

# Napa County

1195 THIRD STREET  
SUITE 310  
NAPA, CA 94559



## Agenda

**Friday, January 23, 2026**

**9:30 AM**

**Board of Supervisors Chambers, 1195 Third Street, Third Floor**

### **Climate Action Committee**

***AMERICAN CANYON* Melissa Lamattina, Mark Joseph, Pierre Washington (Alternate)**

***CALISTOGA* Kevin Eisenberg(Vice-Chair), Lisa Gift, Irais Lopez-Ortega (Alternate)**

***NAPA* Beth Painter, Bernie Narvaez, Christopher DeNatale (Alternate)**

***NAPA COUNTY* Liz Alessio, Joelle Gallagher (Chair), Amber Manfree (Alternate)**

***ST. HELENA* Billy Summers, Michelle Deasy, Vacant (Alternate)**

***YOUNTVILLE* Hillery Bolt Trippe, Pamela Reeves, Eric Knight (Alternate)**

***Brian D. Bordona, Director, McKayla McMahon, County Counsel, Jamison Crosby, Natural Resources Conservation Manager, Jesse Gutierrez, Principal Planner, Ryan Melendez, Planner II, Alexandria Quackenbush Meeting Clerk, Angie Ramirez, Meeting Clerk, Aime Ramos, Meeting Clerk***

**How to Watch or Listen to the Napa County Climate Action Committee Meetings**

The Climate Action Committee will continue to meet at 9:30 AM on the 4th Friday of each month. December 5, 2025 CAC meeting adopted in place of the Regular November and December meetings.

The Climate Action Committee meets as specified in its adopted annual calendar at 1195 Third Street, Suite 310, Napa California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the clerk of the Climate Action Committee. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Climate Action Committee's office no less than 72 hours prior to the meeting date by contacting (707) 253-4417 or [meetingclerk@countyofnapa.org](mailto:meetingclerk@countyofnapa.org).

The Climate Action Committee realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Climate Action Committee reserves the right to conduct the meeting without remote access.

Please watch or listen to the Climate Action Committee meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch on Zoom using the attendee link: <https://countyofnapa.zoom.us/j/82901122471>. Make sure the browser is up-to-date.
3. Listen on Zoom by calling 1-669-900-6833 (Meeting ID: 829-0112-2471).

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Email your comment to [meetingclerk@countyofnapa.org](mailto:meetingclerk@countyofnapa.org). Emails received will not be read aloud but will still become part of the public record and shared with the Committee Members.
2. Use the Zoom attendee link: <https://countyofnapa.zoom.us/j/82901122471>. Make sure the browser is up-to-date. When the Chair calls for the item on which you wish to speak, click "raise hand." Please limit your remarks to three minutes.
3. Call the Zoom phone number 1-669-900-6833 Enter Meeting ID 829-0112-2471 When the Chair calls for the item on which you wish to speak, press \*9 to raise hand. Please limit your remarks to three minutes.

**\*\*Please note that phone numbers in their entirety will be visible online while speakers are speaking\*\***

For more information, please contact us via telephone at (707) 253-4417 or send an email to [meetingclerk@countyofnapa.org](mailto:meetingclerk@countyofnapa.org).

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMITTEE:

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Committee, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of the Committee. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Please remember this meeting is being recorded and broadcasted live via ZOOM. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Committee from taking any action on matters raised during public comment that are not on the agenda.

- 1. CALL TO ORDER; ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**

In this time period, anyone may address the Climate Action Committee regarding any subject over which the Committee has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**4. CONSENT ITEMS**

- A. Approval of minutes from the Special Meeting on November 21, 2025. [26-142](#)  
**Attachments:** [11-21-25 Draft Minutes](#)

**5. ADMINISTRATIVE ITEMS**

- A. Accept nominations and elect a Chair and Vice-Chair for the 2026 Climate Action Committee. [26-157](#)  
**Attachments:** [NapaCounty CAC Bylaws Amended 5-23-23 Final](#)

- B. Discuss and adopt the proposed 2026 Climate Action Committee regular meeting calendar. [26-158](#)

**Attachments:** [2026 Draft CAC REGULAR MEETING SCHEDULE](#)

- C. Receive a presentation on SB 1383 by Amanda Griffis, Supervising Environmental Resource Specialist for Napa County Public Works and staff to the Upper Valley Waste Management Agency. [26-167](#)

**Attachments:** [SB 1383 Napa Countywide Edible Food Recovery Presentation](#)

- D. Receive a presentation on the CAC's 2026 Workplan and related roles and responsibilities of CAC members and staff. Staff will describe the budget process for Fiscal Year 2026/2027 and requests the CAC's direction on priorities for FY 26/27.

[26-166](#)

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The CAC has historically served as a forum for sharing information and coordinating region-wide efforts to address climate change and adapt to its effects. For example, the CAC has discussed the need for increasing the amount of electric vehicle charging infrastructure and has hosted presenters from outside agencies including the Bay Area Air Quality Management District, the San Francisco Bay Conservation and Development Commission, the Bay Area Regional Energy Network (BayREN), and others. These presentations have helped inform CAC members and the public about regional, state, and federal efforts, programs, and grants for climate action, transportation, building electrification, solid waste management, and other climate action, community resilience, and sustainability topic areas.

The CAC historically discussed short-term immediate discrete actions that could be taken by each jurisdiction to mitigate the root causes of climate change. The development of the Regional Climate Action and Adaptation Plan (RCAAP) will offer an official mechanism for coordinated efforts related to the CAC's purpose of reducing GHG emissions and adapting communities to climate change. The development and completion of the RCAAP was the CAC's primary goal for FY 25/26 and a final plan is expected in the current fiscal year.

Based on the Napa region-specific 2019 Regional Greenhouse Gas Inventory, the RCAAP framework is designed for countywide application, and many measures will be applied and implemented consistently across all Napa County jurisdictions, addressing broad issues and emissions sources that are shared across multiple jurisdictions. However, some GHG reduction measures do not apply uniformly across all jurisdictions and only apply to specific local contexts and needs. By recognizing these distinctions, the RCAAP ensures that each jurisdiction can effectively contribute to the overall GHG reduction goals while addressing their unique challenges and opportunities.

**ROLES, RESPONSIBILITIES and EXPECTATIONS OF COUNTY**

**STAFF AND CAC APPOINTEES**Roles and Responsibilities of County staff:

As the lead agency staffing the CAC and overseeing the development of the RCAAP, Napa County Planning, Building and Environmental Services (PBES) staff will provide administrative and staffing support to the CAC, including the following:

- Develop and present a draft budget for FY 26/27 to CAC members in February.
- Revise the budget based on CAC feedback and present a final budget in March.
- Invoice CAC members quarterly and report all receipts and disbursements upon request.
- Develop scopes of work for CAC activities performed on a countywide level.
- Develop and manage contracts for activities performed at the countywide level by outside contractors and consultants.
- Oversee contractors; facilitate review of deliverables by consultants; approve final deliverables; and review and approve invoices.
- Facilitate CAC meetings (work groups, sub-committees), work with the Chair and Co-Chair to develop agendas, prepare agendas and minutes, and broadcast meetings.
- Disseminate information (e.g., training and/or workshop announcements), schedule presenters, and develop materials (e.g., brochures and/or electronic media) countywide to the CAC members and public.
- Coordinate with city, county, regional, and state agencies to stay informed of changes in climate action policies and regulations, and recent court decisions, and provide regular updates to the CAC.
- Facilitate RCAAP completion and adoption by the County Board of Supervisors.
- Coordinate continued development of RCAAP implementation strategy.
- Continue to organize and facilitate the All-Jurisdiction Staff-Level Working Group, including development of agendas and materials.

Roles and Responsibilities of Appointees to the Climate Action Committee:

- Provide feedback to staff on draft budget presented in February
- Vote to adopt a Final Budget at the March CAC meeting
- Facilitate municipal approval of the adopted budget by their respective city/town manager and/or governing body and any

potential budget amendments.

- Facilitate the timely adoption of the final RCAAP by their respective governing body
- Assist in guiding jurisdictional staff in implementation of the RCAAP strategies, measures, and actions at the local level.
- Provide and facilitate timely review and approval of County invoices relating to CAC activities.
- Share information received at the CAC with their respective jurisdictions including other elected officials, city/town managers, department heads, and department staff.
- Share information received at the CAC when appropriate with residents of their respective municipalities via city newsletters, council meetings, and events (e.g. Earth Day, Harvest Festival, Yountville Days, etc.).

### **CAC PRIORITIES FOR FY 2026/2027**

Staff recommends the following priorities for the CAC for FY26/27:

- Adoption of the RCAAP by each municipality
- Continue developing an RCAAP implementation strategy
- Begin RCAAP implementation
- Discuss potential Joint Powers Agreement amendments to organizational approach regarding how CAC will function in RCAAP implementation phase

Implementation of the RCAAP will require close coordination between all jurisdictions. The local priorities set by each jurisdiction will dictate how staff and financial resources are leveraged during implementation.

**Attachments:** [2026 CAC Goals Priorities Roles\\_final](#)

- E. Accept public comment received via email.

[26-168](#)

**Attachments:** [Christopher Warner Public Comment with Attachement.pdf](#)

## **6. REPORTS AND ANNOUNCEMENTS**

## **7. FUTURE AGENDA ITEMS**

## **8. ADJOURNMENT**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JANUARY 20, 2026 BY 9:00 AM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE COMMITTEE CLERK AND AVAILABLE FOR PUBLIC INSPECTION

AIME RAMOS (by e-signature)

Aime Ramos, Clerk of the Commission