



A Tradition of Stewardship
A Commitment to Service

County Executive Office

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Minh C. Tran
County Executive Officer

ME M O R A N D U M

To: Board of Supervisors	From: Neha Hoskins
Date: March 8, 2022	Re: BOS Agenda for March 8, 2022 Item 3A

Corrections to update the following items on item 3A:

Item 11E and 15 on the June 15, 2021 minutes,
Item 15 on the June 22, 2021 minutes,
Item 11D, 14A, and 15 on the July 13, 2021 minutes,
Item 5, 11B, and 13C on the July 20, 2021 minutes, and
Item 13B on the March 1, 2022 minutes.

Please see attached for corrections.

Cc: Minh C. Tran
Thomas C. Zeleny



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, June 15, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, Ryan Gregory, and Vice Chair Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

Deputy County Executive Officer Helene Franchi led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

None

4. PRESENTATIONS AND COMMENDATIONS

None

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

None

6. CONSENT ITEMS - SPECIAL DISTRICTS

Motion Text: Approve Special District Consent Calendar.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Lake Berryessa Resort Improvement District

- A. District Engineer requests approval of Budget Transfer No.LBR004 canceling T-2000 designations and increasing appropriations in the amount of \$5,771 in the Lake Berryessa Resort Improvement District Operations Budget to fund the replacement of the filter membrane cassettes in Filter No 2 at the Water Treatment Plant as recommended by the Lake Berryessa Estates Property Owner's Association Fiscal and Capital Oversight Committee. (4/5 vote required) [21-348](#)
- B. District Engineer requests approval and authorization for the Chair to sign an Agreement with GHD, Inc. for a maximum of \$21,984 for the term of May 4, 2021 through December 31, 2021 to complete an updated cultural resources investigation of the wastewater ponds site and deliver a report in accordance with funding program guidelines adopted by the State Water Resources Control Board. [21-445](#)

Enactment No: A-210386B (LBRID)

Napa Berryessa Resort Improvement District

- C. District Engineer request approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 21202B with TNT Industrial Contractors, Inc. amending the scope of repair work and increasing compensation by \$3,106.20 to a new maximum contract total of \$190,394.64. [21-451](#)

Enactment No: A-21202B Amend No. 1 (NBRID)

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar As amended.
Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza
Recusals: None
Result: Passed

Child Support Services

- A. Director of Child Support Services requests authorization to sign the revised Plan of Cooperation (POC) with the California Department of Child Support Services (DCSS) adding a new Exhibit 7 that includes required Internal Revenue Service data security language and minor changes to references in customer service verbiage. [21-321](#)

Enactment No: A-8592

County Counsel

- B. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190309B with LiebertCassidy Whitmore amending the term through June 30, 2022 with up to two automatic renewals at the end of each fiscal year, for an annual maximum amount of \$58,000 per fiscal year to provide specialized legal advice and representation to Napa County regarding labor and employment matters. [21-290](#)

Enactment No: A-190309B Amendment No. 1

- C. County Counsel requests approval of Budget Transfer No. PDE002 appropriating \$55,000 in the Conflict Public Defender Budget and reducing the General Fund Contingencies by an equivalent amount for indigent defense costs. (4/5 vote required) [21-424](#)

County Executive Office

- D. County Executive Officer requests approval of and authorization for the Chair to sign an amendment to agreement #210126B with MGT of America Consulting LLC increasing the maximum amount by \$4,119 for a new maximum amount of \$34,119 for the term July 1, 2021 through June 30, 2022 for the preparation of SB 90 reimbursement claims and the annual Indirect Cost Allocation Plan. [21-448](#)

Enactment No: A-210126B Amendment No, 1

- E. Director of Planning, Building and Environmental Services requests adoption of a resolution amending Napa County Policy Manual, Part I: Section 12C, "Maintain Safe and Healthy Business Operations During the COVID-19 Pandemic" to allow businesses to use temporary on-site areas so long as the Proclamation of Local Emergency is in effect, or until July 1, 2022, whichever occurs later. [21-560](#)

Correction Memorandum provided.

Enactment No: R-2021-66

- F. County Executive Officer requests the following actions regarding the agreement with Meyers, Nave, Riback, Silver & Wilson to provide specialized legal, investigative and/or consulting services involving allegations of employee misconduct: [21-564](#)
1. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170640B to clarify the scope of work to include various special investigations as ordered by the Board of Supervisors and such third party independent fact finding tasks, which may not be directed by County Counsel; and
 2. Approval of Budget Transfer No. BOS 001 increasing appropriations by \$70,000 in the Board of Supervisors budget with offsetting reduction in Appropriation for Contingencies.

Item pulled for discussion. See Item 8.

Enactment No: A-170640B Amend No.3

County Fire Department

- G. County Fire Chief requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement 210112B with the Napa Communities Firewise Foundation increasing the maximum payments to \$5,400,000, extending the term July 1, 2021 through June 30, 2022 for community outreach and assistance in the creation and continuation of Fire Safe Communities and Councils to mitigate the effects of and to survive wildland fires. [21-488](#)

Enactment No: A-210112B Amend No. 2

Housing and Homeless Services – Division of CEO's Office

- H. County Executive Officer requests adoption of a resolution approving assignment of loan documents in connection with Burbank Housing Development Corporation's ("Burbank") proposed acquisition of property located at 3700 Valle Verde Drive in the City of Napa (the "Property") for the purpose of constructing an affordable housing project proposed for 66 supportive housing units (Heritage House) and 24 additional affordable housing units (Valle Verde). [21-425](#)

Enactment No: R-2021-67

- I. County Executive Officer requests approval of and authorization for the Chair to sign revenue agreements and a performance period extension agreement with the US Department of Housing and Urban Development as follows: [21-506](#)

1. A maximum of \$21,542 for the term of one year beginning with the first draw down after grant execution; and
2. A maximum of \$35,887 for the term of April 1, 2020 through March 31, 2021 for the Homeless Management Information System (HMIS) program; and
3. An extension of the performance period for the HMIS grant to June 30, 2021.

Enactment No: A-210399B; A-210400B

Human Resources – Division of CEO’s Office

- J. Director of Human Resources requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170137B with PayFlex Systems USA, Inc., extending the term of the agreement through June 30, 2022, with an automatic renewal at the end of each fiscal year to provide Flexible Spending Account benefits to County employees. [21-402](#)

Enactment No: A-170137B Amend No. 5

- K. Director of Human Resources requests approval of and authorization for the Chair to sign an agreement with Amistad Associates for a maximum amount of \$60,000 for the term of June 15, 2021 through June 30, 2021, with an option to extend for two additional years, to provide strategic planning, organizational development, and executive coaching consulting services for County employees. [21-457](#)

Enactment No: A-210396B

Library

- L. Director of Library Services and Community Outreach requests the following regarding Fiscal Year 2020-2021 California Library Literacy Services (CLLS) allocations: [21-481](#)
1. Acceptance of additional funding in the amount of \$4,851 for the Adult Literacy Program; and
 2. Acceptance of additional funding in the amount of \$6,000 for the Family Literacy Program

Public Works

- M.** Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with Crestwood Behavioral Health, Inc. for \$3,594 per month for the term June 1, 2021 through June 30, 2022, to be automatically renewed to be coterminous with Napa County Professional Services Agreement No. 210314B and any amendments thereto, for exclusive use of 4,623 square feet of space located at 2751 Napa Valley Corporate Drive, Building B, in Napa for the Crisis Stabilization Facility.

[21-467](#)

Enactment No: A-210385B

- N.** Director of Public Works requests approval of and authorization for Chair to sign Seller Acknowledgement to Assignment and Assumption of Napa County Purchase and Sale Agreement No. 210350B (Agreement) for purchase of County surplus property located at 2344 Old Sonoma Road, acknowledging assignment of Agreement from SN Management Corp. to Napa Community Real Estate Fund LP, with all other terms of the Agreement remaining the same.

[21-507](#)

Enactment No: A-210350B

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 7F

One (1) person spoke during public comment.

Deputy County Executive Officer Helene Franchi made presentation.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Dillon, Ramos, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

9. PUBLIC COMMENT

Two (2) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. County Executive Officer will provide a report on pending future agenda items and request discussion and direction on whether to file an appeal of a decision of the Association of Bay Area Governments in connection with the Regional Housing Needs Allocation for Napa County. [21-532](#)

Deputy County Executive Officer Helene Franchi made presentation.

Director of Planning, Building, and Environmental Services David Morrison made presentation.

Supervisor Diane Dillon made presentation.

Discussion held.

Direction provided to staff.

Motion Text: To direct staff to bring the item on June 22, 2021 with a review of how the hazards were considered in the methodology, possibly consider writing a letter to the Association of Bay Area Governments, or drafting an appeal to address the concerns of the Board.

Voting Yes: Dillon, Wagenknecht, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Public Works

- B Director of Public Works requests the first reading and the intention to adopt an ordinance amending Article I of Chapter 12.04 of the Napa County Code regarding encroachments and adding new Chapter 12.05 regarding small wireless facilities in the right-of-way. [21-440](#)

(STAFF REQUESTS CONTINUANCE TO TUESDAY, JUNE 22, 2021 AT 9:00 AM)

Motion Text: Approve the continuance of this item to the next scheduled regular meeting on June 22, 2021 at 9:00 A.M.

Voting Yes: Dillon, Wagenknecht, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

- C Director of Public Works requests the following: [21-522](#)
1. Adoption of a resolution adopting a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the "Napa County Monopole Project", RDS 21-22.
 2. Approval of and authorization the Chair to sign a Right-of-Way Access and Service Agreement with Illumination Technologies California, LCC to allow ITC access to identified locations in the Rights-of-Way in exchange for the operation by ITC of an advanced wildfire detection system, and construction of improvements for future wireless service including unserved and underserved areas of Napa County, at no cost to the County for a term of thirty years.

(STAFF REQUESTS THAT THIS ITEM BE CONTINUED TO JULY 13, 2021 AT 9:00 AM)

Motion Text: Approve the continuance of this item to the next scheduled regular meeting on July 13, 2021 at 9:00 A.M.

Voting Yes: Dillon, Gregory, Ramos, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Silverado Community Services District

A PUBLIC HEARING 9:30 AM - 5 Minutes[21-551](#)

District Manager requests opening the Public Hearing to accept testimony on the Fiscal Year 2021-22 budget with a total appropriation of \$197,134 in Division 28500 and continue for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Monticello Public Cemetery District

B PUBLIC HEARING 9:30 AM - 5 Minutes[21-555](#)

District Manager requests opening the Public Hearing to accept testimony on the Fiscal Year 2021-22 budget with a total appropriation of \$54,937 in Division 28600 and a total appropriation of \$0 in Division 28610

Deputy County Executive Officer Helene Franchi made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

In-Home Support Services Public Authority of Napa County

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-557](#)

Public Authority Program Manager requests the following:

1. Open Public Hearing to accept testimony on the Fiscal Year 2021-2022 budget, with a total appropriation of \$1,230,112; and
2. Continue for consideration to June 22, 2021 at 9:30 a.m. for adoption of a recommended budget.

Management Analyst II Victoria Mead made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text:	Approve requested actions.
Voting Yes:	Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals:	None
Result:	Passed

Lake Berryessa Resort Improvement District

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-328](#)

District Engineer and Auditor-Controller request the following:

1. For the 2021-22 Ordinance T-1 Special Tax:
 - a. Accept the District Engineer's Report for Fiscal Year 2021-22; and
 - b. Confirm that the automatic annual 4 percent increase in the T-1 Special Tax for Fiscal Year 2021-22 shall result in an annual T-1 Tax amount of \$1,060 per parcel during the fiscal year.
2. Open Public Hearing to accept testimony on the Fiscal Year 2021-22 Budgets and Supplemental No. 1 for appropriations in Fund 5220, Division 52200 of \$1,133,963, Division 52205 of \$0, and Division 52210 of \$225,784, for total appropriations in Fund 5220 of \$1,359,747; and
3. Continue for consideration to June 22, 2021 at 9:15 am for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Discussion held.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text:	Approve requested actions.
Voting Yes:	Dillon, Wagenknecht, Gregory, Ramos, and Pedroza
Recusals:	None
Result:	Passed

Napa Berryessa Resort Improvement District

E PUBLIC HEARING 9:30 AM - 5 Minutes

[21-340](#)

District Engineer and Auditor-Controller request the following:

1. Open Public Hearing to accept testimony on the Fiscal Year 2021-22 Budgets for total appropriations in Fund 5240, Division 52400 of \$2,093,405 and Division 52410 of \$516,769 for total appropriations in Fund 5240 of \$2,610,174; and
2. Continue for consideration to June 22, 2021 at 9:30 a.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Correction Memorandum provided.

Discussion held.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions as amended.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Napa County Housing Authority

E PUBLIC HEARING 9:30 AM - 5 Minutes

[21-454](#)

Assistant County Executive Officer and Auditor-Controller request the following relating to the Fiscal Year 2021-2022 Napa County Housing Authority budget:

1. Open Public Hearing and accept public testimony on Fund 5060 for a total appropriation of \$1,807,977 comprised of two budget units: Division 50600 - Administration, with appropriations of \$239,000; and Division 50605 - Farm Worker Centers with appropriations of \$1,568,977; and
2. Continue for consideration to June 22, 2021 at 9:30 a.m. for adoption of the recommended budget.

Management Analyst Sam Ross made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

13. SET MATTERS OR PUBLIC HEARINGS

County Executive Office

A SET MATTER 9:00 AM - 30 Minutes

[21-558](#)

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

Discussion held.

B PUBLIC HEARING 9:30 AM - 5 Minutes
Napa Valley Tourism Improvement District (NVTID)

[21-553](#)

County Executive Officer and Auditor-Controller request the following relating to the Fiscal Year 2021-22 Napa Valley Tourism Improvement District budget:

1. Open Public Hearing to accept public testimony on the Fiscal Year 2021-22 budget for a total appropriation of \$6,718,000 in Budget Division 28300; and
2. Continue for consideration to June 22, 2021, at 9:30 AM for adoption of the recommended budget.

Assistant County Executive Officer Rebecca Craig made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Wagenknecht, Gregory, Ramos, and Pedroza

Recusals: Dillon

Result: Passed

Housing and Homeless Services – Division of CEO's Office

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-552](#)

County Executive Officer and Auditor-Controller request the following relating to County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District:

1. Open Public Hearing to accept testimony on the proposed Fiscal Year 2021-2022 budget for a total appropriation of \$637,137 in Budget Division 28100; and
2. Continue for consideration to June 22, 2021 at 9:30 a.m. for adoption of the recommended budget.

Management Analyst Sam Ross made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Public Works

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-446](#)

Director of Public Works requests the following actions relating to County Service Area No. 3 (CSA No. 3) - Fire Protection and Street Maintenance Assessment District:

1. Open Public Hearing to accept testimony on the Fiscal Year 2021-2022 budget for a total appropriation of \$575,005; and
2. Continue for consideration to June 22, 2021, at 9:00 a.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Ramos, Wagenknecht, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

E PUBLIC HEARING 9:30 AM - 5 Minutes

[21-550](#)

Director of Public Works and the Auditor-Controller request the following relating to Napa County Community Facilities District 2012-1 MST (Milliken-Sarco-Tulocay):

1. Open the Public Hearing to accept testimony on the Fiscal Year 2021-2022 budget for a total appropriation of \$395,725 in Budget Division 28700; and
2. Continue for consideration to June 22, 2021 at 9:30 a.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Item continued for consideration to June 22, 2021, at 9:30 a.m. for adoption of the recommended budget.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenkencht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Planning, Building and Environmental Services (PBES)

PUBLIC HEARING 2:00 PM - 10 Minutes

[21-263](#)

Consideration and possible action regarding an appeal filed by Rob Anglin, Esq. on behalf of Staglin Family Vineyard, LLC and an appeal filed by Edward Schexnayder, Esq. on behalf of Rutherford Bench Alliance to a decision by the Napa County Planning Commission on March 3, 2021 to approve Use Permit Major Modification No. P18-00253-MOD for the Staglin Family Vineyard to allow an increase in visitation and marketing events, on-premises consumption of wine in accordance with Business and Professions Code Sections 23358, 23390 and 23396.5, an increase in employees, three new parking spaces and related improvements. The project is located at 1570 Bella Oaks Lane, Rutherford, California 94574; (Assessor's Parcel Nos. 027-250-063, 027-250-064, 027-250-065) within the Agricultural Preserve zoning district and General Plan Land Use Designated as Agricultural Resource. (APPLICANT, APPELLANTS AND STAFF REQUEST A CONTINUANCE TO SEPTEMBER 28, 2021 AT 2:00 P.M.)

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Negative Declaration. According to the Negative Declaration, the proposed project would not have any potentially significant environmental impacts. The project site is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

Motion Text:	Approve the continuance of the appeal to the next scheduled regular meeting on September 28, 2021 at 9:00 A.M.
Voting Yes:	Ramos, Wagenknecht, and Pedroza
Excused:	Dillon and Gregory
Recusals:	None
Result:	Passed

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Chair Alfredo Pedroza reported on working with the Metropolitan Transportation Commission to secure funding for the Up Valley Roundabouts project. This has been a partnership between the Napa Valley Transportation Authority and Public Works in which they were able to secure \$6 million dollars from the Metropolitan Transportation Commission to start the preparation for some of the projects. Chair Pedroza has been meeting with members of the community to look at the benefit of going forward with these projects. Chair Pedroza also expressed his gratitude for the parties involved.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

A. CLOSED SESSION

[21-562](#)

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Napa County Airport, Napa, California (APN 057-050-009)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County, Lynx FBO Enterprise, LLC, J3 Aviation, LLC, and Signature Flight

Support, LLC

Under Negotiation: ☒ Price ☒ Terms of Payment

No reportable action.

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

[21-563](#)

Agency Designated Representatives: Christine Briceno, Director of Human Resources

Employee Organization: SEIU Local 1021 - NAPE (Public Services

Employee Unit and Supervisory Unit of the County of Napa)

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
WEDNESDAY, JUNE 16, 2021 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, June 22, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

**Agenda - Final-Supplemental
Special Meeting (Closed Session) - 8:00 AM**

1. **CALL TO ORDER; ROLL CALL**

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, Ryan Gregory, and Vice Chair Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. **PLEDGE OF ALLEGIANCE**

Executive Director of Napa Valley Transportation Authority Kate Miller led the assembly in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES**

None

4. **PRESENTATIONS AND COMMENDATIONS**

None

5. **DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**

None

6. **CONSENT ITEMS - SPECIAL DISTRICTS**

Motion Text:	Approve Special District Consent Calendar.
Voting Yes:	Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals:	None
Result:	Passed

Napa Berryessa Resort Improvement District

- A. District Engineer requests the approval of Budget Transfer No. NBR009 for the following (4/5 vote required): [21-349](#)
1. Increase appropriations by \$40,000 in the NBRID Fund 5240, Sub-Division 5240500, Program 16022 (USDA Bond-Wastewater Depr Rsv) with use of its available fund balance;
 2. Increase appropriations by \$20,000 in NBRID Fund 5240, Sub-Division 5240500, Program 16023 (USDA Bond-Water Depr Rsv) with use of its available fund balance;
 3. Increase appropriations by \$40,000 in the Program 21071 (USDA Res WWTP) budget (Fund 5240, Sub-Division 5240500) offset by an increase in revenue from the transfer-in from the NBRID Program 16022 budget; and
 4. Increase appropriations by \$20,000 in the Program 21072 (USDA Res WTP) budget (Fund 5240, Sub-Division 5240500) offset by an increase in revenue from the transfer-in from the NBRID Program 16023 budget.

Napa County Housing Authority

- B. County Executive Officer requests approval of and authorization for the Chair to sign an agreement with California Human Development Corporation for a maximum of \$941,665 for the term July 1, 2021 through June 30, 2022 for onsite management of the three Napa County farmworker centers known respectively as the River Ranch Center, Mondavi Center, and Calistoga Center. [21-456](#)
- Enactment No: A-220047B**
- C. County Executive Officer requests approval of and authorization for the Chair to sign an agreement with Environmental Aqua for a maximum of \$88,669.97 for the term July 1, 2021 through June 30, 2022 for maintenance and testing of the water systems at the three farmworker centers. [21-464](#)
- Enactment No: A-220023B**
- D. County Executive Officer requests authorization for the Auditor-Controller to pay five invoices from Environmental Aqua in the amount of \$8,847.14 that are over one year old. [21-592](#)

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar as amended.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Agricultural Commissioner

- A. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign renewals for the following agreements: [21-473](#)

1. Agreement No. 170943B with CDFA for a maximum of \$2,791 for the term July 1, 2021 through June 30, 2022 for the reimbursement of performing production site inspections and vendor inspections at Certified Farmer's Markets; and
2. Agreement No. 180050B with CDFA - Division of Measurement Standards for a maximum of \$2,325 for the term July 1, 2021 through June 30, 2022 for the reimbursement of expenditures associated with inspections and sampling petroleum products; and
3. Agreement No. 180095B with CDFA - Division of Measurement Standards for a maximum of \$720 for the term July 1, 2021 through June 30, 2022 for activities associated with the initial inspection of assigned junk dealer recycling establishments.

Enactment No: A-170943B; A-180050B; A-180095B

Auditor-Controller

- B. Auditor-Controller requests the Board to approve and instructs the Clerk of the Board to file the Internal Audit Plan for Fiscal Year 2021-2022, and to accept Internal Audit Plan Results for Fiscal Year 2020-2021. [21-422](#)

County Counsel

- C. County Counsel requests approval of an authorization for the Chair to sign an agreement with Jones & Mayer LLP for a maximum of \$150,000 for the term of July 1, 2021 through June 30, 2022, with two automatic one-year renewals for the provision of specialized legal advice and litigation services relating to law enforcement matters. [21-535](#)

Enactment No: A-210392B

County Executive Office

- D. County Executive Officer requests reappointment of Arnold Koenig and the appointment of Janice Burger with terms to commence immediately and expire April 30, 2023. [21-519](#)
- E. County Executive Officer requests authorization for out of state travel for Supervisor Diane Dillon to represent Napa County at National Association of Counties' 2021 Annual Conference and Exposition in Prince George's County, Maryland, July 9 to July 13 at a cost not to exceed \$2,500. [21-527](#)

Correction Memorandum: Subtext was added to the background.

- F. County Executive Officer requests the appointment of Anthony Halstead, representing Trustee for the Board of Supervisors, to the Napa County Law Library Board of Trustees, with terms of office to commence immediately and expire December 31, 2021. [21-571](#)
- G. County Executive Officer requests reappointment of John Evans, representing Silverado Resort & Spa to serve on the Unincorporated Napa Valley Tourism Improvement District (NVTID) Governing Committee with the term to commence immediately and expire on June 30, 2025. [21-580](#)

District Attorney

- H. District Attorney requests authorization to close out the Department's imprest cash fund in the amount of \$300. [21-517](#)

Health and Human Services Agency

- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170004B with the University of California, San Francisco, School of Medicine, Department of Orthopedic Surgery extending the term for one year through June 30, 2022 to provide Public Health's California Children's Services Medical Therapy Program with professional medical consultation as the Medical Therapy Conference Physician. [21-181](#)

Enactment No: A-170004B Amend No. 2

- J. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170975B with On the Move, Inc. increasing the amount by \$1,900 for a new annual maximum of \$5,500, replacing Exhibit B with Exhibit B-2 and incorporating a Specific Term and Condition to approve future amendments to Exhibits A and B of this Agreement provided there is no increase to the maximum dollar amount for the term July 1, 2021 through June 30, 2022, and each automatic renewal thereof for cultural competency trainings for Health and Human Services Agency staff. [21-192](#)

Enactment No: A-170975B Amend No. 2

- K. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200075B with The Salvation Army, revising the Scope of Work and Compensation exhibits and extending the term through June 30, 2024 for the operation of Health and Human Services kitchen to provide meals to Health and Human Services Agency (HHSA) clients. [21-204](#)

Enactment No: A-200075B Amend No. 1

- L. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreement No. 220005B with Wayfinder Family Services for an annual maximum of \$158,400 for the term July 1, 2021 through June 30, 2022 to administer and coordinate Child Welfare Services Division Kinship Support Services Program. [21-245](#)

Enactment No: A-220005B

- M. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 190064B with SureAdhere Mobile Technology, Inc. for an annual maximum of \$5,000 for the term July 1, 2021 through June 30, 2022 with a provision for automatic renewal for four additional fiscal years to provide a software application for Directly Observed Therapy. [21-271](#)

Enactment No: A-190064B

**** Continued on next page****

- N. Director of Health and Human Services requests approval of the following actions the contractors to continue providing Prevention and Early Intervention (PEI) services under the County's Mental Health Services Act PEI Plan: [21-316](#)
1. Approval for the Chair to terminate the following Agreements:
 - a) Terminate current Agreement No.170453B with Cope Family Center for a maximum of \$50,000 for home visitation services throughout Napa County;
 - b) Terminate current Agreement No. 170454B with Cope Family Center for a maximum of \$98,000 for coordination of multi-agency prevention services; collaborative, assessment, outreach, and brief mental health services for at-risk families throughout Napa County;
 - c) Terminate current Agreement No.170633B with Mentis, for a maximum of \$91,350 for home visitation services throughout Napa County;
 - d) Terminate current Agreement No.170616B with Napa County Office of Education for a maximum of \$81,600 for the expansion of its Student Assistance Program (SAP) at Napa County Court and community schools to offer mental health screening, assessment and Prevention, Early Intervention (PEI) services to students at-risk of or involved with the juvenile justice system;
 - e) Terminate current Agreement No.170516B with NEWS for a maximum of \$109,400 for Prevention and Early Intervention (PEI) services for the prevention of Post-Traumatic Stress Disorder (PTSD) in children exposed to domestic violence; program evaluation; development of screening tools for children exposed to domestic violence;
 - f) Terminate current Agreement No. 200017B with Napa Valley Education Foundation for a maximum of \$159,807 for Student Assistance Programs in American Canyon Schools, establishment of a Student Assistance Program Core Team, and collaboration with the American Canyon Home Visitation and Early Intervention (PEI) Project;
 - g) Terminate current Agreement No.170509B with On the Move for a maximum of \$43,500 for LGBTQ assessment, cultural competency trainings, advocacy, outreach, and evaluation for Napa County;
 - h) Terminate current Agreement No.170344B with Suscol Intertribal Council for a maximum of \$94,878 for Prevention and Early Intervention (PEI) services for the Native American community including outreach, education, brief mental health screenings/assessments, cultural events, traditional practices and program evaluation;
 - i) Terminate current Agreement No.170556B with Up Valley Family Resource Centers for a maximum of \$76,150 for specialized services in order for CONTRACTOR to provide culturally-based group mentoring on-site at St. Helena and Calistoga Elementary and Junior/Senior high school and Medi-Cal Administrative Activities (MAA) outreach and application facilitation; and

2. Authorization for the Chair to sign the following new Agreements, each for the term July 1, 2021 through June 30, 2022, and each with a provision for one annual renewal:

- a) Sign a new Agreement No. 210354B with Cope Family Center, for a maximum of \$50,000 for home visitation services throughout Napa County;
- b) Sign a new Agreement No. 210355B with Cope Family Center, for a maximum of \$98,000 for coordination of multi-agency prevention services; collaborative, assessment, outreach, and brief mental health services for at-risk families throughout Napa County;
- c) Sign a new Agreement No. 210356B with Mentis, for a maximum of \$91,350 for home visitation services throughout Napa County;
- d) Sign a new Agreement No. 210357B with Napa County Office of Education, for a maximum of \$81,600 for the expansion of its Student Assistance Program (SAP) at Napa County Court and community schools to offer mental health screening, assessment and Prevention, Early Intervention (PEI) services to students at-risk of or involved with the juvenile justice system;
- e) Sign a new Agreement No. 210358B with NEWS, for a maximum of \$109,400 for Prevention and Early Intervention (PEI) services for the prevention of Post-Traumatic Stress Disorder (PTSD) in children exposed to domestic violence; program evaluation; development of screening tools for children exposed to domestic violence;
- f) Sign a new Agreement No. 210359 with Napa Valley Education Foundation, for a maximum of \$159,807 for Student Assistance Programs in American Canyon Schools, establishment of a Student Assistance Program Core Team, and collaboration with the American Canyon Home Visitation and Early Intervention (PEI) Project;
- g) Sign a new Agreement No. 210360B with On the Move, for a maximum of \$43,500 for LGBTQ assessment, cultural competency trainings, advocacy, outreach, and evaluation for Napa County;
- h) Sign a new Agreement No. 210361B with Suscol Intertribal Council, for a maximum of \$94,878 for Prevention and Early Intervention (PEI) services for the Native American community including outreach, education, brief mental health screenings/assessments, cultural events, traditional practices and program evaluation; and
- i) Sign a new Agreement No. 210362B with Up Valley Family Resource Centers, for a maximum of \$76,150 for specialized services in order for CONTRACTOR to provide culturally-based group mentoring on-site at St. Helena and Calistoga Elementary and Junior/Senior high schools and Medi-Cal Administrative Activities (MAA) outreach and application facilitation.

Enactment No: A-210354B; A-210355B; A-210356B; A-210357B; A-210358B; A-210359; A-210360B; A-210361B; A-210362B

- O. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of the following Agreements with The Regents of the University of California: [21-370](#)

1. Agreement No. 170655B for a maximum of \$110,670 for the term July 1, 2021 through June 30, 2022 to provide trainings for Self Sufficiency Services and Comprehensive Services for Older Adults and Health and Human Services Agency (HHS) Administrative staff; and
2. Agreement No. 170920B for a maximum of \$11,858 for the term July 1, 2021 through June 30, 2022 to provide trainings for Child Welfare Services staff.

Enactment No: A-170655B; A-170920B

- P. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170565B with Susana Cinelli, LCSW increasing the amount by \$5,000 for a new annual maximum of \$25,000 for the term July 1, 2020 through June 30, 2021 and each automatic renewal thereof, for the provision of counseling to clients referred by the Child Welfare Services Division. [21-406](#)

Enactment No: A-170565B Amendment No. 3

- Q. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 190070B with The Immigration Institute of the Bay Area, Inc. for the term July 1, 2021 through June 30, 2022 and each subsequent automatic renewal for a maximum of \$10,000 per fiscal year to provide legal assistance for youth in the process of attaining Special Immigrant Juvenile Status and residency renewal. [21-407](#)

Enactment No: A-190070B

- R. County Executive Officer and Director of Health and Human Services request approval of and authorization for the Chair to sign Agreements with the recipients of Fiscal Year 2021-2022 Tobacco Master Settlement Agreement (MSA) totaling \$2,099,997 in grant funds, each for the term July 1, 2021 through June 30, 2022, as follows:
1. Agreement No. 220025B with Bay Area Legal Aid, Inc. for a maximum of \$132,166 to provide legal assistance to address housing instability during the COVID-19 pandemic;
 2. Agreement No. 220026B with Catholic Charities of the Diocese of Santa Rosa, Inc., for \$43,600 for caring for homeless families during COVID-19 and for Jefferson Permanent Supportive Housing;
 3. Agreement No. 220027B with Collabria Care, Inc., for \$217,635 for community-based health home care and information and assistance for older adults;
 4. Agreement No. 220028B with Community Action of Napa Valley, Inc., for \$195,916 for the Food Bank and Wellness on Wheels programs;
 5. Agreement No. 220029B with Community Health Initiative Napa County, Inc. for \$100,000 for access to healthcare services;
 6. Agreement No. 220030B. with Cope Family Center, Inc., for \$102,000 for COVID-19 services;
 7. Agreement No. 220031B with Cope Family Center, Inc. for \$74,240 for the Napa County Triple P collaborative;
 8. Agreement No. 220032B with Feeding it Forward, Inc. and CrossWalk Community Church for \$99,500 to expand recovery and delivery of fresh perishables;
 9. Agreement No. 220033B with Mentis, Inc., for \$196,875 for safety net mental health treatment services and the Building Teen Resiliency in Schools Initiative;
 10. Agreement No. 220034B with Molly's Angels, Inc., for \$61,000 for Supporting Vulnerable Seniors in the Community;
 11. Agreement No. 220035B with Napa Valley Child Advocacy Network, Inc., for \$49,518 for the COVID-19 Family Stabilization and Wellness Project;
 12. Agreement No. 220036B with Napa Valley Child Advocacy Network, Inc., for \$58,672 for the Napa County Triple P collaborative;
 13. Agreement No. 220037B with Napa Valley Education Foundation for \$157,500 for the Elementary School Crisis Response Project;
 14. Agreement No. 220038B with NEWS, Inc. for \$157,500 for the Domestic Violence Housing First Program;
 15. Agreement No. 220039B with On the Move, Inc., for \$108,933 for the Youth Crisis Support Program;
 16. Agreement No. 220040B with Puertas Abiertas Community Resource Center for \$100,000 for the Disaster Relief Program;
 17. Agreement No. 220041B with Puertas Abiertas Community Resource Center and Farmers Market for \$20,000 for Feeding Our Families: Napa Farmers Market Fruit and Veggie Bucks Program;
 18. Agreement No. 220042B with Share the Care of Napa, Inc., for

[21-409](#)

\$20,000 for Sharing Care with Others Grows Because of COVID;
19. Agreement No. 220043B with St. Vincent de Paul Society, Inc. for \$50,000 for rent and utility assistance;
20. Agreement No. 220044B with Up Valley Family Centers of Napa County, Inc., for \$44,906 for the Napa County Triple P collaborative; and
21. Agreement No. 220045B with Up Valley Family Centers of Napa County, Inc., for \$110,036 for the Up Valley Student Assistance Program.

Enactment No: A-220025B; A-220026B; A-220027B; A-220028B; A-220029B; A-220030B; A-220031B; A-220032B; A-220033B; A-220034B; A-220035B; A-220036B; A-220037B; A-220038B; A-220039B; A-220040B; A-220041B; A-220042B; A-220043B; A-220044B; A-220045B

- S. Director of Health and Human Services and Director of Public Works request approval of and authorization for the Chair to sign a letter terminating the following Agreements related to delivering Medi-Cal eligibility services for the benefit and care of the residents of the Veterans Home of California, Yountville (VHC-Yountville), located on the grounds of VHC-Yountville, 250 California Drive, effective June 22, 2021: [21-415](#)
1. Memorandum of Understanding No. 8591 between the California Department of Veterans Affairs (Cal-Vet) and Napa County Health and Human Services (MOU); and
 2. Building Space Lease Agreement No. 190357B, Lease No. L-2868 with Cal-Vet (Lease).
- T. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 180334B with the California Department of Public Health increasing the amount by \$58,044 for a new maximum of \$355,694 for the term July 1, 2017 through June 30, 2022 for the prevention and control of vaccine-preventable diseases. [21-444](#)
- Enactment No: A-180334B Amendment No. 1**
- U. Director of Health and Human Services requests approval of Budget Transfer No. HHS003 appropriating \$252,382 in the Social Services budget with offsetting revenues from SB 163 Wraparound and 2011 Realignment to fund increased revenues and expenditures in the SB 163 Wraparound and Child Welfare Services programs. (4/5 vote required) [21-521](#)

Housing and Homeless Services – Division of CEO's Office

- V. County Executive Officer requests approval of and authorization for the Chair to sign the following Amendments to existing contracts for services and assistance related to the Whole Person Care (WPC) program and a one-year extension of that pilot program and funding: [21-426](#)
1. Amendment 1 to Agreement No. A-170906B-17 with Resource Development Associates for technical assistance and external evaluation, extending the agreement for an additional year and amending the compensation schedule to reflect a fifth year of the contract payment period without increase to the overall contract maximum of \$680,000.
 2. Amendment 1 to Agreement No. 180355B with St. Joseph Health Northern California, LLC (SOAR Program) for services related to applications for Social Security Insurance and Social Security Disability Insurance, extending the agreement for an additional year, increasing the amount by \$70,798 for a new maximum of \$318,589 and amending the scope of work to reflect program enrollment targets for FY21/22.
 3. Amendment 1 to Agreement No. A-190156B with Catholic Charities of the Diocese of Santa Rosa to provide medical respite care, extending the agreement for an additional year, increasing the amount by \$184,000 for a new maximum of \$339,250 and amending the scope of work to reflect bed-night maximums for FY 21/22.

Enactment No: A-170906B Amend No. 1; A-180355B Amend No. 1; A-190156B Amend No. 1

- W. County Executive Officer requests authorization for the Auditor-Controller to pay two invoices from Queen of the Valley Medical Center in the amount of \$32,835.63 that are over one year old. [21-590](#)

Human Resources – Division of CEO's Office

- X. Director of Human Resources requests adoption of a Resolution approving the Napa County Employee Relations Panel Bylaws, pursuant to Napa County Policy Manual Part I: Section 37A, and appointing Paul Renne and W. Gregory Engel as Panel Members, effective June 22, 2021. [21-504](#)
- Enactment No: R-2021-68**
- Y. Director of Human Resources requests adoption of a resolution changing the effective date of the appointment of Oscar Ortiz as the Napa County Sheriff-Coroner for the remainder of the term of office of elected Sheriff-Coroner, effective June 26, 2021 at 12:00 A.M. [21-581](#)

Enactment No: R-2021-69

Information Technology Services – Division of CEO’s Office

- Z. Chief Information Officer requests approval of and authorization for the Chair to sign an Agreement with Accela, Inc. for a maximum of \$191,986 for the term July 1, 2021 through June 30, 2024 to provide software license maintenance and support for the County’s permitting, building safety, inspections and reviews, zoning, and code enforcement. [21-436](#)

Enactment No: A-220053B

- AA. Chief Information Officer and Director of Library and Community Outreach request approval of a Memorandum of Understanding (MOU) with the Golden State Finance Authority (GSFA) for Broadband Planning. [21-501](#)

Library

- AB. Director of Library Services and Community Outreach requests approval of and authorization for the Chair to sign the following related to the Integrated Library System: [21-346](#)
1. Agreement #220018B with Unity Courier Service, Inc. for a maximum amount of \$300,000 for the term July 1, 2021 through June 30, 2022 with a provision for automatic renewals to provide interlibrary courier service of books and materials;
 2. Agreement #210369B with Innovative Interfaces Inc. for a maximum amount of \$565,000 for the term July 1, 2021 through June 30, 2026 for subscriptions to Envisionware and Polaris software;
 3. Agreement #220019B with Napa Valley College for a maximum amount of \$72,763 for a Polaris subscription and to provide courier services and to purchase services and/or products on its behalf for the term July 1, 2021 through June 30, 2026; and
 4. Agreement #220020B with Solano Community College for a maximum amount of \$70,000 for a Polaris subscription and to provide courier services and to purchase services and/or products on its behalf for the term July 1, 2021 through June 30, 2026.

Enactment No: A-220018B; A-210369B; A-220019B; A-220020B

- AC. Director of Library Services and Community Outreach requests approval of Budget Transfer No. LIB005 increasing appropriations in the Community Outreach (Fund 1000, Sub-Division 1052002) Extra Help budget by \$40,000 with offsetting increase to revenues received from the COVID-19 emergency fund for an Extra Help intern utilized as a result of the COVID-19 pandemic: (4/5 Vote Required) [21-480](#)

Probation

- AD. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 7 to Agreement No. 170007B with Aldea Children and Family Services to provide reduced mental health counseling and alcohol and drug counseling services, decreasing the contract amount by \$45,842 with a new contract maximum of \$2,179,783 for the term July 1, 2021 through June 30, 2022. [21-468](#)

Enactment No: A-170007B Amend No. 7

- AE. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 180309B with Isadora Asch to provide Peer Court Services for a contract maximum of \$42,010 annually for the term July 1, 2021 through June 30, 2022, with one (1) automatic annual renewal. [21-484](#)

Enactment No: A-180309B Amend No. 2

- AF. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200190B, Memorandum of Understanding with the Superior Court of Napa County to extend the term from July 1, 2021 through June 30, 2022. [21-487](#)

Enactment No: A-200190B Amend 1

- AG. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190229B with B.I. Incorporated to modify the Scope of Services due to legislation and reduce Compensation by \$300,000, for a new contract maximum of \$1,260,000, effective July 1, 2021. [21-489](#)

Enactment No: A-190229B Amend No. 1

- AH. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to revenue Agreement No. 180023B, extending the term and additional year with the Napa County Office of Education (NCOE), for a maximum of \$7,000 for the term July 1, 2021 through June 30, 2022, to offset a portion of the cost of a Probation Officer assigned to the Community School. [21-491](#)

Enactment No: A-180023B Amend No. 4

- AI. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 190003B with ParentsCAN for the term July 1, 2021 through June 30, 2022, with an automatic two-year renewal, increasing annual compensation by \$37,750, resulting in a maximum annual compensation of \$55,823 for the purpose of providing peer-to-peer mentoring services for Napa County families with youth on probation. [21-495](#)

Enactment No: A-190003B Amend No. 2

- AJ. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement 170879B with Redwood Toxicology Laboratory, Inc. to extend the term an additional fiscal year effective July 1, 2021 through June 30, 2022, for a maximum annual compensation of \$55,500, to provide drug testing services for adult and juvenile probationers. [21-496](#)

Enactment No: A-170879B Amend No. 4

- AK. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200094B with Idemia Identity & Security USA, LLC to extend the term from July 1, 2021 through June 30, 2022, for a contract maximum of \$8,600 to provide maintenance and repair services for the LiveScan machine located at Juvenile Hall. [21-497](#)

Enactment No: A-200094B amend No. 1

- AL. Chief Probation Officer requests adoption of office closures on July 20, 2021 from 11 am - 2 pm for training and an appreciation lunch recognizing staff during Pretrial, Probation and Parole Services Week. [21-499](#)

Public Works

- AM. Director of Public Works requests approval of plans and specifications for the "Buhman Avenue Bridge, RDS 20-25", and authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [21-185](#)

- AN. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200160B with TLCD Architecture increasing the amount by \$69,840 for a new maximum amount of \$477,860 to provide the continued construction support and management for the South Campus Buildings 1A & 3 Reroofing Project, PW 20-13, 2731, 2747 Napa Valley Corporate Drive. [21-378](#)

Enactment No: A-200160B Amend No. 2

- AO. Director of Public Works requests following: [21-482](#)
1. Approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 190311B with Napa Valley Transportation Authority (NVTa) to provide funding in the amount of \$31,750 to help pay for completion of the design and engineering documents for the Calistoga segment of the Vine Trail; and
 2. Approval of Budget Transfer No. DPW070 for the following (4/5 vote required):
 - a. Increase appropriation by \$31,750 in General Fund Non-Departmental budget (Fund 1000, Sub-Division 1050000) offset by decrease in appropriation in General Fund Appropriations for Contingencies budget (Fund 1000, Sub-Division 1059000); and
 - b. Increase appropriation by \$31,750 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by increase in revenue by the same amount from the transfer from General Fund.
- Enactment No: A-190311B Amend No. 5**
- AP. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Van Gelder Enterprises, Inc. DBA Birds Away/Pigeons Away with maximum compensation of \$70,590, for the term June 22, 2021 through December 31, 2021, to install bird exclusion netting at the Napa County Sheriff's Department. [21-490](#)
- Enactment No: A-220046B**
- AQ. Director of Public Works requests award of the contract for the "Mt. Veeder Road Rehabilitation Project, RDS 21-16" to Argonaut Constructors of Santa Rosa, California, for their low base bid of \$984,793, with Additional Alternative No. 1 of \$1,084,853 and Additional Alternative No. 2 of \$72,580, for a total of \$2,142,226, and authorization for the Chair to sign the construction contract. [21-503](#)
- Sheriff
- AR. Sheriff requests approval of and authorization for the Chair to sign an agreement with CJ's Police K-9's for an annual maximum of \$75,000 for the term July 1, 2021, through June 30, 2022, with an automatic rollover of two additional one year terms to provide canine (K-9) and K-9 handler related services. [21-404](#)
- Enactment No: A-220022B**
- AS. Napa Special Investigations Bureau (NSIB) Governing Board requests approval of a distribution in the amount of \$10,000 from Community Services Trust account to support If Given a Chance Foundation of Napa. [21-534](#)

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

9. PUBLIC COMMENT

None

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

Planning, Building and Environmental Services (PBES)

A. SET MATTER 11:30 AM - 30 Minutes

[21-325](#)

Director of Planning, Building and Environmental Services requests initiation of a General Plan Amendment to re-designate approximately 281 acres located at 5750 South Kelly Road from Agricultural Watershed & Open Space (AWOS) to Industrial (I), and rezone from Agricultural Watershed (AW) to (GI) General Industrial (Assessor's Parcel Numbers 057-090-065 & -066).

Deputy Director of Planning, Building, and Environmental Services John McDowell made presentation.

Applicant Clark Morrison made presentation.

Four (4) people spoke during public comment.

Discussion held.

Motion Text: Approve requested action.

Voting Yes: Ramos, Pedroza, Dillon, Gregory, and Wagenknecht

Recusals: None

Result: Passed

- B. Director of Planning, Building and Environmental Services requests the following regarding the required update to the Housing Element for the Sixth Cycle Planning Period (2023-2031): [21-431](#)

1. Direction on formation of a Housing Element Advisory Committee to provide housing policy and program recommendations to the Planning Commission and Board of Supervisors; and
2. Approval of and authorization for the Chair to a contract with Bay Area Economics for a maximum of \$703,081 for a two-year term beginning July 1, 2021 through June 30, 2023, in order to update the Housing Element, Safety Element, and Agricultural Preservation and Land Use Elements of the General Plan, as well as to prepare the necessary environmental review document, in accordance with Statelaw.

Deputy Director of Planning, Building, and Environmental Services John McDowell made presentation.

Discussion held.

One (1) person spoke during public comment.

Direction provided to staff.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: A-210402B

- C. SUPPLEMENTAL AGENDA ITEM [21-599](#)

Director of Planning, Building, and Environmental Services (PBES) requests approval of and authorization for the Chair to sign a letter to the Association of Bay Area Governments (ABAG) regarding the methodology used to calculate the Regional Housing Needs Allocation (RHNA).

Director of Planning, Building, and Environmental Services David Morrison made presentation.

Discussion held.

Direction provided to staff.

Motion Text: Approve requested action as amended.

Voting Yes: Dillon, Ramos, Gregory, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Public Works

- D. Director of Public Works requests the first reading and the intention to adopt an ordinance amending Article I of Chapter 12.04 of the Napa County Code regarding encroachments and adding new Chapter 12.05 regarding small wireless facilities in the right-of-way.

[21-586](#)

(ITEM CONTINUED FROM TUESDAY, JUNE 15, 2021)

Director of Public Works Steven Lederer made presentation.

Discussion held.

One (1) person spoke during public comment.

Motion Text: Intent to adopt the ordinance.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Silverado Community Services District

- A. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-539](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Silverado Community Services District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-01 (SCSD)

Monticello Public Cemetery District

B. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-540](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for Monticello Public Cemetery District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-02 (MPCD)

In-Home Support Services Public Authority of Napa County

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-541](#)

Auditor-Controller requests adoption of the resolution adopting the recommended budget for the Napa County In-Home Supportive Services Public Authority for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-07

Lake Berryessa Resort Improvement District

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-542](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Lake Berryessa Resort Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Discussion held.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-01 (LBRID)

E. SET MATTER 9:30 AM - 5 Minutes

[21-565](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for Lake Berryessa Resort Improvement District capital projects not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Gregory, Dillon, Ramos, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Napa Berryessa Resort Improvement District

F. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-543](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa Berryessa Resort Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-04 (NBRID)

G. SET MATTER 9:30 AM - 5 Minutes

[21-567](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for Napa Berryessa Resort Improvement District capital projects not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Ramos, Dillon, Gregory, and Pedroza

Recusals: None

Result: Passed

Napa County Housing Authority

H. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-544](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa County Housing Authority for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.
Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals: None
Result: Passed
Enactment No: R-2021-02 (NCHA)

13. SET MATTERS OR PUBLIC HEARINGS

Auditor-Controller

A. PUBLIC HEARING 9:30 AM - 5 Minutes

Auditor-Controller requests the following:

[21-502](#)

1. Approval of a resolution adopting the recommended budget for the County of Napa for Fiscal Year 2021-2022; and
2. Approval of a resolution from Human Resources to amend the Table and Index of Classes regarding the staffing changes reflected in the budget. (4/5 vote required)

(CONTINUED FROM JUNE 14, 2021)

Auditor-Controller Tracy Schulze made presentation.

Discussion held.

Motion Text: Approve requested actions.
Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza
Recusals: None
Result: Passed
Enactment No: R-2021-70; R-2021-71

B. SET MATTER 9:30 AM - 5 Minutes

[21-526](#)

Auditor-Controller requests authorization to carry forward estimated Fiscal Year 2020-21 remaining budget and related contract encumbrances for various projects including Capital Improvement projects, the Financial and HR Software Implementation project, the Elections Redistricting project, Sheriff Office audio/video upgrade, and COVID-19 declared emergency activity, not completed as of June 30, 2021. (4/5 vote required)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

C. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-528](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the County Service Area No. 3 (CSA No. 3) - Fire Protection and Street Maintenance Assessment District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Ramos, Gregory, Dillon, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-72

D. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-536](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-73

[21-537](#)

E. PUBLIC HEARING 9:30 AM - 5 Minutes

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa Valley Tourism Improvement District for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text: Approve requested action.

Voting Yes: Gregory, Wagenknecht, Ramos, and Pedroza

Recusals: Dillon

Result: Passed

Enactment No: R-2021-74

F. PUBLIC HEARING 9:30 AM - 5 Minutes

[21-538](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for Napa County Community Facilities District - MST (Milliken-Sarco-Tulocay) for Fiscal Year 2021-2022. (4/5 vote required)

(CONTINUED FROM JUNE 15, 2021)

Auditor-Controller Tracy Schulze made presentation.

Motion Text:	Approve requested action.
Voting Yes:	Wagenknecht, Gregory, Dillon, Ramos, and Pedroza
Recusals:	None
Result:	Passed
Enactment No:	R-2021-75

**** Continued on next page****

County Executive Office

G. PUBLIC HEARING 9:00 AM - 10 Minutes

[21-587](#)

County Executive Officer requests the following actions regarding Napa Valley Transportation Authority (NVTA) construction of a new transit administration, operations and maintenance facility:

1. Conduct a public hearing regarding NVTA (the “Borrower”) incurring indebtedness (loans, bonds, notes and certificates of participation) in an amount of \$26,000,000 to finance the construction at 96 and 101 Sheehy Court in the unincorporated area of Napa County, California 94558;
2. Adoption of a resolution approving NVTA to incur such indebtedness, which may include the sale and delivery of tax-exempt certificates of participation, credit assistance from the USDOT Build America Bureau’s (BAB) Transportation Infrastructure Finance and Innovation Act (TIFIA) program, private bank loan(s) and/or other financing methods or any combination thereof in an aggregate amount of \$26,000,000 for the benefit of NVTA as Borrower and make requisite findings in connection with that approval;
3. Approval of and authorization for the Chair to execute the Irrevocable Direction Agreement regarding Deposit of Local Transportation Funds between NVTA and Napa County with Metropolitan Transportation Commission (MTC) concurrence in support of the financing arrangement; and
4. Approval of and authorization for the Auditor-Controller and Treasurer-Tax Collector to execute the Irrevocable Direction Agreement regarding the Deposit of Farebox Revenues between NVTA and Napa County in support of the financing agreement.

Deputy County Executive Officer Helene Franchi made presentation.

Chair Alfredo Pedroza opened the public hearing.

Executive Director of Napa Valley Transportation Authority Kate Miller made presentation.

Discussion held.

Chair Alfredo Pedroza closed the public hearing.

Motion Text: Approve requested actions.

Voting Yes: Ramos, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-76; A-8630; A-8629

Health and Human Services Agency

H. PUBLIC HEARING 10:00 AM - 5 Minutes

Director of Health and Human Services requests adoption of a resolution establishing a revised Mental Health fee schedule and amending Section III, Part 120.200 of the Board Policy Manual, "Fees for Services Provided by County Departments and Agencies."

[21-458](#)

Chief Fiscal Officer for Health and Human Services Agency Kimberly Danner made presentation.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-77

I. PUBLIC HEARING 10:05 AM - 5 Minutes

Director of Health and Human Services requests adoption of a resolution establishing a revised Alcohol and Drug Services fee schedule and amending Section III, Part 120.300 of the Board Policy Manual, "Fees for Services Provided by County Departments and Agencies."

[21-459](#)

Chief Fiscal Officer for Health and Human Services Agency Kimberly Danner made presentation.

Discussion held.

One (1) person spoke during public comment.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-78

14. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Registrar of Voters, requests discussion and possible action on SB 152/AB 152 related to proposed changes to the administration of the upcoming gubernatorial recall election.

[21-591](#)

Staff Assistant Nelson Cortez made presentation.

Registrar of Voters John Tuteur made presentation.

Discussion held.

Direction provided to staff.

Motion Text: Approve requested action.

Voting Yes: Dillon, Wagenknecht, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Diane Dillon reported on attending a Rural County Representatives of California (RCRC) Board of Directors meeting, their first in-person meeting since March 2020, in Mammoth, CA, the home of the current Chair. The new President and CEO is Patrick Blacklock, who was previously the County Administrator of Yolo County and replaces Greg Norton, who retired. Also present during the meeting were California Natural Resources Agency Secretary Wade Crowfoot and California Chief Service Officer Josh Fryday. Some main topics of discussion included a field trip to the U.C. Preserve in Mammoth to view how trees are being planted in relation to fire mitigation, the U.S. Army working with non-profit agencies to study snow depth and water content, and working on updating the RCRC strategic plan, which was last done in 2011 when Supervisor Dillon was the RCRC Chair.

Supervisor Ryan Gregory reported on attending a Democrats of Napa Valley webinar wherein dealing with drought was the main topic of discussion and what the agriculture industry and farmers are doing, what the cities are starting to do and also what the County is doing with their groundwater planning.

Supervisor Brad Wagenknecht reported on attending a Bay Area Air Quality Management District (BAAQMD) meeting wherein the discussion of amendments to Rule 6-5 (particulate matter emissions) generated over 200 public comments. A final decision on the matter will be brought back in July with a public comment limit of 30 seconds per speaker for those who didn't previously provide public comment.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Chair Alfredo Pedroza requested a discussion on additional air support for firefighting efforts, particularly helicopters, be agendaized for a future meeting.

County Executive Officer Minh C. Tran responded that staff is planning to return with an item at the next Board of Supervisors meeting and that they received correspondence on the subject this morning, which they will need to review and also understand the fiscal impacts.

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

- A. 8:00 AM Special Meeting - Closed Session [21-475](#)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government
Code Section 54957)
Title: Director of Corrections

No reportable action.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code [21-270](#)
Section 54957.6)
Agency Designated Representatives: Christine Briceño, Director of Human
Resources
Employee Organization: SEIU Local 1021 - NAPE (Public Services
Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. County Counsel Jeffrey M. Brax reported by unanimous vote the Board approved the tentative agreement between the County and SEIU bargaining teams to extend the terms of the current Memoranda of Understanding (MOU) through June 30, 2022 and to include a 4% cost of living adjustment (COLA) and a \$1,500 lump sum payment effective the first pay period of Fiscal Year 2021/2022. In recognition of the importance of the Juneteenth holiday and wanting to honor and observe it, the Board has directed staff to begin discussions to include Juneteenth as part of ongoing negotiations.

- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED [21-515](#)
LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):
(1 Case)

No reportable action.

D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [21-585](#)
(Government Code Section 54956.9(d)(1))

Name of case: Water Audit California v. County of Napa, Napa County

Superior Court

Case No. 21CV000784

No reportable action.

E. SUPPLEMENTAL CLOSED SESSION ITEM [21-600](#)

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED
LITIGATION

Significant exposure to litigation pursuant to Government Code Section
54956.9(d)(2). (1 case)

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
TUESDAY, JULY 13, 2021 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, July 13, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, and Ryan Gregory. Vice Chair Belia Ramos was excused. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

Chair Alfredo Pedroza led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

None

4. PRESENTATIONS AND COMMENDATIONS

- A. Director of Human Resources to introduce new County employees with start dates between March of 2020 and May of 2021 through a slideshow presentation, followed by in-person introductions for new County employees with start dates in June 2021.

[21-650](#)

Director of Human Resources Christine Briceño introduced the new County employees.

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

None

6. CONSENT ITEMS - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

- A. Director of Planning, Building and Environmental Services requests approval and authorization for the Chair to sign Amendment No. 3 to Agreement No. 200362B with CONCUR, Inc increasing the maximum amount by \$200,000 for a new total of \$439,920 to support the facilitation of the Groundwater Sustainability Plan Advisory Committee (GSPAC) and the public outreach effort associated with the development of the Groundwater Sustainability Plan (GSP) including strategic planning and implementation.

[21-437](#)

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

Enactment No: A-200362B Amend No. 3

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar as amended.
Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

Child Support Services

- A. Director of Child Support Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 190005B with American Eagle Attorney Services, with maximum annual compensation of \$42,500 for the term July 1, 2021 through June 30, 2022 with a provision for annual renewal to provide Legal Service and the processing of related legal documents on behalf of the Department.

[21-438](#)

Enactment No: 190005B

Corrections

- B. Director of Corrections requests approval of and authorization for the Chair to sign an agreement with the Salvation Army for the term July 1, 2021, to June 30, 2024, for a maximum of \$50,000 per year for the provision of food service at the jail. [21-588](#)

Enactment No: A-220058B

County Counsel

- C. County Counsel requests the second reading and adoption of an ordinance amending Article I of Chapter 12.04 of the Napa County Code regarding encroachments and adding new Chapter 12.05 regarding small wireless facilities in the right-of-way. [21-605](#)

ENVIRONMENTAL DETERMINATION: The adoption of the various provisions of this ordinance is either categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, as an activity affecting the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures or facilities involving negligible or no expansion of existing or former use; or categorically exempt from CEQA pursuant to CEQA Guidelines Section 15303, as an activity affecting the construction and location of limited numbers of new, small facilities or structures, or installation of small new equipment in such structures; or not subject to the provisions of CEQA pursuant to CEQA Guidelines Section 15060(c)(2), as an activity which will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Item pulled for discussion. See Item 8.

Enactment No: O-1470

- D. County Counsel requests approval of and authorization for the Chair to sign an agreement with Best Best & Krieger LLP for a maximum of \$100,000 for Fiscal Year 21-22, with two one-year renewals not to exceed an additional \$100,000 per fiscal year, for specialized legal services related to the development of recreational uses and facilities at Lake Berryessa. [21-616](#)

Enactment No: A-220086B

County Executive Office

- E. County Executive Officer requests approval of the following Arts and Culture Advisory Committee grant award recommendations and authorization for the Chair to sign the corresponding grant agreements for the term July 13, 2021 through June 30, 2022 which total \$175,000: [21-578](#)

Main Category 1: Tourism Generating Arts and Culture Organizations for a total of \$100,000

1. Friends of Lincoln Theater: \$15,000
2. Music in the Vineyards: \$15,000
3. Napa Valley Writer's Conference: \$10,000
4. Cinema Napa Valley: \$15,000
5. NapaShakes Napa Valley Shakespeare: \$5,000
6. Napa Valley Museum: \$15,000
7. Napa Valley Festival Association - Festival Napa Valley: \$15,000
8. Napa County Historical Society: \$10,000

Main Category 2: General Arts and Culture Organizations for a total of \$75,000

1. Di Rosa Center: \$15,000
2. Napa Valley Youth Symphony: \$10,000
3. Shakespeare Napa Valley: \$5,000
4. Rail Arts District Napa: \$5,000
5. Cafeteria Kids Theater: \$10,000
6. Lucky Penny Productions: \$10,000
7. Napa Valley Art Association: \$5,000
8. Nimbus Arts: \$15,000

Enactment No: A-220072B; A-220073B; A-220077B; A-220071B; A-220078B; A-20076B; A-220075B; A-220074B; A-220064B; A-220067B; A-220070B; A-220069B; A-220063B; A-220065B; A-220066B; A-220068B

- F. County Executive Officer requests adoption of a resolution, pursuant to Section 9314 of the Public Resources Code, appointing Brent Randol to the Napa County Resource Conservation District (RCD) Board of Directors in lieu of holding an election, to fill an unexpected vacancy with the term of office to expire at noon on Friday, November 30, 2022. [21-615](#)

Enactment No: R-2021-79

- G. County Executive Officer requests the reappointment of the Debbie Peralez to represent Child Care Provider and Elayna Trucker to represent At Large to the Napa County Child Care and Development Planning Council with the terms of office to commence immediately and expire June 30, 2024. [21-635](#)

- H. County Executive Officer requests the appointment of Monica Koenig to the First 5 Napa County Children and Families Commission representing County Representative with the term of office to commence immediately and expire January 1, 2022. [21-649](#)
- I. County Executive Officer requests the Board appoint Neha Hoskins as Clerk of the Board of Supervisors, effective June 26, 2021. [21-658](#)
- J. County Executive Officer requests the appointment of Kanvar Sidhu to represent Student Member on the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with terms to commence immediately and expire January 1, 2024. [21-659](#)

Human Resources – Division of CEO’s Office

- K. Director of Human Resources requests adoption of a resolution approving the Side Letter Roll Over Agreement to the Memoranda of Understanding (MOU) extending the terms of the original MOU through June 30, 2022, which includes base wage salary adjustments for PSE and PSE Supervisory Units and Management employees, including Department Heads and Confidential employees whose salaries have not been Y-rated, effective the first pay period of Fiscal Year 2021-2022, and a \$1,500 lump sum payment to all eligible employees. [21-647](#)

Enactment No: R-2021-80

Public Works

- L. Director of Public Works requests the following: [21-401](#)
1. Award of the contract for the South Napa Shelter Tenant Improvement Project, PW 20-16 to Art’s Construction Company, Inc. of Fresno, California for their low base bid of \$614,000 with Additive Alternate No. 1 of \$118,200, and Alternate No. 2 of \$50,000, for a total contract cost of \$782,200 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$218,253 in the Housing and Homeless Services budget (Fund 2030, Sub-Division 2030000) with offsetting increase to the revenue in Fund 2030, Division 2030000, by realizing unearned revenues from the Community Based Transitional Housing grant carried forward from prior year and to transfer to Program 20030;
 - b. Increase appropriations by \$288,937 in the Accumulated Capital Outlay budget (Fund 3000, Sub-Division 3000000) offset by use of its available fund balance to transfer to Program 20030; and
 - c. Increase appropriations by \$507,190 in Program 20030-Homeless Shelter Improvements budget (Fund 3000, Sub-Division 3000550) offset by an increase in revenue from the transfer from the Housing and Homeless Services budget and the Accumulated Capital Outlay budget.

- M. Director of Public Works requests the following: [21-423](#)
1. Award of the contract for the Airport Blvd. Road Rehabilitation Project, RDS 20-14 to Granite Construction Company of Ukiah, California for their low base bid of \$3,435,121.90 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$3,867,123 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053), to transfer to Program 20032 offset by use of its available fund balance; and
 - b. Increase appropriations by \$3,867,123 in Program 20032 (Airport Blvd. Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.
- N. Director of Public Works requests the following: [21-619](#)
1. Award of the contract for the Carneros Fire Station 210, PW 20-27 to R O Construction, of Lower Lake California for their low base bid of \$1,398,400 and in addition award the additive alternate for a Fire Suppression System with Fire Alarm for \$89,470 for a total contract award of \$1,487,870 and authorization for the Chair to sign the construction contract; and,
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$1,702,104 in the Fire Protection-Operations budget (Fund 2100, Sub-Division 2100000) to transfer to the Carneros Fire Station budget (Fund 2100, Sub-Division 2100500, Program 20040) offset by use of its available fund balance; and
 - b. Increase appropriations by \$1,702,104 in the Carneros Fire Station budget offset by transfer from the Fire Protection-Operations budget.

O. Director of Public Works requests the following:

[21-655](#)

1. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170635B with Biggs Cardosa Associates, Inc. (BCA) to increase maximum compensation by \$371,054, for a new maximum of \$1,146,231 and extend the term for an additional four years for additional engineering services for the Dry Creek Road Bridge Replacement Project, RDS 15-22; and
2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$321,054 in the Measure T Non-Operating Special Revenue Fund to transfer to Program 14009 offset by use of its available fund balance; and
 - b. Increase appropriations by \$321,054 in the program 14009 (Dry Creek Road Bridge Replacement Project) budget offset by an increase in revenue from the transfer from the Measure T Special Revenue Fund (SRF) budget.

Enactment No: A-170635B Amend No. 1

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

-7C

Director of Public Works Steven Lederer made presentation.

Three (3) people spoke during public comment.

Discussion held.

Motion Text: Adopt the Ordinance.

Voting Yes: Gregory, Pedroza, Dillon, and Wagenknecht

Excused: Ramos

Recusals: None

Result: Passed

9. PUBLIC COMMENT

Fifteen (15) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

County Counsel

- A. County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Remand regarding the Consolidated Appeals of Kosta M. Arger, Cynthia Grupp, William Hocker, and Glenn Schreuder to the decision made by the Napa County Planning Commission on January 4, 2017, to approve the Mountain Peak Winery/Mountain Peak Vineyards, LLC Use Permit No. P13-00320-UP (the Project).

[21-576](#)

County Counsel Jeffrey M. Brax made presentation.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenknecht, and Pedroza

Voting No: Dillon

Excused: Ramos

Recusals: None

Result: Passed

Enactment No: R-2021-81

County Executive Office

- B. Sheriff and Emergency Services Coordinator will provide a presentation on the launch of Zonehaven, an emergency evacuation planning software that will support first responders to safely evacuate residents and visitors during emergencies.

[21-646](#)

Undersheriff Cullen Dodd made presentation.

Emergency Services Coordinator Leah Greenbaum made presentation.

Discussion held.

County Fire Department

- C. County Fire Chief will discuss and seek direction regarding available options for additional fire suppression equipment.

[21-668](#)

Fire Chief Geoff Belyea made presentation.

Discussion held.

One (1) person spoke during public comment.

Direction provided to staff.

Motion Text: Approve the competitive bidding process.

Voting Yes: Gregory, Dillon, Wagenknecht, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

Public Works

- D. Director of Public Works requests the following:
1. Adoption of a resolution adopting a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the "Napa County Monopole Project", RDS 21-22.
 2. Approval of and authorization the Chair to sign a Right-of-Way Access and Service Agreement with Illumination Technologies California, LCC to allow ITC access to identified locations in the Rights-of-Way in exchange for the operation by ITC of an advanced wildfire detection system, and construction of improvements for future wireless service including unserved and underserved areas of Napa County, at no cost to the County for a term of thirty years.
(STAFF REQUESTS THAT THIS ITEM BE CONTINUED TO JULY 20, 2021 AT 9:00 AM)

[21-653](#)

Director of Public Works Steven Lederer made presentation.

Motion Text: Approve the continuance of this item to the next scheduled meeting on July 20, 2021 at 9:00 A.M.

Voting Yes: Wagenknecht, Dillon, Gregory, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

A. PUBLIC HEARING 9:45 AM - 5 Minutes

[21-618](#)

County Executive Officer and Auditor-Controller request the following relating to the Groundwater Sustainability Agency:

1. Open the Public Hearing and accept public testimony on the Fiscal Year 2021-22 budget with a total appropriation of \$1,215,000 in Fund 2720 Division 27200; and
2. Continue for consideration July 20, 2021 at 1:45 p.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Direction provided to staff to continue this item to July 20, 2021 for final adoption.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

13. SET MATTERS OR PUBLIC HEARINGS

County Fire Department

A. SET MATTER 9:15 AM - 15 Minutes

[21-509](#)

Presentation by Geoff Belyea, the County's Fire Chief and discussion regarding measures taken to prepare for the upcoming fire season, for Board direction and possible action.

Fire Chief Geoff Belyea made presentation.

Discussion held.

Two (2) people spoke during public comment.

14. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Sheriff, District Attorney, and Registrar of Voters, requests discussion and possible action regarding AB 759 (McCarty) relating to elections of county officers. (Unanimous vote required)

[21-606](#)

Assistant County Executive Officer Rebecca Craig introduced staff to discuss the specifics of the item.

Registrar of Voters John Tuteur made presentation.

Discussion held.

Motion Text: To oppose and write letter against AB759.

Voting Yes: Gregory, Dillon, Wagenknecht, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

15. **BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS Supervisor Diane Dillon reported on attending an Upper Valley Waste Management Agency meeting where they adopted an approximately 18% rate increase for garbage service. A large part of it is related to the new food waste requirements. Supervisor Dillon also reported on attending the National Association of Counties conference in Washington, D.C. Supervisor Dillon also mentioned that she is a part of the Resiliency Advisory Board and the Sonoma County Grant came up as a topic of discussion. She asked for County staff to review this and share some facts. There were 11 total grants and only one of them went to the described fire mitigation. It has a 25% cost share and is costing Sonoma County \$13 million to invest in it. Lastly, Supervisor Dillon reported on attending the Finance, Pensions and Intergovernmental Relations Committee meeting as the Vice Chair where they heavily discussed the American Rescue Plan Act (ARPA).**

Supervisor Ryan Gregory reported on attending the County Mental Health Board meeting where they just elected Robert Palmer as the new Chair and Ed Ortiz as the new Vice Chair.

Chair Alfredo Pedroza reported on securing \$6 million from Metropolitan Transportation Commission under a quick strike program for some potential roundabouts up north in the upper valley around Highway 29 and Rutherford, as well as Highway 29 and Oakville.

16. **BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

None

17. **COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

None

18. CLOSED SESSION

None

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING,
TUESDAY, JULY 20, 2021 AT 8:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, July 20, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Special Meeting (Closed Session) - 8:00 AM

1. **CALL TO ORDER; ROLL CALL**

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, Ryan Gregory, and Vice Chair Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. **PLEDGE OF ALLEGIANCE**

Supervisor Ryan Gregory led the assembly in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES**

None

4. **PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Cara Mae Woledge, Market Manager, Napa Farmers Market, proclaiming Farmers Market Week in Napa County from August 1 to August 7, 2021.

[**21-673**](#)

Chair Pedroza presented a proclamation.

Market Manager for Napa Farmers Market Cara Mae Woledge made presentation.

5. **DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**

Assessor- Recorder/Registrar of Voters John Tuteur made presentation regarding an update on the Assessment roll for the 2020-2021 tax year, as well as updates on the governor recall ballot procedures.

Discussion held.

6. CONSENT ITEMS - SPECIAL DISTRICTS

Napa County Housing Authority

- A. Auditor-Controller requests the acceptance of the internal audit quarterly monitoring report for the Napa County Housing Authority for the quarter ended March 31, 2021. [21-549](#)

Motion Text: Approve requested action.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, Gregory, and Pedroza

Recusals: None

Result: Passed

Agricultural Commissioner

- A. Agricultural Commissioner/Sealer of Weights & Measures requests approval of and authorization for the Chair to sign the renewal of Agreement No. 180051B with the California Department of Food & Agriculture (CDFA) for a maximum of \$5,000 for the term July 1, 2021 through June 30, 2022 for services related to the enforcement of the California Organic Foods Act. [21-621](#)

Enactment No: A-180051B

Auditor-Controller

- B. Auditor-Controller requests authorization to process Budget Adjustment No. ACO005 in order to facilitate payments for payroll expenses incurred in fiscal year 2020-21. [21-636](#)
(4/5 vote required)

County Counsel

- C. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210364B with Renne Public Law Group, revising the scope of work and increasing the maximum compensation to \$275,000 per fiscal year. [21-688](#)

Enactment No: A-210364B Amend No. 1

County Executive Office

- D. County Executive Officer requests the approval of and authorization for the Chair to sign an agreement with Visit Napa Valley for a maximum of \$100,000 for the term July 1, 2021 through June 30, 2022 for the provision of direct digital impressions and marketing services related to destination marketing of Napa County as a visitor destination during and after the COVID-19 pandemic. [21-698](#)

Enactment No: A-220095B

Health and Human Services Agency

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement No. 220062B with the Department of Health Care Services (DHCS) for a maximum of \$613,635 for the term July 1, 2021 through June 30, 2022 for Community Mental Health Services Block Grant funds. [21-518](#)

Enactment No: A-220062B

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreements for the term July 1, 2021 through January 31, 2022 for COVID-19 Community Immunity Outreach and Engagement as follows: [21-569](#)
1. Agreement No. 220048B with Community Health Initiative, Inc. for a maximum of \$152,420;
 2. Agreement No. 220049B with Up Valley Family Centers of Napa County, Inc. for a maximum of \$61,894;
 3. Agreement No. 220050B with On the Move, Inc. for a maximum of \$61,894;
 4. Agreement No. 220051B with Napa Valley Child Advocacy Network, Inc. doing business as Parent-Child Advocacy Network, Inc. for a maximum of \$61,894; and
 5. Agreement No. 220052B with Puertas Abiertas Community Resource Center for a maximum of \$61,894.

Enactment No: A-220048B; A-220049B; A-220050B; A-220051B; A-220052

- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170907B with the Department of State Hospitals for a maximum of \$772,941.72 for the term July 1, 2021 through June 30, 2023 for the forensic Conditional Release Program (CONREP) in Napa County. [21-575](#)

Enactment No: A-170907B

- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 190057B with St. Joseph Health Northern California, LLC dba Queen of the Valley Medical Center, for a maximum of \$45,000 for the term July 1, 2021 through June 30, 2024 for Hospital to be re-designated as a ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Center. [21-603](#)

Enactment No: A-190057B

- I. Director of Health and Human Services requests adoption of the following resolutions regarding the detention of mentally ill disordered persons for evaluation and treatment: [21-691](#)
1. A Resolution To Update Designated Facilities Authorized to Provide Evaluation and Treatment of Persons with Mental Illness Pursuant to the Lanterman-Petris-Short Act; and
 2. A Resolution To Update Designated Professional Persons Who May Detain Persons with Mental Health Disorders.

Enactment No: R-2021-82; R-2021-83

Housing and Homeless Services – Division of CEO’s Office

- J. County Executive Officer requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$17,687 per fiscal year for the term July 1, 2021 through June 30, 2022 for HACN to reimburse the County a portion of the costs of its agreement with the Center for Common Concerns, Inc. which provides homelessness and housing policy support in Napa County. [21-594](#)

Enactment No: A-220096B

Human Resources – Division of CEO’s Office

- K. Director of Human Resources and Director of Planning, Building, and Environmental Services (PBES) request adoption of a Resolution amending the Departmental Allocation List for the PBES Department by adding one 1.0 FTE Assistant Director of PBES - Limited Term, effective July 20, 2021 through December 31, 2021, with a temporary net increase of one full-time equivalent, and no increase to the County General Fund. [21-683](#)

Enactment No: R-2021-84

L SUPPLEMENTAL ITEM**21-702**

Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, as follows, effective July 24, 2021, with no net increase in full-time equivalents, and no impact to the County General Fund:

1. Deleting ten 1.0 FTEs Mental Health Worker II; and
2. Adding ten 1.0 FTEs Senior Mental Health Worker.

Enactment No: R-2021-86

Information Technology Services – Division of CEO's Office

- M.** County Executive Officer and Chief Information Officer request the following:

21-607

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

Library

- N.** Director of Library Services and Community Outreach requests the Board accept, and instruct the Clerk of the Board to file, the quarterly report of donations in the amount of \$2,000 or less gifted to Library from April 1, 2021, to June 30, 2021.

21-670

Public Works

- O.** Director of Public Works requests the following actions:

21-598

1. A waiver of competitive bidding requirements and sole source award of a contract with Global Stabilization, LLC, pursuant to Napa County Code Section 2.36.090; and
2. Approval of and authorization for the Chair to sign Agreement No. 220084B with Global Stabilization, LLC, for a maximum of \$282,900, for the term of August 1, 2021 to December 31, 2021, for the rental of a pug mill machine and professional operator, as well as the purchase of EarthBind liquid solution for the crushing and mixing of ambient temperature asphalt projects on Mt. George Avenue and Olive Hill Lane.

Enactment No: A-220084B

- P. Director of Public Works requests award of the contract for the "Partrick and Dry Creek Road Reconstruction, RDS 21-18" to Granite Construction Company of Ukiah, California, for their low base bid of \$942,385, and Additional Alternative No. 1 of \$447,462 to extend the length of the paved area, for a total of \$1,389,847, and authorization for the Chair to sign the construction contract. [21-610](#)

Enactment No: 2200083B

- Q. Director of Public Works requests the following: [21-617](#)
1. Award of the contract for the Silverado Trail Paving Phase K Project, RDS 20-03A to O.C. Jones & Sons, Inc. of Berkeley, California for their low base bid of \$2,655,225 with Additive Alternate No. 1 (night work) of \$65,285, for a total contract cost of \$2,720,510 and authorization for the Chair to sign the construction contract;
 2. Award of the contract for the Silverado Trail Paving Phase M Project, RDS 20-03B to Granite Rock Company of San Jose, California for their low base bid of \$1,427,435.60 with Additive Alternate No. 1 (night work) of \$20,000, for a total contract cost of \$1,447,435.60 and authorization for the Chair to sign the construction contract; and
 3. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$1,752,128 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053), to transfer to Program 20043 offset by use of its available fund balance;
 - b. Increase appropriations by \$1,752,128 in Program 20043 (Silverado Trail Phase M Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget;
 - c. Increase appropriations by \$3,313,971 in the SB1 Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220052), to transfer to Program 20044 offset by use of \$2,978,836 from its available fund balance and \$335,135 to be transferred as soon as additional revenues are received in the SB1 SRF; and
 - d. Increase appropriations by \$3,313,971 in Program 20044 (Silverado Trail Phase K Project) budget offset by an increase in revenue from the transfer from the SB1 SRF budget.

- R. Director of Public Works requests approval of and authorization for the Chair to sign a revenue agreement with Colgin Partners LLC to provide funding to the County in the amount of \$99,472.58 to support the Napa River Restoration Project, Oakville to Oak Knoll (OVOK) Group D revegetation effort. [21-656](#)

Enactment No: A-220093B

- S. Director of Public Works requests the following: [21-657](#)
1. Award of the contract for the South Campus Building B Emergency Power Project, PW 21-20 to Lords Electric Inc. of Sacramento, California for their low base bid of \$798,000 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$992,080 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Subdivision 3000000) with the use of its available fund balance to be transferred to Program 21064; and
 - b. Increase appropriations by \$992,080 in Program 21064 (South Campus Building B Emergency Power Project, PW 21-20) budget offset by an increase in revenue from the transfer from the ACO.
- T. Director of Public Works requests the Board accept a report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period January 1, 2021 through June 30, 2021 pursuant to Resolution No. 2018-36. [21-664](#)
- U. Director of Public Works and the County Executive Officer request the following actions related to the purchase of a 2018 certified pre-owned Toyota Rav4 Hybrid: [21-693](#)
1. A waiver of competitive bidding requirements and sole source award to Jimmy Vasser Toyota of Napa, CA, for the purchase of a 2018 certified pre-owned Toyota Rav4 Hybrid vehicle, pursuant to Napa County Code Section 2.36.090;
 2. A Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriation by \$29,300 in the County Executive Office budget (Fund: 1000, Sub-Division: 1020000) offset by a decrease of \$29,300 in the Appropriations for Contingency budget (Fund: 1000, Sub-Division: 1059000);
 - b. Increase appropriations by \$29,300 in the Vehicle Replacement budget (Fund 4100, Sub-Division 4102000), offset by an increase in revenue from the CEO budget in the amount of \$29,300 for the purchase of the 2018 Toyota Rav4 Hybrid; and
 3. A revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2021-2022 in the amount of \$29,300 for the establishment of the 2018 Toyota Rav4 Hybrid.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

9. PUBLIC COMMENT

Five (5) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. County Executive Officer requests the Board receive further American Rescue [21-641](#)
Plan Act (“ARPA”) program information, receive and consider
use requests from the public and the departments, and consider an initial
strategy to allocate the County’s \$26.76 million allocation.

**Assistant County Executive Officer Rebecca Craig made presentation. Six
(6) people spoke during public comment.**

Discussion held.

Direction provided to staff.

- B. County Executive Officer and Emergency Services Coordinator will [21-696](#)
present findings from the After Action Reports prepared by Constant
Associates, which review the Emergency Operation Center (EOC)
operations during the LNU Lightning Complex and Glass Fires.

**Emergency Services Officers Leah Greenbaum and Kevin Wasiewski made
presentation.**

Discussion held.

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

A. SET MATTER 1:45 PM - 5 Minutes

[21-620](#)

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Groundwater Sustainability Agency for Fiscal Year 2021-2022. (4/5 vote required)
(CONTINUED FROM JULY 13, 2021).

Deputy County Executive Officer Helene Franchi made presentation.

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-01 (NCGSA)

13. SET MATTERS OR PUBLIC HEARINGS

Agricultural Commissioner

A. SET MATTER 9:30 AM - 10 Minutes

[21-644](#)

Agricultural Commissioner/Sealer of Weights and Measures requests the following actions related to Weights & Measures fees:

1. Hold a public meeting and adopt a resolution amending the Weights & Measures annual device administrative fees maintained in Part III, Section 20 of the Napa County Policy Manual; and
2. First Reading and Intention to Adopt an Ordinance amending Napa County Code Section 5.52.040 regarding annual registration fees for businesses using commercial weighing or measuring devices and/or point-of-sales systems.

Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland made presentation.

Motion Text: Intention to adopt the Ordinance.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Motion Text: Adopt the resolution.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos, and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-85

County Executive Office

B. SET MATTER 9:05 AM - 30 Minutes

[21-699](#)

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

One (1) person spoke during public comment.

Discussion held.

C. SET MATTER 11:00 AM - 45 Minutes

[21-469](#)

County Executive Officer requests the Board receive a presentation by Ken Kirkey and Tomiquia Moss from All Home regarding its Regional Action Plan.

Interim Director of Housing and Homeless Services Jennifer Palmer made presentation.

Founder and Chief Executive Officer for All Home Tomiquia Moss made presentation.

Chief Partnership Officer for All Home Ken Kirky made presentation.

Two (2) people spoke during public comment.

Discussion held.

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Diane Dillon reported on attending the St. Helena Farmers Market and received comments from the public about being very interested in the Zone Haven project. Supervisor Dillon also reported on attending a Mt. Veeder Fire Safe Council Fundraiser where she delivered the Zone Haven information.

Supervisor Ryan Gregory reported on attending the Mt. Veeder Fire Safe Council fundraiser where he provided information to the public regarding CWPP, the two new home hardening and defensible spaces ordinances as well as the new Ad Hoc committee to look at sales tax for sustainable funding.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

A. 8:00 AM Special Meeting - Closed Session

[21-624](#)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government
Code Section 54957)

Title: Director of Public Works

No reportable action.

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9(d)(1))[21-695](#)

Name of Case: 3030 Airport Road, LLC vs. County of Napa et. al., Napa
County Superior Court #19CV000257

Name of Case: County of Napa v. 3030 Airport Road, LLC et. al., Napa
County Superior Court #19CV000305

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING,
TUESDAY, AUGUST 10, 2021 AT 8:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, March 1, 2022

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

8:00 AM SPECIAL MEETING

***Consolidated**

1. **CALL TO ORDER; ROLL CALL**

Present: Chair Ryan Gregory, Supervisors Diane Dillon, Alfredo Pedroza, Belia Ramos, and Vice Chair Brad Wagenknecht. The meeting was called to order by Chair Ryan Gregory.

2. **PLEDGE OF ALLEGIANCE**

Chair Ryan Gregory led the assembly in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the following regular and special meetings:

[22-356](#)

July 27, 2021, August 10, 2021, August 17, 2021, October 05, 2021 and February 8, 2022.

Correction Memorandum provided.

Motion Text: Approve minutes as amended.

Voting Yes: Pedroza, Wagenknecht, Dillon, Ramos, and Gregory

Recusals: None

Result: Passed

4. **PRESENTATIONS AND COMMENDATIONS**

None

5. **DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**

Interim County Counsel Thomas Zeleny reported on a PRA request.

6. CONSENT ITEMS - SPECIAL DISTRICTS

Motion Text: Approve Special District Consent Calendar.

Voting Yes: Pedroza, Wagenknecht, Dillon, Ramos, and Gregory

Recusals: None

Result: Passed

Napa County Groundwater Sustainability Agency

- A. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 200362B with CONCUR, Inc., to add additional tasks and extend the term of the agreement to June 30, 2022 for a total of \$439,920 to support the formation of the Technical Advisory Group (TAG) to assist with implementation of the Groundwater Sustainability Plan (GSP). [22-436](#)

Enactment No: A-200362B Amend. 4

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar.

Voting Yes: Wagenknecht, Pedroza, Dillon, Ramos, and Gregory

Recusals: None

Result: Passed

County Counsel

- A. County Counsel requests adoption of a resolution authorizing the Calistoga Joint Unified School District to issue Series 2022 Bonds of the District without further approval of the Board of Supervisors or Officers of Napa County. [22-399](#)

Enactment No: R-2022-18

County Fire Department

- B. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Code Three Fire and Safety for a maximum of \$6,000 for the term July 1, 2021, through June 30, 2022, with an automatic two-year renewal provision to administer preventive and annual maintenance to County-owned fire extinguishers. [22-328](#)

Enactment No: A-220245B

Elections

- C. Registrar of Voters requests adoption of a Resolution authorizing the Chair to sign an agreement with the California Secretary of State for \$30,000 for the reimbursement of Voters Choice Act voter outreach and education costs. [22-347](#)

Enactment No: A-220250B; R-2022-19

Human Resources – Division of CEO’s Office

- D. Director of Human Resources, on behalf of the Napa County Employee Relations Panel (ERP), requests adoption of a Resolution enacting the ERP’s recommendation to create a Non-Supervisory Probation Bargaining Unit and a Supervisory Bargaining Unit and directs that a representation election be conducted for both units. [22-366](#)

Enactment No: R-2022-20

- E. Director of Human Resources requests adoption of a Resolution rescinding and replacing Resolution No. 2022-10, adopted January 25, 2022, correcting an administrative oversight in “Exhibit A,” which listed incorrect hourly rates for four classifications. [22-424](#)

Enactment No: R-2022-21

- F. Director of Human Resources and Auditor-Controller request adoption of a Resolution amending the Departmental Allocation List for the Auditor-Controller’s Office, by adding one 1.0 FTE Property Tax Specialist - Limited Term, effective March 1, 2022 through June 30, 2022, with a net increase of one full-time equivalent, and no impact to the General Fund. [22-426](#)

Enactment No: R-2022-22

- G. Director of Human Resources and County Executive Officer request adoption of a Resolution amending the Table and Index of Classes and the Departmental Allocation List for multiple divisions of the County Executive Office, as outlined in “Exhibit A,” effective March 5, 2022, with a net increase of 0.3 full-time equivalents, and a slight impact to the County General Fund. [22-433](#)

Enactment No: R-2022-23

- H. Director of Human Resources and Director of Health and Human Services Agency (HHSA) request adoption of a Resolution amending the Departmental Allocation List for the Public Health Division of HHSA, by adding one 1.0 FTE Community Aide - Limited Term, effective March 1, 2022 through June 30, 2024, with a net increase of one full-time equivalent, and no impact to the General Fund. [22-434](#)

Enactment No: R-2022-24

Library

- I. Director of Library Services and Community Outreach requests the following: [21-1172](#)
1. Acceptance of a donation in the amount of \$3,000 from the Robert and Ellen Streich Family Endowment for the Adult Literacy Program; and
 2. Authorization for the Chair to sign a letter of appreciation in acceptance of the donation.

Public Works

- J. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210089B with American Sanitation, Inc. to increase the annual contract maximum by \$5,000 for a new annual maximum of \$10,500, to provide portable toilets and cleaning service at the Calistoga Fairgrounds and other County owned and operated properties. [21-1434](#)
- Enactment No: A-210089B Amend. 1**
- K. Director of Public Works requests adoption of a Resolution establishing No Parking -Tow Away zones on both sides of Sunnyside Road between Sanitarium Road and Hillcrest Road. [22-268](#)
- Enactment No: R-2022-25**

Sheriff

- L. Sheriff requests the following actions regarding replacement radio equipment: [22-331](#)
1. A waiver of competitive bidding requirements and sole source award to Motorola Solutions, Inc. of Chicago, Illinois for the purchase of replacement radio equipment in the amount of \$115,213, pursuant to County Ordinance § 2.36.090; and
 2. Establishment of nine (9) portable radios and nine (9) mobile radios as capital assets in a total amount of \$115,213.
 3. Approval of a Budget Transfer in Sheriff's Operations budget Equipment expense (Fund 1000, Org 1360000, Account 55400) increasing appropriations by \$115,213 offset by decreases in appropriations of the same budget by \$60,266 from Maintenance-Vehicles expense (Account 52520) and \$54,947 from Communications expense (Account 52800). (4/5 vote required)

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

9. PUBLIC COMMENT

County Counsel Thomas Zeleny made presentation.

Forty-Two (42) people spoke during public comment.

Supervisor Alfredo Pedroza made presentation.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. County Executive Officer requests the Board to: [22-359](#)
1. Receive a presentation of the 5-year fiscal forecast;
 2. Consider Special Projects Fund and Accumulated Capital Outlay Fund name revisions; and
 3. Consider revising the percent of the General Fund Transient Occupancy Tax (TOT) which supports the Special Projects Fund from 12.5% to 15%.

Assistant County Executive Officer Rebecca Craig made presentation.

Senior Management Analyst Daniel Sanchez made presentation.

Discussion held.

Direction provided to staff.

Motion Text: Approve consideration to change the name of the special projects fund.

Voting Yes: Pedroza, Wagenknecht, Dillon, Ramos, and Gregory

Recusals: None

Result: Passed

- B. County Executive Officer requests the Board of Supervisors receive a demonstration of the Granicus VoteCast system which provides the ability to electronically cast votes.

[22-402](#)

Chief Information Officer Jon Gjestvang and Clerk of the Board Neha Hoskins made presentation.

Discussion held.

Direction provided to staff.

12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

None

13. SET MATTERS OR PUBLIC HEARINGS

County Executive Office

- A. SET MATTER 9:05 AM

[22-393](#)

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

One (1) person spoke during public comment.

Discussion held.

County Counsel

B. SET MATTER 2:00 PM (Walt Ranch)

[22-448](#)

County Counsel recommends reconsideration of the tentative action on the appeal filed by Center for Biological Diversity (Appellant) of a decision by the Director of the Napa County Department of Planning, Building and Environmental Services on October 6, 2021, relating to revision of Mitigation Measure 6-1 and to incorporate the revised mitigation measure into the Mitigation Monitoring and Reporting Plan applicable to the Walt Ranch Vineyards Agricultural Erosion Control Plan - File No. P11-00205-ECPA submitted by Hall Brambletree Associates, LP (Applicant) to allow earthmoving associated with the development of approximately 209 net acres of vineyard (± 316 gross acres) (the Project). Staff also recommends setting a new hearing date for the appeal on March 22, 2022. (CONTINUED FROM FEBRUARY 8, 2022)

Supervisor Alfredo Pedroza recused due to potential conflict of interest.

County Counsel Thomas Zeleny made presentation.

Deputy County Counsel Jason Dooley made presentation.

Discussion held.

Twelve (12) people spoke during public comment.

Direction provided to staff to continue the item to April 19, 2022 with a new public hearing.

Motion Text: Approve staff's recommendation for reconsideration.

Voting Yes: Ramos, Wagenknecht, Dillon, and Gregory

Recusals: Pedroza

Result: Passed

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Supervisor Brad Wagenknecht requested proclamations acknowledging the Week of the Young Child (April) and age-friendly planning in coordination with the Napa/Solano Area Agency on Aging (May).

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

A. 8:00 AM CLOSED SESSION

[22-345](#)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Director of Planning, Building, and Environmental Services

No reportable action.

B. CONFERENCE WITH REALPROPERTY NEGOTIATOR (Government Code Section 54956.8)

[22-382](#)

Property: Napa County Fairgrounds, Calistoga, California
(APNs 011-140-007 and 011-140-055)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County, Ole Health and Adventist St. Helena

Under Negotiation: ☒ Price ☒ Terms of Payment

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
TUESDAY, MARCH 8, 2022 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board