENDANT	154	32.28	33.74	35.12	36.74	38.26			Serv/Maint	N	06/20/2026
CPSE	1206	SENIOR ANIMAL SERVICES OFFICER	184	36.74	38.26	39.90	41.71	43.56			Protect/Serv	N	06/20/2026
CPSE	1207	SENIOR ASSESSMENT-RECORDS ASST	393	34.41	35.88	37.47	39.12	40.75			Admin Support	N	06/20/2026
CCON	3023	SENIOR BUYER	205	42.98	44.83	46.96	49.09	51.31			Para-Profess	N	06/20/2026
CPSE	1208	SENIOR BUYER	243	42.98	44.83	46.96	49.09	51.31			Para-Profess	N	06/20/2026
CPSE	1209	SENIOR CHILD SUPPORT SPEC	206	40.23	42.06	43.87	45.93	47.97			Para-Profess	N	06/20/2026

CPSE	1280	SENIOR COMMUNICATIONS SYS SPEC	295	59.55	62.33	65.26	68.17	71.35			Technicians	N	06/20/2026
CPSE	1211	SENIOR CUSTODIAN	131	29.39	30.63	31.91	33.25	34.77			Serv/Maint	N	06/20/2026
CDSA	4007	SENIOR DA INVESTIGATOR	119	70.66	74.09	77.68	81.33	85.18			Protect/Serv	N	10/25/2025
CCON	3011	SENIOR DEP CLERK BOS	197	50.73	53.07	55.52	57.99	60.29			Para-Profess	N	06/20/2026
CDSA	4005	SENIOR DEP SHERIFF II	215	72.44	72.44	72.44	72.44	74.14			Protect/Serv	N	10/25/2025
CDSA	4006	SENIOR DEP SHERIFF III	216	75.87	75.87	75.87	75.87	77.78			Protect/Serv	N	10/25/2025
CPSE	1212	SENIOR EMERGENCY RESPONSE WRK	227	44.17	46.11	48.14	50.33	52.61			Professionals	N	06/20/2026
CPSE	1213	SENIOR EMPLOYMENT SVCS WKR	235	45.65	47.79	49.86	52.15	54.39			Para-Profess	N	06/20/2026
CPSE	1214	SENIOR ENGINEER	322	70.76	73.99	77.42	81.04	84.87			Professionals	Y	06/20/2026
CPSE	1215	SENIOR ENVIRONMENTAL HLTH SPEC	267	52.61	54.98	57.53	60.19	62.95			Professionals	N	06/20/2026
CPSE	1216	SENIOR EQUIPMENT MECHANIC	007	46.27	48.59	51.03	53.57	56.25			Skilled Craft	N	06/20/2026
CMGT	6054	SENIOR FLOOD PROJECT ANALYST	345	65.78	69.04	72.45	76.01	79.76			Professionals	N	06/20/2026
CPSE	1217	SENIOR GRANT COMP AUDITOR	433	51.79	54.39	57.11	59.97	62.97			Professionals	Y	06/20/2026
CPSE	1218	SENIOR HAZARDOUS MATERIAL SPEC	267	52.61	54.98	57.53	60.19	62.95			Professionals	Y	06/20/2026
CMGT	6055	SENIOR HUMAN RESOURCES ANALYST	343	59.73	62.70	65.78	69.04	72.45			Professionals	Y	06/20/2026
CCON	3024	SENIOR INFO SYSTEMS SPECIALIST	295	59.55	62.33	65.26	68.17	71.35			Professionals	Y	06/20/2026
CPSE	1219	SENIOR INFO SYSTEMS SPECIALIST	295	59.55	62.33	65.26	68.17	71.35			Professionals	Y	06/20/2026
CPPA	1220	SENIOR JUVENILE HALL COUNSELOR	229	43.15	45.31	47.57	49.95	52.45			Para-Profess	N	03/28/2026
CPSE	1221	SENIOR LEGAL CLERK	425	33.81	35.27	36.86	38.38	40.04			Admin Support	N	06/20/2026
CPSE	1222	SENIOR LIBRARY ASSISTANT	181	36.19	37.76	39.36	41.17	42.98			Para-Profess	N	06/20/2026
CNCO	6132	SENIOR MANAGEMENT ANALYST	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CPSE	1223	SENIOR MAPPING TECHNICIAN	197	38.77	40.38	42.16	44.17	46.11			Technicians	N	06/20/2026
CPSE	1224	SENIOR MH WORKER	234	45.38	47.60	49.69	51.81	54.30			Professionals	N	06/20/2026
CCON	3025	SENIOR OFFICE ASSISTANT	139	32.20	33.55	34.97	36.45	38.07			Admin Support	N	06/20/2026
CPSE	1225	SENIOR OFFICE ASSISTANT	394	32.20	33.55	34.97	36.45	38.07			Admin Support	N	06/20/2026
CPSE	1226	SENIOR OFFICE ASSISTANT-STENO	147	31.44	32.62	34.07	35.60	37.22			Admin Support	N	06/20/2026
CPSE	1296	SENIOR PLANS EXAMINER	281	55.94	58.60	61.20	64.05	66.92			Technicians	N	06/20/2026
CPSE	1227	SENIOR PUBLIC HEALTH NURSE	304	66.85	69.90	73.18	76.66	80.25			Professionals	N	06/20/2026
CPSE	1228	SENIOR QUALITY MGMT SPECIALIST	265	56.18	58.55	61.34	64.13	67.11			Professionals	N	06/20/2026
CDSS	5000	SENIOR SERGEANT	218	70.01	73.58	76.91	80.53	85.41			Protect/Serv	N	10/25/2025
CPSS	2027	SENIOR SHERIFFS RECORDS TECH	309	37.89	39.58	41.32	42.93	44.85			Admin Support	N	06/20/2026
CCON	3034	SENIOR SYSTEMS SUPPORT ANALYST	295	59.55	62.33	65.26	68.17	71.35			Professionals	Y	06/20/2026
CPSE	1229	SENIOR SYSTEMS SUPPORT ANALYST	295	59.55	62.33	65.26	68.17	71.35			Professionals	Y	06/20/2026
CPSE	1230	SENIOR THERAPIST	275	54.39	56.98	59.55	62.33	65.26			Professionals	N	06/20/2026
CPSE	1231	SENIOR TITLE TECHNICIAN	172	34.84	36.26	37.99	39.55	41.45			Technicians	N	06/20/2026
CDSS	5001	SERGEANT	114	68.96	72.49	75.75	79.37	83.33			Protect/Serv	N	10/25/2025
CNCE	8004	SHERIFF-CORONER	015	149.63	149.63	149.63	149.63	149.63				Y	06/20/2026
CPSE	1232	SHERIFF'S ACTIV LEAGUE COORD	229	44.53	46.44	48.63	50.73	53.07			Technicians	N	06/20/2026
CPSE	1233	SHERIFF'S ACTIV LEAGUE TRAINER	212	41.45	43.24	45.14	47.08	49.18			Technicians	N	06/20/2026

CMGT	6056	SHERIFF'S ADMIN MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCO	6170	SHERIFF'S ADMIN MANAGER	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSS	2066	SHERIFF'S FLEET & FAC SVCS CRD	274	58.48	61.18	63.93	66.80	69.82			Professionals	N	06/20/2026
CNCO	6153	SHERIFF'S PUB INFO/OTRCH OFFCR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CPSE	1235	SHERIFF'S PUB INFO/OTRCH OFFCR	244	47.60	49.69	51.81	54.30	56.80			Professionals	N	06/20/2026
CMGT	6152	SHERIFF'S RECORDS MANAGER	342	56.94	59.73	62.70	65.78	69.04			Officials/Adm	Y	06/20/2026
CPSE	1236	SHERIFF'S RECORDS TECH I	401	32.28	33.65	35.08	36.55	38.17			Admin Support	N	06/20/2026
CPSE	1237	SHERIFF'S RECORDS TECH II	403	33.93	35.37	36.96	38.50	40.14			Admin Support	N	06/20/2026
CPSE	1238	SHERIFF'S RECORDS TECH III	404	35.67	37.23	38.80	40.47	42.24			Admin Support	N	06/20/2026
CPSE	1239	SOCIAL SVCS AIDE	400	32.15	33.50	34.90	36.38	37.90			Para-Profess	N	06/20/2026
CPSE	1240	SOCIAL WORKER I	410	42.17	43.94	45.88	48.09	50.18			Professionals	N	06/20/2026
CPSE	1241	SOCIAL WORKER II	412	46.29	48.23	50.37	52.70	54.99			Professionals	N	06/20/2026
CPSE	1242	SOCIAL WORKER III	414	49.98	52.20	54.49	56.97	59.61			Professionals	N	06/20/2026
CPSE	1243	SOCIAL WORKER IV	267	52.61	54.98	57.53	60.19	62.95			Professionals	N	06/20/2026
CPSS	2028	SOCIAL WORKER SUPV I	308	55.21	57.76	60.25	63.06	65.89			Professionals	N	06/20/2026
CPSS	2029	SOCIAL WORKER SUPV II	307	68.68	71.80	75.24	78.64	82.32			Professionals	N	06/20/2026
CMGT	6134	SOLID WASTE PROGRAM MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CNCO	6157	STAFF ASST I-BOS	263	48.50	50.72	52.99	55.35	57.77			Professionals	Y	06/20/2026
CNCO	6158	STAFF ASST II-BOS	262	53.19	55.52	58.12	60.76	63.55			Professionals	Y	06/20/2026
CPSE	1244	STAFF INTERN	003	23.00	23.00	23.00	23.00	23.00			Para-Profess	N	06/20/2026
CPSE	1245	STAFF NURSE	276	54.77	57.12	59.79	62.64	65.55			Professionals	N	06/20/2026
CMGT	6057	STAFF PSYCHIATRIST	359	129.41	135.83	142.56	149.63	157.06			Professionals	Y	06/20/2026
CCON	3026	STAFF SVCS ANALYST I	378	45.60	47.69	49.89	52.07	54.39			Professionals	Y	06/20/2026
CPSE	1246	STAFF SVCS ANALYST I	427	45.60	47.69	49.89	52.07	54.39			Professionals	Y	06/20/2026
CCON	3027	STAFF SVCS ANALYST II	379	50.10	52.37	54.74	57.15	59.69			Professionals	Y	06/20/2026
CPSE	1247	STAFF SVCS ANALYST II	428	50.10	52.37	54.74	57.15	59.69			Professionals	Y	06/20/2026
CMGT	6058	STAFF SVCS MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CMGT	6059	STORMWATER PROGRAM MANAGER	345	65.78	69.04	72.45	76.01	79.76			Professionals	Y	06/20/2026
CSCO	9003	SUPERVISING OFFICE ASSISTANT	105	34.88	36.42	38.01	39.60	41.45			Admin Support	N	06/20/2026
CPSS	2031	SUPV ACCOUNT CLERK	117	36.75	38.28	40.02	41.71	43.56			Admin Support	N	06/20/2026
CPSS	2032	SUPV ACCOUNTANT-AUDITOR	220	57.42	59.98	62.79	65.69	68.69			Professionals	N	06/20/2026
CPSS	2033	SUPV ACCOUNTING ASST	136	39.85	41.61	43.42	45.33	47.32			Admin Support	N	06/20/2026
CPSS	2048	SUPV ACCOUNTING SPEC	159	43.98	45.93	47.91	50.06	52.34			Para-Profess	N	06/20/2026
CPSS	2034	SUPV APPRAISER	203	53.25	55.67	58.17	60.84	63.68			Professionals	N	06/20/2026
CPSS	2035	SUPV AUDITOR-APPRAISER	215	56.24	58.74	61.44	64.21	67.25			Professionals	N	06/20/2026
CPSS	2049	SUPV BLDG MAINTENANCE WORKER	178	51.44	53.66	56.18	58.54	61.25			Skilled Craft	N	06/20/2026
CPSS	2050	SUPV CHILD SUPPORT SPEC	161	44.32	46.27	48.42	50.52	52.79			Para-Profess	N	06/20/2026
CPSS	2036	SUPV CUSTODIAN	101	34.31	35.83	37.38	38.98	40.67			Serv/Maint	N	06/20/2026
CDSS	5002	SUPV DA INVESTIGATOR	135	76.22	79.79	83.51	87.58	91.93			Protect/Serv	N	10/25/2025

CPSS	2030	SUPV DEP PUB ADM/GUARD/CONSER	209	54.57	57.12	59.72	62.40	65.40			Professionals	N	06/20/2026
CPSS	2051	SUPV EMPLOYMENT SVCS WORKER	047	49.76	52.09	54.59	57.20	59.96			Para-Profess	N	06/20/2026
CPSS	2063	SUPV ENVIRON RESOURCE SPEC	220	57.42	59.98	62.79	65.69	68.69			Professionals	N	06/20/2026
CPPS	2037	SUPV JUVENILE HALL CO	193	49.57	52.05	54.65	57.38	60.25			Para-Profess	N	03/28/2026
CPSS	2038	SUPV LEGAL CLERK	310	37.78	39.49	41.19	42.83	44.71			Admin Support	N	06/20/2026
CPSS	2039	SUPV LEGAL SECRETARY	125	38.01	39.60	41.45	43.24	45.14			Admin Support	N	06/20/2026
CPSS	2040	SUPV MAIL/RECORDS CLERK	080	31.47	32.77	34.09	35.62	37.23			Admin Support	N	06/20/2026
CPSS	2041	SUPV MH COUNSELOR I	194	55.17	57.59	60.23	63.10	65.82			Professionals	N	06/20/2026
CPSS	2042	SUPV MH COUNSELOR II	216	60.80	63.53	66.41	69.53	72.63			Professionals	N	06/20/2026
CPSS	2054	SUPV MH COUNSELOR II-LIC	304	67.93	71.01	74.41	77.79	81.42			Professionals	N	06/20/2026
CPSS	2053	SUPV MH COUNSELOR I-LIC	206	58.10	60.80	63.53	66.41	69.53			Professionals	N	06/20/2026
CPSS	2052	SUPV MH WORKER	192	50.73	53.06	55.35	57.94	60.52			Professionals	N	06/20/2026
CPSS	2043	SUPV OFFICE ASSISTANT	127	37.07	38.78	40.45	42.30	44.10			Admin Support	N	06/20/2026
CPSS	2055	SUPV PD INVESTIGATOR	266	70.67	73.89	77.39	80.94	84.69			Protect/Serv	N	06/20/2026
CPSS	2044	SUPV PLANNER	265	70.36	73.55	76.95	80.56	84.35			Professionals	N	06/20/2026
CPPS	2045	SUPV PROBATION OFFICER	303	56.26	58.83	61.57	64.48	67.48			Professionals	N	07/05/2025
CPSS	2056	SUPV SHERIFFS RECORDS TECH	141	43.24	45.23	47.14	49.24	51.51			Professionals	N	06/20/2026
CPSS	2046	SUPV STAFF NURSE	235	61.44	64.21	67.25	70.36	73.55			Professionals	N	06/20/2026
CPSS	2057	SUPV STAFF SVCS ANALYST	208	58.02	60.70	63.48	66.42	69.45			Professionals	Y	06/20/2026
CPSS	2047	SUPV THERAPIST	230	59.98	62.79	65.69	68.69	71.90			Professionals	N	06/20/2026
CPSE	1249	SYSTEMS ACCOUNTANT	249	48.63	50.73	53.07	55.52	57.99			Professionals	N	06/20/2026
CCON	3037	SYSTEMS SUPPORT ANALYST I	257	42.16	44.17	46.11	48.14	50.33			Professionals	Y	06/20/2026
CPSE	1293	SYSTEMS SUPPORT ANALYST I	257	42.16	44.17	46.11	48.14	50.33			Professionals	Y	06/20/2026
CCON	3038	SYSTEMS SUPPORT ANALYST II	217	50.33	52.61	54.98	57.53	60.19			Professionals	Y	06/20/2026
CPSE	1294	SYSTEMS SUPPORT ANALYST II	217	50.33	52.61	54.98	57.53	60.19			Professionals	Y	06/20/2026
CPSE	1250	TITLE TECHNICIAN	159	32.98	34.37	35.88	37.47	39.03			Technicians	N	06/20/2026
CPSE	1251	TRAFFIC/SIGN MAINTENANCE WKR	205	40.13	41.98	43.70	45.65	47.79			Skilled Craft	N	06/20/2026
CNCO	6137	TRAINING & ORG DEV OFCR	346	69.04	72.45	76.01	79.76	83.73			Professionals	Y	06/20/2026
CNCE	8005	TREASURER-TAX COLLECTOR	017	130.17	130.17	130.17	130.17	130.17				Y	06/20/2026
CNCO	6138	TREASURY MANAGER	344	62.70	65.78	69.04	72.45	76.01			Officials/Adm	Y	06/20/2026
CNCO	6139	UNDERSHERIFF	341	111.88	117.43	123.29	129.41	135.83			Officials/Adm	Y	06/20/2026
CPSE	1252	VEGETATION MANAGEMENT AIDE	399	30.40	30.40	30.40	30.40	30.40			Serv/Maint	N	06/20/2026
CPSS	2058	VETERANS SVCS OFCR	306	54.39	56.98	59.55	62.33	65.26			Para-Profess	Y	06/20/2026
CPSE	1253	VETERANS SVCS REP	148	31.55	32.87	34.24	35.75	37.30			Para-Profess	N	06/20/2026
CPSS	2059	VETERANS SVCS SUPV	103	34.61	36.14	37.64	39.27	40.99			Para-Profess	N	06/20/2026
CPSE	1254	VICTIM SVCS VOL COORDINATOR	212	41.45	43.24	45.14	47.08	49.18			Technicians	N	06/20/2026
CPSE	1255	VICTIM WITNESS ADVOCATE I	162	33.43	34.84	36.26	37.99	39.55			Technicians	N	06/20/2026
CPSE	1256	VICTIM WITNESS ADVOCATE II	183	36.48	38.08	39.72	41.61	43.42			Technicians	N	06/20/2026
CMGT	6060	VICTIM WITNESS PROGRAM MANAGER	340	51.72	54.27	56.94	59.73	62.70			Professionals	Y	06/20/2026

CPSE	1257	VITAL STATISTICS ASSISTANT	150	31.72	33.11	34.57	36.10	37.62			Admin Support	N	06/20/2026
CPSE	1258	VOCATIONAL ASSISTANT	001	20.21	20.21	20.21	20.21	20.21			Admin Support	N	06/20/2026
CPSE	1259	VOLUNTEER PROGRAM COORDINATOR	181	36.19	37.76	39.36	41.17	42.98			Para-Profess	N	06/20/2026
CPSE	1260	VOLUNTEER/LITERACY SVCS COORD	212	41.45	43.24	45.14	47.08	49.18			Professionals	N	06/20/2026
CPSE	1261	VOTE CENTER CLERK	060	22.17	23.02	24.05	25.04	25.95			Admin Support	N	06/20/2026
CPSE	1262	VOTE CENTER LEAD	083	24.25	25.23	26.38	27.38	28.52			Admin Support	N	06/20/2026
CPSE	1270	W&M INSPECTOR I	408	40.46	42.21	44.12	46.09	48.01			Professionals	N	06/20/2026
CPSE	1271	W&M INSPECTOR II	411	43.21	45.11	47.10	49.11	51.45			Professionals	N	06/20/2026
CPSE	1265	WATER RESOURCES DIV SPEC	245	51.58	53.81	56.31	58.73	61.52			Professionals	N	06/20/2026
CPSE	1263	WATER&WASTEWATER SYS OP I	196	38.55	40.23	42.06	43.87	45.93			Skilled Craft	N	06/20/2026
CPSE	1264	WATER&WASTEWATER SYS OP II	225	43.70	45.65	47.79	49.86	52.15			Skilled Craft	N	06/20/2026
CPSE	1266	WATER&WASTEWATER SYS OPIT	171	34.77	36.19	37.76	39.36	41.17			Skilled Craft	N	06/20/2026
CPSS	2060	WATER&WASTEWATER SYS SUPV	183	48.75	50.91	53.25	55.67	58.17			Skilled Craft	N	06/20/2026
CMGT	6061	WATERSHED&FLOOD CONT OPS MGR	376	82.23	86.29	90.56	95.05	99.76			Professionals	Y	06/20/2026
CPSE	1267	WATERSHED&FLOOD CONT RES SPEC	282	56.26	58.81	61.52	64.35	67.36			Professionals	N	06/20/2026
CPSE	1268	WEB SUPPORT ANALYST I	240	46.76	48.81	50.98	53.25	55.72			Professionals	Y	06/20/2026
CCON	3035	WEB SUPPORT ANALYST II	271	53.57	55.94	58.60	61.20	64.05			Professionals	Y	06/20/2026
CPSE	1269	WEB SUPPORT ANALYST II	271	53.57	55.94	58.60	61.20	64.05			Professionals	Y	06/20/2026
CPSE	1272	WELFARE FRAUD INVESTIGATOR I	253	49.47	51.69	53.95	56.49	59.03			Protect/Serv	N	06/20/2026
CPSE	1273	WELFARE FRAUD INVESTIGATOR II	270	53.25	55.72	58.19	60.97	63.77			Protect/Serv	N	06/20/2026
CPSS	2061	WIC COORDINATOR/NUTRITION SUPV	193	50.91	53.25	55.67	58.17	60.84			Professionals	N	06/20/2026
CPSE	1290	WIC NUTRITION ASSISTANT I	151	31.91	33.25	34.77	36.19	37.76			Para-Profess	N	06/20/2026
CPSE	1291	WIC NUTRITION ASSISTANT II	166	34.01	35.50	36.96	38.55	40.23			Para-Profess	N	06/20/2026
CPSE	1274	WORK EXPERIENCE ASSOCIATE	400	32.15	33.50	34.90	36.38	37.90				N	06/20/2026
CNCO	6141	WORKFORCE DEVELOPMENT MGR	347	72.45	76.01	79.76	83.73	87.85			Professionals	Y	06/20/2026
CPSE	1275	WORKFORCE DEVELOPMENT SPEC I	260	50.98	53.25	55.72	58.19	60.97			Para-Profess	N	06/20/2026
CPSE	1276	WORKFORCE DEVELOPMENT SPEC II	270	53.25	55.72	58.19	60.97	63.77			Para-Profess	N	06/20/2026
CPSE	1277	YOUTH SERVICE WORKER	230	44.71	46.76	48.81	50.98	53.25			Professionals	N	06/20/2026

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1042

TO: Board of Supervisors

FROM: Amanda Gibbs, Chief Probation Officer

REPORT BY: Ferlyn Buenafe, Probation Administration Manager

SUBJECT: Agreement No.270004B with National Curriculum & Training Institute Inc. (NCTI)

RECOMMENDATION

Approve and authorize Agreement No. 270004B with National Curriculum & Training Institute Inc. for a contract maximum of $40,000 during the term of July 1, 2026 through June 30, 2027, to provide Certification Training in cognitive-behavioral Crossroads curriculum. (Fiscal Impact: $40,000 Expense; General Fund; Budgeted; Discretionary)

BACKGROUND

National Curriculum & Training Institute Inc. (NCTI) provides evidence-based cognitive training (Crossroads®) designed to promote positive behavior change and reduce recidivism in justice-involved individuals. Their training programs focus on shifting attitudes, increasing self-control, and establishing positive behavior patterns.

The training allows for up to 15 individuals to become NCTI Certified Facilitators learning to deliver risk-specific programs to target areas of need; instruct individuals in clarifying relationships between Values, Attitudes and Behavior; identifies own learning styles and the learning style of the clients the Department works with; and uses techniques that help increase client self-esteem. Certification is required for individuals using NCTI's behavior change curricula to ensure fidelity in the delivery of the program.

With Certified Facilitators, the Department can facilitate an array of cognitive behavioral, offense-specific curricula, Crossroads®, to ensure fidelity in the delivery of programs for juvenile and adult individuals. The NCTI approach focuses on intrinsic changes helping a participant see the personal benefits of new behaviors and motivates the participants through their own vision of improved benefit. NCTI, in conjunction with the

American Probation and Parole Association (APPA), presents a five-day course to achieve nationally recognized certification.

The Department has been using NCTI training materials for over 10 years.

Requested Action:

Approve and authorize Agreement No. 270004B with National Curriculum & Training Institute Inc. (NCTI) with a contract maximum of $40,000, for the term July 1, 2026 through June 30, 2027 to provide evidence-based Facilitator Certification Training in cognitive-behavioral curriculum.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation 1420000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NCTI provides tools designed for measurable behavioral change in medium- to high-risk offenders, including cognitive-behavioral interventions. The Department recognizes the high value and effectiveness of the training tools.
Is the general fund affected?	Yes
Future fiscal impact:	The term is for Fiscal Year 2026-2027; there is no future fiscal impact the following fiscal year.
Consequences if not approved:	The Department will not have certified facilitators to administer evidence-based cognitive-behavioral curriculum.
Additional Information:	Strategic Initiative: Elevate County Service and Workforce Excellence.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

NAPA COUNTY AGREEMENT NO. 270004B

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into in Napa County, California, this 1st day of July, 2026, ("Effective Date") by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and NATIONAL CURRICULIUM & TRAINING INSTITUTE, INC. whose address is P.O. BOX 60905 Phoenix, AZ 85082-0905, hereinafter referred to as "Consultant."

RECITALS

A. WHEREAS, County wishes to obtain professional services to provide Certification Training (40 hrs.) in cognitive-behavioral Crossroads curriculum.

B. WHEREAS, Consultant was selected to provide professional services without a competitive process because the professional services needed are only available from one source.

C. WHEREAS, For good and valuable consideration, the sufficiency of which is acknowledged, County and Consultant agree as follows:

AGREEMENT

ARTICLE I – SCOPE OF SERVICES

1.1 Scope of Services. Consultant shall provide professional services to County as described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits, the Request for Proposals or Qualifications issued by County (if any), and Consultant's proposal or statement of qualifications.

1.2 Schedule. Consultant shall perform and complete the scope of services in accordance with the schedule set forth in Exhibit A. Consultant shall further perform the scope of services in compliance with any interim milestones or deadlines, as may be set forth in Exhibit A.

1.3 Standard of Care. Consultant represents that the professional services rendered under this Agreement shall be performed in accordance with the standards customarily adhered to by an experienced and competent professional using the degree of care and skill ordinarily exercised by reputable professionals practicing in the same field of service in the State of California. Consultant shall correct any professional services falling below this standard at its sole cost and expense, if notified by County within one year after completion of such services. This remedy is in addition to any other remedies that may be available to County in law or equity.

1.4 Correction of Deficient Services. Consultant shall take reasonable steps to commence correction of any services that fail to meet the standard of care within seven days of receipt of written notice from County unless otherwise agreed by the parties. If Consultant fails to commence such steps within the seven day or other agreed-upon period, County may, in addition to any other remedies provided under the Contract Documents, commence correction of such services without further written notice to Consultant. If County takes such corrective action, Consultant shall be responsible for all reasonable costs incurred by County in performing such correction, including but not limited to the cost of County staff time and the amount paid to another consultant to correct the deficient services.

1.5 Other Remedies. This Article applies only to Consultant's obligation to correct services that do not meet the standard of care and is not intended to constitute a period of limitations or waiver of any other rights or remedies County may have regarding the Consultant's other obligations under the Contract Documents or federal or state law.

1.6 Key Personnel. Key personnel identified in Consultant's proposal or statement of qualifications shall be the individuals who will actually perform the services. Changes in key personnel must be reported by Consultant in writing and approved by County.

1.7 Government Code Section 7550. Every document or report prepared by Consultant for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the document or written report if the total cost for the work performed by nonemployees of County exceeds five thousand dollars ($5,000). The contract and subcontract numbers and dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject or product of this Agreement, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on the Effective Date entered on page 1 of this Agreement. This Agreement shall expire on June 30, 2027, unless terminated earlier in accordance with this Article.

2.2 Suspension for Convenience. County may suspend all or any portion of Consultant's performance under this Agreement at its sole option and for its convenience at no cost for a period of time not to exceed 60 days. County must give 10 days prior written notice to Consultant of such suspension. County may rescind the suspension prior to or at 60 days by providing Consultant with written notice of the rescission, at which time Consultant will be required to resume performance in compliance with the terms and provisions of this Agreement.

2.3 Termination for Convenience. County may terminate all or any portion of this Agreement at its sole option and for its convenience, by giving 30 days prior written notice of

such termination to Consultant. The termination of the Agreement shall be effective 30 days after receipt of the notice by Consultant. After receipt of notice of termination of all or any portion of the Agreement, Consultant shall immediately discontinue all affected performance (unless the notice directs otherwise) and complete any additional work necessary for the orderly filing of documents and closing of Consultant's affected performance under the Agreement. Consultant shall deliver to County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Consultant in performing this Agreement, whether completed or unfinished. Consultant may keep copies for its own records. County shall pay Consultant for services satisfactorily provided before the effective date of termination, and reasonable costs incurred by Consultant in providing County with the data and documents required by this paragraph. Consultant shall not be compensated for lost or anticipated profit or overhead on the terminated portion of this Agreement.

2.4 Termination for Cause. County may terminate this Agreement for default if Consultant fails to satisfactorily perform any material obligation required by this Agreement. Default includes Consultant's failure to timely provide services in accordance with the schedule. If Consultant fails to satisfactorily cure a default within 10 days of receiving written notice from County specifying the nature of the default, County may immediately terminate this Agreement, and terminate each and every right of Consultant, and any person claiming any rights by or through Consultant under this Agreement. The rights and remedies of County enumerated in this paragraph are in addition to and independent of County's rights under any other provision of this Agreement and any right or remedy available to County at law or in equity.

2.4.1 Absence of Default. If after County gives notice of termination for cause, it is determined that Consultant was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for the convenience of County under paragraph 2.3.

2.5 Purchasing Agent's Authority. The County Purchasing Agent or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. County shall pay Consultant for satisfactory performance of the scope of services, as follows:

3.1.1 Rates. County shall pay Consultant according to the compensation and fee schedule set forth in Exhibit B.

3.1.2 Expenses. Travel or other expenses will only be reimbursed by County if such expenses are specifically identified in Exhibit B. Any travel expenses must comply with the Napa County Travel Policy found in the Napa County Policy Manual, Part I, Section 43, regardless of anything to the contrary in Exhibit B.

3.1.3 Maximum Amount. Notwithstanding paragraphs 3.1.1 and 3.1.2, the maximum payments under this Agreement shall not exceed a total of FORTY THOUSAND DOLLARS ($40,000); provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon services actually provided and reimbursable expenses actually incurred.

3.2 Payment Process. Consultant may submit one invoice per calendar month, in arrears for services provided, to the PROBATION ADMIISTRATION MANAGER who will review the invoice to confirm its contents match the services provided during the period covered by the invoice. If approved, the invoice will be forwarded to the Napa County Auditor no later than 15 days following receipt of the invoice.

3.2.1 Content of Invoices. Invoices shall be in a form acceptable to the Napa County Auditor and include Consultant's name, address, Social Security or Taxpayer Identification Number, and the Napa County Agreement number. If this Agreement provides for payment based on unit prices or tasks completed, invoices shall include itemization of the hours worked, descriptions of the tasks completed during the billing period, the names and positions of person(s) performing the services, and the hourly or task rates. If the Agreement or Exhibit B provides for a fixed or lump sum price and Consultant presents monthly invoices, each invoice must indicate the percentage of work completed (e.g., 50% of design or draft report) or the milestone(s) achieved in Exhibit B, which will allow Consultant to be paid the equivalent percentage of the fixed price.

3.2.2 Expenses. If the Agreement provides for reimbursement of expenses, invoices shall describe the nature and cost of the expense, and the date incurred. Receipts must be included with the invoice.

3.3 Annual Appropriation of Funds. Consultant acknowledges that the term of this Agreement may extend over multiple County fiscal years, and that compensation under this Agreement is contingent on the Board of Supervisors appropriating funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. County is not obligated to pay Consultant, nor is Consultant obligated to provide further services if sufficient funds have not been appropriated and authorized by the Board of Supervisors.

ARTICLE IV – INSURANCE

4.1 Insurance. Prior to commencing the scope of services, Consultant shall obtain and maintain in full force and effect throughout the term of this Agreement, and thereafter as to matters occurring during the term of this Agreement, the insurance coverage set forth in Exhibit C.

4.2 Inclusion in Subcontracts. Consultant shall require its subconsultants and any other entity or person providing services under this Agreement to comply with the Workers Compensation and General Liability insurance requirements set forth in Exhibit C.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, Consultant shall defend at its own expense, indemnify, and hold harmless County and its officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of Consultant or its officers, agents, employees, volunteers, consultants and subconsultants in providing services under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of County. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement.

5.2 Design Professionals. To the extent Consultant is providing the services of a "design professional" as defined in California Civil Code section 2782, County acknowledges that Consultant's obligations under paragraph 5.1 may be limited under Civil Code Section 2782.8.

5.3 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.4 Enforcement Costs. Consultant shall reimburse any and all costs County incurs enforcing the indemnity, hold harmless, and defense provisions set forth in this Article.

5.5 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – MANDATORY COUNTY PROVISIONS

6.1 Compliance with County Policies. Consultant shall comply, and require its employees and subconsultants to comply, with the following policies, copies of which are available on County's website at https://www.countyofnapa.org/771/Purchasing and are hereby incorporated by reference.

6.1.1 Napa County "Waste Source Reduction and Recycled Product Content Procurement Policy," which is found in the Napa County Policy Manual Part I, Section 8D.

6.1.2 Napa County "Discrimination, Harassment and Retaliation Prevention Policy," which is found in the Napa County Policy Manual Part I, Section 37K.

6.1.3 Napa County "Drug and Alcohol Policy," which is found in the Napa County Policy Manual Part I, Section 37O.

6.1.4 "Napa County Information Technology Use and Security Policy" which is found in the Napa County Policy Manual Part I, Section 31A.

6.1.5 Napa County "Workplace Violence Policy," which is found in the Napa County Policy Manual Part I, Section 37U.

6.2 Inducement of County Employees. Consultant shall not permit its officers, agents, or employees to engage in any activities during the performance of any of services under this Agreement that would interfere with compliance or induce violation of these policies by County employees or consultants.

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. Consultant shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement. Consultant shall comply immediately with all directives issued by County or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations.

7.2 Conflict of Interest. Consultant acknowledges that they are aware of the provisions of Government Code sections 1090, et seq., and sections 87100, et seq., relating to conflict of interest of public officers and employees. Consultant hereby covenants that it presently has no interest not disclosed to County and shall not acquire any interest, direct or indirect, which would conflict in any material manner or degree with the performance of the scope of services under this Agreement. Consultant further warrants that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. Violation of this paragraph by Consultant is a material breach of this Agreement which may result in termination of the Agreement for cause.

7.3 Taxes. Consultant shall file federal and state tax returns or applicable withholding documents and pay all applicable taxes or make all required withholdings on amounts paid pursuant to this Agreement. Consultant shall be solely liable and responsible to make such withholdings and pay such taxes and other obligations including, without limitation, state and federal income and FICA taxes. Consultant shall indemnify and hold County harmless from any liability it may incur to the United States or the State of California if Consultant fails to pay or withhold, when due, all such taxes and obligations. If County is audited for compliance regarding any withholding or other applicable taxes or amounts, Consultant shall furnish County with proof of payment of taxes or withholdings on those earnings within 10 business days after notice from County.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.2 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.3 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by Consultant and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.5 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. Consultant shall provide County with access to Consultant's records which are reasonably necessary for County to review or audit Consultant's compliance with the provisions of this Agreement. Consultant shall provide such access within 10 business days after written request by County, either by providing copies of the requested records to County or allowing County to inspect and photocopy the records at Consultant's place

of business where the records are kept. Consultant shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CONSULTANT
Napa County Probation Department	National Curriculum & Training Institute
Chief Probation Officer	P.O. Box 60905
212 Walnut Street	Pheonix, AZ 85082-0905
Napa, CA 94559	

9.3 Independent Contractors. Consultant and its subconsultants, if any, are independent contractors and not agents of County. Any provisions of this Agreement that may appear to give County any right to direct Consultant concerning the details of performing the scope of services, or to exercise any control over such performance, shall mean only that Consultant shall follow the direction of County concerning the end results of the performance.

9.4 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the goods and services to be provided. Any work, materials, or equipment that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result shall be supplied whether or not specifically called for or identified in the Contract Documents. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.4.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.4.1 This Agreement.
9.4.2 The Exhibits to this Agreement.
9.4.3 The RFQ or RFP issued by County.

9.4.4 Consultant's proposal or statement of qualifications.

9.5 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.6 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and Consultant shall have the right to enforce any of the provisions of this Agreement.

9.7 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subconsultants, contractors and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party will be entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.8 Confidentiality of Services. All services performed by Consultant and any subconsultants, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Consultant, are for the sole use of County. Neither the documents nor their contents shall be released by Consultant or any subconsultant to any third party without the prior written consent of County. Contractor shall not disclose records or other information provided by County under this Agreement to any third party, except as necessary to perform the scope of services, unless the records or information: (1) were publicly known, or otherwise known to Consultant, at the time it was disclosed to Consultant by County; (2) subsequently become publicly known through no act or omission of Consultant; or (3) otherwise become known to Consultant other than through disclosure by County.

9.9 Insolvency. Consultant shall notify County if Consultant enters into bankruptcy proceedings. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of County contract numbers and contracting offices for all County contracts against

which final payment has not been made. This obligation remains in effect until final payment is made under this Agreement.

9.10 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred during mediation.

9.11 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.12 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.13 County Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of County in its governmental or regulatory capacity.

9.14 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 1.4 (Correction of Deficient Services), 9.1 (Access to Records/Retention), 9.8 (Confidentiality of Services), and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.15 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.16 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. Failure of Consultant to secure such

authorization in writing in advance of performing any extra or changed work shall constitute a waiver of any and all rights to adjustment in compensation or contract time.

9.17 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.18 No Assignments. Consultant may not assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without County's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at County's sole discretion. In no event shall any putative assignment create a contractual relationship between County and any putative assignee.

9.19 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.20 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.21 Electronic Signatures and Counterparts. By executing this Agreement, all parties consent and agree that any electronic signature, as defined by Civil Code section 1633.2(h), affixed hereto shall have the full force and effect as a wet or manual signature. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

9.22 Copyrights, Trademarks, and Derivative Works. County acknowledges and agrees that (i) Consultant owns the entire right, title, and privilege to the Training Materials, and all intellectual property rights therein, including, but not limited to, tradenames, trademarks, service marks, and copyrights, and (ii) RCH and/or CRCB owns the entire right, title, and privilege to the Curriculum and Products, and all intellectual property rights therein, including, but not limited to, tradenames, trademarks, service marks, and copyrights. County agrees that all Training Materials, Curricula and Products are for training purposes only. All use of County's NCTI, RCH, and CRCB logos, trademarks, products, and materials by County or its affiliate is authorized for the limited purpose of promoting the Training under this Agreement. County shall

have no rights to trademarks or copyrights related directly or indirectly to the Training Materials, Curricula and Products, and Consultant does not authorize County to make modifications to any such product. If County creates or develops any variation of or improvement to any of the Consultant's NCTI, RCH, and/or CRCB products, including without limitation any work done in the Training, (a "Derivative Work"), County shall promptly disclose the Derivative Work to Consultant, provide a copy to Consultant, and each Derivative Work may thereafter be included as Training Materials, Curricula and Products under this Agreement as determined by Consultant. In such regard, County hereby grants and assigns all right, title and interest in, to and under any and all Derivative Works to Consultant's NCTI, RCH, or CRCB, as applicable. County shall promptly do all acts and sign and deliver all documents and instruments as may be necessary or desirable, in the sole discretion of Consultant to obtain, maintain, perfect, protect, and/or vest in Consultant's NCTI, RCH, or CRCB, as applicable, the entire right, title, and interest in all Derivative Works. County shall not contest, oppose or challenge ownership of the Training Materials, Curricula and Products, or Derivative Work. Nor shall County do or cause any act that would impair Consultant's NCTI's, RCH's, or CRCB's ownership of or rights in the Training Materials, curricula, or Derivative Work, including rights to trademarks, copyrights, or any registrations thereof.

9.23 Video/Audio Tape. County is prohibited from making any audio tape, video tape, or other form of reproduction of the visual, audio or other component of the Training or any portion thereof for any purpose whatsoever.

9.24 Confidentiality of Consultant Information. County may have access to materials, processes, data and information regarding Consultant and its respective businesses that is confidential and proprietary in nature and not generally available to the public. Accordingly, County shall hold in confidence and will not directly or indirectly disclose the Confidential Information. For purposes herein, "Confidential Information" shall include, but not be limited to, nonpublic: concepts or theories, training materials and programs, data, notes and memoranda, methods of operation, strategies and plans, contracts and agreements, financial information, professional fee information, cost and revenue information, administrative and operational matters and practices, development and research work including all documentation, details, marketing programs, plans, proposals, and other information about internal systems, processes, concepts, practices, and procedures or other confidential information related to regarding Consultant or its business. Confidential Information does not include information that: (i) is or becomes generally available to the public other than as a result of a disclosure by County; (ii) was in the County's possession prior to disclosure by Consultant as shown by written records of the County dated prior to the date of this Agreement; or (iii) becomes available to the County from a source other than the Consultant or its officers, employees, or agents, provided that the source is not under an obligation of confidence with respect to that information.

County agrees: (i) to hold all Confidential Information in strict confidence and to take commercially reasonable precautions to protect the confidentiality of such Confidential Information (including, without limitation, all precautions the County employs with respect to its own confidential or proprietary materials of like kind); (ii) not to divulge any Confidential

Information or any information derived therefrom to any third person without the express prior written consent of Consultant, which may be granted or withheld at Consultant's sole discretion, or unless compelled to do so by a court of competent jurisdiction or regulatory authority, and then only after providing Consultant, to the extent allowable under law or regulation, with an opportunity to enjoin the disclosure; and (iii) not to encourage or facilitate any third party to do any of the actions prohibited in the foregoing items.

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

NATIONAL CURRICULUM & TRAINING INSTITUTE, INC.

By Allison Hetzel
ALLISON HETZEL, Corporate Vice President
and Chief Financial Officer

NAPA COUNTY, a political subdivision of
the State of California

By_____
AMBER MANFREE, Chair of the Board of
Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Douglas Parker (via e-sign)* Deputy County Counsel Date: April 27, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By:_____

EXHIBIT A
SCOPE OF SERVICES

I. Description of Goods and/or Services

Consultant's Crossroads® Facilitator Certification Training (Training) provides County participants with specific techniques and strategies for teaching both the Crossroads® curricula and Real Colors® Workshops. Once certified, County participants will be able to facilitate NCTI's full line of curricula included in the Complete Behavior Change System

Training Host. County shall host the Training and agrees to make all necessary arrangements to provide an appropriate space suitable to accommodate the participants.

Number of NCTI Trainers. Consultant agrees to provide County with the following number of trainers: One (1).

Training Participants. County hereby agrees to register participants and pay Consultant all training fees as follows:

a. Participants. County shall provide a minimum of fifteen (15) participants for the Training (the "Minimum"). County shall provide the full name and email address for each registered participant no later than seven (7) business days prior to the Training Date

Training Materials. Consultant shall provide each registered participant with the materials required to participate in and complete the Training (the "Training Materials"). The total cost for the preparation and shipment of the Training Materials is included in the Training Fees described in Exhibit B.

Certification. Upon successfully completing the Training and Training requirements, participants are eligible to receive a certification from Consultant ("Certification"). Upon receiving the Certification, such participant is Consultant's NCTI Certified Facilitator and is able to purchase Consultant's Real Colors® and Crossroads® materials and deliver any of Consultant's Real Colors® workshops and Crossroads® cirricula. Participants who attend the Training are not automatically qualified to receive a Certification. If Consultant, in its sole and absolute discretion, does not think a participant has the skills necessary to become Consultant's Certified Facilitator, Consultant will not award such participant with a Certification. Further, failure to attend the full Training or failure to complete all necessary requirements may result in participant not receiving a Certification.

EXHIBIT B
COMPENSATION AND FEE SCHEDULE

The Training Fee shall be a flat fee based on the following:

Number of Participants	Price per Participant
1-4	$1,599
5-14*	$1,399
15-24*	$1,199
25+ (CLOSED)*	$1,099

Minimum Guaranteed. County shall provide the minimum number of fifteen (15) registered participants.

Cancellation Policy. Where Consultant receives a Cancellation Notice between forty-six (46) and sixty (60) days prior to the agreed upon Training Date, County agrees to pay a penalty equal to fifteen percent (15%) of the total cost for a minimum of fifteen (15) participants.

EXHIBIT C
INSURANCE REQUIREMENTS

C.1 Workers Compensation Insurance. To the extent required by law during the term of this Agreement, Consultant shall provide workers compensation insurance for the performance of any of Consultant's duties under this Agreement as required by the State of California with statutory limits, and employer's liability insurance with a limit of no less than TWO MILLION DOLLARS ($2,000,000) per accident for bodily injury or disease, all with a waiver of subrogation. Consultant shall provide County with certification of all such coverages upon request by County's Risk Manager.

C.2 Liability Insurance. Consultant shall obtain and maintain in full force and effect during the term of this Agreement the following occurrence-based liability insurance coverages, issued by a company admitted to do business in California and having an A.M. Best rating of A:VII or better, or equivalent self-insurance:

C.2.1 General Liability. Commercial general liability (CGL) insurance coverage (personal injury and property damage) of not less than TWO MILLION DOLLARS ($2,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of Consultant or any officer, agent, or employee of Consultant under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

C.2.2 Professional Liability/Errors and Omissions. Professional liability (or errors and omissions) insurance for all activities of Consultant arising out of or in connection with this Agreement in an amount not less than TWO MILLION DOLLARS ($2,000,000) per claim. If the coverage includes an aggregate limit the aggregate limit shall be no less than twice the per occurrence limit.

C.2.3 Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with Consultant's business of not less than ONE MILLION DOLLARS ($1,000,000) combined single limit per occurrence. Coverage shall be business auto insurance coverage using Insurance Services Office (ISO) form number CA 0001 06 92 including symbol 1 (any Auto) or the exact equivalent. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the General Liability Insurance described in paragraph C.2.1, above. If Consultant or Consultant's employees, officers, or agents will use personal automobiles in any way in the performance of this Agreement, Consultant shall provide evidence of personal auto liability coverage for each such person upon request.

C.3 Certificates of Coverage. All insurance coverages referenced in paragraph C.2, above, shall be evidenced by one or more certificates of coverage or, with the consent of County's Risk Manager, demonstrated by other evidence of coverage acceptable to County's Risk Manager, which shall be filed by Consultant with the County Department administering this Agreement prior to commencement of the Scope of Services.

C.3.1 Notice of Cancellation. The certificate(s) or other evidence of coverage shall reference this Agreement by its County number or title and department; shall be kept current during the term of this Agreement; shall provide that County shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium.

C.3.2 Multiple Insureds. The certificate(s) shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

C.3.3 Waiver of Subrogation and Additional Insured Endorsements. For the commercial general liability insurance coverage referenced in subparagraph C.2.1 and, for the comprehensive automobile liability insurance coverage referenced in subparagraph C.2.3 where the vehicles are covered by a commercial policy rather than a personal policy, Consultant shall also file with the evidence of coverage an endorsement from the insurance provider naming Napa County, its officers, employees, agents, and volunteers as additional insureds and waiving subrogation. For the Workers Compensation insurance coverage, Consultant shall file an endorsement waiving subrogation with the evidence of coverage.

C.3.4 Additional Requirements. The certificate or other evidence of coverage shall provide that if the same policy applies to activities of Consultant not covered by this Agreement, then the limits in the applicable certificate relating to the additional insured coverage of County shall pertain only to liability for activities of Consultant under this Agreement, and that the insurance provided is primary coverage to County with respect to any insurance or self-insurance programs maintained by County. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94.

C.4 Copies of Policies. Upon request by County's Risk Manager, Consultant shall provide or arrange for the insurer to provide within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

C.5 Deductibles/Retentions. Any deductibles or self-insured retentions shall be declared to, and be subject to approval by County's Risk Manager, which approval shall not be denied unless

the County's Risk Manager determines that the deductibles or self-insured retentions are unreasonably large in relation to compensation payable under this Agreement and the risks of liability associated with the activities required of Consultant by this Agreement. At the option of and upon request by County's Risk Manager if the Risk Manager determines that such deductibles or retentions are unreasonably high, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respects County, its officers, employees, agents, and volunteers or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1121

TO: Board of Supervisors

FROM: Amanda Gibbs, Chief Probation Officer

REPORT BY: Ferlyn Buenafe, Probation Administration Manager

SUBJECT: Agreement with Davin's Interpreting Service Inc.

RECOMMENDATION

Approve and authorize Agreement No. 270017B with Davin's Interpreting Service Inc. for a contract maximum of $10,000 per fiscal year and term through June 30, 2029 to provide American Sign Language interpreting and translation services to hearing impaired clients of the Probation Department. (Fiscal Impact; $10,000 Expense; General Fund; Budgeted; Mandatory)

BACKGROUND

The Department works with clients that are deaf or hearing impaired. To comply with the Americans with Disabilities Act of 1990 (ADA), Title II - Public Entities, the Department provides access to all programs and services offered. The ADA requires the use of "qualified interpreters." The implementing regulations define a qualified interpreter as one "who is able to interpret effectively, accurately, and impartially both receptively and expressively, using necessary specialized vocabulary." Davin's Interpreting Service employs Certified American Sign Language interpreters. The vendor provides on-site language interpreting, is responsible for maintaining current certifications of all interpreters and shall be available for court testimony regarding translation services, if requested.

The contractor is a local vendor and is currently providing services to clients of the Health and Human Services Agency.

Requested Action:

Approve and authorize Agreement No. 270017B with Davin's Interpreting Service Inc. for the term July 1, 2026 through June 30, 2029, with two automatic renewals, not to exceed $10,000 each fiscal year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation, 1420000
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	This Agreement terminates on June 30, 2029 and contains a provision for an automatic annual renewal for two (2) additional subsequent fiscal years. Future appropriations will be budgeted accordingly.
Consequences if not approved:	If this agreement is not approved, the Probation Department is unable to communicate effectively with its clients that are deaf or hearing impaired and would be in violation of the Americans with Disability Act (ADA).
Additional Information:	Strategic Initiative: Build Health, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 14378 (State CEQA Guidelines) and therefore CEQA is not applicable.

NAPA COUNTY AGREEMENT NO. 270017B

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into in Napa County, California, this 1st day of July, 2026, ("Effective Date") by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and Davin's Interpreting Service Inc., whose address is 1997 Molina Street, Napa CA 94559 , hereinafter referred to as "Consultant."

RECITALS

A. County wishes to obtain professional services in order to provide American Sign Language interpreting services for deaf or hearing impaired to Napa County Probation clients.

B. Consultant was selected to provide professional services without a competitive process because the contract amount is below the threshold for competition.

C. For good and valuable consideration, the sufficiency of which is acknowledged, County and Consultant agree as follows:

AGREEMENT

ARTICLE I – SCOPE OF SERVICES

1.1 Scope of Services. Consultant shall provide professional services to County as described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits, the Request for Proposals or Qualifications issued by County (if any), and Consultant's proposal or statement of qualifications.

1.2 Schedule. Consultant shall perform and complete the scope of services in accordance with the schedule set forth in Exhibit A. Consultant shall further perform the scope of services in compliance with any interim milestones or deadlines, as may be set forth in Exhibit A.

1.3 Standard of Care. Consultant represents that the professional services rendered under this Agreement shall be performed in accordance with the standards customarily adhered to by an experienced and competent professional using the degree of care and skill ordinarily exercised by reputable professionals practicing in the same field of service in the State of California. Consultant shall correct any professional services falling below this standard at its sole cost and expense, if notified by County within one year after completion of such services. This remedy is in addition to any other remedies that may be available to County in law or equity.

1.4 Correction of Deficient Services. Consultant shall take reasonable steps to commence correction of any services that fail to meet the standard of care within seven days of receipt of

written notice from County unless otherwise agreed by the parties. If Consultant fails to commence such steps within the seven day or other agreed-upon period, County may, in addition to any other remedies provided under the Contract Documents, commence correction of such services without further written notice to Consultant. If County takes such corrective action, Consultant shall be responsible for all reasonable costs incurred by County in performing such correction, including but not limited to the cost of County staff time and the amount paid to another consultant to correct the deficient services.

1.5 Other Remedies. This Article applies only to Consultant's obligation to correct services that do not meet the standard of care and is not intended to constitute a period of limitations or waiver of any other rights or remedies County may have regarding the Consultant's other obligations under the Contract Documents or federal or state law.

1.6 Key Personnel. Key personnel identified in Consultant's proposal or statement of qualifications shall be the individuals who will actually perform the services. Changes in key personnel must be reported by Consultant in writing and approved by County.

1.7 Government Code Section 7550. Every document or report prepared by Consultant for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the document or written report if the total cost for the work performed by nonemployees of County exceeds five thousand dollars ($5,000). The contract and subcontract numbers and dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject or product of this Agreement, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on the Effective Date entered on page 1 of this Agreement. This Agreement shall expire on June 30, 2029 unless terminated earlier in accordance with this Article. The term of this Agreement shall be automatically renewed for an additional year at the end of each fiscal year, under the terms and conditions then in effect, not to exceed two (2) additional years.

2.2 Suspension for Convenience. County may suspend all or any portion of Consultant's performance under this Agreement at its sole option and for its convenience at no cost for a period of time not to exceed 60 days. County must give 10 days prior written notice to Consultant of such suspension. County may rescind the suspension prior to or at 60 days by providing Consultant with written notice of the rescission, at which time Consultant will be required to resume performance in compliance with the terms and provisions of this Agreement.

2.3 Termination for Convenience. County may terminate all or any portion of this Agreement at its sole option and for its convenience, by giving 30 days prior written notice of

such termination to Consultant. The termination of the Agreement shall be effective 30 days after receipt of the notice by Consultant. After receipt of notice of termination of all or any portion of the Agreement, Consultant shall immediately discontinue all affected performance (unless the notice directs otherwise) and complete any additional work necessary for the orderly filing of documents and closing of Consultant's affected performance under the Agreement. Consultant shall deliver to County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Consultant in performing this Agreement, whether completed or unfinished. Consultant may keep copies for its own records. County shall pay Consultant for services satisfactorily provided before the effective date of termination, and reasonable costs incurred by Consultant in providing County with the data and documents required by this paragraph. Consultant shall not be compensated for lost or anticipated profit or overhead on the terminated portion of this Agreement.

2.4 Termination for Cause. County may terminate this Agreement for default if Consultant fails to satisfactorily perform any material obligation required by this Agreement. Default includes Consultant's failure to timely provide services in accordance with the schedule. If Consultant fails to satisfactorily cure a default within 10 days of receiving written notice from County specifying the nature of the default, County may immediately terminate this Agreement, and terminate each and every right of Consultant, and any person claiming any rights by or through Consultant under this Agreement. The rights and remedies of County enumerated in this paragraph are in addition to and independent of County's rights under any other provision of this Agreement and any right or remedy available to County at law or in equity.

2.4.1 Absence of Default. If after County gives notice of termination for cause, it is determined that Consultant was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for the convenience of County under paragraph 2.3.

2.5 Purchasing Agent's Authority. The County Purchasing Agent or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. County shall pay Consultant for satisfactory performance of the scope of services, as follows:

3.1.1 Rates. County shall pay Consultant at the unit prices set forth in Exhibit B.

3.1.2 Expenses. Travel or other expenses will only be reimbursed by County if such expenses are specifically identified in Exhibit B. Any travel expenses must comply with the Napa County Travel Policy found in the Napa County Policy Manual, Part I, Section 43, regardless of anything to the contrary in Exhibit B.

3.1.3 Maximum Amount. Notwithstanding paragraphs 3.1.1 and 3.1.2, the maximum payments under this Agreement shall not exceed a total of TEN THOUSAND DOLLARS ($10,000) each fiscal year provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon services actually provided and reimbursable expenses actually incurred.

3.2 Payment Process. Consultant may submit one invoice per calendar month, in arrears for services provided, to the PROBATION ADMINISTRATION MANAGER who will review the invoice to confirm its contents match the services provided during the period covered by the invoice. If approved, the invoice will be forwarded to the Napa County Auditor no later than 15 days following receipt of the invoice.

3.2.1 Content of Invoices. Invoices shall be in a form acceptable to the Napa County Auditor and include Consultant's name, address, Social Security or Taxpayer Identification Number, and the Napa County Agreement number. If this Agreement provides for payment based on unit prices or tasks completed, invoices shall include itemization of the hours worked, descriptions of the tasks completed during the billing period, the names and positions of person(s) performing the services, and the hourly or task rates. If the Agreement or Exhibit B provides for a fixed or lump sum price and Consultant presents monthly invoices, each invoice must indicate the percentage of work completed (e.g., 50% of design or draft report) or the milestone(s) achieved in Exhibit B, which will allow Consultant to be paid the equivalent percentage of the fixed price.

3.2.2 Expenses. If the Agreement provides for reimbursement of expenses, invoices shall describe the nature and cost of the expense, and the date incurred. Receipts must be included with the invoice.

3.3 Annual Appropriation of Funds. Consultant acknowledges that the term of this Agreement may extend over multiple County fiscal years, and that compensation under this Agreement is contingent on the Board of Supervisors appropriating funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. County is not obligated to pay Consultant, nor is Consultant obligated to provide further services if sufficient funds have not been appropriated and authorized by the Board of Supervisors.

ARTICLE IV – INSURANCE

4.1 Insurance. Prior to commencing the scope of services, Consultant shall obtain and maintain in full force and effect throughout the term of this Agreement, and thereafter as to matters occurring during the term of this Agreement, the insurance coverage set forth in Exhibit C.

4.2 Inclusion in Subcontracts. Consultant shall require its subconsultants and any other entity or person providing services under this Agreement to comply with the Workers Compensation and General Liability insurance requirements set forth in Exhibit C.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, Consultant shall defend at its own expense, indemnify, and hold harmless County and its officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of Consultant or its officers, agents, employees, volunteers, consultants and subconsultants in providing services under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of County. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement.

5.2 Design Professionals. To the extent Consultant is providing the services of a "design professional" as defined in California Civil Code section 2782, County acknowledges that Consultant's obligations under paragraph 5.1 may be limited under Civil Code Section 2782.8.

5.3 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.4 Enforcement Costs. Consultant shall reimburse any and all costs County incurs enforcing the indemnity, hold harmless, and defense provisions set forth in this Article.

5.5 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – MANDATORY COUNTY PROVISIONS

6.1 Compliance with County Policies. Consultant shall comply, and require its employees and subconsultants to comply, with the following policies, copies of which are available on County's website at https://www.countyofnapa.org/771/Purchasing and are hereby incorporated by reference.

6.1.1 Napa County "Waste Source Reduction and Recycled Product Content Procurement Policy," which is found in the Napa County Policy Manual Part I, Section 8D.

6.1.2 Napa County "Discrimination, Harassment and Retaliation Prevention Policy," which is found in the Napa County Policy Manual Part I, Section 37K.

6.1.3 Napa County "Drug and Alcohol Policy," which is found in the Napa County Policy Manual Part I, Section 37O.

6.1.4 "Napa County Information Technology Use and Security Policy" which is found in the Napa County Policy Manual Part I, Section 31A.

6.1.5 Napa County "Workplace Violence Policy," which is found in the Napa County Policy Manual Part I, Section 37U.

6.2 Inducement of County Employees. Consultant shall not permit its officers, agents, or employees to engage in any activities during the performance of any of services under this Agreement that would interfere with compliance or induce violation of these policies by County employees or consultants.

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. Consultant shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement. Consultant shall comply immediately with all directives issued by County or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations.

7.2 Conflict of Interest. Consultant acknowledges that they are aware of the provisions of Government Code sections 1090, et seq., and sections 87100, et seq., relating to conflict of interest of public officers and employees. Consultant hereby covenants that it presently has no interest not disclosed to County and shall not acquire any interest, direct or indirect, which would conflict in any material manner or degree with the performance of the scope of services under this Agreement. Consultant further warrants that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. Violation of this paragraph by Consultant is a material breach of this Agreement which may result in termination of the Agreement for cause.

7.3 Taxes. Consultant shall file federal and state tax returns or applicable withholding documents and pay all applicable taxes or make all required withholdings on amounts paid pursuant to this Agreement. Consultant shall be solely liable and responsible to make such withholdings and pay such taxes and other obligations including, without limitation, state and federal income and FICA taxes. Consultant shall indemnify and hold County harmless from any liability it may incur to the United States or the State of California if Consultant fails to pay or withhold, when due, all such taxes and obligations. If County is audited for compliance regarding any withholding or other applicable taxes or amounts, Consultant shall furnish County with proof of payment of taxes or withholdings on those earnings within 10 business days after notice from County.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.2 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.3 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by Consultant and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.5 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. Consultant shall provide County with access to Consultant's records which are reasonably necessary for County to review or audit Consultant's compliance with the provisions of this Agreement. Consultant shall provide such access within 10 business days after written request by County, either by providing copies of the requested records to County or allowing County to inspect and photocopy the records at Consultant's place

of business where the records are kept. Consultant shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CONSULTANT
Napa County Probation	Davin's Interpreting Services, Inc
Probation Administration Manager	Francis Davin, CEO
212 Walnut Street	1997 Molina Street
Napa, CA 94559	Napa, CA 94559

9.3 Independent Contractors. Consultant and its subconsultants, if any, are independent contractors and not agents of County. Any provisions of this Agreement that may appear to give County any right to direct Consultant concerning the details of performing the scope of services, or to exercise any control over such performance, shall mean only that Consultant shall follow the direction of County concerning the end results of the performance.

9.4 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the goods and services to be provided. Any work, materials, or equipment that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result shall be supplied whether or not specifically called for or identified in the Contract Documents. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.4.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.4.1 This Agreement.
9.4.2 The Exhibits to this Agreement.
9.4.3 The RFQ or RFP issued by County.

9.4.4 Consultant's proposal or statement of qualifications.

9.5 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.6 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and Consultant shall have the right to enforce any of the provisions of this Agreement.

9.7 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subconsultants, contractors and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party will be entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.8 Confidentiality of Services. All services performed by Consultant and any subconsultants, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Consultant, are for the sole use of County. Neither the documents nor their contents shall be released by Consultant or any subconsultant to any third party without the prior written consent of County. Contractor shall not disclose records or other information provided by County under this Agreement to any third party, except as necessary to perform the scope of services, unless the records or information: (1) were publicly known, or otherwise known to Consultant, at the time it was disclosed to Consultant by County; (2) subsequently become publicly known through no act or omission of Consultant; or (3) otherwise become known to Consultant other than through disclosure by County.

9.9 Insolvency. Consultant shall notify County if Consultant enters into bankruptcy proceedings. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of County contract numbers and contracting offices for all County contracts against

which final payment has not been made. This obligation remains in effect until final payment is made under this Agreement.

9.10 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred during mediation.

9.11 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.12 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.13 County Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of County in its governmental or regulatory capacity.

9.14 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 1.4 (Correction of Deficient Services), 9.1 (Access to Records/Retention), 9.8 (Confidentiality of Services), and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.15 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.16 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. Failure of Consultant to secure such

authorization in writing in advance of performing any extra or changed work shall constitute a waiver of any and all rights to adjustment in compensation or contract time.

9.17 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.18 No Assignments. Consultant may not assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without County's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at County's sole discretion. In no event shall any putative assignment create a contractual relationship between County and any putative assignee.

9.19 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.20 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.21 Electronic Signatures and Counterparts. By executing this Agreement, all parties consent and agree that any electronic signature, as defined by Civil Code section 1633.2(h), affixed hereto shall have the full force and effect as a wet or manual signature. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

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IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

DAVIN'S INTERPRETING, INC.

By _____
FRANCIS DAVIN, President & CEO

NAPA COUNTY, a political subdivision of the State of California

By _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: *Douglas Parker (via e-sign)* Deputy County Counsel Date: April 30, 2026	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____

EXHIBIT A
SCOPE OF SERVICES

American Sign Language Interpreting Services

Consultant shall provide professionally certified American Sign Language interpreting services for deaf or hearing impaired to Napa County Probation clients. Consultant interpreters are NIC (National Interpreter Certification) certified. Consultant also provides SC:L (Specialist Certificate: Legal) services. Holders of this specialist certification have demonstrated specialized knowledge of legal settings and greater familiarity with language used in the legal system.

Interpreting services shall be provided in the presence of Napa County Probation staff. Interpreting services for other collateral contacts with significant other parties may also be provided, but only as arranged and authorized in advance by County.

County, through its Probation Department staff, shall schedule the use of Consultant services by contacting the Consultant's office during regular business hours. When arranging for services, the County shall provide the Consultant with the following information:

1. Name of person calling, phone number and County name
2. Date of interpreting assignment
3. Start and end times (anticipated)
4. Address and room name or number where the Consultant will be working
5. Type of interpreting assignment (i.e. meeting, interview, etc.)

Consultant shall make every reasonable effort to accommodate County needs and preferences, subject to existing contractual obligations. In addition, if faced with a cancellation of scheduled time or request for postponement by County, Consultant shall make every effort to reschedule time so as to minimize potential County payment responsibility for lost time.

Consultant shall be responsible for maintaining current certification of all interpreters.

Consultant shall maintain the confidentiality of all nature of client contacts, including names, recordings of client voices, written records or any other means of identifying the client.

Consultant shall be available for Court testimony regarding the translation services provided, if required.

Certified Deaf Interpreter (CDI) Services

Consultant shall provide Certified Deaf Interpreter (CDI) services to Napa County Probation clients. A CDI is a specialist who provides cultural and linguistic expertise. A CDI is often known simply as a Deaf Interpreter, or a Relay/intermediary Interpreter (commonly used in the courts).

A CDI often works as a unit with an American Sign Language interpreter possessing any of the Registry of the Interpreters for the Deaf (RID) certificates not limiting to Consecutive Skills Certificate (CSC), Certificate of Interpretation (CI)/ Certificate of Transliteration (CT), and National Interpreter Certification (NIC). The Deaf interpreter, depending on the individual's experience and training, can work with Deaf children whose languages are still in developing stages, or individuals who acquired American Sign Language at a later age, foreign-born Deaf individuals, Deaf-Blind individuals, a native Deaf signer in a highly stressful or emotional situation.

As is common in any spoken language interpreting, most individuals typically are at ease when they can listen to their native tongue as opposed to an interpreter working into their second language, which may be accented by one's native language. The same principle applies to utilizing a CDI. Often, Deaf individuals may feel more at ease when one has a Deaf interpreter providing the interpretation in his/her native language without English intrusion.

A Certified Deaf Interpreter (CDI) is one of the certificates provided by the Registry of the Interpreters for the Deaf, Inc. (RID). A person who possess the certificate has passed both knowledge and performance portion of the exam and is required to be a Deaf individual.

COMPLIANCE WITH GOVERNMENT CODE SECTION 7550. As required by Government Code section 7550, each document or report prepared by Consultant for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amounts of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. The Agreement and subcontract dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

EXHIBIT B
COMPENSATION AND FEE SCHEDULE

American Sign Language Interpreting Services

1. Labor Rates. As compensation for Consultant providing the interpretation or Court testimony services required under Exhibit A of this Agreement, County shall pay Consultant as follows for the full scheduled time including lunch and breaks, with the charges rounded to the nearest half hour, and a two-hour minimum for each appointment or group of appointments (if more than one appointment is scheduled consecutively for the same day):

   A. Scheduled Appointments (regular hours) - $125.00 per hour per scheduled appointment, Monday through Friday between 8:00 a.m. to 5:00 p.m.

   B. Scheduled Appointments (after regular hours) - $155.00 per hour per scheduled appointment, Monday through Friday, after 5:00 p.m.

   C. Appearance for Court Testimony - $300.00 per hour scheduled appointment Monday through Friday between 8:00 a.m. to 5:00 p.m.

   D. Interpreting Services for the Deaf and Blind - $350.00 per hour per scheduled appointment, Monday through Friday between 8:00 a.m. to 5:00 p.m.

   E. Short-Notice and Emergency Appointments. $175.00 per hour for appointments scheduled less than 24 hours' notice for services Monday through Friday, 8:00 a.m. to 5:00 p.m. (subject to availability), and for any emergency appointments (scheduled without notice) during evenings, weekends and holidays.

2. Conditions. Any request for services requiring 30-60 minutes or more of continuous interpreting will require two (2) interpreters. In addition, more than one (1) interpreter may be necessary for a given assignment depending on its nature. Utilizing more than one (1) interpreter enables more effective communication and reduces the risk of injury. The requestor from County will be informed if more than one (1) interpreter is required.

   In the event the length or circumstances differ from the original request, the interpreter reserves the right to end the assignment. Additional charges will be assessed if the interpreter decides to stay.

Expenses. County shall reimburse Consultant for private vehicle use required in connection with provision of services under this Agreement at the current federal government rate for mileage, plus the actual cost of any parking fees. Any travel time will be reimbursed.

3. Payment for Cancelled or Postponed Appointments. Cancellation or postponement of scheduled appointments by County (acting through its Probation staff) upon less than a 48-hour notice shall be billed by Consultant and paid by County at 100% of the regular fee for the type of appointment, as described in Item 1 above. Such cancellations or postponements shall be made by contacting a staff member in Consultant's office or sending an email to cancel an appointment. If County calls to cancel an appointment, Consultant shall confirm cancellation with an email to the Napa County Probation staff requestor. Any such call made after 5:00 p.m. or on weekends or holidays shall be considered as a cancellation or postponement made as of 8:00 a.m. on the next business day.

Certified Deaf Interpreter (CDI) Services

1. Labor Rates. As compensation for Consultant providing CDI services required under Exhibit A of this Agreement, County shall pay Consultant as follows:

   A. Scheduled Appointments - $460.00 for up to three (3) hours. Each additional hour will be invoiced at $155.00.

2. Expenses. County shall reimburse Consultant for private vehicle use required in connection with provision of services under this Agreement at the current federal government rate for mileage, plus the actual cost of any parking fees. Any travel time will be reimbursed.

3. Payment for Cancelled or Postponed Appointments. Cancellation or postponement of scheduled appointments by County (acting through its Probation staff) upon less than a 48-hour notice shall be billed by Consultant and paid by County at 100% of the regular fee, as described in Item 1 above. Such cancellations or postponements shall be made by contacting a staff member in Consultant's office or sending an email to cancel an appointment. If County calls to cancel an appointment, Consultant shall confirm cancellation with an email to the Napa County Probation staff requestor. Any such call made after 5:00 p.m. or on weekends or holidays shall be considered as a cancellation or postponement made as of 8:00 a.m. on the next business day.

EXHIBIT C
INSURANCE REQUIREMENTS

C.1 Workers Compensation Insurance. To the extent required by law during the term of this Agreement, Consultant shall provide workers compensation insurance for the performance of any of Consultant's duties under this Agreement as required by the State of California with statutory limits, and employer's liability insurance with a limit of no less than TWO MILLION DOLLARS ($2,000,000) per accident for bodily injury or disease, all with a waiver of subrogation. Consultant shall provide County with certification of all such coverages upon request by County's Risk Manager.

C.2 Liability Insurance. Consultant shall obtain and maintain in full force and effect during the term of this Agreement the following occurrence-based liability insurance coverages, issued by a company admitted to do business in California and having an A.M. Best rating of A:VII or better, or equivalent self-insurance:

C.2.1 General Liability. Commercial general liability (CGL) insurance coverage (personal injury and property damage) of not less than TWO MILLION DOLLARS ($2,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of Consultant or any officer, agent, or employee of Consultant under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

C.2.2 Professional Liability/Errors and Omissions. Professional liability (or errors and omissions) insurance for all activities of Consultant arising out of or in connection with this Agreement in an amount not less than TWO MILLION DOLLARS ($2,000,000) per claim. If the coverage includes an aggregate limit the aggregate limit shall be no less than twice the per occurrence limit.

C.2.3 Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with Consultant's business of not less than ONE MILLION DOLLARS ($1,000,000) combined single limit per occurrence. Coverage shall be business auto insurance coverage using Insurance Services Office (ISO) form number CA 0001 06 92 including symbol 1 (any Auto) or the exact equivalent. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the General Liability Insurance described in paragraph C.2.1, above. If Consultant or Consultant's employees, officers, or agents will use personal automobiles in any way in the performance of this Agreement, Consultant shall provide evidence of personal auto liability coverage for each such person upon request.

C.3 Certificates of Coverage. All insurance coverages referenced in paragraph C.2, above, shall be evidenced by one or more certificates of coverage or, with the consent of County's Risk

Manager, demonstrated by other evidence of coverage acceptable to County's Risk Manager, which shall be filed by Consultant with the County Department administering this Agreement prior to commencement of the Scope of Services.

C.3.1 Notice of Cancellation. The certificate(s) or other evidence of coverage shall reference this Agreement by its County number or title and department; shall be kept current during the term of this Agreement; shall provide that County shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium.

C.3.2 Multiple Insureds. The certificate(s) shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

C.3.3 Waiver of Subrogation and Additional Insured Endorsements. For the commercial general liability insurance coverage referenced in subparagraph C.2.1 and, for the comprehensive automobile liability insurance coverage referenced in subparagraph C.2.3 where the vehicles are covered by a commercial policy rather than a personal policy, Consultant shall also file with the evidence of coverage an endorsement from the insurance provider naming Napa County, its officers, employees, agents, and volunteers as additional insureds and waiving subrogation. For the Workers Compensation insurance coverage, Consultant shall file an endorsement waiving subrogation with the evidence of coverage.

C.3.4 Additional Requirements. The certificate or other evidence of coverage shall provide that if the same policy applies to activities of Consultant not covered by this Agreement, then the limits in the applicable certificate relating to the additional insured coverage of County shall pertain only to liability for activities of Consultant under this Agreement, and that the insurance provided is primary coverage to County with respect to any insurance or self-insurance programs maintained by County. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94.

C.4 Copies of Policies. Upon request by County's Risk Manager, Consultant shall provide or arrange for the insurer to provide within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

C.5 Deductibles/Retentions. Any deductibles or self-insured retentions shall be declared to, and be subject to approval by County's Risk Manager, which approval shall not be denied unless the County's Risk Manager determines that the deductibles or self-insured retentions are unreasonably large in relation to compensation payable under this Agreement and the risks of

liability associated with the activities required of Consultant by this Agreement. At the option of and upon request by County's Risk Manager if the Risk Manager determines that such deductibles or retentions are unreasonably high, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respects County, its officers, employees, agents, and volunteers or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1046

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Leigh Sharp, Deputy Director of Public Works

SUBJECT: Approval of Agreements with the City of American Canyon, City of Napa, and Town of Yountville for County-provided Animal Shelter Services.

RECOMMENDATION

Approve and authorize Agreement No. 260319B with the City of American Canyon; Agreement No. 260318B with the City of Napa; and Agreement No. 260317B with the Town of Yountville for the County to provide Animal Shelter Services for the term July 1, 2026 through June 30, 3031 with compensation equal to a proportionate share of each jurisdiction's budgeted operating expenses and contributions to fund future capital expenditures. (Fiscal Impact: $2,210,909 Revenue; Animal Shelter Fund; Budgeted for fiscal year 2026-27; Discretionary)

BACKGROUND

On October 13, 2009, Napa County entered into Professional Service Agreements with the City of American Canyon, the City of Napa, and the Town of Yountville (collectively referred to as "Agency Partners") to provide animal shelter services with compensation based upon an allocation method whereby Agency Partners pay the County for costs associated with accepting and providing care, shelter, and other services for those animals brought to the County's Animal Shelter and Adoption Center from their jurisdictions. The cost methodology was proportionate to each jurisdiction's population (population proportion) and payments were made in arrears based upon actual costs incurred. These agreements were terminated as of June 30, 2019 and they were superseded with new agreements that became effective on July 1, 2019. The new agreements largely stayed the same but included minor modifications to the compensation methodology to allow the Animal Shelter to collect payments in advance of services and to retain an agreed upon fund balance for unanticipated expenditures. The cost methodology continued to be based upon population proportion. These agreements expired on June 30, 2025 but were amended on June 3, 2025 to extend the term by one year, to June 30, 2026, to allow the Agency Partners and Napa County to explore alternative cost allocation methods and revisit the scope of work. The current agreements expire on June 30, 2026.

Over the past year, County staff and the Agency Partners worked with a third-party consultant, Matrix

Consulting Group, Ltd, to analyze the existing cost allocation method and to explore other potential fair and equitable allocation methods. The work with Matrix Consulting Group, Ltd. was completed and a collective decision was made to continue use of the population proportion method. The Agency Partners and County staff also revisited the scope of work for animal shelter services. While the format of the scope of services was updated to provide more clarity, the overall scope of work did not change significantly. In summary the services provided under these agreements include the following:

1. Acceptance of animals from within the jurisdictional boundaries of the Agency Partners within the structural and humane operating capacity of the Animal Shelter facility.

2. Rendering of a spectrum of common animal shelter and care service as operationally feasible and in a manner consistent with Chapter 6 of Napa County Code to animals in the care of the shelter, including but not limited to: providing behavior, physical and medical assessments and treatments; administering vaccinations and microchips; effectuating spaying and neutering; providing animal care, feed, and shelter; promoting and coordinating adoptions; coordinating alternative placements of animals; performing humane euthanasia; operating a volunteer/foster program; disseminating education materials; maintaining computerized records; managing a cat trap rental program; and coordinating disaster/emergency preparedness.

3. Issuance of pet licenses.

Requested Action:

Approve and authorize the Chair to sign the following agreements related to County providing animal shelter services for the term July 1, 2026 through June 30, 2031:

1. Agreement No. 260319B with the City of American Canyon;

2. Agreement No. 260318B with the City of Napa; and

3. Agreement No. 260317B with the Town of Yountville.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Revenues are included in the fiscal year 2026-27 budget in Animal Shelter Operations (5040000) and Animal Shelter Capital Improvement (5040500).
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of these agreements will allow the County to continue to provide shelter services and recoup associated costs from the City of American Canyon, City of Napa, and Town of Yountville.
Is the general fund affected?	Yes
Future fiscal impact:	Revenues from these agreements will continue to be budgeted in future fiscal years.

Consequences if not approved:	Napa County would no longer provide Animal Shelter Services to the City of American Canyon, City of Napa, and Town of Yountville and would no longer receive associated revenues. Napa County would continue to operate an Animal Shelter for the unincorporated county area and would be solely responsible for costs.
Additional Information	Build Healthy, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

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NAPA COUNTY AGREEMENT NO. 260319B

ANIMAL SHELTER SERVICES AGREEMENT

THIS AGREEMENT is made and entered into in Napa County, California, this ____ day of _____, 20___, by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and the City of American Canyon, a municipal corporation of the State of California herein referred to as "City."

RECITALS

A. Under the authority of Government Code Section 25802 and County Code Section 6.04.210, County currently operates the Napa County Animal Shelter and Adoption Center at 942 Hartle Court, Napa, CA 94559 ("Animal Shelter") to provide for the sanitary and humane treatment, care, and adoption of animals.

B. Under the terms set forth in a separate agreement, the City contracts with the Napa County Sheriff Department for law enforcement services which includes provision of animal-related field services by the Napa County Sheriff's Office within City jurisdictional boundaries.

C. On October 6, 2009, County and City entered into Napa County Agreement No. 7298, effective July 1, 2009 ("2009 Agreement"), which established an equitable funding mechanism whereby City and other participating municipalities located in Napa County pay County for costs associated with County agreeing to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the City's jurisdictional boundaries.

D. On June 4, 2019, County and City entered into Napa County Agreement No. 200021B, effective July 1, 2019 ("2019 Agreement"), pursuant to which County agreed to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the City's jurisdictional boundaries.

E. On June 3, 2025, County and City amended the 2019 Agreement to extend the term to June 30, 2026.

F. Rather than further extend the 2019 Agreement, County and City mutually desire to enter into a new agreement for animal shelter services upon the terms and conditions set forth herein.

AGREEMENT

ARTICLE I – SCOPE OF SERVICES

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1.1 Scope of Services. County shall provide City those services described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits.

1.2 Government Code Section 7550. Every document or report prepared by County for or under the direction of City pursuant to this Agreement shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the document or written report if the total cost for the work performed by nonemployees of City exceeds five thousand dollars ($5,000). The contract and subcontract numbers and dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject or product of this Agreement, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on July 1, 2026 ("Effective Date"). This Agreement shall expire on the fifth anniversary of the Effective Date unless terminated earlier in accordance with this Article. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2.2 Termination for Convenience. Subject to Paragraph 3.2, this Agreement may be terminated by either party for any reason effective as of 11:59 P.M. on the last day of the then-current fiscal year by giving at least one hundred and eighty days (180) days prior written notice of such termination to the other party; provided, however, that no such termination may be effected by City unless an opportunity for consultation is provided prior to the effective date of the termination. City shall pay County for services provided before the effective date of termination.

2.4 Termination for Cause. If either party fails to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breaches this Agreement and fails to cure such failure or breach within thirty (30) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving sixty (60) days prior written notice to the defaulting party in the manner set forth in Paragraph 9.2 (Notices).

2.4.1 Absence of Default. If after either party gives notice of termination for cause, it is determined that the other party was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for convenience under Paragraph 2.3.

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2.5 Purchasing Agent's Authority. The County Purchasing Agent or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. As compensation for the Services provided by County hereunder, City shall pay County and make contributions as set forth in Exhibit B attached hereto and incorporated herein by reference.

3.2 Annual Appropriation of Funds. County acknowledges that the term of this Agreement may extend over multiple City fiscal years, and that compensation under this Agreement is contingent on the City Council appropriating sufficient funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized for the future fiscal year, provided that thirty (30) days advance written notice is provided to County. City is not obligated to pay County, nor is County obligated to provide further services if sufficient funds have not been appropriated and authorized by the City Council.

ARTICLE IV – INSURANCE

4.1 Insurance. County has and shall maintain throughout the term of this Agreement, liability property coverage and casualty and excess liability policies to cover any first-party and third-party claims for damages by or against County resulting from the operation of the Animal Shelter. County maintains first-party property insurance coverage in the amount of six hundred million dollars ($600,000,000) and that coverage is all risk of direct physical loss or damage, including flood, to cover any such potential damage to the Animal Shelter facility, excluding earthquake. The casualty and excess liability coverage limits are twenty-five million ($25,000,000). City shall be named as additional insured for such policies relative to the performance of this Agreement. County shall maintain the above-mentioned insurance for the duration of this Agreement. County shall provide City proof of the insurance required by this subsection at least annually.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, County and City shall each defend at its own expense, indemnify, and hold harmless each other as well as their respective officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in

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connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of that party or its officers, agents, employees, volunteers, consultants and subconsultants in providing services or obligations required of that party under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of each party. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or attorney work product privilege.

5.2 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.3 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – RESERVED

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. The parties shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.2 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

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8.3 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by City and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.5 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. The parties shall provide each other with access to records which are reasonably necessary to review or audit compliance with the provisions of this Agreement. The parties shall cooperate to provide such access within a reasonable time after written request by either party, either by providing copies of the requested records or allowing the requesting party to inspect and photocopy the records at the place of business where the records are kept. The parties shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CITY
Napa County Public Works	City of American Canyon

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RE: Animal Shelter
1195 Third Street, Suite 101
Napa, CA 94559

Attn: City Manager
4381 Broadway Street, Suite 201
American Canyon, CA 94503

9.3 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the goods and services to be provided. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.3.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.3.1 This Agreement.
9.3.2 The Exhibits to this Agreement.

9.4 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.5 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and City shall have the right to enforce any of the provisions of this Agreement.

9.6 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subconsultants, contractors and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party will be entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other

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party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.7 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred during mediation.

9.8 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.9 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.10 Governmental Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California or the powers of City as municipal corporations. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of the parties in their governmental or regulatory capacities.

9.11 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 9.1 (Access to Records/Retention) and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.12 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.13 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. In particular, only County through its

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Board of Supervisors, and City, through its City Manager, in the form of an amendment of this Agreement, may authorize extra and/or changed work if beyond the scope of services prescribed in Exhibit A.

9.14 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.15 No Assignments. Neither party may assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without the other party's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at the non-assigning party's sole discretion. In no event shall any putative assignment create a contractual relationship between the non-assignee and any putative assignee.

9.16 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.17 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.18 Counterparts. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

9.19 Authority to Contract. County and City each warrant that they are legally permitted and otherwise have the authority to enter into and perform this agreement.

9.20 Legal Status of Agreement as Non-Joint Powers Agreement. This Agreement shall not be considered for any purpose as a Joint Powers Agreement between County and City under Government Code Section 6500, et. seq. City authorizes County to perform all services under this Agreement pursuant to Government Code Section 51301.

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9.21 City Ordinances. City shall adopt and maintain in full force and effect during the term of this Agreement an animal care ordinance substantially similar to the provisions found in Napa County Code Title 6 and other animal care ordinances and resolutions which may be adopted by the County's Board of Supervisors, as such provisions relate to the services provided under this Agreement and as may be revised from time to time. City shall be responsible for the validity of its rules, regulations, code, and ordinances including but not limited to any ordinances or codes incorporated by reference in City ordinances or code, and City shall defend, hold harmless, and indemnify County, its officers, agents and employees with respect to any claim or action challenging the validity of any City ordinance or with respect to any claim or action that any action was taken under an invalid City ordinance. Failure of City to comply with this requirement to maintain substantially similar ordinances may be cause for termination of this Agreement by County.

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

CITY OF AMERICAN CANYON, a municipal corporation

Signed by:
By _____
5305A1FA6D0D426...
JASON HOLLEY, City Manager

NAPA COUNTY, a political subdivision of the State of California

By _____
AMBER MANFREE, Chair of the Board of Supervisors

ATTEST:
Signed by:
_____
3463D0E311BA434...
TARESA GEILFUSS, City Clerk

APPROVED AS TO FORM:

Signed by:
_____
3657EFA936854DF...
Teresa Highsmith, City Attorney

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Sabrina S. Wolfson* Deputy County Counsel	Date: _____ Processed By:	By: _____
Date: March 5, 2026	_____ Deputy Clerk of the Board	

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EXHIBIT "A"

SCOPE OF SERVICES

1. GOALS AND OBJECTIVES

A. Operate an Animal Shelter consistent with industry standards, to provide sanitary temporary habitation, physical and behavioral health, medical treatment, adoption, placement or other disposition of permissible stray, impounded, unwanted or surrendered domestic animals, livestock, and exotic pets that originate from within the jurisdictional boundaries of City.

B. Provide a high level of customer service to the visitors at the Animal Shelter and the users of the Animal Shelter website.

C. Advocate through community education and engagement for the general welfare of all animals and about responsible pet ownership, including practical measures for managing animal populations at-large through spay and neuter programs.

D. Pursue collaborative partnerships with community welfare organizations such as Napa Humane, Friends of the Napa County Animal Shelter, and other local, regional, and state animal welfare organizations.

E. Strive to maintain a high Live Release Rate and focus programs and objectives to sustain or increase the rate annually.

F. Provide services in accordance with California Penal Code 597.1, California Food and Agriculture Code 32000 *et seq*, and sections 30503 and 31751.3, and all other state statutes and County ordinances governing animal shelters for care, physical and medical treatment, holding periods, placements, dispositions and record keeping.

2. SCOPE OF SERVICES

A. **Animal Shelter Location and Hours of Operation.** County shall provide primary Animal Shelter services at its Animal Shelter located at 942 Hartle Court, Napa, California. County shall provide and maintain all facilities, infrastructure, and equipment necessary for operation of the Animal Shelter. County shall be responsible for the operation of its Animal Shelter and the care of animals on a twenty-four (24) hour basis. County, in its sole discretion, shall determine the days and hours of operation of the Animal Shelter. At the time of execution of this Agreement, the Animal Shelter is open to the public Tuesday through Sunday, 10:00 AM to 4:45 PM (closed for lunch from 12pm to 1pm) and closed on Mondays. County shall maintain public hours of operation to provide reasonable public access to the animals, to the extent possible, and consistent with County policies.

B. **Acceptance of Animals.**

a. County shall accept at its Animal Shelter, all dogs, cats, and other small and large domestic animals delivered from within the jurisdictional boundaries of City; provided, however, that County is only obligated to accept such animals within

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the structural and humane operating capacity of the Animal Shelter. Animal Shelter may limit owner-surrenders, intake of "community" / "feral" cats, intake of animals subject to legal holds, and intake of other animals if County Animal Shelter determines there are health, safety and/or animal welfare concerns.

b. County shall accept deceased domestic and wild animals from the City. Live wild animals are not accepted.
c. Animals, as used throughout this Agreement, refers to both alive and deceased domestic animals.

C. **Animal Sheltering and Care.** County shall render a spectrum of common animal shelter services, as operationally feasible and in a manner consistent with Chapter 6 of Napa County Code, including but not limited to the following:

a. Conduct initial behavioral, physical and medical needs assessments, vaccinate, and seek appropriate veterinary care for every animal that is taken in by the Animal Shelter.
b. Administer vaccinations and microchips, and effectuate the spaying and neutering of all dogs and cats transferred to the custody of the Animal Shelter for reasons other than temporary impounds or boards through the coordination of services with agencies and/or veterinarians licensed to perform such procedures.
c. Accommodate impounded, stray, quarantined or temporarily boarded animals, as operationally feasible.
d. Provide (through purchase, contract, or other means) animal care supplies, feed, and all other necessary provisions for operation of the Animal Shelter.
e. Provide (through purchase, contract, or other means) shelter, food, water, and veterinary care, including emergency veterinary care in compliance with applicable State of California statutes and regulations and in accordance with generally recognized standards for the humane treatment of animals.
f. Promote and coordinate animal adoptions via an application process through various outreach programs, events, and during public walk-in operating hours.
g. Arrange for the alternative placement of animals that require specialized or otherwise inaccessible care, or to optimize adoption probability, to address space constraints at the Animal Shelter, or for other reasons deemed necessary by County.
h. Perform humane euthanasia and disposal of remains at owner's request or in accordance with Section 6.04.230 of the Napa County Code of Ordinances, using methods of euthanasia and drugs approved by the American Medical Association and staff that are trained in accordance with Section 2039 of the California Code of Regulations, Title 16, Division 20, Article 4.
i. Maintain a volunteer/foster care program at the Animal Shelter to support animal enrichment, exercise, and socialization and to provide fostering/transitional care of animals between shelter and permanent homes.
j. Take steps through its operating policies, codes, public fee structures, and partnerships to reduce the number of animals and their length of stay in the Animal Shelter, and may limit owner-surrenders and intake of "community" or

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"feral" cats, adjust fees, and incentivize community-based solutions to manage the population of sheltered animals consistent with the capacity of the facility.

k. Control and care for animals subject to legal holds (those animals that are confiscated for neglect, cruelty, bite quarantine, vicious, dangerous, or similar circumstances), as operationally feasible.
l. Provide microchip services at established fee rates to the public to facilitate pet identification.
m. Manage a cat trap rental program and a spay/neuter voucher program to support management and health of the at-large animal population.
n. Disseminate educational materials and information focused on community awareness, adoptions, and foster outreach using assorted forms of on-line and off-line approaches including website, social media, and participation at community events.
o. Maintain a computerized shelter management and record keeping system to track Animal Shelter operations data, by jurisdiction as feasible with existing software capability. At the time of execution of this Agreement, County utilizes ShelterBuddy as its Animal Shelter Database System.
p. Coordinate disaster/emergency preparedness and response through efforts of Napa County.
q. Comply with all Drug Enforcement Agency (DEA) regulations regarding storage, record-keeping, inventory, use, and disposal of all controlled substances.

D. **Licensing.** County shall provide full-service licensing of animals inclusive of processing new and renewal licenses, distribution of renewal notices, and issuance of licenses. Licensing may be provided on-line and/or over-the-counter, at the sole discretion of County.

E. **Data Transparency.** County shall maintain public transparency by publishing quarterly Asilomar Accords and Live Release statistics on the County's official website. City may access these reports directly at any time for information on Shelter operations or outcomes.

F. **Scheduling.** County shall use its best efforts to provide services to animals delivered to the Animal Shelter from within the jurisdictional boundaries of City in a reasonably prompt manner. Nothwithstanding anything to the contrary set forth herein, due to the nature of many of the services provided by the animal shelter to City and other Participants, and the number of animals that may be at the Animal Shelter at any one time, the parties understand and agree that no guarantee can be made, or is intended to be made, by County with respect to providing care and services to any particular animal brought to the Animal Shelter from within the jurisdictional boundaries of City.

G. **Staffing.** County shall hire and maintain sufficient staff, extra help staff, volunteers and supervisory oversight thereof. All staff responsible for animal care shall possess valid certifications, education and training mandated by Napa County and the State of California to perform appointed duties, including humane euthanasia and animal management. All volunteers shall be assigned only those tasks commensurate with their level of training and experience.

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3. ORGANIZATIONAL CONTROLS

The parties acknowledge and agree that the County also provides animal shelter services to the City of Napa, City of American Canyon, and Town of Yountville pursuant to separate agreements with such jurisdictions and that Animal Shelter operations, capital projects, improvements and assets are budgeted for, and funded by, payments for services and contributions from each of the participating jurisdictions ("Participants," which at the time of execution of this Agreement include City of American Canyon, City of Napa, Town of Yountville, and Napa County). Therefore, the annual budget process is a collaborative effort that requires the participation and cooperation of all Participants. County and City agree to participate in strategic alignment and ongoing collaborative processes amongst the Participants to achieve organizational goals and objectives and to comply with the following procedures related to preparation and adoption of the annual budget:

A. **Quarterly Participant Meetings.** Authorized representatives of County and City shall endeavor to participate in quarterly Participant meetings to discuss operational issues.

B. **Annual Participant Meetings.** Authorized representatives of County and City shall participate, at minimum, once per year in an annual Participant meeting, prior to April 1 for the purposes of establishing priorities, allocating fiscal, human, and other resources, and analyzing critical elements of Animal Shelter operations for the subsequent fiscal year. Discussion topics shall include, but not be limited to: budgets, staffing, hours of operations, capital purchases, projects or repairs, policy implementation or revision, and any other matter that may have significant impact on the Animal Shelter or its resources.

C. **Annual Budget Approval and Adoption.**

   a. Prior to April 1 of each year, the County shall prepare and submit to all Participants for their respective review and approval, which may not be unreasonably withheld by City, a comprehensive operating budget for the upcoming fiscal year that accurately represents County's good-faith estimate of all projected revenues and expenditures for the operation of the Animal Shelter and meets commonly accepted accounting standards ("Proposed Annual Budget").

   b. City shall, no later than April 15, notify the County in writing whether it approves or objects to the Proposed Annual Budget. If City fails to notify County of its approval or objection by April 15, City shall be deemed to have approved the Proposed Annual Budget.

   c. If City objects to the Proposed Annual Budget, it shall provide County and the other Participants with a written statement outlining in sufficient detail its concerns and proposed adjustments to the Proposed Annual Budget no later than April 15. Representatives of the Participants shall thereafter meet and confer in good faith regarding the Participant's concerns and proposed revisions in an effort to reach agreement by all Participants on a revised Proposed Annual Budget by May 1.

   d. If any dispute between the Participants regarding the Proposed Annual Budget remains unresolved by May 1, County shall adopt the Proposed Annual Budget in the course of the regular County of Napa budget process, and the Participants

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shall thereafter proceed with dispute resolution in accordance with Article VIII of the Agreement to resolve the outstanding dispute.

e. Upon County's adoption of the Proposed Annual Budget, it shall be considered the Annual Budget hereunder.
f. Delays, regardless of cause, in the adoption of the Annual Budget shall not preclude or restrict County from delivering the services described herein or cause any interruption in daily operations, and City shall continue to compensate County in the manner set forth in Exhibit B.

D. **Budget Revisions.**
   a. County shall notify City in writing as soon as practical if the Annual Budget is projected to be either under-expended by a total equal to or greater than 10%, or over-expended by any amount during the then-current fiscal year.
   b. Notifications regarding over-expenditures beyond the total annual operations budget shall be accompanied by a description of the event or circumstances causing such over-expenditures, an itemization of costs, and a recommended course of action to offset costs, which may include use of fund balance or other operational modifications, if reasonably feasible.

E. **Audits.** Upon reasonable notice, either party shall have the right to inspect and audit any records produced or maintained by the other party relevant to this Agreement, to the extent allowable by law.

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EXHIBIT "B"

FUNDING FOR OPERATIONS, CAPITAL PROJECTS, IMPROVEMENTS AND ASSETS

Animal Shelter operations, capital projects, improvements and assets shall be funded by payments for services and contributions from all Participants as set forth below. In the event a Participant other than City terminates its agreement with the County for Animal Shelter operations, thereby reducing the total number of Participants sharing in the Animal Shelter costs, City's Population Proportion (defined below) will be recalculated based on the reduced number of Participants, and City shall continue to make payments and contributions as set forth below based on the revised City's Population Proportion unless the parties otherwise agree in writing to an alternative methodology for sharing costs among the remaining Participants for the remainder of the term.

1. Operations

(a) Payment for Services. City agrees to pay County a percentage of budgeted net operating costs for each fiscal year equal to City's population divided by the population of all Participants ("City's Population Proportion"). City's payment for services calculated in accordance with this Exhibit "B" shall be referred to as "City's Operating Share."

i. For purposes of this Agreement, "net operating costs" shall mean the total budgeted operating expenses in the Annual Budget, including a 3% operational contingency, less budgeted revenue received from any source, other than payments for services from Participants during the specified time period and interest earned as a result of delinquent payments.

1. Under previous agreements with Participants, County limited allocation of County Engineering and Administrative Costs to Participants to $40,000 per fiscal year to cover administrative items such as budgeting, accounting, competitive procurement, contracting, and supervision of Animal Shelter management, and, the County paid for all Engineering and Administrative costs in excess of $40,000. County desires to eliminate the allocation limit by year three of this Agreement. In year one of this Agreement (FY26/27), the allocation of Engineering and Administrative Costs will be limited to $65,000. In year two of this Agreement (FY27/28), the allocation of Engineering and Administrative Costs will be limited to $80,000. In each successive year of this Agreement, Engineering and Administrative costs will be budgeted based on actual costs from the previous two fiscal years (starting

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with FY25/26), and 100% of budgeted Engineering and Administrative costs will be allocated to all Participants. Should these costs be projected to exceed $120,000 annually, the County shall provide to Participants, at the annual budget meeting, a basis for the budget estimate, including role, projected hours, rate, and primary services.

ii. City's Population Proportion shall be determined by the population figures in the most recent estimate published by the California Department of Finance (DOF) Demographic Research Unit.

iii. In the event actual operating expenditures are less than revenue, City's Operating Share shall not be reduced. However, any excess revenues shall be designated as fund balance in accordance with subsection (b) below.

(b) Fund Balance. Revenues received in excess of actual operating expenditures in a fiscal year shall be designated as fund balance.

i. Use of fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall take precedence over increasing City's Operating Share.

ii. The fund balance shall be appropriated and expended at County's discretion in the event the approved budgeted appropriations are projected to be or have been exhausted.

iii. The operating fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall not be sustained at an amount greater than 60-days operating capital, unless a long-term expenditure plan has been approved.

iv. At the close of each fiscal year, once all activity for the year is posted, operating fund balance, net of any funds received through any bequest to benefit the Animal Shelter, will be analyzed to determine if it exceeds 60-days operating capital (excess reserve). Unless a long-term expenditure plan has been approved, excess reserve will be credited back to Participants as described in the Animal Shelter Fund Balance Policy.

v. Bequest funds to benefit the Animal Shelter will be appropriated only after consultation with the Participants.

(c) Additional Contributions to Fund Balance for Long-Term Expenditure Plans. Participants may agree to develop long-term expenditure plans for the purpose of acquiring specific and predetermined goods, or services in future fiscal years if the cost for such items or services cannot be economically accommodated in a single fiscal year, for example purchase of replacement animal crates where the cost may be high but items are not considered capital assets.

i. County shall develop long-term expenditure plans, as needed, and present them to the Participants at the annual meeting for approval as part of the annual budget approval and adoption process.

ii. City's contribution amount for a long-term expenditure plan shall be determined at the time plans are approved.

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iii. Long-term expenditure plans shall be limited to one-time purchases.

2. Capital Projects, Improvements and Assets

(a) Capital Reserve. City agrees to contribute to a Capital Reserve for the purpose of maintaining a fund balance which shall be used to finance capital projects or improvements, or for the purchase of capital assets for the Animal Shelter.

i. City's contribution to the Capital Reserve shall be an amount equal to 3% of City's Operating Share for the then-current fiscal year ("City's Capital Share").

ii. City and County may agree, by means of written approval from an authorized representative of each party, to adjust the City's Capital Share or for contributions outside the Operating share during the term of this Agreement in consideration of capital expenditures made by County, for future capital expenditures, or for any other matter.

3. Invoicing

(a) Initial Invoice. County shall send an initial invoice to City no later than July 15th of each year for an amount equal to half of City's projected Operating Share and Capital Share for the current fiscal year.

(b) Mid-Year Invoice. COUNTY shall send a mid-year invoice to City no later than January 15th of each year for an amount equal to half of City's projected Operating Share and Capital Share, net any fund balance credit from the previous fiscal year calculated in accordance with Section 1(b) above.

(c) Year-End Invoice. County shall reconcile all operating expenditures and use fund balance to satisfy any cash deficits. In the event a deficit balance remains, County shall send an invoice to City no later than August 15th of each year for a percentage of the deficit balance equal to City's Population Proportion of all Participants.

(d) Payment Terms. City shall deliver payment to County for all invoices no later than thirty (30) days after the date of the invoice.

(e) Delinquent Payments.

i. County Animal Shelter is entitled to recover interest on any payment that is not received by County Animal Shelter by the payment deadline in subsection (d) above. Interest shall be calculated at the rate of interest paid by the Napa County Treasurer/Tax Collector for departments or entities participating in the pooled funds account for the period of time in which the payment is delinquent. Interest shall be applied from the last day of the month in which services were performed; and,

ii. County may take any appropriate action to collect delinquent payments as is authorized by law.

4. Accounting Controls

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(a) Separation of Funds. The Napa County Auditor-Controller shall account for all revenues and expenses related to the terms and services of this Agreement in a separate enterprise fund.

(b) Separation of Accounts. The Napa County Auditor-Controller shall maintain separate accounts for operations and capital projects, improvements or assets.

(c) Earned Interest. All interest earned shall be designated as revenue and added to the fund balance of whichever fund carried the principal balance for which interest was accrued. Interest shall be calculated using the Napa County Treasurer-Tax Collector's interest allocation methodology.

City of Napa Agreement No. C2026-059

NAPA COUNTY AGREEMENT NO. 260318B

ANIMAL SHELTER SERVICES AGREEMENT

THIS AGREEMENT is made and entered into in Napa County, California, this ____ day of _____, 20___, by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and the City of Napa, a municipal corporation of the State of California herein referred to as "City."

RECITALS

A. Under the authority of Government Code Section 25802 and County Code Section 6.04.210, County currently operates the Napa County Animal Shelter and Adoption Center at 942 Hartle Court, Napa, CA 94559 ("Animal Shelter") to provide for the sanitary and humane treatment, care, and adoption of animals.

B. Under the terms set forth in a separate agreement, the City contracts with the Napa County Sheriff's Department for animal-related field services within City jurisdictional boundaries.

C. On September 15, 2009, County and City entered into Napa County Agreement No. 7299, City Agreement No. C200996, effective July 1, 2009 ("2009 Agreement"), which established an equitable funding mechanism whereby City and other participating municipalities located in Napa County pay County for costs associated with County agreeing to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the City jurisdictional boundaries.

D. On June 4, 2019, County and City entered into Napa County Agreement No. 200022B, City Agreement No. C2019-144, effective July 1, 2019 ("2019 Agreement"), pursuant to which County agreed to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the City jurisdictional boundaries.

E. On June 3, 2025, County and City amended the 2019 Agreement to extend the term to June 30, 2026.

F. Rather than further extend the 2019 Agreement, County and City mutually desire to enter into a new agreement for animal shelter services upon the terms and conditions set forth herein.

AGREEMENT

ARTICLE I – SCOPE OF SERVICES

1.1 Scope of Services. County shall provide City those services described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits.

1.2 Government Code Section 7550. Every document or report prepared by County for or under the direction of City pursuant to this Agreement shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the document or written report if the total cost for the work performed by nonemployees of City exceeds five thousand dollars ($5,000). The contract and subcontract numbers and dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject or product of this Agreement, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on July 1, 2026 ("Effective Date"). This Agreement shall expire on the fifth anniversary of the Effective Date unless terminated earlier in accordance with this Article. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2.2 Termination for Convenience. Subject to Paragraph 3.2, this Agreement may be terminated by either party for any reason effective as of 11:59 P.M. on the last day of the then-current fiscal year by giving at least one hundred and eighty days (180) days prior written notice of such termination to the other party; provided, however, that no such termination may be effected by City unless an opportunity for consultation is provided prior to the effective date of the termination. City shall pay County for services provided before the effective date of termination.

2.4 Termination for Cause. If either party fails to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breaches this Agreement and fails to cure such failure or breach within thirty (30) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving sixty (60) days prior written notice to the defaulting party in the manner set forth in Paragraph 9.2 (Notices).

2.4.1 Absence of Default. If after either party gives notice of termination for cause, it is determined that the other party was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for convenience under Paragraph 2.3.

2.5 Purchasing Agent's Authority. The County Purchasing Agent or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. As compensation for the Services provided by County hereunder, City shall pay County and make contributions as set forth in Exhibit B attached hereto and incorporated herein by reference.

3.2 Annual Appropriation of Funds. County acknowledges that the term of this Agreement may extend over multiple City fiscal years, and that compensation under this Agreement is contingent on the City Council appropriating sufficient funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized for the future fiscal year, provided that thirty (30) days advance written notice is provided to County. City is not obligated to pay County, nor is County obligated to provide further services if sufficient funds have not been appropriated and authorized by the City Council.

ARTICLE IV – INSURANCE

4.1 Insurance. County has and shall maintain throughout the term of this Agreement, liability property coverage and casualty and excess liability policies to cover any first-party and third-party claims for damages by or against County resulting from the operation of the Animal Shelter. County maintains first-party property insurance coverage in the amount of six hundred million dollars ($600,000,000) and that coverage is all risk of direct physical loss or damage, including flood, to cover any such potential damage to the Animal Shelter facility, excluding earthquake. The casualty and excess liability coverage limits are twenty-five million ($25,000,000). City shall be named as additional insured for such policies relative to the performance of this Agreement. County shall maintain the above-mentioned insurance for the duration of this Agreement. County shall provide City proof of the insurance required by this subsection at least annually.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, County and City shall each defend at its own expense, indemnify, and hold harmless each other as well as their respective officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of that party or its officers, agents, employees, volunteers, consultants and subconsultants in providing services or obligations required of that party under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of each party. Each party shall notify the other party immediately in writing of any

claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or attorney work product privilege.

5.2 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.3 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – RESERVED

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. The parties shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.2 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.3 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by City and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.5 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. The parties shall provide each other with access to records which are reasonably necessary to review or audit compliance with the provisions of this Agreement. The parties shall cooperate to provide such access within a reasonable time after written request by either party, either by providing copies of the requested records or allowing the requesting party to inspect and photocopy the records at the place of business where the records are kept. The parties shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CITY
Napa County Public Works RE: Animal Shelter 1195 Third Street, Suite 101 Napa, CA 94559	City of Napa Attn: City Manager 955 School Street Napa, CA 94559

9.3 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the

State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the goods and services to be provided. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.3.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.3.1 This Agreement.
9.3.2 The Exhibits to this Agreement.

9.4 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.5 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and City shall have the right to enforce any of the provisions of this Agreement.

9.6 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subconsultants, contractors and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party will be entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.7 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred during mediation.

9.8 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.9 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.10 Governmental Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California or the powers of City as municipal corporations. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of the parties in their governmental or regulatory capacities.

9.11 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 9.1 (Access to Records/Retention) and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.12 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.13 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. In particular, only County through its Board of Supervisors, and City, through its City Manager, in the form of an amendment of this Agreement, may authorize extra and/or changed work if beyond the scope of services prescribed in Exhibit A.

9.14 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be

deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.15 No Assignments. Neither party may assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without the other party's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at the non-assigning party's sole discretion. In no event shall any putative assignment create a contractual relationship between the non-assignee and any putative assignee.

9.16 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.17 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.18 Counterparts. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

9.19 Authority to Contract. County and City each warrant that they are legally permitted and otherwise have the authority to enter into and perform this agreement.

9.20 Legal Status of Agreement as Non-Joint Powers Agreement. This Agreement shall not be considered for any purpose as a Joint Powers Agreement between County and City under Government Code Section 6500, et. seq. City authorizes County to perform all services under this Agreement pursuant to Government Code Section 51301.

9.21 City Ordinances. City shall adopt and maintain in full force and effect during the term of this Agreement an animal care ordinance substantially similar to the provisions found in Napa County Code Title 6 and other animal care ordinances and resolutions which may be adopted by the County's Board of Supervisors, as such provisions relate to the services provided under this Agreement and as may be revised from time to time. City shall be responsible for the validity of its rules, regulations, code, and ordinances including but not limited to any ordinances or codes incorporated by reference in City ordinances or code, and City shall defend, hold harmless, and indemnify County, its officers, agents and employees with respect to any claim or action challenging the validity of any City ordinance or with respect to any claim or action that any action was taken under an invalid City ordinance. Failure of City to comply with this

requirement to maintain substantially similar ordinances may be cause for termination of this Agreement by County.

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

CITY OF NAPA, a municipal corporation of the State of California

By _____
STEVE POTTER, City Manager

NAPA COUNTY, a political subdivision of the State of California

By _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Sabrina S. Wolfson* Deputy County Counsel Date: March 5, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

COUNTERSIGNED:

By: _____

Erika Leahy, City Auditor

APPROVED AS TO FORM:

By: _____

Christopher Diaz, Interim City Attorney

ATTEST:

By: _____

Tiffany Carranza, City Clerk

EXHIBIT "A"

SCOPE OF SERVICES

1. GOALS AND OBJECTIVES

A. Operate an Animal Shelter consistent with industry standards, to provide sanitary temporary habitation, physical and behavioral health, medical treatment, adoption, placement or other disposition of permissible stray, impounded, unwanted or surrendered domestic animals, livestock, and exotic pets that originate from within the jurisdictional boundaries of City.

B. Provide a high level of customer service to the visitors at the Animal Shelter and the users of the Animal Shelter website.

C. Advocate through community education and engagement for the general welfare of all animals and about responsible pet ownership, including practical measures for managing animal populations at-large through spay and neuter programs.

D. Pursue collaborative partnerships with community welfare organizations such as Napa Humane, Friends of the Napa County Animal Shelter, and other local, regional, and state animal welfare organizations.

E. Strive to maintain a high Live Release Rate and focus programs and objectives to sustain or increase the rate annually.

F. Provide services in accordance with California Penal Code 597.1, California Food and Agriculture Code 32000 *et seq*, and sections 30503 and 31751.3, and all other state statutes and County ordinances governing animal shelters for care, physical and medical treatment, holding periods, placements, dispositions and record keeping.

2. SCOPE OF SERVICES

A. **Animal Shelter Location and Hours of Operation.** County shall provide primary Animal Shelter services at its Animal Shelter located at 942 Hartle Court, Napa, California. County shall provide and maintain all facilities, infrastructure, and equipment necessary for operation of the Animal Shelter. County shall be responsible for the operation of its Animal Shelter and the care of animals on a twenty-four (24) hour basis. County, in its sole discretion, shall determine the days and hours of operation of the Animal Shelter. At the time of execution of this Agreement, the Animal Shelter is open to the public Tuesday through Sunday, 10:00 AM to 4:45 PM (closed for lunch from 12pm to 1pm) and closed on Mondays. County shall maintain public hours of operation to provide reasonable public access to the animals, to the extent possible, and consistent with County policies.

B. **Acceptance of Animals.**

   a. County shall accept at its Animal Shelter, all dogs, cats, and other small and large domestic animals delivered from within the jurisdictional boundaries of City; provided, however, that County is only obligated to accept such animals within the structural and humane operating capacity of the Animal Shelter. Animal

Shelter may limit owner-surrenders, intake of "community" / "feral" cats, intake of animals subject to legal holds, and intake of other animals if County Animal Shelter determines there are health, safety and/or animal welfare concerns.

b. County shall accept deceased domestic and wild animals from the City. Live wild animals are not accepted.
c. Animals, as used throughout this Agreement, refers to both alive and deceased domestic animals.

C. **Animal Sheltering and Care.** County shall render a spectrum of common animal shelter services, as operationally feasible and in a manner consistent with Chapter 6 of Napa County Code, including but not limited to the following:

a. Conduct initial behavioral, physical and medical needs assessments, vaccinate, and seek appropriate veterinary care for every animal that is taken in by the Animal Shelter.
b. Administer vaccinations and microchips, and effectuate the spaying and neutering of all dogs and cats transferred to the custody of the Animal Shelter for reasons other than temporary impounds or boards through the coordination of services with agencies and/or veterinarians licensed to perform such procedures.
c. Accommodate impounded, stray, quarantined or temporarily boarded animals, as operationally feasible.
d. Provide (through purchase, contract, or other means) animal care supplies, feed, and all other necessary provisions for operation of the Animal Shelter.
e. Provide (through purchase, contract, or other means) shelter, food, water, and veterinary care, including emergency veterinary care in compliance with applicable State of California statutes and regulations and in accordance with generally recognized standards for the humane treatment of animals.
f. Promote and coordinate animal adoptions via an application process through various outreach programs, events, and during public walk-in operating hours.
g. Arrange for the alternative placement of animals that require specialized or otherwise inaccessible care, or to optimize adoption probability, to address space constraints at the Animal Shelter, or for other reasons deemed necessary by County.
h. Perform humane euthanasia and disposal of remains at owner's request or in accordance with Section 6.04.230 of the Napa County Code of Ordinances, using methods of euthanasia and drugs approved by the American Medical Association and staff that are trained in accordance with Section 2039 of the California Code of Regulations, Title 16, Division 20, Article 4.
i. Maintain a volunteer/foster care program at the Animal Shelter to support animal enrichment, exercise, and socialization and to provide fostering/transitional care of animals between shelter and permanent homes.
j. Take steps through its operating policies, codes, public fee structures, and partnerships to reduce the number of animals and their length of stay in the Animal Shelter, and may limit owner-surrenders and intake of "community" or "feral" cats, adjust fees, and incentivize community-based solutions to manage the population of sheltered animals consistent with the capacity of the facility.

k. Control and care for animals subject to legal holds (those animals that are confiscated for neglect, cruelty, bite quarantine, vicious, dangerous, or similar circumstances), as operationally feasible.
l. Provide microchip services at established fee rates to the public to facilitate pet identification.
m. Manage a cat trap rental program and a spay/neuter voucher program to support management and health of the at-large animal population.
n. Disseminate educational materials and information focused on community awareness, adoptions, and foster outreach using assorted forms of on-line and off-line approaches including website, social media, and participation at community events.
o. Maintain a computerized shelter management and record keeping system to track Animal Shelter operations data, by jurisdiction as feasible with existing software capability. At the time of execution of this Agreement, County utilizes ShelterBuddy as its Animal Shelter Database System.
p. Coordinate disaster/emergency preparedness and response through efforts of Napa County.
q. Comply with all Drug Enforcement Agency (DEA) regulations regarding storage, record-keeping, inventory, use, and disposal of all controlled substances.

D. **Licensing.** County shall provide full-service licensing of animals inclusive of processing new and renewal licenses, distribution of renewal notices, and issuance of licenses. Licensing may be provided on-line and/or over-the-counter, at the sole discretion of County.

E. **Data Transparency.** County shall maintain public transparency by publishing quarterly Asilomar Accords and Live Release statistics on the County's official website. City may access these reports directly at any time for information on Shelter operations or outcomes.

F. **Scheduling.** County shall use its best efforts to provide services to animals delivered to the Animal Shelter from within the jurisdictional boundaries of City in a reasonably prompt manner. Nothwithstanding anything to the contrary set forth herein, due to the nature of many of the services provided by the animal shelter to City and other Participants, and the number of animals that may be at the Animal Shelter at any one time, the parties understand and agree that no guarantee can be made, or is intended to be made, by County with respect to providing care and services to any particular animal brought to the Animal Shelter from within the jurisdictional boundaries of City.

G. **Staffing.** County shall hire and maintain sufficient staff, extra help staff, volunteers and supervisory oversight thereof. All staff responsible for animal care shall possess valid certifications, education and training mandated by Napa County and the State of California to perform appointed duties, including humane euthanasia and animal management. All volunteers shall be assigned only those tasks commensurate with their level of training and experience.

3. ORGANIZATIONAL CONTROLS

The parties acknowledge and agree that the County also provides animal shelter services to the City of Napa, City of American Canyon, and Town of Yountville pursuant to separate

agreements with such jurisdictions and that Animal Shelter operations, capital projects, improvements and assets are budgeted for, and funded by, payments for services and contributions from each of the participating jurisdictions ("Participants," which at the time of execution of this Agreement include City of American Canyon, City of Napa, Town of Yountville, and Napa County). Therefore, the annual budget process is a collaborative effort that requires the participation and cooperation of all Participants. County and City agree to participate in strategic alignment and ongoing collaborative processes amongst the Participants to achieve organizational goals and objectives and to comply with the following procedures related to preparation and adoption of the annual budget:

A. **Quarterly Participant Meetings.** Authorized representatives of County and City shall endeavor to participate in quarterly Participant meetings to discuss operational issues.

B. **Annual Participant Meetings.** Authorized representatives of County and City shall participate, at minimum, once per year in an annual Participant meeting, prior to April 1 for the purposes of establishing priorities, allocating fiscal, human, and other resources, and analyzing critical elements of Animal Shelter operations for the subsequent fiscal year. Discussion topics shall include, but not be limited to: budgets, staffing, hours of operations, capital purchases, projects or repairs, policy implementation or revision, and any other matter that may have significant impact on the Animal Shelter or its resources.

C. **Annual Budget Approval and Adoption.**
   a. Prior to April 1 of each year, the County shall prepare and submit to all Participants for their respective review and approval, which may not be unreasonably withheld by City, a comprehensive operating budget for the upcoming fiscal year that accurately represents County's good-faith estimate of all projected revenues and expenditures for the operation of the Animal Shelter and meets commonly accepted accounting standards ("Proposed Annual Budget").
   b. City shall, no later than April 15, notify the County in writing whether it approves or objects to the Proposed Annual Budget. If City fails to notify County of its approval or objection by April 15, City shall be deemed to have approved the Proposed Annual Budget.
   c. If City objects to the Proposed Annual Budget, it shall provide County and the other Participants with a written statement outlining in sufficient detail its concerns and proposed adjustments to the Proposed Annual Budget no later than April 15. Representatives of the Participants shall thereafter meet and confer in good faith regarding the Participant's concerns and proposed revisions in an effort to reach agreement by all Participants on a revised Proposed Annual Budget by May 1.
   d. If any dispute between the Participants regarding the Proposed Annual Budget remains unresolved by May 1, County shall adopt the Proposed Annual Budget in the course of the regular County of Napa budget process, and the Participants shall thereafter proceed with dispute resolution in accordance with Article VIII of the Agreement to resolve the outstanding dispute.
   e. Upon County's adoption of the Proposed Annual Budget, it shall be considered the Annual Budget hereunder.

f. Delays, regardless of cause, in the adoption of the Annual Budget shall not preclude or restrict County from delivering the services described herein or cause any interruption in daily operations, and City shall continue to compensate County in the manner set forth in Exhibit B.

D. **Budget Revisions.**
   a. County shall notify City in writing as soon as practical if the Annual Budget is projected to be either under-expended by a total equal to or greater than 10%, or over-expended by any amount during the then-current fiscal year.
   b. Notifications regarding over-expenditures beyond the total annual operations budget shall be accompanied by a description of the event or circumstances causing such over-expenditures, an itemization of costs, and a recommended course of action to offset costs, which may include use of fund balance or other operational modifications, if reasonably feasible.

E. **Audits.** Upon reasonable notice, either party shall have the right to inspect and audit any records produced or maintained by the other party relevant to this Agreement, to the extent allowable by law.

EXHIBIT "B"

FUNDING FOR OPERATIONS, CAPITAL PROJECTS, IMPROVEMENTS AND ASSETS

Animal Shelter operations, capital projects, improvements and assets shall be funded by payments for services and contributions from all Participants as set forth below. In the event a Participant other than City terminates its agreement with the County for Animal Shelter operations, thereby reducing the total number of Participants sharing in the Animal Shelter costs, City's Population Proportion (defined below) will be recalculated based on the reduced number of Participants, and City shall continue to make payments and contributions as set forth below based on the revised City's Population Proportion unless the parties otherwise agree in writing to an alternative methodology for sharing costs among the remaining Participants for the remainder of the term.

1. Operations

(a) Payment for Services. City agrees to pay County a percentage of budgeted net operating costs for each fiscal year equal to City's population divided by the population of all Participants ("City's Population Proportion"). City's payment for services calculated in accordance with this Exhibit "B" shall be referred to as "City's Operating Share."

i. For purposes of this Agreement, "net operating costs" shall mean the total budgeted operating expenses in the Annual Budget, including a 3% operational contingency, less budgeted revenue received from any source, other than payments for services from Participants during the specified time period and interest earned as a result of delinquent payments.

1. Under previous agreements with Participants, County limited allocation of County Engineering and Administrative Costs to Participants to $40,000 per fiscal year to cover administrative items such as budgeting, accounting, competitive procurement, contracting, and supervision of Animal Shelter management, and, the County paid for all Engineering and Administrative costs in excess of $40,000. County desires to eliminate the allocation limit by year three of this Agreement. In year one of this Agreement (FY26/27), the allocation of Engineering and Administrative Costs will be limited to $65,000. In year two of this Agreement (FY27/28), the allocation of Engineering and Administrative Costs will be limited to $80,000. In each successive year of this Agreement, Engineering and Administrative costs will be budgeted based on actual costs from the previous two fiscal years (starting with FY25/26), and 100% of budgeted Engineering and

Administrative costs will be allocated to all Participants. Should these costs be projected to exceed $120,000 annually, the County shall provide to Participants, at the annual budget meeting, a basis for the budget estimate, including role, projected hours, rate, and primary services.

ii. City's Population Proportion shall be determined by the population figures in the most recent estimate published by the California Department of Finance (DOF) Demographic Research Unit.

iii. In the event actual operating expenditures are less than revenue, City's Operating Share shall not be reduced. However, any excess revenues shall be designated as fund balance in accordance with subsection (b) below.

(b) Fund Balance. Revenues received in excess of actual operating expenditures in a fiscal year shall be designated as fund balance.

i. Use of fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall take precedence over increasing City's Operating Share.

ii. The fund balance shall be appropriated and expended at County's discretion in the event the approved budgeted appropriations are projected to be or have been exhausted.

iii. The operating fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall not be sustained at an amount greater than 60-days operating capital, unless a long-term expenditure plan has been approved.

iv. At the close of each fiscal year, once all activity for the year is posted, operating fund balance, net of any funds received through any bequest to benefit the Animal Shelter, will be analyzed to determine if it exceeds 60-days operating capital (excess reserve). Unless a long-term expenditure plan has been approved, excess reserve will be credited back to Participants as described in the Animal Shelter Fund Balance Policy.

v. Bequest funds to benefit the Animal Shelter will be appropriated only after consultation with the Participants.

(c) Additional Contributions to Fund Balance for Long-Term Expenditure Plans. Participants may agree to develop long-term expenditure plans for the purpose of acquiring specific and predetermined goods, or services in future fiscal years if the cost for such items or services cannot be economically accommodated in a single fiscal year, for example purchase of replacement animal crates where the cost may be high but items are not considered capital assets.

i. County shall develop long-term expenditure plans, as needed, and present them to the Participants at the annual meeting for approval as part of the annual budget approval and adoption process.

ii. City's contribution amount for a long-term expenditure plan shall be determined at the time plans are approved.

iii. Long-term expenditure plans shall be limited to one-time purchases.

2. **Capital Projects, Improvements and Assets**

(a) Capital Reserve. City agrees to contribute to a Capital Reserve for the purpose of maintaining a fund balance which shall be used to finance capital projects or improvements, or for the purchase of capital assets for the Animal Shelter.

i. City's contribution to the Capital Reserve shall be an amount equal to 3% of City's Operating Share for the then-current fiscal year ("City's Capital Share").

ii. City and County may agree, by means of written approval from an authorized representative of each party, to adjust the City's Capital Share or for contributions outside the Operating share during the term of this Agreement in consideration of capital expenditures made by County, for future capital expenditures, or for any other matter.

3. **Invoicing**

(a) Initial Invoice. County shall send an initial invoice to City no later than July 15th of each year for an amount equal to half of City's projected Operating Share and Capital Share for the current fiscal year.

(b) Mid-Year Invoice. COUNTY shall send a mid-year invoice to City no later than January 15th of each year for an amount equal to half of City's projected Operating Share and Capital Share, net any fund balance credit from the previous fiscal year calculated in accordance with Section 1(b) above.

(c) Year-End Invoice. County shall reconcile all operating expenditures and use fund balance to satisfy any cash deficits. In the event a deficit balance remains, County shall send an invoice to City no later than August 15th of each year for a percentage of the deficit balance equal to City's Population Proportion of all Participants.

(d) Payment Terms. City shall deliver payment to County for all invoices no later than thirty (30) days after the date of the invoice.

(e) Delinquent Payments.

i. County Animal Shelter is entitled to recover interest on any payment that is not received by County Animal Shelter by the payment deadline in subsection (d) above. Interest shall be calculated at the rate of interest paid by the Napa County Treasurer/Tax Collector for departments or entities participating in the pooled funds account for the period of time in which the payment is delinquent. Interest shall be applied from the last day of the month in which services were performed; and,

ii. County may take any appropriate action to collect delinquent payments as is authorized by law.

4. **Accounting Controls**

(a) Separation of Funds. The Napa County Auditor-Controller shall account for all revenues and expenses related to the terms and services of this Agreement in a separate enterprise fund.

(b) Separation of Accounts. The Napa County Auditor-Controller shall maintain separate accounts for operations and capital projects, improvements or assets.

(c) Earned Interest. All interest earned shall be designated as revenue and added to the fund balance of whichever fund carried the principal balance for which interest was accrued. Interest shall be calculated using the Napa County Treasurer-Tax Collector's interest allocation methodology.

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NAPA COUNTY AGREEMENT NO. 260317B

ANIMAL SHELTER SERVICES AGREEMENT

THIS AGREEMENT is made and entered into in Napa County, California, this ____ day of _____, 20___, by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and the Town of Yountville, a municipal corporation of the State of California herein referred to as "Town."

RECITALS

A. Under the authority of Government Code Section 25802 and County Code Section 6.04.210, County currently operates the Napa County Animal Shelter and Adoption Center at 942 Hartle Court, Napa, CA 94559 ("Animal Shelter") to provide for the sanitary and humane treatment, care, and adoption of animals.

B. Under the terms set forth in a separate agreement, the Town contracts with the Napa County Sheriff Department for law enforcement services which includes provision of animal-related field services by the Napa County Sheriff's Office within Town jurisdictional boundaries.

C. On October 13, 2009, County and Town entered into Napa County Agreement No. 7296, Town Agreement No. 2009-262, effective July 1, 2009 ("2009 Agreement"), which established an equitable funding mechanism whereby Town and other participating municipalities located in Napa County pay County for costs associated with County agreeing to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the Town jurisdictional boundaries.

D. On June 4, 2019, County and Town entered into Napa County Agreement No. 200023B, effective July 1, 2019 ("2019 Agreement"), pursuant to which County agreed to continue to accept and provide care, shelter, and other services for those animals brought to the Animal Shelter from the Town jurisdictional boundaries.

E. On June 3, 2025, County and Town amended the 2019 Agreement to extend the term to June 30, 2026.

F. Rather than further extend the 2019 Agreement, County and Town mutually desire to enter into a new agreement for animal shelter services upon the terms and conditions set forth herein.

AGREEMENT

ARTICLE I – SCOPE OF SERVICES

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1.1 Scope of Services. County shall provide Town those services described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits.

1.2 Government Code Section 7550. Every document or report prepared by County for or under the direction of Town pursuant to this Agreement shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the document or written report if the total cost for the work performed by nonemployees of Town exceeds five thousand dollars ($5,000). The contract and subcontract numbers and dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject or product of this Agreement, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on July 1, 2026 ("Effective Date"). This Agreement shall expire on the fifth anniversary of the Effective Date unless terminated earlier in accordance with this Article. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2.2 Termination for Convenience. Subject to Paragraph 3.2, this Agreement may be terminated by either party for any reason effective as of 11:59 P.M. on the last day of the then-current fiscal year by giving at least one hundred and eighty days (180) days prior written notice of such termination to the other party; provided, however, that no such termination may be effected by Town unless an opportunity for consultation is provided prior to the effective date of the termination. Town shall pay County for services provided before the effective date of termination.

2.4 Termination for Cause. If either party fails to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breaches this Agreement and fails to cure such failure or breach within thirty (30) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving sixty (60) days prior written notice to the defaulting party in the manner set forth in Paragraph 9.2 (Notices).

2.4.1 Absence of Default. If after either party gives notice of termination for cause, it is determined that the other party was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for convenience under Paragraph 2.3.

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2.5 Purchasing Agent's Authority. The County Purchasing Agent or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. As compensation for the Services provided by County hereunder, Town shall pay County and make contributions as set forth in Exhibit B attached hereto and incorporated herein by reference.

3.2 Annual Appropriation of Funds. County acknowledges that the term of this Agreement may extend over multiple Town fiscal years, and that compensation under this Agreement is contingent on the Town Council appropriating sufficient funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized for the future fiscal year, provided that thirty (30) days advance written notice is provided to County. Town is not obligated to pay County, nor is County obligated to provide further services if sufficient funds have not been appropriated and authorized by the Town Council.

ARTICLE IV – INSURANCE

4.1 Insurance. County has and shall maintain throughout the term of this Agreement, liability property coverage and casualty and excess liability policies to cover any first-party and third-party claims for damages by or against County resulting from the operation of the Animal Shelter. County maintains first-party property insurance coverage in the amount of six hundred million dollars ($600,000,000) and that coverage is all risk of direct physical loss or damage, including flood, to cover any such potential damage to the Animal Shelter facility, excluding earthquake. The casualty and excess liability coverage limits are twenty-five million ($25,000,000). Town shall be named as additional insured for such policies relative to the performance of this Agreement. County shall maintain the above-mentioned insurance for the duration of this Agreement. County shall provide Town proof of the insurance required by this subsection at least annually.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, County and Town shall each defend at its own expense, indemnify, and hold harmless each other as well as their respective officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of that party or its officers, agents, employees, volunteers, consultants and subconsultants in providing services or obligations required of that

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party under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of each party. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or attorney work product privilege.

5.2 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.3 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – RESERVED

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. The parties shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.2 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.3 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days,

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unless a longer period is mutually agreed to in writing by Town and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.5 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. The parties shall provide each other with access to records which are reasonably necessary to review or audit compliance with the provisions of this Agreement. The parties shall cooperate to provide such access within a reasonable time after written request by either party, either by providing copies of the requested records or allowing the requesting party to inspect and photocopy the records at the place of business where the records are kept. The parties shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	TOWN
Napa County Public Works RE: Animal Shelter 1195 Third Street, Suite 101 Napa, CA 94559	Town of Yountville Attn: Town Manager 6550 Yount Street Yountville, CA 94599

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9.3 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the goods and services to be provided. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.3.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control. Order of Precedence:

9.3.1 This Agreement.
9.3.2 The Exhibits to this Agreement.

9.4 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.5 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and Town shall have the right to enforce any of the provisions of this Agreement.

9.6 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subconsultants, contractors and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party will be entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

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9.7 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred during mediation.

9.8 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.9 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.10 Governmental Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California or the powers of Town as municipal corporations. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of the parties in their governmental or regulatory capacities.

9.11 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 9.1 (Access to Records/Retention) and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.12 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.13 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. In particular, only County through its Board of Supervisors, and Town, through its Town Manager, in the form of an amendment of this Agreement, may authorize extra and/or changed work if beyond the scope of services prescribed in Exhibit A.

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9.14 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.15 No Assignments. Neither party may assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without the other party's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at the non-assigning party's sole discretion. In no event shall any putative assignment create a contractual relationship between the non-assignee and any putative assignee.

9.16 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.17 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.18 Counterparts. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

9.19 Authority to Contract. County and Town each warrant that they are legally permitted and otherwise have the authority to enter into and perform this agreement.

9.20 Legal Status of Agreement as Non-Joint Powers Agreement. This Agreement shall not be considered for any purpose as a Joint Powers Agreement between County and Town under Government Code Section 6500, et. seq. Town authorizes County to perform all services under this Agreement pursuant to Government Code Section 51301.

9.21 Town Ordinances. Town shall adopt and maintain in full force and effect during the term of this Agreement an animal care ordinance substantially similar to the provisions found in Napa County Code Title 6 and other animal care ordinances and resolutions which may be adopted by the County's Board of Supervisors, as such provisions relate to the services provided

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under this Agreement and as may be revised from time to time. Town shall be responsible for the validity of its rules, regulations, code, and ordinances including but not limited to any ordinances or codes incorporated by reference in Town ordinances or code, and Town shall defend, hold harmless, and indemnify County, its officers, agents and employees with respect to any claim or action challenging the validity of any Town ordinance or with respect to any claim or action that any action was taken under an invalid Town ordinance. Failure of Town to comply with this requirement to maintain substantially similar ordinances may be cause for termination of this Agreement by County.

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

TOWN OF YOUNTVILLE, a municipal corporation of the State of California

By _ Margie Mohler _____ 5/15/2026 | 10:09 AM PDT
MARGIE MOHLER, MAYOR

NAPA COUNTY, a political subdivision of the State of California

By_____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Sabrina S. Wolfson* Deputy County Counsel Date: March 5, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By:_____

By Hilary Gaede 5/15/2026 | 10:22 AM PDT
Hilary Gaede, Communications Director/Town Clerk

By _ John Hope 5/15/2026 | 11:47 AM PDT
John Hope, Town Attorney

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EXHIBIT "A"

SCOPE OF SERVICES

1. GOALS AND OBJECTIVES

A. Operate an Animal Shelter consistent with industry standards, to provide sanitary temporary habitation, physical and behavioral health, medical treatment, adoption, placement or other disposition of permissible stray, impounded, unwanted or surrendered domestic animals, livestock, and exotic pets that originate from within the jurisdictional boundaries of Town.

B. Provide a high level of customer service to the visitors at the Animal Shelter and the users of the Animal Shelter website.

C. Advocate through community education and engagement for the general welfare of all animals and about responsible pet ownership, including practical measures for managing animal populations at-large through spay and neuter programs.

D. Pursue collaborative partnerships with community welfare organizations such as Napa Humane, Friends of the Napa County Animal Shelter, and other local, regional, and state animal welfare organizations.

E. Strive to maintain a high Live Release Rate and focus programs and objectives to sustain or increase the rate annually.

F. Provide services in accordance with California Penal Code 597.1, California Food and Agriculture Code 32000 *et seq*, and sections 30503 and 31751.3, and all other state statutes and County ordinances governing animal shelters for care, physical and medical treatment, holding periods, placements, dispositions and record keeping.

2. SCOPE OF SERVICES

A. **Animal Shelter Location and Hours of Operation.** County shall provide primary Animal Shelter services at its Animal Shelter located at 942 Hartle Court, Napa, California. County shall provide and maintain all facilities, infrastructure, and equipment necessary for operation of the Animal Shelter. County shall be responsible for the operation of its Animal Shelter and the care of animals on a twenty-four (24) hour basis. County, in its sole discretion, shall determine the days and hours of operation of the Animal Shelter. At the time of execution of this Agreement, the Animal Shelter is open to the public Tuesday through Sunday, 10:00 AM to 4:45 PM (closed for lunch from 12pm to 1pm) and closed on Mondays. County shall maintain public hours of operation to provide reasonable public access to the animals, to the extent possible, and consistent with County policies.

B. **Acceptance of Animals.**

a. County shall accept at its Animal Shelter, all dogs, cats, and other small and large domestic animals delivered from within the jurisdictional boundaries of Town; provided, however, that County is only obligated to accept such animals within

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the structural and humane operating capacity of the Animal Shelter. Animal Shelter may limit owner-surrenders, intake of "community" / "feral" cats, intake of animals subject to legal holds, and intake of other animals if County Animal Shelter determines there are health, safety and/or animal welfare concerns.

b. County shall accept deceased domestic and wild animals from the Town. Live wild animals are not accepted.
c. Animals, as used throughout this Agreement, refers to both alive and deceased domestic animals.

C. **Animal Sheltering and Care.** County shall render a spectrum of common animal shelter services, as operationally feasible and in a manner consistent with Chapter 6 of Napa County Code, including but not limited to the following:
   a. Conduct initial behavioral, physical and medical needs assessments, vaccinate, and seek appropriate veterinary care for every animal that is taken in by the Animal Shelter.
   b. Administer vaccinations and microchips, and effectuate the spaying and neutering of all dogs and cats transferred to the custody of the Animal Shelter for reasons other than temporary impounds or boards through the coordination of services with agencies and/or veterinarians licensed to perform such procedures.
   c. Accommodate impounded, stray, quarantined or temporarily boarded animals, as operationally feasible.
   d. Provide (through purchase, contract, or other means) animal care supplies, feed, and all other necessary provisions for operation of the Animal Shelter.
   e. Provide (through purchase, contract, or other means) shelter, food, water, and veterinary care, including emergency veterinary care in compliance with applicable State of California statutes and regulations and in accordance with generally recognized standards for the humane treatment of animals.
   f. Promote and coordinate animal adoptions via an application process through various outreach programs, events, and during public walk-in operating hours.
   g. Arrange for the alternative placement of animals that require specialized or otherwise inaccessible care, or to optimize adoption probability, to address space constraints at the Animal Shelter, or for other reasons deemed necessary by County.
   h. Perform humane euthanasia and disposal of remains at owner's request or in accordance with Section 6.04.230 of the Napa County Code of Ordinances, using methods of euthanasia and drugs approved by the American Medical Association and staff that are trained in accordance with Section 2039 of the California Code of Regulations, Title 16, Division 20, Article 4.
   i. Maintain a volunteer/foster care program at the Animal Shelter to support animal enrichment, exercise, and socialization and to provide fostering/transitional care of animals between shelter and permanent homes.
   j. Take steps through its operating policies, codes, public fee structures, and partnerships to reduce the number of animals and their length of stay in the Animal Shelter, and may limit owner-surrenders and intake of "community" or

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"feral" cats, adjust fees, and incentivize community-based solutions to manage the population of sheltered animals consistent with the capacity of the facility.

k. Control and care for animals subject to legal holds (those animals that are confiscated for neglect, cruelty, bite quarantine, vicious, dangerous, or similar circumstances), as operationally feasible.
l. Provide microchip services at established fee rates to the public to facilitate pet identification.
m. Manage a cat trap rental program and a spay/neuter voucher program to support management and health of the at-large animal population.
n. Disseminate educational materials and information focused on community awareness, adoptions, and foster outreach using assorted forms of on-line and off-line approaches including website, social media, and participation at community events.
o. Maintain a computerized shelter management and record keeping system to track Animal Shelter operations data, by jurisdiction as feasible with existing software capability. At the time of execution of this Agreement, County utilizes ShelterBuddy as its Animal Shelter Database System.
p. Coordinate disaster/emergency preparedness and response through efforts of Napa County.
q. Comply with all Drug Enforcement Agency (DEA) regulations regarding storage, record-keeping, inventory, use, and disposal of all controlled substances.

D. **Licensing.** County shall provide full-service licensing of animals inclusive of processing new and renewal licenses, distribution of renewal notices, and issuance of licenses. Licensing may be provided on-line and/or over-the-counter, at the sole discretion of County.

E. **Data Transparency.** County shall maintain public transparency by publishing quarterly Asilomar Accords and Live Release statistics on the County's official website. Town may access these reports directly at any time for information on Shelter operations or outcomes.

F. **Scheduling.** County shall use its best efforts to provide services to animals delivered to the Animal Shelter from within the jurisdictional boundaries of Town in a reasonably prompt manner. Nothwithstanding anything to the contrary set forth herein, due to the nature of many of the services provided by the animal shelter to Town and other Participants, and the number of animals that may be at the Animal Shelter at any one time, the parties understand and agree that no guarantee can be made, or is intended to be made, by County with respect to providing care and services to any particular animal brought to the Animal Shelter from within the jurisdictional boundaries of Town.

G. **Staffing.** County shall hire and maintain sufficient staff, extra help staff, volunteers and supervisory oversight thereof. All staff responsible for animal care shall possess valid certifications, education and training mandated by Napa County and the State of California to perform appointed duties, including humane euthanasia and animal management. All volunteers shall be assigned only those tasks commensurate with their level of training and experience.

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3. ORGANIZATIONAL CONTROLS

The parties acknowledge and agree that the County also provides animal shelter services to the City of Napa, City of American Canyon, and Town of Yountville pursuant to separate agreements with such jurisdictions and that Animal Shelter operations, capital projects, improvements and assets are budgeted for, and funded by, payments for services and contributions from each of the participating jurisdictions ("Participants," which at the time of execution of this Agreement include City of American Canyon, City of Napa, Town of Yountville, and Napa County). Therefore, the annual budget process is a collaborative effort that requires the participation and cooperation of all Participants. County and Town agree to participate in strategic alignment and ongoing collaborative processes amongst the Participants to achieve organizational goals and objectives and to comply with the following procedures related to preparation and adoption of the annual budget:

A. **Quarterly Participant Meetings.** Authorized representatives of County and Town shall endeavor to participate in quarterly Participant meetings to discuss operational issues.

B. **Annual Participant Meetings.** Authorized representatives of County and Town shall participate, at minimum, once per year in an annual Participant meeting, prior to April 1 for the purposes of establishing priorities, allocating fiscal, human, and other resources, and analyzing critical elements of Animal Shelter operations for the subsequent fiscal year. Discussion topics shall include, but not be limited to: budgets, staffing, hours of operations, capital purchases, projects or repairs, policy implementation or revision, and any other matter that may have significant impact on the Animal Shelter or its resources.

C. **Annual Budget Approval and Adoption.**

   a. Prior to April 1 of each year, the County shall prepare and submit to all Participants for their respective review and approval, which may not be unreasonably withheld by Town, a comprehensive operating budget for the upcoming fiscal year that accurately represents County's good-faith estimate of all projected revenues and expenditures for the operation of the Animal Shelter and meets commonly accepted accounting standards ("Proposed Annual Budget").

   b. Town shall, no later than April 15, notify the County in writing whether it approves or objects to the Proposed Annual Budget. If Town fails to notify County of its approval or objection by April 15, Town shall be deemed to have approved the Proposed Annual Budget.

   c. If Town objects to the Proposed Annual Budget, it shall provide County and the other Participants with a written statement outlining in sufficient detail its concerns and proposed adjustments to the Proposed Annual Budget no later than April 15. Representatives of the Participants shall thereafter meet and confer in good faith regarding the Participant's concerns and proposed revisions in an effort to reach agreement by all Participants on a revised Proposed Annual Budget by May 1.

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d. If any dispute between the Participants regarding the Proposed Annual Budget remains unresolved by May 1, County shall adopt the Proposed Annual Budget in the course of the regular County of Napa budget process, and the Participants shall thereafter proceed with dispute resolution in accordance with Article VIII of the Agreement to resolve the outstanding dispute.
e. Upon County's adoption of the Proposed Annual Budget, it shall be considered the Annual Budget hereunder.
f. Delays, regardless of cause, in the adoption of the Annual Budget shall not preclude or restrict County from delivering the services described herein or cause any interruption in daily operations, and Town shall continue to compensate County in the manner set forth in Exhibit B.

D. **Budget Revisions.**
   a. County shall notify Town in writing as soon as practical if the Annual Budget is projected to be either under-expended by a total equal to or greater than 10%, or over-expended by any amount during the then-current fiscal year.
   b. Notifications regarding over-expenditures beyond the total annual operations budget shall be accompanied by a description of the event or circumstances causing such over-expenditures, an itemization of costs, and a recommended course of action to offset costs, which may include use of fund balance or other operational modifications, if reasonably feasible.

E. **Audits.** Upon reasonable notice, either party shall have the right to inspect and audit any records produced or maintained by the other party relevant to this Agreement, to the extent allowable by law.

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EXHIBIT "B"

FUNDING FOR OPERATIONS, CAPITAL PROJECTS, IMPROVEMENTS AND ASSETS

Animal Shelter operations, capital projects, improvements and assets shall be funded by payments for services and contributions from all Participants as set forth below. In the event a Participant other than Town terminates its agreement with the County for Animal Shelter operations, thereby reducing the total number of Participants sharing in the Animal Shelter costs, Town's Population Proportion (defined below) will be recalculated based on the reduced number of Participants, and Town shall continue to make payments and contributions as set forth below based on the revised Town's Population Proportion unless the parties otherwise agree in writing to an alternative methodology for sharing costs among the remaining Participants for the remainder of the term.

1. Operations

(a) Payment for Services. Town agrees to pay County a percentage of budgeted net operating costs for each fiscal year equal to Town's population divided by the population of all Participants ("Town's Population Proportion"). Town's payment for services calculated in accordance with this Exhibit "B" shall be referred to as "Town's Operating Share."

i. For purposes of this Agreement, "net operating costs" shall mean the total budgeted operating expenses in the Annual Budget, including a 3% operational contingency, less budgeted revenue received from any source, other than payments for services from Participants during the specified time period and interest earned as a result of delinquent payments.

1. Under previous agreements with Participants, County limited allocation of County Engineering and Administrative Costs to Participants to $40,000 per fiscal year to cover administrative items such as budgeting, accounting, competitive procurement, contracting, and supervision of Animal Shelter management, and, the County paid for all Engineering and Administrative costs in excess of $40,000. County desires to eliminate the allocation limit by year three of this Agreement. In year one of this Agreement (FY26/27), the allocation of Engineering and Administrative Costs will be limited to $65,000. In year two of this Agreement (FY27/28), the allocation of Engineering and Administrative Costs will be limited to $80,000. In each successive year of this Agreement, Engineering and Administrative costs will be budgeted based on actual costs from the previous two fiscal years (starting

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with FY25/26), and 100% of budgeted Engineering and Administrative costs will be allocated to all Participants. Should these costs be projected to exceed $120,000 annually, the County shall provide to Participants, at the annual budget meeting, a basis for the budget estimate, including role, projected hours, rate, and primary services.

ii. Town's Population Proportion shall be determined by the population figures in the most recent estimate published by the California Department of Finance (DOF) Demographic Research Unit.

iii. In the event actual operating expenditures are less than revenue, Town's Operating Share shall not be reduced. However, any excess revenues shall be designated as fund balance in accordance with subsection (b) below.

(b) Fund Balance. Revenues received in excess of actual operating expenditures in a fiscal year shall be designated as fund balance.

i. Use of fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall take precedence over increasing Town's Operating Share.

ii. The fund balance shall be appropriated and expended at County's discretion in the event the approved budgeted appropriations are projected to be or have been exhausted.

iii. The operating fund balance, not including funds received through any bequest to benefit the Animal Shelter, shall not be sustained at an amount greater than 60-days operating capital, unless a long-term expenditure plan has been approved.

iv. At the close of each fiscal year, once all activity for the year is posted, operating fund balance, net of any funds received through any bequest to benefit the Animal Shelter, will be analyzed to determine if it exceeds 60-days operating capital (excess reserve). Unless a long-term expenditure plan has been approved, excess reserve will be credited back to Participants as described in the Animal Shelter Fund Balance Policy.

v. Bequest funds to benefit the Animal Shelter will be appropriated only after consultation with the Participants.

(c) Additional Contributions to Fund Balance for Long-Term Expenditure Plans. Participants may agree to develop long-term expenditure plans for the purpose of acquiring specific and predetermined goods, or services in future fiscal years if the cost for such items or services cannot be economically accommodated in a single fiscal year, for example purchase of replacement animal crates where the cost may be high but items are not considered capital assets.

i. County shall develop long-term expenditure plans, as needed, and present them to the Participants at the annual meeting for approval as part of the annual budget approval and adoption process.

ii. Town's contribution amount for a long-term expenditure plan shall be determined at the time plans are approved.

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iii. Long-term expenditure plans shall be limited to one-time purchases.

2. Capital Projects, Improvements and Assets

(a) Capital Reserve. Town agrees to contribute to a Capital Reserve for the purpose of maintaining a fund balance which shall be used to finance capital projects or improvements, or for the purchase of capital assets for the Animal Shelter.

i. Town's contribution to the Capital Reserve shall be an amount equal to 3% of Town's Operating Share for the then-current fiscal year ("Town's Capital Share").

ii. Town and County may agree, by means of written approval from an authorized representative of each party, to adjust the Town's Capital Share or for contributions outside the Operating share during the term of this Agreement in consideration of capital expenditures made by County, for future capital expenditures, or for any other matter.

3. Invoicing

(a) Initial Invoice. County shall send an initial invoice to Town no later than July 15th of each year for an amount equal to half of Town's projected Operating Share and Capital Share for the current fiscal year.

(b) Mid-Year Invoice. COUNTY shall send a mid-year invoice to Town no later than January 15th of each year for an amount equal to half of Town's projected Operating Share and Capital Share, net any fund balance credit from the previous fiscal year calculated in accordance with Section 1(b) above.

(c) Year-End Invoice. County shall reconcile all operating expenditures and use fund balance to satisfy any cash deficits. In the event a deficit balance remains, County shall send an invoice to Town no later than August 15th of each year for a percentage of the deficit balance equal to Town's Population Proportion of all Participants.

(d) Payment Terms. Town shall deliver payment to County for all invoices no later than thirty (30) days after the date of the invoice.

(e) Delinquent Payments.

i. County Animal Shelter is entitled to recover interest on any payment that is not received by County Animal Shelter by the payment deadline in subsection (d) above. Interest shall be calculated at the rate of interest paid by the Napa County Treasurer/Tax Collector for departments or entities participating in the pooled funds account for the period of time in which the payment is delinquent. Interest shall be applied from the last day of the month in which services were performed; and,

ii. County may take any appropriate action to collect delinquent payments as is authorized by law.

4. Accounting Controls

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(a) Separation of Funds. The Napa County Auditor-Controller shall account for all revenues and expenses related to the terms and services of this Agreement in a separate enterprise fund.

(b) Separation of Accounts. The Napa County Auditor-Controller shall maintain separate accounts for operations and capital projects, improvements or assets.

(c) Earned Interest. All interest earned shall be designated as revenue and added to the fund balance of whichever fund carried the principal balance for which interest was accrued. Interest shall be calculated using the Napa County Treasurer-Tax Collector's interest allocation methodology.

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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1050

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Dewey Phan, Assistant Engineer

SUBJECT: Approval of Plans and Specifications and Authorization to Advertise for Bids for the "West Pueblo Ditch Repair Project, RDS 25-36"

RECOMMENDATION

Approve the Plans and Specifications for the "West Pueblo Ditch Repair Project, RDS 25-36" and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact)

BACKGROUND

The West Pueblo Ditch Repair Project involves repairs and improvements to two existing open-channel drainage ditches commonly referred to as the "Sandra-Kathleen Ditch" and the "West Pueblo Ditch." These ditches are located within an unincorporated subdivision in the City of Napa (historically known as the "Vista Manor") and were originally developed in the 1950s. While the City and County of Napa share jurisdictional boundaries within this subdivision, the County holds ownership and/or easement rights over both ditches.

The original subdivision plans indicated these ditches would be enclosed in 24-inch diameter pipelines; however, the developer did not complete this design and left the channels as open ditches. Properties along Sandra Drive, Kathleen Drive, West Pueblo Avenue, Edith Court, Margo Court, Geraldine Court, and Burnette Court back up to these drainage corridors, and privately-owned fences currently delineate the edges of the County's drainage easements.

Over time, both ditches have experienced significant erosion and degradation. Originally designed with approximately three feet of walkway space on either side, many sections now have less than one foot of clearance and are no longer safely accessible for maintenance without creating a tripping or falling hazard. The ditches are unlined and lack erosion control, resulting in undermining of adjacent private fences and associated property impacts.

In addition to structural concerns, there are ongoing public health and safety issues. Some property owners have historically disposed of trash and fecal matter into the ditches behind their fences, creating hazardous working

conditions for County maintenance crews and requiring the removal of illegally discarded materials. Due to access limitations, maintenance must be performed by hand, and the ditches are now overgrown with non-native and invasive plant species, including palm trees, bamboo, and Himalayan blackberry.

To address these issues, the Public Works Department proposes to install subsurface storm drain pipelines within the existing ditches and backfill with compacted soil. This design would stabilize the area, eliminate ongoing erosion and property loss, and improve long-term maintenance access. Napa County's current Road and Street Standards would not permit the use of unlined open-channel ditches under similar circumstances, and the current conditions present clear safety, erosion, and contamination concerns.

On 8/5/25, the Board of Supervisors approved $55,000 as a budget amendment for the engineering design of the project. The Engineer Estimate to construct the West Pueblo Ditch Repair Project is $225,000.

Fiscal Year 2026-27 recommended budget will include $14,850,000 million for new and existing Road Capital Improvement projects construction from the release of Accumulated Capital Outlay, SB-1 and Measure U Funds. It will be budgeted in RDS00 "Uncommitted Roads CIP." As each project moves forward, budget will be reallocated from RDS00 to specific projects. The Plans and Specifications are complete and ready for approval by the Board of Supervisors. Staff will return to the Board of Supervisors at the time of construction to present a detailed project budget based on the lowest responsible bid.

Requested Actions:

Approve Plans and Specifications for the "West Pueblo Ditch Repair Project, RDS 25-36" and authorization to advertise for sealed bids.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Repairs are necessary to prevent further damage and ensure public and County employee safety.
Is the general fund affected?	No
Future fiscal impact:	Funding for construction is included in the FY 2026-27 Budget.
Consequences if not approved:	More erosion will occur, which would lead to losses in private property and potential claims against the County.
Additional Information	The County is providing repairs to a short 240-foot segment of the West Pueblo Ditch in September 2025 as a property owner has already filed a claim against the County for damages to their property. The City of Napa has required that property owners pipe the section of ditch behind their property in order for owners to obtain building permits. In addition to some areas of the ditch being piped, in 2009 the County installed a retaining wall structure for a short segment of the Sandra-Kathleen Ditch due to erosion concerns.

Strategic Initiative: Build healthy, connected communities.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

County of Napa
Public Works Department

BUDGET SUMMARY: WEST PUEBLO DITCH REPAIR PROJECT: RDS 25-36						
Project 25049						6/2/2026
Budget Item	**Budget Item Amount**	**Request Today**	**Board Appropriation To Date**	**Appropriation Amount Spent to Date**	**Appropriation % Spent to Date**	**Appropriation Amount Balance**
Construction Contract	$225,000	$0	$0	$0	0%	$0
15% Construction Contingency	$33,750	$0	$0	$0	0%	$0
Design and Engineering	$50,000	$0	$50,000	$6,500	13%	$43,500
10% Design and Engineering Contingency	$5,000	$0	$5,000	$0	0%	$5,000
Project Management	$56,500	$0	$0	$0	0%	$0
Construction Material Testing and Inspection	$26,000	$0	$0	$0	0%	$0
TOTAL	$396,250	**$0**	$55,000	$6,500	0%	$48,500

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1099

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Dewey Phan, Assistant Engineer

SUBJECT: Approval of Plans and Specifications and Authorization to Advertise for Bids for the "Mt. Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24".

RECOMMENDATION

Approve the Plans and Specifications for the "Mt. Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24" and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact)

BACKGROUND

Damage was caused to Mt. Veeder Road MPM 4.3 from the storm events occurring in Napa County in November 2025. Intense rainfall saturated the road embankment causing a downhill slide approximately 160 feet long at Mt. Veeder Road MPM 4.3 near Lokoya Road. The slide repair will include constructing a cast-in-drilled-hole (CIDH) concrete retaining wall with concrete lagging extending approximately 187 feet. The wall heights are 4 feet to 16 feet. Tiebacks will be installed to provide additional lateral support and allow for one travel lane to remain open during construction. Repaving the roadway will restore the asphalt concrete surface and pre-slide drainage patterns.

At Mt. Veeder Road 3.25, an approximately 100-foot-long area of the downslope (northbound) lane is experiencing significant slope creep and settlements. This is typically followed by a land slide in future storm events that will threaten the road. To be pro-active, and instead of building an expensive retaining wall, stitch piers are proposed to help prevent the roadway from sliding. The stitch piers are 18" in diameter and extend 20 linear feet deep into the ground.

On 3/10/25, the Board of Supervisors approved $456,986 for the design phase of the project. The Engineers estimate to repair the roadways are $1,200,000 and $362,000 for the Mt. Veeder Road MPM 4.3 and Mt. Veeder Road MPM 3.25, respectively.

Fiscal Year 2026-27 recommended budget will include $7 million for all 2025 November Storm Projects

construction from the release of designation for fiscal uncertainty. It will be budgeted in RDS01 "November 2025 Storm Roads CIP." As each project moves forward, budget will be reallocated from RDS01 to specific projects. The Plans and Specifications are complete and ready for approval by the Board of Supervisors. Staff will return to the Board of Supervisors at the time of award to present a detailed project budget based on the lowest responsible bid.

Requested Actions:

Approve Plans and Specifications for the "Mt. Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24" and authorization to advertise for sealed bids.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Repairs are necessary to prevent further damage and ensure public safety.
Is the general fund affected?	No
Future fiscal impact:	Funding will be needed in FY 26-27 for permitting and construction. Permits may require mitigation planting and monitoring for up to 10 years after construction completion.
Consequences if not approved:	Slides could damage more of the roadways which could potentially remove road access for residents and result in a major disruption of emergency response in the affected areas.
Strategic Initiative:	Build healthy, connected communities.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

Project 26024	Mt Veeder Rd MPM 4.3, RDS 26-24					6/2/2026
Budget Item	**Budget Item Amount**	**Request Today**	**Board Appropriation To Date**	**Appropriation Amount Spent to Date**	**Appropriation % Spent to Date**	**Appropriation Amount Balance**
Construction Contract	$1,200,000	$0	$0	$0	0%	$0
20% Construction Contingency	$240,000	$0	$0	$0	0%	$0
Design and Engineering Consultant	$376,986	$0	$376,986	$140,000	37%	$236,986
Engineering Consultant Contingency	$20,000	$0	$0	$0	0%	$0
Construction Management	$100,000	$0	$0	$0	0%	$0
County Project Management/Administration	$80,000	$0	$80,000	$30,000	38%	$50,000
Environmental, Geotechnical and Special Inspections	$70,000	$0	$0	$0	0%	$0
Mailers, Newspaper Advertisement, Permits	$5,000	$0	$0	$0	0%	$0
TOTAL	$2,091,986	$0	$456,986	$170,000	37%	$286,986

Project 26024	Mt Veeder Rd MPM 3.25, RDS 26-24					6/2/2026
Budget Item	**Budget Item Amount**	**Request Today**	**Board Appropriation To Date**	**Appropriation Amount Spent to Date**	**Appropriation % Spent to Date**	**Appropriation Amount Balance**
Construction Contract	$362,000	$0	$0	$0	0%	$0
20% Construction Contingency	$72,400	$0	$0	$0	0%	$0
Design and Engineering Consultant	$14,199	$0	$0	$0	0%	$0
Engineering Consultant Contingency	$5,000	$0	$0	$0	0%	$0
Construction Management	$75,000	$0	$0	$0	0%	$0
County Project Management/Administration	$50,000	$0	$0	$0	0%	$0
Environmental, Geotechnical and Special Inspections	$39,790	$0	$0	$0	0%	$0
Mailers, Newspaper Advertisement, Permits	$5,000	$0	$0	$0	0%	$0
TOTAL	$623,389	$0	$0	$0	0%	$0

Project 26024	Mt Veeder Rd MPM 4.3, RDS 26-24 and Mt Veeder Rd MPM 3.25, RDS 26-24					6/2/2026
Budget Item	**Budget Item Amount**	**Request Today**	**Board Appropriation To Date**	**Appropriation Amount Spent to Date**	**Appropriation % Spent to Date**	**Appropriation Amount Balance**
Construction Contract	$1,562,000	$0	$0	$0	0%	$0
20% Construction Contingency	$312,400	$0	$0	$0	0%	$0
Design and Engineering Consultant	$391,185	$0	$376,986	$140,000	37%	$236,986
Engineering Consultant Contingency	$25,000	$0	$0	$0	0%	$0
Construction Management	$175,000	$0	$0	$0	0%	$0
County Project Management/Administration	$130,000	$0	$80,000	$30,000	38%	$50,000
Environmental, Geotechnical and Special Inspections	$109,790	$0	$0	$0	0%	$0
Mailers, Newspaper Advertisement, Permits	$10,000	$0	$0	$0	0%	$0
TOTAL	$2,715,375	$0	$456,986	$170,000	37%	$286,986

Napa County

Board Agenda Letter

1195 THIRD STREET
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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1115

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Leigh Sharp, Deputy Director of Public Works

SUBJECT: Increase Fiscal Year 2025-26 Appropriations for Animal Shelter Operations

RECOMMENDATION

Approve a Budget Amendment increasing appropriations in the Animal Shelter Operations budget by $104,240, offset by donation revenue and use of existing appropriations in special items. (Fiscal Impact: $104,240; Animal Shelter Operations; Not Budgeted; Discretionary)

[4/5 vote required]

BACKGROUND

A review of the Animal Shelter operations budget shows that expenditures may exceed approved appropriations by the end of the fiscal year for salaries/benefits and for services/supplies. Since mid-year review, a retirement announcement was made at the Animal Shelter and additional appropriation is needed for vacation payout. Additional appropriation is also needed for veterinary services and animal feed/supplies. Animal intake at the shelter is 20% higher than it was during the same period last fiscal year and the average daily population is 60-days longer than last year. This results in more animals needing veterinary care and the need to purchase more food and animal supplies. Additional appropriation is also needed to account for donated supplies. These requested appropriations are offset with donation revenue ($58,000) and reallocation of special item appropriation that is already budgeted ($46,240).

Requested Action:

Approve a Budget Amendment for the following (4/5 vote required):

a. Decrease appropriations in Animal Shelter Operations budget (Fund 5040, Subdivision 5040000) account 57900-Intrafund Transfers-Out by $46,240, offset by a decrease in Animal Shelter CIP budget (Fund 5040, Subdivision 5040500, Project 26013) account 49900-Intrafund Transfers-In;

b. Increase revenue in Animal Shelter Operations budget (Fund 5040, Subdivision 5040000) accounts 47500-Donations/Contributions ($43,000) and 47510-In-kind Donations ($15,000) to offset increasing appropriations; and

c. Increase appropriations in Animal Shelter Operations budget (Fund 5040, Subdivision 5040000) accounts 51130-Vacation Payout ($15,000), 52230-Veterinary Services ($49,240), 53605-Animal Feed/Supplies ($25,000), and 53690-Donated Supplies ($15,000) offset by donation revenue and use of funds reappropriated from account 57900.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Animal Shelter Operations (Fund 5040; Subdivision 5040000)
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Additional appropriation is needed to cover expenses related to animal care and for salaries and benefits due to an increase in the number of animals being cared for by the Animal Shelter and due to an unanticipated retirement.
Is the general fund affected?	No
Future fiscal impact:	No future fiscal impact.
Consequences if not approved:	Animal Shelter Operations may not be able to meet its financial obligations in fiscal year 2025-26.
Additional Information	Building Healthy, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1142

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works

REPORT BY: Roberto De La Torre Real - Junior Engineer

SUBJECT: Construction Contract Award for "2026 Road Striping Maintenance Project", RDS 26-17

RECOMMENDATION

Award of Construction Contract to Traffic Limited of Lodi, CA in the amount of $167,301 for the "2026 Road Striping Maintenance Project," RDS 26-17. (Fiscal Impact $167,301 Expense; SB-1 Non-Operating Special Revenue Fund; Budgeted; Discretionary)

BACKGROUND

The Public Works Department maintains 416 miles of roads of which the County classifies 40 Miles as Arterial, 106 miles as Collector, and 270 miles as local. This annual project will serve to refresh striping on 40 County roads. The selected roads and length are attached.

The annual road striping maintenance program was established by County staff to refresh striping that has faded due to a combination of weather and normal traffic wear. Each year, the roads are evaluated, and a priority list is made to refresh the selected roads in most need of striping to maintain public safety. On April 28, 2026, the BOS approved advertisement of plans and specifications for the Project, and on May 19, 2026, bids were received and opened. The bid results are presented below:

Vendor	Bid
Traffic Limited	$167,301
Central Striping Service Inc.	$200,548
Centerline Striping Co., Inc.	$283,350
Chrisp Company	$308,681
Specialized Pavement Marking, LLC	$352,259

The lowest responsive base bid of $167,301 is from Traffic Limited of Lodi, CA. The total project cost is $250,000, including design phase and construction funds previously approved. The project is fully funded, and no additional budget amendment is required.

Traffic Limited is not a local vendor, however, the Public Contract Code requires that the construction contract be awarded to the lowest responsible and responsive bidder regardless of whether the low bidder is local or not. Staff reached out to the local construction contractor community by advertising the request for bids in the Napa Valley Register and the Solano-Napa Builder's exchange, and by posting on the County's OpenGov website. Staff also sent "Notices to Contractors" to the local construction community.

Requested Actions:

1. Award of the Construction Contract for "2026 Road Striping Maintenance Project," RDS 26-17 to Traffic Limited of Lodi for their low base bid of $167,301, and authorization for the Chair to sign the construction contract.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Fund 2040, Sub-Division 2040500, Project 26030.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the Construction Contract is necessary to move the project forward toward construction to improve public safety.
Is the general fund affected?	No
Future fiscal impact:	This is an annual project, and future fiscal impact will be routine maintenance.
Consequences if not approved:	If not approved, the annual striping repair of County roads cannot begin. Leading to the continued fading of striping and potential safety hazards on various roads throughout the County.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: It has been determined that this type of project does not have a significant effect on the environment and is except from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act of 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

Napa County
Department of Public Works

PROJECT BUDGET

Project Coding: 26030

6/2/2026

2026 Annual Striping Project, RDS 26-17						
Budget Item	**Budget Item Amount**	**Request Today**	**Board Appropriation To Date**	**Appropriation Amount Spent to Date**	**Appropriation % Spent to Date**	**Appropriation Amount Balance**
Construction Contract	$167,301	$0	$167,301	$0	0%	$167,301
20% Construction Contingency	$33,460	$0	$33,460	$0	0%	$33,460
Design and Engineering	$10,000	$0	$10,000	$9,006	90%	$994
Construction Management	$28,000	$0	$28,000	$0	0%	$28,000
County Project Management/Administration	$11,239	$0	$11,239	$0	0%	$11,239
TOTAL	**$250,000**	**$0**	**$250,000**	**$9,006**	**4%**	**$240,994**

2026 Annual Striping Proposed Roads List

Proposed Road	Length Restriped (Miles)
American Canyon Road	1.22
Berryessa-Knoxville Road	2.85
Butts Canyon Road	4.25
Canyon Road	0.13
Conn Creek Road	1.00
Conn Valley Road	3.20
Dealy Lane	0.24
Diamond Mountain Road	3.60
Dry Creek Road	3.70
Green Valley Road	0.40
Greenfield Road	1.60
Greenwood Road	0.10
Hardin Road	1.69
Henry Road	0.20
Holmes Avenue	0.10
Linda Vista Avenue	0.80
London Way	0.24
Lower Chiles Valley Road	3.40
Marshall Avenue	0.06
Mayfair Drive	0.10
Meadowood Lane	0.10
Meadowood Road	0.20
Milton Road	0.40
Mund Road	0.10
Oakville Grade	1.47
Parrish Road	0.18
Partrick Road	0.87
Penny Lane	0.28
Petrified Forest Road	1.60
Pratt Avenue	0.10
Republic Avenue	0.09
South Kelly Road	1.08
South Terrace Drive	0.02
Shetler Avenue	0.15
Sunnyside Road	0.56
Tejas Avenue	0.09
Thompson Avenue	1.00
Whitehall Avenue	0.30
Whitney Avenue	0.09
Wild Horse Valley Road	2.80

Napa County

Board Agenda Letter

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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1144

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Jim Reese, Associate Engineer

SUBJECT: Amendment No. 1 to Professional Services Agreement No. 260125B with Nacht & Lewis Architects, Inc. for the Sheriff's Building Maintenance Project PW 25-14.

RECOMMENDATION

Approve and authorize Amendment No. 1 to Agreement No. 260125B with Nacht & Lewis Architects, Inc. to increase the contract maximum from $385,020 to $489,366, for architectural and engineering services associated with the Sheriff's Building Maintenance Project; and approve a Budget Amendment. (Fiscal Impact: $104,346; Capital Improvement Projects Fund; Not Budgeted; Discretionary)

[4/5 vote required]

BACKGROUND

The Napa County Sheriff's Facility located at 1535 Airport Boulevard was constructed in 2005 and over time the facility has experienced deterioration of exterior building components including cracking of the Exterior Insulation and Finish System (EIFS), failure of exterior coatings, aging roof materials, and localized water intrusion around windows and exterior wall assemblies.

On September 9th 2025, the Board of Supervisors approved a professional services agreement with Nacht & Lewis Architects, Inc., who was selected through the County's on-call architectural services program, to investigate the condition of the facility's exterior envelope and develop repair recommendations and construction documents for the rehabilitation of the building exterior.

During the course of the investigation, additional deficiencies were identified that require expanded analysis and coordination. These include evaluation of EIFS cracking and moisture intrusion, investigation of window and storefront assemblies, assessment of roof and flashing conditions, and development of repair details to

address water intrusion and deterioration of exterior building components.

Amendment No. 1 will provide the additional architectural and engineering services necessary to complete the investigation, develop construction documents for the recommended repairs, and support the County during the bidding and construction phases of the project.

Requested Actions:

1. Approve and authorize Amendment No. 1 to Professional Services Agreement No. 260125B with Nacht & Lewis Architects, Inc. for an additional $104,346, and therefore, for a new maximum contract amount of $489,366 to provide additional consulting services for the Sheriff's Building Maintenance Project; and

2. Approve a Budget Amendment to reallocate previously approved budget to a different capital project: (4/5 vote is required):

   a) Reverse Transfers-out (56100) from Accumulated Capital Outlay (Fund 3000, Sub-Division 3000000) of $50,000 and the related Transfers-in (48200) to the Bridge Preventative Maintenance Program Project (Fund 2040, Sub-Division 2040500, Project 25016); reduce the budgeted appropriations in Project 25016 accordingly; and

   b) Reallocate by Increasing intrafund Transfers-out (57900) appropriations from the Accumulated Capital Outlay (Fund 3000, Sub-Division 3000000) and increase intrafund Transfers-in (49900) for the Sheriff bldg. Rehab Project (Fund 3000, Sub-Division 3000501, Project 26006); increase Project 26006 appropriations for Consulting Services (52310) by $50,000.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The additional services are required to complete the investigation and design of repairs necessary to address water intrusion, exterior cladding deficiencies, and aging roof components at the Sheriff's Facility. These improvements will help preserve County assets and prevent further deterioration of the building envelope.
Is the general fund affected?	Yes
Future fiscal impact:	Construction funding will be requested in the future.
Consequences if not approved:	Without the amendment, the consultant will not be able to complete the additional investigation and design work needed to address the identified deficiencies at the Sheriff's Facility. Delaying the work may allow water intrusion and exterior deterioration to continue, potentially increasing future repair costs.
Strategic Initiative:	Build healthy, connected communities.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project pursuant to California Code of Regulations, Title 14, Section 15378 (State CEQA Guidelines), because it involves administrative and fiscal activities that will not result in direct or indirect physical changes to the environment.

Sheriff's Facility Maintenance Project, PW 25-14 26006	DESIGN PHASE					4/28/26
		Board Appropriation	Board Appropriation	Appropriation Amount	Appropriation Amount	Appropriation Amount
Budget Item	Budget Item Amount	Request Today	to date	Spent to Date	% Spent to Date	Balance
Construction	$4,000,000	$0	$0	$0	0%	$0
Construction Contingency (25%)	$1,000,000	$0	$0	$0	0%	$0
Design and Engineering	$385,020	$104,346	$385,020	$102,189	27%	$282,831
Deisgn and Engineering Contingency (10%)	$38,502	$0	$38,502	$0	0%	$38,502
County Project Management/Administration	$133,567	-$54,346	$76,478	$13,257	0%	$63,221
Construction Management	$432,865	$0	$0	$0	0%	$0
TOTAL*	$5,989,954	$50,000	$500,000	$115,446	23%	$384,554

AMENDMENT NO. 1

OF NAPA COUNTY AGREEMENT NO. 260125B

PROFESSIONAL SERVICES AGREEMENT

THIS AMENDMENT NO. 1 of NAPA COUNTY AGREEMENT NO. 260125B is made and entered into in Napa County, California, this 5th day of May 2026, ("Effective Date") by and between Napa County, a political subdivision of the State of California, hereinafter referred to as "County," and Nacht & Lewis Architects, Inc., a California corporation, whose business address is 600 Q Street, Suite 100, Sacramento, CA 95811 hereinafter referred to as "Consultant."

RECITALS

WHEREAS, on 9th day of September 2025, County entered into Napa County Agreement No. 260125B ("Agreement") with Consultant to obtain specialized services, as authorized by Government Code section 31000, in order to provide engineering design and support services for the Sheriff's Building Maintenance Project, PW 25-14 ("Project"); and

WHEREAS, County and Consultant now desire to further amend the Agreement to increase the scope and compensation in order to provide additional destructive testing, window testing, exterior cladding investigation, and related repair coordination services for the Project.

TERMS

NOW, THEREFORE, County and Consultant hereby amend the Agreement as follows:

1. Article I, subparagraph 1.1, of the Agreement is amended to read in full as follows:

   Scope of Services. Consultant shall provide professional services to County as described in Exhibit "A" attached to the original Agreement. On and after the date first written above in this Amendment No. 1, Consultant shall also provide those additional professional services set forth in Exhibit "A-1," attached to this Amendment No. 1 to the Agreement, said Exhibit being incorporated herein by this reference. All services shall be performed in accordance with the Contract Documents. The Contract Documents consist of this Agreement, as amended, and its Exhibits, the Request for Proposals or Qualifications issued by County (if any), and Consultant's proposal or statement of qualifications.

2. Article II, subparagraph 2.1., of the Agreement is amended to read in full as follows:

   Term of the Agreement. The term of this Agreement shall begin on September 9, 2025. This Agreement shall expire one year after completion of the scope of services as stated in Exhibits A and A-1, unless terminated earlier in accordance with this Article.

3. Article III, subparagraph 3.1.1., of the Agreement is amended to read in full as follows:

Rates. COUNTY shall pay CONSULTANT at the fixed price of FOUR HUNDRED EIGHTY-NINE THOUSAND THREE HUNDRED SIXTY-SIX DOLLARS ($489,366).

4. Article III, subparagraph 3.1.3., of the Agreement is amended to read in full as follows:

Maximum Amount. Notwithstanding subparagraphs 3.1.1. and 3.1.2., or any other provision of this Agreement, the maximum payments under this Agreement shall be **FOUR HUNDRED EIGHTY-NINE THOUSAND THREE HUNDRED SIXTY-SIX DOLLARS** ($489,366**)**; provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon services actually rendered and reimbursable expenses actually incurred.

5. Except as provided in paragraphs 1 through 4, above, all other provisions of the Agreement shall remain in full force and effect as previously approved.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Consultant through its duly authorized officer(s).

NACHT & LEWIS ARCHITECTS, Inc.

By_____
LORENZO LOPEZ, Principal

By_____
MIKE PARROTT, President

NAPA COUNTY, a political subdivision of the State of California

By_____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Ryan FitzGerald (e-sign)* Deputy County Counsel	Date: _____ Processed By:	By: _____
Date: April 10, 2026	_____ Deputy Clerk of the Board	

EXHIBIT A-1
Additional Scope of Services

Consultant's subconsultant, Allana Buick Bers ("ABB"), shall provide:

Investigation and Reporting Services

- Water Testing and Destructive Testing Protocol. Prepare a Water Testing and Destructive Testing Protocol outlining the planned testing.
- Testing Protocol Review. ABB will meet with the abatement company, Hilltop on site to review requested work.
- Review Bids from Contractors: Review two (2) abatement bids, focusing on scope alignment and cost analysis
- Solicit Cost Estimate. Obtain a cost estimate from Alpha Restoration for rebuilding the interior finishes, EIFS cladding, and CMU wall at test windows 1 and 2.
- Client Meeting. Meet with Nacht & Lewis and Napa Public Works to discuss upcoming testing and confirm testing locations.
- Destructive and Water Testing. Observe destructive and water testing of the noted system(s). Testing to include:
    - Construction of interior containment, including plastic, around the two (2) designated test windows as outlined in the attached report prior to testing. Containment to be performed by Hilltop Abatement.
    - Targeted removal of interior finishes as identified in our previous reports. The interior finishes are being removed so AAB can observe leaks during the water testing such as drywall, wood sills, and the underlying wall insulation.
    - Spray water testing of two (2) storefront windows with a spray rack and/or hand nozzle for isolation testing, including a negative chamber.
        - This targeted water testing is intended to identify localized leaks, including pan flashing leaks, head flashing leaks, and CMU related leaks. Isolation testing is to be conducted after completion of the ASTM E1105 testing, which is not considered targeted leak testing.
    - Targeted removal of EIFS around the two (2) test windows
    - Targeted removal of CMU blocks at test window #1.
    - Patching of destructively testing locations
        - Temporary interior and exterior patches shall be performed by Alpha Restoration.
    - ABB will retain a Destructive Testing Subcontractor.

Assessment Report. ABB will prepare a written Assessment Report including:

- Documentation for site observations at each location. Documentation will be via annotated original plans and associated photos.
- Discussion of findings for each location, their importance, and suggested phasing based on severity.
- Recommendations for additional testing or remedial repair of observed deficiencies. Recommendations will include a brief outline and description of repairs.

Assessment Report Review Meeting. ABB will meet with Nacht & Lewis and its project team to briefly review the Assessment Report and overall findings.

Repair Scope Development. Assist Nacht & Lewis with developing the EIFS repair scope and the associated budgetary requirements for the necessary repairs.

Contractor Coordination. Manage & coordinate Alpha & abatement subcontractors & coordinate with Napa Public Works.

Napa County

Board Agenda Letter

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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1181

TO: Board of Supervisors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Katherine Bales, Assistant Airport Manager

SUBJECT: Adoption of resolutions authorizing required actions necessary to apply for and accept Airport Improvement Program Matching Grant funds for the Pavement Maintenance Management Plan Update (PW 26-27) and North GA Ramp Reconstruction (PW26-04) from the California Department of Transportation, Aeronautics Division.

RECOMMENDATION

Adopt two Resolutions authorizing the filing of an application, acceptance of allocation of funds, and execution of a grant agreement by the Director of Public Works with the California Department of Transportation Aeronautics Division in support of Airport Improvement Program (AIP) 3-06-0162-050-2026 for a State Matching Grant of $21,375 for the Pavement Maintenance Management Plan Update (PW 26-27) and $129,505 for the North GA Ramp Reconstruction Project. (Fiscal Impact: $150,880 Revenue; Airport Capital Improvement Projects Fund; Budgeted; Discretionary)

BACKGROUND

On March 24, 2026, the Board of Supervisors approved the required actions to create Capital Improvement Project 26033 and to execute a grant agreement with the Federal Aviation Administration (FAA) for the Pavement Maintenance Management Plan Update (PW 26-27).

The Federal Aviation Administration (FAA) grant agreement for AIP 50 - Pavement Maintenance Management Plan Update (PW 26-27) is a required planning document to justify pavement projects that are federally grant eligible at Napa County Airport. The work is expected to begin after the grant agreements are executed in the Fall of 2026. The total cost of the project is $450,000, with 95%, or $427,500, being offset by Federal Grant agreement 3-06-0162-050-2026. The remaining 5%, or $21,375, will be through State Matching grant funds.

On March 25, 2025, the Board of Supervisors (Board) approved creation of Capital Improvement Project 25040

and execution of Airport Improvement Grant (AIP) 48, in the amount of $477,720 for design and administration efforts for new pavement and drainage, electrical improvements, Taxiway Alpha entry redesign, and a new aircraft parking plan consistent with FAA standards. On March 24, 2026, the Board approved the plans and specifications and authorized bid-opening for construction efforts. On May 19, 2026, the Board awarded the construction contract to Granite Construction Company for Base Bid and Bid Alternate #1 in the amount of $6,509,542.

The FAA requested the North GA Ramp Reconstruction project be divided into two separate agreements determined by the source of money being utilized on the federal side. Only Bid Alternate #1 of the project is eligible for State Matching grant funds. North GA Ramp Reconstruction Bid Alt 1 total project cost is $2,726,438, with 95%, or $2,590,116, being offset by Federal Grant agreement 3-06-0162-051-2026. The remaining 5%, or $129,505, will be through State Matching grant funds.

Approval of the proposed resolutions will allow the Airport to apply for and execute State Matching fund grants totaling $150,880, which is 5% of the Federal grant amounts. The remaining cost of $1,125 and $6,817 for the respective projects will come from the Airport Enterprise Fund.

In order to meet project timelines, the State Matching Grant Application must be submitted within days of an executed FAA Grant Agreement. Once the State grant application process has commenced and a state agreement has been executed, staff will issue a Notice to Proceed to our on-call aviation engineering consultants.

Requested Action:

Adopt two Resolutions authorizing the Director of Public Works to take the following actions:

1. File applications for state AIP Matching Grants for the North Ramp GA Reconstruction Project and the Pavement Maintenance Management Plan Update;

2. Accept state AIP Matching funds for the subject projects; and

3. Execute AIP Matching Grant Agreements with the California Department of Transportation for the subject projects, subject to approval as to form by County Counsel.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport Enterprise Fund (5010- 43100) Project 26033 & 25040.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Airport to receive two Grant Offers from the Federal Aviation Administration (FAA) totaling $3,017,616; 95% of the total project cost for the Pavement Maintenance Management Plan Update and North GA Ramp Reconstruction Bid Alt. #1. Upon acceptance of a State Matching Grant, the Airport will receive additional Grant funds of $150,880, which is 5% of the FAA grant amount. The Airport Enterprise Fund will pay the remaining $7,942.
Is the general fund affected?	No
Future fiscal impact:	This Airport Improvement Project will take place during fiscal year 2026/27
Consequences if not approved:	The Airport will not be able to apply for or accept $150,880 in State Matching Grant funds available through the CalTrans Aeronautics Division.
Additional Information	Strategic Initiative: Build Healthy, Connected Communities.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. 2026-_____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN ALLOCATION OF FUNDS, AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) MATCHING GRANT FOR THE NORTH GA RAMP RECONSTRUCTION PROJECT

WHEREAS, Napa County and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0162-051-2026 for the North GA Ramp Reconstruction Project (the "project"); and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of up to 5% of Federal Aviation Administration grants to airports; and

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of applications for AIP Matching grants.

NOW, THEREFORE BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board hereby authorizes the Director of Public Works to file an application for a state AIP Matching grant for the project in an amount of up to $129,505 with a County matching requirement of up to $6,817.

2. The Board hereby authorizes the Director of Public Works to accept the allocation of state AIP Matching funds for the project.

3. The Board hereby authorizes the Director of Public Works to execute an AIP Matching Grant Agreement with the California Department of Transportation for this project, subject to approval as to form by County Counsel.

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4. The Board hereby authorizes the Director of Public Works to sign any documents required to apply for and accept the state AIP Matching funds for the project on behalf of Napa County.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 2nd day of June, 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSENT: SUPERVISORS _____

_____
AMBER MANFREE,
Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: Neha Hoskins Clerk of the Board of Supervisors
By: Sabrina S. Wolfson Dep. County Counsel Date: May 19, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

RESOLUTION NO. 2026-_____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN ALLOCATION OF FUNDS, AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) MATCHING GRANT FOR THE PAVEMENT MAINTENANCE MANAGEMENT PLAN (PMMP)

WHEREAS, Napa County and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0162-049-2024 for the Pavement Maintenance Management Plan Update (the "project"); and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of up to 5% of Federal Aviation Administration grants to airports; and

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of applications for AIP Matching grants.

NOW, THEREFORE BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board hereby authorizes the Director of Public Works to file an application for a state AIP Matching grant for the project in an amount of up to $21,375 with a County matching requirement of $1,125.

2. The Board hereby authorizes the Director of Public Works to accept the allocation of state AIP Matching funds for the project.

3. The Board hereby authorizes the Director of Public Works to execute an AIP Matching Grant Agreement with the California Department of Transportation for this project, subject to approval as to form by County Counsel.

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4. The Board hereby authorizes the Director of Public Works to sign any documents required to apply for and accept the state AIP Matching funds for the project on behalf of Napa County.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 2nd day of June, 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSENT: SUPERVISORS _____

_____

AMBER MANFREE,
Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: Neha Hoskins Clerk of the Board of Supervisors
By: Sabrina S. Wolfson Dep. County Counsel Date: May 19, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

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www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-933

TO: Board of Supervisors

FROM: Oscar Ortiz, Sheriff-Coroner

REPORT BY: Rollie Soria, Sheriff's Administrative Manager

SUBJECT: Annual AB481 Use Policy and Equipment Report

RECOMMENDATION

Adopt a Resolution reviewing and reaffirming the continued use of certain law enforcement equipment in accordance with California State Assembly Bill 481. (No Fiscal Impact)

BACKGROUND

California State Assembly Bill 481 (AB 481) was authored by Assembly member David Chu (D-San Francisco) to address funding, acquisition and use of certain law enforcement equipment. Governor Gavin Newsom signed AB 481 into law on September 30, 2021. The intent of AB 481 stems from the Department of Defense Law Enforcement Support 1033 Program (1033 Program), which transfers military equipment to non-military law enforcement agencies. Although the Sheriff's Office does not participate in the 1033 Program, the specific definition of what constitutes equipment as being "military equipment" remains unclear. For example, military units often serve in environments where handcuffs are used; however, handcuffs are generally viewed as law enforcement equipment.

The legislation also creates more transparency, oversight and accountability in the use and acquisition of other law enforcement equipment that could be described as "military equipment" by language in AB 481. All equipment used by the Sheriff's Office to provide public safety is considered law enforcement equipment. However, the Sheriff's Office includes certain items in its AB 481 reporting when those items could reasonably be construed as "military equipment" for purposes of compliance with AB 481.

AB 481 requires California law enforcement agencies, including the Napa County Sheriff's Office, to obtain applicable governing body approval of a military equipment use policy by ordinance and to seek approval for the continued use of any qualifying equipment acquired prior to January 1, 2022, and annually thereafter. On April 19, 2022, the Board of Supervisors conducted a first reading of Ordinance No. 1476, approving the Sheriff's Office military use policy and authorizing the continued use of certain law enforcement equipment. A second reading and adoption of Ordinance No. 1476 occurred on May 3, 2022.

AB 481 also requires the Board of Supervisors to annually review the ordinance approving funding, acquisition, or use of military equipment and to vote on whether it should be renewed. (Government Code Section 7071(e)(1)) An annual equipment report must also be presented to the Board for review. In May 2024, the Board of Supervisors adopted Ordinance No. 1490 reviewing and reaffirming previously adopted Ordinance No. 1476 as it relates to the Sheriff's Office military equipment use policy and approving the annual equipment report. The Board's Ordinance No. 1490 also provided that future review and approval/disapproval of the policy may be made by resolution of the Board of Supervisors.

Requested Actions:

1. Review Ordinance No. 1476 & 1490, the Sheriff's Office Policy 704 - Military Equipment, and the 2026 Annual Military Equipment Report.

2. Adopt the attached Resolution reaffirming the Ordinance and continuation of the Policy and authorizing the continued use of certain law enforcement equipment.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Mandatory
Consequences if not approved:	If not approved, the Sheriff's Office would not be compliant with AB 481 and community safety could be compromised.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 1537 (State CEQA) and therefore CEQA is not applicable.

RESOLUTION NO. _____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, REVIEWING AND APPROVING THE SHERIFF'S OFFICE MILITARY EQUIPMENT POLICY PURSUANT TO AB 481

WHEREAS, AB 481, signed into law in September 2021, requires California law enforcement agencies to obtain approval from their governing body of a miliary equipment use policy prior to taking certain actions relating to the funding, acquisition, and/or use of military equipment; and

WHEREAS, AB 481 requires that the governing body make certain findings with respect to the military equipment use policy prior to its approval as set forth in Government Code Section 7071(d)(l); and

WHEREAS, the Napa County Sheriff's Office does not possess any equipment that was purchased from the military, but is interpreting AB 481 broadly in the spirit of transparency; and

WHEREAS, the Napa County Board of Supervisors adopted Ordinance No. 1476 in May, 2022, in compliance with AB 481, making the requisite findings and approving the Military Equipment Policy, which was attached to Ordinance No. 1476 as Exhibit A; and

WHEREAS, AB 481 requires that the Board of Supervisors annually review Ordinance No. 1476 and vote on whether the Ordinance should be renewed; and

WHEREAS, the Napa County Board of Supervisors adopted Ordinance No.1490 in May 2024, reaffirming Ordinance No. 1476 and the Policy, making the requisite findings, and allowing future review and approval to be made by resolution; and

WHEREAS, the Military Equipment Policy was made, and continues to be made, available to the public via the Napa County Sheriff's Office website; and

WHEREAS, the Sheriff's Office has submitted an annual military equipment report, attached to this Resolution as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by **t**he Napa County Board of Supervisors:

1. The Board has reviewed the following: the relevant ordinances, the Military Equipment Policy (Policy No. 704) and the annual (2026) Military Equipment Report submitted by the Sheriff's Office.

2. Ordinance No. 1476 and the Military Equipment Use Policy is hereby reaffirmed, and the Military Equipment Policy shall continue to remain in full force and effect.

3. The Board further finds that the considerations and standards set forth in Government Code Section 7071(d)(l) have been met:

a. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;
b. The Military Equipment Policy will continue to safeguard the public's welfare, safety, civil rights, and civil liberties;
c. The purchase of new equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and
d. Military equipment use has complied with the Military Equipment Policy No. 704, approved by the Board in 2022.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 2nd day of June 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: S. Darbinian Deputy County Counsel Date: May 22, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

EXHIBIT A

MILITARY EQUIPMENT REPORT

NAPA COUNTY OFFICE OF SHERIFF-CORONER

1535 AIRPORT BOULEVARD
NAPA, CALIFORNIA 94558-6292
(707) 253-4501

OSCAR ORTIZ
Sheriff - Coroner

Commitment to Community

EXHIBIT A

Napa County Sheriff

AB 481 Equipment Report

2026

Considerations:

The AB481-reportable equipment inventory sheets contained within this document were compiled during Q1 2026. Since the last report, no new qualifying reportable equipment categories have been added to inventory.

With respect to costs, funding, annual upkeep expenses and estimated effective lifespan, every effort has been made to be as accurate as possible while at the same time acknowledging that many factors directly affecting those aforementioned values are unpredictable.

Costs associated with the following items represent the best estimates at the time this document was prepared. Many of these items are not purchased from manufacturers, but from dealers, who adjust costs in accordance with market factors beyond the predictive abilities or control of Napa SO.

Due to the unpredictable nature of the law enforcement profession, many of the item estimated upkeep costs and effective lifespans are best estimates and may vary greatly on a year-to-year basis, due to the availability of training, type of operational incidents or other factors.

“Annual Allocation” refers to the quantity needed “on hand” over the course of a calendar year to meet all reasonably-anticipated operational and training needs. Some items may be carried over in inventory year to year depending on operational/training tempo.

With respect to terminology, “expendable equipment” items are items that typically have a one-time use and then cannot be used again, such as chemical agents or smoke grenades.

In an effort to be as efficient as possible, many items, both “expendable” and otherwise have operational applications across a diverse set of Napa SO missions. For example, “40mm launcher (single and multi-shot capability)” is an item that is utilized by Napa SO Patrol, SWAT, Mobile Field Force and other auxiliary assignments. The cost and unit allocation estimates that state “across all divisions” represents the best estimation of the requirements for those items to fill all needs for the Sheriff’s Office.

Additionally, there are costs for non-AB481 equipment that are intrinsically tied to the costs for the following items. For example, slings, carrying cases, magazines, sighting systems, flashlights, cleaning supplies, batteries and other non-AB481 reportable items are not included in the cost estimations, unit allocation or upkeep portions of this report.

It should also be noted that the legislature has designated these items as “military equipment”. While the military may use some of the same equipment, the Sheriff’s Office (SO) deems all of this equipment as law enforcement equipment. Much the same as the military using handcuffs, there are items in common. The manner and reason they are used is significantly different.

For many years, this office has also displayed and offered education about our equipment and why we use it. The vast majority of equipment on this list was approved for funding through the County of Napa. From our Citizen’s Academy to National Night Out, we have always been open for discussion and education

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21. Sub-compact select-fire weapon system
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23. Infrared (IR) laser designator
24. Tactical Bolt-action Rifles
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26. Remotec Andros F6 Bomb Squad Robot
27. Det Cord
28. Nonel Detonator
29. Ballistic Breaching Shotgun
30. Ballistic Breaching hollow-point cutter round
31. Ballistic Breaching rounds
32. EVI 2017 HDS Bomb Squad Command Vehicle
33. Lenco Bearcat G3 Armored Rescue Vehicle
34. Incident Command Vehicle
35. Rapid Response Incident Command Vehicle

40 mm launcher (single and multi-shot capability)

Description:
The 40 mm less lethal launcher is de-escalation tool that has the ability to deploy multiple types of 40 mm projectiles in both single and multi-shot capabilities in order to gain compliance and lessen the intensity of a situation.

Purpose & Use:
A 40 mm launcher is used to deploy less lethal munitions and chemical agents for a variety of missions

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit costs of $1,000 - $4,000. Annual estimated training and operational allocation of approximately 30 units across all divisions. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The 40 mm launcher shall be used by NSO Deputies in accordance with all applicable laws and polices during legitimate law enforcement actions.

Training Requirements:
Must complete annual qualification and regularly required refresher training.

Compliance Protocols:
Use of the 40 mm launcher shall conform to all relevant NSO policies, including but not limited to NSO Use of Force, Control Devices and Techniques, SWAT and Crisis Negotiation Teams policies, as well as all local, state and federal use of force laws.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Spede-Heat 40mm Round

Description:
The Spede-Heat 40mm Round incorporates an aluminum shell and utilizes black powder as the propellant. The Spede-Heat 40mm Round is designed to deliver one dual-ported chemical or smoke canister from a 40mm launcher at various ranges, product dependent. The Spede-Heat 40mm Round is available in OC (Oleoresin Capsicum) or CS (Chlorobenzylidenemalononitrile) and Saf-Smoke. Spede-Heat 40mm round is deployed from a 40mm launcher.

Purpose & Use:
The Spede-Heat 40mm Round can be used to conceal tactical movement. They can be used in crowd control management during unruly or riot behavior. The purpose of the Spede-Heat 40mm Round is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The different configurations allows for different distances and chemical agent or smoke deployments.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $25. Annual estimated training and operational allocation of approximately 4 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the Spede-Heat 40mm Round.

Compliance Protocols:
Use of Spede-Heat 40mm Round shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force policies.

Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Ferret Round-40MM

Description:
The Ferret 40mm Round is a frangible projectile filled with chemical agent. It is designed to deliver chemical agents in barricade situations from a 40mm launcher. It is available with either liquid or powder carrier for the agent. The payload can hold OC (Oleoresin Capsicum) or CS (Chlorobenzylidenemalononitrile). Spin stabilization from barrel rifling affords maximum stand-off distance and accuracy for safety.

Purpose & Use:
The Ferret 40mm Round is a non-burning and suitable for indoor use. Used primarily by tactical teams, is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of the structure or vehicle. Is primarily used to dislodge barricaded subjects from very small confined areas. Its purpose is to minimize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $27. Annual estimated training and operational allocation of approximately 20 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the Ferret 40mm Round.

Compliance Protocols:
Use of the Ferret 40mm Round shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

40MM Muzzle Blast Round

Description:
The 40mm Muzzle Blast Rounds incorporate an aluminum shell and utilize smokeless powder as the propellant. The 40mm Muzzle Blast Rounds are designed to deliver chemical agents in the immediate area (30 feet) of the grenadier. The 40mm Muzzle Blast Round is available in OC (Oleoresin Capsicum) or CS (Chlorobenzylidenemalononitrile). 40mm Muzzle Blast is deployed from a 40mm launcher.

Purpose & Use:
The 40mm Muzzle Blast Rounds are widely used as a crowd management solution for the immediate and close deployment of chemical agent in crowd control management during unruly or riot behavior, specifically and only against the agitators. However, it has proven successful during tactical operations. As a pain compliance round for crowd management of those engaged in criminal activity, the 40mm Muzzle Blast Rounds are an excellent device for deploying chemical laden powder at close ranges for indoor or outdoor operations. The 40mm Muzzle Blast provides instantaneous emission of chemical agent directly at or on riotous, non-compliant subjects close to the police line or within confined spaces. As a tactical round, the Muzzle Blast Rounds have been used in operations such as barricaded subjects, room clearing, space denial, and a means of contaminating crawl spaces and attics. The purpose of the Muzzle Blast Round is a de-escalation tool to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. Potentially lessening the intensity of situation.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $50.00. Annual estimated training and operational allocation of approximately 1 unit.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the 40mm Muzzle Blast Rounds.

Compliance Protocols:
Use of the 40mm Muzzle Blast Rounds shall conform to all relevant NSO policies, including but not limited to NSO SWAT and Crisis Negotiation Teams, Hostage and Barricade Incidents and Mobile Field Force policies. Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Smoke- handheld smoke grenade devices

Description:
The handheld smoke grenade devices utilize an M201A1 Fuze with enclosed canister that come in a variety of sizes, colors, configurations that uses HC (Hexachlorethane) and SAF-Smoke. Smoke is discharged through gas ports located on the canister.

Purpose & Use:
Handheld smoke grenade devices can be used to conceal tactical movement. It can be used to detect and/or dislodge a barricaded subject. It can also be used as an emergency signaling device. The different configurations allow for indoor or outdoor deployments.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $43.00. Annual estimated training and operational allocation of approximately 8 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use handheld smoke grenade devices.

Compliance Protocols:
Use of handheld smoke grenade devices shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

40 MM Warning/Signaling Round

Description:
The 40mm Aerial Warning/Signaling Round series are a de-escalation tool designed to produce 170 dB of sound, and 5 million candelas of light. Each munition is manufactured to deflagrate at a set distance and altitude and has the option of marking or irritant payloads. These distances are 50,100,200 and 300 meters from the point of origin. The munition is deployed from a 40mm launcher.

Purpose & Use:
40mm Aerial Warning/Signaling Round are used to distract/disorientate individuals and provide less lethal response against potential threats. It is also effective in directing the movement of unruly or riot behavior crowds.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $40. Annual estimated training and operational allocation of approximately 5 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the 40mm Aerial Warning/Signaling Round.

Compliance Protocols:
Use of the 40mm Aerial Warning/Signaling Round shall conform to all relevant NSO policies, including but not limited to NSO Policy Control Devices and Techniques, SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Exact/Direct Impact 40MM Sponge Munitions

Description:
The Exact Impact 40 MM Sponge Munition is a lightweight, high-speed projectile consisting of a plastic body and sponge nose. The round utilizes smokeless powder as the propellant, and, therefore, have velocities that are extremely consistent.

The Direct Impact 40 MM Foam Munition is a lightweight projectile that consists of a plastic body and a crushable foam nose that contains a powder payload. This payload area can hold inert, marking, OC (Oleoresin Capsicum) or CS (Chlorobenzylidenemalononitrile) powder. The crushable foam nose dissipates energy upon impact while releasing the powder payload. The munition is deployed from a 40mm launcher.

Purpose & Use:
The Exact Impact 40 MM Sponge Munition and the Direct Impact 40 MM Foam Round is a point-of-aim, point-of-impact, direct-fire munition and de-escalation tool that is most commonly used in situations where greater accuracy and deliverable energy is desired for the incapacitation of an aggressive, non-complaint subject at longer distances. These are considered Less Lethal Impact Munitions (LLIM).

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $26.25. Annual estimated training and operational allocation of approximately 40 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the Exact Impact 40 MM Sponge munition and the Direct Impact 40 MM Foam munition.

Compliance Protocols:
Use of the Exact Impact 40 MM Sponge munition and the Direct Impact 40 MM Foam munition shall conform to all relevant NSO policies, including but not limited to NSO Policy Control Devices and Techniques, SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force polices.
Must maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Pepper Ball launcher and Munitions

Description:

The Pepperball launchers are a de-escalation tool designed to give patrol officers an easy to operate non-lethal option. The launchers uses PepperBall .68 caliber round or VXR projectiles and is powered by either HPA or an 88, 12 or 8 gram single use CO2 cartridge.

Pepperball projectiles contain 2.5-5.0% PAVA. It is effective for direct impact and area saturation. .68 caliber and weigh 2.5 grams.

Purpose & Use:

Lawful application of force delivered with the intent to subdue or render non-threatening. The less lethal munitions may be used as an option to de-escalate a potentially dangerous/deadly situation, with a reduced potential for death or serious injury to all persons involved. It is accepted that the probability exists for bodily harm to occur. However, it must also be accepted that the application of such force may be the only alternative to using lethal force to stop the subject's actions.

Cost & Quantity Allocation:

This piece of equipment has no unique or temporary funding source. Launcher Unit cost of $1,200 per launcher. Annual estimated training and operations allocation of approximately 10 launchers across all divisions. Estimated effective lifespan for launchers are 10+ years. A Pepperball projectile unit costs $1.50 - $7.00. Annual estimated training and operational allocation of approximately 800 units. All Pepperball projectiles have a life span of 3 years.

NSO procedural rules that govern use:

The Pepper Ball launcher shall be used by NSO Deputies in accordance with all applicable laws and polices during legitimate law enforcement actions.

Training Requirements:

Must complete annual qualification and regularly required refresher training.

Compliance Protocols:

Use of the Pepper Ball launcher shall conform to all relevant NSO policies, including but not limited to NSO Use of Force, Control Devices and Techniques, SWAT and Crisis Negotiation Teams policies, as well as all local, state and federal use of force laws.

Public complaint procedures:

Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Chemical Agents- handheld delivered grenade devices

Description:
The Chemical Agents handheld grenade devices utilize an M201A1 Fuze with enclosed canister that come in a variety of sizes, configurations and irritant payloads. In the OC (Oleoresin Capsicum) or CS (Chlorobenzylidenemalononitrile) configurations, pelletized chemical agent is discharged through a gas port(s) from the canister.

Purpose & Use:
The Chemical Agents handheld grenade devices are a de-escalation tool which can also be used to conceal tactical movement. They can be used in crowd control management during unruly or riotous behavior as well as tactical deployment situations to detect and/or dislodge barricaded subjects. The purpose of Chemical Agents handheld grenade devices is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The different configurations allow for indoor or outdoor deployments.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $58. Annual estimated training and operational allocation of approximately 15 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use Chemical Agents handheld grenade devices.

Compliance Protocols:
Use of Chemical Agents handheld grenade devices shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Stinger Grenade

Description:
The Stinger Grenade with Safety Clip is a combination Less Lethal Impact Munitions (LLIM) and Distraction Device that may incorporate optional CS (Chlorobenzylidenemalononitrile) or OC (Oleoresin Capsicum) laden powder, if desired. The Stinger Grenade is a maximum effect device as it delivers up to four stimuli for psychological and physiological effect: rubber pellets, light, sound, and optional chemical agent or OC.

Purpose & Use:
The Stinger Grenade is a de-escalation tool most widely used in crowd control management during unruly or riot behavior, specifically and only against agitators. As well as tactical deployment situations to detect and/or dislodge barricaded subjects. Upon deployment, the blast is sufficient to project the rubber balls (32 cal. /60 cal. Option) and optional chemical agent in a 50-foot radius.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $50. Annual estimated training and operational allocation of approximately 8 units.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the Stinger Grenade.

Compliance Protocols:
Use of the Stinger Grenades shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

12-Gauge-Drag-Stabilized Munition

Description:
The 12-Gauge Drag Stabilized Munition is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. The rounds are also available as green marking powder.

Purpose & Use:
12-Gauge Drag Stabilized Munition is a point-of-aim, point-of-impact, direct-fire munition and de-escalation tool that is most commonly used in situations where greater accuracy and deliverable energy is desired for the incapacitation of an aggressive, non-complaint subject at longer distances. These are considered Less Lethal Impact Munitions (LLIM). The munition is deployed from a designated and clearly marked less lethal 12-gauge shotgun.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $9.00. Annual estimated training and operational allocation of approximately 250 units.

Training Requirements:
Deputies must successfully complete department-approved training to be able to use 12-Gauge Drag Stabilized Munitions.

Compliance Protocols:
Use of 12-Gauge Drag Stabilized Munitions shall conform to all relevant NSO policies, including but not limited to NSO Policy Control Devices and Techniques, SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Mobile Field Force policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

12-Gauge Muzzle Bang/Launching Cartridge (1370 Launching Cup)

Description:
The 12-Gauge Muzzle Bang / Launching Cartridge incorporates an opaque shell and utilizes black powder as the propellant. It has the ability to be used alone as a Muzzle Bang for crowd management during unruly or riot behavior as well as tactical deployment situations against or for propelling grenades (Chemical Agent/Smoke) when using the 1370 Launching Cup.

Purpose & Use:
The 12-Gauge Muzzle Bang / Launching Cartridge used alone produces 170 dB of sound output. It is designed to be aimed at the floor or wall at a 45° angle. This round should not be direct fired at personnel. It is a de-escalation tool used for crowd management against criminal agitators in crowd control situations to lessen the intensity of a situation. It may be deployed in the air over crowds or to the side for dissuading movement in a given direction. It may also be deployed to the far side of buildings to divert the attention away from an approach or entry.

Launching Cartridge application: The 12-Gauge Muzzle Bang / Launching Cartridge used in conjunction with the 1370 Launching Cup provides the operator with the ability of projecting the Pocket Tactical family of hand delivered grenades or the Combined Systems 5230(b) CS grenade.. The use of the Launching Cup will project the grenades further than can be hand delivered. This increases the distance between operators and crowds, reducing the chance for injuries to both parties

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $8.25/ea. Annual estimated training and operational allocation of approximately 40 units. Unit cost of the launching cup is $420.00. Estimated effective lifespan 10+ years.

Training Requirements:
Deputies must successfully complete department-approved training to be authorized to use the 12-Gauge Muzzle Bang / Launching Cartridge and launching cup.

Compliance Protocols:
Use of the 12-Gauge Muzzle Bang / Launching Cartridge shall conform to all relevant NSO policies, including but not limited to NSO Use of Force, SWAT and Crisis Negotiation Teams, Hostage and Barricade Incidents and Mobile Field Force policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations and all relevant local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

BP-2 Noise/Flash Diversionary Device (NFDD) Delivery Pole

Description:
The BP-2 NFDD delivery pole enhances safety and performance when delivering a NFDD. The BP-2 allows an operator the most effective way to break and rake a window, deliver a NFDD into an opening and prevent the device from coming in contact with people.

Purpose & Use:
NFDD's are used to distract suspects during high-risk operations. Use of the BP-2 allows for direct control of the NFDD placement.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $2,000. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan approximately 10 years.

NSO procedural rules that govern use:
The BP-2 NFDD delivery pole shall only be handled by trained deputies. NFDD's will be installed by trained deputies. Members of the SWAT team and auxiliary members have been provided in-person hands-on training on the device.

Training Requirements:
Every operator shall show competency when using the BP-2 NFDD delivery pole. Deputies must complete training on NFDD's from certified instructors prior to deployment and receive annual instruction on deployment and use.

Compliance Protocols:
Use of BP-2 NFDD Delivery Pole as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies. Must also maintain compliance with local, state and federal storage, transportation and handling regulations, as well as all local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Noise/Flash Diversionary Device (NFDD AKA – Flashbangs) – 12 gr and 4 gr Single and Multi Fuse.

Description:
NFDD utilizes an M201A1 type fuse with Hex design steel body. The bodies are reloadable and are reusable up to 25 times. The charges are available in full 12-gram loads, or 4 gram training charges. Comes in single, six, and nine fuses.

Purpose & Use:
NFDD's are a de-escalation tool used to distract suspects during high-risk operations.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $41.50 - $47.24/ea. Annual estimated training and operational allocation of approximately 50 units.

NSO procedural rules that govern use:
NFDD's shall only be handled by trained deputies. Charges for the NFDD's will be installed by trained deputies. All devices shall be stored in compliance with ATF regulations and handled in accordance with best practices as established by NFDD training standards.

Training Requirements:
Certified instructors much complete certification every four years. Deputies must complete training to use NFDD from certified instructors prior to deployment and receive annual instruction on deployment and use.

Compliance Protocols:
Use of NFDD as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations, as well as all local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Electronic Noise/Flash Diversionary Device (ENFDD AKA – Flashbangs) – 1.4 gram

Description:
NFDD utilizes a reusable electronic "smart initiator" with a microprocessor that verifies all safety conditions are met. The body is a single use reload that does not contain flash powder. The ratio of fuel to oxidizer in each body reservoir is designed to reduce sensitivity.

Purpose & Use:
NFDD's are a de-escalation tool used to distract suspects during high-risk operations.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $50/ea. Annual estimated training and operational allocation of approximately 50 units.

NSO procedural rules that govern use:
NFDD's shall only be handled by trained deputies. Charges for the NFDD's will be installed by trained deputies. All devices shall be stored in compliance with ATF regulations and handled in accordance with best practices as established by NFDD training standards. This specific device is not considered a destructive device until the fuse and reload are assembled.

Training Requirements:
Certified instructors much complete certification every four years. Deputies must complete training to use NFDD from certified instructors prior to deployment and receive annual instruction on deployment and use.

Compliance Protocols:
Use of NFDD as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies.
Must also maintain compliance with local, state and federal storage, transportation and handling regulations, as well as all local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Recon Robotics Throwbot (AKA- Throwbot)

Description:
The Throwbot is a throwable micro-robot platform that enables operators to obtain instantaneous video and audio reconnaissance within indoor or outdoor environments.

Purpose & Use:
The Throwbot is used to gain mission critical information in harsh or hazardous environments.

Cost & Quantity Allocation:
Any repairs or replacements will be through warranty and if it is not covered through warranty, then funding will come from the SWAT budget/funding source; there are no annual fees associated with this device. Unit cost approximately $15,000. Annual estimated training and operational allocation of approximately 1 units. Estimated effective lifespan 5+ years.

NSO procedural rules that govern use:
The Throwbot shall only be handled and controlled by trained deputies.

Training Requirements:
Deputies do not need to complete any formal training to be able to control the Throwbot with its easy-to-use, handheld controller.

Compliance Protocols:
Use of the Throwbot as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Response to Bomb Calls policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Robotex Avatar Tactical Robot (AKA- Avatar)

Description:
The Avatar is a robot platform that allows the operator the ability to inspect a dangerous situation through instantaneous video and audio reconnaissance (including push-to-talk/ two-way audio capability) without the need to send personnel in to assess the situation. Optionally, the Avatar robot can be fitted with a "claw" that can provide limited lift/move/carry/manipulate of small objects.

Purpose & Use:
The Avatar is used to gain mission critical information in harsh or hazardous environments.

Cost & Quantity Allocation:
Any repairs or replacements will be through warranty and if it is not covered through warranty, then funding will come from the SWAT budget/funding source; there are no annual fees associated with this device. Unit cost approximately $25,000. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan 5+ years.

NSO procedural rules that govern use:
The Avatar shall only be handled and controlled by trained deputies.

Training Requirements:
Deputies do not need to complete any formal training to be able to control the Avatar with its easy-to-use, handheld controller.

Compliance Protocols:
Use of the Avatar as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Response to Bomb Calls.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

DJI/LOKI/SKYDIO (AKA – Drones)

Description:
The Drones are deployable small unmanned aerial systems (sUAS) utilized to keep personnel safe. They are aerial system where the operator can fly at different altitudes, speeds, and into several areas to gain access to video of potentially dangerous or isolated areas. The Drones consist of sUAS produced by DJI, Loki and Skydio.

Purpose & Use:
The Drones are used in place of a person to gain a video feed of isolated or dangerous areas that could put Deputies and Officers into harm's way.

Cost & Quantity Allocation:
Drones are purchased through the Drone budget or other grant related funding. Repairs are done in-house or sent off to a third-party company at the cost of the Drone budget. At this time, there are no recurring payments or annual fees associated with our sUAS fleet. Estimated effective lifespan 2+ years. The cost of a new sUAS can range from $8,000 for a small individually issued drone to $24,000. These prices are carefully calculated and planned for the following year unless an emergency arises such as an aircraft becoming inoperable.

NSO procedural rules that govern use:
The Drones shall only be operated and controlled by trained NSO deputies that are FAA Part 107 certified or flying under the NSO FAA waivers.

Training Requirements:
Deputies on the Drone team are put through a rigorous in-house training obstacle course designed, set up, and proctored by veteran drone pilots. In conjunction with in-house training, Drone pilots are sent to training to gain their Federal Administration of Aviation part 107 remote pilot's license. Regularly scheduled meetings and training are also conducted by the team.

Compliance Protocols:
Use of the Drones as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy sUAS and SWAT policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Zistos Under-the-Door Camera (AKA- Under-Door-Camera)

Description:
The Under-the-Door Camera provides a safe and covert way to view into a room.

Purpose & Use:
The Under-the-Door Camera provides operators the ability to gain critical mission information with limited penetration.

Cost & Quantity Allocation:
Any repairs or replacements will be through warranty and if it is not covered through warranty, then funding will come from the SWAT budget/funding source; there are no annual fees associated with this device. Annual estimated training and operational allocation of approximately 1 unit at approximately $13,000.00. Estimated effective lifespan 5+ years.

NSO procedural rules that govern use:
The Under-the-Door Camera shall only be handled by trained deputies.

Training Requirements:
Deputies do not need to complete any formal training to be able to control the Under-the-Door-Camera with its easy-to-use, handheld controller.

Compliance Protocols:
Use of the Under-the-Door Camera as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident and Response to Bomb Calls.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Short barreled select fire AR-15 style rifle (various configurations)

Description:
A Short barreled select fire AR-15 style rifle available in a variety of calibers, barrel lengths and configurations.

Purpose & Use:
The short barreled select fire AR-15 style rifle is the type of firearms that SWAT team members are issued and employ for a wide variety of missions.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $1500. Ongoing costs determined by rounds fired operationally and in training, routine and preventative maintenance. Annual estimated training and operational allocation of approximately 20 units. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The rifle shall be assigned and used by NSO Deputies members who meet the department-set rifle qualifications.

Training Requirements:
Must complete annual rifle qualification and regular firearms training.

Compliance Protocols:
Use of A Short barreled select fire AR-15 style rifle as part of Law Enforcement Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy Firearms policy, as well as all local, state and federal use of force laws.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Sub-compact select fire weapon system

Description:
A sub-compact select fire weapon system is a shoulder fired weapon system that varies in calibers.

Purpose & Use:
A more compact, more easily concealed weapon system that can be deployed for appropriate situations.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $0.00 – legacy items already exist in inventory. Estimated annual upkeep determined by rounds fired and routine/preventative maintenance. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The sub-compact select fire weapon system shall be used by SWAT team members under the direction of the SWAT team Commander.

Training Requirements:
Must complete annual SWAT firearms qualification and regularly required firearms training.

Compliance Protocols:
Use of the sub compact select fire weapon system shall conform to all relevant NSO policies, including but not limited to NSO Policy Firearms, SWAT and Crisis Negotiation Teams, as well as all local, state and federal use of force laws.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Firearms Suppressor (various calibers, lengths, attachment styles)

Description:
A suppressor is a device typically attached at the end of a barrel of a firearm.

Purpose & Use:
A suppressor is used to muffle and distort the sound of a firearm as it is fired.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $1,200. Annual estimated training and operational allocation of approximately 20 units (up to 1 unit per rifle). Estimated annual upkeep costs determined by rounds fired and routine/preventative maintenance. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The suppressor shall be used by NSO Deputies for legitimate law enforcement activities.

Training Requirements:
Must complete annual qualification and regularly required firearms training.

Compliance Protocols:
Use of a suppressor shall conform to all relevant NSO policies, including but not limited to NSO Policy Firearms, SWAT and Crisis Negotiation Teams policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Infrared laser (IR) designator (various configurations)

Description:
Infrared Laser signaling device.

Purpose & Use:
IR laser is used as a "laser pointer" style pointing device that can be seen through night vision and has the capability of attaching to a weapon system. IR lasers are not visible to the naked human eye.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $2000. Annual estimated training and operational allocation of approximately 4 units. Estimated annual upkeep costs dependent on warranty coverage and routine/preventative maintenance. Estimated lifespan 5+ years.

NSO procedural rules that govern use:
IR laser device shall be used by SWAT team members under the direction of the SWAT team Commander.
Use of the IR Laser designator shall conform to all relevant local, state and federal legislation.

Training Requirements:
Show proficiency in manipulation and annual qualification.

Compliance Protocols:
Use of the IR laser designator shall conform to all relevant NSO policies, including but not limited to NSO Policy Firearms, SWAT and Crisis Negotiation Teams policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Tactical Bolt-Action Rifles (various calibers/configurations)

Description:
The tactical bolt-action rifles are bolt-action firearms of various calibers, barrel lengths, ammunition-feeding mechanisms with optional, interchangeable sighting system(s).

Purpose & Use:
Used by the SWAT Designated Marksman (DM) for a variety of missions to provide a highly precise lethal force option at extended ranges.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $3000. Annual estimated operational, maintenance, and training cost of $300. Annual estimated training and operation of approximately 3 units. Estimated lifespan 10+ years.

NSO procedural rules that govern use:
Tactical bolt-action rifle(s) shall only be used by SWAT team members under the direction of the SWAT team Commander.
Use of tactical bolt-action rifle(s) shall conform to all relevant local, state and federal use of force legislation.

Training Requirements:
Must complete annual SWAT rifle qualification and regularly required firearms training

Compliance Protocols:
Use of the tactical bolt-action rifle shall conform to all relevant NSO policies, including but not limited to NSO Policy Firearms, SWAT and Crisis Negotiation Teams policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Armor Piercing (AP) projectiles (various calibers)

Description:
AP rounds is designed to penetrate through hardened material that other rounds are unable to.

Purpose & Use:
For the designated marksman (DM) to have the capability to stop various types of vehicles and penetrate harden objects.

Cost & Quantity Allocation:
This expendable piece of equipment has no unique or temporary funding source. Unit cost of $2.50/round. Annual estimated training and operational allocation of approximately 500 units.

NSO procedural rules that govern use:
AP rounds shall be used by SWAT team members under the direction of the SWAT team Commander.
Use of AP rounds shall conform to all relevant local, state and federal use of force legislation.

Training Requirements:
Must complete annual SWAT rifle qualification and regularly required firearms training

Compliance Protocols:
Use of the AP round shall conform to all relevant NSO policies, including but not limited to NSO Firearms and SWAT and Crisis Negotiation Teams policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Remotec Andros F6 Bomb Squad Robot

Description
The Remotec Andros F6 is a deployable remote and/or wired unmanned vehicle used for locate and render safe Bomb Squad operations.

Purpose and Use
The Remotec Andros F6 is used to gain mission critical information in harsh or hazardous environments.

Cost & Quantity Allocation:
This equipment has no unique or temporary funding source. Unit cost: $229,968.6. Any repairs or replacements will be through warranty and if it is not covered through warranty, then funding will come from the Bomb Squad budget funding source; there are no annual fees associated with this device. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The Remotec Andros F6 is operated by all members of the Bomb Squad. Any auxiliary members have been provided in-person hands-on training on the vehicle and its capabilities.

Training Requirements
Deputies do not need to complete any formal training to be able to control the Remotec Andros F6 with its easy-to-use, handheld controller.

Compliance Protocols
Use of the Remotec Andros F6 robot shall conform to all relevant NSO policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

DETONATING CORD (DET CORD) (AKA – PRIMACORD) –Various grain weights per linear foot

Description:
PRIMACORD detonating cords (Det Cord) are flexible linear explosives with a core of PETN explosive encased in a textile outer jacket. They are available in various grain weights per linear foot.

Purpose & Use:
PRIMACORD is an energetic material component in explosive breaching charge construction.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Unit cost of $0.69/linear foot. Annual estimated training and operational allocation of approximately 4000 linear feet across all divisions.

NSO procedural rules that govern use:
Det Cord shall be handled only by Explosive Breaching trained deputies or under their direct supervision and direction while constructing explosive breaching charges. Grain weights, measurement lengths and all calculations shall be verified by a trained Explosive Breacher. All Det Cord shall be stored in compliance with ATF regulations and handled in accordance with best practices as established by Explosive Breaching training standards.

Training Requirements:
Deputies must successfully complete FETT Basic/Intermediate or higher-level Explosive Breacher Course. Must complete required FETT Explosive Breacher re-certification courses at regularly required intervals.
Must maintain compliance with local, state and federal storage, transportation and handling regulations.

Compliance Protocols:
Use of Det Cord as part of SWAT Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies, as well as all local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

NONEL (NONELECTIC DELAY DETONTOR) –Various lengths of orange shock tube

Description:
NONEL nonelectric delay detonator consist of a length of orange shock tube with a High Strength detonator attached to one end. They are available in various lengths.

Purpose & Use:
Nonel is an energetic material component in explosive breaching charge construction.

Cost & Quantity Allocation:
This expendable equipment has no unique or temporary funding source. Quantity of 60 units per case at a cost of $484.00/case. Annual estimated training and operational allocation of approximately 700 units across all divisions.

NSO procedural rules that govern use:
Nonel shall be handled only by EOD and/or Explosive Breaching trained deputies or under their direct supervision and direction while constructing explosive breaching charges. Grain weights, measurement lengths and all calculations shall be verified by a trained Explosive Breacher. All Nonel shall be stored in compliance with ATF regulations and handled in accordance with best practices as established by Explosive Breaching training standards.

Training Requirements:
Deputies must successfully complete FETT Basic/Intermediate or higher-level Explosive Breacher Course. Must complete required FETT Explosive Breacher re-certification courses at regularly required intervals.
Must maintain compliance with local, state and federal storage, transportation and handling regulations.

Compliance Protocols:
Use of Nonel as part of SWAT Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incidents, Response to Bomb calls policies, as well as all local, state and federal use of force legislation.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

BALLISTIC BREACHING SHOTGUN

Description:
A short-barrel pistol-gripped 12-gauge pump action shotgun that has been modified to best perform ballistic breaching tasks. The breaching shotgun is designed to work in correlation with specific breaching rounds or slugs.

Purpose & Use:
When it is properly employed, a breaching shotgun can provide teams with safe and fast door breaching. Ballistic breach may also be employed to breach non-traditional barriers.

Cost & Quantity Allocation:
This piece of equipment has no unique or temporary funding source. Unit cost of $800/ea. Annual estimated training and operational allocation of approximately 2 units. Annual estimated upkeep costs dependent on rounds fired and preventative maintenance. Estimated effective lifespan 10+ years.

NSO procedural rules that govern use:
The Breaching Shotgun shall be handled only by ballistic breaching trained deputies or under their direct supervision and direction. The firearm shall be handled in accordance with best practices as established by ballistic breaching standards.

Training Requirements:
Deputies must successfully complete a basic or higher-level Ballistic Breaching Course and receive regular refresher training.
Must maintain compliance with local, state and federal use of force requirements.

Compliance Protocols:
Use of the Ballistic Breaching Shotgun as part of SWAT Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

BALLISTIC BREACHING ROUND (HOLLOW POINT CUTTER ROUND)

Description:
The Ballistic Breaching Cutter Round is designed to work in correlation with a Ballistic Breaching Shot gun. The Ballistic Breaching Cutter Round is encased in a 12-gauge shotgun casing and usually consists of a hardened steel slug.

Purpose & Use:
A Ballistic Breaching Cutter Round is a shotgun shell specially made to be fired through hardened barriers, cut through concrete re-bar, penetrate security glass, car doors and punch into automotive engine blocks.

Cost & Quantity Allocation:
This expendable piece of equipment has no unique or temporary funding source. Unit cost of $45/box. Annual estimated training and operational allocation of approximately 5 units.

NSO procedural rules that govern use:
The Ballistic Breaching Cutter Round shall be handled only by ballistic breaching trained deputies or under their direct supervision and direction. The firearm shall be handled in accordance with best practices as established by ballistic breaching standards.

Training Requirements:
Deputies must successfully complete a basic or higher-level Ballistic Breaching Course taught by an appropriate training company.
Must maintain compliance with local, state and federal use of force requirements.

Compliance Protocols:
Use of the Ballistic Breaching Round or Slug as part of SWAT Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

BALLISTIC BREACHING ROUND (various material components)

Description:
The Ballistic Breaching Round is designed to work in correlation with a Ballistic Breaching Shotgun. The Ballistic Breaching Round is encased in a 12-gauge shotgun casing and usually consists a variety of different materials allows for versatility of use based on target analysis.

Purpose & Use:
When properly utilized for a ballistic breaching task, it is designed to impact and structurally weaken the object it hits (thereby weakening the structure enough to allow successful tactical breaching) and then disperse into a relatively harmless powder.

Cost & Quantity Allocation:
This expendable piece of equipment has no unique or temporary funding source. Unit cost of $40/box. Annual estimated training and operational allocation of approximately 10 units.

NSO procedural rules that govern use:
The Ballistic Breaching Round or Slug shall be handled only by ballistic breaching trained deputies or under their direct supervision and direction. They shall be handled in accordance with best practices as established by ballistic breaching standards.

Training Requirements:
Deputies must successfully complete a basic or higher-level Ballistic Breaching Course. Must maintain compliance with local, state and federal use of force requirements.

Compliance Protocols:
Use of the Ballistic Breaching Round or Slug as part of SWAT Operations shall conform to all relevant NSO policies, including but not limited to NSO Policy SWAT and Crisis Negotiation Teams, Hostage and Barricade Incident, Response to Bomb Calls policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

EVI 2017 HDS Bomb Squad Command Vehicle

Description
Command vehicle equipped with Bomb Squad operational and diagnostic equipment.

Purpose and Use
Command vehicle allows Bomb Squad members to deploy direct to scene with the necessary equipment and tools needed for render safe procedures.

Cost & Quantity Allocation:
This equipment has no unique or temporary funding source. Unit cost of $224.447.21/vehicle. Annual upkeep costs dependent on mileage, fuel, preventative maintenance. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan approximately 10 years.

NSO procedural rules that govern use:
The Bomb Squad Command Vehicle is operated by all members of the Bomb Squad and auxiliary members have been provided in-person hands-on training on the vehicle and its capabilities.

Training Requirements
Every driver must possess a valid driver license, show competency when operating the Bomb Squad Command Vehicle, and be up to date on the POST mandated Emergency Vehicle Operator Course (EVOC).

Compliance Protocols
Use of the Bomb Squad Command Vehicle shall conform to all relevant NSO policies, including but not limited to Vehicle Operations and Parking Procedures and Vehicle Use policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

LENCO BEARCAT G3 ARMORED RESCUE VEHICLE

Description
Off road and rural mission armored vehicle, seats 10-12 fully equipped officers, open floor plan that allows for rescue of downed personnel.

Purpose and Use
Armored rescue vehicle system in a rugged off-road platform to provide enhanced and safer emergency response in rural regions and natural disasters scenarios for a variety of missions where standard armored SWAT vehicles would experience challenges. Optionally equipped with ram, and additional de-escalation tools which include a "ramcam" that can penetrate a wall to allow live video feed inside a structure, technology meshing to allow the use of advanced technologies on scene, a chemical agents injector unit to allow safe dispersal of chemical agents into a hostile environment, and all steel construction.

Cost & Quantity Allocation:
This equipment has no unique or temporary funding source. Unit cost of $400,000/vehicle. Annual upkeep costs dependent on mileage, fuel, preventative maintenance. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan approximately 10 years.

NSO procedural rules that govern use
The Lenco Bearcat G3 is primarily operated by auxiliary drivers whose purpose is to drive and operate equipment on the Bearcat. However, all members of the SWAT team and auxiliary members have been provided in-person hands-on training on the vehicle and its capabilities.

Training Requirements
Every driver must possess a valid driver license, show competency when operating the Lenco Bearcat G3, and be up to date on the POST mandated Emergency Vehicle Operator Course (EVOC).

Compliance Protocols
Use of the Lenco Bearcat shall conform to all relevant NSO policies, including but not limited to Vehicle Operations and Parking Procedures and Vehicle Use policies.

Public complaint procedures:
Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Incident Command Vehicle

Description

The incident command vehicle a 2002 Freightliner 33-foot diesel Incident Command Vehicle and is a public safety command and control vehicle typically used to facilitate public safety communication, provide a temporary command/control location and resources for public safety incidents.

Purpose and Use

The Incident Command Vehicle is typically used for pre-planned or emerging public safety events where a meeting/command post positioned closer to the event/incident best assist with the meeting, command, communication and resources required for the event. While most events are directly related to law enforcement incidents or disaster response, nothing prevents the Incident Command Vehicle from being utilized as an effective community outreach tool for visibility, security and effective communication during pre-planned non-emergency events, which includes multiple workstations for office-type work.

Cost & Quantity Allocation:

This equipment has no unique or temporary funding source. Unit cost of $220,000/vehicle. Annual upkeep costs dependent on mileage, fuel, preventative maintenance. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan approximately 10 years.

NSO procedural rules that govern use:

The Incident Command Vehicle has a variety of sub-systems that include communication systems, equipment storage and meeting/briefing supplied that can be operated by all members of the Sheriff Office. Sheriff's Office members who have been provided in-person hands-on training on the vehicle and its capabilities are authorized to drive the vehicle.

Training Requirements

Every driver must possess a valid driver license, show competency when operating the Incident Command Vehicle, and be up to date on any POST mandated Emergency Vehicle Operator Course (EVOC).

Compliance Protocols

Use of the Incident Command Vehicle shall conform to all relevant NSO policies, including but not limited to Vehicle Operations and Parking Procedures and Vehicle Use policies.

Public complaint procedures:

Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Rapid Response Incident Command Vehicle

Description

The incident command vehicle a 2022 Ford Transit Van 23-foot high-roof gasoline engine Incident Command Vehicle, and is a public safety command and control vehicle typically used to facilitate public safety communication, provide a temporary command/control location and resources for public safety incidents.

Purpose and Use

The Incident Command Vehicle is typically used for pre-planned or emerging public safety events where a meeting/command post positioned closer to the event/incident best assist with the meeting, command, communication and resources required for the event. The smaller size allows for faster response, improved maneuverability/accessibility based on location and terrain. While most events are directly related to law enforcement incidents or disaster response, nothing prevents the Incident Command Vehicle from being utilized as an effective community outreach tool for visibility, security and effective communication during pre-planned non-emergency events, which includes multiple workstations for office-type work and emergency dispatch.

Cost & Quantity Allocation:

This equipment has no unique or temporary funding source. Unit cost of $250,000/vehicle. Annual upkeep costs dependent on mileage, fuel, preventative maintenance. Annual estimated training and operational allocation of approximately 1 unit. Estimated effective lifespan approximately 10 years.

NSO procedural rules that govern use:

The Incident Command Vehicle has a variety of sub-systems that include communication systems, equipment storage and meeting/briefing supplied that can be operated by all members of the Sheriff Office. Sheriff's Office members who have been provided in-person hands-on training on the vehicle and its capabilities are authorized to drive the vehicle.

Training Requirements

Every driver must possess a valid driver license, show competency when operating the Incident Command Vehicle, and be up to date on any POST mandated Emergency Vehicle Operator Course (EVOC).

Compliance Protocols

Use of the Incident Command Vehicle shall conform to all relevant NSO policies, including but not limited to Vehicle Operations and Parking Procedures and Vehicle Use policies.

Public complaint procedures:

Napa SO Department Personnel Complaint Policy shall apply to all personnel complaints.

Military Equipment

704.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072). While the Legislatures defines our equipment as military equipment, this Office defines this equipment as law enforcement equipment.

704.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Office.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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704.2 POLICY

It is the policy of the Napa County Sheriff's Office that members of this office comply with the provisions of Government Code § 7071 with respect to military equipment.

704.3 MILITARY EQUIPMENT COORDINATOR

The Sheriff should designate a member of this office to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying office equipment that qualifies as military equipment in the current possession of the Office, or the equipment the Office intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Napa County Sheriff's Office (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the office's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Sheriff and ensuring that the report is made available on the office website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Office will respond in a timely manner.

704.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Office:

[Insert attachment here]

704.5 APPROVAL

The Sheriff or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Sheriff or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the office website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

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(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this office.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

704.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment used by any member of this jurisdiction shall be approved for use and in accordance with this Office's policy. Military equipment used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid.

704.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Sheriff or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Sheriff or the authorized designee should also make each annual military equipment report publicly available on the office website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in office inventory.

704.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Office shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Office should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

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ORDINANCE NO. 1476

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF NAPA COUNTY, STATE OF CALIFORNIA, ADOPTING A MILITARY EQUIPMENT USE POLICY PURSUANT TO AB 481

The Board of Supervisors of Napa County hereby finds and declares the following:

WHEREAS, Governor Gavin Newsom signed AB 481 into law on September 30, 2021; and

WHEREAS, the legislative intent behind AB 481 is to increase the public transparency by which California law enforcement agencies fund, acquire, and/or use military equipment, as defined under AB 481; and

WHEREAS, AB 481 requires California law enforcement agencies, such as the Sheriff's Department, to obtain approval from their governing body, of a miliary equipment use policy prior to taking certain actions relating to the funding, acquisition, and/or use of military equipment; and

WHEREAS, AB 481 requires that the governing body make certain findings with respect to the military equipment use policy prior to its approval as set forth in Government Code Section 7071(d)(1); and

WHEREAS, AB 481 requires California law enforcement agencies that receive approval for a military equipment use policy to submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter so long as the military equipment is available for use; and

WHEREAS, AB 481 requires the applicable governing body of the California law enforcement agency to annually review the military equipment use policy to either disapprove a renewal of the authorization of a type of military equipment or amend the military equipment use policy; and

WHEREAS, in order to comply with AB 481, the Sheriff's Department has submitted its Military Equipment Use Policy No.706 for the Board's review and adoption, along with the Military Equipment Report.

NOW THEREFORE, the Board of Supervisors of Napa County ordains as follows:

SECTION 1. The Board finds that the considerations and requirements in Government Code Section 7071(d)(1) have been met. Specifically, the Board makes the following findings:

A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

B. The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties;

C. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and

D. There was no prior policy on use of military equipment and therefore no findings can be made with respect to compliance of prior use with prior policies.

SECTION 2. Napa County Sheriff Department Policy No.706, entitled "Military Equipment," and attached hereto as Exhibit A, is hereby adopted and approved.

SECTION 2. This Ordinance shall take effect thirty (30) days after its passage.

SECTION 3. The Board of Supervisors finds that adoption of this ordinance is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

SECTION 4. A summary of this Ordinance shall be published at least once five days before adoption and at least once before the expiration of 15 days after its passage in the Napa Register, a newspaper of general circulation published in the County of Napa, together with the names of members voting for and against the same.

The foregoing Ordinance was introduced and read at a regular meeting of the Board of Supervisors of Napa County, State of California, held on the 19th day of April, 2022, and passed at a regular meeting of the Board of Supervisors of the County of Napa, State of California, held on the 3rd day of May, 2022, by the following vote:

AYES:	SUPERVISORS	PEDROZA, RAMOS, DILLON and GREGORY
NOES:	SUPERVISORS	NONE
ABSTAIN:	SUPERVISORS	NONE
ABSENT:	SUPERVISORS	WAGENKNECHT

NAPA COUNTY, a political subdivision of the State of California

By: _____

RYAN GREGORY, Chair
Napa County Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *S. Darbinian* Date: April 11, 2022	Date: May 3, 2022 Processed By: Deputy Clerk of the Board	By:

I HEREBY CERTIFY THAT THE ORDINANCE ABOVE WAS POSTED IN THE OFFICE OF THE CLERK OF THE BOARD IN THE ADMINISTRATIVE BUILDING, 1195 THIRD STREET ROOM 310, NAPA, CALIFORNIA ON May 5, 2022.

_____, DEPUTY
NEHA HOSKINS, CLERK OF THE BOARD

ORDINANCE NO. 1490

AN ORDINANCE OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, REVIEWING AND APPROVING PREVIOUSLY ADOPTED ORDINANCE NO. 1476 RELATING TO THE SHERIFF'S OFFICE MILITARY EQUIPMENT USE POLICY PURSUANT TO AB 481

WHEREAS, AB 481, signed into law in September, 2021, requires California law enforcement agencies to obtain approval from their governing body of a miliary equipment use policy prior to taking certain actions relating to the funding, acquisition, and/or use of military equipment; and

WHEREAS, AB 481 requires that the governing body make certain findings with respect to the military equipment use policy prior to its approval as set forth in Government Code Section 7071(d)(l); and

WHEREAS, the Napa County Sheriff's Office does not possess any equipment that was purchased from the military, but is interpreting AB 481 broadly in the spirit of transparency; and

WHEREAS, the Napa County Board of Supervisors adopted Ordinance No. 1476 in May, 2022, in compliance with AB 481, making the requisite findings and approving the Military Equipment Use Policy, which was attached to Ordinance No. 1476 as Exhibit A; and

WHEREAS, the Military Equipment Use Policy was made, and continues to be made, available to the public via the Napa County Sheriff's Office website; and

WHEREAS, AB 481 requires that the Board of Supervisors annually review Ordinance No. 1476 and vote on whether the Ordinance should be renewed; and

WHEREAS, the Sheriff's Office has submitted an annual military equipment report, attached to this Ordinance as Exhibit A.

NOW, THEREFORE, the Napa County Board of Supervisors, State of California, ordains as follows:

SECTION I. The Board has reviewed the following: Ordinance No. 1476, the Military Equipment Policy (No. 704) attached to Ordinance No. 1476, and the annual (2024) Military Equipment Report submitted by the Sheriff's Office.

SECTION II. Ordinance No. 1476 is reaffirmed and both Ordinance No. 1476 and the Military Equipment Policy shall continue to remain in full force and effect.

SECTION III. The Board further finds that the considerations and standards set forth in Government Code Section 7071(d)(l) have been met:

A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

B. The military equipment use policy will continue to safeguard the public's welfare, safety, civil rights, and civil liberties;

C. The purchase of new equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and

D. Military equipment use has complied with the Military Equipment Policy No. 704, approved by the Board in 2022.

SECTION IV. Annual review of Ordinance No. 1476, the Military Equipment Policy and future military equipment reports may be reviewed and approved/disapproved by resolution of the Board of Supervisors.

SECTION V. This Ordinance shall take effect thirty (30) days after its passage.

SECTION VI. The Board of Supervisors finds that adoption of this ordinance is not a project as defined by14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

SECTION VII. A summary of this ordinance shall be published at least once five (5) days before adoption and at least once before the expiration of fifteen (15) days after its passage

in the Napa Valley Register, a newspaper of general circulation published in Napa County, together with the names of members voting for and against the same.

The foregoing Ordinance was introduced and read at a regular meeting of the Napa County Board of Supervisors, State of California, held on the 7th day of May 2024, and passed at a regular meeting of the Napa County Board of Supervisors, State of California, held on the 21st day of May 2024, by the following vote:

AYES:	SUPERVISORS	PEDROZA, COTTRELL, GREGORY, RAMOS, AND GALLAGHER
NOES:	SUPERVISORS	NONE
ABSTAIN:	SUPERVISORS	NONE
ABSENT:	SUPERVISORS	NONE

NAPA COUNTY, a political subdivision of the State of California

JOELLE GALLAGHER, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: S. Darbinian Deputy County Counsel By: Brandon Aguilera Code Services Date: May 14, 2024	Date: May 21, 2024 Processed By: Deputy Clerk of the Board	By:

I HEREBY CERTIFY THAT THE ORDINANCE ABOVE WAS POSTED IN THE OFFICE OF THE CLERK OF THE BOARD IN THE ADMINISTRATIVE BUILDING, 1195 THIRD STREET, ROOM 310, NAPA, CALIFORNIA ON May 22, 2024.

, DEPUTY
NEHA HOSKINS, CLERK OF THE BOARD

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1126

TO: Board of Supervisors

FROM: Oscar Ortiz, Sheriff-Coroner

REPORT BY: Rollie Soria, Sheriff's Administrative Manager

SUBJECT: Agreement with Genasys Inc. for Emergency Management Software

RECOMMENDATION

Approve and authorize Agreement No. 260244B with Genasys Inc. for a maximum contract amount of $42,896 per fiscal year for a five-year term to provide emergency management software and approval of a waiver of competitive bidding and sole source award. (Fiscal Impact: $42,896 Expense; General Fund; Budgeted; Discretionary)

BACKGROUND

In 2020, Sheriff's Office entered into a five-year software as a service agreement with Zonehaven Inc. (Agreement No. 210258B) to subscribe to emergency management software, which was fully funded through the 2020 Moore Foundation Grant and the Napa Valley Community Foundation Disaster Relief Fund. Zonehaven Inc. was subsequently purchased by Genasys Inc. in 2021.

Currently, Genasys Inc. provides the Sheriff's Office with the emergency management software platform, Genasys Evac. Genasys Evac includes a fully integrated mapping environment, geo-targeted notifications, algorithmically defined evacuation zones, evacuation status updates, and live threat feeds that provide first responders and residents with immediate evacuation warnings and orders as they occur. This system has proven effective in assisting the Sheriff's Office, Office of Emergency Services, and other involved agencies make critical emergency planning and evacuation decisions during wildfire and other natural disasters.

Since funding for the agreement expired in 2025 and because Genasys Inc. purchased Zonehaven Inc., staff recommend that the parties enter into a new agreement establishing a new contract amount to be funded by Sheriff's Office appropriations.

Because an RFP process has not taken place and the cumulative number of years under contract with Zonehaven Inc. and Genasys Inc. exceeds the five-year term allowable for the Purchasing Agent to approve the contract, it is recommended that the Board of Supervisors award the agreement. The Genasys software has been utilized by the Sheriff's Office and Office of Emergency Services for the past 5 years with success. The

requested software is one in which staff have specialized training and/or expertise in. A replacement software and associated implementation & training would incur substantial cost in time and/or money.

While the initial launch of the "Know Your Zone" campaign focused on public awareness, the Office of Emergency Services, Sheriff's Office, and County Fire/CAL FIRE have found the software's greatest value to be operational during disaster response for fire and law enforcement personnel. The public-facing component has become more of an added benefit, providing the community with access to evacuation maps and information.

Operationally, however, the Genasys tool has proven to be a valuable resource for large fire incidents and for close coordination between fire and law enforcement agencies. The software integrates with the fire department's Tablet Command System, allowing for improved situational awareness and coordinated evacuation planning. During the 2025 Pickett Incident, Sheriff's Office and OES staff used the system to plan and coordinate Evacuation Warnings and Orders in close collaboration with firefighting operations as part of Unified Command.

Request Actions:

1. Approve and authorize Agreement No. 260244B with Genasys Inc. for a maximum contract amount of $42,895.68 per fiscal year, $214,478.40 for five-year term, to provide a subscription to the Genasys EVAC emergency management platform.

2. Waiver of competitive bidding and sole source award to Genasys Inc. of San Diego, California.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff's Operations Budget (Sub-Division 1360000, Account 53415)
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The agreement with Genasys Inc. will allow the Sheriff's Office and Office of Emergency Services to continue to administer effective evacuation planning for wildfires or other natural disaster events.
Is the general fund affected?	Yes
Future fiscal impact:	The total cost for the five-year Genasys Inc. agreement is $214,478.40, billed annually at a cost of $42,895.68. The annual cost will be budgeted accordingly in future fiscal years.
Consequences if not approved:	If this agreement is not approved, Sheriff's Office will be unable to enter into a new agreement with Genasys Inc. and will be without an effective emergency management tool.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California

Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

genasys
Ready When it Matters

Genasys Inc.
16262 W Bernardo Drive
San Diego, CA 92127
www.genasys.com

GENASYS PROTECT MASTER SUBSCRIPTION AGREEMENT (MSA)

This Master Subscription Agreement (the "Agreement"), dated effective as of the date signed by both parties below (the "Effective Date") is between **Genasys Inc.**, with a principal address at 16262 W Bernardo Drive, San Diego, CA 92127 ("Genasys") and Napa County, California, with a principal address Napa County Sheriff, 1535 Airport Blvd., Napa, CA 94558.

States ("Customer").

RECITALS:

A. On December 31, 2020, Customer entered into an Saas Software Agreement (Napa County Agreement No.A-210258B) with Zonehaven, Inc., related to Customer's access to and use of specified software for evacuation zones and maps for first responders and residents of Napa County.

B. In September 2021 Genasys finalized its acquisition of Zonehaven, which remains an affiliate of Genasys, Inc.

C. Genasys and its affiliates have developed certain software that is available to access online as a subscription service, together with other software applications, content and materials provided by Genasys as part of the hosted Software system or otherwise.

D. Customer desires to continue access and use the Genasys Software, and Genasys desires to provide such rights to Customer, subject to the terms and conditions of this Agreement.

E. The parties intend that, as of the effective date of this Agreement, this Agreement will replace and supersede Agreement No. A-210258B.

In consideration of the mutual agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Genasys and Customer agree as follows:

AGREEMENTS:

1. General Definitions.

(a) "Confidential Information" means the Software, Customer Data, technology, business plans and information, trade secrets, written materials marked as confidential and other information that is identified as confidential or proprietary at the time of disclosure or that the receiving party reasonably should understand to be confidential. Confidential Information excludes information that: (i) is or becomes generally available to the public without fault of the receiving party; (ii) was rightfully in the receiving party's possession prior to its disclosure by the other party; (iii) is independently developed without the use of any Confidential Information of the disclosing party; or (iv) is obtained without obligation of confidentiality from a third party who has the right to disclose it.

(b) "CJIS Policy" means the policy set forth by the United States Federal Bureau of Investigation (FBI) for any and all organizations that access Criminal Justice Information ("CJI"), as is updated from time to time. The CJIS Policy provides controls to protect the full life cycle of CJI and provides guidance on the creation, viewing, modification, transmission, dissemination, storage and destruction of CJI.

(c) "CJIS Security Addendum" means that certain uniform addendum to an agreement between a government agency and a private contractor, approved by the Attorney General of the United States, which specifically authorizes access to criminal justice information, limits the use of the information to the purposes for which it is provided, ensures the security and confidentiality of the information is consistent with existing regulations and the CJIS Security Policy, provides for sanctions, and contains such other provisions as the Attorney General may require. The CJIS Security Addendum is hereby expressly incorporated herein by referenced into this Agreement. Additional information, including the CJIS Responsibility Matrix for Genasys, is located here: https://www.getevertel.com/wp-content/uploads/Evertel-CJIS-Compliance-Matrix-and-Responsibilities.pdf

(d) "Customer Data" means all content, data and information generated by Customer and provided by Customer and its Users to Genasys, including through inputting into the Software, such as Personal Data, media files uploaded by Customer and Notification contents. Customer Data does not include Feedback or data created by Genasys.

(e) "Documentation" means Genasys' written or online user instructions and/or manual for the Software, as updated by Genasys from time to time.

(f) "Feedback" means any suggestions, enhancement requests, complaints or other feedback from Customer or Users relating to the System or Genasys' Services.

(g) "Malicious Code" means any virus, worm, trap door, back door, snoop-ware, spyware, malicious logic, Trojan horse, time bomb or other malicious software functionality that would intentionally erase or render the Software unusable or intentionally interfere with the use of the Software or a User's computer system or software.

(h) "Notifications" means notifications sent through or provided by the Software at Customer's instruction, such as emergency and safety alerts.

(i) "Personal Data" means information that identifies a particular individual, such as name, birthdate, address, telephone number, e-mail, identification numbers, financial account information, personal health information, criminal history record information, and CJI. If applicable law in the jurisdiction where a person resides defines personal information or data, that definition shall apply.

(j) "Privacy Policy" means Genasys' privacy policy located https://genasys.com/privacy-policy .

(k) "Quote" means a quote provided by Genasys and agreed to by Customer, for the provision of the Software and other Services to Customer. Quotes may be attached as an exhibit to this Agreement, but not doing so shall not affect their validity.

(l) "Services" means Genasys' hosting services for the Software, onboarding services, Software support and maintenance, and any additional consulting, professional, or other services offered by Genasys to its customers as part of or in connection with the Software, including services provided under a separate statement of work ("SOW") or order form for which Genasys may charge a separate fee.

(m) "Software" means the hosted Genasys software that Customer is entitled to access and use under this Agreement, including updates, upgrades, enhancements, fixes, additional features, and other modifications provided by Genasys. "Software" also includes any downloadable mobile applications and onsite software provided to Customer and its Users by Genasys.

(n) "Term" means the Initial Term of this Agreement together with any and all Renewal Terms, as those terms are defined in Section 6(a).

(o) "Third-Party Offerings" means any applications, services, software (open source or proprietary), and other products owned by third parties that are incorporated into or interoperate with the Software.

(p) "Users" means individuals whose agency or entity is listed on Exhibit A, and who are authorized by Customer and Genasys to access and use the Software and who have been provided user identifications and passwords by Customer.

2. Subscription to Software; Rights and Restrictions. Genasys grants Customer a non-exclusive, non-transferable right to access and use the Software during the Term, and solely for use by Users who are authorized under Exhibit A or a supplemental order or SOW agreed to by the parties. Customer and its Users will be provided online access to the Software and any related products and Services offered by Genasys that are made available online as part of the hosted Software. Customer is also granted a license to install and use downloadable or onsite Software at Customer's location(s), and in the case of mobile apps, a license to download and use such apps on the electronic devices of Customer's Users, subject to the terms of the Genasys end user license agreement for the apps. Hosted Software will reside either on the servers of a third party that is in the business of hosting web- or cloud- based software applications (currently AWS). The Software is subject to the following terms and limitations:

(a) Usage. Use of the Software is limited to Customer's own internal business purposes only and not for reselling to a third party. Customer may authorize Users to access and use the Software and related materials that Genasys makes available with the Software. Where applicable, Customer will ensure the number of authorized Users and/or contacts do not exceed those authorized in the applicable Quote. Customer and Users are authorized to use the Software only as part of the Software, except as otherwise specifically set forth in this Agreement. Genasys' representations, warranties and commitments set forth in this Agreement are made only to Customer, not to Users.

(b) Updates and Modifications. Customer acknowledges and agrees that the Software, Documentation and other materials that may be made available by Genasys as part of the Software may be updated and modified from time to time, in Genasys' sole and reasonable discretion. Updates to the Software will be made available to Customer at no additional charge; this does not include optional features or different versions of the Software for which Genasys has a separate charge. Customer agrees that its purchase of the Services is not contingent on Genasys' delivery of any particular future functionality or features in the Software.

(c) Restrictions. Customer will not reverse engineer, disassemble, decompile or otherwise attempt to derive source code, trade secrets, algorithms, data programming methods or Confidential Information from the Software. Customer will not modify or create derivative works of the Software or use it in order to build a competitive product or service, or copy any features, functions or graphics of the Software. Customer will not rent, lease, sublicense, resell, or provide access to the Software on a time-share or service bureau basis.

(d) Acceptable Use Terms. Customer agrees that it and its Users:

- will not share the Software or its data with any unauthorized third party or user.
- will not use the Software in any manner that is unlawful or is prohibited by this Agreement, or that may damage, disable, overburden, or impair the Software or interfere with any other party's use and enjoyment of the Software.
- will not obtain or attempt to obtain any materials or information on or through the Software through circumventing any access or use restrictions or by any other unauthorized methods, such as hacking or password mining.
- will not use any bots, spiders, page-scraping or other automated or manual processes or methods to copy or monitor this Software or any of its contents.
- will not upload to the Software any libelous or unlawful content or any materials or instructions that may cause harm or injury, or that violate any person's right of privacy or any copyright, trademark, or other intellectual property rights.
- will not modify, publish, transmit, reverse engineer, participate in the transfer or sale, create derivative works, or in any other way use or exploit any of the content of the Software or Documentation other than for their authorized purposes.
- will not delete or alter any proprietary rights or attribution notices in any content or materials, including Documentation obtained through the Software.

(e) Customer Responsibilities. Customer agrees to conduct only authorized business on the Software and is responsible for all activity occurring in the Customer's account. Customer shall ensure compliance with Genasys Privacy Policy and all applicable U.S. federal and state laws and regulations regarding consumer, data protection and privacy, including obtaining User's consent where required. Customer is responsible for its Users' compliance with the restrictions and other terms of this Agreement, and will promptly notify Genasys of any material breach by any of them. Customer is solely responsible for all content uploaded by it and its Users to the Software and for all Notifications transmitted through the Software, including but not limited to ensuring that appropriate data exchange agreements are in place. Customer is responsible for any breach of these terms by its Users. Genasys may monitor the Software to verify compliance with this Agreement.

(f) Third-Party Offerings. Some of Software offerings may contain features designed to interoperate with Third-Party Offerings. To use such features, Customer may be required to obtain access to such Third-Party Offering from its provider. If the provider of a Third-Party Offering ceases to make it available for use with the Software on terms acceptable to Genasys, Genasys may cease providing such features without entitling Customer to any refund, credit, or other compensation. If Third-Party Offerings are embedded in the Software (such as open source components) or provided by Genasys as an integrated part of the Software, they are governed by the applicable terms of this Agreement unless Genasys provides a separate third-party license or subscription agreement for such Third-party Offerings to Customer. Third-Party Offerings are authorized only for use in connection with the Software, unless otherwise permitted under an open source license.

3. Other Services.

(a) Technical Support and Maintenance. Genasys will provide Customer with technical support and maintenance Services to assist Customer in utilizing the Software. Genasys will provide Customer with telephone, email and/or web-based technical support and maintenance Services to assist Customer in utilizing the Software. Critical

requests (Software system is down or unusable) will be addressed by Genasys on a 24/7 basis. Less critical requests will be addressed during Genasys' business hours. Genasys support personnel will use reasonable, good faith efforts to resolve material support issues in a timely manner. Genasys may update its support and maintenance policies from time to time, upon notice to Customer. Genasys is not responsible for problems caused by third-party software or services or by other causes outside of Genasys' reasonable control.

(b) Professional Services. Upon Customer's request and subject to a separate written order, SOW or Agreement addendum between the parties, Customer may purchase additional Services from Genasys. All such Services are subject to the terms and conditions set forth in such SOW, order or addendum as well as this Agreement. If there is a conflict, such SOW, order or addendum will have priority over the terms of this Agreement.

4. Ownership.

(a) Genasys Ownership. Genasys and its affiliates own and retain all right, title and interest in and to the Software, Genasys' trademarks and service marks, Genasys' website and its contents, any custom developments, training and other written or electronic documents and materials provided by Genasys that relate to the Software, and all intellectual property rights in the foregoing ("Genasys IP"), subject to the rights granted in this Agreement. Genasys IP may be used by Customer and Users only for the purposes described in this Agreement. Any rights not expressly granted herein are reserved by Genasys.

(b) Data Ownership and License. As between the parties, Customer owns all Customer Data provided by it and its Users. Customer shall deliver Customer Data to Genasys as reasonably requested by Genasys. Genasys owns all data, metadata and any materials developed or created by it in connection with this Agreement, including any GIS-formatted databases. Customer hereby grants to Genasys a non-exclusive, royalty-free, perpetual, irrevocable, worldwide, transferable, fully paid-up license to use, reproduce, modify, prepare derivative works, distribute, sublicense, perform, display, and otherwise exploit aggregated and anonymized Customer Data in connection with the Services and Genasys' business, including without limitation for the purpose of promoting and providing its Software and services to others. Genasys may use and share Customer Data with third parties as necessary or appropriate to provide the Services to Customer, to comply with Genasys' legal obligations, and to exercise its legal rights. In addition, to the extent permissible by applicable law, Genasys may share aggregated anonymized data generally for the purpose of improving functionality and performance of the Software to trusted service providers that do not have an independent use of the information provided that Genasys discloses such information to them and have agreed to adhere to Genasys privacy rules and only use the information for providing Users the service(s).

(c) Usage Data. The Software tracks metadata, other usage data and statistics related to Customer's and Users' use of the Software ("Usage Data") and provides such data to Genasys. Genasys shall own such Usage Data and may aggregate, use, distribute and sell Usage Data for any legal purpose, including without limitation to provide services, for marketing, and to improve the Software and Genasys' other products and services. Usage Data does not include any Personal Data or encrypted data, and except as otherwise provided herein, not provide such data to any third party unless it has been anonymized and/or aggregated with other customers' and users' data, so that it is not identifiable as to any individual or customer.

(d) Feedback. Genasys shall have a royalty-free, worldwide, irrevocable, perpetual license to use Feedback and incorporate it into Genasys' software, products and services. Genasys shall exclusively own all right, title and interest in and to any software and intellectual property developed or delivered to Customer in the performance of this Agreement, regardless of whether it is based on or incorporates any Feedback.

5. Fees.

(a) Fees. Customer's access to the Software is subject to timely payment of the fees specified in the applicable Quote (the "Fees"). Fees for the Services are based on the type of Software for which access rights are purchased, regardless of actual usage. Payment is due upon receipt of the invoice.

(b) Taxes. Customer is responsible for any applicable sales, use or other taxes or duties associated with this Agreement, other than taxes on Genasys' net income. If Customer is a tax-exempt entity, Customer shall provide a tax-exemption certificate to Genasys upon request.

(c) Past Due Amounts. If any amounts owed by Customer are thirty (30) or more days overdue, Genasys may, without limiting its other rights and remedies: (i) charge interest at the rate of 1.5% per month or the highest rate

permitted by law, whichever is less, on the past due amounts; (ii) suspend Customer's access to the Software under Section 6(d); or (iii) terminate this Agreement under Section 6(b) and accelerate Customer's unpaid fee obligations so that all such obligations become immediately due and payable.

(d) Other. All amounts paid under this Agreement are payable in U.S. dollars. Payment obligations are noncancellable and payments are non-refundable, other than as expressly set forth in this Agreement. All amounts payable under this Agreement will be made without setoff or counterclaim, and without any deduction or withholding, except as may be required by law.

6. Term and Termination; Suspension.

(a) Term. This Agreement begins on the Effective Date specified above and will continue for a five year initial term as specified in the applicable Quote.

(b) Termination for Cause. Either party will have the right to terminate this Agreement for cause at any time, upon written notice, in the event of (i) any material breach of this Agreement by the other party, subject to thirty (30) days prior written notice and opportunity to cure such breach; or (ii) the other party's dissolution, distribution of a substantial portion of its assets, or cessation of all or substantially all of its normal business affairs.

(c) Suspension. Genasys may suspend Customer's and its Users' access to the Software (i) upon ten (10) days' prior written notice and opportunity to cure the breach, if Customer is in material breach of this Agreement, including past-due fees; or (ii) immediately, if improper use of the Software is causing or is likely to cause material harm to the Software or to Genasys, or if there is an actual or suspected violation of law. Genasys will promptly notify Customer of the suspension. Genasys will limit a suspension under subsection (ii) to that which is reasonable under the circumstances.

(d) Effect of Termination. Upon final termination of this Agreement, Customer will no longer have access to the Software. Customer will promptly pay all outstanding amounts owed to Genasys and, if this Agreement was terminated for cause by Genasys, any unpaid fees covering the remainder of the Term. The termination or expiration of this Agreement for any reason shall not affect a party's rights or obligations that expressly or by their nature continue and survive, including without limitation terms regarding payment, ownership, perpetual licenses, confidentiality, limitations of liability, indemnity and disclaimers.

7. Confidential Information.

(a) Confidentiality Obligations. The receiving party of Confidential Information (i) shall not disclose any Confidential Information to any person other than its employees and independent contractors who have a need to know such information and who are obligated to keep such information confidential; or (ii) use the Confidential Information for any purpose except as expressly permitted by this Agreement. The receiving party shall give Confidential Information at least the same level of protection as it gives its own information of similar sensitivity, but not less than a reasonable level of protection. Confidentiality obligations shall survive any termination of this Agreement.

(b) Legally Required Disclosures. The receiving party also may disclose Confidential Information to the extent required under a judicial or legislative order or proceeding or as necessary to comply with a public records act, open records act or other similar laws or regulations; provided that (i) it gives the disclosing party, if legally permissible, reasonable prior notice of the disclosure request; and (ii) it reasonably cooperates with the disclosing party in any responses to such request, including any reasonable objections to the disclosure request. Where Customer is a governmental agency, Customer may disclose, pursuant to a public records act disclosure request, any information that appears on a publicly available website in static form. The parties acknowledge and agree, however, that the GIS-formatted database developed and made available online by Genasys as part of the Software is dynamic and Genasys' proprietary intellectual property and may be accessed by third parties only through such Software, and is not itself to be provided to third parties unless the parties agree, or it is so ruled by a court of competent jurisdiction, that disclosure of such GIS-formatted database is required by applicable law in a particular case. Where disclosure of the GIS-formatted database is required by law, the Customer must obtain the recipient's written agreement to use it only for informational purposes and not for commercial purposes, unless

such usage restrictions violate applicable law. The parties further acknowledge and agree that the data contained in this GIS-formatted database pertains to a serious public safety interest, including dynamic evacuation information for humans and animals during a public safety event, and includes data that is critical to the accurate accumulation, management and dissemination of life-saving evacuation information. Thus, where disclosure of the GIS-formatted database is or may be required by law, Customer shall redact or segregate the information contained in the GIS-formatted database to the extent that exact dynamic evacuation information cannot be obtained from the database so as to prevent public confusion on dynamic evacuation information during a public safety event.

8. Data Security.

(a) Reasonable Safeguards. Each party will collect and process any Personal Data of individuals contained in the Customer Data in compliance with applicable data privacy and protection laws, statutes, and regulations. Genasys agrees to maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Customer Data, including Personal Data. Customer will also maintain commercially reasonable administrative, physical, and technical safeguards and processes for protecting the security and confidentiality of its Users' passwords and account IDs for the Software. Please refer to Genasys' privacy policy on its website, which informs users of Genasys' policies and practices related to collection, storage, processing, destruction, and other use of Personal Data.

(b) Breach Notifications. Customer will promptly notify Genasys if any account IDs or passwords are compromised or unauthorized persons are accessing the Software. Genasys will promptly inform Customer if there is a material breach of the security or confidentiality of Personal Data in Genasys' possession or control. Genasys and Customer will coordinate and cooperate regarding informing any affected individuals and competent governmental authorities of a data breach as required under applicable laws and regulations.

9. Customer's Warranties. Customer represents and warrants to Genasys that:

(a) Customer has full power and authority to enter into this Agreement and make the agreements specified herein.

(b) Customer has all necessary rights and consents required to upload all Customer Data, including Personal Data, into the Software or otherwise provide such Customer Data to Genasys. Customer Data will not violate any person's right of privacy or copyright, trademark, or other intellectual property rights, and Customer and its Users will not transmit any unauthorized data or content to Genasys or the Software.

(c) Customer and its Users will use the Software only as permitted by applicable laws and regulations, including without limitation federal and state privacy laws, FCC laws, text messaging laws, and anti-spam laws. Customer shall not send Notifications to emergency phone numbers and other numbers that may not legally be called by an automated Software. Customer agrees that it is Customer's sole responsibility to ensure that Customer and its Users are using the Software in a manner that does not violate any law or regulation.

(d) To the extent applicable to the particular Software offering, The parties acknowledge that a third-party service provider may request that Genasys block Customer's access to certain telephone numbers ("Blocked Numbers") and in such case Genasys may deactivate access to the Blocked Numbers. At Customer's request, Genasys may provide Customer with the ability to unblock the Blocked Numbers so that Customer may send communications to the Blocked Numbers via the Software. In such event, Customer represents and warrants to Genasys that it has all rights, licenses and permits necessary to unblock, access and use the Blocked Numbers for the purposes of this Agreement. At Genasys' request, Customer will cooperate with Genasys and produce evidence of such rights to any third party that challenges the unblocking, access or use of the unblocked Blocked Numbers by Customer. Customer will defend, indemnify and hold harmless Genasys and such service provider(s) from and against any and all claims, suits, proceedings, damages, costs and expenses, including court costs and reasonable attorneys' fees, arising out of or incurred with respect to the unblocking for, access to and/or use of the Blocked Numbers by Customer under this Agreement.

10. Genasys Warranties and Disclaimers.

(a) Genasys Warranties. Genasys warrants to Customer as follows:

(i) Genasys has full power and authority to enter into this Agreement and make the agreements specified herein.

(ii) Genasys warrants, from and after the go-live date of the Software for Customer, that the Software, when used properly and in accordance with its Documentation and this Agreement, will comply in all material respects with its Documentation.

(iii) Genasys will use commercially reasonable, industry-standard efforts and means to keep Malicious Code out of the Software.

(iv) Genasys will perform Services in a professional and workmanlike manner and in material compliance with the terms of the applicable Quote.

(b) Exclusions. Genasys' warranties exclude non-performance issues that result from (i) modification of the Software by Customer or any person or entity other than Genasys; (ii) defects or problems that are outside the reasonable control of Genasys, including defects or damage resulting from use of the Software in other than its normal and authorized manner; (iii) Third-Party Offerings; or (iv) Customer's or its Users' failure to comply with due standards of care.

(c) Remedies. In the event of a breach of any Genasys warranty, Customer shall contact Genasys within ten (10) days of Customer's discovery of the breach, specifying the breach in reasonable detail. Customer's sole and exclusive remedies and Genasys' entire liability for breach of any warranty will be:

(i) in the case of a breach of warranty with respect to the Software, at Genasys' option, Genasys will repair any material, reproducible defect in the Software, or replace the defective part with reasonably equivalent functionality. If Genasys is unable or fails to cure the warranty breach within a reasonable time, Genasys or Customer may, within three months of the initial occurrence of the breach, terminate this Agreement upon fifteen (15) days' prior written notice.

(ii) in the case of a breach related to other Services, Genasys shall, at its option, either re-perform the Service at no additional charge to Customer or refund to Customer the applicable fees for such Service.

(d) Limitation of Warranties. Except as expressly set forth herein, **THE SOFTWARE AND ALL PRODUCTS AND SERVICES ARE PROVIDED BY GENASYS "AS IS" AND GENASYS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, AND DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT OR FITNESS FOR ANY PARTICULAR PURPOSE OR USE**, whether arising by law, by reason of custom or usage of trade, or by course of dealing. Genasys does not warrant that the Software or its Services are error-free. Genasys is not responsible or liable for any problems or interruptions in the Software due to issues with third-party hosting services or Internet service providers. Open source copyright holders have no liability to Customer for any reason. Warranties are not transferable to a third party, other than in connection with a permitted assignment of this entire Agreement under Section 10.

(e) Outgoing Software Notifications. Customer acknowledges and agrees that: (i) Notifications sent via SMS and some other channels may not be delivered to the intended telephone if it is not in range of a transmission site or if sufficient network capacity is not available at a particular time; (ii) even within a coverage area, factors beyond the control of Genasys or the wireless or telecom carrier may interfere with Notification delivery, including without limitation Customer's or the intended recipient's equipment, terrain, proximity to buildings, foliage, weather, device settings, or other conditions; (iii) Notifications to certain numbers may be blocked; and (iv) urgent Notifications may not be timely received. Neither Genasys nor the wireless carrier warrants or guarantees that Notifications will be delivered.

11. Indemnification.

(a) Mutual Indemnity. To the extent permissible by applicable law, each party (as the "Indemnifying Party") shall defend or settle at its expense any third- party claim or action brought against the other party (the "Indemnified Party") arising out of the Indemnifying Party's breach of this Agreement or any grossly negligent acts or willful misconduct of the Indemnifying Party or its personnel.

(b) Genasys Indemnity. Genasys shall defend or settle at its option and expense any third party claim or action brought against Customer alleging that the Software infringes a U.S. registered patent or copyright or

misappropriates a trade secret. Genasys shall have no liability for any infringement claim to the extent such claim is based on: (i) modification of the Software other than by Genasys personnel; (ii) any open source or other Third Party Offering; or (iii) the combination, operation or use of the Software with any software, hardware or other materials not furnished by Genasys. In the event of an infringement claim, Genasys may at its option and expense replace or modify the Software with reasonably equivalent non-infringing functionality or procure for Customer the right to continue using the Software. If neither of these alternatives is available on a commercially reasonable basis, Genasys may terminate this Agreement and refund to Customer any prepaid fees for the period after termination. This Section 11(b) states the entire extent of the liability and obligations of Genasys with respect to any alleged infringement or misappropriation of intellectual property rights.

(c) Customer Indemnity. To the extent permissible by applicable law, Customer shall defend or settle at its option and expense any third party claim or action brought against Genasys arising out or relating to (i) any infringement claims or privacy breaches arising out of the Customer Data, other than a security breach for which Genasys is responsible; (ii) use of the Software in violation of law or the terms of this Agreement; or (iii) bodily injury, death of any person or damage to real or tangible, personal property resulting from Customer's use of the Software, including the posting, sending or failure of any Notifications or other notices and information through the Software.

(d) Indemnification Procedure. The Indemnified Party shall promptly notify the Indemnifying Party of the claim, grant the Indemnifying Party sole control of the defense of the claim and all related settlement negotiations, and provide the Indemnifying Party with the assistance, information and authority reasonably necessary to defend the claim, at the Indemnifying Party's expense. The Indemnified Party may, at its option and expense, be represented by separate counsel in any such action. The Indemnifying Party shall pay all damages, costs and expenses, including reasonable attorneys' fees and court costs, payable to the third party claimant.

12. Limitations of Liability. **IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY LOST PROFITS, LOST DATA, INTERRUPTIONS OF BUSINESS, OR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE USE OF OR INABILITY TO USE THE SOFTWARE OR OTHER GENASYS MATERIALS, REGARDLESS OF WHETHER SUCH PARTY HAD NOTICE OF THE POTENTIAL FOR SUCH LOSS OR DAMAGE. GENASYS IS NOT RESPONSIBLE FOR ANY DELAYS OR DELIVERY FAILURES WITH RESPECT TO THE SOFTWARE OR NOTIFICATIONS, OR ANY DAMAGES RESULTING FROM SUCH PROBLEMS. AS BETWEEN THE PARTIES, CUSTOMER IS SOLELY RESPONSIBLE FOR ALL DECISIONS THAT IT MAKES IN RELIANCE ON INFORMATION PRESENTED THROUGH THE SOFTWARE. GENASYS SHALL NOT BE LIABLE FOR ANY BODILY INJURY, DEATH, OR PROPERTY DAMAGES RESULTING FROM SOFTWARE NOTIFICATIONS (INCLUDING ANY ERRORS OR DELAYS) OR OTHER USE OF THE SOFTWARE OR SERVICES, INCLUDING ANY ERRORS IN OR UNAVAILABILITY OF THE SOFTWARE. GENASYS' TOTAL AGGREGATE LIABILITY FOR ANY CLAIM OR DAMAGE ARISING OUT OF THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID BY CUSTOMER TO GENASYS DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE EVENT GIVING RISE TO THE CLAIM.** Genasys' fees reflect this allocation of risk and limitations of liability. These limitations shall apply notwithstanding the failure of the essential purpose of any limited remedy. The above limitations may be superseded by law in some jurisdictions.

13. Publicity. Any press releases or other public statement regarding this Agreement may be made only with the other party's consent, which shall not be unreasonably withheld, except that a party may make public disclosures to the extent required by law, and Genasys is permitted to include Customer's name on customer lists that may be posted on Genasys' website or provided to potential customers and other third parties.

14. Assignment. Customer may not assign or transfer this Agreement or any of its rights or duties hereunder to any third party without prior written consent of Genasys. Genasys may elect to use third-party service providers to perform any of Genasys' obligations under this Agreement. This Agreement is binding on and inures to the benefit of the parties and their respective successors and permitted assigns.

15. General.

(a) Entire Agreement; Amendment; Waiver. This Agreement, including the attached exhibits, constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior or oral agreements or understandings with respect thereto. Genasys shall not be bound to any additional terms or response related to a request for proposal, request for bid, request for information, questionnaire or any documentation related to any invoicing process that Customer submits or requires Genasys to complete. Unless required by applicable law,

any terms appearing on any Customer standard terms and conditions, purchase order, acknowledgment, or confirmation that are different from or in addition to the terms of this Agreement or any applicable Quote, SOW, or order shall not be binding on the parties, even if acknowledged, approved, returned and/or signed by Genasys. In the event of any conflict or inconsistency among the following documents, the order of precedence shall be: (i) the applicable Quote, SOW or order, then (ii) this Agreement. This Agreement may not be amended except by a writing signed by authorized representatives of both parties. The waiver by either party of any default or breach of this Agreement, or any obligation hereunder, shall be ineffective unless in writing. No failure to exercise any right or power under this Agreement or to insist on strict compliance by the other party shall constitute a waiver of the right subsequently to exercise such right or power or to insist on strict compliance.

(b) Choice of Law. This Agreement shall be construed in accordance with the laws of the State of California, excluding conflicts of laws provisions. However, if Customer is a governmental agency, the laws of the state where Customer is located will govern. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply.

(c) Severability. If any provision of this Agreement is deemed invalid or unenforceable by a court or governmental authority, that provision shall be modified, if possible, to the minimum extent necessary to make it valid and enforceable, or if it cannot be so modified, then severed, and the remainder of this Agreement shall remain in full force and effect.

(d) Notices. All legal notices between the parties shall be in writing and shall be sent by certified or registered mail, with provisions for a receipt, or commercial overnight delivery service, to the address of the other party listed above (or to such other address as a party may furnish to the other in writing). Non-legal written notices in the ordinary course of business may also be sent by email to the other party and in the case of Genasys, with a copy to Legal@Genasys.com.

(e) Independent Contractors. The parties are independent contractors, and neither party shall have any right or authority to make any representations or warranties on the other party's behalf, or to assume or create any obligations or responsibilities, express or implied, on behalf of the other party.

(f) Injunctive Relief. Each party acknowledges that the other party's intellectual property and Confidential Information is highly valuable to the other party, that any breach of such party's obligations with respect to confidentiality and/or use of the other party's intellectual property, including any breach by Customer of any restrictions on use of the Software or the scope of the rights granted by Genasys herein, may severely damage the other party, the extent of which damage would be difficult to ascertain and, therefore, that the other party is entitled to seek, among other remedies, temporary and permanent injunctive relief and other equitable relief for any such breach, without the necessity of posting bond or other security, to the extent permitted by law.

(g) Force Majeure. A party shall be excused from delays or failure to perform its duties (other than payment obligations) to the extent such delays or failures result from acts of nature, riots, war, acts of public enemies, fires, epidemics, labor disputes, or any other causes beyond its reasonable control (a "Force Majeure Event"). The parties will promptly inform and consult with each other as to any of the above causes that in their judgment may or could be the cause of a substantial delay in the performance of this Agreement.

(h) U.S. Government Restricted Rights. Any software provided as part of the Software for or on behalf of the United States of America, its agencies and/or instrumentalities is provided with Restricted Rights. Use, duplication, or disclosure by the U.S. Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software - Restricted Rights at 48 CFR 52.227-19, as applicable, and any other applicable federal laws or regulations.

(i) Electronic Signatures; Signature Authority. A copy of this Agreement signed or delivered by e-mail or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement. The person accepting this Agreement and any related Quote or purchase orders on behalf of Customer represents that he or she has the authority to bind Customer to this Agreement.

16. Supersede. As of the effective date of this Agreement, this Agreement will replace and supersede Agreement No. A-210258B.

GENASYS, INC.

By: _____
Cassandra Montcon, its CFO

"CONTRACTOR"

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the
Napa County Board of Supervisors

"COUNTY"

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: Silva Darbinian Deputy County Counsel Date: May 11, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

EXHIBIT A

AUTHORIZED SYSTEM USERS AND AGENCIES

1. Customer's direct employees and consultants who are authorized by Customer to access and use the Software.

2. Customer's affiliates that have agreed to a contract addendum with Genasys, making them subject to the terms of the Agreement.

3. For the Genasys Product EVAC Service: if Customer is a county governmental agency and wishes to share access to Genasys Product EVAC with other agencies within its county, the agencies listed below are approved by Genasys as Users, provided that such agencies must first agree to a contract addendum with Genasys making them subject to the terms of the Agreement:

Agency Name:	Email Domain:
Napa County, California	countyofnapa.org

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RENEWAL QUOTATION COPY

16262 W. Bernardo Dr.
San Diego, CA 92127

Prepared By: Andrew Hendricks
760.797.5130

Quote Number: Q-14070
Date Created: Feb 20, 2025
Valid Through: Dec 31, 2025
Contract Term : 5-Year
Subscription Start Date: Jan 1, 2026
Subscription End Date: Dec 31, 2030

Bill To:
Napa County Sheriff
1535 Airport Blvd.
Napa, CA 94558

Customer Contact:

Order Details

Annual System Licenses

Feature #	Product Description	Qty.	Annual Net Price
GP-EVAC	Genasys EVAC	131,000	$42,895.68

Annual Recurring Subscription Fees: $42,895.68

Annual Renewal Total	$42,895.68
60-Month Term Renewal Total	$214,478.40

Order Summary

Genasys EVAC (GP-EVAC) Includes:

Alert Channels and Integrations

- Genasys Protect Mobile App and Website (Community App)
- Unlimited zone-based updates to third parties (i.e. Tablet Command, Intterra, ESRI, and WAZE)

Mapping and Planning Tools

- Fully integrated GIS (ESRI) mapping environment and tools
- Geo-targeted notifications using freehand polygons, city boundaries and/or predefined zones
- Algorithmically defined evacuation zones with metadata
- ESRI ArcGIS Connector – bring in static or connect to live data (facilities, local government, third-party)
- Evacuation status update workflows
- Dynamic geographic asset library (facilities, road closures, shelters, etc.)
- Simple tools to create subzones (split, merge and refine)
- Genasys Zone Mapping Service (ZMS) - integrate alert geometry into existing GIS systems (for non-public use cases)
- Live threat feeds (traffic, hot-spot, weather, AQI, fires, red flag)
- Document Library - documents for collaboration and offline use
    - Always up-to-date PDF Evacuation Pre-Plan reports (sharable QR code)
    - Standard Static Grid MapBook (PDF) at 12000 & 24000 scale
    - Avenza-ready geo-PDFs
- Hazard Library – multi-hazard models for drills, training, and live incidents
    - On-demand wildfire simulations anywhere in the United States
    - Standard flood and dam inundation mapping
    - Traffic Modeling for clearance times and chokepoint analysis

Customer Success

- Dedicated Success Manager for onboarding and long-term engagement
- 24x7x365 Technical Support (On-call L1/L2, STD SLA, Platform Monitoring)
- Up to ten (10) live operator alert initiations per year
- Unlimited access to Genasys Customer Center (GCC)
    - Access to on-demand online training curriculum
    - Community outreach campaign materials to drive awareness and sign-ups
    - Ad Hoc Instructor-led online webinars and huddles (meet with your peers)
    - Access to workflows, templates, and peer-to-peer resources
- Initial data & contact loading support

Administration and Contact Management

- Flexible user profile and permission configuration
- Intuitive user interface for easy deployment, management, and training
- Open access to API-based web services
- Unlimited credentialed users (ALERT and/or EVAC)
- Streamlined user/group management and access

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-850

TO: Board of Supervisors

FROM: Jennifer Yasumoto, Director of Health and Human Services Agency

REPORT BY: Jennifer Yasumoto, Director of Health and Human Services Agency

SUBJECT: Behavioral Health Services Act Integrated Plan Presentation and Approval of a Resolution regarding the Integrated Plan

RECOMMENDATION

Receive a presentation on the Behavioral Health Services Act Integrated Plan and adopt a Resolution for the Board to approve the Plan and authorize the Director of Health and Human Services Agency to make non-substantive revisions to the Plan, if further revisions are requested by the Department of Health Care Services. (No Fiscal Impact)

BACKGROUND

The BHSA, passed by voters in March 2024 as Proposition 1, is a major reform of California's behavioral health system. It updates and replaces the 2004 Mental Health Services Act (MHSA). The MHSA created a revenue stream for counties to expand services across five components and was primarily focused on individuals with serious mental illness. BHSA, which goes into effect on July 1, 2026, replaces MHSA and shifts the focus to people with the most severe behavioral health needs while adding treatment for substance use disorders (SUD) expanding housing interventions for people with significant behavioral health needs who are homeless or at risk of homelessness. BHSA also enhances oversight, transparency and accountability. BHSA comes with no increase in behavioral health funding.

Under the new BHSA framework, funding must be applied across three components; Behavioral Health Services and Supports (BHSS), Full Service Partnerships (FSP), and Housing Interventions (HI). The State allows counties to allocate funding within the required components (within defined parameters). HHSA has used this flexibility to preserve critical programs, while aligning with BHSA's new structure. The proposed distribution of BHSA funding is 45% BHSS, 38% FSP, and 17% HI.

Similar to the 3-year plan requirement under MHSA, counties are required to submit a 3-year BHSA Integrated Plan (IP) covering Fiscal Years 2026-2029 to DHCS by June 30, 2026. Further, DHCS requires counties to project planned expenditures across the next three fiscal years, even though final funding allocations and certain cost assumptions are not yet fully known. In response, HHSA staff developed a best-available, data-informed budget projection based on current programs, known requirements, and reasonable planning assumptions.

In accordance with the process set forth by DHCS, Napa County's BHSA IP has been provisionally approved by DHCS and the funding allocation set forth in the IP has been fully approved. To arrive at this point, HHSA engaged in an extensive community planning process obtaining stakeholder input, completed the requirement to post the IP for a 30-day comment period, from April 1, 2026, to May 1, 2026, and hold a public hearing on the IP, which was held at the Behavioral Health Board meeting on May 13, 2026 with stakeholder feedback being incorporated throughout the BHSA planning process.

Under California Welfare and Institutions Code §5963.02, final approval from the local Board of Supervisors is a statutory requirement before a county can officially submit its three-year spending plan to DHCS. Therefore, a resolution is being presented to officially approve the IP and also allow HHSA's Director to make non-substantive revisions to the Plan, due to DHCS' provisional approval at this time.

Requested Actions:

1. Receive a presentation on the Behavioral Health Services Act Integrated Plan; and

2. Adopt a Resolution approving Napa County's Behavioral Health Services Act Integrated Plan 2026-2029 and authorizing Health and Human Services Agency Director to make non-substantive revisions to the Integrated Plan if further revisions are requested by the Department of Health Care Services.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Additional Information	Strategic Initiative: Compassion & Access

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. _____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AUTHORIZING ADOPTION OF THE NAPA COUNTY BEHAVIORAL HEALTH SERVICES ACT THREE-YEAR INTEGRATED PLAN FOR FISCAL YEARS (FY) 2026-2029

WHEREAS, the Behavioral Health Services Act (BHSA) was passed through a ballot initiative (Proposition 1) in 2024 and provides funding to support county behavioral health programs; and

WHEREAS, the BHSA specifies three major program components (Full Service Partnerships, Behavioral Health Services and Supports, and Housing Interventions) for which funds may be used and the percentage of funds to be devoted to each component; and

WHEREAS, In order to access BHSA funding from the State, counties are required to 1) develop a Three-Year Program and Expenditure Plan (Integrated Plan), and Annual Updates, in collaboration with stakeholders; 2) post each plan for a 30-day public comment period; and 3) hold a public hearing on the plan with the County Behavioral Health Advisory Board; and

WHEREAS, Napa County conducted its Public Comment period from April 1, 2026 to May 1, 2026, culminating in a Public Hearing held on May 13,2026, and incorporated stakeholder feedback into the BHSA planning process; and

WHEREAS, the Napa County BHSA Integrated Plan FY2026-2029, which is hereby declared to be a part of this Resolution as if set forth fully herein, complies with the BHSA requirements above, and provides an overview of a three-year plan, various components, and an expenditure plan for Napa County for FY2026-2029.

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. Approve and adopt Napa County Behavioral Health Services Act Integrated Plan for FY 26–27 to FY 28–29.

2. Health and Human Services Agency Director is authorized to make non-substantive revisions to the Integrated Plan if further revisions are requested by the Department of Health Care Services.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the _____ day of _____, _____, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: *Jo Ann Iwasaki Parker* by e-sign Deputy County Counsel Date: May 19, 2026	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____

2026 - 2029 Integrated Plan

Napa County

The Behavioral Health Services Act (BHSA) requires counties to submit three-year Integrated Plans (IPs) for Behavioral Health Services and Outcomes. For related policy information, refer to 3.A. Purpose of the Integrated Plan .

General Information

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For related policy information, refer to 3.A. General Information .

General Information

County, City, Joint Powers, or Joint Submission
County

Entity Name
Napa County

Behavioral Health Agency Name
Napa County Health and Human Services, Behavioral Health

Behavioral Health Agency Mailing Address
2751 Napa Valley Corporate Drive Building A Napa, CA 94558

Primary Mental Health Contact

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Secondary Mental Health Contact

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Primary Substance Use Disorder Contact

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Compliance Officer for Specialty Mental Health Services (SMHS)

Name
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Compliance Officer for Drug Medi-Cal Organized Delivery System (DMC-ODS) Services

Name
Latoya Akil

Email
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Behavioral Health Services Act (BHSA) Coordinator

Name	Email address
Marlo Simmons	marlo.simmons@countyofnapa.org

Substance Abuse and Mental Health Services Administration (SAMHSA) liaison

Name	Email address
Sandra Schmidt	sandra.schmidt@countyofnapa.org

Quality Assurance or Quality Improvement (QA/QI) lead

Name	Email address
Marlo Simmons	marlo.simmons@countyofnapa.org

Medical Director

Name	Email address
Daisy Illano	daisy.illano@countyofnapa.org

County Behavioral Health System Overview

Please provide the city/county behavioral health system (inclusive of mental health and substance use disorder) information listed throughout this section. The purpose of this section is to provide a high-level overview of the city/county behavioral health system's populations served, technological infrastructure, and services provided. This information is intended to support city/county planning and transparency for stakeholders. The Department of Health Care Services recognizes that some information provided in this section is subject to change over the course of the Integrated Plan (IP) period. All data should be based on FY preceding the year plan development begins (i.e., for 2026-2029 IP, data from FY 2023-2024 should be used).

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For related policy information, refer to 3.E.2 General Requirements.

Populations Served by County Behavioral Health System

Includes individuals that have been served through the county Medi-Cal Behavioral Health Delivery System and individuals served through other county behavioral health programs. Population-level behavioral health measures, including for untreated behavioral health conditions, are covered in the Statewide Behavioral Health Goals section and County Population-Level Behavioral Health Measure Workbook.For related policy information, refer to 2.B.3 Eligible Populations and 3.A.2 Contents of the Integrated Plan.

Children and Youth

In the table below, please report the number of children and youth (under 21) served by the county behavioral health system who meet the criteria listed in each row.**Counts may be duplicated as individuals may be included in more than one category**.

Criteria	**Number of Children and Youth Under Age 21**
Received Medi-Cal Specialty Mental Health Services (SMHS)	586
Received at least one substance use disorder (SUD) individual-level prevention and/or early intervention service	000
Received Drug Medi-Cal (DMC) or Drug Medi-Cal Organized Delivery System (DMC-ODS) services	116
Received mental health (MH) and SUD services from the mental health plan (MHP) and DMC county or DMC-ODS plan	62

Criteria	Number of Children and Youth Under Age 21
Accessed the Early Psychosis Intervention Plus Program, pursuant to Welfare and Institutions Code Part 3.4 (commencing with section 5835), Coordinated Specialty Care, or other similar evidence-based practices and community-defined evidence practices for early psychosis and mood disorder detection and intervention programs	11
Were chronically homeless or experiencing homelessness or at risk of homelessness	46
Were in the juvenile justice system	146
Have reentered the community from a youth correctional facility	134
Were served by the Mental Health Plan and had an open child welfare case	82
Were served by the DMC County or DMC-ODS plan and had an open child welfare case	44

Criteria	Number of Children and Youth Under Age 21
Have received acute psychiatric care	98

Adults and Older Adults

In the table below, please report the number of adults and older adults (21 and older) served by the county behavioral health system who meet the criteria listed in each row.**Counts may be duplicated as individuals may be included in more than one category**.

Criteria	Number of Adults and Older Adults
Were dual-eligible Medicare and Medicaid members	398
Received Medi-Cal SMHS	2139
Received DMC or DMC-ODS services	537
Received MH and SUD services from the MHP and DMC county or DMC-ODS plan	293
Were chronically homeless, or experiencing homelessness, or at risk of homelessness	278

Criteria	Number of Adults and Older Adults
Experienced unsheltered homelessness	199
Moved from unsheltered homelessness to being sheltered (emergency shelter, transitional housing, or permanent housing)	172
Of the total number of those who moved from unsheltered homelessness to being sheltered, how many transitioned into permanent housing	371
Were in the justice system (on parole or probation and not currently incarcerated)	71
Were incarcerated (including state prison and jail)	707
Reentered the community from state prison or county jail	653
Received acute psychiatric services	261

Input the number of persons in designated and approved facilities who were

Admitted or detained for 72-hour evaluation and treatment rate

462

Admitted for 14-day and 30-day periods of intensive treatment
316

Admitted for 180-day post certification intensive treatment
0

Please report the total population enrolled in Department of State Hospital (DSH) Lanterman-Petris-Short (LPS) Act programs
21

Please report the total population enrolled in DSH community solution projects (e.g., community-based restoration and diversion programs)
28

Of the data reported in this section, are there any areas where the county would like to provide additional context for DHCS's understanding?
Yes

Please explain
We have very recently (10/1/25) switched EHRs from Credible to SmartCare. There were a few questions for which we needed to apply different methodologies for extrapolating data from data points that we were able to pull from our EHR. For CWS questions, we found the percentage of CWS cases which also received an SMHS using the data source provided in the data dictionary. We then used this percentage as the multiplier to find the estimated number of DMC-ODS cases with an open CWS case. For Youth Homelessness question: We utilized the CA Dept of Education Dwelling type data source and used the total to identify the % of the same age group from the Napa County census. This returned that 3.21% of Napa Youth are homeless. Using this % of the Youth receiving SMHS and/or SUD services reported in the earlier question gave us our answer of 23 clients. We know that Youth receiving SMHS and/or SUD services experience higher rates of housing instability than the general youth population so for planning purposes, we applied a 2× adjustment to the general population homelessness rate, estimating 46 youth served by SMHS and DMC-ODS were chronically homeless or at risk of homelessness in 2025.

Please describe the local data used during the planning process
Our EHR (Credible), 2024 PIT Counts, 2024 Homeless Enrollment by Dwelling Type, LPS Data 23/24 from Forensic EHR and Patient's Rights material, Data Dictionary manual sites, Local /current CES data, Current HMIS data

If desired, provide documentation on the local data used during the planning process

Local CARE Act Implementation

Identify the specific service components within your 3-year Integrated Plan that will support CARE participants. Explain how the county will ensure these individuals receive priority access and specialized coordination within the broader behavioral health continuum, including housing if appropriate.

Assertive Community Treatment (ACT) and Forensic Assertive Community Treatment (FACT) are both identified within the 3-year Integrated Plan as specific service modalities being implemented by Napa County Health & Human Services Agency's Behavioral Health. All CARE participants will receive either ACT or FACT as their dedicated treatment program.

Both ACT and FACT have ongoing engagement as a required service component. The Plan specifically identifies that ongoing engagement is to include "outreach during transitions such as hospitalization, housing changes, or justice involvement; coordination across behavioral health, housing, medical, and social service partners; and use of flexible supports to address practical barriers to participation. This ongoing engagement component will ensure that, as new and specific needs arise for any given individual, they will be provided with specialized coordination by the ACT/FACT team to the broader behavioral health continuum of care.

CARE participants have specific priority access to dedicated housing resources through a Napa County-Community Provider partnership which was opened with BHBH dollars and is transitioning to BHSA dollars in 27/28.

Another specific service component within our 3-year Integrated Plan that will support CARE participants is the expansion of the Behavioral Health Medication Clinic (Page 98. The expansion of the Clinic coincides with a CARE-specific psychiatrist and psychiatric nurse. This ensures that CARE participants receive priority access to their treating providers at the Behavioral Health Medication Clinic. This provides rapid response to emergent treatment and stabilization needs, as well as regular and close communication between the psychiatric treatment team with the CARE team. Under the implementation of ACT and FACT, this relationship will be formalized to recognize those Medication Clinic members as regular, participating members of the ACT and FACT team.

Describe how CARE referral pathways will be integrated into existing referral and service pathways within the county behavioral health system.

CARE referral pathways are integrated into existing referral and service pathways within the county behavioral health system. Those who are referred to CARE are guided by the CARE team through the

established intake and assessment process for existing services such as Substance Use Disorder (SUD) and Medication Management.

For any individuals who may be referred to Napa County for CARE, but do not reside in or wish to engage in services within Napa County, the CARE team employs direct case management services to coordinate directly with the client and desired or appropriate county and service providers to ensure access to treatment and services elsewhere.

Within Napa Behavioral Health we have a specific Intra-Division Referral Form that County Behavioral Health providers use to identify and refer individuals who are likely to meet CARE criteria. This triggers outreach to the individual by the CARE team. If outreach and engagement activities contribute to a clinical determination that the individual meets CARE criteria, the CARE team drafts and submits a CARE 102 Petition to the Court. Those outside of the Behavioral Health Division who wish to refer clients to CARE are provided direct consultation and education on the petition process. Napa Behavioral Health's CARE Unit does not accept external referrals and instead encourages petitions so that the Civil Court can become involved and issue a CARE 105 Order to direct Behavioral Health to begin the clinical investigation and the outreach and engagement process, formally.

Describe the process for identifying and redirecting individuals who are potentially eligible for CARE to alternative pathways when a formal petition is not required or appropriate. For individuals redirected from CARE, describe how the county will confirm and document successful connection to services.

The CARE team works, in each case, to identify and redirect individuals who are potentially eligible for CARE to alternative pathways of treatment & support to ensure the least restrictive, effective form of support is made available when clinically indicated.

We utilize our established ACCESS intake, assessment and services referral unit. Individuals referred to CARE in Napa County are directly guided by the CARE team through the Behavioral Health ACCESS Unit process. This takes place either following or during (when participants are agreeable to services) the CARE investigation period when program eligibility is being determined. This ensures that individuals referred to CARE will have access to all available county treatments supports. A similar process is employed to encourage and make treatment available for Substance Use Disorder (SUD) to ensure a whole-person approach to treatment and recovery is provided to all CARE individuals. Similarly, those referred to CARE are guided through our established service pathway (Self-Sufficiency) for social resources and insurance access; and through established service pathways in the county that address housing, employment and food insecurity. The CARE team explores all areas of client need for those referred to the program. Direct linkage and support through accessing other, established pathways to support are provided by the CARE team.

Documenting successful connection to services for those redirected from CARE is reflected in our Electronic Health Record in the form of individual notes and progression of Program (treatment team) Assignments.

County Behavioral Health Technical Infrastructure

Cities submitting their Integrated Plan independently from their counties do not have to complete this section. For related policy information, refer to 6.C.1 Promoting Access to Care Through Efficient Use of State and County Resources Introduction .

Does the county behavioral health system use an Electronic Health Record (EHR)?
Yes

Please select which of the following EHRs the county uses
SmartCare

County participates in a Qualified Health Information Organization (QHIO)?
Yes

Please select which QHIO the county participates in
SacValley MedShare

Application Programming Interface Information

Counties are required to implement Application Programming Interfaces (API) in accordance with Behavioral Health Information Notice (BHIN) 22-068 and federal law.

Please provide the link to the county's API endpoint on the county behavioral health plan's website
https://documentation.qualifacts.com/platform/credible/credible-fhir.html#patients

Does the county wish to disclose any implementation challenges or concerns with these requirements?
Yes

Please describe these challenges and concerns
We have switched from Qualifacts Credible to SmartCare as of October 1, 2025. Our API link is for the Credible system but we are working with SmartCare to develop the API for SmartCare to implement and configure the required FHIR-based APIs for the SmartCare environment. As part of this transition, the County will update the public API information on its Behavioral Health website to reflect the SmartCare system, including current information on API access and request procedures, once implementation is complete.

Counties are required to meet admission, discharge, and transfer data sharing requirements as outlined in the attachments to BHINs 23-056 , 23-057 , and 24-016 . Does the county wish to disclose any implementation challenges or concerns with these requirements?
No

County Behavioral Health System Service Delivery Landscape

Cities submitting their Integrated Plan independently from their counties do not have to complete this section. For related policy information, refer to 6.C.1 Promoting Access to Care Through Efficient Use of State and County Resources Introduction .

Substance Abuse and Mental Health Services Administration (SAMHSA) Projects for Assistance in Transition from Homelessness (PATH) Grant

Will the county participate in SAMHSA's PATH Grant during the Integrated Plan period?
Yes

Please select all services the county behavioral health system plans to provide under the PATH grant
Case Management Services
Community Mental Health Services
Outreach services

Referrals for Primary Health Care, Job Training, Educational Services, and Housing Services
Screening and Diagnostic Treatment Services

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Community Mental Health Services Block Grant (MHBG)

Will the county behavioral health system participate in any MHBG set-asides during the Integrated Plan period?
Yes

Please select all set asides that the county behavioral health system plans to participate in under the MHBG
Discretionary/Base Allocation
Dual Diagnosis Set-Aside
First Episode Psychosis Set-Aside

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUBG)

Will the county behavioral health system participate in any SUBG set asides during the Integrated Plan period?
Yes

Please select all set-asides that the county behavioral health system participates in under SUBG
Adolescent/Youth Set-Aside
Discretionary
Perinatal Set-Aside
Primary Prevention Set-Aside

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Opioid Settlement Funds (OSF)

Will the county behavioral health system have planned expenditures for OSF during the Integrated Plan period?
Yes

Please check all set asides the county behavioral health system participates in under OSF Exhibit E
Address The Needs of Criminal Justice-Involved Persons
Address The Needs of Pregnant or Parenting Women and Their Families, Including Babies with Neonatal Abstinence Syndrome
Connect People Who Need Help to The Help They Need (Connections to Care)
Leadership, Planning, and Coordination
Prevent Misuse of Opioids
Prevent Overdose Deaths and Other Harms (Harm Reduction)
Prevent Over-Prescribing and Ensure Appropriate Prescribing and Dispensing of Opioids
Support People in Treatment and Recovery
Treat Opioid Use Disorder (OUD)
Training

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Bronzan-McCorquodale Act

The county behavioral health system is mandated to provide the following community mental health services as described in the Bronzan-McCorquodale Act (BMA).
a. Case Management
b. Comprehensive Evaluation and Assessment
c. Group Services
d. Individual Service Plan
e. Medication Education and Management

f. Pre-crisis and Crisis Services
g. Rehabilitation and Support Services
h. Residential Services
i. Services for Homeless Persons
j. Twenty-four-hour Treatment Services
k. Vocational Rehabilitation

In addition, BMA funds may be used for the specific services identified in the list below. Select all services that are funded with BMA funds:
Coordinated Specialty Care for First Episode Psychosis (CSC for FEP)
Assertive Community Treatment (ACT)
Forensic Assertive Community Treatment (FACT)

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Public Safety Realignment (2011 Realignment)

The county behavioral health system is required to provide the following services which may be funded under the Public Safety Realignment (2011 Realignment)
a. Drug Courts
b. Medi-Cal Specialty Mental Health Services, including Early Periodic Screening Diagnostic Treatment (EPSDT)
c. Regular and Perinatal Drug Medi-Cal Services
d. Regular and Perinatal DMC Organized Delivery System Services, including EPSDT
e. Regular and Perinatal Non-Drug Medi-Cal Services

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Medi-Cal Specialty Mental Health Services (SMHS)

The county behavioral health system is mandated to provide the following services under SMHS authority (no action required).

a. Adult Residential Treatment Services
b. Crisis Intervention
c. Crisis Residential Treatment Services
d. Crisis Stabilization
e. Day Rehabilitation
f. Day Treatment Intensive
g. Mental Health Services
h. Medication Support Services
i. Mobile Crisis Services
j. Psychiatric Health Facility Services
k. Psychiatric Inpatient Hospital Services
l. Targeted Case Management
m. Functional Family Therapy for individuals under the age of 21
n. High Fidelity Wraparound for individuals under the age of 21
o. Intensive Care Coordination for individuals under the age of 21
p. Intensive Home-based Services for individuals under the age of 21
q. Multisystemic Therapy for individuals under the age of 21
r. Parent-Child Interaction Therapy for individuals under the age of 21
s. Therapeutic Behavioral Services for individuals under the age of 21
t. Therapeutic Foster Care for individuals under the age of 21
u. All Other Medically Necessary SMHS for individuals under the age of 21

Has the county behavioral health system opted to provide the specific Medi-Cal SMHS identified in the list below as of June 30, 2026?

CSC for FEP
Peer Support Services
ACT
FACT

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Drug Medi-Cal (DMC)/Drug Medi-Cal Organized Delivery System (DMC-ODS)

Select which of the following services the county behavioral health system participates in DMC-ODS Program

Drug Medi-Cal Organized Delivery System (DMC-ODS)
The county behavioral health system is mandated to provide the following services as a part of the DMC-ODS Program (DHCS currently follows the guidance set forth in the American Society of Addiction Medicine (ASAM) Criteria, 3rd Edition). (no action required)
a. Care Coordination Services
b. Clinician Consultation
c. Outpatient Treatment Services (ASAM Level 1)
d. Intensive Outpatient Treatment Services (ASAM Level 2.1)
e. Medications for Addiction Treatment (MAT), Including Narcotics Treatment Program (NTP) Services
f. Mobile Crisis Services
g. Recovery Services
h. Residential Treatment services (ASAM Levels 3.1, 3.3., 3.5)
i. Traditional Healers and Natural Helpers
j. Withdrawal Management Services
k. All Other Medically Necessary Services for individuals under age 21 for individuals under age 21
l. Early Intervention for individuals under age 21

Has the county behavioral health system opted to provide the specific Medi-Cal SUD services identified in the list below as of June 30, 2026?
Peer Support Services

Does the county wish to disclose any implementation challenges or concerns with the requirements under this program?
No

Other Programs and Services

Please list any other programs and services the county behavioral health system provides through other federal grants or other county mental health and SUD programs

Program or service
none

Care Transitions

Has the county implemented the state-mandated Transition of Care Tool for Medi-Cal Mental Health Services **(Adult and Youth)?**

Yes

Does the county's Memorandum of Understanding include a description of the system used to transition a member's care between the member's mental health plan and their managed care plan based upon the member's health condition?

Yes

Statewide Behavioral Health Goals

All fields must be completed unless marked as optional. You don't need to finish everything at once-your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For related policy information, refer to, please see 3.E.6 Statewide behavioral health goals

Population-Level Behavioral Health Measures

The statewide behavioral health goals and associated population-level behavioral health measures must be used in the county Behavioral Health Services Act (BHSA) planning process and should inform resource planning and implementation of targeted interventions to improve outcomes for the fiscal year(s) being addressed in the IP. For more information on the statewide behavioral health goals, please see the Policy Manual Chapter 2, Section C.

Please review your county's status on each population-level behavioral health measure, including the primary measures and supplemental measures for each of the 14 goals. All measures are publicly available, and counties are able to review their status by accessing the measures via DHCS-provided instructions and the County Population-Level Behavioral Health Measure Workbook.

As part of this review, counties are required to evaluate disparities related to the six priority statewide behavioral health goals. Counties are encouraged to use their existing tools, methods, and systems to support this analysis and may also incorporate local data sources to strengthen their evaluation.

Please note that several Phase 1 measures include demographic stratifications – such as race, sex, age, and spoken language – which are included in the prompts below. Counties may also use local data to conduct additional analyses beyond these demographic categories.

For related policy information, refer to E.6.1 Population-level Behavioral Health Measures.

Mark page as complete

Priority statewide behavioral health goals for improvement

Counties are required to address the six priority statewide behavioral health goals in this section. Cities should utilize data that corresponds to the county they are located within. As such, the City of Berkeley should use data from Alameda County and Tri-City should use data from Los Angeles County. For related policy information, refer to E.6.2 Primary and Supplemental Measures.

Access to care: Primary measures

Specialty Mental Health Services (SMHS) Penetration Rates for Adults and Children & Youth (DHCS), FY 2023

How does your county status compare to the statewide rate?

For adults/older adults
Below

For children/youth
Below

What disparities did you identify across demographic groups or special populations?
Age
Race or Ethnicity
Gender

Non-Specialty Mental Health Services (NSMHS) Penetration Rates for Adults and Children & Youth (DHCS), FY 2023

How does your county status compare to the statewide rate?

For adults/older adults
Same

For children/youth
Same

What disparities did you identify across demographic groups or special populations?
Age
Race or Ethnicity
Spoken Language

Drug Medi-Cal (DMC) Penetration Rates for Adults and Children & Youth (DHCS), FY 2022 - 2023

How does your county status compare to the statewide rate?

For adults/older adults
Not Applicable

For children/youth
Not Applicable

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Drug Medi-Cal Organized Delivery System (DMC-ODS) Penetration Rates for Adults and Children & Youth (DHCS), FY 2022 - 2023

How does your county status compare to the statewide rate?

For adults/older adults
Above

For children/youth
Above

What disparities did you identify across demographic groups or special populations?
Race or Ethnicity

Access to care: Supplemental Measures

Initiation of Substance Use Disorder Treatment (IET-INI) (DHCS), FY 2023

How does your county status compare to the statewide rate?
Below

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Access to care: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
Reviewing the state workbook and the CalMHSA dashboards and filtering by demographics, we can see that we have a lower LatinX penetration rate consistently for NSMHS, SMHS, and DMC-ODS services (primary measures 1.1, 1.2, and 1.4). We can also see lower rates for those 65 years and older for all three as well (primary measures 1.1, 1.2, and 1.4). According to the Census Bureau in 2022, about 36% of our population was either Hispanic or Latino and a little more than 20% of our overall population was 65 years or older.

For SMHS, we also saw that penetration rate was below our average rate for female adults, but less for male youth. When looking at penetration rates for NSMHS by gender, males experienced lower rates for both Adult and Youth age group. Another disparity for NSMHS was written language, Spanish was well below our average rate, and almost half the rate when compared to English. There was also a bucket of unknown but it is not clear if that has more to do with data reporting or underrepresentation of another language requested for services. SMHS and DMC-ODS data did not have the option to show disparities for written language so cannot determine if this is a shared disparity.

Access to care: Cross-Measure Questions

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may increase your county's level of access to care. In your response, please describe how you plan to address measures where your

status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships, or initiatives the county is implementing (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes

Beginning July 1, 2026, HHSA Behavioral Health will strengthen and continue targeted initiatives to improve access to care, informed by DHCS penetration and initiation data identifying areas where the County performs below the statewide average.

Specialty Mental Health Services (MHP)

DHCS FY 2023 data show that Napa County's Specialty Mental Health Services penetration rates for adults/older adults and for children/youth are below the statewide rate, with disparities by age, race or ethnicity, and gender. To address these gaps, Napa County has published a Behavioral Health Services Act (BHSA) Early Intervention (EI) Request for Proposals, with contracts expected to begin July 1, 2026. EI-funded programs will focus on brief, low-barrier, community-based interventions that support early identification, screening, navigation, and active linkage to specialty mental health services, particularly for children, youth, older adults, and underserved populations. The EI RFP also prioritizes culturally responsive and bilingual service delivery to address racial and ethnic disparities identified in the data, including for Latinx communities.

To improve geographic access, particularly in up-valley communities where distance remains a barrier, Napa County will continue to evaluate utilization and determine whether to expand the amount of staff time delivered from the existing Calistoga Behavioral Health office, increasing appointment availability and access to in-person services. HHSA has also recently launched our Be Well Mobile Services Vehicle (BWMS), an RV style vehicle which provides an array of services, including Medi-Cal, CalFresh, CalWORKs, mental health services, and is a connection point to all services that HHSA provides . Behavioral Health is in the process of adding SUD services as part of the direct onsite services provided at the mobile clinic a few times a month. BWMS has already proven to be a crucial intervention in addressing disparities within the Latinx community as both this ethnicity and those with Spanish as their preferred language have been the majority of persons served. It is through interventions like BWMS and HHSA's values to ensure a trusting, welcoming and community engaging environment amongst all locations and services that the agency strives to address barriers for those determined to have disparate access within the community.

Napa County will continue robust community outreach efforts and continue to support the System Navigators program to assist individuals in accessing and navigating behavioral health services. The County is also expanding the availability of Certified Peer Support services to improve engagement, reduce stigma, and support sustained connection to care.

Newly implemented ACT/FACT teams will engage in assertive, field-based outreach to improve access for individuals with high-acuity mental health needs who are not well served by traditional clinic-based

models.

Substance Use Disorder Services (DMC-ODS)
While Napa County's DMC-ODS penetration rates for adults and youth are above the statewide average, DHCS FY 2022–23 data show that initiation of substance use disorder treatment is below statewide performance and that disparities by race or ethnicity persist. To address these gaps, Napa County is implementing Recovery, Inclusion, Support, and Engagement (RISE) within the DMC-ODS. RISE is a low-threshold, field-based engagement model that uses DMC-ODS Recovery Services to provide rapid outreach and flexible service delivery for individuals not accessing traditional clinic-based SUD treatment.

Justice-Involved and Homeless Populations
Napa County is strengthening partnerships with the justice system, jail-based partners, and the local homeless response system to improve coordination and linkage to behavioral health services for individuals at high risk of disengagement. These efforts focus on improving pre-release coordination, warm handoffs, and timely connection to mental health and substance use disorder services following jail discharge. We also have internal forensics programs such as Mental Health Diversion, Drug Court, Mental Health Court, and Prop. 36.
Data Sharing and Timely Identification of Need
Napa County is working to improve data-sharing capacity with system partners to obtain more timely access to emergency room utilization data for individuals who may benefit from behavioral health services, supporting earlier identification and outreach.

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BHSA_Early_Intervention.pdf

Please identify the category or categories of funding that the county is using to address the access to care goal
BHSA Behavioral Health Services and Supports (BHSS)
Substance Use Block Grant (SUBG)

Homelessness: Primary measures

People Experiencing Homelessness Point-in-Time Count (Rate per 10,000 people by Continuum of Care Region) (HUD), 2024

How does your county status compare to the PIT Count Rate out of every 10,000 people by Continuum of Care region?
Below

What disparities did you identify across demographic groups or special populations?
Race or Ethnicity
Age

Homeless Student Enrollment by Dwelling Type, California Department of Education (CDE), 2023 - 2024

How does your county status compare to the statewide rate?
Below

What disparities did you identify across demographic groups or special populations?
Gender
Race or Ethnicity
Other

Please describe other
Those categorized as Migrants

Homelessness: Supplemental Measures

PIT Count Rate of People Experience Homelessness with Severe Mental Illness, (Rate per 10,000 people by Continuum of Care Region) (HUD), 2024

How does your county status compare to the PIT Count Rate out of every 10,000 people by Continuum of Care region?
Above

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

PIT Count Rate of People Experience Homelessness with Chronic Substance Abuse, (Rate per 10,000 people by Continuum of Care Region) (HUD), 2024

How does your county status compare to the PIT Count Rate out of every 10,000 people by Continuum of Care region?
Above

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

People Experiencing Homelessness Who Accessed Services from a Continuum of Care (CoC) Rate (BCSH), 2023 (This measure will increase as people access services.)

How does your local CoC's rate compare to the average rate across all CoCs?
Below

What disparities did you identify across demographic groups or special populations?
Age

Homelessness: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
When looking at the first primary measure 2.1 People Experiencing Homelessness PIT Count, potential disparities could be found when looking at Race/ethnicity while American Indians and Native Hawaiians are smaller demographic groups, they are significantly higher than the overall PIT Count. The fact that this is a smaller demographic population in Napa County but are experiencing homelessness at drastic standards emphasize the need for action. When looking at Age, those between the ages of 35-44 years old, had a higher PIT Count than any other group, about double the overall rate. For primary measure 2.4 looking at percent of k-12 public school students experiencing homelessness, Hispanic and Latino students are at a higher rate experiencing homelessness while all other groups are below the overall rate. Also saw that students of migrant families experience homelessness at almost triple the overall rate. Lastly when looking at this measure, students that identify as nonbinary experienced homelessness more than 2x the rate of gender conforming students.

Homelessness: Cross-Measure Questions

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may reduce your county's level of homelessness in the population experiencing severe mental illness, severe SUD, or co-occurring conditions. In your response, please describe how you plan to address measures where your status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships, or initiatives the

county is implementing (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes)

As HHSA Behavioral Health (BH) transitions to the Behavioral Health Services Act (BHSA), the division will strengthen and expand coordinated behavioral health and housing strategies to reduce homelessness among individuals with serious mental illness (SMI), severe substance use disorder (severe SUD), and co-occurring conditions. These efforts build directly on infrastructure, partnerships, and lessons learned through the Behavioral Health Bridge Housing (BHBH) grant program.

Under BHBH, HHSA-BH hired a dedicated Behavioral Health Housing Manager, improved identification and documentation of housing instability within the behavioral health system and strengthened referral and coordination pathways with the Homelessness Response System (HRS). Local data and program experience demonstrated that individuals with SMI and severe SUD were disproportionately exiting hospitals and treatment settings into homelessness due to fragmented referral processes and limited access to interim and permanent housing resources. These gaps will continue to be addressed under BHSA.

Beginning July 1, 2026, HHSA-BH will sustain the Housing Manager role and continue close collaboration with Housing and Community Services (HCS), Partnership HealthPlan of California (PHC), and homelessness partners, including Abode Services. BHSA Housing Interventions (BHSA-HI) will support ongoing use of scattered-site rental assistance, interim housing, hotel-based stabilization, and placements into Recovery Residences—interventions shown locally to reduce discharges to homelessness and improve housing stability for high-acuity BH clients.

HHSA-BH will also explore development of locally funded vouchers in partnership with the Public Housing Authority, and advance interim housing models that align BHSA Housing Interventions with CalAIM Housing Tenancy Navigation and Sustaining Services. These initiatives respond to local performance gaps where individuals with SMI and severe SUD experience poorer housing outcomes relative to the general homeless population.

Collectively, these programs and partnerships reflect a data-informed strategy to strengthen the housing continuum, reduce homelessness, and improve long-term housing stability for BHSA-eligible individuals with the most complex behavioral health needs.

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Napa 2024 CoC PIT Count.pdf
BHSA Homelessness Data Report.pdf

Please identify the category or categories of funding that the county is using to address the homelessness goal
BHSA Housing Interventions
MHBG
Other

Please describe other
OSF, Local General Fund, SUBG

Institutionalization

Per 42 CFR 435.1010, an institution is "an establishment that furnishes (in single or multiple facilities) food, shelter, and some treatment or services to four or more persons unrelated to the proprietor." Institutional settings are intended for individuals with conditions including, but not limited to, behavioral health conditions.
Care provided in inpatient and residential (i.e., institutional) settings can be clinically appropriate and is part of the care continuum. Here, institutionalization refers to individuals residing in these settings longer than clinically appropriate. Therefore, the goal is not to reduce stays in institutional settings to zero. The focus of this goal is on reducing stays in institutional settings that provide a Level of Care that is not – or is no longer – the least restrictive environment. (no action)

Institutionalization: Primary Measures

Inpatient administrative days (DHCS) rate, FY 2023

How does your county status compare to the statewide rate/average?

For adults/older adults
Not Applicable

For children/youth
Not Applicable

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Institutionalization: Supplemental Measures

Involuntary Detention Rates, FY 2021 - 2022

How does your county status compare to the statewide rate/average?

14-day involuntary detention rates per 10,000
Not Applicable

30-day involuntary detention rates per 10,000
Not Applicable

180-day post-certification involuntary detention rates per 10,000
Not Applicable

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Conservatorships, FY 2021 - 2022

How does your county status compare to the statewide rate/average?

Temporary Conservatorships
Not Applicable

Permanent Conservatorships
Not Applicable

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

SMHS Crisis Service Utilization (Crisis Intervention, Crisis Residential Treatment Services, and Crisis Stabilization) (DHCS), FY 2023
Increasing access to crisis services may reduce or prevent unnecessary admissions to institutional facilities

How does your county status compare to the statewide rate/average?

Crisis Intervention

For adults/older adults
Below

For children/youth
Below

Crisis Residential Treatment Services

For adults/older adults
Not Applicable

For children/youth
Same

Crisis Stabilization

For adults/older adults
Above

For children/youth
Same

What disparities did you identify across demographic groups or special populations?
Age

Institutionalization: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis

When looking at the primary measure 3.1 Impatient administrative days for adults or youths, Napa County did not have data that could be analyzed for disparities, similarly no disparity analysis was available for supplemental measures 3.5 and 3.6 14/30 and 180-Day Involuntary Detention Rates, and 3.7 and 3.8 Temporary/Permanent Conservatorship Rates. When looking at supplemental measures 3.2, 3.3, and 3.4 Crisis Service Utilization for Adults and Youth, Crisis Intervention, Stabilization and Residential Treatment Services there wasn't much in terms of disparities that could be reaped from the data. Majority of clients were White and those between the age of 45-56 were at a higher rate for services than other age ranges. Hispanic clients were below the overall rate of utilization and no data was found for those that identify as Asian or Black.

Institutionalization: Cross-Measure Questions

What additional local data do you have on the current status of institutionalization in your county? (Example: utilization of Mental Health Rehabilitation Center or Skilled Nursing Facility-Special Treatment Programs)

We currently track most of our institutionalization data in a few complex SmartSheets, which we are in the process of redesigning to improve usability and reporting. We are also working on better utilizing our new EHR, SmartCare to keep a closer eye on this information. We also run weekly reports out of Accentra/Atrezzo to keep abreast of clients that are hospitalized.

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Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may reduce your county's rate of institutionalization. In your response, please describe how you plan to address measures where your status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships or initiatives the count is implementing (e.g., enhancing crisis response services targeting a sub-population in which data demonstrates they have poorer outcomes)

HHSA-BH has already begun the process of addressing these targeted initiatives to reduce unnecessary or prolonged stays in inpatient and other institutional settings by improving step-down options, strengthening care coordination, and expanding community-based alternatives. Napa County is launching a pilot

program to support timely step-down from adult residential facilities into CARE Court or community based residential treatment facilities, then subsequently into Housing Interventions (HI), creating a more seamless and clinically appropriate continuum of care. This very small pilot is intended to reduce prolonged inpatient stays by improving coordination across systems and ensuring individuals are connected to the least restrictive setting appropriate to their needs.

The County will also conduct a system-wide analysis to redesign referral, tracking, and care coordination processes related to inpatient admissions and discharges. This work will support improved visibility into length of stay, transitions of care, and follow-up, helping to identify opportunities to reduce avoidable institutional utilization. To further reduce reliance on inpatient and residential care, Napa County is voluntarily implementing Assertive Community Treatment (ACT) and Flexible Assertive Community Treatment (FACT) teams to provide intensive, field-based services for individuals with high-acuity mental health needs who are at risk of repeated hospitalization or extended institutional stays.

In addition, Napa County is developing a Behavioral Health Treatment Center (BHTC) that will include a sobering center designed to divert individuals from emergency department visits and inpatient hospitalizations when a lower level of care is clinically appropriate. The BHTC will also include our Residential Treatment and Withdrawal Management program and a newly created LPS designated Mental Health Rehabilitation Center (MHRC) The County is also expanding its children's Crisis Stabilization Unit (CSU), which is expected to reduce psychiatric hospital utilization among youth by providing timely crisis intervention and stabilization in a community-based setting.
Together, these initiatives are informed by local utilization patterns and are intended to reduce institutionalization by strengthening step-down pathways, expanding community-based crises and treatment options, and ensuring individuals receive care in the least restrictive setting appropriate to their clinical needs.

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Please identify the category or categories of funding that the county is using to address the institutionalization goal

BHSA BHSS
BHSA Housing Interventions
MHBG
Other

Please describe other
Local General Fund, Behavioral Health Continuum Infrastructure Grant Program

Justice-Involvement: Primary Measures

Arrests: Adult and Juvenile Rates (Department of Justice), Statistical Year 2023

How does your county status compare to the statewide rate/average?

For adults/older adults
Below

For juveniles
Above

What disparities did you identify across demographic groups or special populations?
Gender
Race or Ethnicity

Justice-Involvement: Supplemental Measures

Adult Recidivism Conviction Rate (California Department of Corrections and Rehabilitation (CDCR)), FY 2019 - 2020

How does your county status compare to the statewide rate/average?
Above

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Incompetent to Stand Trial (IST) Count (Department of State Hospitals(DSH)), FY 2023
Note: The IST count includes all programs funded by DSH, including, state hospital, Jail Based Competency Treatment (JBCT), waitlist, community inpatient facilities, conditional release, community-based restoration and diversion programs. However, this count excludes county-funded programs. As such, individuals with Felony IST designations who are court-ordered to county-funded programs are not included in this count.

How does your county status compare to the statewide rate/average?
Above

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Justice-Involvement: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
When looking at primary measure 4.1 Arrest rates for Adults and Juveniles, despite the denominator is small for Black community members their arrest rate is almost 4x higher than the overall arrest rate. Additionally, Hispanic community members are also higher than the overall arrest rate for Napa County. When looking at race/ethnicity by sex, Black Males and Black females are the highest group of arrests followed by Hispanic males (all of which are significantly higher than the overall arrest rate for the county). If we look at gender for this measure we see that males are arrested at much higher rates for both adults and juveniles. We could not attain equity data when looking at supplemental measure 4.2 Adult recidivism and 4.3 incompetent to stand trial.

Justice-Involvement: Cross-Measure Questions

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may reduce your county's level of justice-involvement for those living with significant behavioral health needs. In your response, please describe how you plan to address measures where your status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships or initiatives the count is implementing (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes)
HHSA-BH is already participating in strong coordinated behavioral health and justice-system initiatives to reduce justice involvement among individuals with significant behavioral health needs as the County transitions to the Behavioral Health Services Act (BHSA).
HHSA-BH has embedded behavioral health staff within the county jail and juvenile hall to provide in-reach services, early identification of behavioral health needs, care coordination, and linkage to treatment during custody and at release.

The County also has a behavioral health staff member embedded with local law enforcement and collaborates closely with Probation to support diversion, stabilization, and continuity of care for justice-involved individuals. HHSA-BH manages multiple court-based and justice diversion programs, including Conditional Release Program (CONREP), Drug Court, and Mental Health Court. These programs provide alternatives to incarceration and support individuals whose justice involvement is driven by serious mental illness, substance use disorder, or co-occurring conditions. As Napa County moves into BHSA, the County will continue to strengthen these programs to support treatment engagement, reduce recidivism, and limit unnecessary justice system involvement.

The County is also strengthening transition and release planning, including care coordination prior to release and continued support following reentry into the community through BH Linkages. These efforts are intended to reduce gaps in care that can contribute to repeat justice involvement. To better inform and target these efforts, Napa County is developing a countywide data system, called Informatica, which integrates criminal justice data, homeless services data, and the behavioral health electronic health record. This work will support improved understanding of where behavioral health and justice involvement intersect, identification of high utilizers, and more targeted interventions for populations experiencing disproportionate justice involvement.

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Please identify the category or categories of funding that the county is nusing to address the justice-involvement goal
Other

Please describe other
AB109

Removal Of Children from Home: Primary Measures

Children in Foster Care (Child Welfare Indicators Project (CWIP)), as of January 2025

How does your county status compare to the statewide rate?
Below

What disparities did you identify across demographic groups or special populations?
None Identified

Removal Of Children from Home: Supplemental Measures

Open Child Welfare Cases SMHS Penetration Rates (DHCS), 2022

How does your county status compare to the statewide rate?
Below

What disparities did you identify across demographic groups or special populations?
None Identified

Child Maltreatment Substantiations (CWIP), 2022

How does your county status compare to the statewide rate?
Below

What disparities did you identify across demographic groups or special populations?
Race or Ethnicity
Gender

Removal Of Children from Home: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
Unable to determine equity disparities for Measure 5.1 Children in Foster Care PIT nor for 5.2 Open Child Welfare Case SMHS Penetration rate but when looking at 5.3 Child Maltreatment Substantiation Incidence, saw that Latino children were the only data we had and was slightly above the county overall rate. Also saw that female children had slightly higher rates than overall county incidence rate.

Removal Of Children from Home: Cross-Measure Questions

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may increase your county's level

of access to care. In your response, please describe how you plan to address measures where your status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships, or initiatives the county is implementing (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes

Behavioral Health (BH) and Child Welfare Services (CWS) are housed within the same Health and Human Services Agency in Napa County, which facilitates routine communication and coordination across programs serving shared families. As Napa County transitions to the Behavioral Health Services Act (BHSA), the County is using this structure to more intentionally align behavioral health and child welfare efforts to support families and reduce unnecessary removal of children from the home.

Under the BHBH program HHSA-BH has already begun to strengthen coordination between Housing Services, CWS, and Substance Use Disorder (SUD) treatment to improve access to care for parents involved in the child welfare system. HHSA-BH has increased structured communication with CWS, including coordination with programs funded through Bringing Families Home, to support families navigating reunification when mental health or substance use needs are present.

Behavioral Health has strengthened collaboration between DMC-ODS outpatient services and CWS through regular monthly meetings to identify system gaps and develop shared approaches. As a result, Behavioral Health is now more consistently included in Child and Family Team (CFT) meetings for shared clients and engaged earlier in child welfare cases to provide information about mental health and substance use services.

Behavioral Health staff collaborate with CWS on home visits when there are concerns related to parental substance use, provide urine analysis testing support when requested, and conduct joint initial meetings with clients and social workers to clarify roles, expectations, and treatment pathways. These practices support more timely engagement in care and clearer coordination across systems.

To improve continuity, Behavioral Health and CWS have developed a shared referral tracking process for mutual clients and Behavioral Health provides regular updates to CWS on client engagement and identified barriers that may affect reunification. Both HHSA Behavioral Health and Child Welfare Services are partners in the County's AB 2083 Interagency Leadership Team whose goal is to break down silos between Child Welfare, Behavioral Health, Education and Probation agencies creating a unified system of care in service to the children and families of Napa County. As Napa County moves further into BHSA implementation, the County will continue to refine data-sharing practices to support coordinated care for families involved with CWS.

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Napa County CWS BH PPT.pdf

Please identify the category or categories of funding that the county is nusing to address the removal of children from home goal
BHSA BHSS
SUBG

Untreated Behavioral Health Conditions: Primary Measures

Follow-Up After Emergency Department Visits for Substance Use (FUA-30), 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Above

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Follow-Up After Emergency Department Visits for Mental Illness (FUM-30), 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Same

What disparities did you identify across demographic groups or special populations?
No Disparities Data Available

Untreated Behavioral Health Conditions: Supplemental Measures

Adults that needed help for emotional/mental health problems or use of alcohol/drugs who had no visits for mental/drug/alcohol issues in past year(CHIS), 2023

How does your county status compare to the statewide rate?

For the full population measured
Above

What disparities did you identify across demographic groups or special populations?
Race or Ethnicity

Untreated Behavioral Health Conditions: Disparities Analysis

For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
Unable to determine equity disparities for Measure 6.1 Follow-up after emergency department visits for substance use (FUA30) nor Measure 6.2 Follow-up after emergency department visits for mental illness (FUM30). When looking at the demographic category race for measure 6.3 Adults that needed help for emotional/mental health problems or use of alcohol/drugs who had no visits for mental/drug/alcohol issues in the past year, it appears Asian was slightly higher than the countywide rate. White and Latino were below that countywide rate and all other demographic groups were suppressed.

Untreated Behavioral Health Conditions: Cross-Measure Questions

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may reduce your county's level of untreated behavioral health conditions. In your response, please describe how you plan to address measures where your status is below the statewide average or median, within the context of local needs. Additionally, please refer to any data that was used to inform new programs, services, partnerships or initiatives the count is implementing (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes)
Napa County is working to strengthen and expand strategies to reduce untreated behavioral health conditions by improving transitions from emergency departments, expanding timely follow-up and field-based services, strengthening referral pathways, and improving access to real-time data across systems.

HHSA-BH is working to strengthen partnerships with emergency departments as a key point of contact for individuals with untreated mental health and substance use needs. The County currently maintains recurring coordination meetings between SUD services and a local emergency department and is working to expand and formalize partnerships with additional hospitals that serve Napa County residents. These efforts are intended to improve communication, referral processes, and coordination around follow-up

care after emergency department visits.

The County has implemented an Access Care Navigator intervention within emergency departments to facilitate timely outpatient mental health and SUD follow-up appointments following discharge. As Napa County transitions to BHSA, the County will strengthen this intervention to improve consistency of follow-up and reduce missed connections to care.

To further address untreated substance use conditions, Napa County is expanding field-based SUD services to support outreach and engagement following emergency department discharge, including the ability to conduct community- or home-based visits within seven days of discharge when appropriate. These services are intended to reduce barriers to care for individuals who do not readily engage in clinic-based treatment. In parallel, Napa County is improving access to more timely and actionable data to better identify when Medi-Cal beneficiaries present to emergency departments.

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Please identify the category or categories of funding that the county is using to address the untreated behavioral health conditions goal
Federal Financial Participation (SMHS, DMC/DMC-ODS)
BHSA BHSS

Additional statewide behavioral health goals for improvement

Please review your county's status on the remaining eight statewide behavioral health goals using the primary measure(s) to compare your county to the statewide status and review the supplemental measure(s) for additional insights in the County Performance Workbook. These measures should inform the overall strategy and where relevant, be incorporated into the planning around the six priority goals.

In the next section, the county will select AT LEAST one goal from below for which your county is performing below the statewide rate/average on the primary measure(s) to improve on as a priority for the county.

For related policy information, refer to E.6.2 Primary and Supplemental Measures .

Care Experience: Primary Measures

Perception of Cultural Appropriateness/Quality Domain Score (Consumer Perception Survey (CPS)), 2024

How does your county status compare to the statewide rate/average?

For adults/older adults
Same

For children/youth
Below

Quality Domain Score (Treatment Perception Survey (TPS)), 2024

How does your county status compare to the statewide rate/average?

For adults/older adults
Below

For children/youth
Above

Engagement In School: Primary Measures

Twelfth Graders who Graduated High School on Time (Kids Count), 2022

How does your county status compare to the statewide rate/average?
Above

Engagement In School: Supplemental Measures

Meaningful Participation at School (California Health Kids Survey (CHKS)), 2023

How does your county status compare to the statewide rate/average?
Below

Student Chronic Absenteeism Rate (Data Quest), 2022

How does your county status compare to the statewide rate/average?
Same

Engagement In Work: Primary Measures

Unemployment Rate (California Employment Development Department (CA EDD)), 2023

How does your county status compare to the statewide rate/average?
Below

Engagement In Work: Supplemental Measures

Unable to Work Due to Mental Problems (California Health Interview Survey (CHIS)), 2023

How does your county status compare to the statewide rate/average?
Below

Overdoses: Primary Measures

All Drug-Related Overdose Deaths (California Department of Public Health (CDPH)), 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Below

For adults/older adults
Below

For children/youth
Below

Overdoses: Supplemental Measures

All-Drug Related Overdose Emergency Department Visits (CDPH), 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Below

For adults/older adults
Not Applicable

For children/youth
Above

Prevention And Treatment of Co-Occurring Physical Health Conditions: Primary Measures

Adults' Access to Preventive/Ambulatory Health Service & Child and Adolescent Well-Care Visits (DHCS), 2022

How does your county status compare to the statewide rate/average?

For adults (specific to Adults' Access to Preventive/Ambulatory Health Service)
Above

For children/youth (specific to Child and Adolescent Well-Care Visits)
Above

Prevention And Treatment of Co-Occurring Physical Health Conditions: Supplemental Measures

Diabetes Screening for People with Schizophrenia or Bipolar Disorder Who Are Using Antipsychotic Medications & Metabolic Monitoring for Children and Adolescents on Antipsychotics: Blood Glucose and Cholesterol Testing (DHCS), 2022

How does your county status compare to the statewide rate/average?

For adults/older adults (specific to Diabetes Screening for People with Schizophrenia or Bipolar Disorder Who Are Using Antipsychotic Medications)
Same

For children/youth (specific to Metabolic Monitoring for Children and Adolescents on Antipsychotics: Blood Glucose and Cholesterol Testing)
Above

Quality Of Life: Primary Measures

Perception of Functioning Domain Score (CPS), 2024

How does your county status compare to the statewide rate/average?

For the full population measured
Not Applicable

For adults/older adults
Not Applicable

For children/youth
Not Applicable

Quality Of Life: Supplemental Measures

Poor Mental Health Days Reported (Behavioral Risk Factor Surveillance System (BRFSS)), 2024

How does your county status compare to the statewide rate/average?

For the full population measured
Above

Social Connection: Primary Measures

Perception of Social Connectedness Domain Score (CPS), 2024

How does your county status compare to the statewide rate/average?

For the full population measured
Not Applicable

For adults/older adults
Not Applicable

For children/youth
Not Applicable

Social Connection: Supplemental Measures

Caring Adult Relationships at School (CHKS), 2023

How does your county status compare to the statewide rate/average?
Below

Suicides: Primary Measures

Suicide Deaths, 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Below

Suicides: Supplemental Measures

Non-Fatal Emergency Department Visits Due to Self-Harm, 2022

How does your county status compare to the statewide rate/average?

For the full population measured
Below

For adults/older adults
Same

For children/youth
Above

County-selected statewide population behavioral health goals

For related policy information, refer to 3.E.6 Statewide Behavioral Health Goals .

Based on your county's performance or inequities identified, select at least one additional goal to improve on as a priority for the county for which your county is performing below the statewide rate/average on the primary measure(s). For each county-selected goal, provide the information requested below.
Quality of life

Quality of life

Please describe why this goal was selected
Quality of Life was selected as a priority based on structured input from the County's Behavioral Health Board (BHB) and System of Care Advisory Committee (SAC). These advisory bodies were asked to review county performance data and help identify which of the two lowest-performing measures—Quality of Life and Care Experience—should be prioritized for focused improvement. Through this process, Quality of Life emerged as the higher priority, reflecting stakeholder consensus that improvements in daily functioning, stability, and overall well-being are foundational to recovery and influence outcomes across other domains,

including care engagement and long-term system impact.

What disparities did you identify across demographic groups or priority populations among the Additional Statewide Behavioral Health Goals? For any disparities observed, please provide a written summary of your findings, including the measures and population groups experiencing disparities and a description of the data that supported your analysis
There were not any disparities between any demographic groups that readily presented themselves.

Please describe what programs, services, partnerships, or initiatives the county is planning to strengthen or implement beginning July 1, 2026 that may improve your county's level of Quality of life and refer to any data that was used to make this decision (e.g., developing an intervention targeting a sub-population in which data demonstrates they have poorer outcomes)
Beginning July 1, 2026, Napa County will focus on improving the Quality of Life metric by strengthening how client priorities are identified, reflected in care planning, and used to inform quality improvement, while improving how client feedback is collected and reviewed over time.

Napa County will develop and implement a plan that includes targeted training and guidance for clinicians and case managers on person-centered goal setting. This work will emphasize clearer alignment between services provided and client-identified goals related to daily functioning, stability, and overall well-being, without adding new documentation requirements.

The County will also explore options to collect more timely participant feedback to supplement existing perception surveys, including the potential use of a kiosk- or tablet-based approach in select settings. This feedback would be used to better understand client experience in real time and inform ongoing quality improvement discussions. In addition, Napa County will consider administering the Client Perception Survey (CPS) and Treatment Perception Survey (TPS) more than once per year, as feasible, to better monitor trends related to Quality of Life and support continuous learning rather than relying solely on annual data. Together, these activities are intended to strengthen Napa County's ability to understand and respond to client-reported Quality of Life over time and to use this information to guide system-level quality improvement under BHSA.

Please identify the category or categories of funding that the county is using to address this goal
BHSA BHSS

Community Planning Process

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For more information on this section, please see 3.B Community Planning Process .

Stakeholder Engagement

For related policy information, refer to 3.B.1 Stakeholder involvement

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Please indicate the type of engagement used to obtain input on the planning process

Focus group discussions
Key informant interviews with subject matter experts
Meeting(s) with county
Workgroups and committee meetings
Provided data to county
Survey participation
Training, education, and outreach related to community planning

Include date(s) of stakeholder engagement for each type of engagement

Type of engagement

Focus group discussions

Date

10/30/2025

Type of engagement

Workgroups and committee meetings

Date

4/1/2025

Type of engagement
Training, education, and outreach related to community planning

Date
10/1/2025

Type of engagement
Workgroups and committee meetings

Date
6/3/2025

Type of engagement
Meeting(s) with county

Date
7/14/2025

Type of engagement
Training, education, and outreach related to community planning

Date
8/6/2025

Type of engagement
Provided data to county

Date
8/29/2025

Type of engagement
Focus group discussions

Date
9/4/2025

Type of engagement
Workgroups and committee meetings

Date
9/19/2025

Type of engagement
Training, education, and outreach related to community planning

Date
10/1/2025

Type of engagement
Provided data to county

Date
10/9/2025

Type of engagement
Focus group discussions

Date
10/30/2025

Type of engagement
Meeting(s) with county

Date
11/3/2025

Type of engagement
Workgroups and committee meetings

Date
11/4/2025

Type of engagement
Survey participation

Date
12/3/2025

Type of engagement
Meeting(s) with county

Date
12/1/2025

Type of engagement
Training, education, and outreach related to community planning

Date
11/5/2025

Type of engagement
Workgroups and committee meetings

Date
1/7/2026

Type of engagement
Focus group discussions

Date
11/14/2024

Type of engagement
Focus group discussions

Date
1/12/2026

Type of engagement
Key informant interviews with subject matter experts

Date
1/21/2026

Please list specific stakeholder organizations that were engaged in the planning process. Please do not include specific names of individuals
Behavioral Health Board; Stakeholder Advisory Committee; Direct Service Providers (including On The Move, Innovations Community Center, Mentis, Progress Foundation, Adult Drug and Alcohol Services, and Aldea Children & Family Services); County Behavioral Health staff (including frontline staff, supervisors, program managers, and administrative leadership); Area Agency on Aging; Napa County Office of Education; Napa County Homeless Continuum of Care; Veterans; Napa County Sheriff's Office; Napa County Probation Department; Kaiser Permanente; Partnership HealthPlan of California; Napa Valley College; HHSA Public Health Division.

What are the five most populous cities in counties with a population greater than 200,000 (Cities submitting IP independently are not required to collaborate with other cities) (Population and Housing Estimates for Cities, Counties, and the State)

	City name
1	n/a

	City name
2	n/a
3	n/a
4	n/a
5	n/a

Were you able to engage all required stakeholders/groups in the planning process?
No

If not, which required stakeholder/groups were you unable to engage in the planning process?
Tribal and Indian Health Program designees established for Medi-Cal Tribal consultation purposes
The five most populous cities in counties with a population greater than 200,000 (Cities submitting IP independently are not required to collaborate with other cities.)
Disability insurers

Disability insurers
Stakeholder group is not applicable to county

The five most populous cities in counties with a population greater than 200,000 (Cities submitting IP independently are not required to collaborate with other cities.)
Other

Please describe
We are not a county with a population of over 200k

Tribal and Indian Health Program designees established for Medi-Cal Tribal consultation purposes
Stakeholder group is not applicable to county

Please describe and provide documentation (such as meeting minutes) to support how diverse stakeholder viewpoints were incorporated into the development of the Integrated Plan, including any community-identified strengths, needs, and priorities

The County incorporated diverse stakeholder viewpoints into the development of the Integrated Plan through a multi-layered community planning and engagement process designed to capture perspectives from clients, frontline staff, partner agencies, and community representatives.

The Community Program Planning (CPP) process included structured engagement with frontline staff, program managers, other HHSA divisions, partner agencies, and allied systems of care. HHSA-BH conducted multiple focus groups, including a dedicated focus group with members of the Latinx community, to ensure culturally responsive input informed planning decisions.

Ongoing stakeholder engagement occurred through the Behavioral Health Stakeholder Advisory Council (BH-SAC), a standing monthly forum comprised of community-based organizations, service providers, and system partners across Napa County. BH-SAC and the Behavioral Health Board (BHB) serve as primary venues for information sharing and bidirectional feedback related to state and departmental policy changes, including DHCS guidance and BHSA implementation. BH-SAC meetings regularly include facilitated breakout groups to capture participant feedback, identify emerging needs, and elevate community-identified strengths, priorities, and service gaps.

Input gathered through BH-SAC directly informed the development of the Early Intervention Request for Proposals (RFP), with stakeholders asked targeted questions to identify unaddressed needs, priority populations, and service gaps. Additionally, HHSA-BH convened a joint BH-SAC and Behavioral Health Board meeting to present the final MHSA update and collaboratively select the additional state goal that would guide departmental priorities for the upcoming year. HHSA-BH also conducted interviews with key stakeholders, including an internal labor union representative and staff members who serve as formal and informal liaisons between Behavioral Health and partner agencies, to ensure workforce and cross-system considerations were reflected in the Integrated Plan.

Client-level perspectives were incorporated through listening sessions within Substance Use Disorder (SUD) services, focused on participant experiences and opportunities for service improvement. A separate focus group was conducted within Behavioral Health housing programs to inform housing strategies, identify service gaps, and understand client-identified strengths and needs related to housing stability.

Beyond Behavioral Health–specific forums, HHSA-BH participates in the Live Healthy Napa Valley collaborative, a multi-agency workgroup advancing the County's Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). Through structured presentations and facilitated breakout sessions, partner agencies share programmatic updates and provide cross-sector input on community-identified strengths, needs, and priorities. HHSA-BH also engages external stakeholders

through presentations to the Napa Opioid Safety Coalition (NOSC), gathering feedback on BHSA implementation, housing initiatives, Medication-Assisted Treatment (MAT), and updates to the Behavioral Health Center.

Frontline staff engagement also informed operational planning efforts. The Behavioral Health Housing Manager included frontline staff in the development of the housing referral system implemented under Behavioral Health Bridge Housing (BHBH), with insights from this process used to inform housing projections, program design, and Integrated Plan goals. In addition, HHSA-BH convened an internal workgroup to operationalize a REIDB tool developed within the agency. This tool, consisting of structured questions and prompts, is designed to support more equitable and less subjective decision-making by case managers. The implementation of this tool directly responds to disparities analysis and reflects an intentional effort to embed equity and inclusivity into routine planning and decision-making processes.

Documentation supporting this engagement—including meeting agendas, minutes, focus group summaries, stakeholder input records, and workgroup materials—is maintained and available to demonstrate how community and stakeholder feedback informed the development of the Integrated Plan.

Regarding stakeholder groups who were not available to consult for the CPP process:

Disability Insurers were not available within the County for direct participation, so Napa County conducted a one-on-one meeting with the Chairperson of the Behavioral Health Board, who is employed by the Disability Services & Legal Center (DSLC) and resides in a permanent supportive housing site in Napa. Napa County is committed to ensuring services are accessible to individuals with disabilities. In developing the Integrated Plan, the County considered the needs of individuals with physical, mental, and emotional disabilities and has been working to incorporate these considerations into policies and procedures, as well as to ensure provider contracts adequately address accessibility.

Although we do not have a federally recognized tribe or Indian Health Center nor a Tribal and Indian Health Program designee(s) established for Medi-Cal Tribal consultation purposes in Napa County, we sought Tribal input by reaching out to the Suscol Intertribal Council via their Contact Us webpage, we were unable to make that connection. In order to consider their needs we have studied SAMHSA's Treatment Improvement Protocol (TIP) 61 which is guidance on culturally adapted approaches for the prevention and treatment of addiction and mental illness, as well as counselor competencies for providing behavioral health services American Indians and Alaska Natives. Our learnings will be used to create thoughtful contracts with providers and we will consider specific training for staff on engagement with Tribal Communities and American Indians.

Upload File
BH SAC Minutes 8.6.25.pdf
Labor & JH Interview.pdf
LHNC 11-4-25 Meeting Notes-Notas de la reunión de LHNC.pdf
SHP Focus Group Feedback Summary.pdf
BH SAC Minutes 10.1.25.pdf
BHB SAC Slides and Results.pdf
NOSC 9.19.25 presentation Final final.pdf
BHCHP CPP Nov 14th Focus Group Notes.Spanish.11.26.24.pdf
lhnc_8-6-25_meeting_notes-notas_de_la_reunión_de_lhnc.pdf

Local Health Jurisdiction (LHJ)

Cities submitting their Integrated Plan independently from their counties do not have to complete this section. For related policy information, refer to B.2 Considerations of Other Local Program Planning Processes .

Did the county work with its LHJ on the development of the LHJ's recent Community Health Assessment (CHA) and/or Community Health Improvement Plan (CHIP) ? Additional information regarding engagement requirements with other local program planning processes can be found in Policy Manual Chapter 3, Section B.2.3.
Yes

Please describe how the county engaged with LHJs, along with Medi-Cal managed care plans (MCPs), across these three areas in developing the CHA and/or CHIP: collaboration, data-sharing, and stakeholder activities
Behavioral Health participated in the development of the CHA/CHIP and continues to participate in the workgroups associated with them. Behavioral Health has participated with our LHJ in the development of Informatica system, a data hub specific to Napa which will include CJNet, HMIS, and our County's EHR. We have worked closely with our MCPs in regard to Transitional Rents and how that will play into and overlap with the BHSA HI component. HHSA is in the process of exploring a pilot program related to a property owned by an MCP, a local CBO will provide pProperty mManagement and Supportive Living Services, and who will transition to providing Community Supports in leveraging BHSA funding for overall program sustainability. We have also brought Partnership Health Plan into our BH SAC meetings to help orient BH providers toward becoming Community Supports.

Did the county utilize the County-LHJ-MCP Collaboration Tool provided via technical assistance?
No

Collaboration

Please select how the county collaborated with the LHJ
Attended key CHA and CHIP meetings as requested.
Served on CHA and CHIP governance structures and/or subcommittees as requested.

Data-Sharing

Data-Sharing to Support the CHA/CHIP

Select Statewide Behavioral Health Goals that were identified for data-sharing to support behavioral health-related focus areas of the CHA and CHIP
Homelessness
Overdoses
Access to Care
Suicides
Engagement in School
Quality of Life

Was data shared?
Yes

Data-Sharing from MCPS and LHJs to Support IP development

Select Statewide Behavioral Health Goals that were identified for data-sharing to inform IP development
Homelessness
Quality of Life

Was data shared?
No

Stakeholder Activities

Select which stakeholder activities the county has coordinated for IP development with the LHJ engagement on the CHA/CHIP. Please note that although counties must coordinate stakeholder activities with LHJ CHA/CHIP processes (where feasible), the options below are for illustrative purposes only and are not required forms of stakeholder activity coordination (e.g., counties do not need to conduct each of these activities)
Other

Please describe how the county has coordinated stakeholder activities for IP development and the CHA/CHIP
Live Healthy Napa Valley serves as the County's coordinating body for Community Health Assessment/Community Health Improvement Plan (CHA/CHIP) workgroups and related updates. Behavioral Health has actively participated in these meetings, providing bidirectional updates on both CHA/CHIP activities and Behavioral Health initiatives. Behavioral Health also aligned Mental Health Services Act (MHSA) funding to the CHIP strategies two fiscal years ago. As we transition to BHSA, Early Intervention funding will also be aligned to the strategies in HHSA CHIP. This engagement has supported development of a clearer provider landscape and expanded access to additional workgroups.

Behavioral Health also contributed to HHSA's interdepartmental data platform, Informatica. The BH Housing Manager helped inform both the system design and anticipated use cases for Behavioral Health staff. Current data sources feeding Informatica include HMIS, SmartCare, and CJNet (criminal justice). This collaboration has strengthened interagency relationships and is expected to support expanded data-sharing and exchange over time.

Most Recent Community Health Assessment (CHA), Community Health Improvement Plan (CHIP) or Strategic Plan

Has the county considered either the LHJ's most recent CHA/CHIP or strategic plan in the development of its IP ? Additional information regarding engagement requirements with other local program planning processes can be found in Policy Manual Chapter 3, Section B.2.3
Yes

Provide a brief description of how the county has considered the LHJ's CHA/CHIP or strategic plan when preparing its IP

The County intentionally aligned development of the Integrated Plan (IP) with the Local Health Jurisdiction's Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP), as well as other key county planning documents. Behavioral Health crosswalked each BHT state goal against Napa County's CHA/CHIP priorities and complementary strategic efforts—including the Napa County Older Adults Assessment, the Child Welfare Services (CWS) Comprehensive Prevention Plan, and the HHSA Strategic Plan—to identify existing initiatives already advancing shared objectives.

This crosswalk process ensured that the IP builds upon current countywide efforts, avoids duplication of services, and strategically leverages partner activities to maximize impact. Access to care, homelessness, and untreated behavioral health conditions emerged as shared priorities across the CHA/CHIP and the BHT state goals. To support measurable progress on these aligned priorities, the County is developing a focused set of Quality Improvement Plan (QIP) key performance indicators (KPIs) to monitor outcomes and drive continuous improvement.

Medi-Cal Managed Care Plan (MCP) Community Reinvestment

For related policy information, refer to B.2 Considerations of Other Local Program Planning Processes .

Please list the Managed Care Plans (MCP) the county worked with to inform the MCPs' respective community reinvestment planning and decision-making processes

None for the previous CRP, however they are beginning to engage with our LHJ regarding the updated CRP and we have been told that they will be following up with Behavioral Health.

Which activities in the MCP Community Reinvestment Plan submissions address needs identified through the Behavioral Health Services Act community planning process and collaboration between the county, MCP, and other stakeholders on the county's Integrated Plan?

Activities identified in the Medi-Cal Managed Care Plan (MCP) Community Reinvestment Plan (CRP) submissions directly address needs identified through the Behavioral Health Services Act (BHSA) community planning process and ongoing collaboration among the County, MCPs, and other stakeholders during development of the Integrated Plan (IP). Alignment between the IP and Partnership HealthPlan of California's (PHC) CRP is reflected in the following areas:

• Prevention and Shelter: Consistent with BHSA community-identified needs related to access to interim housing and prevention of homelessness, the County is developing a hotel voucher program for eligible

individuals who meet BHSA criteria. This activity aligns with MCP reinvestment strategies focused on housing stability and crisis prevention.

• Service Coordination: To strengthen cross-system coordination, the County executed a Memorandum of Understanding (MOU) with Napa County's Housing & Community Supports (HCS) provider to leverage the MCP contract for Housing Tenancy Sustaining Services (HTSS), Housing Tenancy Navigation Services (HTNS), and Housing Deposits. This approach supports BHSA priorities related to care coordination and continuity of services for high-acuity populations.

• Rental and Landlord Assistance: In response to stakeholder-identified needs for longer-term housing stabilization, the County is planning to strategically braid BHSA funding with Transitional Rent supports to provide extended rental subsidies and enhance landlord engagement, consistent with MCP reinvestment priorities focused on housing retention.

• Interim Shelter: • Interim Shelter: PHC owns a residential property in Napa County and plans are underway for use as expanded interim housing capacity in a partnership with the Plan and HHSA . BHSA funds and funding available through Community Supports will be leveraged to support provider operating costs and rental assistance for participants housed at the site, directly advancing shared IP and CRP goals related to housing access and system capacity.

Together, these activities demonstrate how MCP CRP investments are aligned with BHSA community planning outcomes and collaboratively support the priorities articulated in the County's Integrated Plan.

Comment Period and Public Hearing

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For related policy information, refer to B.3 Public Comment and Updates to the Integrated Plan .

Comment Period and Public Hearing

For related policy information, refer to B.3 Public Comment and Updates to the Integrated Plan .

Confirm that the data is up to date and reflects the correct information for a Draft Plan

Date the draft Integrated Plan (IP) was released for stakeholder comment
4/1/2026

Date the stakeholder comment period closed
4/30/2026

Date of behavioral health board public hearing on draft IP
5/13/2026

Please provide proof of a public posting with information on the public hearing. Please select the county's preferred submission modality
Link

Please provide the link to the public posting
https://napavalleyregister.column.us/search?activeNotice=4UuiRrjnYLTcNpfwISNL-0

If the county uses an existing landing page or other web-based location to publicly post IPs for comment, please provide a link to the landing page
https://www.napacounty.gov/338/Behavioral-Health-Services-Act-BHSA

File Upload

Please select the process by which the draft plan was circulated to stakeholders
Public posting
Email outreach

Attach email

Please describe stakeholder input in the table below. Please add each stakeholder group into their own row in the table

Stakeholder group that provided feedback
n/a

Summarize the substantive revisions recommended this stakeholder during the comment period
n/a

Please describe any substantive recommendations made by the local behavioral health board that are not included in the final Integrated Plan or update. If no substantive revisions were recommended by stakeholders during the comment period, please input N/A.

Substantive recommendations
n/a

County Behavioral Health Services Care Continuum

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress.

County Behavioral Health Services Care Continuum

The Behavioral Health Care Continuum is composed of two distinct frameworks for substance use disorder and mental health services. These frameworks are used for counties to demonstrate planned expenditures across key service categories in their service continuum. Questions on the Behavioral Health Care Continuum are in the Integrated Plan Budget Template.

Mark section as complete

County Provider Monitoring and Oversight

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For related policy information, refer to 6.C.2 Securing Medi-Cal Payment .

Medi-Cal Quality Improvement Plans

Cities submitting their Integrated Plan independently from their counties do not have to complete this section or Question 1 under All BHSA Provider Locations.

For Specialty Mental Health Services (SMHS) or for integrated SMHS/Drug Medi-Cal Organized Delivery System (DMC-ODS) contracts under Behavioral Health Administrative Integration, please upload a copy of the county's current Quality Improvement Plan (QIP) for State Fiscal Year (SFY) 2026-2027

Napa County BHP QAPI Workplan CY2026_27.pdf

Does the county operate a standalone DMC-ODS program (i.e., a DMC-ODS program that is not under an integrated SMHS/DMC-ODS contract)?

Yes

For standalone DMC-ODS, please upload a copy of the county's current QIP for SFY 2026-2027

Napa County BHP QAPI Workplan CY2026_27.pdf

Contracted BHSA Provider Locations

As of the date this report is submitted, please provide the total number of contracted Behavioral Health Services Act (BHSA) provider locations offering non-Housing services for SFY 2025-26. I.e., BHSA-funded locations that are (i) not owned or operated by the county, and (ii) offer BHSA services other than Housing Interventions services. (A provider location should be counted if it offers both Housing Interventions and mental health (MH) or substance use disorder services (SUD); provider location that contracts with the county to provide both mental health and substance use disorder services should be counted separately.)

Services Provided	**Number of contracted BHSA provider locations**
Mental Health (MH) services only	3
Substance Use Disorder (SUD) services only	0
Both MH and SUD services	1

Among the county's contracted BHSA provider locations, please identify the number of locations that also participate in the county's Medi-Cal Behavioral Health Delivery System (BHDS) (including SMHS and Drug MC/DMC-ODS) for SFY 2025-26

Services Provided	**Number of Contracted BHSA Provider Locations**
SMHS only	3
DMC/DMC-ODS only	0
Both SMHS and DMC/DMC-ODS systems	1

All BHSA Provider Locations

For related policy information, refer to B.2 Considerations of Other Local Program Planning Processes .

Among the county's BHSA funded SMHS provider locations (county-operated and contracted) that offer services/Levels of Care that may be covered by Medi-Cal MCPs as non-specialty mental health services (NSMHS), what percentage of BHSA funded SMHS providers contract with at least one MCP in the county for the delivery of NSMHS?

2

Please describe the county's plans to enhance rates of MCP contracting starting July 1, 2027, and over the subsequent two years among the BHSA provider locations that are providing services that can/should be reimbursed by Medi-Cal MCPs

Based on good faith efforts to support BHSA -funded SMHS providers to contract with MCPs for NSMHS, Napa County HHSA has taken concrete steps to expand Medi-Cal Managed Care Plan (MCP) contracting among BHSA-funded provider locations that deliver Non Specialty Mental Health Services (NSMHS). Behavioral Health has initiated provider education explicitly communicating the expectation that MCP reimbursement be pursued when it is applicable to do so. In partnership with Partnership HealthPlan of California, the County has facilitated training for Mental Health Plan (MHP) and Drug Medi-Cal Organized Delivery System (DMC-ODS) providers on the process of becoming Community Supports providers.

To maximize resource efficiency, counties must, as of July 1, 2027, require their BHSA providers to (subject to certain exceptions)

a. **Check whether an individual seeking services eligible for BHSA funding is enrolled in Medi-Cal and/or a commercial health plan, and if uninsured, refer the individual for eligibility screening**

b. **Bill the Medi-Cal Behavioral Health Delivery System for covered services for which the provider receives BHSA funding; and**

c. **Make a good faith effort to seek reimbursement from Medi-Cal Managed Care Plans (MCPs) and commercial health plans for covered services for which the provider receives BHSA funding**

Does the county wish to describe implementation challenges or concerns with these requirements?

No

Counties must monitor BHSA-funded providers for compliance with applicable requirements under the Policy Manual, the county's BHSA contract with DHCS, and state law and regulations. Effective SFY 2027-2028, counties must (1) adopt a monitoring schedule that includes periodic site visits and (2) preserve monitoring records, including monitoring reports, county-approved provider Corrective Action Plans (CAPs), and confirmations of CAP resolutions. Counties shall supply these records at any time upon DHCS's request. DHCS encourages counties to adopt the same provider monitoring schedule as under Medi-Cal: annual monitoring with a site visit at least once every three years. For providers that participate in multiple counties' BHSA programs, a county may rely on monitoring performed by another county.
Does the county intend to adopt this recommended monitoring schedule for BHSA-funded providers that:

Also participate in the county's Medi-Cal Behavioral Health Delivery System? (Reminder: Counties may simultaneously monitor for compliance with Medi-Cal and BHSA requirements)
Yes

Do not participate in the county's Medi-Cal Behavioral Health Delivery System?
Yes

Behavioral Health Services Act/Fund Programs

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress.

Behavioral Health Services and Supports (BHSS)

For related policy information, refer to 7.A.1 Behavioral Health Services and Supports Expenditure Guidelines

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General

Please select the specific Behavioral Health Services and Supports (BHSS) that are included in your plan

Early Intervention Programs (EIP)
Workforce, Education and Training (WET)
Adult and Older Adult System of Care (non-FSP)
Children's System of Care (non-Full Service Partnership (FSP))
Outreach and Engagement (O&E)

Children's System of Care (Non-Full Service Partnership (FSP)) Program

For each program or service of the county's BHSS funded Children's System of Care (non-FSP) program, provide the following information. If the county provides more than on program or service type, use the "Add" button. For related policy information, refer to 7.A.2 Children's, Adult, and Older Adult Systems of Care .

Please select the service types provided under Program

Supportive services
Mental health services

Please describe the specific services provided

The Child Hospital Transitions Program provides intensive care coordination with county specialty mental health treatment teams, case managers, conservators, and community treatment providers during psychiatric hospitalization and for up to 30 days following discharge. The program ensures required electronic health record documentation of care coordination within seven days of discharge, consistent with state requirements.

Core duties include collaborating with the Health and Human Services Agency Behavioral Health and contracted providers to gather treatment history and behavioral information; conducting in-hospital visits to initiate discharge planning and assess aftercare needs; and coordinating with inpatient staff regarding acuity, readiness for discharge, medical necessity, and applicable legal processes. The program also verifies payer sources and supports benefits enrollment, including Medi-Cal and other applicable benefits, as needed.

The Child Hospital Transitions liaison coordinates discharge logistics and placements appropriate for children and youth, including step-down or subacute levels of care, return home with appropriate supports, or placement in community-based settings when indicated. This includes routing intake packets for appropriate levels of care, consulting with legal and child-serving system partners when required, and arranging transportation upon discharge when indicated.

The program ensures timely linkage to outpatient and community-based mental health services by submitting medication and psychiatry referral forms, obtaining required discharge documentation, and coordinating with clinic staff and Mental Health Access to confirm follow-up appointments. Staff provide education, referrals, and support to families and natural supports to help prevent rehospitalization and connect youth to community resources, including transportation assistance when appropriate.

The Child Hospital Transitions liaison facilitates regular treatment team meetings and maintains consultation with HHSA Behavioral Health supervisors regarding discharge planning, stabilization, and inpatient status updates. Program staff complete accurate documentation, file required movement or placement forms when case management is unavailable, and create service linkages for youth not currently enrolled in county services when ongoing care is anticipated.

Please provide the projected number of individuals served during the plan period by fiscal year (FY) in the table below

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	40
FY 2027 – 2028	40
FY 2028 – 2029	32

Please describe any data or assumptions your county used to project the number of individuals served through the Children's System of Care

We analyzed this program's 23/24 & 24/25 data taking note of fluctuations in number of people served. Then added the difference in numbers for the first two years and subtracted for the third year with the goal of lowering crisis utilization rates.

Adult and Older Adult System of Care (Non-Full Service Partnership (FSP)) Program

For each program or service type that is part of the county's BHSS funded Adult and Older Adult System of Care (Non-FSP) program, provide the following information. If the county provides more than one program or service type, use the "Add" button. For related policy information, refer to 7.A.2 Children's, Adult, and Older Adult Systems of Care

Please select the service types provided under Program

Supportive services
Mental health services

Please describe the specific services provided

The Adult Hospital Transitions Program provides intensive care coordination with county specialty mental health treatment teams, case managers, conservators, and community treatment providers during psychiatric hospitalization and for up to 30 days following discharge. The program ensures required electronic health record documentation of care coordination within seven days of discharge, consistent with state requirements.

Core duties include collaborating with the Health and Human Services Agency Behavioral Health and contracted providers to gather treatment history and behavioral information; conducting in-hospital visits to initiate discharge planning and assess aftercare needs; and coordinating with inpatient staff regarding acuity, readiness for discharge, medical necessity, and applicable legal processes, including involuntary holds, medication capacity hearings, and temporary conservatorship requests. The program also verifies payer sources and supports benefits enrollment, including Medi-Cal, Supplemental Security Income, Social Security Disability Insurance, and representative payee services, as needed.

The Adult Hospital Transitions liaison coordinates discharge logistics and placements, including securing step-down or transitional placements such as Progress Place, routing intake packets for institutions for mental disease and other levels of care, arranging return home with appropriate supports, and consulting with Deputy Conservators when conservatorship applies. Transportation upon discharge is arranged when indicated.

The program ensures timely linkage to outpatient mental health services by submitting medication and psychiatry referral forms, obtaining required discharge documentation, and coordinating with clinic staff and Mental Health Access to confirm follow-up appointments prior to discharge. Staff provide education, referrals, and support to families and natural supports to help prevent rehospitalization and connect individuals to community resources, including transportation assistance when appropriate.

The Adult Hospital Transitions liaison facilitates twice-weekly treatment team meetings and maintains regular consultation with HHSA Behavioral Health supervisors regarding discharge planning, stabilization, and inpatient status updates. Program staff complete accurate documentation, file required movement or placement forms when case management is unavailable, and create service linkages for individuals not currently enrolled in county services when ongoing care is anticipated.

Please provide the projected number of individuals served during the plan period by fiscal year (FY) in the table below

Plan Period by FY	**Projected Number of Individuals Served**
FY 2026 – 2027	210
FY 2027 – 2028	210

Plan Period by FY	Projected Number of Individuals Served
FY 2028 – 2029	190

Please describe any data or assumptions the county used to project the number of individuals served through the Adult and Older Adult System of Care

We analyzed this program's 23/24 & 24/25 data taking note of fluctuations in number of people served. Then added the difference in numbers for the first two years and subtracted for the third year with the goal of lowering crisis utilization rates.

Adult and Older Adult System of Care (Non-Full Service Partnership (FSP)) Program

For each program or service type that is part of the county's BHSS funded Adult and Older Adult System of Care (Non-FSP) program, provide the following information. If the county provides more than one program or service type, use the "Add" button. For related policy information, refer to 7.A.2 Children's, Adult, and Older Adult Systems of Care

Please select the service types provided under Program

Supportive services
Mental health services

Please describe the specific services provided

The Innovations Community Center (ICC) is a consumer-staffed mental health program that supports individuals from under-resourced communities. Providers and participants work collaboratively to foster healing through storytelling, artistic expression, healthy living, spiritual practice, and social connection. Recognizing that there is no single path to wellness, the program uses an interwoven, strengths-based approach made up of multiple "strands," allowing participants to engage in activities within a safe, welcoming environment that promotes empowerment, personal growth, and a stronger sense of self.

Within these strands, the Innovations Community Center offers a broad range of ongoing and stand-alone activities led by a combination of peer staff, professionals, program participants, and community partners. Offerings include support groups, one-on-one peer coaching, hands-on activities, social gatherings, and educational workshops. Peer leadership is intentionally cultivated through volunteer opportunities, internships, paid employment, and ongoing training and coaching.

The Innovations Community Center is currently in the process of becoming Medi-Cal certified and will begin providing Certified Peer Support Services in July 2026.

Please provide the projected number of individuals served during the plan period by fiscal year (FY) in the table below

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	375
FY 2027 – 2028	375
FY 2028 – 2029	375

Please describe any data or assumptions the county used to project the number of individuals served through the Adult and Older Adult System of Care

Projections are based on recent unduplicated participant counts reported by providers for the most recent program year.

Adult and Older Adult System of Care (Non-Full Service Partnership (FSP)) Program

For each program or service type that is part of the county's BHSS funded Adult and Older Adult System of Care (Non-FSP) program, provide the following information. If the county provides more than one program or service type, use the "Add" button. For related policy information, refer to 7.A.2 Children's, Adult, and Older Adult Systems of Care

Please select the service types provided under Program

Mental health services
Supportive services
Substance Use Disorder (SUD) treatment services

Please describe the specific services provided

The Napa County Behavioral Health Treatment Center (BHTC) directly responds to system gaps identified in the state's "Assessing the Continuum of Care for Behavioral Health Services in California," report, which highlights a critical shortage of subacute, residential, and step-down treatment beds, especially in smaller and rural counties. Consistent with those findings, Napa County's 2023 Community Health Assessment and MHSA Three-Year Plan document a lack of residential treatment capacity, withdrawal management options, and facilities serving individuals with co-occurring disorders. The BHTC is an existing building which has been transformed into a comprehensive treatment campus that expands Drug Medi-Cal Organized Delivery System residential treatment from 36 to 48 beds and adds 10 withdrawal management beds. This expansion supports both long-standing local needs and the expected increase in court-ordered treatment under Proposition 36 and the new "treatment-mandated felony" category. The campus will also establish the county's first Sobering Center, providing a safe and clinically supported alternative to emergency departments and incarceration, strongly backed by law enforcement and hospital partners. In addition, a seven-bed Lanterman-Petris-Short-designated Mental Health Rehabilitation Center will serve individuals impacted by SB 43, addressing a regional gap in treatment for those with severe substance use and co-occurring disorders. By co-locating withdrawal management, residential, sobering, and MHRC services, the campus advances state and local priorities for a connected, recovery-oriented continuum of care serving Napa County and the broader Bay Area region. The capital development component of this project is funded by a BHCIP grant, we will use BHSS dollars to pay for the salaries and services necessary to operate the BHTC.

Please provide the projected number of individuals served during the plan period by fiscal year (FY) in the table below

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	555
FY 2027 – 2028	2218
FY 2028 – 2029	2218

Please describe any data or assumptions the county used to project the number of individuals served through the Adult and Older Adult System of Care

Assumptions were made on historical utilization data and required in the application for the Behavioral Health Continuum Infrastructure Project BOND Round 1 and Round 2 applications

Early Intervention (EI) Programs

For each program or service type that is part of the county's overall EI program, provide the following information. County EI programs must include all required components outlined in Policy Manual Chapter 7, Section A.7.3 , but counties may develop multiple programs/interventions to meet all county EI requirements. If the county provides more than one program or service type, use the "Add" button. For related policy information, refer to 7.A.7 Early Intervention Programs .

Program or service name

The Behavioral Health Mobile Response Team provides rapid, same-day, in-person intervention for children, adults, and older adults experiencing emerging or escalating behavioral health crises, with the primary goal of preventing progression to higher-acuity and more restrictive levels of care. The program focuses on early stabilization, de-escalation, and diversion from emergency departments, psychiatric hospitalization, and law enforcement involvement, supporting individuals to remain safely in the community whenever possible.

The Mobile Response Team operates countywide with 24-hour, seven-day-a-week coverage and delivers time-limited, episode-based services that emphasize early engagement, risk assessment, safety planning, and timely linkage to appropriate ongoing behavioral health and community-based supports. Team members are trained to respond at the earliest point of crisis to interrupt escalation and reduce the likelihood of repeated or worsening crises.

The team is staffed by bi-lingual and bi-cultural licensed or registered mental health clinicians, senior mental health workers, and a program supervisor. All are trained in de-escalation and crisis assessment. An Alcohol and Drug Services Counselor is integrated into the team to ensure an early, coordinated response for individuals whose crisis includes a substance use component. Mobile Response Team (MRT).

Please select which of the three EI components are included as part of the program or service

Outreach
Treatment Services and Supports: Services that prevent, respond to, or treat a behavioral health crisis or decrease the impacts of suicide
Treatment Services and Supports: Services to address co-occurring mental health and substance use issues
Access and Linkage: Referrals

Please indicate if the program or service includes evidence-based practices (EBPs) or community-defined evidence practices (CDEPs) from the biennial list for EI programs
No

Please describe intended outcomes of the program or service
The program's intended outcomes are early intervention in emerging behavioral health crises, improved access to timely care, and reduced escalation to emergency departments, psychiatric hospitalization, and justice involvement, consistent with BHSA Early Intervention goals.

Please indicate if the county identified additional priority uses of BHSS EI funds beyond those listed in the Policy Manual Chapter 7, Section A.7.2
No

Please provide the total projected number of individuals served for EI during the plan period by fiscal year (FY)

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	475
FY 2027 – 2028	475
FY 2028 – 2029	475

Please describe any data or assumptions the county used to project the number of individuals served through EI programs
The projection is based on the actual number of individuals served, as documented in the electronic health record during fiscal year 2024–25.

Early Intervention (EI) Programs

For each program or service type that is part of the county's overall EI program, provide the following information. County EI programs must include all required components outlined in Policy Manual Chapter 7, Section A.7.3, but counties may develop multiple programs/interventions to meet all county EI requirements. If the county provides more than one program or service type, use the "Add" button. For related policy information, refer to 7.A.7 Early Intervention Programs.

Program or service name
MHSA INN Project: PIVOT

Please select which of the three EI components are included as part of the program or service
Treatment Services and Supports: Other

Please specify "other" type of Treatment Services and Supports
Administrative support for organizations transitioning out of Prevention and becoming more aligned with EI requirements

Please indicate if the program or service includes evidence-based practices (EBPs) or community-defined evidence practices (CDEPs) from the biennial list for EI programs
No

Please describe intended outcomes of the program or service
Napa County's PIVOT Innovation Project is a bridge strategy to protect and carry forward the most valuable parts of PEI as the county transitions into BHSA. The proposal recognizes that PEI-funded community partnerships have been central to culturally responsive outreach, stigma reduction, early identification, peer support, school-based services, and engagement in underserved communities, but that many of those services are at risk as PEI funding sunsets under BHSA. PIVOT uses Innovation funds to help those providers adapt by building their ability to access more sustainable funding streams, including Medi-Cal, peer certification, ECM/Community Supports, MH MAA, and potentially SMHS or DMC-ODS certification.

For BHSA Early Intervention, the key takeaway is that this project is not "early intervention" in the traditional direct-service sense; it is early intervention infrastructure preservation. It supports the providers and practices that help people connect to care earlier, especially culturally diverse communities, older adults, rural communities, and populations that do not consistently access county behavioral health services. In the Integrated Plan, this can be framed as a transition and sustainability effort: PIVOT helps Napa preserve community-based early identification and engagement functions while aligning them with BHSA's new financing, accountability, equity, workforce, and evidence-based practice expectations.

The intended outcome of PIVOT is to help Napa County preserve and strengthen core early intervention and community-based behavioral health functions during the transition from MHSA to BHSA by redesigning FSP services, sustaining culturally responsive provider partnerships, building Medi-Cal and peer certification capacity, training the workforce in required EBPs and SmartCare workflows, and creating the administrative and data infrastructure needed to meet BHSA accountability, equity, and sustainability expectations.

Please indicate if the county identified additional priority uses of BHSS EI funds beyond those listed in the Policy Manual Chapter 7, Section A.7.2

No

Please provide the total projected number of individuals served for EI during the plan period by fiscal year (FY)

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	
FY 2027 – 2028	
FY 2028 – 2029	

Please describe any data or assumptions the county used to project the number of individuals served through EI programs

Coordinated Specialty Care for First Episode Psychosis (CSC) program

For related policy information, refer to 7.A.7.5.1 Coordinated Specialty Care for First Episode Psychosis .

Please provide the following information on the county's Coordinated Specialty Care for First Episode Psychosis (CSC) program

CSC program name

Aldea SOAR

CSC program description

SOAR offers a comprehensive continuum of coordinated services designed to promote symptom reduction, functional recovery, and family empowerment. Each participant begins with a thorough clinical assessment and diagnostic evaluation to guide individualized treatment. Psychiatric providers offer ongoing medication management, and participants engage in Cognitive Behavioral Therapy for Psychosis, an evidence-based modality that helps reduce distress associated with psychotic symptoms and build practical coping skills. Family engagement is central to SOAR's success. Through Multi-Family Group

Treatment, families receive psychoeducation about psychosis, learn collaborative problem-solving strategies, and expand their social support networks. A Family Partner, a peer professional with lived experience, provides family advocacy, models recovery-focused approaches, and strengthens natural supports. Beyond clinical and family services, SOAR integrates education, and employment supports to promote recovery and independence. Participants receive individualized assistance in pursuing academic or vocational goals, building job skills, and accessing financial and community resources. Together, these supports address both the clinical and social dimensions of wellness, enabling participants to achieve stability and meaningful community participation.

DHCS will provide counties with information to complete the estimated fields for eligible population and practitioners/teams needed for CSC. The estimated numbers of teams/practitioners reflect the numbers needed to reach the entire eligible population (i.e., achieve a 100 percent penetration rate), and DHCS recognizes that counties will generally not be able to reach the entire eligible population. These projections are not binding and are for planning purposes. In future guidance, DHCS will provide more information on the number of teams counties must implement to demonstrate compliance with BHSA CSC requirements

Please review the total estimated number of individuals who may be eligible for CSC (based on the Service Criteria in the Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) Evidence Based Practice (EBP) Policy Guide and the Policy Manual Chapter 7, Section A.7.5). Please input the estimates provided to the county in the table below.

CSC Eligible Population	Estimates
Number of Medi-Cal Enrolled Individuals	14
Number of Uninsured Individuals	<11*

CSC Practitioners and Teams Needed	Estimates
Number of Practitioners Needed to Serve Total Eligible Population	4.25
Number of Teams Needed to Serve Total Eligible Population	1

Taking into account the total eligible population estimates, current and projected workforce capacity, and BHSA funding allocation for BHSS, please provide the total number of teams and Full-Time Equivalents (FTEs) (county and non-county contracted providers) the county behavioral health system plans to utilize (i.e., current and new FTE) to provide CSC over this Integrated Plan period, by fiscal year.

County Actuals	FY 26-27	FY 27-28	FY 28-29
Total Number of Practitioners	2	2	2
Total Number of Teams	1	1	1

Will the county's CSC program be supplemented with other (non-BHSA) funding source(s)?
Yes

Please list the other funding source(s)
MHBG, Medi-Cal

Outreach and Engagement (O&E) Program

For each program or activity that is part of the county's standalone O&E programs provide the following information. If the county provides more than one program or activity, use the "Add" button. For

related policy information, refer to 7.A.3 Outreach and Engagement .

Program or activity name
System Navigation

Please describe the program or activity
System Navigators provide mental health outreach, service connection, transportation, and referrals to individuals and families throughout Napa County. System Navigators are bilingual and bicultural in order to support the needs of the local Latino community. System Navigators educate the community and service providers about available mental health services throughout Napa County and also provide support and guidance in connecting with mainstream resources such as healthcare, Medi-Cal, Cal Fresh, and housing services. The Navigators work closely with local family resource centers to provide psychoeducational groups as a way of introducing mental health resources to people who would like to become more informed about mental health resources and services.

Please provide the projected number of individuals served during the plan period by fiscal year (FY) in the table below

Plan Period by FY	Projected Number of Individuals Served
FY 2026 – 2027	760
FY 2027 – 2028	760
FY 2028 – 2029	790

Please describe any data or assumptions the county used to project the number of individuals served through O&E programs
Analyzed differences between FY 23/24 and 24/25, where there was a large increase. Anticipated smaller increase for first two years and then larger increase for the third year.

County Workforce, Education, and Training (WET) Program

As described in the Policy Manual, WET activities should supplement, but not duplicate, funding available through other state-administered workforce initiatives, including the Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) workforce

initiative administered by the Department of Health Care Access and Information (HCAI). Counties should prioritize available BH-CONNECT and other state-administered workforce programs whenever possible. Responses in this section should address the county's WET program. Other workforce efforts should be addressed in the Workforce Strategy section of the Integrated Plan (IP).
For each program or activity that is part of the county's overall WET program, provide the following information. If the county provides more than one program or activity type, use the "Add" button. For related policy information, refer to 7.A.4 Workforce Education and Training .

Program or activity name
BH Workforce Capacity Initiative

Please select which of the following categories the activity falls under
Other

Please define the other activity
Supports Flexible Workforce Recruitment, Development, Training, and Retention, Licensure Support, and Operational Training

Please describe efforts to address disparities in the Behavioral Health workforce.
Additional information regarding diversity of the behavioral health workforce can found in Policy Manual Chapter 7, Section A.4.9
The $150,000 in WET funds will support a flexible Workforce Recruitment, Development, Training, and Retention initiative aligned with BHSA implementation. Funds may be used for targeted recruitment and retention incentives, licensure and supervision support, priority clinical and operational training, and workforce capacity-building activities necessary to implement evidence-based practices and new BHSA requirements. This approach allows the county to address emerging workforce gaps and strengthen cultural responsiveness while supplementing, and not duplicating, existing state-administered loan repayment and workforce programs.

Full Service Partnership Program

DHCS will provide counties with information to complete the estimated fields for eligible population and practitioners/teams needed for each EBP. The estimated numbers of teams/practitioners reflect the numbers needed to reach the entire eligible population (i.e., achieve a 100 percent penetration rate), and DHCS recognizes that counties will generally not be able to reach the entire eligible population, in consideration of BHSA funding availability. These projections are not binding and are for planning purposes only. In future guidance, DHCS will provide more information on the number of teams counties

must implement to demonstrate compliance with BHSA FSP requirements. For related policy information, refer to 7.B.3 Full Service Partnership Program Requirements and 7.B.4 Full Service Partnership Levels of Care

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Please review the total estimated number of individuals who may be eligible for each of the following Full Service Partnership (FSP) services (consistent with the Service Criteria in the Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) Evidence-Based Practice (EBP) Policy Guide , the Policy Manual Chapter 7, Section B , and forthcoming High Fidelity Wraparound (HFW) Medi-Cal Guidance): Assertive Community Treatment (ACT) and Forensic Assertive Community Treatment (FACT), Full Service Partnership (FSP) Intensive Case Management (ICM), HFW and Individual Placement and Support (IPS) Model of Supported Employment). Please input the estimates provided to the county in the table below

Total Adult FSP Eligible Population	**Estimates**
Number of Medi-Cal Enrolled Individuals	247
Number of Uninsured Individuals	42
Number of Total FSP Eligible Individuals with Some Justice-System Involvement	99

Assertive Community Treatment (ACT) and Forensic Assertive Community Treatment (FACT) Eligible Population

Please input the estimates provided to the county in the table below

ACT Eligible Population	**Estimates**
Number of Medi-Cal Enrolled Individuals	33
Number of Uninsured Individuals	<11*

FACT Eligible Population (ACT with Justice-System Involvement)	**Estimates**
Number of Medi-Cal Enrolled Individuals	17
Number of Uninsured Individuals	3

ACT/FACT Practitioners and Teams Needed	**Estimates**
Number of Practitioners Needed to Serve Total Eligible Population	<11*
Number of Teams Needed to Serve Total Eligible Population	<11*

Taking into account the total eligible population estimates, current and projected workforce capacity, and BHSA funding allocation for FSP, please provide the total number of teams and Full-Time Equivalents (FTEs) (county and non-county contracted providers) the county behavioral health system plans to utilize (i.e., current and new FTEs) to provide ACT and FACT over this Integrated Plan period, by fiscal year. DHCS will provide further guidance and Technical Assistance (TA) to assist counties with completing these fields.

County Actuals	**FY 26-27**	**FY 27-28**	**FY 28-29**
Total Number of Practitioners	10	10	10
Total Number of Teams	1	1	1

Full Service Partnership (FSP) Intensive Case Management (ICM) Eligible Population

Please input the estimates provided to the county in the table below

FSP ICM Eligible Population	**Estimates**
Number of Medi-Cal Enrolled Individuals	197
Number of Uninsured Individuals	33

FSP ICM Practitioners and Teams Needed	Estimates
Number of Practitioners Needed to Serve Total Eligible Population	10
Number of Teams Needed to Serve Total Eligible Population	2

Taking into account the total eligible population estimates, current and projected workforce capacity, and BHSA funding allocation for FSP, please provide the total number of teams and FTEs (county and non-county contracted providers) the county behavioral health system plans to utilize (i.e., current and new FTEs) to provide FSP ICM over this Integrated Plan period, by fiscal year. DHCS will provide further guidance and TA to assist counties with completing these fields.

County Actuals	FY 26-27	FY 27-28	FY 28-29
Total Number of Practitioners	15	15	20
Total Number of Teams	3	3	4

High Fidelity Wraparound (HFW) Eligible Population

Please input the estimates provided to the county in the table below

HFW Eligible Population	Estimates

HFW Eligible Population	Estimates
Number of Medi-Cal Enrolled Individuals	81
Number of Uninsured Individuals	11

HFW Practitioners and Teams Needed	Estimates
Number of Practitioners Needed to Serve Total Eligible Population	30
Number of Teams Needed to Serve Total Eligible Population	1

Taking into account the total eligible population estimates, current and projected workforce capacity, and BHSA funding allocation for FSP, please provide the total number of teams and FTEs (county and non-county contracted providers) the county behavioral health system plans to utilize (i.e., current and new FTE) to provide HFW over this Integrated Plan period, by fiscal year. DHCS will provide further guidance and TA to assist counties with completing these fields.

County Actuals	FY 26-27	FY 27-28	FY 28-29
Total Number of Practitioners	6	6	6

County Actuals	FY 26-27	FY 27-28	FY 28-29
Total Number of Teams	1	1	1

Individual Placement and Support (IPS) Eligible Population

Please input the estimates provided to the county in the table below

IPS Eligible Population	Estimates
Number of Medi-Cal Enrolled Individuals	337
Number of Uninsured Individuals	57

IPS Practitioners and Teams Needed	Estimates
Number of Practitioners Needed to Serve Total Eligible Population	25
Number of Teams Needed to Serve Total Eligible Population	10

Taking into account the total eligible population estimates, current and projected workforce capacity, and BHSA funding allocation for FSP, please provide the total number of teams and FTEs (county and non-county contracted providers) the county behavioral health system plans to utilize (i.e., current and new FTE) to provide IPS over this Integrated Plan period, by fiscal year.

County Actuals	FY 26-27	FY 27-28	FY 28-29
Total Number of Practitioners	0	0	0
Total Number of Teams	0	0	0

Full Service Partnership (FSP) Program Overview

Please provide the following information about the county's BHSA FSP program

Will any of the estimated number of practitioners the county plans to utilize (provided above) be responsible for providing more than one EBP?
Yes

Please describe how the estimated practitioners will provide more than one EBP
We are combining the ACT/FACT treatment team and they will be trained and will utilize both EBPs

Please describe how the county is employing a whole-person, trauma-informed approach, in partnership with families or an individual's natural supports
Napa County employs a whole-person, trauma-informed approach across its behavioral health programs by integrating clinical services, housing support, and social determinants of health, while actively partnering with families and natural supports. Full Service Partnership programs emphasize individualized, recovery-oriented care that addresses mental health needs alongside housing stability, physical health, justice involvement, and community integration. Services are delivered by multidisciplinary teams trained in trauma-informed and culturally responsive practices, including bilingual and bicultural staff, and incorporate family engagement, psychoeducation, and collaborative planning. Programs prioritize meeting individuals where they are, using flexible resources to address barriers, and coordinating with

community-based organizations, housing providers, schools, probation, and other partners to support sustained recovery and wellbeing.

Please describe the county's efforts to reduce disparities among FSP participants

The County works to reduce disparities among Full Service Partnership participants by prioritizing outreach to unserved and underserved populations and tailoring services to address cultural, linguistic, and structural barriers to care. FSP programs employ bilingual and bicultural staff, emphasize culturally responsive service delivery, and engage families and natural supports as active partners in treatment. Programs focus on populations that experience disproportionate barriers, including individuals who are unhoused or at risk of homelessness, justice-involved individuals, and racially and ethnically diverse communities. Ongoing staff training in race, equity, inclusion, diversity, and belonging, combined with community outreach and partnerships, supports equitable access, engagement, and outcomes across FSP programs.

Select which goals the county is hoping to support based on the county's allocation of FSP funding

Homelessness
Institutionalization
Justice involvement
Untreated behavioral health conditions
Quality of life
Social connection
Care experience

Please describe what actions or activities the county behavioral health system is doing to provide ongoing engagement services to individuals receiving FSP ICM

Napa County Behavioral Health provides ongoing engagement for individuals receiving Full Service Partnership Intensive Case Management through multidisciplinary, field-based teams that maintain frequent, proactive contact tailored to individual needs. Engagement activities include regular in-person and community-based outreach, coordination across behavioral health, housing, medical, and social service systems, and sustained partnership with families and natural supports. Teams use flexible, relationship-based approaches to re-engage individuals who disengage from services, address barriers such as housing instability, transportation, and benefits access, and support continuity of care during transitions, including hospital discharge, justice involvement, or changes in housing or level of care.

Ongoing engagement services is a required component of ACT, FACT, IPS, and HFW.
Please describe any ongoing engagement services the county behavioral health system will provide beyond what is required of the EBP
Beyond EBP-required engagement, Napa County Behavioral Health supports ongoing engagement through continued outreach during transitions such as hospitalization, housing changes, or justice involvement; coordination across behavioral health, housing, medical, and social service partners; and use of flexible supports to address practical barriers to participation. Teams prioritize re-engagement when individuals disengage, using relationship-based, trauma-informed, and culturally responsive approaches to maintain connection over time.

Please describe how the county will comply with the required FSP levels of care (e.g., transition FSP ICM teams to ACT, stand up new ACT teams and/or stand up new FSP ICM teams, etc.)
The County will comply with required FSP levels of care by aligning existing Full Service Partnership Intensive Case Management teams with BHSA requirements and by ensuring the same alignment for ACT/FACT when those services launch in July 2026. The County has already conducted an assessment of all current FSP clients to identify preliminary estimates for the number of individuals appropriate for Intensive Case Management versus ACT/FACT. The County will also implement a consistent level-of-care tool within Project Access to inform placement and ongoing level-of-care decisions.

Please indicate whether the county FSP program will include any of the following optional and allowable services
No Primary SUD FSP eligibility, yes on outreach activities

Primary substance use disorder (SUD) FSPs
No

Outreach activities related to enrolling individuals living with significant behavioral health needs in an FSP (activities that fall under assertive field-based initiation of substance use disorder treatment services will be captured separately in the next section)
Yes

Please describe the outreach activities the county will engage in to enroll individuals living with significant behavioral health needs into the county's FSP program
Napa County will conduct proactive, culturally responsive outreach to identify and enroll individuals with significant behavioral health needs into the County's Full Service Partnership (FSP) program, with a specific focus on residents who are unserved or underserved and face barriers to accessing specialty behavioral health care. Outreach will prioritize communities with higher unmet need, including rural and

geographically isolated areas, and will leverage a satellite office presence in Calistoga to bring enrollment opportunities closer to where people live. The County will utilize System Navigators and peer support staff to meet individuals where they are, provide warm handoffs into FSP, and reduce practical barriers by assisting with engagement, scheduling, transportation coordination, and benefits navigation.

Napa County will strengthen access by expanding referral pathways and improving follow-up from crisis services, emergency departments, inpatient settings, and trusted community partners to ensure rapid connection after crisis episodes and missed points of contact. To advance equity, the County will prioritize bilingual and culturally responsive outreach, particularly increasing Spanish-language capacity, materials, and services, and will participate in community events and resource fairs to build trust, reduce stigma, and connect residents to care in familiar settings. Through collaboration with local organizations and cross-sector partners, outreach will link individuals not only to FSP enrollment, but also to integrated supports such as housing, medical care, and substance use services, with ongoing monitoring of outreach and enrollment trends to identify disparities and continuously improve engagement strategies

Other recovery-oriented services
No

If there are other services not described above that the county FSP program will include, please list them here. For team-based services, please include number of teams. If no additional FSP services, use "N/A"
n/a

What actions or activities did the county behavioral health system engage in to consider the unique needs of eligible children and youth **in the development of the county's FSP program (e.g., review data, engage with stakeholders, analyze research, etc.) who are:**

In, or at-risk of being in, the juvenile justice system
Napa County Behavioral Health has operated Full Service Partnership programs for more than a decade. While BHSA introduces new requirements for FSP services, these requirements build on an established service model and are being implemented within the context of long-standing Community Planning Processes and ongoing program refinement, rather than through the development of an entirely new program.

Napa County Behavioral Health considered the unique needs of children and youth who are involved in, or at risk of involvement in, the juvenile justice system through long-standing program design, cross-system collaboration, and Community Planning Processes conducted under MHSA. Over time, the County engaged with Juvenile Probation and other youth-serving partners to understand service gaps, barriers to

engagement, and challenges related to justice involvement, including the need for coordinated, community-based responses that reduce reliance on detention and more restrictive placements.

In 2021, system partners who serve youth within Napa County executed a Memorandum of Understanding (MOU) in response to requirements set forth by Assembly Bill 2083. This MOU is shared amongst HHSA leadership, Behavioral Health, and Child Welfare, Education, Probation, Regional Center partners and more. While this MOU memorializes the shared commitment amongst youth-serving partners, it was ultimately an embodiment of the collaborative, whole-youth approach to service delivery that is a guiding value within the Napa community. The Interagency Leadership Team (ILT) and Interagency Placement Committee (IPC) established in accordance with this MOU have been essential in sharing data, engaging stakeholders, and establishing youth-serving policies that have been a crucial component of planning and evaluating FSP and Wraparound services for youth.

These considerations informed the development and ongoing implementation of Children's Full Service Partnership services that emphasize intensive, field-based engagement, continuity of care, and coordination across behavioral health, probation, education, and community-based providers. The County selected and expanded High Fidelity Wraparound as a core component of Children's FSP based on established best practices for serving youth with complex needs and multi-system involvement, including justice involvement. Wraparound's family-driven, team-based approach was identified as an effective model for supporting diversion, stabilizing youth in the community, and addressing the underlying behavioral health needs that contribute to justice system involvement.

Under BHSA, Children's FSP services continue to operate within prescribed requirements while building on this established foundation of collaboration, model selection, and cross-system coordination.

Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+)

Napa County Behavioral Health considered the needs of LGBTQ+ children and youth through Community Planning Processes conducted under MHSA, provider input, and the incorporation of culturally responsive and trauma-informed principles reflected in MHSA planning documents and program requirements. Planning and program refinement have been informed by general stakeholder input and established best practices recognizing disparities and barriers to care experienced by some youth populations.

These considerations are reflected in Children's Full Service Partnership service expectations that emphasize inclusive environments, respect for youth identity, family-driven planning, and engagement strategies designed to promote safety, trust, and sustained participation in services. The County has incorporated these principles through provider expectations and staff training, rather than through the creation of separate or specialized programs.

This approach allows Children's FSP services to remain flexible and responsive to individual needs while

aligning with equity-focused principles embedded in MHSA planning and carried forward under BHSA.

In the child welfare system

Napa County Behavioral Health considered the unique needs of children and youth involved in the child welfare system through long-standing collaboration with Child Welfare Services, participation in Community Planning Processes under MHSA, and interagency coordination focused on youth with complex needs. Planning efforts reflected shared recognition of challenges related to placement instability, trauma exposure, and multi-system involvement among children and youth involved with child welfare. These efforts have been further enhanced along side other child-serving system partners as well with the implementation of the previously mentioned AB 2083 MOU.

In response, the County reviewed established best practices and evidence-based models for serving youth in the child welfare system and selected High Fidelity Wraparound as a foundational component of Children's Full Service Partnership services. Wraparound was identified as an appropriate model due to its emphasis on family engagement, natural supports, coordinated team-based planning, and flexible, community-based services designed to prevent placement disruption and support permanency.

Children's FSP services incorporating High Fidelity Wraparound are designed to align behavioral health treatment with child welfare goals by promoting stability, strengthening families, and coordinating across systems. Under BHSA, these services continue to operate within required program standards while building on the County's long-standing planning, collaboration, and model selection efforts to address the needs of child welfare–involved youth.

What actions or activities did the county behavioral health system engage in to consider the unique needs of eligible adults in the development of the county's FSP (e.g., review data, engage with stakeholders, analyze research, etc.) who are

Older adults

Napa County HHSA Behavioral Health considered the unique needs of older adults in the development and ongoing operation of Adult Full Service Partnership services through long-standing service delivery, Community Planning Processes conducted under MHSA, and coordination with aging and health partners. The County's Older Adult Full Service Partnership is co-located with Comprehensive Services for Older Adults, reflecting intentional integration with county aging services to address the complex medical, functional, social, and behavioral health needs of older adults.

These considerations are reflected in program practices that emphasize coordination with primary care, hospitals, conservatorship and public guardian services, housing providers, and the Area Agency on Aging, as well as flexible, community-based engagement to support continuity of care. Program refinement over time has been informed by provider experience, partner input, and established best practices for serving

older adults with serious mental illness, rather than through the development of a separate or distinct FSP model.

Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+)

Napa County HHSA Behavioral Health's understanding of mental health disparities affecting Lesbian, Gay, Bisexual, Transgender, Queer, Plus adults is informed by countywide planning and assessment efforts, including the Community Health Assessment, Community Health Improvement Plan, and the Health and Human Services Agency Strategic Plan, as well as ongoing partnership with community-based organizations serving LGBTQ+ residents. The County funds and partners with On The Move LGBTQ Connection, which contributes to systemwide understanding of community needs, barriers to care, and equity considerations affecting LGBTQ+ individuals.

This understanding has informed the County's approach to Adult Full Service Partnership services over time by reinforcing expectations for inclusive, person-centered, and flexible service delivery. Adult Full Service Partnership services have long been delivered with attention to individual needs, lived experience, and barriers to engagement, and the County is continuing this established approach under the Behavioral Health Services Act.

In, or are at risk of being in, the justice system

Napa County HHSA Behavioral Health considered the needs of adults who are involved in, or at risk of involvement in, the justice system through long-standing planning, interagency collaboration, and program development reflected across Mental Health Services Act planning documents and Community Planning Processes. Over multiple MHSA planning cycles, the County has worked closely with justice system partners, including Probation, correctional health, courts, law enforcement, BH staff located in the jail and imbedded with law enforcement agencies and county hospitals, to understand service gaps, high-risk transition points, and barriers to continuity of care for justice-involved individuals with serious mental illness.

These efforts included ongoing coordination around individuals cycling between custody, hospitalization, and the community; shared planning related to diversion, reentry, and stabilization; and alignment of behavioral health services with justice system processes. County planning documents consistently identify justice involvement as a key driver of unmet behavioral health need and emphasize the importance of intensive, community-based services to reduce recidivism, prevent unnecessary incarceration, and support successful reentry.

This understanding has informed the development and ongoing operation of Napa's Adult and Older Adult Full Service Partnership programs by reinforcing outreach-oriented, field-based engagement; coordination across behavioral health, justice, and housing systems; and continuity of care during high-risk transitions such as release from custody or discharge from inpatient settings.

This long-standing collaboration with justice system partners will also inform the implementation of Forensic Assertive Community Treatment as a core level of care within Adult and Older Adult Full Service Partnerships beginning July 1, 2026. The County will build on existing experience supporting justice-involved individuals by emphasizing coordination with justice partners, proactive outreach, and continuity of care for individuals with the highest acuity and system involvement.

Assertive Field-Based Substance Use Disorder (SUD) Questions

For related policy information, refer to 7.B.6 Assertive Field-Based Initiation for Substance Use Disorder Treatment Services

Please describe the county behavioral health system's approach and timeline(s) to support and implement assertive field-based initiation for SUD treatment services program requirements by listing the existing and new programs (as applicable) that the county will leverage to support the assertive field-based SUD program requirements and provide the current funding source, BHSA service expansion, and the expected timeline for meeting programmatic requirements to expand existing programs and/or stand up new initiatives before July 1, 2029. Counties should include programs not funded directly or exclusively by BHSA dollars. Additional information regarding assertive field-based initiation for SUD treatment services can be found in the BHSA Policy Manual Chapter 7, Section B.6.

Existing Programs for Assertive Field-Based SUD Treatment Services

Targeted outreach

Existing programs

We do not have any targeted outreach programs as of the submission of this IP. However, Napa County HHSA Behavioral Health will meet Behavioral Health Services Act requirements for assertive field-based initiation of substance use disorder treatment by building from existing service infrastructure and cross-system touchpoints and expanding these efforts over the BHSA implementation period.

Program descriptions

The County has initiated early implementation of targeted outreach through the Recovery Inclusion Support and Engagement initiative within the Alcohol and Drug Services Adult Outpatient Program. RISE is designed to intentionally engage individuals with substance use disorder who are not currently connected to traditional treatment settings through low-threshold, community-based engagement and flexible service

delivery. Early activities include outreach and engagement in community settings, brief screening and needs identification, motivational engagement, and navigation support to connect individuals to substance use disorder treatment and related services. Engagement may occur prior to completion of a full intake and does not require abstinence as a condition of participation.

Targeted outreach will be coordinated with existing county mobile and community-based platforms, including Be Well Mobile Services operated by the Health and Human Services Agency, which provides scheduled, community-based access to behavioral health screening, brief intervention, and connection to services. Outreach efforts prioritize individuals at higher risk of overdose, including those experiencing homelessness, justice involvement, and co-occurring mental health conditions, and are further coordinated with system touchpoints such as jail-based assessments, Probation referrals, and hospital and crisis pathways.

Current funding source
Behavioral Health Services Act funding, Medi-Cal reimbursement where available, and braided county behavioral health funding.

BHSA changes to existing programs to meet BHSA requirements
Expansion and formalization of early targeted outreach activities, including scaling field-based engagement capacity, strengthening low-barrier workflows, and enhancing coordination across behavioral health, justice, hospital, and crisis pathways to fully meet BHSA requirements.

Expected timeline of operation
Begin BHSA implementation July 1, 2026, with phased expansion to fully meet BHSA requirements by July 1, 2029.

Mobile-field based programs

Existing programs
We do not have any mobile-field based programs as of submission of this IP

Program descriptions
Napa County HHSA Behavioral Health will expand mobile, field-based capacity by building on existing mobile service infrastructure and embedded clinical teams to increase access to behavioral health and substance use disorder services. This includes leveraging Be Well Mobile Services, operated by the Health and Human Services Agency, as well as mobile psychiatric capacity embedded within Adult Full Service Partnership teams, including Assertive Community Treatment and planned Forensic Assertive Community Treatment.

Be Well Mobile Services is an RV-style mobile unit that brings health and human services directly into Napa County communities at scheduled locations. The Be Well Vehicle provides a visible, low-barrier platform for community-based engagement, screening, and navigation support. Services offered through Be Well Mobile Services include enrollment and assistance with Medi-Cal, CalFresh, and CalWORKs; benefits navigation; basic health and wellness screenings; and linkage to behavioral health and substance use disorder services. By meeting residents where they are, the Be Well Vehicle helps reduce barriers related to transportation, stigma, and system navigation, particularly for individuals and families who may not otherwise engage with clinic-based services.

Mobile psychiatric capacity within Adult Full Service Partnership teams further complement this infrastructure by providing field-based assessment, medication management, and continuity of care for individuals with co-occurring serious mental illness and substance use disorders. These teams support assertive outreach, rapid engagement, and ongoing treatment in community settings.

Mobile services will coordinate closely with targeted outreach efforts, including early implementation activities under the Recovery Inclusion Support and Engagement initiative, as well as with clinics, hospitals, crisis response pathways, and justice-system partners. This coordinated approach supports timely initiation of care, warm handoffs, and continuity of treatment, including linkage to medications for addiction treatment and ongoing care providers.

Current funding source

BHSA funding, FFP where available, Community Supports where applicable.

BHSA changes to existing programs to meet BHSA requirements

Napa County HHSA Behavioral Health will expand mobile service capacity to support field-based engagement and the assertive initiation of substance use disorder treatment. This includes leveraging mobile platforms such as the Be Well Vehicle for engagement, screening, and linkage; deploying mobile psychiatric and multidisciplinary teams for in-field assessment and treatment; and strengthening coordination with medications for addiction treatment access points and ongoing care providers to ensure continuity of care.

Expected timeline of operation

Begin BHSA implementation July 1, 2026, with phased expansion to fully meet BHSA requirements by July 1, 2029.

Open-access clinics

Existing programs

While Napa County HHSA Behavioral Health operates Access Clinics that are open to the public, same-day walk-in access for substance use disorder treatment and medications for addiction treatment is not available as of the submission of this Integrated Plan.

Program descriptions

Napa County HHSA Behavioral Health will meet open-access clinic requirements by building on existing clinic-based infrastructure and recent expansions in psychiatric and nursing capacity to support low-barrier access to substance use disorder treatment and medications for addiction treatment.

A key component of this work is the Behavioral Health Medication Clinic, which has undergone significant expansion over the past 15 months. The Clinic now includes a full-time Psychiatric Medical Director, a dedicated Clinic Supervisor, full-time in-person psychiatrists, and Licensed Vocational Nurse support for medications for addiction treatment. These investments have strengthened the County's ability to initiate and manage medications for addiction treatment alongside psychiatric care, medication education, and follow-up support.

Psychiatric Nurses meet with patients following psychiatric appointments to provide medication education, care planning, and recovery support, including a Wellness and Recovery group focused on coping skills, relapse prevention, and stress management. The Clinic has also strengthened language access through interpretation training for bilingual administrative and nursing staff, supporting culturally responsive access to care.

Over the Behavioral Health Services Act implementation period, the County will build on this foundation by strengthening same-day or rapid-access workflows and referral pathways from targeted outreach, mobile services, hospitals, crisis response, and justice-system touchpoints to the Behavioral Health Medication Clinic and related outpatient access points. Early engagement through the Recovery Inclusion Support and Engagement initiative will support identification of individuals appropriate for rapid referral to clinic-based medications for addiction treatment, with an emphasis on warm handoffs and continuity of care.

Current funding source

Medi-Cal reimbursement, Behavioral Health Services Act funding where applicable, and county behavioral health resources.

BHSA changes to existing programs to meet BHSA requirements
Development of low-barrier access pathways and operational workflows to support same-day or near same-day initiation of medications for addiction treatment, including strengthened referral, warm-handoff, and follow-up processes connecting outreach, mobile services, clinics, hospitals, crisis response, and justice-system touchpoints to clinic-based MAT capacity.

Expected timeline of operation
Initial workflow development and early implementation beginning in the early BHSA implementation period, with phased expansion and refinement through July 1, 2029 to fully meet BHSA open-access and same-day MAT requirements.

New Programs for Assertive Field-Based SUD Treatment Services

Targeted outreach

New programs
Napa's RISE Program (forthcoming)

Program descriptions
The Recovery Inclusion Support & Engagement (RISE) initiative seeks to design and implement an innovative, low-threshold, high-access substance use disorder (SUD) service model within Napa County's Alcohol and Drug Services (ADS) Adult Outpatient Program that explicitly reaches individuals who currently are not engaged in care. The rationale is that most individuals with SUD are not accessing treatment, so by redesigning outreach and engagement practices under DMC-ODS we can meet people "where they are" and improve system reach, equity, and outcomes.

Planned funding
DMC-ODS, Realignment/GF

Planned operations
RISE will be utilizing current staffing patterns within the adult outpatient treatment program and re-design workflows and create new procedures to increase field-based substance use services and outreach. Staff will be instructed to use geographic scheduling and prioritize high-density engagement sites to optimize billable service delivery and travel efficiency. High engagement sites include shelters, crisis units, recovery residences, and encampments.

Through RISE, staff will have the flexibility to provide field-based services to both existing clients and individuals encountered in these community settings. For people who are not ready for, or not well-served by, traditional abstinence-oriented treatment, staff will be able to engage using a harm-reduction

approach. All services provided through this initiative, including individual counseling, care coordination (including linkage and engagement with medication assisted treatment), will be billable under the DMC-ODS Recovery Services benefit as a standalone service, allowing RISE to operate as a financially sustainable standalone service modality.

Expected timeline of implementation
Soft launch Spring 2026, with full-scale roll out Summer 2026

Mobile-field based programs

New programs
Be Well Mobile Services – recreational vehicle

Program descriptions
For years, Napa County Health and Human Services Agency (HHSA) envisioned creating a more accessible and centralized point of entry into its wide range of programs and services. Through extensive collaboration with community partners and input from the community we serve, that vision has become a reality. HHSA's Be Well Mobile Services unit expands access to critical safety net services beyond the fixed office locations meeting individuals and families where they are whether that be in their neighborhoods, at community centers, neighborhood hubs, or local events throughout Napa County.

The Be Well Mobile Services consists of Behavioral Health and Self Sufficiency (Welfare) staff on a county operated recreational vehicle to provide enrollment services into the County's safety net of services such as Medi-Cal, CalFresh, and CalWORKs, as well as Behavioral Health screenings and referrals for Mental Health and Substance Use Disorder treatment. Staff offer quick screenings, same-day connections, and personalized support to help clients enroll in and maintain vital benefits and services that promote health, wellness, and economic stability.

Planned funding
The costs of operating the Be Well Van are indirect and spread to across the Agency and allocated to all allowable funding sources. Direct staff time is charged to the appropriate funding source based on how staff time study. This could be to grants, Medi-Cal, Realignment, and General Fund.

Planned operations
HHSA Be Well Mobile Services are strategically located in high traffic and low barrier access points around the county including places intended to reach clients with the most barriers to linkages. Locations are scheduled on a calendar with regular rotation, but most common stops include downtown Napa, Napa

Senior Center, Heritage House and Valley Lodge Apartments (transitional housing for formerly homeless individuals), local churches, and Walmart. Future locations may be added based on community feedback and need.

Be Well Mobile Services may also offer an opportunity to integrate increased Behavioral Health Services made up of SUD counselors, mental health clinicians, and psychiatrists to provide engagement, harm reduction support, trust building, motivational interviewing, and directly provide or facilitate rapid access to MAT and other SUD services at a future date, as the vehicle offers private meeting areas for clients and staff.

Expected timeline of implementation
HHSA Be Well Mobile Services is operational now

Open-access clinics

New programs
Narcotic Treatment Programs and Adult Medication Clinic

Program descriptions
Napa County currently contracts with two NTP providers that offer same day services for methadone and buprenorphine. Napa County HHSA Behavioral Health provides stand-alone MAT services within the Adult Medication Clinic that currently provides some drop-in and open-access scheduling. Clients who are currently enrolled in Napa's outpatient SUD treatment program or adult mental health services can be referred to the MAT services within the Adult Medication Clinic.

Planned funding
DMC-ODS

Planned operations
We hope to leverage the county operated MAT services within the Adult Medication Clinic to increase the availability of MAT services across the continuum. Proposals have included increasing flexibility and availability of drop-in and on-demand MAT services, including community-based inductions.

Expected timeline of implementation
Over the next fiscal year.

Medications for Addiction Treatment (MAT) Details

Please describe the county's approach to enabling access to same-day medications for addiction treatment (MAT) to meet the estimated population needs before July 1, 2029.

Describe how the county will assess the gap between current county MAT resources (including programs and providers) and MAT resources that can meet estimated needs

Napa County HHSA Behavioral Health will enable same-day or rapid access to medications for addiction treatment by strengthening clinic-based initiation capacity and building coordinated pathways that link outreach, mobile services, clinics, hospitals, crisis response, and justice-system touchpoints to MAT providers. The County has expanded psychiatric and nursing capacity within the Behavioral Health Medication Clinic to support medication initiation, education, and follow-up, and is using these resources as a central access point for MAT.

Early engagement through the Recovery Inclusion Support and Engagement (RISE) supports timely identification of individuals with substance use disorder who may benefit from MAT and facilitates warm handoffs to clinic-based services. Over the BHSA implementation period, Napa County HHSA Behavioral Health will continue to refine workflows, expand staffing capacity, and strengthen referral and follow-up processes to support timely initiation and continuity of MAT, particularly for individuals at highest risk of overdose.

Napa County HHSA Behavioral Health will assess gaps by reviewing service utilization and prescribing data, clinic capacity and wait times, overdose and emergency department data, jail-based assessment information, and referral patterns from Probation, hospitals, crisis response, and field-based engagement pathways.

Data from early implementation of the RISE initiative will also inform understanding of unmet need and access barriers. This information will be used to identify priority populations, geographic areas of need, and operational gaps where same-day access workflows, prescribing capacity, or coordination must be strengthened to meet estimated need by July 1, 2029.

Select the following practices the county will implement to ensure same day access to MAT

Leverage telehealth model(s)
Other strategy

Please explain what other strategy the county will use

• Low-barrier clinic-based initiation workflows supporting same-day or rapid access
• Warm handoffs from targeted outreach and mobile field-based services
• Coordination with hospitals, emergency departments, and crisis pathways for rapid linkage following acute events
• Referral and coordination pathways for methadone through licensed Narcotic Treatment Programs

What forms of MAT will the county provide utilizing the strategies selected above?

Naltrexone
Buprenorphine
Methadone

Housing Interventions

Planning

For related policy information, refer to 7.C.3 Program priorities and 7.C.4 Eligible and priority populations

System Gaps

Please identify the biggest gaps facing individuals experiencing homelessness and at risk of homelessness with a behavioral health condition who are Behavioral Health Services Act (BHSA) eligible in the county. Please use the following definitions to inform your response: No gap – resources and connectivity available; Small gap – some resources available but limited connectivity; Medium gap – minimal resources and limited connectivity available; Large gap – limited or no resources and connectivity available; Not applicable – county does not have setting and does not consider there to be a gap. Counties should refer to their local Continuum of Care (CoC) Housing Inventory Count (HIC) to inform responses to this question.

Supportive housing

Medium gap

Apartments, including master-lease apartments
Medium gap

Single and multi-family homes
Large gap

Housing in mobile home communities
Large gap

(Permanent) Single room occupancy units
Medium gap

(Interim) Single room occupancy units
Medium gap

Accessory dwelling units, including junior accessory dwelling units
Large gap

(Permanent) Tiny homes
Large gap

Shared housing
Large gap

(Permanent) Recovery/sober living housing, including recovery-oriented housing
Large gap

(Interim) Recovery/sober living housing, including recovery-oriented housing
Small gap

Assisted living facilities (adult residential facilities, residential facilities for the elderly, and licensed board and care)
Large gap

License-exempt room and board
Large gap

Hotel and Motel stays
Medium gap

Non-congregate interim housing models
Medium gap

Congregate settings that have only a small number of individuals per room and sufficient common space (does not include behavioral health residential treatment settings)
Large gap

Recuperative Care
Medium gap

Short-Term Post-Hospitalization housing
Medium gap

(Interim) Tiny homes, emergency sleeping cabins, emergency stabilization units
Large gap

Peer Respite
Not applicable

Permanent rental subsidies
Large gap

Housing supportive services
Small gap

What additional non-BHSA resources (e.g., county partnerships, vouchers, data sharing agreements) or funding sources will the county behavioral health system utilize (local, state, and federal) to expand supply and/or increase access to housing for BHSA eligible individuals **?**
In Napa County, Housing & Community Services (HCS) is the department responsible for operating the Coordinated Entry System (CES) and serving as the collaborative applicant for Continuum of Care (CoC) funding. Napa County has benefitted significantly from HCS's proactive and highly effective approach to

pursuing state, federal, and local grant opportunities. The City of Napa Housing Authority (HACN) is also a strong partner within the Homelessness Response System (HRS) and currently serves as Chair of the CoC Board.

In addition to BHSA funding, Napa County will leverage non-BHSA local, state, federal, and Medi-Cal resources to expand access to housing for BHSA-eligible individuals. These include HUD Continuum of Care–funded Permanent Supportive Housing, Public Housing Authority vouchers (including Mainstream and Shelter Plus Care), the County's Coordinated Entry System and HMIS, Medi-Cal Managed Care Plan–funded CalAIM Community Supports, MCP Transitional Rent when available, and Behavioral Health Bridge Housing (BHBH). The sections below describe how these resources are operationalized through cross-system partnerships, staffing, data integration, and formal agreements to improve housing access and stability for BHSA-eligible individuals.

With the infusion of Behavioral Health Bridge Housing (BHBH) funding, HHSA-BH used BHBH funding to hire its first ever Behavioral Health Housing Manager. In addition to successfully managing BHBH funding the Housing Manager established an internal housing program and started to build out a housing continuum for BH clients, leveraging multiple resources and funding streams which has substantially improved the department's understanding of the housing landscape across the county. Historically, many California jurisdictions have experienced fragmentation between Behavioral Health systems and Homelessness Response Systems, often driven by differences in eligibility criteria, workflows, and professional language. In Napa County, these barriers have been largely mitigated following HHSA-BH's hiring of a subject-matter expert in housing and homelessness to oversee BHBH-funded programming. This strategic investment has strengthened cross-system partnerships and enabled more coordinated, client-centered care.

Prior to the implementation of Proposition 1, HHSA-BH maintained a limited presence in HMIS, holding a small number of user licenses and tracking approximately three programs. With the expansion of programming under BHBH, HHSA-BH increased its HMIS capacity and trained four internal staff members to administer the VI-SPDAT, Napa County's standardized vulnerability assessment and the primary determinant for prioritization within CES. This capability has been particularly impactful for high-acuity clients who are poor historians, allowing assessments to more accurately reflect true vulnerability rather than relying solely on self-reported information. Placement on the CES list expands access to a broader range of housing resources for HHSA-BH clients, including HUD-funded Permanent Supportive Housing (PSH) and Public Housing Authority (PHA) vouchers with homelessness eligibility requirements, such as Mainstream and Shelter Plus Care.

In Napa County, HCS is the sole Medi-Cal Managed Care Plan (MCP)-contracted Housing Community Supports provider and subcontracts with Abode Services. HHSA-BH engaged Abode to deliver the "housing trio" of CalAIM Community Supports. Leveraging prior expertise in CalAIM housing supports, the BHBH Program Manager facilitated the development of a MOU between HHSA-BH and HCS. This agreement

allows HHSA-BH to submit MCP claims under the HCS contract using the shared subcontracted provider, ensuring continuity for clients and minimizing operational complexity for frontline staff who may not be familiar with contracting structures. The MOU has also positioned Napa County to more effectively operationalize Transitional Rent once it becomes available.

How will BHSA Housing Interventions intersect with those other resources and supports to strengthen or expand the continuum of housing supports available to BHSA eligible individuals?
Napa County maintains a strong and well-established Homelessness Response System (HRS); however, prior to recent investments, key components of the housing continuum were limited or unavailable for individuals with significant behavioral health needs. Specifically, the absence of interim housing, hotel-based stabilization options, and flexible rental assistance constrained the County's ability to prevent discharges from treatment settings, hospitals, or other institutions directly into homelessness.

BHSA Housing Interventions build upon and complement existing HRS resources by filling these critical gaps in the continuum. Through the introduction of interim housing, hotel vouchers, and a rental assistance model that supports placement into Recovery Residences, the County has significantly reduced exits from institutional and treatment settings to unsheltered homelessness. These interventions strengthen the overall system by creating safe, appropriate housing pathways for individuals during periods of transition, thereby improving continuity of care and housing stability.

Under the Behavioral Health Bridge Housing (BHBH) program, HHSA Behavioral Health initiated a Rental Assistance program designed to serve individuals regardless of their placement on the Coordinated Entry System (CES) list. Historically, many Behavioral Health clients were unable to access HUD- or state-funded homelessness programs because time spent in institutional or long-term treatment settings interrupted formal homelessness status, rendering them ineligible for programs with strict homelessness documentation requirements. BHSA-HI rental assistance is expected to expand the reach and effectiveness of the broader HRS by allowing Behavioral Health to fund housing for this population, while preserving HRS-funded rental assistance for other vulnerable households who meet traditional homelessness criteria.

HHSA Behavioral Health is also exploring the development of a new interim housing program that would initially leverage BHBH funding and transition to BHSA-HI as a sustainable funding source. This proposed program represents a high level of cross-system collaboration: the County's Medi-Cal Managed Care Plan, Partnership HealthPlan of California, owns the proposed property; a local community-based organization would provide property management and light case management, potentially billable through CalAIM Housing Tenancy Navigation Services (HTNS) or Housing Tenancy Sustaining Services (HTSS); Transitional Rent would fund the first six months of tenancy; and HHSA Behavioral Health would supply referrals and ongoing clinical services. This model intentionally aligns health care, housing operations, and behavioral health treatment, strengthening system integration and shared accountability across partners.

In addition, HHSA Behavioral Health is in the early feasibility phase of exploring a locally funded voucher program in partnership with the Housing Authority of the City of Napa. These vouchers would function similarly to HUD Mainstream Vouchers by supporting individuals with long-term behavioral health needs beyond the period of intensive case management. If implemented, this approach would leverage the Public Housing Authority's existing administrative infrastructure while extending the continuum of care to include a locally controlled permanent housing option. This intervention would serve as the final step in the Behavioral Health housing continuum and would be paired with ongoing tenancy supports through CalAIM HTSS to promote long-term housing retention.

Collectively, BHSA Housing Interventions intersect with and enhance existing housing and support resources by filling structural gaps, reducing system strain, maximizing the impact of non-BHSA funding streams, and creating a coordinated, end-to-end housing continuum tailored to the needs of BHSA-eligible individuals.

What is the county behavioral health system's overall strategy to promote permanent housing placement and retention for individuals receiving BHSA Housing Interventions?

The HHSA-BH division's strategy to promote permanent housing placement and retention in alignment with Napa County's overarching strategy and is grounded in the recognition that long-term housing stability requires both the financial capacity to sustain housing and the behavioral health supports necessary to successfully meet tenancy obligations. Permanent housing is most successful when individuals are able to maintain income sufficient to cover ongoing housing costs and demonstrate the skills and supports needed to comply with lease requirements, including behavioral expectations related to community living, personal hygiene, and safety.

Accordingly, our approach prioritizes supporting individuals who are both eligible for and capable of living independently by addressing three interconnected domains: (1) income stability, (2) behavioral health stabilization and treatment, and (3) tenancy readiness and sustainment. Behavioral Health works to support access to or increases in income through benefits acquisition and coordination with partner systems, while simultaneously addressing untreated or under-treated mental health and substance use conditions that may have historically limited access to permanent housing opportunities. In parallel, clients receive support in understanding and complying with the practical and administrative requirements of permanent housing, such as lease obligations, utility payments, recertifications, and tenant responsibilities.

The HHSA-BH division's broader housing strategy emphasizes intentional partnership development, clear referral pathways, and strategic use of specialized systems to ensure that each organization operates within its area of expertise. With a comprehensive understanding of the local housing and service landscape, and strong relationships with relevant organizations, HHSA-BH will have the ability to focus on its direct role in crisis intervention, stabilization, and ongoing clinical and therapeutic treatment. As individuals transition from crisis into stabilization, Behavioral Health will remain responsible for clinical care, while case

management efforts increasingly shift toward coordinating referrals to external partner agencies with specialized expertise in housing placement, income supports, tenancy services, and long-term housing retention.

This coordinated, role-aligned model allows Behavioral Health to reduce barriers to permanent housing access while avoiding duplication of services, strengthening system accountability, and promoting continuity of care. It is anticipated that utilization of case management and other services being provided by the appropriate agencies will free up clinicians' time, potentially allowing for an increase in caseload capacity. By aligning BHSA Housing Interventions with established housing, benefits, and tenancy-support systems, the HHSA-BH's strategy supports not only successful placement into permanent housing, but also the long-term retention necessary to prevent returns to homelessness, crisis services, or institutional care.

What actions or activities is the county behavioral health system engaging in to connect BHSA eligible individuals to and support permanent supportive housing (PSH) (e.g., rental subsidies for individuals residing in PSH projects, operating subsidies for PSH projects, providing supportive services to individuals in other permanent housing settings, capital development funding for PSH)?

Napa County HHSA-BH has taken deliberate and targeted actions to strengthen access to and sustain Permanent Supportive Housing (PSH) for BHSA-eligible individuals by integrating Behavioral Health more fully into the local Continuum of Care (CoC) and Coordinated Entry System (CES) processes.
To support this integration, the HHSA-BH hired a Behavioral Health Housing Manager with direct experience in Napa County's Homelessness Response System and CoC governance. This position currently participates in CoC activities and brings institutional knowledge from the County's primary homelessness services provider, including hands-on experience designing and operationalizing Napa County's CES. This expertise has allowed Behavioral Health to more effectively align internal processes with CES requirements and PSH referral pathways.

HHSA-BH has also entered into a contract with the same local housing services provider that administers CES assessments and placement activities, specifically to serve Behavioral Health clients. In parallel, Behavioral Health has sent system navigators and Full Service Partnership (FSP) case managers to be trained and to administer the VI-SPDAT, the standardized vulnerability assessment required for placement on the CES list. This approach allows high-acuity Behavioral Health clients to be assessed by clinicians who are already familiar with their histories and needs, resulting in more accurate vulnerability scores. Given that CES prioritization is the primary driver of PSH placements—and that individuals with lower or inaccurate scores are unlikely to be considered for PSH—this strategy has been critical in ensuring equitable access for individuals with significant behavioral health needs who may be poor historians or unable to reliably self-report.

In addition to system and referral alignment, HHSA-BH has made direct financial investments to support

the development and sustainability of PSH. Behavioral Health has committed over $1 million of current MHSA funding toward the Capitalized Operating Subsidy Reserve (COSR) for a local PSH provider and has allocated Housing Intervention funds to support critical unit repairs necessary to maintain habitability and preserve existing PSH stock.

HHSA-BH was also awarded Behavioral Health Bridge Housing (BHBH) funding and established a local Rapid Rehousing–style tenant-based rental assistance (TBRA) program for Behavioral Health clients, which is planned to be expanded to Permanent Housing Rental Assistance under BHSA Housing Interventions. This model supports individuals transitioning into permanent housing, including PSH-aligned settings, by providing rental subsidies paired with ongoing behavioral health services.

Finally, HHSA-BH is actively exploring the feasibility of partnering with the local Public Housing Authority to develop locally funded vouchers modeled after HUD Mainstream Vouchers. These vouchers would function as tenant-based rental assistance PSH specifically for Behavioral Health clients, leveraging existing PHA administrative infrastructure while expanding long-term housing options for individuals with significant and ongoing behavioral health needs.

Please describe how the county behavioral health system will ensure all Housing Interventions settings provide access to clinical and supportive behavioral health care and housing services

The County Behavioral Health system ensures that all Housing Interventions (HI) settings provide access to clinical and supportive behavioral health care and housing services through standardized eligibility controls, contractual requirements, and integrated care coordination processes.

For Scattered Site Housing Interventions, eligibility determination—referred to as “Verification of Eligibility," may be completed only by providers delivering Specialty Mental Health Services (SMHS) and/or services for individuals with severe substance use disorders (SUD), all of whom are contracted with HHSA Behavioral Health. Eligibility verifications may only be submitted by the client’s primary case manager and are limited to individuals who are actively engaged in services, ensuring that all enrolled participants are receiving ongoing clinical and supportive behavioral health care.

Referrals to HHSA-BH housing programs also trigger enrollment with the County’s contracted housing services provider, which delivers housing-focused case management and housing location services. This ensures that clients enrolled in Housing Interventions receive coordinated housing supports alongside clinical care, including assistance with unit identification, landlord engagement, tenancy preparation, and ongoing housing stabilization.

All site-based Housing Intervention programs operate under formal contracts with HHSA Behavioral Health and are subject to routine program monitoring and oversight. Contractual requirements explicitly mandate

access to both behavioral health services and housing-related supports, ensuring that HI settings function as integrated components of the broader system of care rather than standalone housing placements.

In addition, all Housing Intervention programs will be established within the HHSA-BH health record (EHR) system as well as in HMIS. They are currently tracked in HMIS and SmartSheet which is checked against our EHR. Housing Program establishment in our EHR will allow for real-time tracking of enrollment, service delivery, and ongoing clinical engagement, and supports coordination between clinical providers, housing service partners, and case managers. EHR integration enables HHSA Behavioral Health to monitor service continuity, identify gaps in care, and ensure sustained access to both clinical and housing supports across all HI settings.

Eligible Populations

Please describe how the county behavioral health system will identify, screen, and refer individuals eligible for BHSA Housing Interventions

HHSA-BH's Housing Manager has worked with clinical program staff to develop and implement screening and referral workflows. The County Behavioral Health system identifies, screens, and refers individuals eligible for BHSA Housing Interventions through a standardized, clinician-driven referral and review process that builds on existing workflows established under the Behavioral Health Bridge Housing (BHBH) program. Screening and prioritization are further supported by the referral form, which includes embedded prioritization questions to identify individuals with the highest levels of vulnerability, as defined by Behavioral Health.

For the current BHBH scattered-site rental assistance program, identification begins when homelessness or the risk of becoming homeless is identified as a contributing factor to a current client's inability to stabilize or stay out of crisis. This can happen at various stages in a client's journey through the behavioral health journey including at screening, assessment, individual case management, as well as group case management. When a Behavioral Health clinician or case manager learns by whatever means necessary, that housing is a significant barrier and is affecting treatment, engagement, clinical outcomes, and/or recovery, the client's primary case manager initiates a formal referral by submitting a standardized form that captures relevant clinical, housing, and eligibility information. All referral submissions are timestamped and tracked within a customized and automated SmartSheet.

Referrals are then routed to the internal Behavioral Health Housing Manager for screening and vetting. The Housing Manager reviews each submission to confirm eligibility, completeness, and alignment with program requirements. Referrals that meet eligibility criteria are forwarded to the contracted housing services provider, along with required releases of information (ROIs) and the Verification of Eligibility, ensuring that all Behavioral Health eligibility requirements are met prior to housing engagement.

Once it is determined that the client meets all criteria and the referral has been forwarded to the contracted housing services provider, the Behavioral Health Housing Manager facilitates a coordinated handoff by initiating an introductory email between the housing services agency and the Behavioral Health care team. This communication clearly delineates the names, contact information, roles, and responsibilities of each member of the client's care team, supporting shared accountability and coordinated service delivery. Referral status and client progress are tracked through bi-monthly multidisciplinary case management meetings that include all agencies involved in the client's care.

This referral and coordination model will be carried forward and expanded under BHSA Housing Interventions. Identification of BHSA-eligible individuals is expected to increase as Transitional Rent becomes operational, supported by a two-way referral process between Behavioral Health and the Transitional Rent provider. Additionally, given the Behavioral Health's decision to serve individuals suffering from severe SUD only with BHSA-HI funding, Behavioral Health anticipates a consistent and sufficient referral volume to fully utilize available housing resources.

Will the county behavioral health system provide BHSA-funded Housing Interventions to individuals living with a substance use disorder (SUD) only **?**
Yes

What actions or activities did the county behavioral health system engage in to consider the unique needs of eligible children and youth **in the development of the county's Housing Interventions services (e.g., review data, engage with stakeholders, analyze research, etc.) who are:**

In, or at-risk of being in, the juvenile justice system
While assessing housing gaps in Napa County, HHSA Behavioral Health engaged in targeted stakeholder outreach to better understand the housing needs of youth who are in, or at risk of involvement with, the juvenile justice system. This work built on Mental Health Stakeholder Advisory Committee (SAC) discussions that included public safety partners, community-based organizations, advocates, and service providers, and highlighted the connection between housing instability, untreated behavioral health needs, and justice system involvement.

As part of this engagement, the Behavioral Health Housing Manager met with an embedded clinician at Juvenile Hall to better understand intake and discharge planning practices, including when housing status is assessed and how housing needs are identified. Because the County does not currently have direct access to Juvenile Hall housing-status data, this input was qualitative and informed by operational experience. The County also reviewed utilization of existing Transition-Age Youth–designated units at two Permanent Supportive Housing sites and noted limited referrals and lease-up challenges given local demographics. Together, these activities informed Housing Interventions planning by grounding program design in current local patterns of need while maintaining flexibility to respond if referral volume increases

in the future.

Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+)

Behavioral Health considered the needs of LGBTQ+ youth and young adults through stakeholder engagement and review of countywide housing and health assessments that documented disparities in access to stable housing and culturally responsive behavioral health services. The Mental Health Stakeholder Advisory Committee (SAC) discussions included input from community organizations and advocates serving underserved populations and emphasized the importance of low-barrier, affirming housing supports paired with behavioral health care. Behavioral Health also reviewed findings from the 2023 Napa County Community Health Assessment and other local housing assessments, which identified housing instability, discrimination, and barriers to accessing care as ongoing challenges for marginalized populations. While these assessments did not isolate LGBTQ+ youth housing needs quantitatively, they reinforced the importance of flexible program design that reduces access barriers and supports culturally responsive service delivery. These inputs informed Housing Interventions planning by prioritizing equity, continuity of care, and access to affirming behavioral health services as core components of housing stability for LGBTQ+ individuals.

In the child welfare system

Behavioral Health considered the needs of youth involved in the child welfare system (CWS) by reviewing local housing and community assessments, including the Napa Valley Housing Needs Assessment and the 2023 Napa County Community Health Assessment. These sources documented housing affordability constraints, overcrowding, transportation and language barriers, and challenges accessing behavioral health services—conditions that disproportionately impact families and youth involved in child welfare. Behavioral Health also incorporated findings from Community Planning Process activities conducted for the Behavioral Health Continuum Infrastructure Program, including client focus groups and provider interviews, which underscored the need for stable, longer-term housing paired with behavioral health treatment for youth experiencing placement transitions.

These inputs were complemented by the direct operational experience of the Behavioral Health Housing Manager, who oversaw both the housing and service components of the CalWORKs Housing Support Program (HSP). This experience reinforced that reunification efforts are frequently undermined when a reunifying parent lacks stable housing. Locally, limited family shelter capacity (including a single 7-bedroom family shelter) and scarce affordable housing options that are attainable for single-parent households create significant barriers to reunification and placement stability. HCS completes a family VI-SPDAT and maintains a separate CES prioritization list for families. While cross-system coordination is strong when a family is identified as having an open CWS case, recent funding reductions have further constrained available housing supports for this population, creating persistent service gaps.

In response, Behavioral Health is intentionally leveraging Rental Assistance resources to better support

families involved in CWS and reduce barriers to reunification. For example, Behavioral Health used BHBH resources to successfully house a reunifying family connected to one of our SUD programs, demonstrating how targeted rental assistance can directly support family stability and child welfare outcomes.

What actions or activities did the county behavioral health system engage in to consider the unique needs of eligible adults in the development of the county's Housing Interventions services (e.g., review data, engage with stakeholders, analyze research, etc.) who are

Older adults

To ensure Housing Interventions services are responsive to the unique needs of eligible older adults, the County Behavioral Health system conducted targeted stakeholder engagement and client-informed planning activities.

HHSA Behavioral Health held focus groups within existing behavioral health housing projects that serve older adults to gather direct feedback on client experiences, identify service and housing-related gaps, and understand the specific supports older adults need to maintain housing stability and, when appropriate, transition to more independent settings.

In addition, HHSA Behavioral Health engaged the Behavioral Health Stakeholder Advisory Committee in focused discussions regarding the housing and service needs of older adults in the community. Input from both clients and stakeholders directly informed the development and refinement of Housing Interventions services to ensure program design reflects older adults' functional needs, clinical considerations, and preferences related to housing stability and independence.

Key themes that emerged through this engagement included: (1) older adults with SMI who are currently housed in shared or communal living environments often value and prefer those settings and may not seek to transition out of them; and (2) many participants identified Single Room Occupancies (SROs) as a desirable housing option and indicated they would pursue SRO housing if financial barriers could be addressed. These findings informed and were taken into account during key program design decisions to better align Housing Interventions services with older adults' needs, preferences, and barriers.

In, or are at risk of being in, the justice system

HHSA Behavioral Health has staff embedded within the jail, probation, and local law enforcement, and maintains strong, long-standing partnerships with law enforcement and the courts, including close collaboration through collaborative courts. HHSA-BH drew on the experience and operational knowledge of these partners through focus group–style discussions with law enforcement, probation, Behavioral Health staff; interviews with community-based behavioral health and substance use treatment providers; discussions through the Mental Health Stakeholder Advisory Committee (SAC); and review of community assessments identifying service gaps and diversion needs for justice-involved individuals.

Together, these activities informed the development of BHSA Housing Interventions that emphasize coordination with justice partners, and supports designed to reduce cycling between incarceration, homelessness, and crisis-based behavioral health services .

In underserved communities

In developing BHSA Housing Interventions, HHSA Behavioral Health drew on Mental Health Stakeholder Advisory Committee (SAC) discussions, which included representation from community organizations, public safety, advocacy, and service providers. SAC discussions highlighted housing instability, access barriers, and the need for low-barrier, culturally responsive housing supports linked to behavioral health services, particularly for low-income and underserved populations.

The County also reviewed existing housing and community assessments, including the Napa Valley Housing Needs Assessment, the Napa County Farmworker Housing Needs & Impacts Assessment, the Napa County Older Adults Assessment, and the 2023 Napa County Community Health Assessment. Collectively, these assessments documented severe affordability constraints, overcrowding, transportation and language barriers, and disparities in access to behavioral health services, underscoring the need for stable, community-based housing options paired with behavioral health supports and alternatives to emergency department use and incarceration.

In addition, HHSA Behavioral Health drew from Community Planning Process (CPP) activities conducted for the Behavioral Health Continuum Infrastructure Program (BHCIP) application, including client focus groups and provider interviews conducted in late 2024. These activities reinforced the need for longer-term, stable housing, culturally responsive engagement, transportation supports, and clear pathways linking housing and treatment. Together, these inputs informed BHSA Housing Interventions that prioritize equity, cultural responsiveness, and long-term housing stability for underserved communities

Local Housing System Engagement

How will the county behavioral health system coordinate with the Continuum of Care (CoC) and receive referrals for Housing Interventions services?

The County Behavioral Health system has begun to coordinate more closely with the local Continuum of Care (CoC) to design pathways to receive referrals for Housing Interventions (HI) services through alignment with the Coordinated Entry System (CES). Placement into CoC-funded housing resources, including Permanent Supportive Housing (PSH), requires referral through CES, and Behavioral Health has been working intentionally align its internal processes to support this requirement.

BHSA Housing Interventions will serve two primary populations: individuals who are actively enrolled in Behavioral Health programs and individuals who meet BHSA eligibility criteria but are not yet enrolled in

Behavioral Health services. For the latter group, increasing access to Behavioral Health programs is a core strategy to ensure eligibility for HI and to strengthen coordination with CoC resources.

Through implementation of the Behavioral Health Bridge Housing (BHBH) program, the County addressed a longstanding barrier affecting clients served by the Homelessness Response System (HRS): difficulty accessing Behavioral Health intake ("Access") appointments. Historically, Access appointments required the client's direct participation and ability to manage scheduling, which was often not feasible for individuals experiencing homelessness. To address this, the Access team implemented a process allowing HRS case managers to place appointment holds without an attached client name, enabling more timely assessments once clients were available. This change significantly improved access to Behavioral Health services for HRS-referred clients.

As BHSA Housing Interventions are implemented, HHSA Behavioral Health will update and distribute outreach and educational materials—initially developed under BHBH—to partner agencies. These materials will provide guidance on behaviors and clinical indicators that may qualify individuals for Specialty Mental Health Services (SMHS), as well as information on available Behavioral Health programs. This outreach supports more appropriate referrals and helps partners better assess the likelihood that a client may qualify for Behavioral Health enrollment.

Behavioral Health staff also participate regularly in CES by-name list meetings, where housing providers review individuals currently prioritized within CES and identify available housing opportunities. Participation in these meetings allows Behavioral Health to identify individuals who may be eligible for BHSA Housing Interventions and to coordinate referrals in real time with housing partners.

To further support referral capacity, HHSA Behavioral Health continues to improve compliance with Timely Access requirements and is integrating mental health and substance use disorder Access functions to expand assessment capacity. The County is also exploring the feasibility of mobile Access assessments to better serve individuals who have difficulty traveling to office-based appointments. In addition, the primary CES assessment provider, Abode Services, is now contracted with Behavioral Health, enabling Behavioral Health-referred clients who meet homelessness criteria to complete the VI-SPDAT during their initial engagement. This facilitates placement on the CES list and increases access to HUD-funded PSH.

As Transitional Rent becomes operational, two-way referrals between Behavioral Health and housing partners will become increasingly important. Housing and Community Services intends to utilize Transitional Rent for CES clients, while the requirement that month seven of assistance be funded through BHSA Housing Interventions necessitates Behavioral Health enrollment. HHSA Behavioral Health is working to thoughtfully establish referral and Access processes designed to accommodate this increased demand and ensure seamless coordination between CES and BHSA Housing Interventions.

Please describe the county behavioral health system's approach to collaborating with the local CoC, Public Housing Agencies, Medi-Cal managed care plans (MCPs), Enhanced Care Management (ECM) and Community Supports providers, as well as other housing partners, including existing and prospective PSH developers and providers in your community in the implementation of the county's Housing Interventions

Local CoC

HHSA Behavioral Health (BH) actively collaborates with the local Continuum of Care (CoC) through formal governance participation and ongoing operational engagement. The Behavioral Health Housing Manager holds a voting seat on the CoC and participates in decision-making processes related to system planning, prioritization, and resource alignment.

The Behavioral Health Housing Manager is using her comprehensive knowledge of Napa County's Homelessness Response System to strengthen the CoC partnership. This role has enhanced Behavioral Health's understanding of CoC policies, planning processes, and operational workflows, enabling more effective coordination, informed participation, and alignment of Behavioral Health Housing Interventions with CoC strategies and priorities. As a result, collaboration between Behavioral Health and the CoC has become more integrated, strategic, and responsive to shared goals related to housing stability and homelessness reduction.

Public Housing Agency

HHSA Behavioral Health (BH) intends to collaborate closely with the local Public Housing Agency (PHA) through existing established working relationships, shared operational coordination, and strategic planning efforts. Behavioral Health is developing expertise in PHA policies, voucher programs, and lease-up processes, enabling effective navigation of housing voucher pathways and successful placement of Behavioral Health clients into permanent housing. This role maintains strong, ongoing relationships with PHA leadership and staff to support coordination and problem-solving around voucher utilization. In addition, HHSA-BH funds a dedicated housing locator through its contract with Abode Services who works in close coordination with the PHA and collaborates regularly with Housing Specialists to identify available units, engage landlords, and support timely lease-up for clients who hold housing vouchers. This coordination helps reduce delays in housing placement and increases successful utilization of existing voucher resources.
In addition, HHSA-BH funds a dedicated housing locator through its contract with Abode Services who works in close coordination with the PHA and collaborates regularly with Housing Specialists to identify available units, engage landlords, and support timely lease-up for clients who hold housing vouchers. This coordination helps reduce delays in housing placement and increases successful utilization of existing voucher resources.

HHSA-BH also plans to assess the feasibility of developing locally administered housing vouchers using

Housing Intervention (HI) funds. This exploration would leverage the PHA's existing administrative infrastructure while expanding permanent housing options for individuals with significant behavioral health needs, further strengthening system alignment and long-term housing stability.

MCPs

HHSA Behavioral Health (BH) is working to collaborate with Medi-Cal Managed Care Plans (MCPs) to align Behavioral Health Housing Interventions with CalAIM Housing-Related Community Supports, including Transitional Rent and the Housing "Trio." Implementation of these supports has required a deeper and more integrated understanding of MCP roles, contracting pathways, and service delivery models for shared clients.

HHSA Behavioral Health has an active Memorandum of Understanding (MOU) with Partnership HealthPlan of California. We have a growing and productive collaborative partnership that includes a focus on aligning Behavioral Health Housing Interventions with MCP-funded housing supports.

Kaiser Permanente is the other MCP serving Napa County residents; however, HHSA Behavioral Health does not currently have a Memorandum of Understanding (MOU). As a result, coordination around housing interventions for Kaiser members is more limited at this time. HHSA-BH intends to continue engaging with Kaiser to explore opportunities to develop a stronger working relationship and more formal coordination in the future.

HHSA-BH had extensive discussions with Partnership Health Plan and Housing and Community Supports (HCS) about the most effective strategy to implement Transitional Rent in Napa County. We collectively decided that HCS was best positioned to provide this critical benefit for our members. This collaboration will support coordinated referrals, service alignment, and continuity for individuals receiving both Behavioral Health services and MCP-funded housing supports.

To further strengthen system alignment, HHSA-BH invited Partnership Health Plan to present to the Behavioral Health Stakeholder Advisory Committee (BH-SAC) on the process of becoming a contracted Community Supports provider. HHSA-BH has also supported existing Specialty Mental Health Services (SMHS) providers who deliver MCP-covered services in understanding and navigating Community Supports contracting requirements, with the goal of expanding local capacity and reducing service fragmentation.

HHSA-BH is additionally in active discussions with Partnership regarding the potential development of a new interim housing project that would leverage BHSA and CalAIM Housing Community Supports, including Transitional Rent, Housing Tenancy Navigation Services, and Housing Tenancy Sustaining Services. These discussions reflect a shared commitment to integrated service models that address both housing stability and behavioral health needs.

Recognizing the importance of coordination across systems, HHSA-BH is also exploring opportunities for shared data and information exchange with MCP partners, consistent with applicable privacy and data-sharing requirements, to support care coordination, housing outcomes tracking, and system planning.

ECM and Community Supports Providers

HHSA Behavioral Health (BH) is also working to strengthen coordination with Enhanced Care Management (ECM) and Community Supports providers to support effective implementation of Housing Interventions and improve service alignment for shared clients.

Housing and Community Services (HCS) is currently Napa County's sole contracted Housing Community Supports provider. Napa County's participation in the Whole Person Care (WPC) pilot informed the development of the County's CalAIM-aligned service delivery framework, including the establishment of a Homelessness Response System (HRS) that braids Continuum of Care (CoC) and CalAIM resources for individuals prioritized through the Coordinated Entry System (CES). HHSA-BH is working to further align Housing Interventions with this existing infrastructure as BHSA is implemented.

HHSA-BH has executed a Memorandum of Understanding (MOU) with HCS that allows Behavioral Health to leverage HCS's MCP Community Supports contract while maintaining Behavioral Health eligibility and oversight requirements. In parallel, HHSA-BH has contracted with Abode Services to deliver housing-related Community Supports to Behavioral Health clients who may not meet CES homelessness definitions but otherwise qualify for Housing Interventions. These arrangements are intended to create consistent housing navigation and tenancy-support pathways across populations as coordination continues to mature.

We have strong partnership with a number of ECM providers such as CARE Network, a nonprofit organization specializing in complex health case management for very low-income and often homeless individuals. CARE Network is funded by Providence Queen of the Valley Medical Center and participates in the CoC. The division is actively assessing the local ECM landscape and exploring opportunities to strengthen partnerships with additional ECM providers serving populations experiencing homelessness. These providers are contracted through the MCPs, and not the County, which requires coordination with two other systems separately managing those contracts.

As part of BHSA implementation, HHSA-BH intends to continue to work closely with ECM and Community Supports providers to clarify roles, improve referral pathways, and better coordinate care for individuals receiving Housing Interventions. These efforts are expected to support improved navigation of Community Supports, reduce fragmentation, and strengthen integration between housing, health care, and behavioral health systems over time.

Other (e.g., CalWORKS/TANF housing programs, child welfare housing programs, PSH developers and providers, etc.)

Napa County HHSA-BH members benefit from HHSA being a “super-agency” that brings together multiple core public service systems under one organizational umbrella. HHSA oversees public health, behavioral health, housing and homelessness services, social services, and eligibility programs, allowing the County to coordinate care, funding, and operations across systems that are often siloed elsewhere.

This structure supports more seamless service delivery, shared infrastructure, and coordinated decision-making for individuals and families who interact with multiple county systems at the same time.

In addition, Behavioral Health (BH) collaborates with a broad range of local partners and systems to support Housing Interventions by maintaining awareness of and alignment with other housing-related funding sources and initiatives serving shared clients. Through its participation as a voting member of the local Continuum of Care (CoC), BH is informed of new and ongoing housing investments entering the County and is able to coordinate its Housing Interventions accordingly.

This system-level awareness includes familiarity with housing and supportive services administered by other HHSA divisions, such as the Self-Sufficiency Services Division (SSSD), which oversees public benefits and administers housing-related programs including Homelessness Assistance and Prevention (HDAP) and the Housing Support Program (HSP). BH is also aware of cross-division initiatives in which SSSD has partnered with Child Welfare Services (CWS) to implement Bringing Families Home funding. Further, HHSA through its SSSD and Comprehensive Services for Older Adults (CSOA) Division, works collaboratively in implementing Home Safe program funding to support older adults who need housing assistance. Understanding these parallel investments allows BH to coordinate services for mutual clients, avoid duplication, and leverage complementary resources across systems.

More broadly, understanding where Behavioral Health clients are engaged across multiple systems - and the housing resources available within those systems - allows HHSA-BH to align Housing Interventions strategically, maximize the impact of BHSA funds, and promote transparency and coordination among multiple case managers serving the same individuals or families.

HHSA-BH also participates in a monthly Homelessness Response Partner meeting attended by a wide range of local stakeholders, including the City of Napa, the local transportation authority, and the public library. Participation in these forums supports ongoing communication, system awareness, and coordination across nontraditional housing partners whose services intersect with homelessness and housing stability.

How will the county behavioral health system work with Homekey+ and supportive housing sites to provide services, funding, and referrals that support and house BHSA eligible individuals?

HHSA Behavioral Health (BH) has begun strengthening relationships with permanent supportive housing (PSH) providers and is building the foundation for expanded collaboration with Homekey+ and other supportive housing sites to ensure access to behavioral health services, coordinated referrals, and ongoing housing stability for BHSA-eligible individuals.

Through recent staffing enhancements, including the hiring of a Behavioral Health Manager with a focus on substance use disorder (SUD) services, HHSA-BH initiated direct, on-site service delivery within PSH settings, including SUD support groups. These groups have demonstrated strong participation and positive reception from both residents and housing operators, resulting in repeat requests from PSH sites. Continuation and potential expansion of these on-site services will be dependent on the availability of ongoing funding, as sustained staffing and program capacity are required to maintain consistent service delivery within supportive housing environments.

PSH sites are also connected to HHSA-BH's Mobile Response Team (MRT), which provides crisis intervention and supportive response within housing settings. In addition to responding to behavioral health emergencies, MRT has been utilized by PSH operators to support residents and staff during critical incidents, including grief support following deaths occurring on site. This integration helps housing providers maintain stability and reduces the likelihood of unnecessary emergency department utilization or housing disruptions.

As HHSA-BH clients are increasingly assessed and prioritized through the Coordinated Entry System (CES), referrals to PSH—including Homekey+ sites—are expected to increase. HHSA-BH anticipates deeper collaboration with supportive housing providers to coordinate referrals, clarify service roles, and align behavioral health supports with housing operations. These efforts are intended to ensure that BHSA-eligible individuals placed in Homekey+ and PSH settings receive timely access to appropriate clinical and supportive services.

In addition, HHSA-BH has identified and is actively addressing gaps in cross-system awareness of available Behavioral Health services. For example, the County identified that a highly accessible outpatient Specialty Mental Health program that provides in-home and community-based mental health treatment was not widely known within the Homelessness Response System. HHSA-BH is responding by increasing outreach and education to housing partners regarding available Behavioral Health programs and referral pathways, improving coordination and ensuring that residents of supportive housing sites can access appropriate services.

Collectively, these efforts reflect HHSA-BH's approach to working with Homekey+ and supportive housing

providers by embedding behavioral health services within housing settings, strengthening referral pathways through CES, supporting housing operations through crisis and stabilization services, and improving system-wide understanding of available Behavioral Health resources to promote long-term housing stability for BHSA-eligible individuals.

Did the county behavioral health system receive Homeless Housing Assistance and Prevention Grant Program (HHAP) Round 6 funding?
No

BHSA Housing Interventions Implementation

The following questions are specific to BHSA Housing Interventions funding (no action needed).
For more information, please see 7.C.9 Allowable expenditures and related requirements

Rental Subsidies (Chapter 7. Section C.9.1)
The intent of Housing Interventions is to provide rental subsidies in permanent settings to eligible individuals for as long as needed, or until the individual can be transitioned to an alternative permanent housing situation or rental subsidy source. (no action needed)

Is the county providing this intervention?
Yes

Is the county providing this intervention to chronically homeless individuals?
Yes

How many individuals does the county behavioral health system expect to serve with rental subsidies under BHSA Housing Interventions on an annual basis?
25

How many of these individuals will receive rental subsidies for permanent housing on an annual basis?
14

How many of these individuals will receive rental subsidies for interim housing on an annual basis?

11

What is the county's methodology for estimating total rental subsidies and total number of individuals served in interim and permanent settings on an annual basis?

To estimate total annual rental subsidies and the total number of individuals served in rental assistance programs, the County used a budget- and unit-cost–based methodology grounded in (1) provider budget assumptions and policies/procedures and (2) local rent benchmarks. For Recovery Housing, the County applied the provider's established rental rates and progressive subsidy structure to calculate an estimated County-paid subsidy amount per participant per year. The County used the same unit-cost approach for the Mid-Term Rental Assistance program, basing rent assumptions on SAFMR efficiency units and adding an estimated security deposit. For Permanent Housing vouchers, the County estimated the participant rent contribution using average SSI income ($961/month) and the standard 30% affordability model (approximately $288/month). The County then estimated the County-paid portion by targeting lower-cost LIHTC units, subtracting the participant contribution from the projected rent, and annualizing the result to produce a per-participant, per-year subsidy amount. In each program, the County used the calculated annual per-participant subsidy to estimate the total number of individuals served by dividing available program funds by the annual unit cost.

For which setting types will the county provide rental subsidies?

Non-Time-Limited Permanent Settings: Supportive housing
Non-Time-Limited Permanent Settings: Apartments, including master-lease apartments
Non-Time-Limited Permanent Settings: Single and multi-family homes
Non-Time-Limited Permanent Settings: Housing in mobile home communities
Non-Time-Limited Permanent Settings: Single room occupancy units
Non-Time-Limited Permanent Settings: Assisted living (adult residential facilities, residential facilities for the elderly, and licensed board and care)
Non-Time-Limited Permanent Settings: License-exempt room and board
Time Limited Interim Settings: Hotel and motel stays
Time Limited Interim Settings: Non-congregate interim housing models
Time Limited Interim Settings: Congregate settings that have only a small number of individuals per room and sufficient common space (not larger dormitory sleeping halls)[134] (does not include behavioral health residential treatment settings)
Time Limited Interim Settings: Other settings identified under the Transitional Rent benefit
Non-Time-Limited Permanent Settings: Shared housing
Non-Time-Limited Permanent Settings: Other settings identified under the Transitional Rent benefit

Will this Housing Intervention accommodate family housing?
Yes

Please provide a brief description of the intervention, including specific uses of BHSA Housing Interventions funding
The County's Rental Assistance program, subcontracted through Abode Services, is structured as a Tenant-Based Rental Assistance (TBRA) program utilizing scattered-site units, consistent with Behavioral Health Services Act (BHSA) Housing Intervention requirements. The program incorporates both a mid-term subsidy and a Permanent Housing (PH) Subsidy model. Under the Mid-Term approach, participant rent contributions are structured to increase over time as housing stability is achieved, with the expectation that participants will transition to full responsibility for rent as clinically appropriate. Under the PH model, participants contribute approximately 30 to 50 percent of their income toward rent, consistent with established housing affordability standards.

A client's portion of rent will be based upon a clients' income and anticipated ability to increase their income. For instance, if a client is paying their portion of rent with SSDI, we will be fairly certain that client will not be increasing their income. If a client cannot afford above 30% then they will only be contributing 30% of their adjusted annual income. We stated 30-50% of their income in order to create some leeway so that clients are encouraged to move toward self-sufficiency without fear of losing their housing. If they are unable to move toward anymore self-sufficiency then they will remain at 30%. This clinical-driven approach supports efficient use of BHSA funds, avoids unnecessary continuation of subsidies, and aligns housing assistance with individual recovery trajectories.

Any interim housing supported through this program will primarily consist of Recovery Residences. BHSA funds will be used exclusively for allowable rental assistance costs and will not be used to support operating expenses of Recovery Residence providers. The program will not utilize master leasing arrangements or provider-held housing contracts, ensuring compliance with BHSA funding requirements.

Through its contract with Abode Services, HHSA-BH ensures that rental assistance is administered in accordance with established housing program standards and compliance requirements. Abode Services provides specialized housing administration functions, including Housing Quality Standards (HQS) inspections, rent reasonableness determinations, and standardized rent calculations that establish participant share of cost and utility allowances. These functions are required components of rental assistance programs and are not within the typical scope of Behavioral Health clinical or care coordination operations.

Utilizing Abode Services as the housing administration partner allows HHSA-BH to leverage existing, compliant subsidy structures and housing expertise while maintaining appropriate separation between behavioral health service delivery and housing administration. This approach supports BHSA requirements

related to non-duplication of services, appropriate use of funds, and sustainable, compliant implementation of Housing Interventions.

Will the county behavioral health system provide rental assistance through project-based (tied to a particular unit) or tenant-based (tied to the individual) subsidies?

Tenant-based
Project-based

How will the county behavioral health system identify a portfolio of available units for placing BHSA eligible individuals, including in collaboration with other county partners and as applicable, Flex Pools (e.g., Master Leasing)? Please include partnerships and collaborative efforts your county behavioral health system will engage in

The majority of housing-related expenditures will be tied either to specific units, as is the case with contracted interim housing providers, or to scattered-site units identified and administered by Abode Services, which maintains comprehensive knowledge of Napa County's housing stock and availability. Napa County has a limited number of master-leased units, the majority of which are currently occupied by Housing and Community Services (HCS) clients. These units are closely monitored for Housing Inventory Count (HIC) purposes, and through the County's participation in Coordinated Entry System (CES) processes and partnerships with HCS and Abode Services, HHSA-BH will have opportunities to place eligible clients into these units as they become available.

Napa County does not currently operate a centralized "flexible pool" of housing funds. However, Abode Services serves as the primary provider and fiscal agent for most housing-related funding streams within the county. Notable exceptions include CalWORKs Housing Support Program (HSP), Homelessness Disability Assistance Program (HDAP), Season of Sharing, Child Welfare Services' Bringing Families Home program, and Public Housing Authority (PHA) voucher programs. Through newly established and strengthened partnerships with Abode Services, as well as deeper engagement in Continuum of Care (CoC) governance and processes, HHSA-BH has improved visibility into existing housing resources and funding availability across systems.

The partnerships and collaborative planning efforts supporting this approach are described in greater detail in responses to prior questions and reflect the County's ongoing commitment to coordinated, cross-system housing strategies.

Total number of units funded with BHSA Housing Interventions per year

18

Please provide additional details to explain if the county is funding rental subsidies with BHSA Housing Interventions that are not tied to a specific number of units

These rental subsidies, structured as Tenant-Based Rental Assistance (TBRA), are primarily deployed in the private rental market and are subject to Fair Market Rent (FMR) standards and rent reasonableness determinations. Due to variability in market rents, unit availability, and unit characteristics, the County is unable to project with certainty the exact number of units that will be supported through rental assistance.

We are hoping to fund one PBRA project comprised of three houses with a total of 17 units in a shared housing setting. If we are not able to bring this project online we will not be funding any PBRA units as of submission of this IP

Operating Subsidies (Chapter 7, Section C.9.2)

Is the county providing this intervention?

Yes

Is the county providing this intervention to chronically homeless individuals?

Yes

Anticipated number of individuals served per year

27

Please provide a brief description of the intervention, including specific uses of BHSA Housing Interventions funding

HHSA Behavioral Health (HHSA-BH) is implementing interim housing interventions that prioritize high-acuity clients, including CARE Court participants, through provider-operated sites including Grigg's Lane and the Wilkens units. Grigg's Lane is owned and managed by an SMHS-contracted CBO. HHSA-BH's CARE Court team, which is not affiliated with the property or housing aspects of this program, provides therapeutic services and care coordination, while clients are simultaneously enrolled in Housing Tenancy and Navigation Services (HTNS) with the County's Housing Community Supports provider (Abode Services) and begin working toward permanent housing placement as early as possible.

BHSA-HI funding will be used to support housing operations costs associated with these interim housing settings and to fund time-limited interim bed/room capacity where allowable (e.g., up to six months of bed/room rates per client), including bed-hold/availability costs in the rare instances when County-referred beds are temporarily vacant due to the referral-only nature of the program. HHSA-BH developed a per-bed/per-month rate methodology aligned with allowable expense categories in BHSA guidance to ensure consistent reimbursement of housing operating costs and interim capacity.

In these interim housing situations, there will be three team serving each client: the county therapeutic/clinical team, the property management team (who will receive the operating subsidy), and the Housing Team who will provide Housing Tenancy Navigation Services (HTNS) and bill Medi-Cal through the MCP. Therapeutic services and Community Supports such as HTNS will not be covered by the operating subsidy.

In addition, HHSA-BH is working to renegotiate an existing 17-bed program (three homes) to maintain these units in the local continuum and align operations with appropriate tenant-based practices (e.g., written leases, elimination of unnecessary time limits, and entry/notice standards). If renegotiated, BHSA-HI will also support operating costs for these units.

During the first year, the County will continue using BHBH funding to support interim housing operations while subcontractors establish billing capacity and/or contracts with Medi-Cal MCPs for eligible service components. To the extent allowable and for MCP-eligible participants, HTNS and other Housing Community Supports will be billed to MCPs, and BHSA-HI will remain focused on housing intervention costs not covered by MCP benefits.

For which setting types will the county provide operating subsidies?
Time Limited Interim Settings: Non-congregate interim housing models
Time Limited Interim Settings: Congregate settings that have only a small number of individuals per room and sufficient common space (not larger dormitory sleeping halls)[134] (does not include behavioral health residential treatment settings)
Time Limited Interim Settings: Other settings identified under the Transitional Rent benefit
Non-Time-Limited Permanent Settings: Shared housing

Will this be a scattered site initiative?
Yes

Will this Housing Intervention accommodate family housing?
No

Total number of units funded with BHSA Housing Interventions per year
27

Please provide additional details to explain if the county is funding operating subsidies with BHSA Housing Interventions that are not tied to a specific number of units

Under BHBH, HHSA-BH subcontracts Abode Services as our Rental Assistance provider. They are also the current Community Support providers. BHSA-HI will pay for the contract, recouping any costs associated with Community Supports. Included in the Abode contract there are operating costs, rental assistance, staffing, etc. Because of the nature of TBRA, these rental assistance subsidies will not be tied to a unit, they will be tied to a person. We will also cover operating/administrative costs for our interim housing providers which are explicitly broken down so as not to include any services that are Medi-Cal billable.

Landlord Outreach and Mitigation Funds (Chapter 7, Section C.9.4.1)

Is the county providing this intervention?

Yes

Is the county providing this intervention to chronically homeless individuals?

Yes

Anticipated number of individuals served per year

18

Please provide a brief description of the intervention, including specific uses of BHSA Housing Interventions funding

Under Behavioral Health Bridge Housing (BHBH), the County established a Landlord Incentive and Mitigation Fund, which has been utilized on two occasions to support landlord engagement and facilitate placements for program participants. Administration of this funding has since been incorporated into the County's contract with Abode Services; however, utilization has not yet reached anticipated levels.
The County's incentive structure is intentionally targeted and is currently limited to landlords willing to execute a standard tenant lease directly with the participant (rather than a program agreement). In addition, incentives are deployed selectively in circumstances where landlord participation is uncertain or at risk, rather than when a landlord is already prepared to rent without additional support.

The landlord mitigation pool has a maximum payout level of $3,500 per landlord. Funds are set aside at move-in when a participant's landlord enrolls in the mitigation pool, ensuring resources are available to address eligible damages or other covered mitigation needs in accordance with program guidelines.

Total number of units funded with BHSA Housing Interventions per year
18

Please provide additional details to explain if the county is providing landlord outreach and mitigation funds with BHSA Housing Interventions that are not tied to a specific number of units
We have an estimate of how many units the amount of money we set aside will fund, between incentives, holding fees, and mitigation costs. The funds are not tied to units until a tenant signs a lease.

Participant Assistance Funds (Chapter 7, Section C.9.4.2)

Is the county providing this intervention?
Yes

Is the county providing this intervention to chronically homeless individuals?
Yes

Anticipated number of individuals served per year
13

Please provide a brief description of the intervention, including specific uses of BHSA Housing Interventions funding
Under Behavioral Health Bridge Housing (BHBH), the County established this program/funding to address critical participant needs that are not covered by rental assistance or other available funding sources and that may otherwise impede housing placement or stabilization. To date, the fund has been used to (1) resolve an outstanding debt obligation that was creating a barrier to housing acceptance. (2) Purchase clothing necessary for work which will enable the client to maintain their housing. (3) purchase hygiene products for an encampment dwelling client who finally agreed to enter interim housing.

Allowable uses of Participant Assistance Funds are defined in the County's Participant Assistance Funds Policies and Procedures (P&P), which have been reviewed and approved by DHCS. The P&P also establishes a maximum assistance amount per participant per enrollment episode within the County's housing programs to ensure consistent application, fiscal oversight, and equitable access to these supports. This program has referral and enrollment processes and is tracked in HMIS.

Housing Transition Navigation Services and Tenancy Sustaining Services (Chapter 7, Section C.9.4.3)

Pursuant to Welfare and Institutions (W&I) Code section 5830, subdivision (c)(2) **, BHSA Housing Interventions may not be used for housing services covered by Medi-Cal MCP. Please select Yes only if the county is providing these services to individuals who are not eligible to receive the services through their Medi-Cal MCP (no action needed)**

Is the county providing this intervention?

Yes

Is the county providing this intervention to chronically homeless individuals?

Yes

Anticipated number of individuals served per year

40

Please provide a brief description of the intervention, including specific uses of BHSA Housing Interventions funding

Currently, Behavioral Health Bridge Housing (BHBH) serves as a financial backstop by reimbursing service providers after services are delivered while Medi-Cal Managed Care Plans (MCPs) adjudicate claims and remit payment. HHSA Behavioral Health (HHSA-BH) is now initiating Treatment Authorization Requests (TARs) and claims submission for participants eligible for CalAIM Community Supports by leveraging established billing systems and processes administered by Housing and Community Services (HCS) and Abode Services.

Under this workflow, HHSA-BH tracks services delivered and verifies that they are claimable. HCS submits claims to Partnership HealthPlan of California and receives reimbursement. Consistent with the Memorandum of Understanding (MOU), HCS retains the agreed-upon administrative cost for claims processing and journals the remaining reimbursement to the Behavioral Health division. Upon receipt, HHSA-BH deposits recovered funds into a designated BHBH account to support ongoing program operations and reconciliation.

This reimbursement workflow is in the early stages of implementation and will continue to be supported with BHBH funding through the end of the grant period. After BHBH concludes, the County will transition to using BHSA Housing Interventions (BHSA-HI) funding to cover eligible interim costs while awaiting MCP reimbursement, consistent with BHSA requirements and the County's sustainability strategy.

Housing Interventions Outreach and Engagement (Chapter 7, Section C.9.4.4)

Is the county providing this intervention?
No

Please explain why the county is not providing this intervention
The County will leverage existing outreach and engagement capacity to reach individuals who are unsheltered, including the CARE Team, ACT/FACT teams, collaboration with Homeless Response partners, justice-embedded staff, the Mobile Response Team (MRT), Napa County's established outreach team, and Behavioral Health staff embedded at the public library. In addition, HHSA-BH operates a robust System Navigation program that serves many unhoused individuals, and the County has a PATH-funded Behavioral Health staff member stationed at the local shelter to support engagement and linkage to services.

Together, these efforts reflect a strong, ongoing presence in the community rather than reliance on a single outreach function.

Given this existing infrastructure, HHSA-BH determined that setting aside a separate allocation of BHSA Housing Intervention funds for outreach would likely duplicate services already in place. Instead, BHSA housing resources will be prioritized for direct housing interventions and targeted gap-filling supports that are not otherwise available through existing outreach and engagement programs.

Capital Development Projects (Chapter 7, Section C.10)

Counties may spend up to 25 percent of BHSA Housing Interventions on capital development projects. Will the county behavioral health system use BHSA Housing Interventions for capital development projects?
Yes

Is the county providing this intervention to chronically homeless individuals?
Yes

How many capital development projects will the county behavioral health system fund with BHSA Housing Interventions?
2

Capital Development Project

Capital Development Project Specific Information
Please complete the following questions for each capital development project the county will fund with BHSA Housing Interventions

Name of Project
Carolina Room Repairs

What setting types will the capital development project include?
Non-Time-Limited Permanent Settings: Shared housing

Capacity (Anticipated number of individuals housed at a given time)
5

Will this project braid funding with non-BHSA funding source(s)?
Yes

Total number of units in project, inclusive of BHSA and non-BHSA funding sources
5

Total number of units funded with Housing Interventions funds only
0

Please provide additional details to explain if the county is funding capital development projects with BHSA Housing Interventions that are not tied to a specific number of units
It is tied to a specific number of units

Anticipated date of unit availability (Note: DHCS will evaluate unit availability date to ensure projects become available within a reasonable timeframe)
1/31/2027

Expected cost per unit (Note: the BHSA Housing Intervention portion of the project must be equal to or less than $450,000)
75000

Have you utilized the "by right" provisions of state law in your project?
No

If you have not incorporated use of the "by right" provisions into your project, please explain why
It is not applicable to this project. There is no rezoning or new construction, it is not an addition and requires no extra permits

Capital Development Project

Capital Development Project Specific Information
Please complete the following questions for each capital development project the county will fund with BHSA Housing Interventions

Name of Project
Skyline Apartment Staircase Renovation

What setting types will the capital development project include?
Non-Time-Limited Permanent Settings: Supportive housing

Capacity (Anticipated number of individuals housed at a given time)
24

Will this project braid funding with non-BHSA funding source(s)?
Yes

Total number of units in project, inclusive of BHSA and non-BHSA funding sources
19

Total number of units funded with Housing Interventions funds only
0

Please provide additional details to explain if the county is funding capital development projects with BHSA Housing Interventions that are not tied to a specific number of units
This is a four building HUD 811 property located on State land leased by Napa County. Each building has its own staircase and each staircase needs repair.

Anticipated date of unit availability (Note: DHCS will evaluate unit availability date to ensure projects become available within a reasonable timeframe)
12/31/2026

Expected cost per unit (Note: the BHSA Housing Intervention portion of the project must be equal to or less than $450,000)
400000

Have you utilized the "by right" provisions of state law in your project?
No

If you have not incorporated use of the "by right" provisions into your project, please explain why
It is not applicable to this project. There is no rezoning or new construction, it is not an addition and requires no extra permits

Other Housing Interventions

If the county is providing another type of Housing Interventions not listed above, please describe the intervention
Napa County will provide supplemental "patch rate" payments for BHSA-eligible individuals residing in licensed Adult Residential Facilities when the individual's primary payment source (typically SSI) does not fully cover the cost. Patch rates support additional non-clinical staffing, supervision, and facility-level supports necessary to maintain housing stability, prevent inappropriate discharge, and enable continued placement in community-based residential settings.

Is the county providing this intervention to chronically homeless individuals?
Yes

Anticipated number of individuals served per year
18

Continuation of Existing Housing Programs

Please describe if any BHSA Housing Interventions funding will be used to support the continuation of housing programs that are ending (e.g., Behavioral Health Bridge housing)
Griggs Lane Interim Housing, Wilkens Housing, Satellite Housing Project, Adult Residential Facilities (ARFs) patch rates, and the Rental Assistance Program (including Participant Assistance Funds and Landlord Mitigation Funds) were all started under BHBH and will use BHSA to continue.

Relationship to Housing Services Funded by Medi-Cal Managed Care Plans

For more information, please see 7.C.7 Relationship to Medi-Cal Funded Housing Services

Which of the following housing-related Community Supports is the county behavioral health system an MCP-contracted provider of?
None of the Above

For which of the following services does the county behavioral health system plan to become an MCP-contracted provider of?

Housing Transition Navigation Services
No

Housing Deposits
No

Housing Tenancy and Sustaining Services
No

Short-Term Post-Hospitalization Housing
No

Recuperative Care
No

Day Habilitation
No

Transitional Rent
No

How will the county behavioral health system identify, confirm eligibility, and refer Medi-Cal members to housing-related Community Supports covered by MCPs **(including Transitional Rent)?**
We have an MOU with HCS, the sole contractor for the above Community Supports. Under the MOU, HCS is responsible for the administrative and contractual functions for the housing trio and will potentially provide Transitional Rent as well. Eligibility for these Community Supports is verified by HCS at the point of enrollment into the HHSA-BH BHBH program, overseen by Abode Services.

For clients who are homeless or who might be eligible for CalAIM services, Abode sends HCS a referral and HCS initiates the TAR submission. HHSA-BH funds the contract with Abode Services, so they are compensated in real time, while services for eligible participants are billed to the MCPs.

In parallel, HHSA-BH is actively encouraging its provider network to execute contracts with MCPs for services that align with ECM and Community Supports. The County's Early Intervention RFP requires bidders to describe how they will leverage MCP resources. As Housing Interventions are implemented, HHSA-BH will continue working with partners to maximize all available funding streams and ensure resources are used in the most efficient and sustainable manner.

Please describe coordination efforts and ongoing processes to ensure the county behavioral health contracted provider network for Housing Interventions is known and shared with MCPs serving your county
Napa County is in the early stages of formalizing coordination processes to ensure the Behavioral Health Housing Interventions provider network is known and shared with Medi-Cal Managed Care Plans (MCPs) serving the county.

As Behavioral Health has begun to establish a Housing Interventions provider network, HHSA-BH has

executed an MOU with a contracted Community Supports provider and is actively working with Housing and Community Services (HCS) and Partnership HealthPlan of California (PHC) to clarify delegation, referral pathways, and information-sharing expectations. HHSA-BH, HCS, and PHC are scheduled to meet to discuss how Housing Interventions providers will be communicated to MCP partners and incorporated into existing coordination workflows moving forward.

At this time, HHSA Behavioral Health does not have a formal MOU or established coordination process in place with Kaiser Permanente related to Behavioral Health Housing Interventions due to the lack of identifiable clients who are covered by Kaiser Medi-Cal. HHSA-BH has submitted multiple requests to finalize an MOU and is awaiting Kaiser's response; as a result, information about contracted Housing Interventions providers is not routinely shared with Kaiser currently.

Does the county behavioral health system track which of its contracted housing providers are also contracted by MCPs for housing-related Community Supports (provided in questions #1 and #2 above)?
No

What processes does the county behavioral health system have in place to ensure Medi-Cal members living with significant behavioral health conditions do not experience gaps in service once any of the MCP housing services are exhausted, to the extent resources are available?
To reduce the risk of service gaps when MCP-funded housing services are exhausted, HHSA Behavioral Health has begun establishing coordination and tracking processes to support continuity of care, to the extent resources are available. Behavioral Health has hired a dedicated BH Housing Manager who facilitates referrals and supports coordination across Behavioral Health programs and MCP housing services, helping ensure smooth transitions as funding sources change.

HHSA-BH is also developing internal processes to better understand and monitor the delivery of MCP housing-related Community Supports. The County is assessing options for tracking Community Supports enrollments within its EHR and is currently monitoring housing-related activities through HMIS. In addition, HHSA-BH is building familiarity with Medi-Cal CONNECT to improve visibility into which Community Supports have been provided, supporting informed care coordination and planning.

Flexible Housing Subsidy Pools

Flexible Housing Subsidy Pools ("Flex Pools") are an effective model to streamline and simplify administering rental assistance and related housing supports. DHCS released the Flex Pools TA Resource Guide that describes this model in more detail linked here: Flexible Housing Subsidy Pools - Technical Assistance Resource . Please reference the TA Resource Guide for descriptions of the

Flex Pool model and roles referenced below including the Lead Entity, Operator, and Funder.

For related policy information, refer to 7.C.8 Flexible Housing Subsidy Pools .

Is there an operating Flex Pool (or elements of a Flex Pool, which includes (1) coordinating and braiding funding streams, (2) serving as a fiscal intermediary, (3) identifying, securing, and supporting a portfolio of units for participants, and/or (4) coordinating with providers of housing supportive services) in the county (please refer to DHCS' Flex Pools TA Resource Guide)?
No

Is the county behavioral health system involved in planning efforts to launch a Flex Pool in the county?
No

Please describe any other roles and functions the county behavioral health system plans to take to support the operations or launch and scaling of a Flex Pool in addition to those described above
n/a

Behavioral Health Services Fund: Innovative Behavioral Health Pilot and Projects

For each innovative program or pilot provide the following information. If the county provides more than one program, use the "Add additional program" button. For related policy information, refer to 7.A.6 Innovative Behavioral Health Pilots and Projects .

Does the county's plan include the development of innovative programs or pilots?
No

Workforce Strategy

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For more information on this section, please see 6.C.2 Securing Medi-Cal Payment.

Maintain an Adequate Network of Qualified and Culturally Responsive Providers

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The county must ensure its county-operated and county-contracted behavioral health workforce is well-supported and culturally and linguistically responsive with the population to be served. Through existing Medi-Cal oversight processes, the Department of Health Care Services (DHCS) will assess whether the county:

Maintains and monitors **a network of providers that is sufficient to provide adequate access to services and supports for individuals with behavioral health needs; and**

Meets federal and state standards **for timely access to care and services, considering the urgency of the need for services.**

The county must ensure **that Behavioral Health Services Act (BHSA)-funded providers are qualified to deliver services, comply with nondiscrimination requirements, and deliver services in a culturally competent manner. Effective FY 2027-2028, DHCS encourages counties to require their BHSA providers to comply with the same standards as Medi-Cal providers in these areas (i.e. requiring the same standards regardless of whether a given service is reimbursed under BHSA or Medi-Cal), as described in the Policy Manual.**

Does the county intend to adopt this recommended approach for BHSA-funded providers that also participate in the county's Medi-Cal Behavioral Health Delivery System?
Yes

Does the county intend to adopt this recommended approach for BHSA-funded providers that do not participate in the county's Medi-Cal Behavioral Health Delivery System?
Yes

Build Workforce to Address Statewide Behavioral Health Goals

For related policy information, refer to 3.A.2 Contents of Integrated Plan and 7.A.4 Workforce Education and Training

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Assess Workforce Gaps

What is the overall vacancy rate for permanent clinical/direct service behavioral health positions in the county (including county-operated providers)?
13

Upload any data source(s) used to determine vacancy rate
BHSA_Workforce_Position_Classifications from HHSA HR 7-2026.xlsx

For county behavioral health (including county-operated providers), please select the five positions with the greatest vacancy rates
Community Health Workers (CHW) defined in the Enhanced Community Health Workers Services benefit
Licensed Clinical Social Worker
Other qualified provider
Medi-Cal Certified Peer Support Specialist
Registered nurse

Please describe any other key workforce gaps in the county
HHSA-BH has limited availability of Certified Peer Support Specialists and can benefit from increased bilingual capacity, particularly Spanish-speaking staff. There are also challenges recruiting and retaining staff with experience in the administrative aspects of running two behavioral health plans and with experience providing intensive, field-based services to individuals with complex behavioral health needs. These gaps reflect broader recruitment and retention challenges in a small and largely rural county and continue to be a focus of targeted workforce development efforts.

How does the county expect workforce needs to shift over the next three fiscal years given new and forthcoming requirements, including implementation of new evidence-based practices under Behavioral Health Transformation (BHT) and Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT)?

Over the next three fiscal years, Napa County HHSA's Behavioral Health Division expects workforce needs to shift toward expanded mobile and field-based service delivery, increased bilingual and peer staffing, and broader staff competency in evidence-based practices in alignment with Behavioral Health Transformation (BHT) and BH-CONNECT. To support this shift, the Division plans to strengthen recruitment and retention efforts for bilingual and peer staff, expand training and implementation support for evidence-based practices, participate in BH-CONNECT workforce development initiatives (including scholarships, loan repayment, recruitment and retention activities, and training for AOD, peer, and other staff), and enhance tracking of service delivery and outcomes to support continuous improvement.

Address Workforce Gaps

If the county is planning to leverage the Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) workforce initiative to address workforce gaps including for FSP and CSC for FEP, such as through applying for and/or encouraging providers to apply for the following BH-CONNECT workforce programs, please specify below.

Is the county planning to leverage the BH-CONNECT workforce initiative by applying for the Behavioral Health Scholarship Program?

Yes

Please explain any actions or activities the county is engaging in to leverage the program

Napa County HHSA Behavioral Health plans to leverage the Behavioral Health Scholarship Program by monitoring BH-CONNECT/HCAI guidance and application timelines, coordinating with County Human Resources, and sharing program information with prospective and current staff. Designated Behavioral Health staff have dedicated time to support coordination and outreach related to workforce initiatives, including promoting scholarship opportunities that support long-term workforce development for Medi-Cal behavioral health services.

Is the county planning to leverage the BH-CONNECT workforce initiative by applying for the Behavioral Health Student Loan Payment Program?

Yes

Please explain any actions or activities the county is engaging in to leverage the program
Napa County HHSA Behavioral Health has a history of participation in the HCAI/CalMHSA Behavioral Health Student Loan Payment Program and plans to continue leveraging this initiative under BH-CONNECT. BH Division staff will monitor program updates, share information with eligible staff, provide technical assistance as needed with loan repayment applications, and encourage participation. These activities are supported by designated Behavioral Health staff with dedicated time to coordinate workforce initiatives in partnership with County Human Resources.

Is the county planning to leverage the BH-CONNECT workforce initiative by applying for the Behavioral Health Recruitment and Retention Program?
Yes

Please explain any actions or activities the county is engaging in to leverage the program
Napa County HHSA Behavioral Health is actively preparing to leverage the Behavioral Health Recruitment and Retention Program by monitoring program guidance and application requirements, coordinating with County Human Resources on eligibility and implementation considerations, and planning outreach to county-operated programs and contracted providers. The County has designated staff time to support planning, coordination, and implementation of BH-CONNECT workforce initiatives. Napa County is also assessing how recruitment and retention incentives, supervision support for pre-licensure and pre-certification staff, and certification and training supports may be deployed to address identified workforce gaps, including bilingual capacity, peer roles, and hard-to-recruit positions.

Is the county planning to leverage the BH-CONNECT workforce initiative by applying for the Behavioral Health Community-Based Provider Training Program?
Yes

Please explain any actions or activities the county is engaging in to leverage the program
Napa County Behavioral Health plans to participate in the Behavioral Health Community-Based Provider Training Program by monitoring BH-CONNECT/HCAI guidance, sharing program information with county-operated programs and community-based providers, and providing technical assistance as needed during the application process. Designated Behavioral Health staff will support outreach and coordination efforts to encourage participation among prospective Alcohol and Other Drug (AOD) counselors, peers, and other non-licensed behavioral health staff.

Is the county planning to leverage the BH-CONNECT workforce initiative by applying for the Behavioral Health Residency Program?

No

Please describe any other efforts underway or planned in the county to address workforce gaps aside from those already described above under Behavioral Health Services Act Workforce, Education, and Training

Napa County HHSA Behavioral Health continues to prioritize development of a diverse workforce that reflects the communities served. Ongoing efforts include targeted recruitment of bilingual and bicultural clinicians and support staff, strengthening peer roles, and expanding workforce capacity to deliver community-based and field-based services for individuals with complex behavioral health needs.

Budget and Prudent Reserve

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For more information on this section, please see 6.B.3 Local Prudent Reserve .

Budget and Prudent Reserve

Download and complete the budget template using the button below before starting this section

Please upload the completed budget template
Napa County Calculation PR Max.xlsx
Updated Integrated-Plan-Budget-Template_v3.xlsx

Please indicate how the county plans to spend the amount over the maximum allowed prudent reserve limit for each component if the county indicated they would allocate excess prudent reserve funds to a given Behavioral Health Services Act component in Table Nine of the budget template

Behavioral Health Services and Supports (BHSS)
We have no prudent reserve funds being allocated

Full Service Partnership (FSP)
We have no prudent reserve funds being allocated

Housing Interventions
We have no prudent reserve funds being allocated

Enter date of last prudent reserve assessment
4/22/2025

Please describe how the use of excess prudent reserve funds drawn down from the local prudent reserve aligns with the goals of the Integrated Plan

BHSS

There is no excess prudent reserve

FSP

There is no excess prudent reserve

Housing Interventions

There is no excess prudent reserve

Plan Approval and Compliance

All fields must be completed unless marked as optional. You don't need to finish everything at once–your progress will be saved automatically as you go. Use "Return to plan" to navigate between sections and track overall progress. For more information on this section, please see 3.A.1 Reporting Period

Behavioral health director certification

Download and complete the behavioral health director certification template using the button below before starting this section

Please upload the completed Behavioral health director certification template
Behavioral Health Director Certification Template (1) (1).pdf

County administrator or designee certification

Download and complete the county administrator or designee certification template using the button below before starting this section

Please upload the completed County administrator or designee certification template
Napa CEO Signature Form 2.11.26.pdf

Board of supervisor certification

For final submission, download and complete the board of supervisor certification template using the button below before starting this section

Please upload the completed Board of supervisor certification template
Confirm that the data is up to date and reflects the correct information for a Draft Plan

Requests

Behavioral Health Services Fund (BHSF) Housing Intervention Component

Justification for appeal

Describe your reason for appeal
We are submitting new data and new narrative in order to support our request to use 17% of the 30% requirement toward housing.

Upload files
Year One Funding.pdf
Napa County Homeless Funding.pdf
Housing Interventions Reallocation Request.pdf
MOU HHSA-BH HCS Final Dec 25 (2).pdf

What percentage of funds is the county requesting to utilize for the Housing Intervention Component?
17

Of the percentage of funds above or below the required 30 percent being utilized for Housing Interventions, identify which allocation components and the percentage the funding will transfer from or into

Components	Percentage of funds transferring
Full Service Partnerships	3

Components	Percentage of funds transferring
Behavioral Health Services and Supports	10

Please select which Housing Interventions exemptions criteria the county meets

Other considerations

Sufficient/insufficient funding from other sources to address housing needs

Other considerations

Current Services offered

Please provide justification for your request

Napa County is requesting flexibility to reallocate a portion of BHSA Housing Interventions HI funding to FSP and BHSS to maintain system stability and protect continuity of care for BHSA-eligible individuals.

Over the past several years, Napa's Homelessness Response System (HRS) and Continuum of Care (CoC) network have strengthened housing access and successfully pursued a wide range of housing-focused funding streams, resulting in improved housing outcomes and a declining Point-in-Time (PIT) count since 2023. This broader ecosystem—CoC-funded interventions, local housing partnerships, and ongoing grant competitiveness—positions the County to continue advancing housing solutions through multiple channels, rather than relying primarily on BHSA HI allocations alone.

At the same time, the BHSA statutory funding shifts (including the 30% HI target) represent a significant change in the County's behavioral health financing structure. Fully meeting this target immediately would require reducing FSP and BHSS investments that are currently staffed, operational, and serving high-acuity clients. Abrupt reductions would create material risk of service disruption, destabilization, and increased crisis utilization for individuals with serious mental illness and severe substance use disorder—outcomes that run counter to BHSA's goals of prevention, engagement, and sustained recovery.

The proposed reallocation is intended to prevent avoidable disruption while Napa continues to advance housing objectives through coordinated strategies. Specifically, the County will leverage FSP and BHSS resources to strengthen field-based engagement, intensive case management, and care coordination needed to stabilize individuals and support transitions from higher levels of care—including bringing people home from facilities when clinically appropriate and safe. This approach protects existing clients, preserves workforce capacity, and supports housing placement and retention by ensuring individuals have the services and supports necessary to succeed in the community.

In summary, this reallocation request reflects a planned, phased approach to BHSA implementation that balances the State's housing emphasis with local system readiness, continuity of care obligations, and the County's existing housing infrastructure and funding pathways.

Supporting data

Please upload supporting data
BHSA Homelessness Data Report.xlsx

What is the data source?
Other

Other
Combined Data from PIT Counts and Current CES list

Housing Intervention Funds for Chronically Homeless

Justification for appeal

Describe your reason for appeal
We would like to adjust our request to 25% and supply data that shows there is other funding and resources available for this population.

Upload files
HI Funds for Chronically Homeless.pdf
Napa County Homeless Funding.pdf

What percentage of Housing Intervention Component allocation is the county requesting to use for those who are chronically homeless?
0

Please select which Housing Interventions exemptions criteria the county meets
Other considerations

Please provide justification for your request:
Napa County already has a relatively robust homeless response system, including Coordinated Entry and permanent supportive housing targeted to people with long histories of homelessness. While we intend to prioritize people with the greatest needs, our current data and documentation infrastructure is not yet able to reliably identify and track the ECM chronic homelessness Population of Focus. Existing systems do not consistently capture all required elements (duration, episodes, and disabling condition) in a way that allows us to confirm, in real time, whether 50 percent of HI expenditures are reaching this group.

In parallel, we are building an internal prioritization framework that uses vulnerability and functional acuity scores—not ECM chronic status alone—to direct scarce housing dollars. In a small county with a modest HI allocation, a rigid 50 percent requirement could prevent us from serving other extremely high-risk groups, such as frequent utilizers of crisis and inpatient services, older adults at imminent risk of homelessness, and individuals stepping down from institutional settings. During this first Integrated Plan, we will also need to use some HI funding for move-on and transition strategies that free up existing permanent and long-term housing units. Many households benefiting from these strategies will not meet the ECM chronic definition themselves, but creating this system flow is one of the most effective ways for us to expand access to permanent housing for those who do.

In short, we would like to use our first IP dollars to help build the infrastructure for a system that flows. As new information comes out HUD's new priorities are, we will also need to be able to be flexible in these coming years as there is a good chance that HI dollars might initially be used as prevention for the currently housed chronically homeless.

Supporting Data

Please upload supporting data
CoC_HIC_CoC_CA-517-2024_CA_2024 (1).pdf

What is the data source?
Housing Inventory Count

Funding Transfer Request

Please enter the proposed allocation adjustments to the tables below

	Plan year one	Plan year two	Plan year three
Behavioral Health Services and Supports (Base 35%)	42	42	42
Full Service Partnership (Base 35%)	35	35	35
Housing Intervention (Base 30%)	23	23	23
Housing Interventions for Outreach and Engagement	0	0	0

Behavioral Health Services and Supports Transfers

Enter the proposed dollars transferred into/from Behavioral Health Services and Supports (Base 35 percent)

	Plan year one	Plan year two	Plan year three

	Plan year one	Plan year two	Plan year three
Dollars transferred from Full Service Partnerships	0	0	0
Dollars transferred from Housing Intervention	1241674	1275167	1278391
Dollars transferred into Full Service Partnerships	0	0	0
Dollars transferred into Housing Intervention	0	0	0

For Behavioral Health Services and Supports, please include a rationale for the funding allocation transfer request

We have several high-intensity programs funded under BHSS, including MRT. Implementing MRT required a significant start-up effort for counties, and our program has been highly successful. We propose continuing MRT under BHSS for the initial three-year plan period, and then evaluating its added value and outcomes prior to submitting our next Integrated Plan.

Full Service Partnership Transfers

Enter the proposed dollars transferred into/from Full Service Partnerships (Base 35 percent)

	Plan year one	Plan year two	Plan year three
Dollars transferred from Behavioral Health Services and Supports	0	0	0
Dollars transferred from Housing Intervention	372502	382550	383517
Dollars transferred into Behavioral Health Services and Supports	0	0	0
Dollars transferred into Housing Intervention	0	0	0

For Full Service Partnership, please include a rationale for the funding allocation transfer request

Our Full Service Partnership (FSP) programs are performing strongly, and we plan to stand up ACT/FACT services even though, as a small county, we are automatically exempt from this requirement. We believe an additional 3% allocation is necessary to adequately support implementation and sustain operations.

Housing Interventions Transfers

Enter the proposed dollars transferred into/from Housing Interventions (Base 30 percent)

	Plan year one	Plan year two	Plan year three
Dollars transferred from Behavioral Health Services and Supports	0	0	0
Dollars transferred from Full Service Partnerships	0	0	0
Dollars transferred into Behavioral Health Services and Support	1241674	1275167	1278391
Dollars transferred into Full Service Partnerships	372502	382550	383517

For Housing Intervention, please include a rationale for the funding allocation transfer request

While Napa County sees the need for Behavioral Health to be an active partner in the homelessness and housing system of care, Behavioral Health agencies also have quite a bit of work to complete in order to devest in the other components which have made up the entirety of MHSA spending since 2006. Napa

HHSA-BH believes that this Integrated Plan has laid out a sound and comprehensive plan of action to start down the path of investing more funding and resources into Napa's housing landscape in order to serve our most vulnerable clients. However, dramatic pendulum shifts are often incredibly destabilizing to both clients and staff, resulting in structural damage to the system and loss of trust from clients. Thus, we are asking that we be allowed to slowly pivot over the next three years, being given time and space to communicate to our members and community, what our plans for the future are and how they will best serve Napa County as a whole.

Supporting Information and Data

How does the funding transfer request respond to community needs and input?
Although a transfer of funds out of the Housing Interventions (HI) component may not align with the immediate capacity pressures within the Homeless and Housing System of Care, the County's assessment is that accelerating new HI programming without adequate planning and operational readiness would create avoidable barriers for the very population BHSA-HI is designed to serve. The County is prioritizing a phased, intentionally designed implementation approach—ensuring policies, referral pathways, eligibility processes, staffing models, and partner coordination are fully operational before scaling. This shift is intended to prevent service fragmentation, reduce client "hand-offs," and support a reliable, accessible system that improves engagement and housing retention for adults with significant behavioral health and housing instability.

In addition, the County must preserve sufficient resources within BHSS to sustain and strengthen core, high-intensity services that are foundational to our system of care. This includes MRT, which is a critical and resource-intensive program requiring a substantial ongoing budget and which the County has successfully stood up and implemented. The County is also planning to stand up ACT/FACT services to further expand field-based, high-acuity care capacity. Collectively, these investments support a coordinated clinical and operational backbone that will improve client engagement, stabilize individuals with the most complex needs, and position HI programming for more effective implementation as it scales.

Please include local data supporting the funding transfer request
Integrated Plan Budget Template Version 3 - 2026-2-20.xlsx

Individual Placement and Support (IPS) Supported Employment

For counties seeking an exemption to the requirement to include IPS in the county's FSP program

Please select which FSP exemptions criteria the county meets

Other hardships

Please provide justification for this FSP exemption request

Napa County HHSA Behavioral Health is requesting an exemption from the requirement to include the IPS model of Supported Employment within the County's FSP program for the FY 2026–2029 Integrated Plan period.

Napa supports the purpose of IPS and recognizes employment as an important and clinically meaningful recovery goal for individuals with significant behavioral health needs. Napa also recognizes IPS as an evidence-based supported employment model that can play an important role in recovery, community integration and long-term wellness. During the FY 2026–2029 Integrated Plan period, Napa intends to prepare for future IPS implementation by assessing program readiness, identifying needed infrastructure and developing a plan to support IPS services on or before the next Integrated Plan period.

Napa's current FSP programs provide intensive case management, engagement, linkage, care coordination, crisis prevention and recovery-oriented supports to individuals with complex needs, including individuals experiencing homelessness, justice involvement, co-occurring conditions, inpatient or residential transitions and stabilization needs. While these services support recovery and community functioning, Napa does not currently have the specialized supported-employment infrastructure needed to implement IPS as a distinct FSP model during this initial BHSA implementation period.

IPS requires dedicated planning and infrastructure, including employer engagement, job development, benefits planning, competitive integrated employment opportunities and ongoing employment supports. During the FY 2026–2029 period, Napa will begin planning for these elements, explore potential partnerships, assess client need and evaluate the staffing, training, workflows and community-employment supports needed to implement IPS effectively.

In the interim, Napa will continue to support employment-related recovery goals through FSP intensive case management. This will include assessing employment interests and barriers, linking clients to available workforce and vocational resources, coordinating with community partners, supporting benefits and documentation needs and tracking employment-related goals and outcomes. Napa views IPS as clinically important to recovery and will work toward being positioned to offer IPS services on or before the next Integrated Plan period.

Supporting Data

Please upload supporting data
IPF EIF Submission.pdf

Please select the data source
Other

Please describe
In order to demonstrate our commitment to IPS we have completed the EIF Qualtrics Survey and have been informed they will be in touch within three days, at which time we will begin the process of obtaining the COE consultation document.

Data Suppression Notice:
Values marked with "*" have been suppressed per DHCS de-identification standards. Counts between 1–10 are displayed as "<11*"

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1156

TO: Board of Supervisors

FROM: Ryan J. Alsop, Chief Executive Officer

REPORT BY: Andrew M. Mize, Legislative & Policy Analyst

SUBJECT: Administrative Updates to the Board of Supervisors' Policies for Conducting Business

RECOMMENDATION

Adopt a Resolution amending Section 8 of the County of Napa Policy manual to reflect three sets of administrative changes related to electronic signatures, disruptions to remote access to meetings of the Board of Supervisors, and budgeting for attendance at the Great Wine Capitals general assembly. (No Fiscal Impact, Mandatory)

BACKGROUND

In 2025, the California Legislature passed, and Governor Newsom signed, SB 707, which requires that local agencies, including the Napa County Board of Supervisors, adopt a policy regarding disruption of telephonic or internet service occurring during its open, public meetings. This policy must, by law, be adopted at a noticed public meeting in open session, not on the consent calendar.

In addition to this mandated update, staff propose two clarifying updates related to delegations of authority by the Chair to affix an electronic signature to certain documents, including resolutions, orders, ordinances, contracts, minutes, notices, deeds, leases, papers, and records of the board, as well as legislative position letters.

Finally, staff suggest that the Board fully consolidate all policies relating to Great Wine Capitals (GWC) General Assembly attendance by incorporating the substance of portions of Policy Section 2 "Agricultural Commission" related to GWC expenditures into this policy.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Mandatory

Consequences if not approved:	Napa County will not be in compliance with the mandated remote access disruption measures provided by SB 707 (PC 327, 2025).
Additional Information	Strategic Initiative: Build Healthy, Connected Communities; Elevate County Service and Workforce Excellence.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. 2026-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING NAPA COUNTY POLICY MANUAL, PART I: SECTION 8, EFFECTIVE JUNE 2, 2026

WHEREAS, Section 8 of the Board of Supervisors policy manual provides procedures for conducting the business of the Board; and

WHEREAS, the Board may, by a majority vote, alter the manner in which it conducts its regular business to the extent that such changes are permitted by state or federal law; and

WHEREAS, the Board is required by California Government Code, Section 54953.4(b)(1)(A)(i)(I)(ib) to approve at a noticed public meeting in open session, not on the consent calendar, a policy regarding disruption of telephonic or internet service occurring during open and public meetings; and

WHEREAS, the Board finds cause to clarify the circumstances under which the electronic signature of the Chair may be affixed to certain documents consistent with California Government Code, Section 25103; and

WHEREAS, the Board additionally finds cause to consolidate the Board's policies relating to Great Wine Capitals (GWC) General Assembly attendance by incorporating the substance of portions of Policy Section 2 "Agricultural Commission" related to GWC expenditures into Policy Section 8.

NOW, THEREFORE, BE IT RESOLVED, by the Napa County Board of Supervisors that Section 8 of Part I of the Napa County Policy Manual relating to "Policies for Conducting Business" is amended as shown in Exhibit "A," attached hereto and hereby incorporated by reference, effective June 2, 2026.

BE IT FURTHER RESOLVED, that the Clerk of the Board of Supervisors is directed to incorporate the changes to Section 8 "Policies for Conducting Business," so that the Section reads in the manner set forth in Exhibit "B."

[remainder of page intentionally blank]

THE FOREGOING RESOLUTION WAS DULY, AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board of Supervisors on the 2nd day of June, 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair
Napa County Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Ryan FitzGerald* (e-sign) Deputy County Counsel Date: May 26, 2026	Date: _____ Processed By: _____ Deputy Clerk of the Board	By: _____

Exhibit A:
Napa County Board of Supervisors Policy Manual, Part I, Section 8
(Redlined Version)

BOARD OF SUPERVISORS

Policies for Conducting Business

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[Remainder of page left intentionally blank.]

Policy Statement

The Napa County Board of Supervisors ("Board") is committed to the highest standards of effective governance. The primary roles of the Board are to set a direction and policy for the County that identifies countywide issues and supervisorial district issues with countywide impact and to put strategies and coalitions in place to address those issues while maintaining fiscal sustainability. The Board works with the County Executive Officer ("CEO") to keep the organization's efforts focused on its mission, values and strategic goals.

This Policy sets forth procedures for conducting meetings of the Board and external advocacy by the Board, standards of conduct for members of the Board, procedures and qualifications for establishment and appointments to advisory boards and committees of the Board, and procedures for appeals taken before the Board.

I. Meetings of the Board of Supervisors

A. Meeting Organization

1. *Meeting Calendar*

   Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar for the coming year adopted at or before the last meeting of the Board of Supervisors in December of the current year. Non-scheduled regular meetings and special meetings may also be set in compliance with the requirements of the Brown Act.

2. *Meeting Location*

   Unless specially noticed or otherwise adopted in the annual calendar, meetings shall be held in the Board of Supervisors meeting room, Room 305, Third Floor, County Administration Building, 1195 Third Street, Napa, California.

3. *Meeting Cancellations*

   Any meeting of the Board may be cancelled by majority vote of the Board or by the Clerk of the Board ("Clerk") for lack of a quorum or lack of business.

4. *Duration of Meetings*

   Once called to order, all meetings shall continue until all business on the agenda is completed unless the Board determines by majority vote to continue some or all of the remaining items to a later meeting.

5. *Order of Business*

   The regular order of business of meetings of the Board shall be:

   a. Call to Order, Roll Call, and Pledge of Allegiance;

   b. Laudatory Declarations;

   c. Consent Calendar – Special Districts and Consent Calendar for the Board;

   d. Public Comment on matters not on the agenda;

   e. Board of Supervisors Reports and Announcements;

   f. Discussion of items pulled from Consent Calendars;

   g. Regular Agenda of the Board, including Administrative Items – Special Districts,

Administrative Items for the Board, Public Hearings – Special Districts, Public Hearings before the Board, and Closed Session Items; and

h. Adjournment.

The Chair may alter or deviate from this schedule.

6. *Public Comment Generally*

Any person desiring to address the Board when recognized by the Chair should give their name for the purpose of the record as well as any campaign contributions required to be disclosed pursuant to the Levine Act (Government Code section 84308). In the interest of facilitating the business of the Board, the following shall apply:

a. Each speaker shall be permitted to be heard once for up to three minutes per Board agenda item unless the Chair affirmatively grants additional time. The three-minute per speaker time limit for public input on any agenda item may be reduced by the Board Chair to less than three minutes (but in no event to less than one minute per speaker) as may be reasonably necessary for the orderly and efficient conduct of Board meetings. Speakers shall address the Board when they have first been recognized by the Chair and shall not address their comments or questions directly to staff or to members of the audience.

b. Any reduction of the time limit should be announced by the Board Chair prior to the beginning of the public speaking segment of each item to which the reduction applies. These per person time limits shall not apply to applicants or appellants who are parties to matters that are the subject of noticed hearings.

c. A period for public comment for items not on the agenda shall be held immediately following the adoption of the Consent Calendar. However, the Chair may move it to a later time by announcing such at the beginning of the meeting.

d. Members of the public should submit written materials that they wish to have considered by the Board as far in advance as is practicable.[1] Written materials submitted to the Board electronically or as hard copies in advance of a public hearing shall be made available to the public for review and inspection, consistent with requirements of the Brown Act. Specifically, the Clerk shall cause a copy of such materials to be made available for inspection in Room 310 of the County building during normal business hours and may also post such materials on the County's website.

7. *Recording of Meetings*

It shall be the general practice of the Board to record the open portions of its meetings. The County's recording of the hearing or meeting constitutes the official record of the proceedings.

Upon completion of the Board of Supervisors meeting, minutes will be prepared documenting all actions taken by the Board of Supervisors at the meeting. If any individual wishes further information on any item, they should contact the Clerk.

[1] Members of the public should note that the agenda packet may not include all department-level documents associated with an agenda item, depending on the complexity of the item.

8. Parliamentary Procedures – Robert's Rules of Order

Unless otherwise provided by this Policy, all proceedings before the Board shall be conducted in accordance with and pursuant to the parliamentary procedure set forth in the published edition of "Robert's Rules of Order" that is most current at the time of the proceedings.

B. Appointments & Elections

1. Election of Chair and Vice-Chair

a. Election

Each January, the Board shall elect a Chair and Vice-Chair by majority vote. The Board may elect any supervisors to serve as Chair and Vice-Chair, notwithstanding anything to the contrary in this subsection I.B.

If one or more supervisors have been elected to the Board the previous year, the Chair and Vice Chair election shall take place at the first Board meeting following the newly elected supervisors taking office.

However, if the sitting Chair and Vice-Chair are both leaving office, the Clerk shall call the meeting to order and call for motions for the election of a Chair and Vice-Chair immediately following the newly elected supervisor(s) taking office.

b. Rotation of Chair and Vice-Chair Positions

The Board traditionally rotates the positions of Chair and Vice-Chair on an annual basis. The positions are rotated in order of supervisorial district number. In general, the Vice-Chair serves as Chair the year following the supervisor's period of service as Vice-Chair, though a supervisor may decline to serve as Chair. In such case, the Board may elect a different chair, or the existing Chair may serve in that position for another year; such action shall not change the numerical rotation of the Vice-Chair position.

When a newly elected supervisor is scheduled to serve as Chair during that supervisor's first year in office, that supervisor may instead express their interest to serve as Vice-Chair during that year and may rotate into the Chair position the following year. Thereafter, the normal rotation for election of Chair and Vice-Chair would resume.

c. Term of Service

Each Chair and Vice-Chair shall serve until their respective successors are elected to and assume the positions of Chair or Vice-Chair except in the circumstance described above in paragraph (a).

d. Availability of Chair and Vice-Chair

If the elected Chair and Vice-Chair are unavailable during a meeting, or are anticipated to be unavailable at a future meeting, or if either the Chair or both the Chair and Vice-Chair will be unavailable to execute documents during some discrete period of time, any of the supervisors present at a meeting of the Board during which the issue has arisen may make a motion, which may be seconded by any of the other supervisors present, to elect an Acting Chair to preside over any such meeting at which the Chair and Vice-Chair will be unavailable and/or to execute any documents in the name of the Board which would otherwise have been executed by the Chair and/or Vice-Chair during the period of the unavailability of the Chair and/or Vice-Chair.

2. *Duties, Rights, and Responsibilities of the Chair*

a. Duties and Powers of the Chair

The Chair of the Board shall preserve order and decorum during meetings of the Board. The Chair shall decide questions of order subject to being overruled by at least a four-fifths vote of the Board and shall perform such other duties as are required by law. The Chair shall have the power to suspend a meeting due to disruptive or abusive conduct by any person, including during any public hearing or public comment period before the Board. For the purposes of this Policy, disruptive conduct shall mean a breach of the peace or any inappropriate or violent conduct or disturbance that interrupts the due and orderly course of the meeting.

The Chair of the Board may make or second any motion, and present and discuss any matter on the agenda as any other member of the Board without having to step down as Chair. The Chair shall have all the rights and duties enjoyed by any other member of the Board.

b. Roll Call Vote

A roll call vote shall be required on any motion where voting by roll call is required by law and may be required in voting upon any motion of the Board at the discretion of the Chair. Any supervisor present and sitting as a member of the Board who does not vote either by audible voice or by electronic display apparent to the members of the Board and other persons present in the meeting, shall be recorded as voting "aye".

c. Special Districts & Other Entities for which the Board of Supervisors is the Governing Board

The Chair of the Board of Supervisors will also serve as Chair of the Special Districts and other entities under the jurisdiction of the Board of Supervisors such as Lake Berryessa Resort Improvement District, Monticello Public Cemetery District, Napa Berryessa Resort Improvement District, Napa County Groundwater Sustainability Agency, Napa County Public Improvement Corporation and Silverado Community Services District. This list may be updated by staff upon action by the Board to either create or dissolve any such Boards.

For each of the entities above, the Auditor-Controller shall serve as Treasurer and the Clerk of the Board shall serve as Secretary.

3. *Signature Authority of the Vice-Chair*

Documents explicitly authorized by the Board to be executed by the Chair may be executed by the Vice-Chair in the event the Chair is unavailable at the time of such execution, or by the Acting Chair elected pursuant to the provisions of this Policy and presiding at the time of the authorization, if both the Chair and Vice-Chair are unavailable at the time of execution.

4. *Appointments of Members of the Board of Supervisors to External Committees, Commissions, and Other Boards*

The Board will make such appointments in accordance with the following guidelines, unless in specific instances the Board determines by majority vote that a different procedure should be followed.

a. Appointment Procedures & Timing

At the first Board meeting following the first Monday in January, and thereafter in accordance with the Maddy Act (Government Code section 54970 et seq.), where

applicable, when new positions are created or unexpected vacancies occur, the Board shall make appointments to those various boards, commissions, committees and authorities on which Board members are asked to serve.

b. Appointments Upon Expiration of Term of Appointment

Appointments to existing positions made vacant by expiration of the term of the appointment will be made as follows:

i. To promote continuity, the incumbent supervisor will be reappointed unless they choose not to serve a subsequent term or is otherwise unavailable.

ii. If the incumbent supervisor chooses not to be reappointed or is unavailable, the Board may appoint any other supervisor expressing an interest in serving.

c. Appointments Due to Unexpected Vacancies During Term

Appointments to new positions and to positions resulting from unexpected vacancies during a term will be made as follows:

i. The Board may appoint any supervisor expressing an interest to an existing committee or commission to fill an unexpected vacancy during the term.

ii. If a new committee, commission or board was created at the request of a particular supervisor, that supervisor shall be appointed, unless they decline to serve; otherwise the Board may appoint any other supervisor expressing an interest in serving.

d. Conflicting Appointments

Notwithstanding (b) and (c), no supervisor shall be appointed to serve on a committee, commission or board whose regular meeting dates and times conflict on three or more consecutive occasions with those of one or more other committees, commissions or boards to which that supervisor has already been appointed, unless the supervisor resigns from the conflicting appointment or appointments.

e. Termination of Appointments

Unless otherwise provided by the rules or law governing the committee, commission or board to which the appointment is being made, the appointment of a supervisor under this subdivision I.B.4. shall automatically terminate if any of the following occur:

i. Three consecutive unexcused absences of the supervisor to the committee, commission, or board are recorded. Unexcused absences occur when the supervisor provides no reasonable advance notice of the supervisor's planned absence to (1) the committee, commission, or board, and (2) the supervisor's alternate. Excused absences occur when such advance notice is provided.

ii. The supervisor has submitted a written resignation to the chair of the affected committee, commission or board and to the Clerk.

iii. The supervisor vacates his or her office as supervisor, for any reason.

f. Great Wine Capitals General Assembly

Notwithstanding the foregoing Guidelines, the Chair may attend the Great Wine Capitals General Assembly annually as the designated representative of the Board. The Board may further appoint the Vice-Chair in addition to the Chair to attend the Assembly annually. Should the Chair or Vice-Chair be unable to attend, the Board may appoint other members of the Board to attend in their places, subject to the limitation that a maximum of two members of the Board may attend the Assembly each year.

The County Executive Officer may designate staff with responsibilities and expertise in relevant subject matter areas to represent the County subject to Board approval for out-of-state travel as applicable, subject to the limitation that a maximum of two staff may attend the Assembly each year. The County will contribute annually for all travel costs related to Great Wine Capital including participation/membership fees and registration fees from the Agricultural Commissioner's budget. Any reimbursable travel expenses shall comply with the Napa County Travel Policy.

C. Counsel

Government Code section 26526 shall govern the provision of legal counsel to the Board.

D. Agenda Items

1. Preparation and Publishing of Agenda

The County Executive Office will prepare an Agenda for each meeting of the Board, with recommended actions consistent with the Brown Act.

2. General Procedures

a. Agenda Procedures

Any matter to be considered by the Board shall first be properly filed in compliance with the policies, standards and procedures established by the County. The Clerk shall not accept any matter for presentation to the Board unless set forth on the prescribed forms, if any, properly filled out with all required data attached. The Board has discretion to consider requests to continue of an item based on late submission of materials (i.e., less than twenty-four hours in advance of a Board meeting) but may opt to proceed as scheduled.

b. Items Not on the Agenda

Unless otherwise allowed by law, any matter that comes before the Board orally which is not shown on the agenda shall not be acted or commented upon by the Board until it is heard as a noticed agenda item at a future meeting of the Board but the matter may be referred by the Board to staff to return with a recommendation as to next steps.

c. Withdrawal of Agenda Items

A department or division with an item before the Board may request for it to be withdrawn prior to any Board action on the item. If the request is oral, written confirmation of the request may be required.

d. Availability of Supporting Materials to the Public

Supporting materials provided to the Board in connection with a matter subject to discussion or

consideration at an open meeting of the Board shall be made available for public inspection and distribution in accordance with the requirements of the Public Records Act (Government Code section 7920.000 et seq.) and the Brown Act (Government Code section 54950 et seq.).

These materials shall be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the federal rules and regulations adopted in implementation thereof. No surcharge exceeding the fees for copies of public records authorized by California Government Code section 7922.530 shall be imposed in such instance upon such persons in connection with such alternative formats.

3. *Specific Procedures*

a. Items Not Involving Noticed Public Hearings

i. Discussion or Presentation Items: No action required.

ii. Action Items Not Involving Public Hearings

A. Staff report.

B. Public comment.

C. Motion on the item, second, and discussion of the motion.

D. Vote on the motion.

b. Items Involving Noticed Public Hearings

i. Noticed Public Hearings – Ordinances - First Reading of the Title

A. Open public hearing.

B. Staff report.

C. Public comment.

D. Close Public Hearing.

E. Motion on the introduction of the ordinance, second, and discussion of the motion.

F. Vote on the motion. After the motion has been approved, staff will bring the ordinance back to the Board on the next consent calendar for final approval.

ii. Noticed Public Hearings which are not Appeals

A. Open Public Hearing.

B. Staff reports.

C. Public Comment.

D. Close Public Hearing

E. Motion on the item, second, and discussion of the motion.

F. Vote on the motion.

iii. Noticed Public Hearings which are Appeals

Refer to County Code Chapter 2.88 and the Appeals section of this Policy.

4. *Laudatory Proclamations*

   a. The Board may issue laudatory proclamations during its meetings in celebration of notable events or individuals. Such proclamations may include the display of flags as outlined in Appendix A.

   b. A list of proclamations to be presented at Board meetings throughout the year will be considered and adopted by vote of the Board of Supervisors at their first meeting of the year. The list will include approximate dates the proclamations may be officially presented and to whom the proclamation may be presented.

   c. Proclamations approved by the Board and presented at Board meetings will by default include the electronic signatures of all five members of the Board. However, all five signatures of the Board are not required for a proclamation to be presented. Any Board Member may opt out of having their signature appear on any proclamation, regardless of their individual vote.

   d. If a Board Member wishes to present a proclamation that is not included on the pre-approved proclamation list, there are two options available to Board Members:

      i. Any Board member may present their own individually signed Proclamation, Commendation, or Recognition to any individual or organization outside of an official Board meeting; or

      ii. Any Board member may make a referral to the CEO to have a proclamation prepared and brought back at a subsequent meeting. A referral to the CEO to bring back a proclamation must be supported by a majority of those Board members present when that referral is made.

   e. The Chair is authorized to represent the County at ceremonial functions and other similar events when the Board has not otherwise designated one of its members to represent the County. The Chair may delegate public presentations at such events to the Vice Chair or to another member of the Board as needed.

   f. In instances where a proclamation is to be presented at a meeting of the Board, the Clerk of the Board is responsible for scheduling the presentation of such proclamations on behalf of the County Executive Officer consistent with the list approved annually by the Board in conjunction with the responsibilities of the Clerk related to meeting agendas and in consultation with the Chair of the Board.

5. *Motions Generally*

   a. Action of the Board shall be taken by motion. Any action of the Board may be proposed by motion of any member. Such motion, if seconded by any member, shall be on the floor and must be considered by the Board. If a motion is not seconded, the motion fails for lack of a second and shall be so declared by the Chair.

   b. A motion may be withdrawn by its proposer at any time before adoption or rejection with the consent of the second. Absent consent of the second, the motion remains on the floor. A motion's second may also withdrawn at any time before adoption or rejection, and upon such withdrawal, the motion will fail unless another member seconds.

c. A motion on the floor may be amended by further motion at any time before adoption or rejection. If the motion to amend passes, the amendment is adopted and the Board then considers and votes on the original motion as amended. If the motion to amend fails, the original motion sustains for any further consideration and vote.

d. After a motion has been seconded, any member may discuss the subject of the motion. When there is no further discussion, or when it appears that further discussion will be repetitive, the Chair shall call a vote, except that at any time during discussion, any member may move to call the question, and, if that motion is successful, a vote on the original motion shall proceed.

e. Any member of the Board who votes in the majority on a question, as well as any member who while serving as a member was absent for a vote on a question, is eligible to make a motion to reconsider.

Motions to reconsider are proper during the meeting at which the action to be reconsidered took place or at a future meeting as an agenda item. A member who was absent and seeks reconsideration of a prior action of the Board should put their motion to reconsider on the agenda for the next regular meeting at which they are present.

Motions to reconsider require a majority vote to succeed. If a motion for reconsideration is successful, any member may make the motion to confirm, modify or reject the action taken on the original item. No motion to reconsider may be reconsidered after initial failure except by 4/5 vote of the Board.

6. Use of Electronic, Digital, or Facsimile Signature

Pursuant to Government Code Section 25103, the use of an electronic, digital or facsimile signature of the Chairperson of the Board is authorized for use on all papers, documents, or instruments requiring the signature of the chairperson of the board, including all resolutions, orders, ordinances, contracts, minutes, notices, deeds, leases, papers, and records of the board, upon which the chairperson has been authorized, empowered or instructed to sign by order or resolution of the Board, or by ordinance or statute. The chairperson may delegate the affixing of his/her electronic, facsimile signature or digital signature to the Clerk of the Board of Supervisors or his/her duly qualified deputies, by executing a document approved as to form by the County Counsel reciting the delegation and setting forth what shall be considered his/her signature.

E. Voting

1. Quorum

A majority of the members of the Board shall constitute a quorum for the transaction of business. No action or recommendation of the Board shall be valid and binding unless at least three (3) members of the Board concur therein.

2. Continuance for Lack of a Quorum

In any case where, due to the absence of one or more supervisors, three votes cannot be obtained on a question before the Board, the Clerk shall automatically cause the matter to be placed on the next agenda for further consideration and vote. No motion shall be required to take such action.

3. *Conflicts of Interest Preventing a Quorum*

Notwithstanding subdivision (2), if three votes cannot be obtained because a conflict of interest exists that prevents the absent supervisors from voting on the matter, and the conflict is such that the absent supervisors will be unable to vote at a later date even if the matter is continued, the matter shall not be continued and the following procedure shall apply.

Action shall be deemed taken by the Board to ensure that the status quo remains: that circumstances remain as they existed prior to the attempt of the Board to act on a legislative matter, or prior to the decision of the approving officer or body in the case of an appeal will not be changed.

In the instance of an appeal, if the decision being appealed was approval of a permit, the appeal shall be deemed granted resulting in denial of the permit, and if the decision being appealed was denial of a permit, the appeal shall be deemed denied resulting in upholding the denial of the permit.

In unusual circumstances, where these actions would not preserve the status quo, the decision on the appeal shall be whatever action is necessary to maintain the status quo.

4 . *Conflicts of Interest Generally*

No Board member shall participate as a Board member in any discussion or voting if to do so would constitute a conflict of interest, except as allowed under law (e.g., Government Code section 87101).

5. *Disclosure of Ex Parte Contacts for Quasi-Judicial Matters*

For quasi-judicial hearings, Board members shall make disclosures of ex parte contacts. Any member who has received evidentiary information outside of a Board meeting or has viewed the property or site related to a quasi-judicial matter pending before the Board or is familiar with the property or site, should publicly disclose the fact of such information, viewing or familiarity with the site prior to the Board's final vote on the matter.

6. *Read and Understood Doctrine*

As is required by the “Read and Understand” initiative adopted by the voters of Napa County in 2005, every County Supervisor who votes to approve any new ordinance, regulation, or resolution shall first have thoroughly read and understood it, including its direct and indirect impacts on the citizens of Napa County, and shall certify in writing at the time of voting in favor of the ordinance, regulation, or resolution; and prior to its going into effect, that he/she has read it thoroughly and has thoroughly understood its direct and indirect impacts on the citizens of Napa County prior to voting to approve it.

7. *Recordation of Votes*

All official actions or decisions by the Board shall be entered in the minute book of the Board. The vote of each member on every question shall be recorded. Any supervisor present and sitting as a member of the Board who does not vote either by audible voice or by electronic display apparent to the members of the Board and other persons present in the meeting, shall be recorded as voting "aye".

II. Legislative & Regulatory Affairs

A. Applicability

This section applies only to official actions by the Board of Supervisors. The provisions of this section do not apply if the Board member is acting in their individual official capacity or in their official capacity

as an appointee to regional bodies by the Napa County Board of Supervisors. Nor do the provisions of this section apply to actions of Board members acting in a personal capacity, provided that this distinction is clearly stated in advance of any oral or written advocacy.

These provisions also do not apply to advocacy in the official or personal capacities of any other locally elected official, including the Assessor-Recorder-County Clerk, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. These locally elected officials may also in their discretion request of county executive staff that matters are brought to the Board for consideration.

B. Adoption of Legislative & Regulatory Platform

The Board may adopt a legislative and regulatory platform for use by staff as needed. The process of drafting this document may include public informational meetings conducted prior to adoption by the Board. The purpose of this document is to provide the ideological foundation for the Board's legislative and regulatory advocacy efforts. The platform must be adopted by majority vote of the Board.

C. Board Action

1. Ordinary Course of Business

The Board may take action on an item within the scope of the current Napa County Legislative & Regulatory Platform without further public consideration of the item.

If the subject of proposed action by the Board of Supervisors is not within the scope of the current Napa County Legislative & Regulatory platform, no action shall be taken by the Board of Supervisors until the item is considered by the Board of Supervisors for consideration.

The proposed action, whether by way of resolution, minute order, letter authorization or otherwise, must be approved by majority vote of the Board.

If a letter is authorized, the letter or other communication must be approved and sent by the Board Chair, or the Vice-Chair if the Vice-Chair is performing the duties of the Board Chair as outlined in this Policy.

2. Emergency Action

In cases where emergency action is required to communicate the County's position on an issue that is outside the scope of the adopted platform, a special meeting of the Board should be convened where feasible. Where a special meeting is not feasible under the totality of the circumstances, the CEO may authorize such communication. In such instances, the Board should take up the matter at its next meeting to consider ratification of the CEO's actions.

D. Permissible Actions within the Scope of the Legislative & Regulatory Platform

The actions outlined below are permitted without any formal Board action so long as the legislative or regulatory action at issue is within the scope of the adopted Legislative & Regulatory Platform. The actions outlined below are permitted as it pertains to legislative proposals, ballot propositions, agency or commission proceedings, including rulemaking, and other similar procedural vehicles. It is advisable, prior to taking any of these actions, for staff to present the proposed action to the Board in writing and solicit questions or comments on the proposed action.

1. Position Letters

Staff may draft and submit position letters on behalf of the County Board of Supervisors, and may also join coalition letters where the interests of the coalition align with the County's interests, so long as

the letters are consistent with the Board's adopted Platform. The chairperson may delegate the affixing of his/her electronic, facsimile signature or digital signature to the County's legislative staff, by executing a document approved as to form by the County Counsel reciting the delegation and setting forth what shall be considered his/her signature.

2. *Social Media Posts*

Staff responsible for managing the County's social media accounts may author posts on social media consistent with the Board's adopted platform.

3. *Meetings*

Staff may attend meetings with relevant parties, including but not limited to other local staff and local elected officials, state and federal legislative officials and staff, state and federal executive branch officials, and sponsors of proposed legislation, to advocate for proposals that are consistent with the Board's adopted platform.

4. *Testimony*

Staff may prepare and present testimony before legislative or regulatory bodies to the extent that the proposed action and testimony are consistent with the Board's adopted platform.

E. Action by Non-elected Department Heads in Official Capacity

This section does not apply to elected department heads, who may take advocacy positions in their official or personal capacities within their own discretion.

Non-elected department heads may take an advocacy position in their official capacities if the position is consistent with County policies and County's Legislative & Regulatory Platform, so long as communications related to such advocacy do not purport to express the position of the Board of Supervisors.

III. Ethics and Standards for Conduct of Members of the Board of Supervisors

Conduct of Board members should comport with both the County's Code of Ethics and the County's adopted Conflict of Interest Code, the approval, updating, and maintenance of which is required by Cal. Gov. Code section 87300.

Members who are found by four-fifths vote of the Board to have violated the County's adopted Conflict of Interest Code may be censured by four-fifths vote of the Board.

IV. Advisory Boards & Commissions

A. Applicability

This section applies to boards, commissions, committees, and task forces (hereinafter "commission(s)") established and appointed by the Board of Supervisors and Board appointments made to other state local advisory commissions.

B. Establishment & Review

The Board of Supervisors may establish local advisory and regulatory boards, commissions, committees, and task forces. Unless otherwise prescribed by Federal or State statute or County Code of Ordinances, the Commission shall be advisory to the Board of Supervisors and as such shall be

responsible to provide the Board advice on matters pertaining to the purpose of the commission and shall serve at the pleasure of the Board. Commissions shall only be established for a specific purpose. The responsibilities of a commission shall not be amended, changed or redirected without specific approval of the Board of Supervisors.

Each commission shall be assigned a County department to act as "liaison department" for that commission in connection with its affairs and the "Maddy Act" requirements. The liaison department shall, where practical, assign a specific County employee to act as "liaison officer" for the commission.

The County Executive Office and liaison department will review, as an ongoing program, the commissions to determine the feasibility of reducing the number of commissions to avoid overlapping jurisdictions.

C. Scope of Authority

Commissions have the responsibility to publicly review and discuss those matters they have been requested to review and comment upon by the Board of Supervisors or the appropriate liaison department.

All resolutions, motions or other comments made by advisory commissions are subject to review by the appropriate liaison department prior to any action by the Board of Supervisors.

Commissions are not authorized to sign contracts, disburse funds, implement programs, employ or consider any personnel matter or act in any other capacity that involves the direct management or operation of a program.

The conduct of all commission affairs shall be in accordance with this policy unless otherwise prescribed by Federal or State statute, County Code or specific Board action.

D. Requirements for Meetings of Commissions

1. All commissions are subject to the provisions of the Brown Act (see California Government Code, Section 54950 et. seq.).
2. Each commission shall meet a minimum of four times per year, unless otherwise specified in the commission's bylaws.
3. Each commission shall submit a policy for conducting business for adoption by the Board of Supervisors.

E. Annual Report to the Board of Supervisors

Every commission is responsible for the preparation of a written annual report, to be submitted to the Board no later than July 1 of the following year. At the first Board meeting in January of each year, the Board shall be provided a list of the current commissions and identify those that should present an annual report to the Board of Supervisors during that calendar year and when that annual report shall be presented.

F. Liaison Departments

Liaison departments serve as a vital connection between a commission and County government services and programs and assist in accomplishing the stated purposes of a commission.

1. The assigned liaison department is responsible for reviewing and making recommendations as to the continuation and/or role of the commission pursuant to this Policy.

2. The liaison department shall provide guidance to the commission as to its responsibilities and adherence to County Policy, and shall, where practical, assign a specific County employee to act as "liaison officer" for the commission.
3. The liaison department shall coordinate with the Clerk of the Board to schedule a commission to appear before the Board of Supervisors for the purpose of presenting its annual report when requested by the Board.
4. The liaison department shall compile and provide to the Clerk of the Board information as needed, including but not limited to the authority and purpose of the commission and identities and qualifications of its members.
5. The liaison department immediately shall report to the Clerk of the Board any unscheduled vacancy.
6. The liaison department shall determine the conflict-of-interest statutes, ordinances and policies applicable to its commission members, consulting with County Counsel as necessary, and shall so advise commission members. The liaison department shall assist in filing Statements of Economic Interest with the filing officer as required.
7. The liaison department is responsible for sending a notice of default resignation to the Clerk when the commission member had two or more consecutive unexcused absences or four consecutive absences of any type.
8. Liaison departments shall comply with all applicable provisions of the California Public Records Act in maintaining records of their assigned commissions' activities.
9. Liaison departments shall keep current minute records of each commission to which they are assigned on file and distribute copies as requested in accordance with provisions of the California Public Records Act.

G. Use of Chambers for Matters other than Meetings of the Board of Supervisors

Authorization of the use of the Board of Supervisors chambers for matters or meetings other than official meetings of the Board of Supervisors is within the discretion of the County Executive Officer.

V. Changes to this Policy

Any of the contents of this Policy may be altered, amended, or repealed by majority vote of the Board to the extent that such changes are permitted by state or federal law.

Any such alteration, amendment, or repeal shall not be effective retroactively and shall affect a matter being considered on the same agenda as the change only if the change is approved prior to the consideration of such agenda item or prior to close of such public hearing.

Appendix A: Policy on Official Flag Displays on County Flagpoles

A. Purpose

1. This policy is intended to regulate the public display of flags flown outside County buildings on County-owned flagpoles.
2. This policy does not regulate the use of special-circumstance or events flags for display on streetlights or other public infrastructure apart from flag poles, which is subject to approval by the City of Napa.
3. Nothing in this policy is intended to prohibit or curtail individuals displaying a flag on private property under their control or to wear or carry a flag.
4. This policy does not apply to County-owned buildings or properties that are wholly occupied by a third party or non-governmental entity.

B. General Flag Policy

1. County flagpoles are not intended to serve as a forum for free expression or method of communication or speech by members of the public and the determination of what flags may be flown on County flagpoles is reserved for the Board of Supervisors.
2. The Board of Supervisors has determined that the following flags may be flown on County flagpoles:
   a. The United States of America Flag;
   b. The State of California Flag;
   c. Official County flags; and
   d. Commemorative flags, the definition and display of which is governed by subsection (C) below.

C. Commemorative Flags

1. Commemorative flags are non-governmental flags that have significant cultural importance, e.g., the Pride Flag or Black History Flag. The use of commemorative or other third-party flags outside County buildings on County-owned flagpoles is prohibited except as specified below.
2. Requests to display commemorative flags on County flagpoles must come from a member of the Board of Supervisors or the County Executive Officer and be approved by a majority of Board members during a public meeting as outlined in paragraph 1.A.5.b. of section 1 of the originating policy.
3. Commemorative flags may be displayed on flagpoles for a duration that is relevant to the purpose of commemoration, but no longer than 31 consecutive days, unless otherwise approved by the County Executive Officer with the concurrence of the Board Chair.
4. The display of commemorative flags should be consistent with County goals, priorities, and strategic plans, as determined by the Board of Supervisors.
5. No flag shall be permitted which solicits consideration of any product or item sold by any private business, commercial venture, or charitable enterprise.

Appendix B: Rules of Procedure for Appeals to the Board of Supervisors[2]

Contents

1. Mandatory Pre-Hearing Conferences
2. Evidence
3. Transcripts

[2] This Appendix B supersedes and replaces Rule 14 from the prior policy. All references to Rule 14 in the Napa County Code shall be deemed to refer to this Appendix B.

A. Mandatory Pre-Hearing Conferences

On all appeals to the Board of Supervisors, a Mandatory Pre-Hearing Conference ("Conference") shall be scheduled by the Clerk in accordance with Napa County Code Section 2.88.080. The Conference shall be conducted informally among the Board Chair or designee, County Counsel or designee, one person designated by each appellant as its representative to attend the prehearing conference with authority to speak for that appellant, and, if different from the appellant, the applicant on the underlying subject of the decision being appealed. The prehearing conference is intended to accomplish the following purposes:

1. If the appeal pertains to a decision where there is a record on appeal, the participants at the Conference will review and discuss with the County representatives what the record on appeal consists of, and discuss whether any party intends to offer any evidence or materials not contained in the record on appeal ("extrinsic evidence"). The Conference will provide an opportunity to establish dates by which any request for extrinsic evidence shall be submitted to the Chair for a good cause determination. If any party disagrees with the Chair's determination, they may request that a majority of the Board overrule the Chair's determination on the day of the hearing pursuant to the procedures described in Napa County Code Section 2.88.090, subsection (C). Any party wishing to submit extrinsic evidence for the Chair's consideration must provide the Chair and County Counsel with complete, legible copies of all such materials and any argument supporting a good cause finding by the deadline established by the Chair at the Conference.
2. If the appeal pertains to a decision for which no record on appeal exists, the participants at the Conference will describe to the County representatives the evidence, written arguments and materials (including summaries of expert testimony, reports, or opinions to be offered at the hearing) ("Materials") that the participant intends to submit for the Board's consideration on the appeal. Each party shall provide the Chair and County Counsel with complete, legible copies of all such Materials that the party desires to have the Board to consider on the appeal by the date established by the Chair at the Conference.
3. In the interests of efficient conduct of Board proceedings, all those who present testimony or evidence to the Board on an appeal must make every reasonable effort to present all arguments and evidence to the Board prior to the hearing in accordance with the procedures specified above and in the applicable Napa County Code provisions. Oral testimony and argument should be limited to points that were not raised in written submissions and documentary evidence and should not be repetitious of the contents of written and documentary submissions; however, parties may not introduce new grounds of appeal or new evidence unless the Chair allows such grounds or evidence pursuant to Napa County Code section 2.88.050(C)(6) or 2.88.090(C). At the Conference and at the appeal hearing, the Chair may determine not to receive cumulative, repetitious, immaterial, derogatory or abusive testimony.
4. The County representatives at the Conference will discuss with the Conference participants what the probable order for presentation of evidence, witnesses, and statements will be at the hearing, what time limits may apply to speakers (as addressed in more detail in subdivision (5) below), and any other procedural topics, subject to any modifications that may be made by the Board at the hearing.
5. In the interests of efficient conduct of Board meetings and in fairness to all participants at such meetings, the Board Chair at the Conference will set reasonable and uniform limits on the presentations by each party to an appeal at the hearing. Unless the Chair, in the Chair's sole discretion, establishes different time limits, the standard time limit shall be thirty (30) minutes for each side. If there are multiple appellants, then the applicant shall have thirty (30) minutes per appellant.
6. The time limits specified above do not apply to or limit the right of members of the public to speak at an appeal hearing. Such public speakers will be subject to the time limits and other provisions set forth in subdivision 1.A.6. [Public Comment Generally] of this Policy.

7. Any additional written information shall be limited to 10 pages per appellant unless the Chair allows for a different page limitation at the Conference. Applicant shall be limited to the total number of pages of all appellants combined.

B. Evidence

1. Evidence shall be admissible if it is of a type commonly relied upon by reasonable and prudent persons in the conduct of serious affairs. Evidence may be received subject to a later ruling regarding its admissibility. Erroneous admission of evidence shall not invalidate any action taken unless it is shown to have prejudiced the substantial rights of a party.
2. All exhibits shall be marked upon submission to provide identification in the event the matter is litigated. If no litigation occurs requiring lodging of the exhibits with a court, the Clerk shall retain the exhibits until expiration of the applicable statute of limitations, at which time the applicant may reclaim them. The Clerk will dispose of unclaimed exhibits if not reclaimed by the applicant within ten days after the expiration of the applicable statute of limitations.

C. Transcripts

1. When there is an appeal to the Board of the decision of decision maker made following a public hearing that was recorded electronically, a verbatim transcript shall be prepared and certified by the Clerk or the Clerk's designee. When there is an appeal to the Board of the decision of a decision maker made following a public hearing that was recorded by a court reporter retained by the clerk of the hearing officer, the court reporter shall provide a certified transcript.
2. No appeal of a decision made following a public hearing recorded pursuant to this subsection (C) shall be heard by the Board until the appellant and any interested persons as defined in Section 2.88.010 of the Napa County Code who have requested such notice in writing have been notified in writing that the transcript has been prepared and is available for inspection.

Appendix C: Standards for Appointments to Certain Seats on Advisory Boards and Commissions

A. Purpose

The Board of Supervisors will consider for appointment to commissions all persons willing to serve whose interests, background, experience, perspective, and talents may significantly contribute to the purpose of these various commissions. Appointments must conform to California Government Code sections 54970-54974 and all applicable state laws and regulations.

B. Applicability

This section applies to both initial appointments to commissions and appointments to fill vacancies occurring during an ongoing term of appointment. This section does not apply to seats on commissions that are held by members of the Board of Supervisors.

C. Procedures

Appointments shall follow the following procedures:

1. Vacancies shall be advertised for a minimum of 30 days. If an emergency exists that necessitates filling the vacancy immediately, the provisions of Government Code Section 54974 shall apply.
2. Upon request, the County Executive Office may publicize any vacancy(s), including requirements, process, and deadline for submitting application. Distribution may include posting on the County website, posting on County social media outlets, distributing to current members of the applicable commission, and distributing to Board members for sharing with their contact lists at their discretion.
3. When representation of educational interests is desired in an appointment to a commission, all public-school districts in the County shall be requested to confer with one another to provide the Board of Supervisors with a joint recommendation as to an appointment.
4. All interested applicants shall complete an application form that will be made available and returned to the County Executive Office.
5. The County Executive Officer has broad discretion to extend an application deadline or take other measures that the County Executive Officer deems appropriate to ensure that the Board is presented with a suitable pool of qualified applications.
6. All submitted application forms will be reviewed by the County Counsel's Office for legal sufficiency and to note any known conflicts of interest.
7. Each commission shall be given the opportunity to review all applications and make a recommendation to the Board of Supervisors.
8. The Board of Supervisors will be informed of the recommendation but may appoint any eligible applicant.
9. These procedures will apply to initial appointments and the filling of vacancies occurring during a term.
10. The Board need not consider for appointment any application which the County Executive Officer finds to not satisfy the published qualification requirements or which the County Counsel's Office finds to be legally insufficient.

D. Qualifications

When a vacancy occurs on a commission, effort should be made by the Board to ensure that the most qualified individual is appointed to fill the vacancy. Appointment of the most qualified individual should be guided by the following principles:

1. Specific qualifications for each Commission must be identified in the bylaws of the Commission, which shall be approved by the Board of Supervisors.
2. Unless otherwise precluded by Federal or State law or regulation or the Napa County Code, preference is given to appointees who plan to reside or work within Napa County during the period of time they serve on the Board, Commission or Committee and meet the qualifications for the position. The Board must formally approve a waiver of this Policy to appoint a person who does not meet either of those requirements. A waiver is not required for an appointee who may reside outside Napa County when employed by an organization that is required to be represented on the Board, Commission, or Committee, either expressly or by categorical inclusion.
3. All persons appointed to serve on commissions shall take the oath given by the Clerk of the Board as required by Section 3 of Article XX of the California Constitution, prior to participating in or voting on the business of the commission.
4. Unless otherwise provided by state or federal law, no individual will be appointed, and any such appointment may be terminated by majority vote of the Board of Supervisors, upon conviction of any crime of moral turpitude or abusive conduct.

E. Terms of Appointment

The following provisions pertain to all appointments made by the Board of Supervisors to the extent they do not conflict with federal or state law or Chapter 2.68 of the Napa County Code.

1. No appointment shall be made for a term to exceed four (4) years in length, and a term may be shorter as provided herein. Upon expiration of a term, the incumbent will be given 15 days to submit an application for re-appointment.
2. When establishing a new committee or commission, the terms of office shall be staggered and no more than two-thirds of the terms of the total number of members of a commission shall expire in any one-year period.
3. Terms shall expire four (4) years after the initial appointment unless otherwise specified by state law or any ordinance or resolution of formation.
4. A commissioner whose appointment has expired may continue to serve in that capacity until a new appointment is made or the Board of Supervisors declares that position vacant. Such commissioner is eligible for reappointment subject to this Policy.
5. In an emergency, an unscheduled vacancy may be filled by an “acting appointee” but a final appointment cannot be made until at least ten (10) working days after a “Notice of Unscheduled Vacancy on Board, Commission or Committee” has been posted by the County Executive Office.
6. If the appointment is to fill an unexpired term that has a specific term or time frame established in statute, the appointment will be for the remainder of the unexpired term. For all other appointments, the appointment shall be for a full term.

7. *Default Resignation and Ministerial Removal:* If an appointee records two (2) or more consecutive unexcused absences, where unexcused absence means that the appointee did not provide reasonable advance notice to either the commission or an alternate, or four (4) consecutive excused or unexcused absences, the commission liaison shall consider this a default resignation, and declare the appointee's position vacant as a matter of ministerial procedure.

8. *Discretionary Removal:* Notwithstanding any of the foregoing, commission members serve at the pleasure of the Board of Supervisors and may be removed from the commission at any time at the discretion of and by majority vote of the Board of Supervisors.

9. The resignation of a commission member shall be submitted to the Clerk of the Board and shall be effective upon receipt by that office.

F. Ethics & Standards for Appointees

Commission members will be informed of all applicable conflict of interest statutes, ordinances and policies.

No commissioner shall profit by County contracts or purchase agreements related to commission activities while a commission member. Commissioners should avoid the appearance of impropriety in their activities and recuse themselves from votes where their vote may lead to any question of propriety.

Commissioners must attend commission meetings regularly. If a commissioner misses two (2) consecutive meetings without being excused by the department liaison, or four consecutive meetings of any type, by default, staff will consider this a default resignation and declare the position vacant, a ministerial, non-discretionary removal Commissioners may also be removed in the discretion of the Board of Supervisors for any reason by majority vote.

Appendix D: Remote Access Disruption Policy

NAPA COUNTY BOARD OF SUPERVISORS
POLICY REGARDING DISRUPTION OF REMOTE ACCESS
DURING RALPH M. BROWN ACT MEETINGS

A. Intent

The intent of this policy is to describe the procedures the Napa County Board of Supervisors shall follow in the event of a telephonic or internet service disruption that prevents remote access to a Ralph M. Brown Act meeting, consistent with the requirements of Government Code section 54953.4.

B. Background

In 2025, the California Legislature passed, and the Governor signed, Senate Bill 707 related to open meetings held pursuant to the Ralph M. Brown Act. (Public Chapter 327, 2025; Government Code sections 54950, et seq.). Effective July 1, 2026, a meeting held by an "eligible legislative body," as defined, must include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, with certain exceptions. The law provides that the open session of any such meeting must recess should any disruption of telephonic or internet service occur, that the meeting may continue in closed session during this recess, that the eligible legislative body must make a good faith effort to restore telephonic or internet service in accordance with an adopted policy for a minimum of one hour, and that the legislative body may thereafter reconvene into open session even if telephonic or internet service is not restored upon making certain findings. The Napa County Board of Supervisors is an "eligible legislative body" as defined in Senate Bill 707.

C. Purpose

The purpose of this policy is to establish the policy required by Government Code section 54953.4 for the Napa County Board of Supervisors. This policy applies to all meetings of the Board for which public attendance via a two-way telephonic service or a two-way audiovisual platform is provided in accordance with Section 54953.4, subdivision (b)(1).

D. Definitions

"Board" means the Napa County Board of Supervisors.

"Meeting" shall have the meaning stated in Government Code section 54952.2(a).

"Two-way audiovisual platform" shall have the meaning stated in Government Code section 54953.4(e)(3).

"Two-way telephonic service" shall have the meaning stated in Government Code section 54953.4(e)(3).

E. Disruption of Remote Access

The Clerk of the Board, or designee, shall continuously monitor the meeting to ensure that remote access required by Government Code section 54953.4 is functional. This monitoring, at minimum, shall require that at least one device be present and visible to the Clerk that shows the continuous operation of the tools that allow for remote access, such as a live feed of the webcast.

Immediately upon the occurrence of any disruption to remote access, the Clerk shall notify the Chair of the Board, and the Chair shall stop the proceedings and announce that remote access has been disrupted and proceedings must pause. The Chair, at their discretion, may wait for a brief period of time, during

which no discussion or action may occur, to determine if remote access can be re-established. If remote access cannot be re-established after this brief period of time, the Chair shall announce that open session is in recess. During such recess, the eligible legislative body, directly or through a designee, must make good faith effort, as described below, for a minimum of one hour to restore telephonic or internet service to restore remote access.

During an open session recess required due to remote access disruption, the Board may opt to meet in closed session for any item properly agendized for closed session discussion at that meeting.

During the open session recess, including while any closed session is occurring, the Clerk shall continuously work to reestablish remote access. Efforts to restore the service shall include all of the following, at a minimum:

- Restarting any services and tools used to facilitate remote access, including any computers used to access those services and tools.
- Attempting to access the service or tool from another device, such as a different computer.
- Checking any physical network and electrical connections that may be responsible for the disruption.
- Reviewing the service status of any service or tool used to facilitate remote access, typically through a service status tool hosted by the service or tool.
- Resetting local network connections.
- Contacting technical support for the services or tools used to facilitate remote access, or the service provider of any communication or electrical service that has been disrupted, as applicable.

F. Meeting Resumption Following Remote Access Restoration

Upon the restoration of the telephonic or internet service and related tools necessary for remote access, remote access shall be immediately restored. The Clerk shall announce to anyone attending the meeting remotely that service has been restored.

If the Board is currently in closed session, the Clerk shall announce to remote attendees that the Board is currently in closed session and that the open session will resume immediately after the closed session is concluded. If the Board is not then in closed session, the Clerk shall announce to remote attendees that the open session will resume immediately when a quorum is reestablished in the Board meeting room.

G. Meeting Resumption If Remote Access is Not Restored

If efforts taken in accordance with this policy to restore remote access are unsuccessful, the Board may reconvene into open session at any time after the minimum of one hour has elapsed.

In order to reconvene without remote access, the Board chair shall do each of the following:

1. Announce that remote access was unable to be restored despite good faith efforts having been made in accordance with this policy for no less than one hour.
2. Describe the efforts the Clerk took to restore service in accordance with this policy.

3. State that Government Code section 54953.4 and this policy allow the Board to resume open session without remote access upon making both of the following findings by rollcall vote:

   (1) That good faith efforts to restore the telephonic or internet service have been made in accordance with this policy; and

   (2) That the public interest in continuing the meeting outweighs the public interest in remote public access.

   Thereafter, any member of the Board may move to adopt these findings and resume the open session of the meeting. The Board shall take a roll call vote on such a motion. If the motion passes by majority vote (i.e., at least three affirmative votes), the open session of the meeting may resume in accordance with the posted agenda. If no motion is made, or should the motion not pass, the open session must immediately end. Prior to hearing any open session items, if the Board met in closed session during the recess, the Board shall announce any action taken during closed session as otherwise required by the Ralph M. Brown Act.

List of Revisions

Section 8

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Section 8B

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Amended xx/xx/2026; Resolution No. 26-xxx

Exhibit B:
Napa County Board of Supervisors Policy Manual, Part I, Section 8
(Clean Version)

BOARD OF SUPERVISORS

Policies for Conducting Business

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Policy Statement

The Napa County Board of Supervisors ("Board") is committed to the highest standards of effective governance. The primary roles of the Board are to set a direction and policy for the County that identifies countywide issues and supervisorial district issues with countywide impact and to put strategies and coalitions in place to address those issues while maintaining fiscal sustainability. The Board works with the County Executive Officer ("CEO") to keep the organization's efforts focused on its mission, values and strategic goals.

This Policy sets forth procedures for conducting meetings of the Board and external advocacy by the Board, standards of conduct for members of the Board, procedures and qualifications for establishment and appointments to advisory boards and committees of the Board, and procedures for appeals taken before the Board.

I. Meetings of the Board of Supervisors

A. Meeting Organization

1. *Meeting Calendar*

   Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar for the coming year adopted at or before the last meeting of the Board of Supervisors in December of the current year. Non-scheduled regular meetings and special meetings may also be set in compliance with the requirements of the Brown Act.

2. *Meeting Location*

   Unless specially noticed or otherwise adopted in the annual calendar, meetings shall be held in the Board of Supervisors meeting room, Room 305, Third Floor, County Administration Building, 1195 Third Street, Napa, California.

3. *Meeting Cancellations*

   Any meeting of the Board may be cancelled by majority vote of the Board or by the Clerk of the Board ("Clerk") for lack of a quorum or lack of business.

4. *Duration of Meetings*

   Once called to order, all meetings shall continue until all business on the agenda is completed unless the Board determines by majority vote to continue some or all of the remaining items to a later meeting.

5. *Order of Business*

   The regular order of business of meetings of the Board shall be:

   a. Call to Order, Roll Call, and Pledge of Allegiance;

   b. Laudatory Declarations;

   c. Consent Calendar – Special Districts and Consent Calendar for the Board;

   d. Public Comment on matters not on the agenda;

   e. Board of Supervisors Reports and Announcements;

   f. Discussion of items pulled from Consent Calendars;

   g. Regular Agenda of the Board, including Administrative Items – Special Districts,

Administrative Items for the Board, Public Hearings – Special Districts, Public Hearings before the Board, and Closed Session Items; and

h. Adjournment.

The Chair may alter or deviate from this schedule.

6. *Public Comment Generally*

Any person desiring to address the Board when recognized by the Chair should give their name for the purpose of the record as well as any campaign contributions required to be disclosed pursuant to the Levine Act (Government Code section 84308). In the interest of facilitating the business of the Board, the following shall apply:

a. Each speaker shall be permitted to be heard once for up to three minutes per Board agenda item unless the Chair affirmatively grants additional time. The three-minute per speaker time limit for public input on any agenda item may be reduced by the Board Chair to less than three minutes (but in no event to less than one minute per speaker) as may be reasonably necessary for the orderly and efficient conduct of Board meetings. Speakers shall address the Board when they have first been recognized by the Chair and shall not address their comments or questions directly to staff or to members of the audience.

b. Any reduction of the time limit should be announced by the Board Chair prior to the beginning of the public speaking segment of each item to which the reduction applies. These per person time limits shall not apply to applicants or appellants who are parties to matters that are the subject of noticed hearings.

c. A period for public comment for items not on the agenda shall be held immediately following the adoption of the Consent Calendar. However, the Chair may move it to a later time by announcing such at the beginning of the meeting.

d. Members of the public should submit written materials that they wish to have considered by the Board as far in advance as is practicable.[1] Written materials submitted to the Board electronically or as hard copies in advance of a public hearing shall be made available to the public for review and inspection, consistent with requirements of the Brown Act. Specifically, the Clerk shall cause a copy of such materials to be made available for inspection in Room 310 of the County building during normal business hours and may also post such materials on the County's website.

7. *Recording of Meetings*

It shall be the general practice of the Board to record the open portions of its meetings. The County's recording of the hearing or meeting constitutes the official record of the proceedings.

Upon completion of the Board of Supervisors meeting, minutes will be prepared documenting all actions taken by the Board of Supervisors at the meeting. If any individual wishes further information on any item, they should contact the Clerk.

[1] Members of the public should note that the agenda packet may not include all department-level documents associated with an agenda item, depending on the complexity of the item.

8. Parliamentary Procedures – Robert's Rules of Order

Unless otherwise provided by this Policy, all proceedings before the Board shall be conducted in accordance with and pursuant to the parliamentary procedure set forth in the published edition of "Robert's Rules of Order" that is most current at the time of the proceedings.

B. Appointments & Elections

1. Election of Chair and Vice-Chair

a. Election

Each January, the Board shall elect a Chair and Vice-Chair by majority vote. The Board may elect any supervisors to serve as Chair and Vice-Chair, notwithstanding anything to the contrary in this subsection I.B.

If one or more supervisors have been elected to the Board the previous year, the Chair and Vice Chair election shall take place at the first Board meeting following the newly elected supervisors taking office.

However, if the sitting Chair and Vice-Chair are both leaving office, the Clerk shall call the meeting to order and call for motions for the election of a Chair and Vice-Chair immediately following the newly elected supervisor(s) taking office.

b. Rotation of Chair and Vice-Chair Positions

The Board traditionally rotates the positions of Chair and Vice-Chair on an annual basis. The positions are rotated in order of supervisorial district number. In general, the Vice-Chair serves as Chair the year following the supervisor's period of service as Vice-Chair, though a supervisor may decline to serve as Chair. In such case, the Board may elect a different chair, or the existing Chair may serve in that position for another year; such action shall not change the numerical rotation of the Vice-Chair position.

When a newly elected supervisor is scheduled to serve as Chair during that supervisor's first year in office, that supervisor may instead express their interest to serve as Vice-Chair during that year and may rotate into the Chair position the following year. Thereafter, the normal rotation for election of Chair and Vice-Chair would resume.

c. Term of Service

Each Chair and Vice-Chair shall serve until their respective successors are elected to and assume the positions of Chair or Vice-Chair except in the circumstance described above in paragraph (a).

d. Availability of Chair and Vice-Chair

If the elected Chair and Vice-Chair are unavailable during a meeting, or are anticipated to be unavailable at a future meeting, or if either the Chair or both the Chair and Vice-Chair will be unavailable to execute documents during some discrete period of time, any of the supervisors present at a meeting of the Board during which the issue has arisen may make a motion, which may be seconded by any of the other supervisors present, to elect an Acting Chair to preside over any such meeting at which the Chair and Vice-Chair will be unavailable and/or to execute any documents in the name of the Board which would otherwise have been executed by the Chair and/or Vice-Chair during the period of the unavailability of the Chair and/or Vice-Chair.

2. *Duties, Rights, and Responsibilities of the Chair*

a. Duties and Powers of the Chair

The Chair of the Board shall preserve order and decorum during meetings of the Board. The Chair shall decide questions of order subject to being overruled by at least a four-fifths vote of the Board and shall perform such other duties as are required by law. The Chair shall have the power to suspend a meeting due to disruptive or abusive conduct by any person, including during any public hearing or public comment period before the Board. For the purposes of this Policy, disruptive conduct shall mean a breach of the peace or any inappropriate or violent conduct or disturbance that interrupts the due and orderly course of the meeting.

The Chair of the Board may make or second any motion, and present and discuss any matter on the agenda as any other member of the Board without having to step down as Chair. The Chair shall have all the rights and duties enjoyed by any other member of the Board.

b. Roll Call Vote

A roll call vote shall be required on any motion where voting by roll call is required by law and may be required in voting upon any motion of the Board at the discretion of the Chair. Any supervisor present and sitting as a member of the Board who does not vote either by audible voice or by electronic display apparent to the members of the Board and other persons present in the meeting, shall be recorded as voting "aye".

c. Special Districts & Other Entities for which the Board of Supervisors is the Governing Board

The Chair of the Board of Supervisors will also serve as Chair of the Special Districts and other entities under the jurisdiction of the Board of Supervisors such as Lake Berryessa Resort Improvement District, Monticello Public Cemetery District, Napa Berryessa Resort Improvement District, Napa County Groundwater Sustainability Agency, Napa County Public Improvement Corporation and Silverado Community Services District. This list may be updated by staff upon action by the Board to either create or dissolve any such Boards.

For each of the entities above, the Auditor-Controller shall serve as Treasurer and the Clerk of the Board shall serve as Secretary.

3. *Signature Authority of the Vice-Chair*

Documents explicitly authorized by the Board to be executed by the Chair may be executed by the Vice-Chair in the event the Chair is unavailable at the time of such execution, or by the Acting Chair elected pursuant to the provisions of this Policy and presiding at the time of the authorization, if both the Chair and Vice-Chair are unavailable at the time of execution.

4. *Appointments of Members of the Board of Supervisors to External Committees, Commissions, and Other Boards*

The Board will make such appointments in accordance with the following guidelines, unless in specific instances the Board determines by majority vote that a different procedure should be followed.

a. Appointment Procedures & Timing

At the first Board meeting following the first Monday in January, and thereafter in accordance with the Maddy Act (Government Code section 54970 et seq.), where

applicable, when new positions are created or unexpected vacancies occur, the Board shall make appointments to those various boards, commissions, committees and authorities on which Board members are asked to serve.

b. Appointments Upon Expiration of Term of Appointment

Appointments to existing positions made vacant by expiration of the term of the appointment will be made as follows:

i. To promote continuity, the incumbent supervisor will be reappointed unless they choose not to serve a subsequent term or is otherwise unavailable.

ii. If the incumbent supervisor chooses not to be reappointed or is unavailable, the Board may appoint any other supervisor expressing an interest in serving.

c. Appointments Due to Unexpected Vacancies During Term

Appointments to new positions and to positions resulting from unexpected vacancies during a term will be made as follows:

i. The Board may appoint any supervisor expressing an interest to an existing committee or commission to fill an unexpected vacancy during the term.

ii. If a new committee, commission or board was created at the request of a particular supervisor, that supervisor shall be appointed, unless they decline to serve; otherwise the Board may appoint any other supervisor expressing an interest in serving.

d. Conflicting Appointments

Notwithstanding (b) and (c), no supervisor shall be appointed to serve on a committee, commission or board whose regular meeting dates and times conflict on three or more consecutive occasions with those of one or more other committees, commissions or boards to which that supervisor has already been appointed, unless the supervisor resigns from the conflicting appointment or appointments.

e. Termination of Appointments

Unless otherwise provided by the rules or law governing the committee, commission or board to which the appointment is being made, the appointment of a supervisor under this subdivision I.B.4. shall automatically terminate if any of the following occur:

i. Three consecutive unexcused absences of the supervisor to the committee, commission, or board are recorded. Unexcused absences occur when the supervisor provides no reasonable advance notice of the supervisor's planned absence to (1) the committee, commission, or board, and (2) the supervisor's alternate. Excused absences occur when such advance notice is provided.

ii. The supervisor has submitted a written resignation to the chair of the affected committee, commission or board and to the Clerk.

iii. The supervisor vacates his or her office as supervisor, for any reason.

f. Great Wine Capitals General Assembly

Notwithstanding the foregoing Guidelines, the Chair may attend the Great Wine Capitals General Assembly annually as the designated representative of the Board. The Board may further appoint the Vice-Chair in addition to the Chair to attend the Assembly annually. Should the Chair or Vice-Chair be unable to attend, the Board may appoint other members of the Board to attend in their places, subject to the limitation that a maximum of two members of the Board may attend the Assembly each year.

The County Executive Officer may designate staff with responsibilities and expertise in relevant subject matter areas to represent the County subject to Board approval for out-of-state travel as applicable, subject to the limitation that a maximum of two staff may attend the Assembly each year. The County will contribute annually for all travel costs related to Great Wine Capital including participation/membership fees and registration fees from the Agricultural Commissioner's budget. Any reimbursable travel expenses shall comply with the Napa County Travel Policy.

C. Counsel

Government Code section 26526 shall govern the provision of legal counsel to the Board.

D. Agenda Items

1. Preparation and Publishing of Agenda

The County Executive Office will prepare an Agenda for each meeting of the Board, with recommended actions consistent with the Brown Act.

2. General Procedures

a. Agenda Procedures

Any matter to be considered by the Board shall first be properly filed in compliance with the policies, standards and procedures established by the County. The Clerk shall not accept any matter for presentation to the Board unless set forth on the prescribed forms, if any, properly filled out with all required data attached. The Board has discretion to consider requests to continue of an item based on late submission of materials (i.e., less than twenty-four hours in advance of a Board meeting) but may opt to proceed as scheduled.

b. Items Not on the Agenda

Unless otherwise allowed by law, any matter that comes before the Board orally which is not shown on the agenda shall not be acted or commented upon by the Board until it is heard as a noticed agenda item at a future meeting of the Board but the matter may be referred by the Board to staff to return with a recommendation as to next steps.

c. Withdrawal of Agenda Items

A department or division with an item before the Board may request for it to be withdrawn prior to any Board action on the item. If the request is oral, written confirmation of the request may be required.

d. Availability of Supporting Materials to the Public

Supporting materials provided to the Board in connection with a matter subject to discussion or

consideration at an open meeting of the Board shall be made available for public inspection and distribution in accordance with the requirements of the Public Records Act (Government Code section 7920.000 et seq.) and the Brown Act (Government Code section 54950 et seq.).

These materials shall be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the federal rules and regulations adopted in implementation thereof. No surcharge exceeding the fees for copies of public records authorized by California Government Code section 7922.530 shall be imposed in such instance upon such persons in connection with such alternative formats.

3. *Specific Procedures*

a. Items Not Involving Noticed Public Hearings

i. Discussion or Presentation Items: No action required.

ii. Action Items Not Involving Public Hearings

A. Staff report.

B. Public comment.

C. Motion on the item, second, and discussion of the motion.

D. Vote on the motion.

b. Items Involving Noticed Public Hearings

i. Noticed Public Hearings – Ordinances - First Reading of the Title

A. Open public hearing.

B. Staff report.

C. Public comment.

D. Close Public Hearing.

E. Motion on the introduction of the ordinance, second, and discussion of the motion.

F. Vote on the motion. After the motion has been approved, staff will bring the ordinance back to the Board on the next consent calendar for final approval.

ii. Noticed Public Hearings which are not Appeals

A. Open Public Hearing.

B. Staff reports.

C. Public Comment.

D. Close Public Hearing

E. Motion on the item, second, and discussion of the motion.

F. Vote on the motion.

iii. Noticed Public Hearings which are Appeals

Refer to County Code Chapter 2.88 and the Appeals section of this Policy.

4. *Laudatory Proclamations*

   a. The Board may issue laudatory proclamations during its meetings in celebration of notable events or individuals. Such proclamations may include the display of flags as outlined in Appendix A.

   b. A list of proclamations to be presented at Board meetings throughout the year will be considered and adopted by vote of the Board of Supervisors at their first meeting of the year. The list will include approximate dates the proclamations may be officially presented and to whom the proclamation may be presented.

   c. Proclamations approved by the Board and presented at Board meetings will by default include the electronic signatures of all five members of the Board. However, all five signatures of the Board are not required for a proclamation to be presented. Any Board Member may opt out of having their signature appear on any proclamation, regardless of their individual vote.

   d. If a Board Member wishes to present a proclamation that is not included on the pre-approved proclamation list, there are two options available to Board Members:

      i. Any Board member may present their own individually signed Proclamation, Commendation, or Recognition to any individual or organization outside of an official Board meeting; or

      ii. Any Board member may make a referral to the CEO to have a proclamation prepared and brought back at a subsequent meeting. A referral to the CEO to bring back a proclamation must be supported by a majority of those Board members present when that referral is made.

   e. The Chair is authorized to represent the County at ceremonial functions and other similar events when the Board has not otherwise designated one of its members to represent the County. The Chair may delegate public presentations at such events to the Vice Chair or to another member of the Board as needed.

   f. In instances where a proclamation is to be presented at a meeting of the Board, the Clerk of the Board is responsible for scheduling the presentation of such proclamations on behalf of the County Executive Officer consistent with the list approved annually by the Board in conjunction with the responsibilities of the Clerk related to meeting agendas and in consultation with the Chair of the Board.

5. *Motions Generally*

   a. Action of the Board shall be taken by motion. Any action of the Board may be proposed by motion of any member. Such motion, if seconded by any member, shall be on the floor and must be considered by the Board. If a motion is not seconded, the motion fails for lack of a second and shall be so declared by the Chair.

   b. A motion may be withdrawn by its proposer at any time before adoption or rejection with the consent of the second. Absent consent of the second, the motion remains on the floor. A motion's second may also withdrawn at any time before adoption or rejection, and upon such withdrawal, the motion will fail unless another member seconds.

c. A motion on the floor may be amended by further motion at any time before adoption or rejection. If the motion to amend passes, the amendment is adopted and the Board then considers and votes on the original motion as amended. If the motion to amend fails, the original motion sustains for any further consideration and vote.

d. After a motion has been seconded, any member may discuss the subject of the motion. When there is no further discussion, or when it appears that further discussion will be repetitive, the Chair shall call a vote, except that at any time during discussion, any member may move to call the question, and, if that motion is successful, a vote on the original motion shall proceed.

e. Any member of the Board who votes in the majority on a question, as well as any member who while serving as a member was absent for a vote on a question, is eligible to make a motion to reconsider.

Motions to reconsider are proper during the meeting at which the action to be reconsidered took place or at a future meeting as an agenda item. A member who was absent and seeks reconsideration of a prior action of the Board should put their motion to reconsider on the agenda for the next regular meeting at which they are present.

Motions to reconsider require a majority vote to succeed. If a motion for reconsideration is successful, any member may make the motion to confirm, modify or reject the action taken on the original item. No motion to reconsider may be reconsidered after initial failure except by 4/5 vote of the Board.

6. Use of Electronic, Digital, or Facsimile Signature

Pursuant to Government Code Section 25103, the use of an electronic, digital or facsimile signature of the Chairperson of the Board is authorized for use on all papers, documents, or instruments requiring the signature of the chairperson of the board, including all resolutions, orders, ordinances, contracts, minutes, notices, deeds, leases, papers, and records of the board, upon which the chairperson has been authorized, empowered or instructed to sign by order or resolution of the Board, or by ordinance or statute. The chairperson may delegate the affixing of his/her electronic, facsimile signature or digital signature to the Clerk of the Board of Supervisors or his/her duly qualified deputies, by executing a document approved as to form by the County Counsel reciting the delegation and setting forth what shall be considered his/her signature.

E. Voting

1. Quorum

A majority of the members of the Board shall constitute a quorum for the transaction of business. No action or recommendation of the Board shall be valid and binding unless at least three (3) members of the Board concur therein.

2. Continuance for Lack of a Quorum

In any case where, due to the absence of one or more supervisors, three votes cannot be obtained on a question before the Board, the Clerk shall automatically cause the matter to be placed on the next agenda for further consideration and vote. No motion shall be required to take such action.

3. *Conflicts of Interest Preventing a Quorum*

Notwithstanding subdivision (2), if three votes cannot be obtained because a conflict of interest exists that prevents the absent supervisors from voting on the matter, and the conflict is such that the absent supervisors will be unable to vote at a later date even if the matter is continued, the matter shall not be continued and the following procedure shall apply.

Action shall be deemed taken by the Board to ensure that the status quo remains: that circumstances remain as they existed prior to the attempt of the Board to act on a legislative matter, or prior to the decision of the approving officer or body in the case of an appeal will not be changed.

In the instance of an appeal, if the decision being appealed was approval of a permit, the appeal shall be deemed granted resulting in denial of the permit, and if the decision being appealed was denial of a permit, the appeal shall be deemed denied resulting in upholding the denial of the permit.

In unusual circumstances, where these actions would not preserve the status quo, the decision on the appeal shall be whatever action is necessary to maintain the status quo.

4 . *Conflicts of Interest Generally*

No Board member shall participate as a Board member in any discussion or voting if to do so would constitute a conflict of interest, except as allowed under law (e.g., Government Code section 87101).

5. *Disclosure of Ex Parte Contacts for Quasi-Judicial Matters*

For quasi-judicial hearings, Board members shall make disclosures of ex parte contacts. Any member who has received evidentiary information outside of a Board meeting or has viewed the property or site related to a quasi-judicial matter pending before the Board or is familiar with the property or site, should publicly disclose the fact of such information, viewing or familiarity with the site prior to the Board's final vote on the matter.

6. *Read and Understood Doctrine*

As is required by the “Read and Understand” initiative adopted by the voters of Napa County in 2005, every County Supervisor who votes to approve any new ordinance, regulation, or resolution shall first have thoroughly read and understood it, including its direct and indirect impacts on the citizens of Napa County, and shall certify in writing at the time of voting in favor of the ordinance, regulation, or resolution; and prior to its going into effect, that he/she has read it thoroughly and has thoroughly understood its direct and indirect impacts on the citizens of Napa County prior to voting to approve it.

7. *Recordation of Votes*

All official actions or decisions by the Board shall be entered in the minute book of the Board. The vote of each member on every question shall be recorded. Any supervisor present and sitting as a member of the Board who does not vote either by audible voice or by electronic display apparent to the members of the Board and other persons present in the meeting, shall be recorded as voting "aye".

II. Legislative & Regulatory Affairs

A. Applicability

This section applies only to official actions by the Board of Supervisors. The provisions of this section do not apply if the Board member is acting in their individual official capacity or in their official capacity

as an appointee to regional bodies by the Napa County Board of Supervisors. Nor do the provisions of this section apply to actions of Board members acting in a personal capacity, provided that this distinction is clearly stated in advance of any oral or written advocacy.

These provisions also do not apply to advocacy in the official or personal capacities of any other locally elected official, including the Assessor-Recorder-County Clerk, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. These locally elected officials may also in their discretion request of county executive staff that matters are brought to the Board for consideration.

B. Adoption of Legislative & Regulatory Platform

The Board may adopt a legislative and regulatory platform for use by staff as needed. The process of drafting this document may include public informational meetings conducted prior to adoption by the Board. The purpose of this document is to provide the ideological foundation for the Board's legislative and regulatory advocacy efforts. The platform must be adopted by majority vote of the Board.

C. Board Action

1. Ordinary Course of Business

The Board may take action on an item within the scope of the current Napa County Legislative & Regulatory Platform without further public consideration of the item.

If the subject of proposed action by the Board of Supervisors is not within the scope of the current Napa County Legislative & Regulatory platform, no action shall be taken by the Board of Supervisors until the item is considered by the Board of Supervisors for consideration.

The proposed action, whether by way of resolution, minute order, letter authorization or otherwise, must be approved by majority vote of the Board.

If a letter is authorized, the letter or other communication must be approved and sent by the Board Chair, or the Vice-Chair if the Vice-Chair is performing the duties of the Board Chair as outlined in this Policy.

2. Emergency Action

In cases where emergency action is required to communicate the County's position on an issue that is outside the scope of the adopted platform, a special meeting of the Board should be convened where feasible. Where a special meeting is not feasible under the totality of the circumstances, the CEO may authorize such communication. In such instances, the Board should take up the matter at its next meeting to consider ratification of the CEO's actions.

D. Permissible Actions within the Scope of the Legislative & Regulatory Platform

The actions outlined below are permitted without any formal Board action so long as the legislative or regulatory action at issue is within the scope of the adopted Legislative & Regulatory Platform. The actions outlined below are permitted as it pertains to legislative proposals, ballot propositions, agency or commission proceedings, including rulemaking, and other similar procedural vehicles. It is advisable, prior to taking any of these actions, for staff to present the proposed action to the Board in writing and solicit questions or comments on the proposed action.

1. Position Letters

Staff may draft and submit position letters on behalf of the County Board of Supervisors, and may also join coalition letters where the interests of the coalition align with the County's interests, so long as

the letters are consistent with the Board's adopted Platform. The chairperson may delegate the affixing of his/her electronic, facsimile signature or digital signature to the County's legislative staff, by executing a document approved as to form by the County Counsel reciting the delegation and setting forth what shall be considered his/her signature.

2. *Social Media Posts*

Staff responsible for managing the County's social media accounts may author posts on social media consistent with the Board's adopted platform.

3. *Meetings*

Staff may attend meetings with relevant parties, including but not limited to other local staff and local elected officials, state and federal legislative officials and staff, state and federal executive branch officials, and sponsors of proposed legislation, to advocate for proposals that are consistent with the Board's adopted platform.

4. *Testimony*

Staff may prepare and present testimony before legislative or regulatory bodies to the extent that the proposed action and testimony are consistent with the Board's adopted platform.

E. Action by Non-elected Department Heads in Official Capacity

This section does not apply to elected department heads, who may take advocacy positions in their official or personal capacities within their own discretion.

Non-elected department heads may take an advocacy position in their official capacities if the position is consistent with County policies and County's Legislative & Regulatory Platform, so long as communications related to such advocacy do not purport to express the position of the Board of Supervisors.

III. Ethics and Standards for Conduct of Members of the Board of Supervisors

Conduct of Board members should comport with both the County's Code of Ethics and the County's adopted Conflict of Interest Code, the approval, updating, and maintenance of which is required by Cal. Gov. Code section 87300.

Members who are found by four-fifths vote of the Board to have violated the County's adopted Conflict of Interest Code may be censured by four-fifths vote of the Board.

IV. Advisory Boards & Commissions

A. Applicability

This section applies to boards, commissions, committees, and task forces (hereinafter "commission(s)") established and appointed by the Board of Supervisors and Board appointments made to other state local advisory commissions.

B. Establishment & Review

The Board of Supervisors may establish local advisory and regulatory boards, commissions, committees, and task forces. Unless otherwise prescribed by Federal or State statute or County Code of Ordinances, the Commission shall be advisory to the Board of Supervisors and as such shall be

responsible to provide the Board advice on matters pertaining to the purpose of the commission and shall serve at the pleasure of the Board. Commissions shall only be established for a specific purpose. The responsibilities of a commission shall not be amended, changed or redirected without specific approval of the Board of Supervisors.

Each commission shall be assigned a County department to act as "liaison department" for that commission in connection with its affairs and the "Maddy Act" requirements. The liaison department shall, where practical, assign a specific County employee to act as "liaison officer" for the commission.

The County Executive Office and liaison department will review, as an ongoing program, the commissions to determine the feasibility of reducing the number of commissions to avoid overlapping jurisdictions.

C. Scope of Authority

Commissions have the responsibility to publicly review and discuss those matters they have been requested to review and comment upon by the Board of Supervisors or the appropriate liaison department.

All resolutions, motions or other comments made by advisory commissions are subject to review by the appropriate liaison department prior to any action by the Board of Supervisors.

Commissions are not authorized to sign contracts, disburse funds, implement programs, employ or consider any personnel matter or act in any other capacity that involves the direct management or operation of a program.

The conduct of all commission affairs shall be in accordance with this policy unless otherwise prescribed by Federal or State statute, County Code or specific Board action.

D. Requirements for Meetings of Commissions

1. All commissions are subject to the provisions of the Brown Act (see California Government Code, Section 54950 et. seq.).
2. Each commission shall meet a minimum of four times per year, unless otherwise specified in the commission's bylaws.
3. Each commission shall submit a policy for conducting business for adoption by the Board of Supervisors.

E. Annual Report to the Board of Supervisors

Every commission is responsible for the preparation of a written annual report, to be submitted to the Board no later than July 1 of the following year. At the first Board meeting in January of each year, the Board shall be provided a list of the current commissions and identify those that should present an annual report to the Board of Supervisors during that calendar year and when that annual report shall be presented.

F. Liaison Departments

Liaison departments serve as a vital connection between a commission and County government services and programs and assist in accomplishing the stated purposes of a commission.

1. The assigned liaison department is responsible for reviewing and making recommendations as to the continuation and/or role of the commission pursuant to this Policy.

2. The liaison department shall provide guidance to the commission as to its responsibilities and adherence to County Policy, and shall, where practical, assign a specific County employee to act as "liaison officer" for the commission.
3. The liaison department shall coordinate with the Clerk of the Board to schedule a commission to appear before the Board of Supervisors for the purpose of presenting its annual report when requested by the Board.
4. The liaison department shall compile and provide to the Clerk of the Board information as needed, including but not limited to the authority and purpose of the commission and identities and qualifications of its members.
5. The liaison department immediately shall report to the Clerk of the Board any unscheduled vacancy.
6. The liaison department shall determine the conflict-of-interest statutes, ordinances and policies applicable to its commission members, consulting with County Counsel as necessary, and shall so advise commission members. The liaison department shall assist in filing Statements of Economic Interest with the filing officer as required.
7. The liaison department is responsible for sending a notice of default resignation to the Clerk when the commission member had two or more consecutive unexcused absences or four consecutive absences of any type.
8. Liaison departments shall comply with all applicable provisions of the California Public Records Act in maintaining records of their assigned commissions' activities.
9. Liaison departments shall keep current minute records of each commission to which they are assigned on file and distribute copies as requested in accordance with provisions of the California Public Records Act.

G. Use of Chambers for Matters other than Meetings of the Board of Supervisors

Authorization of the use of the Board of Supervisors chambers for matters or meetings other than official meetings of the Board of Supervisors is within the discretion of the County Executive Officer.

V. Changes to this Policy

Any of the contents of this Policy may be altered, amended, or repealed by majority vote of the Board to the extent that such changes are permitted by state or federal law.

Any such alteration, amendment, or repeal shall not be effective retroactively and shall affect a matter being considered on the same agenda as the change only if the change is approved prior to the consideration of such agenda item or prior to close of such public hearing.

Appendix A: Policy on Official Flag Displays on County Flagpoles

A. Purpose

1. This policy is intended to regulate the public display of flags flown outside County buildings on County-owned flagpoles.
2. This policy does not regulate the use of special-circumstance or events flags for display on streetlights or other public infrastructure apart from flag poles, which is subject to approval by the City of Napa.
3. Nothing in this policy is intended to prohibit or curtail individuals displaying a flag on private property under their control or to wear or carry a flag.
4. This policy does not apply to County-owned buildings or properties that are wholly occupied by a third party or non-governmental entity.

B. General Flag Policy

1. County flagpoles are not intended to serve as a forum for free expression or method of communication or speech by members of the public and the determination of what flags may be flown on County flagpoles is reserved for the Board of Supervisors.
2. The Board of Supervisors has determined that the following flags may be flown on County flagpoles:
   a. The United States of America Flag;
   b. The State of California Flag;
   c. Official County flags; and
   d. Commemorative flags, the definition and display of which is governed by subsection (C) below.

C. Commemorative Flags

1. Commemorative flags are non-governmental flags that have significant cultural importance, e.g., the Pride Flag or Black History Flag. The use of commemorative or other third-party flags outside County buildings on County-owned flagpoles is prohibited except as specified below.
2. Requests to display commemorative flags on County flagpoles must come from a member of the Board of Supervisors or the County Executive Officer and be approved by a majority of Board members during a public meeting as outlined in paragraph 1.A.5.b. of section 1 of the originating policy.
3. Commemorative flags may be displayed on flagpoles for a duration that is relevant to the purpose of commemoration, but no longer than 31 consecutive days, unless otherwise approved by the County Executive Officer with the concurrence of the Board Chair.
4. The display of commemorative flags should be consistent with County goals, priorities, and strategic plans, as determined by the Board of Supervisors.
5. No flag shall be permitted which solicits consideration of any product or item sold by any private business, commercial venture, or charitable enterprise.

Appendix B: Rules of Procedure for Appeals to the Board of Supervisors[2]

Contents

1. Mandatory Pre-Hearing Conferences
2. Evidence
3. Transcripts

[2] This Appendix B supersedes and replaces Rule 14 from the prior policy. All references to Rule 14 in the Napa County Code shall be deemed to refer to this Appendix B.

A. Mandatory Pre-Hearing Conferences

On all appeals to the Board of Supervisors, a Mandatory Pre-Hearing Conference ("Conference") shall be scheduled by the Clerk in accordance with Napa County Code Section 2.88.080. The Conference shall be conducted informally among the Board Chair or designee, County Counsel or designee, one person designated by each appellant as its representative to attend the prehearing conference with authority to speak for that appellant, and, if different from the appellant, the applicant on the underlying subject of the decision being appealed. The prehearing conference is intended to accomplish the following purposes:

1. If the appeal pertains to a decision where there is a record on appeal, the participants at the Conference will review and discuss with the County representatives what the record on appeal consists of, and discuss whether any party intends to offer any evidence or materials not contained in the record on appeal ("extrinsic evidence"). The Conference will provide an opportunity to establish dates by which any request for extrinsic evidence shall be submitted to the Chair for a good cause determination. If any party disagrees with the Chair's determination, they may request that a majority of the Board overrule the Chair's determination on the day of the hearing pursuant to the procedures described in Napa County Code Section 2.88.090, subsection (C). Any party wishing to submit extrinsic evidence for the Chair's consideration must provide the Chair and County Counsel with complete, legible copies of all such materials and any argument supporting a good cause finding by the deadline established by the Chair at the Conference.
2. If the appeal pertains to a decision for which no record on appeal exists, the participants at the Conference will describe to the County representatives the evidence, written arguments and materials (including summaries of expert testimony, reports, or opinions to be offered at the hearing) ("Materials") that the participant intends to submit for the Board's consideration on the appeal. Each party shall provide the Chair and County Counsel with complete, legible copies of all such Materials that the party desires to have the Board to consider on the appeal by the date established by the Chair at the Conference.
3. In the interests of efficient conduct of Board proceedings, all those who present testimony or evidence to the Board on an appeal must make every reasonable effort to present all arguments and evidence to the Board prior to the hearing in accordance with the procedures specified above and in the applicable Napa County Code provisions. Oral testimony and argument should be limited to points that were not raised in written submissions and documentary evidence and should not be repetitious of the contents of written and documentary submissions; however, parties may not introduce new grounds of appeal or new evidence unless the Chair allows such grounds or evidence pursuant to Napa County Code section 2.88.050(C)(6) or 2.88.090(C). At the Conference and at the appeal hearing, the Chair may determine not to receive cumulative, repetitious, immaterial, derogatory or abusive testimony.
4. The County representatives at the Conference will discuss with the Conference participants what the probable order for presentation of evidence, witnesses, and statements will be at the hearing, what time limits may apply to speakers (as addressed in more detail in subdivision (5) below), and any other procedural topics, subject to any modifications that may be made by the Board at the hearing.
5. In the interests of efficient conduct of Board meetings and in fairness to all participants at such meetings, the Board Chair at the Conference will set reasonable and uniform limits on the presentations by each party to an appeal at the hearing. Unless the Chair, in the Chair's sole discretion, establishes different time limits, the standard time limit shall be thirty (30) minutes for each side. If there are multiple appellants, then the applicant shall have thirty (30) minutes per appellant.
6. The time limits specified above do not apply to or limit the right of members of the public to speak at an appeal hearing. Such public speakers will be subject to the time limits and other provisions set forth in subdivision 1.A.6. [Public Comment Generally] of this Policy.

7. Any additional written information shall be limited to 10 pages per appellant unless the Chair allows for a different page limitation at the Conference. Applicant shall be limited to the total number of pages of all appellants combined.

B. Evidence

1. Evidence shall be admissible if it is of a type commonly relied upon by reasonable and prudent persons in the conduct of serious affairs. Evidence may be received subject to a later ruling regarding its admissibility. Erroneous admission of evidence shall not invalidate any action taken unless it is shown to have prejudiced the substantial rights of a party.
2. All exhibits shall be marked upon submission to provide identification in the event the matter is litigated. If no litigation occurs requiring lodging of the exhibits with a court, the Clerk shall retain the exhibits until expiration of the applicable statute of limitations, at which time the applicant may reclaim them. The Clerk will dispose of unclaimed exhibits if not reclaimed by the applicant within ten days after the expiration of the applicable statute of limitations.

C. Transcripts

1. When there is an appeal to the Board of the decision of decision maker made following a public hearing that was recorded electronically, a verbatim transcript shall be prepared and certified by the Clerk or the Clerk's designee. When there is an appeal to the Board of the decision of a decision maker made following a public hearing that was recorded by a court reporter retained by the clerk of the hearing officer, the court reporter shall provide a certified transcript.
2. No appeal of a decision made following a public hearing recorded pursuant to this subsection (C) shall be heard by the Board until the appellant and any interested persons as defined in Section 2.88.010 of the Napa County Code who have requested such notice in writing have been notified in writing that the transcript has been prepared and is available for inspection.

Appendix C: Standards for Appointments to Certain Seats on Advisory Boards and Commissions

A. Purpose

The Board of Supervisors will consider for appointment to commissions all persons willing to serve whose interests, background, experience, perspective, and talents may significantly contribute to the purpose of these various commissions. Appointments must conform to California Government Code sections 54970-54974 and all applicable state laws and regulations.

B. Applicability

This section applies to both initial appointments to commissions and appointments to fill vacancies occurring during an ongoing term of appointment. This section does not apply to seats on commissions that are held by members of the Board of Supervisors.

C. Procedures

Appointments shall follow the following procedures:

1. Vacancies shall be advertised for a minimum of 30 days. If an emergency exists that necessitates filling the vacancy immediately, the provisions of Government Code Section 54974 shall apply.
2. Upon request, the County Executive Office may publicize any vacancy(s), including requirements, process, and deadline for submitting application. Distribution may include posting on the County website, posting on County social media outlets, distributing to current members of the applicable commission, and distributing to Board members for sharing with their contact lists at their discretion.
3. When representation of educational interests is desired in an appointment to a commission, all public-school districts in the County shall be requested to confer with one another to provide the Board of Supervisors with a joint recommendation as to an appointment.
4. All interested applicants shall complete an application form that will be made available and returned to the County Executive Office.
5. The County Executive Officer has broad discretion to extend an application deadline or take other measures that the County Executive Officer deems appropriate to ensure that the Board is presented with a suitable pool of qualified applications.
6. All submitted application forms will be reviewed by the County Counsel's Office for legal sufficiency and to note any known conflicts of interest.
7. Each commission shall be given the opportunity to review all applications and make a recommendation to the Board of Supervisors.
8. The Board of Supervisors will be informed of the recommendation but may appoint any eligible applicant.
9. These procedures will apply to initial appointments and the filling of vacancies occurring during a term.
10. The Board need not consider for appointment any application which the County Executive Officer finds to not satisfy the published qualification requirements or which the County Counsel's Office finds to be legally insufficient.

D. Qualifications

When a vacancy occurs on a commission, effort should be made by the Board to ensure that the most qualified individual is appointed to fill the vacancy. Appointment of the most qualified individual should be guided by the following principles:

1. Specific qualifications for each Commission must be identified in the bylaws of the Commission, which shall be approved by the Board of Supervisors.
2. Unless otherwise precluded by Federal or State law or regulation or the Napa County Code, preference is given to appointees who plan to reside or work within Napa County during the period of time they serve on the Board, Commission or Committee and meet the qualifications for the position. The Board must formally approve a waiver of this Policy to appoint a person who does not meet either of those requirements. A waiver is not required for an appointee who may reside outside Napa County when employed by an organization that is required to be represented on the Board, Commission, or Committee, either expressly or by categorical inclusion.
3. All persons appointed to serve on commissions shall take the oath given by the Clerk of the Board as required by Section 3 of Article XX of the California Constitution, prior to participating in or voting on the business of the commission.
4. Unless otherwise provided by state or federal law, no individual will be appointed, and any such appointment may be terminated by majority vote of the Board of Supervisors, upon conviction of any crime of moral turpitude or abusive conduct.

E. Terms of Appointment

The following provisions pertain to all appointments made by the Board of Supervisors to the extent they do not conflict with federal or state law or Chapter 2.68 of the Napa County Code.

1. No appointment shall be made for a term to exceed four (4) years in length, and a term may be shorter as provided herein. Upon expiration of a term, the incumbent will be given 15 days to submit an application for re-appointment.
2. When establishing a new committee or commission, the terms of office shall be staggered and no more than two-thirds of the terms of the total number of members of a commission shall expire in any one-year period.
3. Terms shall expire four (4) years after the initial appointment unless otherwise specified by state law or any ordinance or resolution of formation.
4. A commissioner whose appointment has expired may continue to serve in that capacity until a new appointment is made or the Board of Supervisors declares that position vacant. Such commissioner is eligible for reappointment subject to this Policy.
5. In an emergency, an unscheduled vacancy may be filled by an “acting appointee” but a final appointment cannot be made until at least ten (10) working days after a “Notice of Unscheduled Vacancy on Board, Commission or Committee” has been posted by the County Executive Office.
6. If the appointment is to fill an unexpired term that has a specific term or time frame established in statute, the appointment will be for the remainder of the unexpired term. For all other appointments, the appointment shall be for a full term.

7. *Default Resignation and Ministerial Removal:* If an appointee records two (2) or more consecutive unexcused absences, where unexcused absence means that the appointee did not provide reasonable advance notice to either the commission or an alternate, or four (4) consecutive excused or unexcused absences, the commission liaison shall consider this a default resignation, and declare the appointee's position vacant as a matter of ministerial procedure.
8. *Discretionary Removal:* Notwithstanding any of the foregoing, commission members serve at the pleasure of the Board of Supervisors and may be removed from the commission at any time at the discretion of and by majority vote of the Board of Supervisors.
9. The resignation of a commission member shall be submitted to the Clerk of the Board and shall be effective upon receipt by that office.

F. Ethics & Standards for Appointees

Commission members will be informed of all applicable conflict of interest statutes, ordinances and policies.

No commissioner shall profit by County contracts or purchase agreements related to commission activities while a commission member. Commissioners should avoid the appearance of impropriety in their activities and recuse themselves from votes where their vote may lead to any question of propriety.

Commissioners must attend commission meetings regularly. If a commissioner misses two (2) consecutive meetings without being excused by the department liaison, or four consecutive meetings of any type, by default, staff will consider this a default resignation and declare the position vacant, a ministerial, non-discretionary removal Commissioners may also be removed in the discretion of the Board of Supervisors for any reason by majority vote.

Appendix D: Remote Access Disruption Policy

NAPA COUNTY BOARD OF SUPERVISORS
POLICY REGARDING DISRUPTION OF REMOTE ACCESS
DURING RALPH M. BROWN ACT MEETINGS

A. Intent

The intent of this policy is to describe the procedures the Napa County Board of Supervisors shall follow in the event of a telephonic or internet service disruption that prevents remote access to a Ralph M. Brown Act meeting, consistent with the requirements of Government Code section 54953.4.

B. Background

In 2025, the California Legislature passed, and the Governor signed, Senate Bill 707 related to open meetings held pursuant to the Ralph M. Brown Act. (Public Chapter 327, 2025; Government Code sections 54950, et seq.). Effective July 1, 2026, a meeting held by an "eligible legislative body," as defined, must include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, with certain exceptions. The law provides that the open session of any such meeting must recess should any disruption of telephonic or internet service occur, that the meeting may continue in closed session during this recess, that the eligible legislative body must make a good faith effort to restore telephonic or internet service in accordance with an adopted policy for a minimum of one hour, and that the legislative body may thereafter reconvene into open session even if telephonic or internet service is not restored upon making certain findings. The Napa County Board of Supervisors is an "eligible legislative body" as defined in Senate Bill 707.

C. Purpose

The purpose of this policy is to establish the policy required by Government Code section 54953.4 for the Napa County Board of Supervisors. This policy applies to all meetings of the Board for which public attendance via a two-way telephonic service or a two-way audiovisual platform is provided in accordance with Section 54953.4, subdivision (b)(1).

D. Definitions

"Board" means the Napa County Board of Supervisors.

"Meeting" shall have the meaning stated in Government Code section 54952.2(a).

"Two-way audiovisual platform" shall have the meaning stated in Government Code section 54953.4(e)(3).

"Two-way telephonic service" shall have the meaning stated in Government Code section 54953.4(e)(3).

E. Disruption of Remote Access

The Clerk of the Board, or designee, shall continuously monitor the meeting to ensure that remote access required by Government Code section 54953.4 is functional. This monitoring, at minimum, shall require that at least one device be present and visible to the Clerk that shows the continuous operation of the tools that allow for remote access, such as a live feed of the webcast.

Immediately upon the occurrence of any disruption to remote access, the Clerk shall notify the Chair of the Board, and the Chair shall stop the proceedings and announce that remote access has been disrupted and proceedings must pause. The Chair, at their discretion, may wait for a brief period of time, during

which no discussion or action may occur, to determine if remote access can be re-established. If remote access cannot be re-established after this brief period of time, the Chair shall announce that open session is in recess. During such recess, the eligible legislative body, directly or through a designee, must make good faith effort, as described below, for a minimum of one hour to restore telephonic or internet service to restore remote access.

During an open session recess required due to remote access disruption, the Board may opt to meet in closed session for any item properly agendized for closed session discussion at that meeting.

During the open session recess, including while any closed session is occurring, the Clerk shall continuously work to reestablish remote access. Efforts to restore the service shall include all of the following, at a minimum:

- Restarting any services and tools used to facilitate remote access, including any computers used to access those services and tools.
- Attempting to access the service or tool from another device, such as a different computer.
- Checking any physical network and electrical connections that may be responsible for the disruption.
- Reviewing the service status of any service or tool used to facilitate remote access, typically through a service status tool hosted by the service or tool.
- Resetting local network connections.
- Contacting technical support for the services or tools used to facilitate remote access, or the service provider of any communication or electrical service that has been disrupted, as applicable.

F. Meeting Resumption Following Remote Access Restoration

Upon the restoration of the telephonic or internet service and related tools necessary for remote access, remote access shall be immediately restored. The Clerk shall announce to anyone attending the meeting remotely that service has been restored.

If the Board is currently in closed session, the Clerk shall announce to remote attendees that the Board is currently in closed session and that the open session will resume immediately after the closed session is concluded. If the Board is not then in closed session, the Clerk shall announce to remote attendees that the open session will resume immediately when a quorum is reestablished in the Board meeting room.

G. Meeting Resumption If Remote Access is Not Restored

If efforts taken in accordance with this policy to restore remote access are unsuccessful, the Board may reconvene into open session at any time after the minimum of one hour has elapsed.

In order to reconvene without remote access, the Board chair shall do each of the following:

1. Announce that remote access was unable to be restored despite good faith efforts having been made in accordance with this policy for no less than one hour.
2. Describe the efforts the Clerk took to restore service in accordance with this policy.

3. State that Government Code section 54953.4 and this policy allow the Board to resume open session without remote access upon making both of the following findings by rollcall vote:

   (1) That good faith efforts to restore the telephonic or internet service have been made in accordance with this policy; and

   (2) That the public interest in continuing the meeting outweighs the public interest in remote public access.

   Thereafter, any member of the Board may move to adopt these findings and resume the open session of the meeting. The Board shall take a roll call vote on such a motion. If the motion passes by majority vote (i.e., at least three affirmative votes), the open session of the meeting may resume in accordance with the posted agenda. If no motion is made, or should the motion not pass, the open session must immediately end. Prior to hearing any open session items, if the Board met in closed session during the recess, the Board shall announce any action taken during closed session as otherwise required by the Ralph M. Brown Act.

List of Revisions

Section 8

Adopted January 10, 1967

Amended November 3, 2015; Resolution No. 2015-142

Amended October 8, 2017; Resolution No. 2017-181

Amended November 17, 2020; Resolution No. 2020-141

Section 8B

Adopted January 3, 1989

Amended January 26, 1993; Resolution No. 93-7

Amended August 28, 2001; Resolution No. 01-103

Amended January 14, 2003; Resolution No. 03-03

Amended October 5, 2004; Resolution No. 04-165

Amended January 9, 2007; Resolution No. 07-11

Amended August 7, 2007; Resolution No. 07-99

Amended December 18, 2007; Resolution No. 07-178

Amended January 27, 2009; Resolution No. 09-09

Amended June 30, 2009; Resolution No. 09-101

Amended May 24, 2011; Resolution No. 2011-54

Amended November 3, 2015; Resolution No. 2015-142

Amended December 8, 2020; Resolution No. 2020-149

Amended March 2, 2021; Resolution No. 2021-22

Amended December 17, 2021; Resolution No. 2021-151

Section 8L

Adopted March 2, 2021; Resolution No. 2021-22

Consolidated Policy

Adopted September 10, 2024; Resolution No. 2024-95

Amended January 28, 2025; Resolution No. 2025-10

Amended February 10, 2026; Resolution No. 2026-14

Amended xx/xx/2026; Resolution No. 26-xxx

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1081

TO: Members of the Governing Board

FROM: Christopher Silke, District Engineer

REPORT BY: Anna Martinez, Assistant Engineer

SUBJECT: Approval of a Letter Requesting Loan Forgiveness from Napa County

RECOMMENDATION

Approval of and authorization for the Chair to sign a letter requesting waiver of repayment of loans made by Napa County to Napa Berryessa Resort Improvement District (NBRID) in the amount of $5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: $5,000,000; Napa Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary)

BACKGROUND

Napa Berryessa Resort Improvement District (NBRID) is a special district of the State of California organized in 1965 under the Resort Improvement District Law (Public Resources Code Section 13000 et seq.) for the provision of water and sewer service in an unincorporated portion of Napa County.

Beginning in 1995, the NBRID's infrastructure suffered significant deterioration due to many components reaching the end of their useful life. In response, staff initiated small-scale rehabilitation projects whenever permissible within the confines of available funding. However, after the closure of the Steele Park Resort began in 2008 resulting in a loss of one-third of the District's operating revenue, many necessary repairs were beyond NBRID's budget appropriations capability, and the deficient critical facilities resulted in regulatory permit violations prompting enforcement by the Regional Water Quality Control Board ("Regional Board") and a sewer connection moratorium.

While several minor user rate increases were approved between 2006 - 2011, due to the large-scale infrastructure improvements needed, funding for capital improvement project (CIP) expenses was not incorporated into rate calculations, nor was a separate reserve fund established for CIP or asset replacement.

The lack of funding to support asset and infrastructure renewal resulted in additional systems failures and permit violations. Bonds, loans, and available operations fund balance were used for some of the minor projects associated with remediation of failures.

In 2011 NBRID received a loan of $10,926,938 from the USDA Rural Development Program for three major improvement projects - the Wastewater Storage Capacity Upgrades Projects, the Wastewater Treatment Plant Replacement Project, and the Water Treatment Plant Replacement Project. Additionally, in accordance with the loan agreement for the USDA Improvement Bond, a Depreciation Reserve account was established for replacement of small assets associated with the USDA loans.

The District has used the USDA Depreciation Reserve funds for "timely replacement of short lived assets" associated with the 2011 USDA project, but Operations Fund Balance has supported maintenance and replacement of non-USDA utility assets. After the 2020 LNU Lightning Complex Fire destroyed over 100 utility customer homes in the District, Operations Fund Balance fell to near zero, resulting in the need for additional loans by the County to the District through June 2025.

NBRID has four active loans from the County totaling $5,000,000. Further description of each loan issued by Napa County to NBRID is described below, including those loans that have been consolidated into new loans over the last 5 years. The active loans are Loans 6, 7 (consolidation of Loans 2 and 4), 8, and 9 (consolidation of Loans 1 and 5).

Loan No. 1

On May 7, 2013 two loans were consolidated into a principal amount of $869,000 and issued for a three-year term. This loan has been repaid and renewed for four, three-year cycles, with the fourth renewal occurring on May 17, 2022. Loan No. 1 was consolidated with Loan No. 5 into a principal amount of $1,214,634 for a fourth three-year term on May 20, 2025. Loan No. 1 incorporates the following original loans:

a. On October 14, 2008 a loan for $474,000 was received to pay HydroScience Engineers for the design of capital improvements to the water and wastewater facilities. It was NBRID's intent to sell bonds for the construction of the improvements and repay the County immediately thereafter.

b. On June 29, 2010 a loan for $395,000 was received to cover shortfalls in the fiscal year 2009-10 operating budget and for District improvements.

Loan No. 2

On October 6, 2015 three loans were consolidated for a principal amount of $625,000 and issued for a three-

year term. This loan was repaid in fiscal year 2020-21 and renewed and consolidated with Loan No. 4 into a principal amount of $1,625,000 for a fourth three-year term on June 25,2024. Loan No. 2 incorporates the following original loans:

a. On May 10, 2011 a loan for $205,000 was received to pay for non-budgeted County costs, including engineering, accounting, Auditor's Office, legal and County Executive Office expenses that were needed for the day-to-day operations of the District.

b. On June 5, 2012 a loan for $325,000 was received to pay for legal expenses that exceeded the amount budgeted for the Administrative Civil Liability (ACL) Complaint R5-2011-0590 issued by the Regional Board for wastewater discharge violations that occurred in fiscal year 2010-11; professional services expenses related to the contract with Western Water Constructors; and emergency repairs to the District's water distribution system. $45,000 of this loan was sourced from the County Accumulated Capital Outlay Fund.

c. On September 11, 2012 a loan for $95,000 was received to pay for the ACL Complaint R5-2011-0590 settlement which was not budgeted in fiscal year 2012-13.

Loan No. 3 (defeased)

Special Assessment District 2012-01 was created and approved by property owners to finance the entirety of the USDA loans, but the District did not have sufficient reserves to meet USDA loan conditions. The County provided a loan in 2013 totaling $1.1 million to fund the reserve requirements for the water and sewer capital improvement loans issued to the District by the USDA Rural Development. By 2022, the payments received from AD 2012-01 were sufficient to meet current annual repayment and total reserve requirements and Loan No. 3 was paid in full.

Loan No. 4

On May 18, 2021 a loan for $1,000,000 was received to cover projected three-year shortfall in the District's operating budget. The shortfalls were projected using budget models prepared for the District by Robert D. Niehaus, Inc. (RDN), the consultant retained to complete a five-year rate analysis for the District. This loan was repaid in fiscal year 2023-2024 and renewed and consolidated with Loan No. 2 into a principal amount of $1,625,000 for a second three-year term on June 25, 2024.

Loan No. 5

On October 27, 2022, a loan for $345,634 was received to supplement construction of the Wastewater Pond 2

Slope Stabilization Project. This loan was due June 30, 2025 and repaid and renewed for a three-year cycle.

Loan No. 5 was consolidated with Loan No. 1 into a principal amount of $1,214,634 for a second three-year term on May 20, 2025.

Loan No. 6

On June 6, 2023 a loan for $1,000,000 was received to cover projected operating budget shortfalls while concurrently granting staff time to 1) update a Median Household Income Survey to determine eligibility for Federal and State grants for capital projects that will contribute to reduced operating and maintenance costs and 2) proceed with measures (i.e. rate adjustment, special tax, other) to bring in enough revenue to balance the budget over the next five years. This loan is scheduled to be paid in full by June 30, 2026.

Loan No. 7

On June 25, 2024, Loans No. 2 and No. 4 were consolidated into a principal amount of $1,625,000 and issued for a three- year term. This loan is scheduled to be paid in full by June 30, 2027.

Loan No. 8

On July 23, 2024, a loan for $1,160,366 was received to cover projected operation expenses and two minor capital improvement projects that were necessary to increase operational efficiency at the water and sewer treatment plants and one sewer lift station. This loan is scheduled to be paid in full by June 30, 2028.

Loan No. 9

On May 20 2025, Loans No. 1 and 5 were consolidated into a principal amount of $1,214,634 and issued for a three- year term. This loan is scheduled to be paid in full by June 30, 2028.

The District was certified as an economically disadvantaged community in April 2024 with the average monthly water and sewer bill and assessment collections totaling 6% of the median household income, exceeding Environmental Protection Agency's (EPA's) guidelines of household affordability of 3%. In January 2026, eligible voters in the District approved a 10-year Special Tax (Measure A) of $1,560 per parcel annually which will better position the District to qualify for grant funding by balancing the water and sewer operations budget. With the addition of the tax, payments to the District for water and sewer services will reach 9% of the median household income. The special tax proceeds will also be available to fund minor capital improvements as the District moves forward with funding applications for project planning, design, and construction of major capital improvement projects needed for both the water and sewer systems.

While a balanced budget is crucial to meet eligibility requirements from State and Federal funding opportunities, based on prior applications, the District cannot qualify for the grant funds that would remedy the District's infrastructure problems and potential for Regional Water Quality Control Board (RWQCB) or

Division of Drinking Water (DDW) actions so long as its budget reflects the County loans. The only way to repay the County loans would be to increase water and sewer rates further, which would exacerbate an already severe economic hardship to District residents.

Government Code section 25214.4 authorizes the Board of Supervisors to waive repayment of these loans if it finds that repayment would result in an economic or fiscal hardship to the property owners or residents in the District. NBRID staff believes that a waiver of repayment of the outstanding loans is necessary to better position the District for grant funding to conduct the necessary capital improvements without additional financial contributions from property owners and customers. Without loan forgiveness, NBRID will not have the funding available to conduct necessary improvements. NBRID will experience an increased likelihood of non-compliance with regulatory agencies as infrastructure and equipment continue to age and ultimately fail if assets are not renewed; additionally, customers and property owners will then be asked to fund the necessary improvements, increasing their water and sewer payments further above the EPA's affordable rate calculations.

Requested Actions:

1. Authorize submission of the attached letter to the Board of Supervisors requesting forgiveness of all outstanding loans totaling $5,000,000 plus accrued interest, pursuant to Government Code section 25214.4.

2. Authorize the Auditor-Controller to make the necessary budgetary amendments and accounting transactions to clear the outstanding loan liability with a corresponding revenue for the forgiveness in the amount of $5,000,000 plus accrued interest (non-cash transaction).

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Not Budgeted
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NBRID is an economically disadvantaged community that, the recent passage of Measure A (a special water and sewer tax) on January 20, 2026, now pays some of the highest water and sewer rates/charges in the state - above the EPA's estimated affordable rates. Government Code Section 25214.4 authorizes the Board of Supervisors to waive repayment of these loans with a 4/5 vote if it finds that repayment would result in an economic or fiscal hardship to the property owners or residents in the District. While Measure A is projected to resolve the NBRID's annual operations budget deficit, adoption of a resolution waiving the repayment of the loan is also necessary for the District to be eligible for grants or principal forgiveness loans from state and/or federal programs to make necessary repairs and upgrades to their facilities.
Is the general fund affected?	Yes

Future fiscal impact:	NBRID will no longer incur interest expense on the outstanding loans and will not have outstanding debt.
Consequences if not approved:	By having outstanding debt, NBRID will not be eligibility for grant funding from State and/or Federal capital improvement programs; additional rate hikes would be necessary to repay County loan principal and interest creating a greater financial burden on utility customers.
Additional Information	Strategic Initiative: Build Health, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Napa Berryessa
Improvement District
804 First Street
Napa, CA 94559

Main: 707-259-8600

nbrid@countyofnapa.org

June 2, 2026

Board of Supervisors
1195 3rd Street, Room 310
Napa California 94559

Re: Request for Loan forgiveness in the amount of $5,000,000
Pursuant to Government Code 24214.4

Dear Members of the Board of Supervisors:

The Napa Berryessa Resort Improvement District ("District") is a special district of the State of California organized under the Resort Improvement District Law (Public Resources Code Section 13000 et seq.) for the provision of water and sewer service in an unincorporated portion of the County of Napa ("County"), which includes Unit 1 and 2 of the Berryessa Highlands and the Oakridge Estates.

Beginning in 1995, the District's infrastructure suffered significant deterioration due to many components reaching the end of its useful life. In response, staff initiated small-scale rehabilitation projects whenever permissible within the confines of available funding. However, many necessary repairs were beyond the District's budgetary capacity and critical facility deficiencies resulted in enforcement action by the Regional Water Quality Control Board ("Regional Board"), including a sewer connection moratorium.

The decline of the facilities, mandates imposed by the Regional Board, and the 2020 LNU Lightning Complex Fire that destroyed over 100 homes in the community, prompted a series of requests for loans from Napa County for various repair and improvement projects between 2008 and 2025. The District currently has four active loans from the County totaling $5,000,000 - Loan No. 6 for $1,000,000 is an original loan from 2022, Loan No. 7 for $1,625,000 is a consolidation of Loan No. 2 ($625,000) from 2011 and 2012 and No. 4 ($1,000,000) from 2021, Loan No. 8 for $1,160,366 is an original loan from 2024, and Loan No 9 in 2025 for $1,214,634, which was a consolidation of No. 1 ($869,000) from 2008 and 2009 and Loan No. 5 ($345,634) from 2022.

District property owners previously approved an assessment for capital improvements in 2012 which will be paid with annual property tax installments through 2052. Additionally, District residents agreed to a rate increase (~12%) effective December 1, 2021, and while the additional revenue received as part of this rate increase did help the District's financial situation, it was not sufficient to cover prior expected and future anticipated annual deficits that increased after the wildfire. Additionally, due to the consistent annual operations budget deficits, the District has not been able to build budgetary reserves to satisfy principal repayment of any of the loans or interest incurred by the outstanding debt, let alone for capital improvement projects.

The District was certified as an economically disadvantaged community (DAC) in April 2024 and at that time District residents paid up to 6% of their annual income on water and sewer related charges – well above the 3% benchmark for EPA's estimated affordable rates. As a DAC the District is eligible for grant and or principal forgiveness loans from Federal and State funding programs, however in order to meet funding requirements, the funding programs require a balanced operations budget and zero unsecured debt.

To balance the budget, registered voters in the District with water and sewer laterals stubbed to the property approved a special tax ballot measure – Measure A – in January 2026. The proceeds from the 10-year special tax of $1,560 per parcel annually are projected to balance the operations budget as required by most funding programs and provide sufficient fund balance to undertake necessary small projects as they arise while District staff proceeds with planning for large-scale capital improvements. With the newly passed special tax, District residents will now pay up to 9% of their annual income towards the water and sewer system – again much larger than the affordability criteria published by the EPA.

The District cannot qualify for the grant funds that would remedy the District's infrastructure problems as long as its budget reflects the unsecured County loans. As Measure A was intended as a limited term special tax to balance the District's budget and build a small reserve, the only way to repay the County loans would be to request an additional increase to water and sewer rates, which would exacerbate an already severe economic hardship to District residents.

Government Code section 25214.4 authorizes the Board of Supervisors to waive repayment of these loans if it finds that repayment would result in an economic or fiscal hardship to the property owners or residents in the District. The District respectfully requests the Board of Supervisors find that repayment of the loans would create an economic hardship to the District customers and waive repayment of the loans in the amount of $5,000,000 plus accrued interest.

We appreciate the Board of Supervisor's willingness to help the District work through these difficult problems it is currently facing.

Very truly yours,

Amber Manfree, Chair of the Governing Board
Napa Berryessa Resort Improvement District

1195 THIRD STREET
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NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1052

TO: Board of Supervisors

FROM: Maiko Klieman - Deputy CEO-Chief Budget Officer

REPORT BY: Maiko Klieman - Deputy CEO-Chief Budget Officer

SUBJECT: Consideration and possible adoption of a Resolution waiving the repayment of loans made to the Napa Berryessa Resort Improvement District

RECOMMENDATION

Consideration and possible adoption of a Resolution waiving the repayment of loans made to the Napa Berryessa Resort Improvement District (NBRID) in the amount of $5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: $5,000,000; General Fund and Accumulated Capital Outlay; Not Budgeted; Discretionary)

[4/5 vote required]

BACKGROUND

Napa Berryessa Resort Improvement District (NBRID) is a special district of the State of California organized in 1965 under the Resort Improvement District Law (Public Resources Code Section 13000 et seq.) for the provision of water and sewer service in an unincorporated portion of Napa County.

Beginning in 1995, the NBRID's infrastructure suffered significant deterioration due to many components reaching the end of their useful life. In response, staff initiated small-scale rehabilitation projects whenever permissible within the confines of available funding. However, after the closure of the Steele Park Resort began in 2008 resulting in a loss of one-third of the District's operating revenue, many necessary repairs were beyond NBRID's budget appropriations capability, and the deficient critical facilities resulted in regulatory permit violations prompting enforcement by the Regional Water Quality Control Board ("Regional Board") and a sewer connection moratorium.

While several minor user rate increases were approved between 2006 - 2011 to offset increased maintenance costs of aging infrastructure, funding for capital improvement project (CIP) expenses was not incorporated into rate calculations, nor was a separate reserve fund established for CIP or asset replacement. The lack of funding to support asset and infrastructure renewal resulted in additional systems failures and permit violations. Bonds, loans, and available operations fund balance were used for some of the minor projects associated with remediation of failures.

In 2011 NBRID received a loan of $10,926,938 from the USDA Rural Development Program for three major improvement projects - the Wastewater Storage Capacity Upgrades Projects, the Wastewater Treatment Plant Replacement Project, and the Water Treatment Plant Replacement Project. Additionally, in accordance with the loan agreement for the USDA Improvement Bond, a Depreciation Reserve account was established for replacement of small assets associated with the USDA loans.

The District has used the USDA Depreciation Reserve funds for “timely replacement of short lived assets” associated with the 2011 USDA project, but Operations Fund Balance has supported maintenance and replacement of non-USDA utility assets, which after the 2020 LNU Lightning Complex Fire destroyed over 100 utility customer homes in the District, depleted Operations Fund Balance to near zero, resulting in additional loans provided by Napa County to the District through June 2025.

NBRID has four active loans from the County totaling $5,000,000. Further description of each loan issued by Napa County to NBRID is described below, including those loans that have been consolidated into new loans over the last 5 years. The active loans are Loans 6, 7 (consolidation of Loans 2 and 4), 8, and 9 (consolidation of Loans 1 and 5).

Loan No. 1

On May 7, 2013 two loans were consolidated into a principal amount of $869,000 and issued for a three-year term. This loan has been repaid and renewed for four, three-year cycles, with the fourth renewal occurring on May 17, 2022. Loan No. 1 was consolidated with Loan No. 5 into a principal amount of $1,214,634 for a fourth three-year term on May 20, 2025. Loan No. 1 incorporates the following original loans:

a. On October 14, 2008 a loan for $474,000 was received to pay HydroScience Engineers for the design of capital improvements to the water and wastewater facilities. It was NBRID’s intent to sell bonds for the construction of the improvements and repay the County immediately thereafter.

b. On June 29, 2010 a loan for $395,000 was received to cover shortfalls in the fiscal year 2009-10 operating budget and for District facility improvements.

Loan No. 2

On October 6, 2015 three loans were consolidated for a principal amount of $625,000 and issued for three-year year term. This loan was repaid in fiscal year 2020-21 and renewed and consolidated with Loan No. 4 into a principal amount of $1,625,000 for a fourth three-year term on June 25,2024. Loan No. 2 incorporates the following original loans:

a. On May 10, 2011 a loan for $205,000 was received to pay for non-budgeted County costs, including engineering, accounting, Auditor's Office, legal and County Executive Office expenses that were needed for the day-to-day operations of the District.

b. On June 5, 2012 a loan for $325,000 was received to pay for legal expenses that exceeded the amount budgeted for the Administrative Civil Liability (ACL) Complaint R5-2011-0590 issued by the Regional Board for wastewater discharge violations that occurred in fiscal year 2010-11; professional services expenses related to the contract with Western Water Constructors; and emergency repairs to the District’s water distribution system. $45,000 of this loan was sourced from the County Accumulated Capital Outlay Fund.

c. On September 11, 2012 a loan for $95,000 was received to pay for the ACL Complaint R5-2011-0590 settlement which was not budgeted in fiscal year 2012-13.

Loan No. 3 (defeased)

Special Assessment District 2012-01 was created and approved by property owners to finance the entirety of the USDA loans, but the District did not have sufficient reserves to meet USDA loan conditions. The County provided a loan in 2013 totaling $1.1 million to fund the reserve requirements for the water and sewer capital improvement loans issued to the District by the USDA Rural Development. By 2022, the payments received from AD 2012-01 were sufficient to meet current annual repayment and total reserve requirements and Loan No. 3 was paid in full.

Loan No. 4

On May 18, 2021 a loan for $1,000,000 was received to cover projected three-year shortfall in the District’s operating budget. The shortfalls were projected using budget models prepared for the District by Robert D. Niehaus, Inc. (RDN), the consultant retained to complete a five-year rate analysis for the District. This loan was repaid in fiscal year 2023-2024 and renewed and consolidated with Loan No. 2 into a principal amount of $1,625,000 for a second three-year term on June 25, 2024.

Loan No. 5

On October 27, 2022, a loan for $345,634 was received to supplement construction of the Wastewater Pond 2

Slope Stabilization Project. This loan was due June 30, 2025 and repaid and renewed for a three-year cycle. This loan was consolidated with Loan No. 1 into a principal amount of $1,214,634 for a second three-year term on May 20, 2025.

Loan No. 6

On June 6, 2023 a loan for $1,000,000 was received to cover projected operating budget shortfalls while concurrently granting staff time to 1) update a Median Household Income Survey to determine eligibility for Federal and State grants for capital projects that will contribute to reduced operating and maintenance costs and 2) proceed with measures (i.e. rate adjustment, special tax, other) to bring in enough revenue to balance the budget over the next five years. This loan is scheduled to be paid in full by June 30, 2026.

Loan No. 7

On June 25, 2024, Loans No. 2 and No. 4 were consolidated into a principal amount of $1,625,000 and issued for a three- year term. This loan is scheduled to be paid in full by June 30, 2027.

Loan No. 8

On July 23, 2024, a loan for $1,160,366 was received to cover projected operation expenses and two minor capital improvement projects that were necessary to increase operational efficiency at the water and sewer treatment plants and one sewer lift station. This loan is scheduled to be paid in full by June 30, 2028.

Loan No. 9

On May 20 2025, Loans No. 1 and 5 were consolidated into a principal amount of $1,214,634 and issued for a three-year term. This loan is scheduled to be paid in full by June 30, 2028.

The District was certified as an economically disadvantaged community in April 2024 with the average monthly water and sewer bill and assessment collections exceeding Environmental Protection Agency's (EPA’s) guidelines of household affordability. In January 2026, eligible voters in the District approved a 10-year Special Tax (Measure A) of $1,560 per parcel annually which will better position the District to qualify for grant funding by balancing the water and sewer operations budget. The special tax proceeds will also be available to fund minor capital improvements as the District moves forward with funding applications for project planning, design, and construction of major capital improvement projects needed for both the water and sewer systems.

While a balanced budget is crucial to meet eligibility requirements from State and Federal funding opportunities, based on prior applications, the District cannot qualify for the grant funds that would remedy the District's infrastructure problems and potential for Regional Water Quality Control Board (RWQCB) or

Division of Drinking Water (DDW) actions so long as its budget reflects the County loans. The only way to repay the County loans would be to increase water and sewer rates further, which would exacerbate an already severe economic hardship to District residents.

Government Code section 25214.4 authorizes the Board of Supervisors to waive repayment of these loans with a 4/5 vote if it finds that repayment would result in an economic or fiscal hardship to the property owners or residents in the District. The Napa Berryessa Resort Improvement District Governing Board is expected to act on June 02, 2026, formally seeking a waiver of repayment to better position themselves for grant funding to make necessary repairs and upgrades. The County Executive Officer has discussed this request with District Staff and recommends the adoption of a resolution waiving the repayment of the loan as it has been determined that repayment would result in an economic or fiscal hardship to property owners in the District and such action is necessary in order for the District to be eligible for grants to make the necessary repairs and upgrades to their facilities.

Requested Actions:

1. Adopt a Resolution waiving repayment of the outstanding loans to the District in the amount of $5 million plus accrued interest; and

2. Authorize the Auditor-Controller to make the necessary budgetary amendments and accounting transactions to clear the outstanding loan receivable and with a corresponding expenditure for the forgiveness, in the General Fund in the amount of $2,449,000 and in the Capital Projects Fund, Accumulated Capital Outlay in the amount of $2,551,000, plus interest (non-cash transactions).

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NBRID is an economically disadvantaged community that, the recent passage of Measure A (a special water and sewer tax) on January 20, 2026, now pays some of the highest water and sewer rates/charges in the state - well above the EPA's estimated affordable rates. Government Code Section 25214.4 authorizes the Board of Supervisors to waive repayment of these loans with a 4/5 vote if it finds that repayment would result in an economic or fiscal hardship to the property owners or residents in the District. While Measure A is projected to resolve the NBRID's annual operations budget deficit, adoption of a resolution waiving the repayment of the loan is also necessary for the District to be eligible for grants or principal forgiveness loans from state and/or federal programs to make necessary repairs and upgrades to their facilities.
Is the general fund affected?	Yes

Future fiscal impact:	None
Consequences if not approved:	If this item is not approved, NBRID would continue to have debt which makes the District ineligible for grant funding from State and/or Federal capital improvement programs; additional rate hikes would be necessary to repay the County loan principal and interest payments, creating a greater financial hardship on its customers.
Additional Information	Strategic Initiative: Build Healthy, Connected Communities

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. 2026-____

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, WAIVING REPAYMENT OF LOANS MADE TO THE NAPA BERRYESSA RESORT IMPROVEMENT DISTRICT

WHEREAS, the Napa Berryessa Resort Improvement District ("NBRID") is a rural dependent special district formed under the Resort Improvement District Law (Public Resources Code section 13000 *et seq.*) in the 1960s for which the Board of Supervisors is the Governing Board; and

WHEREAS, NBRID was created to provide water and sewer utility service to Unit 1 and 2 of the Berryessa Highlands and the Oakridge Estates subdivisions and the Steele Park Resort; and

WHEREAS, the Steele Park Resort closed in 2008 reducing the District's operations budget revenue stream by one-third; and

WHEREAS, of the original 552 parcels created in the subdivisions, 350 were developed and actively utilizing service prior to August 2020 LNU Lightning Complex Fire; and

WHEREAS, the fire destroyed over 100 homes in the Berryessa Highlands, reducing the customer base to approximately 230 active customers; and

WHEREAS, as of May 1, 2026, NBRID provides water and sewer service to only about 260 active customers including fire rebuilds and new construction; and

WHEREAS, from 1995 through 2011, NBRID's infrastructure suffered significant, gradual deterioration due to many components reaching the end of their useful life and in response, staff performed small-scale rehabilitation projects whenever possible within constraints of available funding; and

WHEREAS, NBRID's financial struggles limited its ability to make many necessary repairs, resulting in various equipment and infrastructure failure throughout the water and sewer systems; and

WHEREAS, the Regional Water Quality Control Board ("Regional Board") took enforcement action against NBRID for several sewer system permit violations, and NBRID had to temporarily implement a sewer connection moratorium; and

WHEREAS, pursuant to California Government Code section 25214.4, the Board of Supervisors may loan any available funds of the County to a county service area to pay for any lawful expenses of the county service area; and

WHEREAS, California Public Resource Code section 13031 applies the provisions of the county service area law, including Government Code section 25214.4, to the conduct of the business of resort improvement districts; and

WHEREAS, NBRID received multiple loans from Napa County between 2008 and 2012 to repair and replace essential infrastructure, balance NBRID's operations budget, and fund compliance related expenses; and

WHEREAS, in 2012, property owners in NBRID's service area approved a per parcel water and sewer assessment to fund repayment of a capital improvement project loan of about $11 million from the US Department of Agriculture ("USDA") Rural Development Program for three major projects: the Wastewater Storage Capacity Upgrades Project, the Wastewater Treatment Plant Replacement Project, and the Water Treatment Plant Replacement Project; and

WHEREAS, outside of the reserve fund created for the timely replacement of short-lived assets related to the USDA projects, the NBRID operations fund balance (consisting primarily of funds from NBRID customers) and loans from Napa County have been the only funding sources for non-USDA related assets and other infrastructure rehabilitation projects; and

WHEREAS, NBRID customers last approved a rate increase in December 2021; however, the approved increase was not sufficient to balance NBRID's budget nor to build a reserve for necessary capital improvements; and

WHEREAS, NBRID's fund balance fell to nearly zero, with solvency maintained through additional loans from Napa County between 2021 and 2025; and

WHEREAS, the total outstanding principal loan balance owed to Napa County by NBRID is $5,000,000; and

WHEREAS, in April 2024, NBRID's service area was certified as a Disadvantaged Community (DAC) District in that customers paid up to 6% of their annual income on water and sewer related charges, well above the 3% benchmark for the Environmental Protection Agency's estimated affordable rates for water and sewer service; and

WHEREAS, a DAC is eligible for state and federal grant and principal loan forgiveness project funding opportunities, provided the water and sewer utilities maintain a balanced operating budget and have no outstanding debt payments; and

WHEREAS, this year, voters in NBRID's service area approved a ten-year special tax ("Measure A") of $1,560 per parcel annually for the purposes of funding operation and maintenance, capital projects, and replenishing reserves, which increases the estimated amount NBRID customers pay for water and sewer service to 9% of their annual income; and

WHEREAS, even with the passage of Measure A, the only way NBRID would be able to repay the County loans would be to further increase water and sewer rates, which would cause a grave economic hardship to NBRID residents; and

WHEREAS, each of the NBRID water and sewer systems needs upwards of $10 million of capital improvements to maintain compliance with Division of Drinking Water ("DDW") and Regional Board regulatory permits; and

WHEREAS, further delay in initiating large-scale capital improvement project planning, design, and construction could result in permit violations and enforcement action by the DDW or the Regional Board; and

WHEREAS, with a balanced budget projected due to the passage of Measure A, the remaining issue that could prevent award of funding from state and federal programs is the existence of the outstanding County loans; and

WHEREAS, NBRID has $5 million in loans from Napa County, broken down as Loan No. 6 for $1,000,000 which is an original loan from 2023, Loan No. 7 for $1,625,000 which is a consolidation of two prior loans in 2024, Loan No 8 for $1,160,366 which is an original loan from 2024, and Loan No 9 for $1,214,634 which is a consolidation of two prior loans in 2025, and

WHEREAS, Napa County is authorized to waive repayment of the County loans pursuant to Government Code section 25214.4(c) with a four-fifths vote if it finds that repayment may result in an economic or fiscal hardship to the property owners or residents of NBRID;

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The foregoing recitals are true and correct.

2. Repayment of the following loans would cause economic or fiscal hardship to the property owners or residents served by NBRID:

Loan		Amount
Loan 6 (2023)		$ 1,000,000
Loan 7 (2024)		$ 1,625,000
Loan 8 (2024)		$ 1,160,366
Loan 9 (2025)		$ 1,214,634
	Total:	$ 5,000,000

3. Waiving repayment of the loans in the total amount of $5 million plus accumulated interest is in the best interest of NBRID because it will allow NBRID to qualify for state and federal grant and loan programs.

4. The Board hereby waives repayment of the loan balance of $5 million and all accrued interest pursuant to Government Code section 25214.4(c).

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the _____ day of _____, 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Thomas C. Zeleny* Chief Deputy County Counsel	Date: _____ Processed By:	By: _____
Date: May 7, 2026 FV 13112809	_____ Deputy Clerk of the Board	

Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1008

TO: Board of Supervisors

FROM: Ryan J. Alsop, Chief Executive Officer

REPORT BY: Andrew M. Mize, Legislative & Policy Analyst

SUBJECT: Approval of Proposed Response to Napa County Grand Jury Report

RECOMMENDATION

Approve transmittal of the proposed response to the 2025-26 Grand Jury Report "Fear of ICE in the Valley? Napa County Law Enforcement's Response," to the Presiding Judge of the Napa County Superior Court as prescribed by Section 933 of the Penal Code. (No Fiscal Impact)

BACKGROUND

On April 13, 2026, the Napa County Civil Grand Jury published the first report from its 2025-26 session, titled "Fear of ICE in the Valley? Napa County Law Enforcement's Response." The findings and recommendations of the report spanned the operations of both local police agencies and the Napa County Department of Corrections. The purview of the Board of Supervisors vis-à-vis the report is limited to the operations of the Napa County Department of Corrections.

Specifically, the report outlines recommendations related to responses of Department of Corrections personnel to U.S. Department of Homeland Security Immigration and Customs Enforcement detainer requests. The circumstances under which local agencies may respond to detainer requests are controlled by state law. State law also mandates an annual public presentation of all responses to detainer requests.

The report recommends narrowing the scope in local policy under which Department of Corrections personnel are permitted to respond to detainer requests. By doing so, Napa County would not be exercising the full scope of its legal authority under California law. The report further recommends more frequent public reports containing more information about persons subject to local responses to ICE detainer requests.

The Ad Hoc Committee on Inclusivity of the Board of Supervisors convened with staff in early May to review the Grand Jury report and provide direction to staff on a proposed response for public consideration by the full Board of Supervisors. The proposed response attached to this item reflects the changes in policy recommended to staff by the Ad Hoc Committee on Inclusivity.

The proposed response to the report's findings and recommendations outlines several changes to Department of

Corrections policy and reporting practices for adoption by the Board. First, the response narrows the local criteria for responses to ICE detainer requests to exclude both otherwise-qualifying misdemeanors and "wobbler" felony convictions more than ten (10) years old. [1] Second, the response provides for a real-time dashboard on the Napa County website outlining responses to ICE detainer requests, dates and the specific charges qualifying therefor. The dashboard is live and accessible on the Napa County Department of Corrections webpage, by selecting the "In Custody" tab in the middle of the page, clicking the link to "In Custody" in the resulting menu, and selecting "California Values Act (SB 54)" on the resulting page, or by navigating to the following link: https://app.napacounty.gov/CJNet/Public/CaliforniaValuesActReport. Users will be prompted to enter a date range: staff have populated data for the period beginning January 1, 2026, and will keep the dashboard updated with current data.

Should the Board approve the proposed response, the Chief Executive Officer will direct immediate implementation of the changes contained therein.

Recommended action: Approve for transmittal to the Presiding Judge of the Napa County Superior Court the proposed response to the 2025-26 Grand Jury Report "FEAR OF ICE IN THE VALLEY? NAPA COUNTY LAW ENFORCEMENT'S RESPONSE."

[1] "Wobbler" felony convictions are those which could have been charged as a misdemeanor or felony under the provisions of California's Penal Code.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Mandatory
Consequences if not approved:	Under California Penal Code Section 933(c), the Board of Supervisors has 90 days from the release of the report to comment to the presiding judge of the Napa County Superior Court on the findings and recommendations pertaining to matters under the control of the Board. If not approved today, staff will be required to return at a later meeting of the Board for approval.
Additional Information	Strategic Initiative: Elevate County Service and Workforce Excellence.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

A Tradition of Stewardship
A Commitment to Service

NAPA COUNTY CIVIL GRAND JURY

2025-2026

April 13, 2026

FINAL REPORT

FEAR OF ICE IN THE VALLEY?

NAPA COUNTY LAW ENFORCEMENT'S RESPONSE

SUMMARY

The 2025-2026 Napa County Civil Grand Jury examined local law enforcement[1] interactions with Immigration and Customs Enforcement (ICE)[2] amid concerns over immigration enforcement in a community with a significant foreign-born population. This Report reviews relevant California laws, local policies and procedures, and community responses to immigration enforcement actions in Napa County.

- **Community and law enforcement collaboration:** Local community groups collaborate with local law enforcement to reduce fear and misinformation and to provide support during ICE actions. Napa law enforcement agencies issued a joint statement reaffirming that they do not enforce immigration laws as it is a federal, not state or local function. Instead, they comply with state protections in order to encourage community trust and emergency reporting.
- **Local law enforcement practices:** Agencies adhere to department policies not to inquire about immigration status, to engage in community outreach, and to comply with laws including SB 54 and the TRUTH Act. They distinguish judicial warrants from ICE administrative warrants[3] and do not share license plate reader data with ICE or out-of-state agencies.
- **Napa County Jail practices:** The Napa County Jail, uniquely administered by the Napa County Department of Corrections instead of the Sheriff's Department as in other counties, follows SB 54 but may notify ICE of release dates for individuals charged but not convicted of certain crimes, potentially affecting their legal rights.

Compared to other Bay Area counties, Napa responded to a broader category of ICE requests for release of information, but only a few individuals were taken into ICE custody.

- **Findings and recommendations:** The Civil Grand Jury finds that local law enforcement effectively communicates its role in not enforcing immigration, but should expand its social media outreach, especially in Spanish. Recommendations include continuing community collaboration, more detailed and more frequent TRUTH Act reporting to the Napa County Board of Supervisors, and examination of ICE release notification procedures.

METHODOLOGY

The 2025-2026 Napa County Civil Grand Jury determined that public concern about local law enforcement involvement in federal immigration enforcement is a significant issue in our community. The Civil Grand Jury's investigation included interviews of local law enforcement officials, employers and members of the local community, and immigration rights advocates.

The Civil Grand Jury also reviewed state and local law enforcement policies and procedures, training records, automatic license plate reader logs, and records of inmates released to ICE; as well as statutes and case law regarding immigration enforcement in California.

It is important to note that laws and facts regarding immigration enforcement are rapidly changing. Therefore, the information provided in this Civil Grand Jury Report is current only as of the date of its publication.

DISCUSSION

Introduction

Recently expanded immigration enforcement actions across the U.S., particularly closer to home in Southern California, have raised concerns in Napa County and our immigrant communities.[4] During multiple interviews, the Civil Grand Jury heard reports of fear directly related to immigration enforcement. This fear caused residents to avoid leaving their homes, resulting in the cancellation of public events, and drops in church and

school attendance. Reluctance to report crimes for fear of engagement with law enforcement was also noted.

The 2020 U.S. Census concluded that approximately 32,000 individuals, or 23% of Napa County's population, are foreign-born, but the Census did not ask about citizenship. A study from 2012 estimated that one-third of Napa County's foreign-born residents were U.S. citizens, one third were Legal Permanent Residents (green card holders), and one-third, or approximately 10,000 people, were undocumented foreign-born residents.[5]

Although the Civil Grand Jury has no jurisdiction to investigate federal government's actions, as a watchdog over local government it may investigate local law enforcement's interactions with the federal authorities.

Legal Background

United States Immigration and Customs Enforcement (ICE) is a federal[6] law enforcement agency under the supervision of the United States Department of Homeland Security. The ICE mission statement says:

> "U.S. Immigration and Customs Enforcement (ICE) was created by the Homeland Security Act of 2002 to handle the functions of the former Immigration and Naturalization Service (INS) and the U.S. Customs Service. ICE's important mission is to protect America from cross-border crime and illegal immigration that threaten national security and public safety. This mission is executed through the enforcement of more than 400 federal statutes and focuses on effective immigration enforcement, preventing terrorism and combating the illegal movement of people and goods, including:

· **Border and National Security**: Protecting the nation by enforcing immigration laws, preventing illegal movement of people and contraband.

· **Interior Enforcement:** Identifying and removing dangerous individuals or those in the U.S. illegally.

· **Preventing Terrorism:** Investigating threats and identifying noncitizens with terrorist ties.

· **Combating Criminal Networks:** Investigating trafficking, smuggling, and financial crimes." [7]

Local California law enforcement cannot impede or interfere with ICE actions. Involvement and/or cooperation between local law enforcement and ICE is governed by three California statutes: the 2013 Trust Act, the 2016 TRUTH Act, and the 2017 California Values Act. Also relevant are 2015's SB 34, which regulates the use of Automated License Plate Reader (ALPR) data collected by law enforcement agencies, as well as possibly two new statutes currently in litigation banning most masks and generally requiring identification or badges to be worn.

Trust Act (AB 4)

California's Trust Act[8], adopted in 2013, prohibits law enforcement officers from retaining custody of an individual on the basis of an ICE hold or "detainer" after that individual becomes eligible for release. There is an exception if, at the time that the individual becomes eligible for release from custody, certain conditions are met, including, among other things, that the individual has been convicted of one of thirty-one serious criminal offenses.[9] (Gov't. Code § 7282 et seq.)

TRUTH Act (AB 2792)

The Trust Act was supplemented in 2016 with the adoption of AB 2792, the Transparent Review of Unjust Transfers and Holds (TRUTH) Act[10] (Gov't. Code § 7284 et seq.) It requires a local law enforcement agency, prior to an interview between ICE agents and an individual in custody regarding civil immigration violations, to provide the individual a written consent form, as specified, that would explain, among other things, the purpose of the interview, that it is voluntary, and that the individual may decline to be interviewed. The Act further requires local law enforcement to provide copies of the documentation received from ICE to the individual and to notify the individual regarding the intent of the agency to comply with ICE requests. It also provides that records related to ICE access are covered by the Public Records Act. It further requires the Napa County Board of Supervisors to hold at least one public community forum each year, to provide information to the public about ICE's access to individuals, as well as receive and consider public comments.

California Values Act (SB 54)

The California Values Act (SB 54; California Government Code § 7284 et seq.)[11] adopted in 2017 that took effect on January 1, 2018, restricts state and local law enforcement's cooperation with ICE. Key provisions include:

- Limits on Cooperation: Local law enforcement personnel cannot use resources to investigate, detain, or arrest

individuals for immigration enforcement purposes, except in specific cases as listed in the Trust Act.

- Information Sharing Restrictions: Local law enforcement agencies are prohibited from sharing personal information about individuals (e.g., release dates) with ICE unless it pertains to individuals convicted of specific offenses, or unless the information is publicly available.
- ICE Detainer Restrictions: Local law enforcement agencies cannot comply with ICE detainer requests (requests to hold individuals for immigration purposes) unless supported by a judicial warrant or unless the individual meets specific criminal criteria outlined in the law.
- Access to Facilities: SB 54 limits ICE's access to local jails for immigration enforcement purposes, requiring judicial warrants for transfers.
- Notification: Individuals must be informed of their legal rights before any ICE interviews take place, and local law enforcement agencies must provide the individual with a written consent form that explains the purpose of the interview, that the interview is voluntary, and that he or she may decline to be interviewed or may choose to be interviewed only with his or her attorney present.

The federal government sued California over the constitutionality of SB 54, and in July 2018, U.S. District Judge John A. Mendez largely upheld SB 54, dismissing most of the federal government claims. United States v. California, 314 F. Supp. 3d 1077 (E.D. Cal. 2018).

The court ruled that SB 54 does not directly conflict with the Immigration and Naturalization Act, 8 U.S.C. § 1373, because SB 54 regulates state and local resources, not federal authority, and states are not obligated to assist federal immigration enforcement under the Tenth Amendment's anti-commandeering doctrine. The court found that SB 54's restrictions on information sharing and transfers were permissible exercises of state authority to regulate local law enforcement practices. The only provision struck down was a requirement for state employers to notify employees of immigration inspections, which was deemed preempted by federal law (not part of SB 54's core immigration provisions).

The Ninth Circuit U.S. Court of Appeals largely affirmed this ruling in 2019, reinforcing that states can limit cooperation with ICE without violating the Supremacy Clause, as long as they don't directly obstruct federal law. United States v. California, 921 F.3d 865 (9th Cir. 2019) *cert.* denied, 141 S. Ct. 124 (2020). The court concluded:

> *"SB 54 may well frustrate the federal government's immigration enforcement efforts. However, whatever the wisdom of the underlying policy adopted by California, that frustration is permissible, because California has the right, pursuant to the anticommandeering rule, to refrain from assisting with federal efforts. The United States stresses that, in crafting the [Immigration and Naturalization Act], Congress expected cooperation between states and federal immigration authorities. That is likely the case. But when questions of federalism are involved, we must distinguish between expectations and*

requirements. In this context, the federal government was free to expect as much as it wanted, but it could not require California's cooperation without running afoul of the Tenth Amendment."

United States v. California, 921 F.3d at 890–91. In 2020, the U.S. Supreme Court denied further review, so this decision stands as precedent.

SB 34 (2015)

Many law enforcement jurisdictions, including those in Napa County, use Automated License Plate Reader (ALPR) technology[12]. ALPRs are camera systems that capture the license plate data of vehicles, along with related information. Law enforcement agencies use ALPRs for a variety of proactive and reactive policing purposes. These include gathering intelligence and evidence, helping to identify potential suspects, and facilitating crime scene analysis.

Adopted in 2015, SB 34 (Civil Code § 1798.29 et seq.) provides that ALPR data may not be shared with out-of-state or federal authorities including ICE.[13] There have been reported violations in Los Angeles, Orange, San Diego, and Riverside counties.[14] The California Attorney General recently sued at least one jurisdiction[15] over alleged violations, with no disposition as of this Report.

SB 627 and SB 805 (2025)

Two additional new statutes impact ICE actions in California, but implementation is on hold due to litigation brought by the federal government. The No Secret Police Act (SB 627[16]) and the No

Vigilantes Act (SB 805[17]) were signed into law by Governor Gavin Newsom on September 20, 2025. The No Secret Police Act prohibits federal law enforcement officers from wearing face coverings, except in limited circumstances. The No Vigilantes Act requires local and federal law enforcement officers to visibly display identification that includes their agency affiliation and either the officer or agent name or badge number when performing law enforcement duties, except in limited circumstances. On February 9, 2026, the facial covering ban was struck down by a federal court, although the visible identification was upheld but is currently being appealed.[18]

Immigration Enforcement in Napa

The Civil Grand Jury heard testimony from multiple sources that ICE actions in Napa Valley in 2025 did not include any blanket enforcement efforts ("raids"), but was limited to individualized ("targeted") cases. Nevertheless, there is often widespread anxiety in the immigrant community which can result in over-reacting to routine local law enforcement activities for fear of ICE's involvement. A coalition of community groups formed Napa Valley Together, created to "reduce the climate of fear created by misinformation".[19] The North Bay Rapid Response Network[20] (a broader group of immigration advocacy organizations in Napa, Solano, and Sonoma Counties) provides a 24-hour hotline to immigrants fearing a raid by federal immigration agents, dispatches trained legal observers to the affected location, provides legal defense to individuals, and offers accompaniment to impacted people, families and communities. They also distribute "Know Your Rights" red cards[21] throughout the community.

These organizations have been in close contact with local law enforcement, meeting in late 2024 in preparation for the incoming presidential administration. On December 30, 2024, the local law enforcement agencies announced a joint Statement from Law Enforcement Agencies[22] worth repeating in full here:

> *"As local law enforcement leaders in Napa County, we are acutely aware of concerns and fears some members of the communities we serve are experiencing related to immigration enforcement. It is important that we reiterate our commitment to public service and safety of all our residents, regardless of immigration status.*
> *Our primary goal is safety. A safe community needs effective law enforcement agencies. To be effective, we need trust and cooperation between all residents and the law enforcement sworn to protect them. There are some things we'd like you to know about the work we do and don't do on your behalf as it relates to immigration enforcement.*
> *We don't:*
>
> - *Have any constitutional authority, jurisdiction, or powers of arrest on federal immigration violations;*
> - *Detain or question people about immigration documentation;*
> - *Determine immigration status to qualify victims of crime for services;*
> - *Assist in immigration enforcement investigations;*
> - *Use agency resources for immigration enforcement;*
> - *Use ICE agents as interpreters.*

We do:

- *Want to encourage anyone who needs our services or has an emergency to call 911;*
- *Serve anyone and everyone in need without regard to immigration status;*
- *Scrupulously comply with SB 54, known as the California Values Act, AB 2792, known as the Truth Act and AB 4, known as the Trust Act;*
- *Want to encourage the spread of truthful information within our community about law enforcement activities, when possible.*

Our policies tightly align with all California state laws that are designed to protect the rights of all residents, including those who have immigration concerns. We do not want the fear of immigration status to inhibit members of our communities from interacting with any member of our respective teams or, more importantly from reaching out if they are in an emergency or find themselves in need of our services."

The Statement was signed by the Napa County Sheriff, Napa County District Attorney, Napa County Department of Corrections Director, Napa County Probation Department Chief, and the 5 City Municipal and Napa Valley College Chiefs of Police. While interviews and research by the Civil Grand Jury support the conclusion that local law enforcement has been abiding by their Statement, concerns within the immigrant communities persist, fueled by misinformation on social media and by reports of immigration enforcement actions occurring nationally.[23]

Local law enforcement policies and practices

The Civil Grand Jury learned that local law enforcement agencies have been living up to the commitments of their December 2024 Statement. Policies pertaining to inquiries about immigration status appear to be followed as no violations have been reported. Local law enforcement officials have spoken at various churches and other public venues while in uniform, speaking in English and Spanish. They provided flyers picturing patches, uniforms, and vehicles used by local law enforcement to illustrate the differences between local law enforcement and ICE.[24] Their public relations efforts help to break down barriers within the immigrant community with the hope of making them more likely to call law enforcement when needed.

In particular, the Sheriff and Napa Police Departments work to dispel false alarms on social media about ICE actions. This has been done by posting on city and county websites, as well as contacting local community and advocacy groups to disseminate accurate information through trusted messengers including but not limited to Napa Valley Together member organizations. However, broader use of social and broadcast media, especially in Spanish, could be made by local law enforcement to reach members of the immigrant communities. The Civil Grand Jury heard testimony that area Spanish-language broadcasters are considered trusted sources of information.

Recently, the Sheriff and Napa Police Departments have also trained their staff to distinguish between judicial warrants, which are honored by local law enforcement, and ICE “administrative warrants” which are not honored. In addition, consistent with departmental policy and state law, the Sheriff

and Napa Police Departments have not shared any Automatic License Plate Reader data with ICE, or any other out-of-state agencies.

Napa County Jail

Unique among California's 58 counties, the Napa County Jail is administered by the Napa County Department of Corrections rather than the Sheriff's Department. The Napa County Department of Corrections reports to the Napa County Chief Executive Officer who in turn reports to the Napa County Board of Supervisors. The Napa County Jail has a detailed procedure governing responses to ICE communications[25] that adheres to SB 54. The Napa County Jail provides release information to ICE in the full range of cases permitted by California law, including:

- some misdemeanors;
- felony offenses that have been downgraded to misdemeanors; and
- certain cases involving violent offenses where the "individual is currently charged with a crime listed... and a magistrate has made a finding of probable cause as to that charge at the preliminary hearing."

The current Napa County Jail procedure allows for inmate release information to be provided to ICE for some individuals who have been charged but are not yet convicted of certain violent or serious crimes, potentially depriving residents of their ability to contest the charges if subsequently deported.

Jail practices in other Bay Area counties appear to vary, with some jails limiting release information to even less than what is fully permitted by SB

54. One investigative report found that Bay Area jails respond positively to ICE requests from zero to 23% of requests.[26] “Blanket refusals to comply with ICE detainer requests remain common practice across Alameda, San Mateo, and Santa Clara counties”, while the San Francisco Sheriff reported ICE is only notified of the release of an individual with a “history of a conviction of a violent felony within seven years, a conviction of a serious felony within five years, or three separate convictions on three separate felonies within five years. We can't just say, unequivocally, no cooperation at all.”[27] The Sonoma County Jail maintains a detailed “Immigration Notification Matrix”[28] that appears to exclude some categories of disclosure permitted by California law, such as certain “wobbler” offenses (offenses which could be charged either as a felony or a misdemeanor depending on the circumstances), which Napa County may consider adopting.

The Napa County 2025 TRUTH Act report[29] (based on 2024 data) indicated receipt of 158 ICE requests for advance release information. Of the 158 requests, the Napa County Jail determined only 36 requests involving individuals whose information could be disclosed under the TRUTH Act. Of those 36, seven individuals were taken into custody by ICE (six males and one female), all of whom were Hispanic. The Napa County Jail supplemented the 2024 data with a verbal report at the August 2025 TRUTH Act hearing regarding the first half of 2025. ICE took six individuals into custody in just the first six months of 2025.

The Civil Grand Jury reviewed the records of the Napa County Jail’s responses to ICE requests for the first three quarters of 2025 (January 1 to September 30). The Napa County Jail provided notification to ICE two to four hours prior to inmate release in eighteen cases. ICE took custody of

nine individuals, compared to seven out of 36 for calendar year 2024. Individuals remanded to ICE custody had records for general battery (2 individuals), assault with a deadly weapon, DUI with bodily injury, false imprisonment and assault with a deadly weapon; felony possession of a controlled substance (2 individuals), and possession of stolen property.[30] In one instance, ICE was notified based upon a judicial finding of probable cause, not based upon a felony conviction, and that criminal case remains pending.

In comparison, the Sonoma County Sheriff's 2025 TRUTH Act report[31] painted a similar picture, but with more detailed information. The Sonoma County Jail received 484 requests for release of information, responded in 64 cases with ten individuals taken into custody, along with two individuals transferred pursuant to federal judicial warrants. The Sonoma County TRUTH Act report also provided details as to ICE Notices by types of offenses, age, gender, country of origin, and recidivism. This information could be useful to Napa County policymakers.

The Civil Grand Jury concludes that the TRUTH Act reporting on an annual basis does not provide the Napa County Board of Supervisors and the community with timely information, detailed enough to be broadly disseminated. Due to local concerns about rapidly moving developments in nationwide immigration enforcement, the community would be well-served by more frequent and detailed TRUTH Act reports. The Civil Grand Jury further concludes that the Napa County Board of Supervisors should review the Napa County Jail practices regarding individuals with misdemeanor offenses or charges without convictions and whether their release dates should be excluded from ICE notifications.

FINDINGS

The Civil Grand Jury finds:

F1: Napa County law enforcement agencies have worked well with the community to explain that they do not enforce immigration law, because it is a federal and not local function. Despite this, fears persist and therefore efforts should continue to expand the use of social and broadcast media, particularly in Spanish.

F2: TRUTH Act annual reporting does not provide the Napa County Board of Supervisors and the community with timely and sufficiently detailed information.

F3: The Napa County Jail uses the full extent of its discretion under SB 54 in providing release information to ICE regarding those convicted of offenses listed under SB 54, including certain misdemeanors. In at least one instance, information was released regarding those who were charged with, but not convicted of, certain offenses listed under SB 54.

COMMENDATION

The 2025-2026 Napa County Civil Grand Jury commends the production of the December 2024 “Statement From Law Enforcement Agencies” regarding immigration enforcement and their clear and consistent public efforts to disseminate and abide by it.

RECOMMENDATIONS

The Civil Grand Jury recommends:

R1: The Napa County Sheriff and Police Departments should continue to deepen community collaborations and encourage their public information staff to expand the use of social and broadcast media, particularly in Spanish.

R2: By June 30, 2026, the Napa County Board of Supervisors should request more frequent TRUTH Act reports from the Napa County Jail (to be provided at evening meetings of the Board, allowing broader public participation).

R3: By June 30, 2026, the Napa County Board of Supervisors should request that the Napa County Jail TRUTH Act reports include data related to each individual for whom release information was sent to ICE, identification of the individual offense(s) and whether they were convictions or only charges, as well as using the Immigration Notification Matrix categories used by the Sonoma County Jail in their TRUTH Act reports.

R4: By June 30, 2026, the Napa County Board of Supervisors should review the Napa County Jail practices regarding individuals with misdemeanor offenses, “wobbler” offenses, or charges without convictions and whether their release dates should be excluded from ICE notifications.

REQUIRED RESPONSES

Pursuant to Penal Code section 933.05, the Napa County Sheriff is *required* to respond to F1 and R1 within 60 days of receipt of this report, and the Napa County Board of Supervisors is *required* to respond to F2 and F3 and R2, R3, and R4 within 90 days of receipt of this report.

INVITED RESPONSES

The Civil Grand Jury *invites* the City of Napa Chief of Police to respond to F1 and R1 within 60 days of receipt of this report.

ENDNOTES

[1] As used in this report, local law enforcement refers to the Napa County Sheriff's Department, the Napa County Department of Corrections, and local municipal and college police departments in Napa County.

[2] As used in this report, "ICE" refers to U.S. Immigration Control and Enforcement, and also encompasses the U.S. Customs and Border Patrol, a separate Department of Homeland Security agency that also engages in immigration enforcement, along with other federal agencies engaged in immigration enforcement.

[3] A judicial warrant is a court order signed by a Judge, Magistrate or Court Commissioner. An "administrative warrant" or "immigration warrant" is issued by an agency without judicial review. See, California Attorney General, "Information Bulletin: National Crime Information Center Administrative Warrants", April 7, 2025. https://oag.ca.gov/system/files/media/2025-dle-08.pdf

[4] The Los Angeles County Board of Supervisors has declared a state of emergency in response to large scale immigration enforcement actions. "L.A. County declares state of emergency to fight against ICE immigration raid", Los Angeles Times, October 15, 2025, (https://www.latimes.com/california/story/2025-10-15/l-a-county-declares-state-of-emergency-to-fight-back-a gainst-ice-immigration-raids. The declaration of emergency may be found at the Los Angeles County Board of Supervisors meeting agenda of October 14, 2025 at https://file.lacounty.gov/SDSInter/bos/supdocs/208457.pdf.

[5] Napa Valley Community Foundation, “A Profile of Immigrants in Napa County” (undated), (https://static1.squarespace.com/static/542ec317e4b0d41ade8801fb/t/67c72f83ef2fdf1b4c4e4d6e/1741107075868/ICE+Matrix.2025.pdf/

[6] Library of Congress, “Overview of Congress's Immigration Powers”, https://constitution.congress.gov/browse/essay/artI-S8-C18-8-1/ALDE_00001255/

[7] U.S. Department of Homeland Security, ICE Mission Statement, https://www.dhs.gov/topics/immigration-and-customs-enforcement.

[8] California Legislative Information, AB 4, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB4.

[9] These offenses include: (A) Assault; (B) Battery; (C) Use of threats; (D) Sexual abuse, sexual exploitation, or crimes endangering children; (E) Child abuse or endangerment; (F) Burglary, robbery, theft, fraud, forgery, or embezzlement; (G) Driving under the influence of alcohol or drugs, but only for a conviction that is a felony; (H) Obstruction of justice; (I) Bribery; (J) Escape; (K) Unlawful possession or use of a weapon, firearm, explosive device, or weapon of mass destruction; (L) Possession of an unlawful deadly weapon; (M) An offense involving the felony possession, sale, distribution, manufacture, or trafficking of controlled substances; (N) Vandalism with prior convictions; (O) Gang-related offenses; (P) An attempt or a conspiracy, to commit an offense specified in this section; (Q) A crime resulting in death, or involving the personal infliction of great bodily injury; (R) Possession or use of a firearm in the commission of an offense; (S) An offense that would require the individual

to register as a sex offender; (T) False imprisonment, slavery, and human trafficking; (U) Criminal profiteering and money laundering; (V) Torture and mayhem; (W) A crime threatening the public safety; (X) Elder and dependent adult abuse; (Y) A hate crime; (Z) Stalking; (AA) Soliciting the commission of a crime, as specified in, but not limited to, subdivision (c) of Section 286 of, and Sections 653j and 653.23 of, the Penal Code; (AB) An offense committed while on bail or released on his or her own recognizance; (AC) Rape, sodomy, oral copulation, or sexual penetration; (AD) Kidnapping; and (AE) a hit-and-run felony. Govt. Code § 7282.5 (a)(3).

[10] California Legislative Information, AB 2792, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB2792.

[11] California Legislative Information, SB 54, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB54.

[12] The Congressional Research Service has a useful brief report on issues involving ALPRs. “Automated License Plate Readers: Background and Legal Issues”, https://www.congress.gov/crs_external_products/IF/PDF/IF13068/IF13068.1.pdf (July 21, 2025).

[13] Attorney General Guidance: “Information Bulletin: California Automated License Plate Reader Data Guidance”, https://oag.ca.gov/system/files/media/2023-dle-06.pdf (October 27, 2023).

[14] Johnson, K. and Al Elew, M.; “California police are illegally sharing license plate data with ICE and Border Patrol”, https://calmatters.org/economy/technology/2025/06/california-police-sharing-license-plate-reader-data/ (June 13, 2025, accessed October 13,

2025); and KGO AB7 News, “SF and Oakland police illegally shared license plate data with federal agencies: report” https://abc7news.com/post/san-francisco-oakland-police-illegally-shared-license-plate-data-federal-agencies-report/17121472/ (July 14, 2025).

[15] Press Release: “AG Bonta Sues El Cajon for Illegally Sharing License Plate Data with Out-of-State Law Enforcement, https://oag.ca.gov/news/press-releases/attorney-general-bonta-sues-el-cajon-illegally-sharing-license-plate-data-out (October 3, 2025).

[16] SB 627, No Secret Police Act, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202520260SB627

[17] AB 805, No Vigilantes Act, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202520260SB805.

[18] Laurel Rosenthal, “Judge Strikes Down California’s Ban on Masks for Federal Agents”, New York Times, February 9, 2026. https://www.nytimes.com/2026/02/09/us/judge-rejects-california-mask-ban-ice.html

[19] Napa Valley Together, https://napavalleytogether.org/about/. Participating organizations include Immigration Institute of the Bay Area, On The Move's Neighborhood Initiative, Puertas Abiertas Community Resource Center, UpValley Family Centers, Community Leaders Coalition, and the Napa Valley Community Foundation.

[20] "North Bay Rapid Response, https://www.northbayop.org/nbrrn.

[21] Information found on these cards is available at the Napa County “Know Your Rights” webpage. https://www.napacounty.gov/3823/Know-Your-Rights

[22] ”Statement from Local Law Enforcement Agencies”, December 30, 2024, found at https://www.napacounty.gov/DocumentCenter/View/35917/2024-Countywide-community-statement---immigration-practices---English.

[23] See. e.g., Raquel Issenberg, ”Trump’s immigration whiplash leaves Sonoma County on edge: Immigrant advocates report panic and confusion as federal deployment stirs fear across North Bay”, Press Democrat, October 24, 2025, https://www.pressdemocrat.com/2025/10/24/trumps-immigration-whiplash-leaves-sonoma-county-on-edge/.

[24] Copies of the flyers are available in English and Spanish at https://www.northbayop.org/nbrrn-download-materials.

[25] Napa County Department of Corrections, ”ICE Detainer Requests & Consular Notification”, available at https://www.napacounty.gov/DocumentCenter/View/35617/Policy-604_ICE-Detainer-Requests-and-Consular-Notification.

[26] ” When ICE wants help deporting immigrants, San Francisco Bay Area rarely complies”, NBC Bay Area, April 28, 2025, (https://www.nbcbayarea.com/investigations/ice-san-francisco-bay-area-sanctuary-city-standoff/3851860/. The April report did not include data from Napa County as the Truth Act report for 2024 was not yet compiled.

[27] *Ibid.*

[28] ”Immigration Notification Matrix”, https://static1.squarespace.com/static/542ec317e4b0d41ade8801fb/t/67c72f83ef2fdf1b4c4e4d6e/1741107075868/ICE+Matrix.2025.pdf).

[29] ”Napa County Community Forum”, Napa County Board of Supervisors meeting, August 19, 2025, https://napa.legistar.com/gateway.aspx?M=F&ID=2f645305-e195-45d7-abcf-8477f7f28e49.pdf.

[30] Napa County Jail procedures allow ICE notifications if the offense was a misdemeanor committed in the last five years, so it is possible that not all of these offenses were felonies.

[31] “Sonoma County Sheriff’s Office: 2024 US Immigration and Customs Enforcement Data”, presented to the Sonoma County Board of Supervisors on July 22, 2025, https://sonoma-county.legistar.com/LegislationDetail.aspx?ID=7487179&GUID=80A27B99-03C6-423C-A00B-66AC27938E3A.

Napa County Board of Supervisors
Responses to the Napa County Civil Grand Jury Report
"FEAR OF ICE IN THE VALLEY?
NAPA COUNTY LAW ENFORCEMENT'S RESPONSE"

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I. Introduction & Statutory Background

A. Introduction

On April 13, 2026, the Napa County Civil Grand Jury published a final report titled "FEAR OF ICE IN THE VALLEY? NAPA COUNTY LAW ENFORCEMENT'S RESPONSE." The report examined California's statutory framework governing local law enforcement interactions with immigration authorities, including federal immigration enforcement officials employed by the United States Department of Homeland Security's Immigration and Customs Enforcement (ICE).

From time to time, ICE sends notices known as "detainers" or, alternatively, "hold request," "notification requests," or "transfer requests" to local correctional facilities.[1] The function of these notices is to provide notice to local officials that ICE has mission-related interests in a particular person in local custody and request that local officials facilitate a transfer of custody to ICE upon the person's release from local custody.[2]

B. Local Law Enforcement Responses to ICE Detainers

California's statutory framework allows local law enforcement to respond to ICE detainers under three sets of circumstances [3]:

- The ICE detainer is supported by a federal criminal judicial warrant[4] issued by an Article III federal judge[5]; OR
- The person named in the ICE detainer has been convicted of a qualifying state criminal charge[6]; OR
- The person named in the ICE detainer has been charged and held to answer on a qualifying criminal charge.[7]

The presentment of a federal criminal judicial warrant for a person in local custody requires little additional discussion here: either requesting federal agents provide such a warrant or they do not.

However, the provisions of California law governing permissive notification based upon prior conviction(s) or charged offenses are more complex and provide substantial organization-level discretion to local law enforcement. The top priority for Napa County has been and remains providing staff with clear direction and limited individual discretion using an easily understood framework.

C. Notification Based Upon Prior Conviction(s) or Charged Offenses

California law sets out five categories of prior conviction that qualify a person to be subject to a local law enforcement response to an ICE detainer.[8] They are:

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[1] https://www.ice.gov/immigration-detainers
[2] *Id*.
[3] Cal. Gov. Code § 7284.6(a)(4).
[4] Civil administrative warrants issued by administrative law judges are insufficient.
[5] Cal. Gov. Code § 7282.5(a)(5).
[6] Cal. Gov. Code § 7282.5(a)(1) – (4).
[7] Cal. Gov. Code § 7282.5(b).
[8] Cal. Gov. Code § 7282.5.

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1. A serious or violent felony[9];
2. Felonies punishable by imprisonment in a state prison[10];
3. A qualifying crime that can be charged and/or punished as either a misdemeanor or felony, referred to as a "Wobbler," if convicted within the past five (5) years as a misdemeanor or fifteen (15) years as a felony[11];
4. Current registrants on the California Sex and Arson Registry[12]; and
5. Convictions for certain federal crimes that qualify as aggravated felonies, or persons identified by ICE as the subject of an outstanding federal felony arrest warrant[13].

California law specifically excludes from qualification for response charged or convictions for misdemeanors that were previously felonies or were previously "wobblers."[14]

Finally, California law permits local law enforcement to respond to ICE detainers for persons charged with, but not yet convicted of, serious or violent felonies or felonies punishable by imprisonment in state prison (categories 1 and 2, *supra*) under a limited set of circumstances.[15] Response to an ICE detainer is permissible as to such charged offenses, prior to trial and conviction for the charged offense, only following a preliminary hearing at which a judge makes a finding that probable cause exists as to the charged offense. These preliminary hearings effectively function as mini-trials, at which evidence is presented and witnesses testify, and at which prosecutors seek to show the court that there is sufficient evidence to hold a defendant to answer a felony charge.

Because response to ICE detainers is permissive rather than mandatory under California law, local law enforcement agencies have discretion to enforce these response provisions to the fullest extent permitted by law, decline to respond as a matter of course, or respond only under certain circumstances permitted by law.

II. Responses to Findings

The Napa County Board of Supervisors, as the respondent to this Napa County Civil Grand Jury report, is required by California Penal Code § 933.05 to provide a response to each grant jury finding. Responses may be either that the Board agrees with the finding or disagrees wholly or partially with the finding. Any response other than full agreement requires that the Board specify the portion of the finding that is disputed and explain the reasons therefor.

There are three findings in this Civil Grand Jury report.

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[9] Cal. Gov. Code § 7282.5(a)(1), as defined in Cal. Penal Code §§ 1192.7(c) [serious felonies] or 667.5(c) [violent felonies].
[10] Cal. Gov. Code § 7282.5(a)(2).
[11] Cal. Gov. Code § 7282.5(a)(3).
[12] Cal. Gov. Code § 7282.5(a)(4).
[13] Cal. Gov. Code § 7282.5(a)(5).
[14] Cal. Gov. Code § 7282.5(a)(6).
[15] Cal. Gov. Code § 7282.5(b).

A. Finding 1.

Napa County law enforcement agencies have worked well with the community to explain that they do not enforce immigration law, because it is a federal and not local function. Despite this, fears persist and therefore efforts should continue to expand the use of social and broadcast media, particularly in Spanish.

B. Response of the Napa County Board of Supervisors to Finding 1.

The Napa County Board of Supervisors agrees with Finding 1. The Board of Supervisors is not required to provide additional comment or explanation when it agrees with findings, but would take the opportunity to note that the Board throughout 2024 regularly convened an ad hoc Language Access Committee, the purpose of which was improving connections with members of the community for whom it is easier to receive communications in a language other than English. The results of this effort are public-facing and highly visible, including the translation into Spanish of all of the County's social media posts.

In addition, the Board in December, 2024, created an ad hoc Committee on Inclusivity to connect and coordinate efforts supporting members of vulnerable populations in Napa County with key community partners, including community-based organizations, city and town governments, and the County's own Health & Human Services Agency and Sheriff's Office. Here, the Committee on Inclusivity made strategic investments in community services, created open, direct channels to elected officials for community organizations to share successes and friction points, and continues to provide a single County point for coordinating the ecosystem of community services providers. In fact, the members of the Committee on Inclusivity convened to discuss this Civil Grand Jury report with community representatives and members of the County law enforcement apparatus and subsequently provided direction to staff on drafting the response to this report.

C. Finding 2.

TRUTH Act annual reporting does not provide the Napa County Board of Supervisors and the community with timely and sufficiently detailed information.

D. Response of the Napa County Board of Supervisors to Finding 2.

The Napa County Board of Supervisors agrees with Finding 2 and, as detailed below, in response to Recommendations 2 and 3, is adjusting its TRUTH Act reporting to provide a real-time TRUTH Act dashboard accessible to the public.

E. Finding 3.

The Napa County Jail uses the full extent of its discretion under SB 54 in providing release information to ICE regarding those convicted of offenses listed under SB 54, including certain misdemeanors. In at least one instance, information was released regarding those who were charged with, but not convicted of, certain offenses listed under SB 54.

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F. Response of the Napa County Board of Supervisors to Finding 3.

The Napa County Board of Supervisors agrees with Finding 3.

III. Responses to Recommendations

As with Civil Grand Jury findings, the Board of Supervisors is required by California law to respond to each recommendation directed to the Board. Responses to recommendations may take one of four forms:

(1) a statement that the recommendation has been implemented, with a summary of the implemented action;

(2) a statement that the recommendation has not yet been implemented, but will be in the future, along with a timeframe for implementation;

(3) a statement that further analysis is required, along with details of the scope and parameters of the analysis and a timeframe therefor, not to exceed six months from the date of publication of the grand jury report; or

(4) a statement that the recommendation will not be implemented because it is not warranted or not reasonable, accompanied by an explanation of the reasons for declining to implement the recommendation.

There are three recommendations in this Civil Grand Jury report directed to the Board of Supervisors.

A. Recommendation 1.

The Napa County Sheriff and Police Departments should continue to deepen community collaborations and encourage their public information staff to expand the use of social and broadcast media, particularly in Spanish.

B. No response is provided to Recommendation 1 because it is not directed to the Napa County Board of Supervisors.

C. Recommendation 2.

By June 30, 2026, the Napa County Board of Supervisors should request more frequent TRUTH Act reports from the Napa County Jail (to be provided at evening meetings of the Board, allowing broader public participation).

D. Response of the Napa County Board of Supervisors to Recommendation 2.

This recommendation has been implemented. Rather than direct additional periodic reports, the Board of Supervisors has directed staff to develop and publish a real-time dashboard on its website. The Board has directed that the dashboard contain categorical data about individuals for whom ICE detainers are received, including the date the person entered custody, the date the person was released, whether an ICE detainer was received

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for the person, the charges qualifying the person for local law enforcement response to the ICE detainer, whether ICE was in fact notified, and whether the person was subsequently transferred to ICE custody from local custody.

The dashboard is live and accessible at: https://app.napacounty.gov/CJNet/Public/CaliforniaValuesActReport.[16] The Board considers the implementation of a real-time dashboard to satisfy in full the recommendation for more frequent TRUTH Act reports. As to the second, parenthetical part of Recommendation 2, the Board has directed staff to conduct the annual TRUTH Act report at an evening meeting moving forward.

E. Recommendation 3.

By June 30, 2026, the Napa County Board of Supervisors should request that the Napa County Jail TRUTH Act reports include data related to each individual for whom release information was sent to ICE, identification of the individual offense(s) and whether they were convictions or only charges, as well as using the Immigration Notification Matrix categories used by the Sonoma County Jail in their TRUTH Act reports.

F. Response of the Napa County Board of Supervisors to Recommendation 3.

The Napa County Board of Supervisors declines to adopt Recommendation 3 as stated, because, as outlined in detail below, the Board does not consider the recommendation to be reasonable under the totality of circumstances. Nonetheless, the sentiment expressed in the report leading to Recommendation 3's two parts is well-taken. The Board provides below a discussion of the parts of Recommendation 3 that have been implemented.

As noted, Recommendation 3 contains two parts: a recommendation related to the contents of TRUTH Act reports and a recommendation related to the adoption of Sonoma County's immigration notification matrix.

1. <u>TRUTH Act Reporting Contents.</u>

The first part of the recommendation provides that Napa County should adopt Sonoma County's TRUTH Act report format, including additional data about individuals for whom release information was sent to ICE. This portion of the recommendation will not be implemented as recommended, because the Board does not consider the full extent of the information included in Sonoma County's TRUTH Act reports to be reasonable under the circumstances.

[16] This link to the dashboard can be accessed by navigating to the Napa County homepage, www.napacounty.gov, navigating to the Department of Corrections page using the top dropdown "Departments" menu, selecting the "In Custody" tab in the middle of the page, clicking the link to "In Custody" in the resulting menu, and selecting "California Values Act (SB 54)" on the resulting page. Users will be prompted to enter a date range: staff have populated data for the period beginning January 1, 2026, and will keep the dashboard updated.

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The Civil Grand Jury Report states that the "Sonoma County TRUTH Act report also provided details as to ICE Notices by types of offenses, age, gender, country of origin, and recidivism."[17] The Napa County Board of Supervisors has substantial privacy concerns about releasing data about individual ages, genders, countries of origin, and recidivism.

The volume of data provided by Sonoma County, while disaggregated from the name of the individual, nonetheless steers concerningly close to disclosure of local summary criminal history information as defined in California Penal Code Section 13300. Napa County, with about 132,000 residents and a jail population of roughly 230-250 persons, is substantially smaller than Sonoma County, which has more than 485,000 residents.

California law restricts the release of an individual's local summary criminal history to an enumerated list of government entities and officials, as well as the person themselves. There is no provision in California law for the public release of an individual's local summary criminal history. The Napa County Board of Supervisors harbors significant concerns that releasing data about an individual beyond the qualifying charges would allow a reasonable person to identify the individual.

Because the recommended categories of TRUTH Act reporting are beyond the County's legal mandate, the Board here exercises its discretion to provide for the release of more information than is legally required in its real-time TRUTH Act dashboard, but less than is recommended in Recommendation 3.

2. Adoption of Sonoma County's Immigration Notification Matrix.

Recommendation 3 provides that Napa County should adopt, presumably without alteration, the Immigration Notification Matrix used by Sonoma County.[18] However, as discussed below, the Napa County Board of Supervisors finds Sonoma County's matrix to be silent in a key area, and declines to adopt this portion of Recommendation 3, as it is not reasonable under the circumstances to adopt Sonoma County's matrix without alteration.

The Board of Supervisors adopts Sonoma County's Immigration Notification Matrix, with the addition of a third category for charged offenses qualifying under California Government Code Section 7282.5(b). This provision provides for permissive notification when a person charged with a serious or violent felony or a felony punishable by imprisonment in state prison is held to answer at a preliminary hearing and nonetheless ordered released by the Court on their own recognizance or on bond. The Napa County Board of Supervisors declines to omit this statutory permission from its own policy. At preliminary hearings, the Court considers live testimony and other lawfully presented evidence to determine whether (1) a person should be held to answer the felony charges; (2) a person should be held to answer but that the charge be reduced to a misdemeanor; or (3) there is not enough evidence to hold the defendant to answer and therefore the charges

[17] FEAR OF ICE IN THE VALLEY? NAPA COUNTY LAW ENFORCEMENT'S RESPONSE, p. 16.
[18] The Sonoma County Immigration Notification Matrix is available at: https://static1.squarespace.com/static/542ec317e4b0d41ade8801fb/t/67c72f83ef2fdf1b4c4e4d6e/1741107075868/ICE+Matrix.2025.pdf.

should be dismissed. This judicial process protects a defendant's due process rights by ensuring that sufficient evidence exists to find the defendant guilty of the charges presented. Responses to ICE detainers only occur for persons held to answer or indicted on qualifying state criminal charges.[19]

G. Recommendation 4.

By June 30, 2026, the Napa County Board of Supervisors should review the Napa County Jail practices regarding individuals with misdemeanor offenses, "wobbler" offenses, or charges without convictions and whether their release dates should be excluded from ICE notifications.

H. Response of the Napa County Board of Supervisors to Recommendation 4.

The Napa County Board of Supervisors has implemented Recommendation 4. The Board has reviewed the Napa County Department of Corrections policies related to ICE detainer responses for individuals convicted of misdemeanor offenses, misdemeanor "wobbler" offenses, felony "wobbler" offenses, and charges without convictions. The Board has directed a change to Napa County Department of Corrections policy, as outlined below.

- Misdemeanor Convictions: California law does not permit notification on misdemeanor convictions that could not have been charged as felonies, and, consistent with California law, Napa County policy does not permit notification as to these misdemeanor convictions.
- Misdemeanor "Wobbler" Convictions: California law permits notification on certain misdemeanor convictions occurring within the preceding five years that could have been charged as felonies. Napa County previously exercised its full statutory discretion to notify ICE using these misdemeanor convictions as qualifying charges. However, the Board has directed the Napa County Department of Corrections to cease the use of its statutory authority as to these otherwise-qualifying misdemeanor charges.
- Felony "Wobbler" Convictions: California law permits notification on certain felony convictions occurring within the preceding fifteen years that could have been charged as misdemeanors, and Napa County has exercised its full statutory discretion to notify ICE using these felony convictions as qualifying charges. However, the Board has directed the Napa County Department of Corrections to reduce the use of its full statutory authority in responding to ICE notifications under this clause. Rather than notification for felony "wobbler" convictions occurring within the past 15 years, these convictions must have occurred within the past 10 years.

[19] Cal. Gov. Code § 7282.5(b).

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- Charged Misdemeanor Offenses: California law does not permit notification on charged misdemeanor offenses, and, consistent with California law, Napa County does not permit notification as to these charges.

- Charged Felony Offenses: California law does permit notification on certain charged felony offenses following a preliminary hearing at which the defendant is held to answer the charges, as outlined above, in the Board's response to Recommendation 3, and Napa County has and will continue to exercise its full statutory discretion to notify ICE as to these qualifying charges.

IV. Conclusion

The Board of Supervisors respectfully extends its gratitude to the members of the 2025-2026 Napa County Civil Grand Jury and the Grand Jury Foreperson for their time and careful attention to this complex and important issue. In response to this report, the Board has implemented a real-time TRUTH Act dashboard that provides 24-hour transparency into the full extent to which Napa County Department of Corrections personnel respond to ICE detainers, the charges qualifying an individual for notification, and whether a transfer to ICE custody resulted from notification. Further, the Board has reviewed Napa County Department of Corrections policy and will no longer utilize the full extent of its statutory authority: staff are no longer permitted to respond to ICE detainers using prior misdemeanor "wobbler" convictions as qualifying charges, nor are staff permitted to respond to ICE detainers using felony "wobbler" convictions that are more than ten years old as qualifying charges.

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-934

TO: Board of Supervisors

FROM: Oscar Ortiz, Sheriff-Coroner

REPORT BY: Rollie Soria, Sheriff's Administrative Manager

SUBJECT: Sheriff's Office 2025 Annual Report

RECOMMENDATION

Receive a presentation on the Sheriff's Office 2025 Annual Report. (No Fiscal Impact)

BACKGROUND

Sheriff to present the Napa County Sheriff's Office Annual Report. The report highlights and summarizes key activities across the Sheriff's Office in 2025.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

2025 ANNUAL REPORT

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A Message From the Sheriff

It is my honor to present the 2025 Annual Report for the Napa County Sheriff's Office. As we marked the 175th anniversary of our office this year, I was reminded of the long history of service in Napa County when I came across an annual report from 1976. While these reports have not always been consistent, I believe they are an important way to share information and maintain transparency with our community. Since taking office in 2021, we have remained committed to publishing this report each year. I appreciate the staff who contributed their time and effort to make this report possible, and I hope you find it informative.

Overall, calls for service and crime trends have remained relatively stable, with a slight increase in assaults and violent crime. In 2025, our deputies conducted over 2,000 traffic stops, responded to more than 23,000 calls for service, made nearly 500 arrests, and seized 59 illegally possessed firearms. These efforts were carried out with a strong emphasis on training, resulting in minimal use-of-force incidents and few injuries to both deputies and suspects.

Our Investigations Division had a demanding year, building on cases initiated by patrol deputies. Detectives routinely respond at all hours—nights, weekends, and holidays—to pursue leads and seek justice for victims. Their professionalism, dedication, and persistence are essential to the safety of our community.

This year also brought the Picket Fire, which threatened areas between Calistoga and Pope Valley. Thanks to the coordinated efforts of CAL FIRE and our mutual aid partners, the fire was contained at 6,800 acres. Sheriff's Office personnel, alongside the County Office of Emergency Services, assisted with evacuations and maintained public safety in affected areas.

Other units across the department also demonstrated their commitment to service. The Transportation Bureau successfully completed the transition of the jail population to a new facility on Napa Valley Highway. The Coroner Bureau responded to a number of critical incidents and was recognized by the District Attorney's Office for their professionalism and work on complex cases.

I am proud to serve alongside the dedicated men and women of the Sheriff's Office. As I engage with community members throughout the county, I am continually reminded of the strong support for local law enforcement. It is a privilege to serve this community and to work together to keep Napa County safe.

Thank you.

Sheriff Oscar Ortiz

Operations Division

The Operations Division, led by Captain Jon Thompson, consists of the Patrol Bureau, Investigations Bureau, Lake Berryessa, and Yountville. It has an annual budget of approximately $37.4 million. Operations manages specialty assignments and the training cadre of the Sheriff's Office. Such teams include SWAT, CNT, Drone, and Dive. Animal Services is also managed under the Operations umbrella.

OPERATIONS STATISTICS

SERVICE	2023	2024	2025
Reports	1,354	1,411	1,451
Arrests	498	457	498
Misdemeanor Citations	91	71	76
Infraction Citations	227	323	471
Parking Citations	182	116	37
Accidents	261	224	281
DUI Reports	26	17	23
Vandalism Reports	65	63	82
Calls for Service	25,254	24,073	23,448

CRIMES REPORTED	2023	2024	2025
Homicides	0	2	1
Rapes	1	9	10
Robberies	3	5	6
Assaults	116	127	151
Burglaries	52	31	35
Larceny / Thefts	176	164	142
Stolen Vehicles	12	6	4

CRIMINAL FIREARMS SEIZED

2023	2024	2025
35	65	59

COMMON CALLS	2023	2024	2025
911 Hang Up	5,540	3,897	4,042
Traffic Stops	2,001	2,053	2,288
Alarm Calls	1,825	2,012	1,769
Animal Services Calls	1,366	1,388	1,385
Patrol Checks	842	1,138	873
Follow-Up Activity	731	721	768
Vehicle Checks	519	608	556
Suspicious	614	603	536

ANIMAL SERVICES OFFICERS STATS

Handled 4,198 incidents, some of those calls for service included:

Confined Animals	367
Dogs at Large	1,061
Animal Bites	110
Injured Animals	340
Vicious Animals	32
Welfare Checks	202
Phone Call/Citizen Assist	822

Services Division

The Services Division, led by Captain Brian Kenner, consists of the Civil Bureau, Coroner Bureau, Court Security, Transportation, Records Bureau, Crime Lab, and Property Room. It has an annual budget of approximately $13.4 million. The NSO Evidence Lab is responsible for processing crime scenes and analyzing evidence that is submitted to the crime lab. Evidence Technicians and Specialists use a variety of tools and techniques to locate and identify blood evidence, fingerprints, DNA and other physical property.

CIVIL PROCESS STATISTICS

SERVICE	2023	2024	2025
Evictions Posted	184	125	107
Evictions Completed	188	109	93
DV Restraining Orders	123	79	95
Other Restraining Orders	133	93	107
Earnings Withholding Order	235	202	174
Bank Levies	136	56	46
Other Services	486	371	369
Total Process Services	1,485	1,035	999

CORONER'S BUREAU STATISTICS

DEATHS BY MODE	2023	2024	2025
Natural	211	199	189
Accidental	45	49	50
Vehicle Accidents	9	13	22
Homicides	3	10	11
Suicides	13	11	13
Undetermined	2	1	5
Autopsies	12	28	55
Sign Outs (Death Cert Only)	570	582	496
Total Deaths to Coroner	854	893	766

LAB & PROPERTY STATISTICS

Crime Scene Callouts	12
OIS Scenes	0
Vehicles Processed	7
Autopsy Evidence Collections	7
Coroner Case Decedent IDs	177
Latent Lift Comparisons (Deputy Submissions)	21 cases
Ten-Print Comparison Requests	2 cases
Latent Print Processing / DNA Swab Collections	70 cases
DNA Evidence Swabs submitted to BODE	124
DNA Buccal Swabs submitted to BODE	19
Latent Print IDs	33
Cold Hit Latent Print IDs via MBIS	11
Cases resulting in DNA hits to known sources	6
Case to Case DNA Hits to Known Sources	2
Handgun Serial number restorations	2
Digital media/evidence requests filled	1,481
Items booked into Property	3,718
Items disposed	3,585

Investigations Bureau

2025 was yet another busy year for NSO Detectives. The NSO Detective Bureau investigated numerous violent incidents that occurred in our jurisdiction including a murder. Detectives are tasked to assist and follow up on a variety of crimes committed in American Canyon, all unincorporated Napa, Yountville, and the Lake Berryessa Area. Detectives are also part of the Napa County Major Crimes Trask Force and assist other Napa County Law Enforcement Agencies in their cases. NSO Detectives work 40 hours a week at minimum and are always on call. The Investigations Bureau is comprised of one Lieutenant, one Sergeant, one Sheriff Records Technician, one Part-time Computer Forensic Examiner and six Detectives.

A detective's case load involves follow up on various crimes including Murder, Suspicious Deaths, Mayhem, Sexual Assaults, Child Abuse, Elder and Dependent abuse, Fraud/ Identity Theft, Kidnapping, Stalking, Missing Persons, Computer crimes, Thefts, Burglaries, and California Sex Offender Registry.

All detectives have on-going investigations in their respective caseloads, and 465 new cases were assigned to the detectives' existing caseloads. Of these, 387 were closed out within 2025. Some common reasons cases are closed out are due to arrests being made, cases requested to be filed by the District Attorney's Office, or by all leads being exhausted.

NSO believes in sending our detectives to high quality trainings to increase their knowledge and experience investigating various crimes. In 2025, detectives attended a combined 632 hours of investigation-related training in addition to the required POST and state legislative trainings.

- February 2025 - An ICAC (Internet Crime Against Children) tip connected to several others, indicated an individual was engaged in CSAM (Child Sexual Assault Material). Detectives were able to link the IP address used to access the internet to a Napa man. An investigation began and detectives served a search warrant at the address. Detectives discovered the suspect was actively viewing CSAM when the warrant was served. Several hundred images/videos were discovered on the suspect's computer when detectives forensically examined the device(s). The suspect was arrested and is awaiting court proceedings.

- July 2025 - In 2015, a female living out of state visited Yountville to attend a wedding and was sexually assaulted during her stay. NSO Patrol Deputies were called to the scene before Investigations took over the case. The female did not know who the suspect was at the time and no arrest was initially made. The case remained open with no further leads. NSO Detectives reviewed the case again and conducted follow-ups that included collecting buccal samples from three males who attended the same wedding. Their DNA samples were submitted for comparison and one yielded a match to the suspect's DNA. NSO Detectives worked with law enforcement in Virginia to arrest and extradite the suspect back to Napa County. The suspect is awaiting court proceedings.

- September 2025 – A decedent was found on the side of a county road. The victim appeared to have been shot at this location. The victim was identified as male residing in another county. Once detectives identified the victim, they spoke with his immediate family. After speaking with family, detectives established a lead in the case. The lead reached out to detectives and agreed to speak to them at the Sheriff's Office. After the interview, he was arrested for his involvement in the shooting and is currently in custody on a murder charge awaiting his court proceedings.

SWAT

The Special Weapons and Tactics (SWAT) team possesses a level of technical proficiency and expertise in response to critical incidents that exceed a normal deputy's capabilities as well as pre-planned and special events throughout Napa County. The Crisis Negotiations Team (CNT) is a specially trained unit of skilled negotiators who are used to help negotiate surrenders in situations where subjects have barricaded or taken hostages, for de-escalation techniques in situations where people threaten violence, or pre-planned events such as high-risk warrant services or demonstrations. The goal is to resolve crisis situations and critical incidents peacefully through the combined application of verbal CNT negotiations and SWAT tactics.

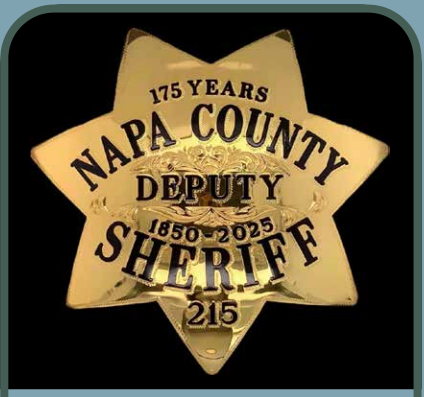
3 Pre-planned events

6 SWAT Callouts

1 Tactical Assist

5 CNT Callouts

Significant Events



January 2025

This year marks a major milestone - the 175th Anniversary of the Napa Sheriff's Office!

May 2025

Detectives took on a sexual "grooming" case involving high school students. The father of a student began communicating with another juvenile student and tried to meet with the juvenile to conduct sexual acts. A detective began communicating with the suspect as though he was the student. The suspect asked the undercover detective (posing as the juvenile) to meet in a public place for sexual acts. The suspect was arrested and is currently awaiting his court proceedings.

July 2025

Napa County Sheriff Deputies were called to a residence in Napa for a male who had physically assaulted his family member. Deputies arrived on scene and located both the victim and the suspect inside the residence. The victim had severe head/facial injuries sustained in the assault and was admitted to the hospital. The suspect was arrested for several violent felonies, including the crime of mayhem. The suspect is currently in custody awaiting his court proceedings.

January | February | March | April | May | June

March 2025

An ICAC (Internet Crime Against Children) tip connected to several others, indicated an individual was engaged in CSAM (Child Sexual Assault Material). Detectives linked the IP address subscriber data to a male in Calistoga who had a prior conviction and was a sex offender. An investigation through social media/messaging application account data yielded hundreds of CSAM images. Additionally, it was found that the male was contacting and having an online relationship with a minor in which the minor was directed to send/manufacture CSAM. The person responsible also sent harmful material to the minor. The suspect was arrested and his personal electronics were searched pursuant to a search warrant. It was then discovered that the suspect was trading CSAM with a female. That female had a daughter, and both suspects were discussing using the child for sexual purposes. The female suspect was also arrested.

June 2025

Deputies responded to the report of a domestic disturbance at a residence in Angwin where a physical altercation occurred between residents in a home. Witnesses say the 54 years old male of Angwin discharged a firearm inside the residence. Everyone inside escaped safely, while the suspect remained barricaded inside. Deputies initiated negotiations in an effort to achieve a peaceful surrender. However, during the negotiations the suspect fired multiple rounds at deputies. SWAT along with members of CNT and mutual aid responded to the scene. The standoff continued for seven hours. SWAT deployed less-lethal munitions into the residence. The suspect was taken into custody booked into the NCDC for charges of Attempted Murder and Assault with a Deadly Weapon.

and Cases of 2025

August 2025

The Pickett Fire was a major wildlife fire in northern Napa County that started August 21st and burned over 6,800 acres until its containment in early September. While the fire caused significant damage to vineyards, agriculture, some homes and outbuildings, no fatalities were reported. The cross-training and rapid response to establish a unified command paid off. Effective communication, cooperation, and teamwork with fire and other LE agencies prioritized safety, evacuations, and security.

August 2025

A male stole a vehicle in Lake County, started a fire, drove into Napa County and crashed the stolen vehicle. The suspect then tried to steal a state worker's vehicle but was unsuccessful. However he was able to forcibly carjack a female who had a small child in her car. The suspect got in the driver's seat while the victim was outside of her vehicle and her daughter still inside. As the suspect drove off in the victim's vehicle, the victim held onto the steering wheel. The victim was dragged before letting go and sustained serious head injuries. The suspect stopped the vehicle and the child was able to get out and reunite with her mother. The suspect drove off and a pursuit ensued. The suspect rammed law enforcement vehicles and was taken into custody near the Napa/ Sonoma County line. The suspect is still in custody and awaiting his court proceedings.

September 2025

In the evening hours deputies received reports of a male subject walking along the roadway believed to be armed with a knife, a firearm, and having a mental health crisis. The male made suicidal and homicidal threats, stated he had a loaded firearm concealed in his waistband and wanted to commit suicide by cop. Deputies learned the male was also trained in MMA. Deputies initially contacted the male by phone. After establishing a rapport and formulating a plan, deputies responded to his location due to him posing an imminent threat to the public. The male was initially cooperative but became assaultive. He aggressively reached in and out of his waistband pointing his hands at chest level at deputies repeatedly. The swift observations of the deputy each time determined the male did not have a weapon in his hands. The male closed in on deputies concealing his hand behind his back stating he wanted deputies to kill him. The male was struck with a less lethal shotgun round and tased before being taken into custody.

July | August | September | October | November | December

August 2025

The biggest undertaking for the Transportation Division occurred when the department was tasked with moving 230 inmates from the old jail facility in Downtown Napa to the brand-new Napa County Department of Corrections facility on Napa Vallejo Highway. Deputies completed the transfer in just four hours. Their professionalism, teamwork, and dedication was on display as they conducted the operation safely and efficiently with no incidents or complaints.

September 2025

Napa County Sheriff's Office Inaugural Car Show at Napa Valley College was a huge success! This free family friendly event was open to the community. Special thanks to the car owners who showcased their special rides as well as those who came out for the fun and festivities. It was a great turnout.

November 2025

Thanks to special grant funding, ACPD has added a brand-new Impaired Driving Enforcement vehicle. The goal is simple: keeping our community safe and encouraging people to make responsible decisions.

American Canyon

Since 1992, when the first contract with the Napa County Sheriff's Office began, deputies have continued to serve the City of American Canyon, increasing law enforcement presence and enhancing services to the community.

SUMMARY	2025	2024	2023
Homicides	0	1	0
Rapes	6	9	13
Robberies	20	16	11
Assaults	131	94	98
Burglaries	14	11	24
Larceny	214	224	256
Auto Thefts	39	50	65
Recovered Stolen Vehicles	38	37	25
Calls for Service	14,923	14,776	15,294
Reports	1,236	1,234	1,173
Arrests	704	516	607
Misdemeanor Cites	117	133	172
Pursuits	50	43	42
Terminated Pursuits	10	11	14

CITATIONS	2025	2024	2023
City Roads	404	573	493
Highway 29	313	193	205
Stop Sign Violations	118	192	140
Speeding	114	223	146
School Bus Stop	65	100	95
Driving with Cell Phone	188	24	41
City Roads	66	75	63
Highway 29	78	52	59
Fatalities	2	0	0
Injuries	38	35	32
Non-Injury	104	92	90
DUI Arrests	80	41	50
DUI Drug Arrests	9	9	10
Total Collisions	**144**	**127**	**122**

Calls for Service

NSO: 23,448

ACPD: 14,923

Use of Force Incidents: 23

Mental Health Evaluations: 2

Illegal Firearms Seized: 45

Arrests by Home City:

Total: 704

Napa: 80

American Canyon: 119

Yountville

The Town of Yountville has contracted with the Napa County Sheriff's Office to provide law enforcement services to the town since incorporation on February 4, 1965. The Sheriff's Office is responsible for the protection of life and property, the maintenance of order, the control and prevention of crime, and the enforcement of vehicle laws and regulations.

Members contracted to the Town of Yountville have attended Town Council and Upper Valley Waste Management Meetings, Art Sip and Stroll, California Veterans Home Memorial Day, Rock the Ride, Pride in the Park, Yountville Night Out, V-Foundation, Crush Challenge hosted by ZD Winery, Walk for Alzheimer's, 9/11 Memorial, Bike Ride for ALS, Halloween, and the Christmas Tree Lighting Ceremony. Members participated in the first Yountville Mardi Gras Parade. Members held a pancake breakfast and played softball against the Veteran's team, The Mixed Nuts. Members provided security at St. Joan of Arc Catholic Church of Yountville, which was visited by the Relics of St. Therese on a world tour from France.

SUMMARY	2023	2024	2025
Calls for Service	2,419	2,110	2,496
Arrests	33	12	17
Reports	81	45	66
Misdemeanor Citations	5	2	2
Infraction Citations	48	21	24
Accidents	43	42	41
DUI Reports	4	1	0
Vandalism Reports	2	1	5

CRIMES REPORTED	2023	2024	2025
Homicides	0	0	0
Rapes	1	1	0
Robberies	0	1	0
Assaults	6	4	2
Burglaries	2	0	2
Larceny/Thefts	11	10	8
Stolen Vehicles	1	1	0

NSIB

The Napa Special Investigations Bureau (NSIB) is a countywide task force which tackles quality of life issues as they relate to narcotics interdiction, human trafficking, and other sophisticated criminal activity. As part of the Major Crimes Task Force, NSIB brings expertise in surveillance and apprehension. The Napa County Sheriff's Office is proud to be a part of NSIB.

STATISTICS	2023	2024	2025
Arrests	41	18	16
Cases	121	69	73
Seized Firearms	45	19	69
Seized Assets	$143,806.00	$74,601.53	$111,062.00
Seized Methamphetamine	4,564.19 grams	34,873.57 grams	22,199.52 grams
Seized Fentanyl	67.34 grams	89.64 grams	261.2 grams
Seized Cocaine	1,781.55 grams	103.02 grams	3,252.68 grams
Seized Psilocybin	3,762.56 grams	246.8 grams	614.1 grams

Notable Cases

Severed Supply

NSIB learned of a suspect supplying Napa drug dealers with large quantities of narcotics for sale. Following an exhaustive investigation, NSIB Detectives served a search warrant on a residence outside Napa County. Detectives seized over four pounds of cocaine, a pound of methamphetamine, anabolic steroids and over $8,500 in illicit drug proceeds. Additionally, detectives seized 61 illegally possessed firearms, including short-barreled rifles and a pistol modified with a “Glock switch,” making it capable of fully automatic firing. The suspect was booked on numerous drug and weapons charges and is currently awaiting trial.

Operation Clean Sweep

Building off a drug sales case made by an allied agency, NSIB broadened the investigation and authored a search warrant for a suspect’s residence. The search yielded over a kilogram (2.2lbs) of cocaine, 21 grams of MDMA (Ecstasy), 27 psilocybin “magic mushroom” chocolate bars, five unlawfully possessed handguns and nearly $3,000 in illicit drug proceeds. The suspect admitted to selling/furnishing the narcotics and is currently serving jail time for the related drug and weapons offenses.

Crystal Crackdown

NSIB became aware of two suspects trafficking large quantities of methamphetamine to and through Napa County. Working in conjunction with the Napa County Sheriff’s Office, an investigation was initiated. Following a lengthy investigation and period of surveillance, the suspects were contacted by law enforcement. After a short vehicle pursuit, the suspects were detained and a search was initiated. NSIB was able to recover over 43 pounds of methamphetamine, with a street value of over $175,000. One suspect is currently serving jail time for multiple drug charges. The other suspect absconded from bail and currently has an active felony warrant for his arrest.

Wrong Number?

An NSIB Detective received information a local dealer was accepting orders for fentanyl. In an undercover capacity, the detective sent a “cold” text to the unknown dealer and arranged the purchase of 1 gram of fentanyl. Following the successful drug transaction, NSIB conducted surveillance and investigation of the suspected dealer, identifying and confirming the dealer’s residence. A search warrant conducted at the residence yielded methamphetamine, prescription pills and over two ounces of fentanyl. For perspective, two ounces is nearly 57,000 milligrams. Medical authorities consider two milligrams of fentanyl as a potentially fatal dose of the drug. This highly successful operation began as one anonymous text.

Off-Road Enforcement Team (OHV)

Comprised of 10 Sheriff's Deputies and 1 Sergeant whose main goal is to ensure public safety and environmental preservation within the rural public lands of Knoxville in Napa County. These lands, located in the far northeast corner of Napa County and the southeast corner of Lake County, include over 52 miles of roads and trails on a total of 32,400 acres, much of which include a vast amount of environmentally sensitive areas. In 2025, the unit transitioned to a fully 4x4-based deployment model. This change was made with a focus on enhancing team member safety while improving operational efficiency in a wide range of terrain conditions during all seasons.

2024	2025
345 Enforcement Hours	435 Enforcement Hours
3,498 Miles Covered During Patrols	5,093 Miles Covered During Patrols
394 Contacts	387 Contacts
231 Vehicle Inspections	247 Vehicle Inspections
24 Failed Vehicle Inspections	39 Failed Vehicle Inspections
9 Citations Issued	17 Citations Issued

Dive Team

2025 marked another year of rigorous training, specialized recovery operations, and inter-departmental collaboration. The team's training cycle traditionally spans from April through October, ensuring all divers maintain peak proficiency during the months of highest aquatic activity within the county. The team's ability to methodically search large underwater areas ensures the Napa Sheriff's Office can effectively process submerged crime scenes and provide closure to families during recovery efforts. The Dive Team members regularly cross-train with the NSO Lake Office to familiarize themselves with the fleet and ensure seamless integration during multi-unit responses.

Marine Unit

The Lake Berryessa region continued to see another strong year of rainfall in 2025, filling the lake and causing the Glory Hole to overflow for the first time in six years. Also, 2025 marked the first full year of a strict boat quarantine and decontamination protocol at Lake Berryessa to protect its ecosystem and infrastructure from the damaging effects of infestations. The Marine Unit dedicates a vast majority of its resources to boat/water education, safety, and enforcement.

The Marine Unit participated in several events which include the Davis Aquatic Swim Masters, Alpha Win Triathlon, the Pope Valley Community Dance, Steele Canyon Campground Trunk or Treat, Coastal Cleanup Day at Lake Berryessa, Napa Sheriff Citizen Academy Lake Day, 4th of July Drone Show on the Napa River and National Night Out.

2,658 Beat 5/6 Calls for service

324 Water Calls for Service

20 Arrests (Land/Water)

161 Vehicle Checks

127 Traffic Stops

198 Vessel Stops

260 Vessel Inspections

127 Vessel Assists

134 Vessel Citations

519 Person's Assisted (Water)

27 Search & Rescues (Water)

1 Drowning

3 ROV Recoveries

5 BUI Arrests

2 Vessel Accidents (0 noninjury, 0 minor injury, 2 major injury, 0 fatal)

1,140+ Hours on the Water

58 Hours on the River

2,800+ hours dedicated to the Bureau of Reclamation patrols and calls for service

Early this year, Sergeant Olson was presented with a Congressional Record by Congressman Mike Thompson as California's 4th District Napa County Public Safety Hero of the Year for his initial solo response to a critical incident at Lake Berryessa which involved a shooting and multiple stabbings in June of 2024. The incident occurred in a Bureau of Reclamation public day-use area and involved a rapidly escalating altercation among multiple subjects which tragically ended with a homicide and numerous civilian injuries. The coordinated quick response by both Lake and Valley deputies led to the suspect's apprehension and prevented further serious injuries from occurring.

SAR and Posse

Napa County Search and Rescue (SAR) is an all-volunteer, non-profit, auxiliary team for the Sheriff's Office that consists of 30 active members who search for missing or lost persons. They train year-round in various specialties such as rope rescue, emergency medicine, ground tracking, and helicopter operations. The team members are highly dedicated and never miss an opportunity to serve in and out of Napa County.

3,992 hours of training

42 mission hours

0 in county callouts/searches

2 mutual aid callout/searches

The Sheriff's Office Mounted Posse consists of 12 mounted members. The Sheriff's Posse is an all-volunteer nonprofit organization. The team had additional training sessions this year with one of North America's top horse/mule trainers, Jerry Tindell. While the team lost three members, it gained another six members. The Mounted Posse is always interested in growing the team and recruiting members from the community.

9 community events

12 monthly training/meetings

3 range training days

OES, Napa CART, & CERT

Office of Emergency Services

Napa County Office of Emergency Services (OES) is the primary local coordination agency for emergencies and disasters affecting residents, public infrastructure and government operations within Napa County. OES operational area covers all cities, towns, special districts, and unincorporated areas of Napa County. It works with local, state, and federal partners in emergency response, preparedness, mitigation, prevention, and recovery.

Napa Community Animal Response Team

Napa CART is a non-profit organization supported through grants and public donations. Napa CART volunteers are trained in the various aspects of CART operations including Large Animal Shelter, Companion Animal Shelter, Hotline, Command Center and Team Dispatch (in conjunction with Napa County CERT teams), Field Operations (Evacuation, Shelter in place, and Animal Search and Rescue), and Animal Technical Rescue (ATR). Napa CART is overseen by the Napa Sheriff's Office and the Napa County Animal Shelter. The team logged 2,500 total training/service hours in 2025 and provided mutual aid for 18 days with Hotline assisting calls for animal service during the LA wildfires.

Napa Community Emergency Response Team

Napa Community Emergency Response Team (CERT) is a local volunteer disaster preparedness and response group trained to help before, during, and after disasters like earthquakes, wildfires, and floods. The program, supported by OES, teaches skills such as fire safety, search and rescue, and medical operations. CERT courses are offered in Spanish with 17 active members on CERT Del Valle. Members attended several trainings, community events, and deployed to the Pickett Fire to provide mutual aid.

Hiring & PSP Stats

Hiring

The hiring process involved info sessions/hiring seminars with 767 applications across all classifications resulting in 1 promotion, 9 new hires, 1 lateral hire, 7 part-timers, and 2 custodians.

PSP Stats

During 2025, the Training Bureau prioritized Firearms, EVOC, and ARCON PSP Training. In conjunction with PSP delivery, the Training Bureau completed most of the department-wide Less Lethal training, including Less Lethal Shotgun, 40mm Less Lethal Launchers, Taser 10 transition and certification.

Range Program

In 2025, the Range Program successfully met the operational, training, and compliance needs. The year emphasized sustainability, instructor development, and equipment improvements to ensure the long-term effectiveness of the range and curriculum. The Range Staff conducted 12 monthly department range trainings, three 40-hour New Hire Range Weeks, three 16-hour RDS Transition Courses, expanded the RDS instructor cadre, and made several improvements to equipment and infrastructure. Throughout the year, 1636 Instructor and Range Safety Officer hours were provided.

Emergency Vehicle Operations (EVOC)

The team conducted bi-annual PSP EVOC / PIT training to the NSO, DA's Office, and Napa College Police. Instructors presented at the Napa Sheriff's Office Citizen Academy, allowing attendees to participate as a ride along in PIT training exercises. By providing more realistic and comprehensive high-speed and pursuit driving training, the likelihood of vehicle collisions can be reduced. The team's efforts have been defined by dedication, teamwork, and a focus on continuous improvement.

Total pursuits: 56

Valley Patrol-6 **American Canyon-50**

77% of the time the suspects were apprehended.

9% resulted in Use of Force.

21% utilized PIT Maneuvers

0 Spike Strip Deployments

30% of the time suspects drove the wrong way against traffic

Arrest & Control (ARCON)

This auxiliary assignment is made up of sworn NSO Deputies and Sergeants. The team is primarily responsible for providing ongoing in-service training to sworn personnel for physical skills and case law updates, reviewing and tracking reported use of force incidents, providing expert testimony in criminal and civil court, staying abreast of industry trends as it pertains to use of force and developing positive community relationships.

In 2025, 40 deputies engaged in 42 use of force encounters. When accounting for multiple deputies and force options per incident, a total of 68 reportable force options were used, a 12.8% decrease from last year. There were thirty-three 148PC (resisting), ten 69PC (felony assaults), three 243 PC (battery), and one attempt murder (664/187PC). Five encounters had double force charges.

The most common types of forced used by NSO Deputies were:

TYPE OF FORCE	2024	2025
Take Downs	21 (29%)	26 (38%)
Control Holds	32 (44%)	23 (34%)
Body Control	-	-
K-9 Bite	1 (1%)	1 (2%)
Pain Compliance	4 (6%)	1 (2%)
Personal Body Weapon	1 (2%)	2 (3%)
40mm	1 (1%)	1 (1%)
Pepperball	-	-
OC Spray	-	-
CS Gas	1 (1%)	1 (1%)
Beanbag	1 (1%)	2 (3%)
WRAP	6 (8%)	8 (12%)
Taser	4 (6%)	3 (4%)
Firearm	1 (1%)	-

SUSPECT INJURY RATES FOR USE OF FORCE EVENTS:

2024	2025
11/42 (26%)	7/40 (18%)
Injury Rates (Excluding K9 Bites)	**Injury Rates (Excluding K9 Bites)**
10/42 (24%)	6/40 (15%)

DEPUTY INJURY RATES DURING USE OF FORCE EVENTS:

2024	2025
7/42 (17%)	7/42 (17%)

DEPUTY INJURY RATE PER USE OF FORCE ENCOUNTER:

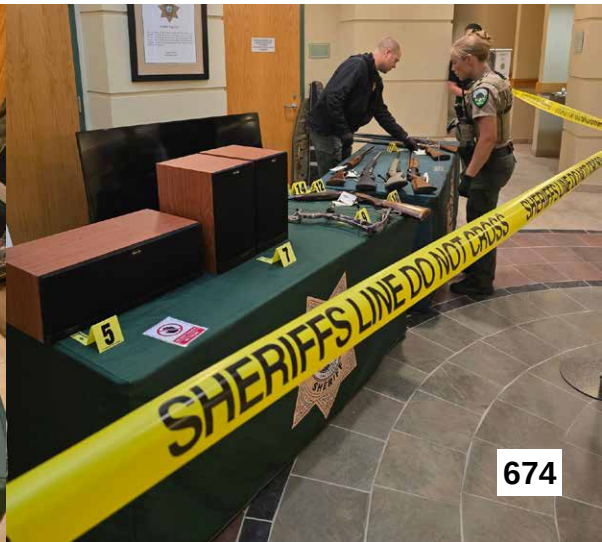
2024	2025
7/78 (9%)	7/68 (10%)

Civil - Coroner Division

While all Napa County Sheriff's Deputies are Deputy Coroners who may investigate deaths, there are two full-time Coroner Investigators assigned to the division. Coroner Investigators are responsible for death scene investigations, documenting circumstances of cases, and selecting manner of death in all coroner cases. Manner of death is classified as accidental, homicide, natural, suicide, or undetermined. In 2025, the Coroner's Bureau processed 766 total deaths in Napa County.

On October 30th, Napa County District Attorney recognized three members of the Coroner's Office: Sergeant Paul Kuhn, Coroner Investigator Justin Monroe, and Coroner Investigator Brooks Goddard for their dedicated service, compassion, and empathy at the annual Survivors Breakfast.

The Civil Division handles non-criminal court-related duties. It is staffed by one deputy whose primary role is to serve legal process and enforce court orders. Some of these documents include small claims, restraining orders, wage garnishments, bank levies, evictions, and in some cases property seizures and sales.



Court Security

The Napa County Sheriff's Office is contracted by the State of California to provide courtroom security for the Napa Superior Court. Under the supervision of a sergeant, the 16 Court Security deputies work as bailiffs to provide security and law enforcement services within and surrounding the two courthouses located in downtown Napa as well as Juvenile Hall. Court Security staff also patrol the County Administration building and conduct safety patrols for county employees after hours. The Napa County Sheriff's Office provided safety and security for approximately 20,000 court appearances in Napa Superior Court in 2025.

The Court Security unit investigated crimes occurring at or around the Criminal Courthouse, the Historic Courthouse and the County Administration building, as well as the Napa County Department of Corrections. Court Security deputies generated 139 crime reports in 2025. Investigations included Assisting Outside Agencies, Batteries, Sexual Batteries, Bringing Controlled Substances into a Jail, Medical Aid to The Public, Narcan administrations, Resisting a Public Officer, Threats Against Judges/Attorneys/Court Staff, Under The Influence of a Controlled Substance, and Warrant Arrests.

Transportation

The Napa County Sheriff's Office Transportation Division handles transportation needs for incarcerated persons in Napa County and is directly related to the Napa County Department of Corrections. This includes local and out-of-county warrant pickups, transports to and from the California State Prisons, transports to the California Department of State Hospitals, and daily transportation for incarcerated persons to and from Napa County Superior Court. Additionally, when incarcerated persons at the Napa County Department of Corrections need daily medical care outside of the facility, the deputies help organize and transport these people to medical and dental appointments that cannot be conducted within the facility.

TRANPSORTATION TOTAL	853
State Prisons	95
State Hospitals	26
Return to Local Facilities	28
Order to Produce/Court Hearings	100
Medical Appointments	218
Napa County Warrants	329
Agency Assists	2
State Hospital Evaluations	26
Court Hearings	52

K9

The K9 Team consists of a K9 unit on each patrol team to provide significant operational, safety, and community benefits, including performing narcotic searches, explosive searches, firearm detection, tracking suspects or missing persons, apprehending suspects, reducing use of force, increased community engagement and educational opportunities, increasing overall patrol effectiveness. With the retirements of K9 Krieger, K9 Maverick, K9 Leo, and K9 Brody, NSO welcomes K9 Nova, K9 Jett, and K9 Bubbles as they join the team with K9 Brick and K9 Ruger. The team trains a minimum of 20 hours each month.

K9 STATS

Total Patrol Deployments	156
Apprehensions	68
Resulted in Bite	1
Guns Removed from Street	20
Total Narcotic Deployments	41
Total Explosive Deployments	47
Methamphetamine	20.55 kilograms
Cocaine	5 grams
Asset Seizures	$5,262

MRT

The Napa County Sheriff's Office and Napa County Health and Human Services Agency–Behavioral Health Division (HHSA-BH) continue to partner to strengthen community response to behavioral health crises. Through this collaboration, a full-time mental health clinician is embedded within the Sheriff's Office to co-respond to calls for service involving individuals experiencing a mental health or substance use crisis and can provide follow-up support and connection to care.

The embedded clinician provides timely, trauma-informed intervention in the field, supporting de-escalation and therapeutic engagement on scene while working closely with community partners to link individuals to ongoing services.

This position is an extension of HHSA-BH's Mobile Response Team, which provides 24/7 mobile crisis services to the community and supports law enforcement after-hours and on weekends. Together, these efforts help ensure individuals in crisis receive timely behavioral health intervention and are connected to most appropriate level of support in the least restrictive setting.

In 2025, the Sheriff's Office embedded clinician co-responded to more than 65 calls for service and provided post-crisis follow-up care and linkage to needed services. During the same period, the broader HHSA-BH Mobile Response Team responded to calls 590 calls.

Honor & Tribute

The Honor Guard provides both a symbolic and professional display of respect and gratitude for officers who have died in the line-of-duty, while an active member of the department, or after their retirement from the department. The Honor Guard is trained in the aspects of drill and ceremony, flag presentations, and funeral details. By participating in memorials, parades and other special events, the Honor Guard provides a positive image as ambassadors of the Napa Sheriff's Office. The Napa Sheriff's Office Honor Guard participated in 33 events including parades, community events, sporting events, educational outreach, and law enforcement funerals locally, statewide, and nationally.

Total Line of Duty Deaths: 115

9/11 related illness 17	Gunfire 43
Accidental 1	Gunfire (Inadvertent) 3
Assault 2	Heart attack 8
Automobile crash 9	Heatstroke 1
Drowned 1	Motorcycle crash 5
Duty related illness 2	Vehicle pursuit 2
Explosion 3	Vehicular assault 8

Total K9 Line of Duty Deaths: 25

Automobile crash 1	Heart attack 1
Blunt force trauma 1	Heatstroke 7
Duty related illness 2	Struck by Vehicle 2
Gunfire 6	Vehicle Pursuit 1
Gunfire (Inadvertent) 1	Vehicular assault 1

Problem Oriented Policing Program

Problem-Oriented Policing is a proactive policing strategy that focuses on identifying and solving the underlying causes of recurring crimes instead of simply responding to individual accidents. The benefit includes reducing repeat calls for service, improving community trust, using resources efficiently, encouraging analytical policing, and creating measurable outcomes.

Homeless Outreach:

POPP has effectively continued its efforts concerning homeless outreach through proactive engagement and coordination. Patrol aids in providing valuable information on new and/or repopulated encampments. POPP has continued to conduct regular checks and work to coordinate clean-ups, which has proven to be the most effective approach to deterring the reestablishment of encampments while simultaneously connecting individuals with temporary and permanent housing resources. POPP has and will continue an open and effective partnership with Housing and Homeless Services to expedite access to resources to individuals experiencing homelessness.

Directed Patrol:

POPP participated in directed patrols, throughout the county, in areas that were of concern from complaints received from the community. The concerns/complaints included illegal dumping, trespassing, vandalism, theft and reckless drivers. POPP utilized game cameras and license plate readers in areas of concern to capture evidence to further the investigation of crimes in certain areas. The Napa County Sheriff's Office message board was utilized several times as a deterrent in problem areas.

POPP works closely with Napa County Probation, Child Welfare Services (CWS), and the District Attorney's Office toward a common goal of protecting the children in our community through Drug Endangered Children (DEC) investigations. POPP also supports Code Enforcement with on-scene security, site inspections, and warrant services throughout the county.

11 Active Shooter Presentations

4 Hunter Safety Course

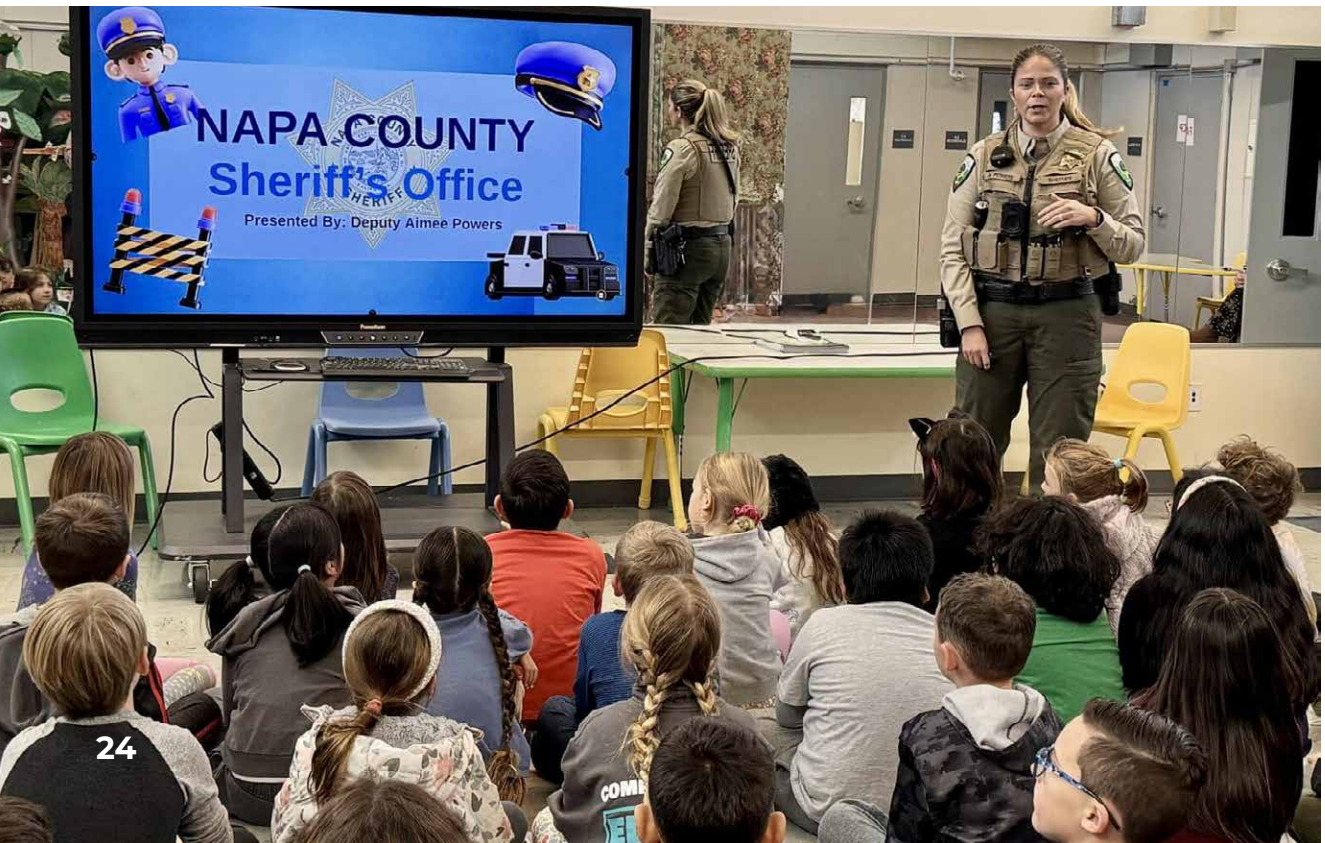
4 Site Security Assessments

1 CPTED Report

2 DEC Cases

4 Probation Compliance Checks

36 Community Events



Bomb Squad

The Bomb Squad is a regional team that supports the counties of Napa, Solano, and Lake. The team is trained by the FBI and trains a minimum of 24 hours each month, in addition to an annual 40-hour refresher course, totaling more than 560 hours in 2025. In addition to our bomb technicians, the Sheriff's Office has one Explosive Ordnance Detection (EOD) K9 assigned to the team.

5 Callouts in Napa County

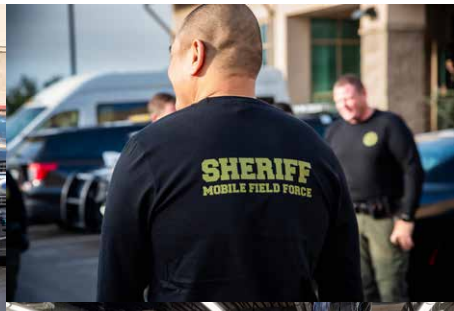
6 Callouts Outside of Napa County

5 Explosive Sweeps at Large Public Events

4 Public Educational Demonstrations

Mobile Field Force

The 28-member dedicated team is specially trained to provide emergency response support, address civil unrest, manage large events, and provide a structured response to crowds using pre-planned formations, unified command, specialized equipment and tactics which allows them to act quickly and decisively as a group.



Small Unmanned Aircraft System

The Napa Sheriff's Small Unmanned Aircraft System Team (sUAS) or Drone Team is a valuable resource that helps protect the safety of the community and surrounding agencies. The team expanded this year and currently consists of 11 pilots licensed by the Federal Aviation Administration (FAA). The team trains monthly, focusing on flight proficiency, legal and policy compliance, and scenario-based exercises at various indoor and outdoor locations. The Drone Team responded to assist in law enforcement operations on 31 occasions, 26 of which were related to arrests or investigation of criminal acts including murder, firearm offenses, robbery, carjacking, domestic violence, burglary and other crimes. When available and deployed, drones allow law enforcement to approach and evaluate situations at a distance, providing safer outcomes for potentially violent events.

Training Stats

Beyond PSP requirements, the Training Bureau worked to complete most of the legislatively mandated annual training while positioning the department to fully complete all required training elements within the current PSP cycle. Training priorities for 2026 will include the completion of remaining PSP disciplines (Strategic Communications, Use of Force) and all statutory training requirements. While mandated training remains critical, the Training Bureau also emphasized deputy and professional staff development through expanded training opportunities. The Training Bureau successfully balanced mandated compliance training with meaningful professional development in 2025. Strong PSP completion rates, significant Less Lethal training, and substantial investment in external training opportunities enhanced department readiness overall.

External and advanced training hours were distributed across the following instructional categories:

744
hours of Investigation-Related Training

272
hours of Legal Update Training

996
hours of Multi-Discipline Training

256
hours of Rifle Training

86
hours of Communications Training

86
hours of Use of Force Training

External training accounted for over 6,050 total training hours.

Community Town Hall

In 2025, the Sheriff, in coordination with Napa County law enforcement leaders, addressed heightened concerns—particularly within immigrant communities—regarding fears of mass deportation. Clear guidance was provided to reaffirm that local officers are State of California peace officers, authorized to enforce state criminal law only, and do not engage in federal immigration enforcement.

To build trust and improve understanding, Sheriff Ortiz prioritized community outreach, delivering nearly 30 presentations—primarily in Spanish—alongside Lieutenant Felipe Hernandez. These engagements, held across diverse community settings, emphasized that all residents can safely seek assistance and are encouraged to call 911 without concern about immigration status.

A joint statement issued by the Sheriff and Napa Police Chief at the beginning of the year reinforced this commitment to equitable service for all community members, regardless of immigration status.

After years of dedicated service protecting our community, four of our incredible K-9s have earned a well-deserved retirement from the Napa County Sheriff's Office. We thank them for their loyalty, courage, and unwavering commitment.

Join the Napa County Sheriff's Office and make a difference in our community.

We're hiring—scan the QR code to learn more about career opportunities and how to apply.

1535 AIRPORT BOULEVARD | NAPA, CA 94558 | (707) 253-4501

NAPACOUNTY.GOV/SHERIFF | SHERIFF@COUNTYOFNAPA.GOV | @NAPACOUNTYSO

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Napa County

Board Agenda Letter

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1191

TO: Board of Supervisors

FROM: Ryan J. Alsop, Chief Executive Officer

REPORT BY: Neha Hoskins, Clerk of the Board

SUBJECT: Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))

RECOMMENDATION

Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))

Name of Case: Julian Contreras v. Napa County Department of Corrections, United States District Court, Northern District of California, Case Number 3:25-cv-07442-TLT

Napa County

Board Agenda Letter

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Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1193

TO: Board of Supervisors

FROM: Ryan J. Alsop, Chief Executive Officer

REPORT BY: Neha Hoskins, Clerk of the Board

SUBJECT: Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))

RECOMMENDATION

Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))

Name of Case: Phillips v. County of Napa, Napa Superior Court, Case Number 24CV000697

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1238

TO: Board of Supervisors

FROM: Ryan J. Alsop, Chief Executive Officer

REPORT BY: Neha Hoskins, Clerk of the Board

SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)

RECOMMENDATION

SUPPLEMENTAL ITEM

CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6) Agency Designated Representatives: Christine Briceño, Director of Human Resources; Napa County Probation Professionals' Association - Nonsupervisory Unit; and Napa County Probation Professionals' Association - Supervisory Unit

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-943

TO: Board of Supervisors

FROM: Tracy Cleveland - Agricultural Commissioner/Sealer of Weights & Measures

REPORT BY: Jaspreet Faller - Staff Services Analyst

SUBJECT: Public Hearing to Consider any Objections or Protests, and to Adopt a Resolution Imposing Assessments on Behalf of the Napa County Winegrape Pest and Disease Control District

RECOMMENDATION

Conduct a public hearing to consider any objections or protests with respect to the assessments proposed for the Winegrape Pest and Disease Control District for FY 2026-27; and adopt a Resolution authorizing and levying assessments for FY 2026-27 on qualifying properties. (Fiscal Impact: $390,000 Revenue; General Fund; Budgeted; Discretionary)

In August 2002, the Napa County Winegrape Pest and Disease Control District (District) obtained authorization from owners of properties containing one or more acres of planted vineyards ("qualified property owners") to levy an assessment of up to $20 per acre to fund the detection, prevention, and treatment of the Glassy-winged Sharpshooter (GWSS) and Pierce's Disease through partially funding the Napa County GWSS work plan.

In 2006, qualifying property owners voted to expand the scope of the District to include activities to control other winegrape pests in addition to GWSS and Pierce's Disease. Currently the District collects assessments for the funding of a Vine Mealybug control program, and Enhanced Detection Trapping program, as well as a portion of the GWSS prevention and detection programs, UCCE research, and outreach and education.

In 2022, the District was reauthorized for an additional five years until March 26, 2027. Each year, an Engineer's Report is prepared to verify parcels with vineyard acreage subject to the assessment, ownership information, and the amount of the assessment for each parcel.

The proposed assessments are based upon allocation of program costs over all properties subject to assessment

within the District - approximately 46,039 acres - which varies slightly from year to year. The FY 2026-27 Engineer's Report recommends the levy of assessment in the amount of $552,468 for a per acre assessment of $12.00.

Assessment funds that are collected are placed into a special revenue fund and disbursed by the District Board of Directors. A fiscal year account balance of approximately $101,700 from FY2025-26 will result in total funds available in the amount of $654,182 for FY2026-27 which is the revenue amount used in the District's budget.

The total estimated cost for the Agricultural Commissioner to implement the FY2026-27 Napa County work plans, the Vine Mealybug program, Enhanced Detection program and outreach is $902,675 with direct funding coming from CDFA ($170,200), the County ($251,550), and the proposed assessment ($480,925).

Procedural Requirements:

1. Open Public Hearing
2. Staff reports
3. Public comment
4. Close Public Hearing
5. Motion, second, discussion and vote on item.

Requested Action:

Conduct a public hearing to consider any objections or protests with respect to the assessments proposed for the Winegrape Pest and Disease Control District for FY 2026-27 and adopt a Resolution authorizing and levying assessments for FY 2026-27 on qualifying properties.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Agricultural Commissioner
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The revenue from the assessments is used in combination with State funding and the County General Fund as a financial partnership developed to prevent Pierce's Disease and the spread of GWSS and other winegrape pests. Program activities include the placement and inspection of traps, inspection of all incoming plant shipments, release of biological control, and education and outreach.
Is the general fund affected?	Yes
Future fiscal impact:	While there is no direct future fiscal impact beyond FY2026-27, it is anticipated that the District will continue to participate in a financial partnership, for the activities related to GWSS, Vine Mealybug, and other potential pests and diseases of winegrapes.
Consequences if not approved:	If this item is not approved, there would be a decrease in the level of service for these programs, a higher risk establishment of GWSS and the spread of Pierce's Disease, an increase in the spread of Vine Mealybug, and possible damage from other pests and diseases of winegrapes in Napa County.
Additional Information	Strategic Initiative: Stewardship & Resilience

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The formation of the District and original imposition of assessments was analyzed in a Negative Declaration adopted March 2002, and the instant activity is further statutorily exempt from CEQA pursuant to 14 California Code of Regulations 15273 (State CEQA Guidelines) in that the assessments are utilized to assist in funding the Agricultural Commissioner's programs related to winegrape pests and diseases.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF NAPA COUNTY, STATE OF CALIFORNIA, AUTHORIZING AND LEVYING ASSESSMENTS FOR THE NAPA COUNTY WINEGRAPE PEST AND DISEASE CONTROL DISTRICT FOR THE 2026/2027 FISCAL YEAR

WHEREAS, in 2002, the Board of Supervisors of Napa County ("the Board"), formed the Napa County Winegrape Pest and Disease Control District (the "District") pursuant to Food and Agricultural Code sections 6293 et seq., as a mechanism for providing funding for inspection, detection, prevention and education concerning Pierce's disease spread by the Glassy-winged sharpshooter; and

WHEREAS, in 2006, qualifying property owners and the Board voted to expand the scope of the District to include diseases and pests affecting wine grapes other than Pierce's disease and Glassy-winged sharpshooter; and

WHEREAS, the Board desires to continue to provide for the activities of the District during the 2026/2027 fiscal year and to continue to fund such services through the assessment rate methodology and special benefit analysis approved in 2006 by the Board, and approved by the owners of the parcels of real property within the District containing one or more acres of planted vineyard, pursuant to the requirements of Article XIII D of the California Constitution; and

WHEREAS, pursuant to Food and Agricultural Code sections 6293 et seq. and Napa County Code section 3.54.040, a written Engineer's Report ("Report") was prepared at the request of the Board, by a registered professional engineer certified by the State of California, that contains all the information required for such Report by Chapter 3.54 of the Napa County Code and that sets forth the individual assessments for the affected properties necessary to fund the activities of the District for fiscal year 2026/2027; and

WHEREAS, in accordance with Napa County Code section 3.54.040, upon the filing of the Report with the Clerk of the Board, the Clerk of the Board fixed June 2, 2026, at 9:00 a.m. in the Board of Supervisors' Meeting Room, Suite 305, Third Floor, County Administration Building, 1195 Third Street, Napa, California 94559, as the time, date, and place for public hearing on the Report and for the filing of any objections or protests thereto; and

WHEREAS, the Clerk of the Board published notice of the public hearing at least once a week for two successive weeks in a newspaper of general circulation published in Napa County, as provided in Government Code section 6066; and

WHEREAS, further notice is not required by Prop. 218 because the proposed assessments are calculated using the same rate and benefit methodology as that approved by property owners in 2006 and are therefore not considered, under Government Code section

53750 and Napa County Code section 3.54.010 to be "increased" or "new" assessments as that term is used in Prop. 218; and

WHEREAS, on June 2, 2026, at the time and place noted above, the Board held a public hearing at which the Board heard and considered all objections and protests filed with respect to imposition of the assessments proposed in the Report; and

WHEREAS, the Board, having considered the Report and all the information submitted by the public, believes it is in the best interests of the District, and the affected property owners to levy for fiscal year 2026/2027 the assessments as calculated in the Report.

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows**:**

1. The Board hereby finds and determines that the above recitals are true and correct.

2. Pursuant to Napa County Code section 3.54.040(C), the Board hereby confirms the contents and recommendations of the Report; levies an assessment in the amount of $12.00 per planted vineyard acre for those qualifying properties within Napa County Winegrape Pest and Disease Control District for fiscal year 2026/2027 as more particularly set forth in the Engineer's Report dated April 22, 2026; and orders collection of the assessments in conformance with Chapter 3.54 of the Napa County Code.

3. In accordance with Napa County Code section 3.54.050, each assessment levied under (2), above, shall appear as a separate non-tax item on the property tax bill for the affected parcel of real property, and shall thereafter be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes.

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]

The foregoing resolution was duly and regularly adopted at a regular meeting of the Board of Supervisors of Napa County, State of California, held on the 2nd day of June, 2026, by the following vote:

AYES: SUPERVISORS: _____

_____

NOES: SUPERVISORS: _____

ABSTAIN: SUPERVISORS: _____

ABSENT: SUPERVISORS: _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: *Ryan FitzGerald* (e-sign) Deputy County Counsel Date: May 11, 2026 Project ID: 13116508 | Resolution	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: Processed by: _____ _____ Deputy Clerk of the Board

Napa County

Board Agenda Letter

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-938

TO: Board of Supervisors

FROM: Emma Moyer, Interim Director of Housing & Community Services

REPORT BY: Alex Carrasco, Project Manager

SUBJECT: Public Hearing and Consideration of a Resolution to Impose Assessments for Fiscal Year 2026-27 for County Service Area No.4 (CSA No.4) - Farmworker Housing

RECOMMENDATION

Conduct a public hearing to consider any objections or protests with respect to the proposed assessment for Fiscal Year 2026-27 for County Service Area No.4 (CSA No.4); and adopt a Resolution authorizing and levying assessments on qualifying property owners in the amount of $14 per planted acre. (Fiscal Impact: $644,554 Revenue County Service Area No.4 Fund, Budgeted, Discretionary)

BACKGROUND

In 2002, the Board of Supervisors created County Service No. 4 (CSA No.4) to provide funding for farmworker housing programs. Funding is achieved for the programs through the imposition and collection of assessments ("Assessments") on parcels of real property in CSA No.4 containing one or more planted vineyard acres that receive special benefits from the services rendered by farmworkers who are housed through this program. In 2022, affected property owners authorized and extended the CSA No.4 program and the imposition of Assessments for a five-year period through Fiscal Year 2026-2027. Five years is the maximum period of time the Assessments for CSA No.4 can be imposed without obtaining qualifying property owners' consent to reauthorization of the Assessments for an additional five-year period.

On May 5, 2026, the Board adopted Resolution No. 2026-42 (NCHA), which accepted the Engineer's Report for CSA No.4 dated April 22, 2026 ("Report"). The Report includes a description of each parcel of real property benefiting from CSA No.4 services and the amount of the Assessment for such parcel computed inconformity with County Service Area law and Napa County Code sections 3.12.030 and 3.12.040. The Board's resolution set the public hearing on this matter for June 2, 2026, at 9:00 a.m. and directed the Clerk of the Board to cause requisite notice of the public hearing to be published, which the Clerk has done.

The current Assessment imposed on qualifying property owners is $14.00 per planted acre per year. The Engineer's Report and proposed Fiscal Year 2026-27 budget recommend maintaining the current $14.00 assessment per planted vineyard acre. The maximum authorized assessment is $15.00 per planted acre.

PROCEDURAL REQUIREMENTS

1. Open Public Hearing for levying of assessments
2. Staff Reports
3. Public Comments
4. Close Public Hearing
5. Motion, Second, Discussion, and Vote to Adopt the resolution levying assessments.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Service Area No.4
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On May 5, 2026, the Board approved a resolution accepting the Engineer's Report and setting a public hearing for June 2, 2026, to hear protests of the proposed Assessment. Today's public hearing and requested action complete this process.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	If the Assessments are not levied, CSA No.4 will not have Assessment income for Fiscal Year 2026-27 and the farmworker housing program will not have funding necessary for its continuation.
Additional Information	Strategic Initiatives: Build Healthy, Connected Communities; Preserve Napa County's Agricultural Legacy.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. _____ (NCHA)

RESOLUTION OF THE BOARD OF SUPERVISORS OF NAPA COUNTY, STATE OF CALIFORNIA, AUTHORIZING AND LEVYING ASSESSMENTS FOR THE PROVISION OF FARMWORKER HOUSING WITHIN COUNTY SERVICE AREA NO. 4 FOR FISCAL YEAR 2026-2027

WHEREAS, in 2002 the Board of Supervisors of Napa County ("the Board") formed County Service Area No. 4 ("CSA No. 4") pursuant to Government Code section 25210 et seq. ("County Service Area Law"), as a mechanism for providing certain miscellaneous extended services pertaining to farmworker housing in Napa County; and

WHEREAS, the miscellaneous extended services (collectively "Services") which may be provided by CSA No. 4 include any or all of the following:

(1) Acquiring farmworker housing;
(2) Building farmworker housing;
(3) Leasing farmworker housing; and
(4) Providing maintenance or operations for farmworker housing owned or leased by a public agency whose principal purpose is to develop or facilitate the development of farmworker housing in Napa County; and

WHEREAS, the Board desires to continue to provide the Services in CSA No. 4 during fiscal year 2026-2027 and to fund such Services through the assessment rate methodology and special benefit analysis approved in an election held in 2022 by the owners of the parcels of real property in CSA No. 4 containing one or more acres of planted vineyard, pursuant to the requirements of Article XIII D, section 4 of the California Constitution ("Prop. 218"); and

WHEREAS, pursuant to the County Service Area Law and Napa County Code section 3.12.040, at the request of the Board, a registered professional engineer certified by the State of California prepared a written Engineer's report ("Report") which contains all of the information required for such Report by the County Service Area Law and Chapter 3.12 of the Napa County Code and sets forth the individual assessments for the affected properties necessary to fund the extended services to be provided in fiscal year 2026-2027, and which the Board accepted for filing by resolution adopted on May 5, 2026; and

WHEREAS, in accordance with Napa County Code section 3.12.040, upon the filing of the Report with the Clerk of the Board, the Clerk of the Board fixed 9:00 a.m. on June 2, 2026, in the Board of Supervisors' Meeting Room, Suite 305, Third Floor, County Administration Building, 1195 Third Street, Napa, California 94559 as the time, date and place for public hearing where any interested person shall be permitted to present written or oral testimony regarding the content and accuracy of the Report, and express support or opposition to the proposed assessments; and

WHEREAS, the Clerk of the Board published notice of the public hearing at least once a week for two successive weeks in a newspaper of general circulation published in Napa County, as provided in Government Code section 6066; and

WHEREAS, further notice is not required by Prop. 218 because the proposed assessments for fiscal year 2026-2027 are calculated using the same rate and benefit methodology as that approved by the voters in 2022, and because the voters approved increases in the assessments of up to $15 per planted acre per year, and because the proposed assessments for fiscal year 2026-2027 of $14 per planted acre are therefore not considered by Government Code section 53750 to be "increased" or "new" assessments as that term is used in Prop. 218; and

WHEREAS, on June 2, 2026, at the time and place noted above, the Board held a public hearing at which the Board heard and considered public testimony regarding the content and accuracy of the Report, and statements in support or opposition to the proposed Assessments, if any; and

WHEREAS, the Board, having considered the Report and all of the information submitted by the public, believes it is in the best interests of CSA No. 4 and the affected property owners to levy for fiscal year 2026-2027 the assessments as calculated in the Report;

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board hereby finds and determines that the above recitals are true and correct.

2. Pursuant to Napa County Code section 3.12.040(C), the Board hereby confirms the contents and recommendations of the Report; levies an assessment in the amount of $14.00 per planted vineyard acre for those qualifying properties within County Service Area No. 4 for fiscal year 2026-2027 as set forth in the Report; and orders collection of the assessments in conformance with Chapter 3.12 of the Napa County Code.

3. In accordance with Napa County Code section 3.12.050, each assessment levied under Paragraph (2) of this Resolution, above, shall appear as a separate non-tax item on the property tax bill for the affected parcel of real property, and shall thereafter be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Supervisors of Napa County, State of California, at a regular meeting of the Board held on the 2nd day of June, 2026 by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Thomas C. Zeleny* Chief Deputy County Counsel	Date: _____ Processed By:	By: _____
Date: May 15, 2026 FV 13113134	_____ Deputy Clerk of the Board	

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-1100

TO: Board of Supervisors

FROM: Brian D. Bordona, Director of Planning, Building and Environmental Services

REPORT BY: Emily Hedge, Planner III

SUBJECT: Hagafen Cellars Winery Appeal

RECOMMENDATION

Open and move to continue the public hearing for Hagafen Cellars Winery appeal, filed by Ariane Matschullat/Weathervane Ranch LLC (Appellant), concerning the decisions made by the Napa County Planning Commission on April 1, 2026, to find the project categorically exempt from the California Environmental Quality Act and approve Use Permit Major Modification P19-00121- MOD. (No Fiscal Impact.)

(Appellant, Applicant and staff request a continuance to August 11, 2026, at 9:00 AM.)

BACKGROUND

The matter before the Board involves an appeal filed by Appellant concerning the decisions made by the Napa County Planning Commission on April 1, 2026, to find the project categorically exempt from California Environmental Quality Act (CEQA) and approve Winery Use Permit Major Modification No. P19-00121-MOD for Hagafen Cellars Winery.

This application was submitted to participate in the County's Code Compliance Program as described in Resolution No. 2018-164 adopted by the Napa County Board of Supervisors on December 4, 2018. The proposal is to grant a Use Permit Major Modification to an existing 50,000-gallon winery to remedy existing violations through recognition and approval of existing days of operation, existing days allowing retail sales, and levels of visitation. Approval and recognition of these activities will require improvements to the existing driveway to comply with the Napa County Road and Street Standards. The approval also revises prior conditions of approval regarding annual reporting on multiple winery operations and noticing of all marketing events.

The project is located on an approximately 12.28-acre parcel within the Agricultural Preserve (AP) zoning

district with a General Plan land use designations of Agricultural Resource (AR) at 4160 Silverado Trail, Napa (APN 039-130-002).

On April 1, 2026, the Planning Commission voted to approve the project. On April 15, 2026, a timely notice of intent to appeal was filed by Appellant and a timely appeal packet was submitted on April 29, 2026.

The hearing is being opened today to comply with the 90-day scheduling deadline in the County's Appeals ordinance (County Code Chapter 2.88) and all parties request a continuance to August 11, 2026. Staff presentation and public testimony will not occur at the June 2, 2026, meeting. Applicant, Appellant and Staff all support the continuance.

Documents associated with the Winery Use Permit Major Modification No. P19-00121-MOD and this appeal record (No. P26-00125-APL) are available for review in the Napa County Department of Planning, Building and Environmental Services, and at: https://napa.legistar.com/LegislationDetail.aspx?ID=7963273&GUID=69C2ECE2-0D2B-4718-9804-5EE29A177AC3

PROCEDURAL REQUIREMENTS

1. Chair introduces and opens the public hearing.

2. Motion by a Board member, second by another Board member, and a vote by the Board to continue the hearing to August 11, 2026, at 9:00 AM.

FISCAL IMPACT

Is there a Fiscal Impact?	No
Where is it budgeted?	All County staff costs associated with this Appeal will be fully reimbursed by the Applicant on a time and materials basis as set in County Fee Policy 80.060.
Consequences if not approved:	The Applicant and the Appellant will be unable to explore a potential resolution.
Additional Information:	Strategic Initiative: Preserve Napa County's Agricultural Legacy

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Consideration and intention to find the project categorically exempt from the California Environmental Quality Act (CEQA). It has been determined that this type of project does not have a significant effect on the environment and is exempt from CEQA. The project will not impact an environmental resource of hazardous or critical concern, has no cumulative impact, there is no reasonable

possibility that the activity may have a significant effect on the environment due to unusual circumstances, will not result in damage to scenic resources, is not located on a list of hazardous waste sites, or cause substantial adverse change in the significance of a historical resource. As proposed the project meets the criteria for eligibility as Categorically Exempt from CEQA under Classes 1 and 4. [See Class 1 ("Existing Facilities") and Class 4 ("Minor Alterations to Land"), which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301, §15304]. The project site is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

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Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-884

TO: Board of Directors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Justine Leuthold, Staff Services Analyst I

SUBJECT: Public Hearing on Levy of Assessments in County Service Area No. 3 for Fiscal Year 2026-27

RECOMMENDATION

Conduct a public hearing to consider testimony for County Service Area No. 3 on the Fiscal Year 2026-27 assessment of $150,811; and adopt a Resolution authorizing the assessment levy. (Fiscal Impact: 150,811 Revenue; County Service Area No. 3; Discretionary)

BACKGROUND

In 1997, County Service Area (CSA) No. 3 property owners held a Proposition 218 election that approved an assessment methodology for street services (median landscaping, street sweeping, and street lighting). Pursuant to a Proposition 218 ballot process conducted on July 18, 2023, property owners in CSA No. 3 authorized a new assessment and methodology for street services, approved by the Board of Supervisors in Resolution No. 2023-95.

On May 5, 2026, the “Engineer's Report” for Fiscal Year 2026-27 was submitted to the Board in compliance with Chapter 3.10 of the Napa County Code. After receiving the report, the Board, by resolution, declared the County's intent to levy assessments for CSA No. 3, set June 2, 2026 at 9:00 a.m. for a public hearing to consider any protests to the proposed assessments, and designated Justine Leuthold of the Public Works department as the person to answer questions regarding the assessments.

The Engineer’s Report proposes a total assessment for Fiscal Year 2026-27 of $150,811 allocated among parcels of real property in CSA No. 3 receiving street-related services. The amount of the assessment allocated to each parcel is included in the Engineer’s Report. This public hearing is to hear and consider any testimony in favor or in opposition to the proposed assessments. The proposed assessments were calculated using the assessment rate methodology and special benefit analysis approved by a vote of the property owners in CSA No. 3 in 2023.

Requested Actions:

1. Open the public hearing to consider any objections or protests with respect to the proposed CSA No. 3 assessment levy;
2. Staff reports;
3. Public comments;
4. Close public hearing;
5. Motion, second, discussion and vote to adopt the proposed resolution imposing the assessments for CSA No. 3 for Fiscal Year 2026-27.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	CSA No. 3 Special Assessment Revenue; Subdivision 2800005
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The assessments establish an annual funding source to provide street-related maintenance and service needs benefiting property owners within the County Service Area No. 3, including street sweeping, street lighting, landscaping, and administrative services.
Is the general fund affected?	No
Future fiscal impact:	No fiscal impact beyond Fiscal Year 2026-27.
Consequences if not approved:	The assessment revenue is the main source of revenue for CSANo.3, Subdivision 2800005. If not approved, there will be no funding available for the various maintenance needs of this area.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RESOLUTION NO. 2026-____

RESOLUTION OF THE BOARD OF SUPERVISORS OF NAPA COUNTY, STATE OF CALIFORNIA, AUTHORIZING AND LEVYING ASSESSMENTS FOR STREET MEDIAN LANDSCAPING, STREET AND HIGHWAY LIGHTING, AND STREET SWEEPING WITHIN COUNTY SERVICE AREA NO. 3 FOR FISCAL YEAR 2026-27

WHEREAS, in 1979, the Napa County Board of Supervisors ("Board") formed County Service Area No. 3 ("CSA No. 3") pursuant to Government Code section 25210.1 *et seq*. ("County Service Area law"), as a mechanism for providing certain extended governmental services, such as water and sewer service, to the unincorporated area surrounding the Napa County Airport; and

WHEREAS, on March 22, 1994, the Board added the extended services of structural fire protection, streetside landscaping, street and highway lighting, and street sweeping to the governmental services that could be provided in CSA No. 3 pursuant to Resolution No. 94-27; and

WHEREAS, on May 16, 2023, the Board determined enhanced structural fire protection services was no longer necessary in CSA No. 3, while authorizing staff to initiate the Proposition 218 process to continue and increase funding for median landscaping, street and highway lighting, and street sweeping (collectively referred to as "Services") pursuant to Resolution No. 2023-69; and

WHEREAS, on July 18, 2023, the Board accepted the results of the ballot process where a majority of the property owners within CSA No. 3 voted to authorize the assessments to fund the Services in accordance with Proposition 218, pursuant to Resolution No. 2023-95; and

WHEREAS, the Board desires to continue to provide the Services in CSA No. 3 during Fiscal Year 2026-27, in accordance with the service plan adopted for said fiscal year by the Board prior to June 30, 2026, as required by Napa County Code section 3.10.050(A)(1), and to continue to fund the Services through the assessment rate methodology and special benefit analysis approved in 2023 by the voters within CSA No. 3 in the manner required by Proposition 218; and

WHEREAS, pursuant to the County Service Area Law and Napa County Code section 3.10.050(A)(2)(a), a written Engineer's Report ("Report") was prepared by a registered professional engineer certified by the State of California, which contains all of the information required for such Report by the County Service Area Law and Chapter 3.10 of the Napa County Code and which, applying the above-referenced voter-approved assessment benefit and rate methodology to the properties in the two existing benefit zones of CSA No. 3, sets forth the individual assessments for the affected properties necessary to fund the Services to be provided in fiscal year 2026-27; and

WHEREAS, in accordance with Napa County Code section 3.10.050(A)(2)(b), upon the filing of the Report with the Clerk of the Board, the Clerk of the Board fixed June 2, 2026 at 9:00

a.m. in the Board of Supervisors' Meeting Room, Room 305, Third Floor, County Administration Building, 1195 Third Street, Napa, California 94559 as the time, date and place for the public hearing where any interested person shall be permitted to present written or oral testimony regarding the content and accuracy of the Report, and express support or opposition to the proposed Assessments, and published notice of the public hearing at least once a week for two successive weeks in a newspaper of general circulation published in the County of Napa, as provided in Government Code section 6066; and

WHEREAS, further notice is not required by Proposition 218 because the proposed assessments for fiscal year 2026-27 are calculated using the same rate and benefit methodology as that approved by the voters in 2023 and are therefore not considered by Government Code section 53750 to be "increased" or "new" assessments as those terms are used in Proposition 218; and

WHEREAS, on June 2, 2026, at 9:00 a.m, the Board held a public hearing at which the Board heard and considered public testimony regarding the content and accuracy of the Report, and statements in support or opposition to the proposed Assessments, if any;

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board hereby finds and determines that the foregoing Recitals are true and correct.

2. Pursuant to Napa County Code section 3.10.050(B), the Board hereby confirms the contents and recommendations of the Report, levies the Assessments on the real property in CSA No. 3 and the zones thereof for Fiscal Year 2026-27 as set forth in the Report, and orders collection of such Assessments in conformance with Chapter 3.10 of the Napa County Code.

3. In accordance with Napa County Code section 3.10.110, each Assessment levied under paragraph (2), above, shall appear as a separate non-tax item on the property tax bill for the affected parcel of real property, shall be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected, and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at a regular meeting of the Board of Supervisors of Napa County, State of California, held on the 2nd day of June, 2026, by the following vote:

AYES: SUPERVISORS _____

_____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
AMBER MANFREE, Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors
By: *Thomas C. Zeleny* Chief Deputy County Counsel	Date: _____ Processed By:	By: _____
Date: May 13, 2026 FV 13113257	_____ Deputy Clerk of the Board	

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov

Main: (707) 253-4580

Board of Supervisors | **Agenda Date:** 6/2/2026 | **File ID #:** 26-885

TO: Board of Directors

FROM: Steven Lederer, Director of Public Works

REPORT BY: Justine Leuthold, Staff Services Analyst I

SUBJECT: Public Hearing to increase the Silverado Community Services District's Special Tax for FY 2026-27

RECOMMENDATION

Conduct a public hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District; accept the Annual Special Tax Report for Fiscal Year 2026-27; and adopt the recommended maximum special tax totaling $230,026 for Fiscal Year 2026-27. (Fiscal Impact: $230,026 Revenue; Budgeted; Silverado Community Services District; Discretionary)

BACKGROUND

Silverado Community Services District (SCSD) voters approved Ordinance T-1 in 1997 that established the methodology for adopting a special tax to defray the costs of street cleaning, street lighting, and landscape maintenance on and about public roadways within the SCSD, and administrative and related expenses.

The methodology by which the tax rates were established, and what services are provided for those funds, is included in the attached Annual Special Tax Report. For Fiscal Year 2026-27, the recommended special taxes are:

$36,437 for Large Vacant Land;
$2,735 for Vacant Lots;
$83,099 for Condominiums;
$33,269 for Single-Family residences (Limited Service);
$6,469 for residences on Silver Trail; and
$68,017 for Single Family Residences (Full Service).

The large vacant parcel tax (the only parcels that are taxed based on acreage) is $36,437 divided among the seven
parcels as follows:

060-010-001 $13,589
060-140-003 $202
060-450-008 $480
061-040-009 $8,323
061-040-010 $6,367
061-180-002 $2,155
061-180-003 $5,321

On January 30, 2026, the SCSD Advisory Committee voted unanimously to recommend accepting the maximum Fiscal Year 2026-27 total special assessment of approximately 3% increase. It was determined in April 2026 that the actual increase will be 2.48% over the prior fiscal year.

1. Open Public Hearing regarding Fiscal Year 2026-27 Annual Special Tax Report and proposed special tax.
2. Staff reports.
3. Public comments.
4. Close Public Hearing.
5. Motion, second, discussion and vote to accept fiscal year 2026-27 Annual Special Tax Report and adopt the recommended special tax.

Requested Actions:
1. Accept the Annual Special Tax Report for fiscal year 2026-27.
2. Adopt the recommended maximum special tax totaling $230,026 for Fiscal Year 2026-27.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Silverado Community Services District's Property Tax Revenue, Subdivision 2850000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Voters approved Ordinance T-1 (SCSD) in 1997 that established the methodology for adopting a special tax to fund the costs of services provided by the District.
Is the general fund affected?	No
Future fiscal impact:	This special tax funds the Silverado Community Services District's operations each fiscal year.
Consequences if not approved:	This special tax is the main revenue source for Subdivision 2850000 Silverado Community Services District. If not approved, no funding will be available for the various maintenance and latent powers held by the District in fiscal year 2026-27 budget.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by California Code of Regulations, title 14, section 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

NAPA COUNTY

Fiscal Year 2026/27 Annual Special Tax Report For:

Silverado Community Services District

April 2026

Prepared by:

NBS
helping communities fund tomorrow
nbsgov.com

Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

COUNTY OF NAPA
SILVERADO COMMUNITY SERVICES DISTRICT
1195 Third Street, Suite 101
Napa, CA 94559
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COUNTY STAFF

Tracy A. Schulze, Auditor-Controller

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NBS

Sara Mares, Client Success Ambassador

Adina McCargo, Project Manager

Jason Roth, Administrator

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1. EXECUTIVE SUMMARY

The Silverado Community Services District (the "District") levies a special tax (the "Special Tax") to pay for certain improvements maintained within the District. The County of Napa (the "County"), State of California, directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location, and extent of the improvements to be maintained, and an estimate of the costs to maintain the improvements for Fiscal Year 2026/27.

The following table shows the aggregate Maximum and Proposed Special Tax for each parcel category for Fiscal Year 2026/27. The Maximum Special Tax amounts represent a 2.48% increase over the prior year Maximum Special Tax amounts, as dictated by the change in the Consumer Price Index. The Proposed Special Tax amounts also represent an approximate 2.48% increase over the prior year Special Tax amounts.

Parcel Category & Land Use	Maximum Special Tax	Proposed Special Tax (1)
A: Large Vacant Land	$36,436.53	$36,436.53
B: Vacant Lot	2,735.46	2,735.46
C: Condominium	83,098.92	83,098.92
D: Single-Family Residence (Limited Service)	33,269.14	33,269.14
E: Silver Trail	6,469.00	6,469.00
F: Single-Family Residence	68,016.91	68,016.91
N: Non-Taxable	0.00	0.00
Totals	**$230,025.97**	**$230,025.97**

(1) Slight variance due to installment rounding necessary to place amounts on the County tax roll.

2. DESCRIPTION OF SERVICES

The services funded by the Special Tax include the costs of roadway and landscape maintenance.

Description of Maintenance and Services

The voters of the District enacted Ordinance T-1 (the "Ordinance") at an election held on July 22, 1997. The Ordinance repealed a special tax previously enacted by the voters of the District on June 2, 1981. The Ordinance authorized the District to levy a Special Tax to be used "*exclusively to defray costs of street cleaning, street lighting, and landscape maintenance on and about public roadways within the District, as well as District administrative and related expenses*." The Ordinance authorized the District Board of Directors (the "Board") to levy a Special Tax for Fiscal Year 1997/98 and each fiscal year thereafter until the Ordinance is amended or repealed by the voters of the District.

The services originally authorized by the Special Tax are as follows:

- Street cleaning
- Street lighting
- Landscape maintenance

In 2009, the District petitioned the Napa County Local Area Formation Commission ("LAFCO") to allow the District to "*maintain and improve sidewalks, walking paths, and any incidental works*." This change was requested to improve the safety of users of the walking paths and sidewalks located within the District boundaries, specifically the paths located from the corner of Atlas Peak and Hillcrest, to the corner of Hillcrest and Westgate, to the corner of Westgate and Atlas Peak.

This "change of organization" was approved by LAFCO after receiving no written opposition from affected landowners or registered voters within the District. The change was approved on August 3, 2009 pursuant to LAFCO Resolution No. 09-07.

The services subsequently performed by the District are as follows:

- Maintain and improve sidewalks
- Maintain and improve walking paths

3. BUDGET

The Total Special Tax Requirement for Fiscal Year 2026/27 is $261,430. The following table details the projected District operation, maintenance, and servicing costs for Fiscal Year 2026/27:

Silverado Community Services District
Fiscal Year 2026/27 Proposed Budget

Description	Proposed Budget
REVENUES AND SOURCES	
Special Taxes [(1)]	$230,026
Misc. Revenues	3,050
Total Revenues and Sources	$233,076
EXPENDITURES	
Administrative Services and Supplies	$53,880
Maintenance Services and Supplies	207,550
Reserved Funds for Future Maintenance	0
Total Expenditures	$261,430

(1) Includes installment rounding necessary to place amounts on the County tax roll.

4. METHODOLOGY FOR CALCULATION OF THE SPECIAL TAX

The Special Tax is levied annually on each taxable parcel within the District and collected in the same manner as ordinary ad valorem property taxes or in such manner as the District's Board or its designee determines. This may include direct billing of the affected property owners, as long as it is approved by resolution.

For each fiscal year, the Board determines the Total Special Tax Requirement based upon the required level of service to be provided to the District. In no event will the Total Special Tax Requirement be greater than the established Maximum Special Tax for that fiscal year. After determining the Total Special Tax Requirement for the District, the Board sets the Special Tax rate for each parcel category. Please refer to Section 5 of this report for a copy of Ordinance No. T-1, (SCSD) dated July 22, 1997 (the "Ordinance"), which gives a detailed explanation of the Methodology for Calculation of the Special Tax.

Special Tax Inflation Factor

Beginning in Fiscal Year 1997/98, the Board established a Maximum Special Tax of $100,000 for the District. Per the Ordinance, the Maximum Special Tax is increased by the percentage increase in the Consumer Price Index ("CPI") for the San Francisco Bay Area from January 1st two years prior to the fiscal year in question to the January 1 of the fiscal year immediately preceding the fiscal year in question. Beginning in 1998, the January CPI for the San Francisco Bay Area was no longer published. The indexes for San Francisco are published bi-monthly on even months only. As such, the next available published index is in February.

The following table shows the change in the Maximum Special Tax for each of the previous ten fiscal years.

February Ending	CPI	Percentage Change	Fiscal Year	Maximum Tax
2017	271.626	3.44%	2017/18	172,024.06
2018	281.308	3.56%	2018/19	178,155.79
2019	291.227	3.53%	2019/20	184,437.61
2020	299.690	2.91%	2020/21	189,797.34
2021	304.387	1.57%	2021/22	192,772.00
2022	320.195	5.19%	2022/23	202,783.40
2023	337.173	5.30%	2023/24	213,535.78
2024	345.151	2.37%	2024/25	218,588.34
2025	354.432	2.69%	2026/27	224,466.11
2026	363.211	2.48%	2026/27	230,025.97

Definitions

The following table provides a definition of each parcel category within the District.

Parcel Category	Definition
A	Large vacant parcels
B	Unimproved single-family residential parcels
C	Residential condominium parcels
D	Improved single-family residential parcels with limited service
E	Improved single-family residential parcels, located on Silver Trail
F	Improved single-family residential parcels, located on private streets
N	Non-taxable parcels

Maximum Special Tax Rates

The following table shows the maximum Special Tax Rate for each parcel category.

Parcel Category [1]	Fiscal Year 2025/26 Maximum Special Tax Rate	Fiscal Year 2026/27 Maximum Special Tax Rate	Change in Maximum Special Tax Rate	Levied Per
A [2]	$47.57	$48.75	$1.18	Acre
B	72.33	73.93	1.68	Parcel
C	144.67	147.86	3.36	Parcel
D	144.67	147.86	3.36	Parcel
E	180.84	184.83	4.20	Parcel
F	289.35	295.73	6.71	Parcel

(1) Parcel Categories are assigned based on a given parcel's development status as of April 1st of the preceding fiscal year.
(2) Ordinance No. T-1, section 3(d) indicates that Category A Tax will be decreased in the same proportion that the Divisor for the year has increased from the Divisor for the previous fiscal year until the percentage is decreased to 15%, at which point it will remain. In Fiscal Years 2025/26 and 2026/27, the Category A Tax is representative of 15.84% of the Total Tax Requirement.

Special Tax Distribution to Vacant Land (Category A Parcels)

The following table provides the preliminary Special Tax distribution to parcels in Category A.

APN	Acreage	Percent of Total	Fiscal Year 2026/27 Special Tax [1]
060-010-001	278.73	37.29%	$13,588.74
060-140-003	4.14	0.55%	201.83
060-450-008	9.84	1.32%	479.72
061-040-009	170.72	22.84%	8,323.00
061-040-010	130.60	17.47%	6,367.06
061-180-002	44.21	5.92%	2,155.34
061-180-003	109.14	14.60%	5,320.83
Totals	**747.38**	**100.00%**	**$36,436.52**

(1) May vary slightly due to rounding.

5. ORDINANCE NO. T-1

The following document is a copy of Ordinance No. T-1.

ORDINANCE NO. T-1 (SCSD)

AN ORDINANCE OF THE SILVERADO COMMUNITY SERVICES DISTRICT REPEALING THAT CERTAIN SPECIAL TAX ORDINANCE ENACTED BY THE ELECTORATE OF THE DISTRICT ON JUNE 2, 1981, AND ESTABLISHING NEW SPECIAL TAX RATES AND MAXIMUM SPECIAL TAX CHARGES WITHIN THE DISTRICT FOR THE SUPPLYING OF CERTAIN AUTHORIZED SERVICES TO DISTRICT REAL PROPERTY

The people of the Silverado Community Services District (the "District") do ordain as follows:

SECTION 1. **Purposes and Levy of Special Tax.** Beginning with the 1997-1998 fiscal year and continuing on an annual basis thereafter, a special tax shall be levied upon real property situated within the District at the rates and in the manner set forth herein. The revenues from such special tax shall be used exclusively to defray the cost of street cleaning, street lighting and landscape maintenance on and about public roadways within the District, as well as District administrative and related expenses.

SECTION 2. **Definitions.**

(a) Category A parcels shall mean all unimproved and improved parcels located in the District other than Category B parcels, Category C parcels. Category D parcels, Category E parcels and Category F parcels, except that this category shall not include small open space and common area parcels associated with residential subdivisions in the District which shall be deemed assessed through assessment of the residential parcels to which they relate.

(b) Category B parcels shall mean all unimproved single family residential parcels located in the District.

(c) Category C parcels shall mean all improved residential condominium parcels located in the District.

(d) Category D parcels shall mean all improved single family residential parcels in the District located on private streets.

(e) Category E parcels shall mean all improved single family residential parcels in the District located on Silver Trail.

(f) Category F parcels shall mean all improved single family residential parcels located in the District other than Category D parcels and Category E parcels.

(g) Category A Tax for any fiscal year shall mean that portion of the Total Tax Requirement for that year which is levied on Category A parcels as set forth in Section 3(d), below.

(h) The Divisor for any fiscal year shall be that number by which the Residual Tax Requirement is divided to determine a Tax Allotment as set forth in Section 3(e), below.

(i) Maximum Tax shall mean One Hundred Thousand Dollars ($100,000.00) for the 1997-1998 fiscal year. In each subsequent fiscal year, the Maximum Tax shall be increased by the percentage increase in the Consumer Price Index for the San Francisco Bay Area -- All Urban Consumers (the "CPI") from the January 1 two years prior to the fiscal year in question to the January 1 of the fiscal year immediately preceding the fiscal year in question. No adjustment shall be made in the Maximum Tax for decreases in the CPI. Should the CPI no longer be calculated, the governing body of the District shall choose a comparable alternate index for purposes of making the calculations described herein.

(j) Tax Allotment for any fiscal year shall mean that number calculated in accordance with the formula set forth in Section 3(e), below.

(k) Total Tax Requirement for any fiscal year shall mean the special tax amount for the District as determined by the Board of Directors in accordance with Sections 3(a) & (b), below.

(l) Residual Tax Requirement for any fiscal year shall mean the Total Tax Requirement minus the Category A Tax for that fiscal year.

SECTION 3. **Methodology for Calculation of Special Tax.**

(a) For each fiscal year, the Board of Directors will calculate the Total Tax Requirement for the District based upon the Board's determination of the appropriate level of service to be provided to the District in relation to those services identified in Section 1, above; provided, however, that in no event shall the Total Tax Requirement fixed by the Board be greater than the Maximum Tax for that

fiscal year. After setting the Total Tax Requirement for a particular fiscal year, the Board shall determine the special tax rate for each category of parcel in the District, using the methodology set forth herein.

(b) The District's Board of Directors shall make the determinations set forth in subsection (a) of this Section 3 at a public hearing called for that purpose. Notice of the public hearing shall be published over a 10-day period in a Napa County newspaper of general circulation regularly published once a week or oftener. Two publications, with at least five days intervening between the dates of first and last publication not counting such publication dates, are sufficient. The period of notice shall commence upon the first day of publication and shall terminate at the end of the tenth day, including therein the first day, and must be completed at least seven days before the public hearing date. No further notice shall be required beyond that described in this subsection (b).

(c) Prior to July 1 of each calendar year during which this ordinance is in effect, starting in 1998, the Advisory Committee for the District may, if it so desires, submit a written recommendation to the Board with respect to the special tax to be imposed in the next fiscal year. Should such a recommendation be submitted in any year, it shall be considered by the Board before it makes the determinations set forth in subsection (a) of this Section 3.

(d) For the 1997-1998 fiscal year, the Category A Tax shall be 16.68% of the Total Tax Requirement. For each succeeding fiscal year, this percentage shall be decreased in the same proportion that the Divisor for that year has increased from the Divisor for the previous fiscal year until the percentage is decreased to 15%, at which time no further adjustments shall be made and the percentage shall remain at 15% for each fiscal year thereafter.

(e) For purposes of this special tax, a "Tax Allotment" shall be equal to:

$$\frac{\text{The Residual Tax Requirement}}{\text{(\# of Category B parcels) + 2(\# of Category C \& D parcels) + 2.5(\# of Category E parcels) + 4(\# of Category F parcels) (the "Divisor")}}$$

SECTION 4. **Special Tax Rates.** Based on the above methodology, the special tax rates for each parcel in the District shall be set as follows:

(a) Category A Tax:	Allocated among Category A parcels on the basis of each parcel's acreage as a factor of the total acreage of all Category A parcels
(b) Category B Tax:	1 Tax Allotment per parcel
(c) Category C & D Taxes:	2 Tax Allotments per parcel
(d) Category E Tax:	2.5 Tax Allotments per parcel
(e) Category F Tax:	4 Tax Allotments per parcel

SECTION 5. **Collection of Special Tax.**

(a) Unless the District's Board of Directors, by resolution, adopts an alternate procedure pursuant to subsection (b) of this Section 5, the annual special taxes levied pursuant to this ordinance shall be collected at the same time, and in the same manner, as ad valorem real property taxes are collected within the District by the County of Napa. Under these circumstances, the payment deadlines, late payment charges and other payment procedures generally applicable to property tax payments in Napa County shall likewise be applicable to the special taxes imposed hereunder.

(b) Upon resolution of the District's Board of Directors, the special tax imposed hereunder may be collected by separate billing on an annual or other basis as the Board of Directors determines to be in the best interest of the District. In this event, the District's Board of Directors may establish by resolution reasonable rules and procedures relative to such collections, including the establishment of payment deadlines, late payment charges, interest, and collection enforcement alternatives.

SECTION 6. **Amendment of Special Tax.** The special tax imposed by this ordinance is intended to constitute a "special tax" under the terms of Article XIIIA, Section 4, and Article XIIIC, Section 1, of the California Constitution as well as Section 53722 of the Government Code, and shall not

be subject to amendment without the approval of two-thirds of the registered voters of the District voting on such amendment.

SECTION 7. **Implementing Procedures.** The District's Board of Directors is authorized to implement such procedures as may be appropriate to accomplish the purposes of this ordinance, but such procedures shall not expand upon the list of authorized services or alter the Maximum Tax or the methodology for calculating the special tax rates, all as specified herein, without the prior approval of the District electorate as set forth in Section 6, above.

SECTION 8. **Effective Date.** If this ordinance is approved by two-thirds of the registered voters of the District voting on the matter at a special election held prior to August 1, 1997, it shall take effect immediately, and the special tax authorized hereunder may be assessed and imposed by the District Board for the 1997-1998 fiscal year and for each fiscal year thereafter until this ordinance is amended or repealed by the qualified electorate of the District.

SECTION 9. **Repeal of Previous Special Tax.** If this ordinance is approved by the District electorate as set forth in Section 8, above, then, and only then, that certain special tax ordinance enacted by the electorate of the District on June 2, 1981, is hereby repealed effective as of June 30, 1997.

The foregoing ordinance was enacted by the qualified electorate of the Silverado Community Services District at an election held on the 22nd day of July, 1997.

Mike Rippey, PRESIDENT
Board of Directors

ATTEST:

MARY JEAN McLAUGHLIN
District Secretary
By: Teri Sisson
Deputy

APPROVED AS TO FORM
Office of County Counsel
By: Margaret Mc Worthy
Date: July 22, 1997

6. SPECIAL TAX ROLL

Assessor's parcel identification, for each lot or parcel within the District, shall be based on the County Assessor's secured roll data for the applicable year in which this report is prepared and is incorporated herein by reference.

A listing of assessor's parcels levied within the District for Fiscal Year 2026/27, along with Special Tax amounts, is on file in the office of the County Clerk and incorporated herein by reference. Based on County Assessor's secured roll data, current assessor's parcels, including corrected and/or new assessor's parcels, will be submitted and/or resubmitted to the County Auditor/Controller. The annual Special Tax amount to be levied and collected for the resubmitted parcel(s) shall be determined in accordance with the methodology for calculation of the Special Tax and Special Tax rates approved in this report. Therefore, if a single assessor's parcel has a status change in development, other land use change, or subdivides into multiple assessor's parcels, the Special Tax amounts applied to each of the new assessor's parcels shall be recalculated and applied according to the approved methodology for calculation of the Special Tax and Special Tax rate rather than a proportionate share of the original Special Tax amount.

Napa County

Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-010-001-000	A	$13,588.74	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$13,588.74
060-020-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-030-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-020-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-021-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-022-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-023-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-030-024-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Napa County

Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-040-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-020-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-021-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-022-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-023-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-024-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-040-026-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-020-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-021-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-022-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-023-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-050-024-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-060-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-060-003-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
060-070-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-070-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-070-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-080-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-090-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-110-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-110-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-120-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-130-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-140-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
060-140-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
060-140-003-000	A	201.83	0.00	0.00	0.00	0.00	0.00	(0.01)	201.82
060-160-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-160-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-020-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-021-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-022-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-023-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-024-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-025-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-026-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-027-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-028-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-029-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-030-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-031-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-032-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-033-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-034-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-035-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-036-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-037-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-038-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-039-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-040-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-041-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-042-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-043-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-044-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-045-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-160-046-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-047-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-048-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-049-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-050-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-051-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-052-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-053-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-054-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-055-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-160-056-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-020-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-021-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-022-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-023-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-024-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-025-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-026-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-027-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-028-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-029-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-030-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-170-031-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-032-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-033-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-034-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-035-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-036-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-037-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-038-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-039-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-040-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-041-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-042-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-043-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-170-044-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-190-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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060-200-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-200-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-210-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-220-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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060-230-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-230-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-250-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-260-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-260-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-280-019-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-290-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-300-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-300-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-310-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-320-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-331-001-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-331-002-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-331-003-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-001-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-002-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-003-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-004-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-005-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-006-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-007-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-332-008-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-333-001-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-333-002-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-341-001-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-002-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-003-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-004-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-005-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-006-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-007-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-008-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-009-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-010-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-011-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-012-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-013-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-341-014-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-001-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-002-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-003-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-004-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-005-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-006-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-007-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-342-008-000	E	0.00	0.00	0.00	0.00	184.82	0.00	0.00	184.82
060-350-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-019-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-350-020-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-021-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-022-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-023-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-024-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-350-025-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-361-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-362-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-371-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-371-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-371-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-371-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-371-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-371-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-372-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-372-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-372-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-372-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-373-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-380-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-390-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-390-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-017-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-400-018-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-013-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-014-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-015-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-420-016-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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060-431-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-431-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-010-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-011-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-432-012-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-450-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-450-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-450-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
060-450-008-000	A	479.72	0.00	0.00	0.00	0.00	0.00	0.00	479.72
060-461-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-461-009-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-462-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-471-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-471-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-471-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-471-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-473-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-473-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-473-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-473-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-474-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-474-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-474-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-481-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86

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APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
060-481-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-001-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-002-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-003-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-004-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-005-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-006-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-007-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
060-482-008-000	C	0.00	0.00	147.86	0.00	0.00	0.00	0.00	147.86
061-011-001-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-011-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-011-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-011-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-012-002-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-012-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-012-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-012-009-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-012-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-003-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-021-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-006-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-021-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-021-010-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-022-001-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-022-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-023-001-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-023-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-030-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-006-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-009-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92

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061-030-010-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-011-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-015-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-016-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-017-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-018-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-026-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-027-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-030-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-031-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-032-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-034-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-035-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-030-036-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-030-037-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-040-008-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-040-009-000	A	8,323.00	0.00	0.00	0.00	0.00	0.00	0.00	8,323.00
061-040-010-000	A	6,367.06	0.00	0.00	0.00	0.00	0.00	0.00	6,367.06
061-051-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-015-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-051-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-052-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-052-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-052-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-052-010-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-052-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-053-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-053-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-029-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-061-030-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-031-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-032-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-061-033-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-034-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-035-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-036-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-061-037-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-061-038-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-039-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-040-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-041-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-042-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-043-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-061-044-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-062-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-062-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-062-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-062-015-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-063-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-063-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-064-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-071-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-071-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-071-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-071-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-071-010-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-072-022-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-072-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-025-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-026-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-027-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-030-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-031-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-032-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-033-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-034-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-035-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-036-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-037-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-072-038-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-072-040-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-081-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-081-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-081-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-081-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-081-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-081-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-082-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-082-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-082-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-101-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-101-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-101-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-101-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-101-007-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-101-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-101-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-102-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-102-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-012-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-103-013-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-103-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-019-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-020-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-021-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-103-022-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-103-023-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-103-024-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-019-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-020-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-021-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-024-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-025-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-026-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-029-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-030-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-031-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-032-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-033-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-034-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-035-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-036-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-110-037-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-121-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-121-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-121-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-121-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-122-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-014-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-122-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-019-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-020-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-021-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-022-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-023-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-024-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-027-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-028-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-029-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-030-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-122-031-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-123-019-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-131-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72

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APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-131-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-132-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-133-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-133-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-001-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-003-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-004-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-005-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-008-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-010-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-134-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-151-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86

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Silverado Community Services District

Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-151-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-010-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-015-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-016-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-017-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-018-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-025-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-151-026-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-016-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-017-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-018-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-152-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-161-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-015-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-017-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-018-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-025-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-026-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-027-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-028-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-029-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-030-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-031-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-032-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-034-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-035-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-036-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-037-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-038-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-040-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-161-041-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-016-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-018-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86

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APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-162-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-025-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-026-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-027-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-028-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-162-029-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-180-002-000	A	2,155.34	0.00	0.00	0.00	0.00	0.00	0.00	2,155.34
061-180-003-000	A	5,320.83	0.00	0.00	0.00	0.00	0.00	(0.01)	5,320.82
061-190-001-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-005-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-006-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-007-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-008-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-009-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-010-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-011-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-012-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-013-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-014-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-015-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-016-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-017-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-190-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-200-002-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-200-003-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-200-004-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-001-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-210-002-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-003-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-210-004-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-210-005-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92
061-210-006-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-007-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-008-000	B	0.00	73.93	0.00	0.00	0.00	0.00	(0.01)	73.92

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Final Billing Detail Report for Fiscal Year 2026/27

APN	Property Type	Type A Levy	Type B Levy	Type C Levy	Type D Levy	Type E Levy	Type F Levy	Other	Total
061-210-009-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-011-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-012-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-013-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-014-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-015-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-016-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-017-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-018-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
061-210-019-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-020-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-021-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-022-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-023-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-024-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-028-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-029-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-030-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-031-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-032-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-033-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-034-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-036-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-037-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-038-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-039-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-040-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-041-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-042-000	D	0.00	0.00	0.00	147.86	0.00	0.00	0.00	147.86
061-210-043-000	F	0.00	0.00	0.00	0.00	0.00	295.72	0.00	295.72
1,096 Accounts		**$36,436.52**	**$2,735.41**	**$83,097.32**	**$33,268.50**	**$6,468.70**	**$68,015.60**	**($0.39)**	**$230,021.66**

Slight variances may occur due to rounding

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