



NAPA SPECIAL INVESTIGATIONS BUREAU GOVERNING BOARD

OPEN MEETING MINUTES APRIL 2024

The regular open portion of the NSIB Governing Board quarterly meeting was called to order at 11:03am on Thursday April 25, 2024.

ROLL CALL

Present or otherwise represented members included Chief Chris Hartley, Governing Board Chairperson, Sheriff Oscar Ortiz, Chief Jennifer Gonzales, City of Napa Police Department, Chief Amanda Gibbs, Napa County Probation Department, Chief Mitchell Celaya, Calistoga Police Department, Captain Michael McClellin, California Highway Patrol

Also present at the meeting: Undersheriff Cullen Dodd, Captain Fabio Rodriguez, Napa Police Department
Board members absent: District Attorney Allison Haley

PUBLIC COMMENT

0 members of the public in attendance.

AGENDA ITEMS

MINUTES – Chief Gibbs moved that the minutes of the January 2024 Governing Board Meeting be approved as written Captain McClellin seconded the motion. Unanimously approved.

NSIB STATISTICS

NSIB STATISTICS AND END OF THE YEAR REVIEW

The Board was provided with statistics table that highlighted the unit's statistics January- March 2024. The table showed the total number of human trafficking cases, arrests, narcotic seizures, community outreach, asset forfeiture seizures that NSIB has done this quarter. The Governing Board was also provided county wide statistics.

NSIB MOU REVIEW

The board discussed the changes from the previous MOU to the updated one. They discussed some changes they would like made to the new MOU. They discussed the difference between NSIB and the Major Crimes Task Force. Sheriff Ortiz discussed adding fugitives and warrants in the MOU once a new position is added. Chief Hartley's position as Governing Board Chair is up in June, and we will need to vote at next Board meeting who will take that position and possibly adding Vice Chair.

HIDTA DESIGNATION LETTER

The Board discussed the HIDTA letter and Lt. Woolworth advised them of the modification he made to it. They approved it to be sent out.

ASSET FORFEITURE BALANCE & DISTRIBUTION

The board was provided and Asset Forfeiture Balance sheet. It gave two options. One option is to disburse the entire remaining balance between the agencies. The second option is to keep \$10,000 in the account and disburse the rest. The Board members agreed to keep \$10,000 in A/F and disburse the remaining amount. Currently the disbursement amount is \$218,072.35 to be split between the agencies. Unanimously approved by all Board members.

COPE FAMILY CENTER/DONATION

A donation of \$5,000 to Cope Family Center unanimously approved by all Board members.

OPEN DISCUSSION- None

ADJOURNMENT

There being no further business for the open portion of the Governing Board Chief Chris Hartley moved that the meeting be adjourned. Chief Mitchell Celaya seconded the motion. Unanimously approved at 11:45am to continue with Closed Session – Case Review/Planning (Government Code §54957.8).



Chief Hartley, Chairperson