



A Tradition of Stewardship
A Commitment to Service

**MINUTES OF THE
NAPA COUNTY – BOARD OF SUPERVISORS SPECIAL
MEETING**

April 20, 2021

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in special session on Tuesday, April 20, 2021 at 9:00 a.m. with the following supervisors present: Chair Alfredo Pedroza, Vice Chair Belia Ramos, Supervisors Diane Dillon, Ryan Gregory, and Brad Wagenknecht. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

Agricultural Commissioner Tracy Cleveland led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Fire Chief Geoff Belyea presented a report.

6. CONSENT ITEMS - SPECIAL DISTRICTS

A. **Lake Berryessa Resort Improvement District (LBRID) special meeting.**

B. District Engineer requests the following regarding the "Pump Station No 1 and 2 Generator project, LB 21-01": Approval of Budget Transfer No. LBR003 for the following (4/5 vote required): Increase appropriations by \$35,000 in the LBRID Administration budget (Fund 5220, Sub-Division 5220000) to transfer to Program 08007 (LB Water Tank Replace-Repair Project) offset by use of its available fund balance; and Increase appropriations by \$35,000 in

the Program 08007 budget (Fund 5220, Sub-Division 5220500) offset by an increase in revenue from the transfer-in from the LBRID Administration budget; and Award of the construction contract to Summit Signal, Inc. of Willits, California for their low base bid of \$116,993.85 and authorization for the Chair to sign the construction contract.

A-210339B (LBRID)

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve special districts consent calendar. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

7. CONSENT ITEMS

Public Safety

- A. Sheriff requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 180094B with Redwood Toxicology Laboratory, Inc. extending the term through June 30, 2022 with an automatic renewal of up to two (2) additional one (1) year terms and amending compensation provisions and scope of work, with no net change to the maximum amount of \$50,000 per fiscal year, for toxicology testing services.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 8614 with Stanford Youth Solutions, Inc. decreasing the amount by \$118,800 for a new annual maximum of \$117,700 for the term April 20, 2021 through June 30, 2021 and each subsequent renewal and replacing the Scope of Work and Compensation exhibits to provide parent partner services to families whose children are enrolled in the Nexus Wraparound Program or are part of the Child Welfare system.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 7 to the Agreement No. 170436B with Jackson & Coker Locum Tenens, LLC, dba Jackson & Coker, increasing the maximum amount by \$400,000 for a new maximum of \$700,000 to provide licensed psychiatric services for the Mental Health Programs of its Health and Human Services Agency.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to revenue Agreement No. 180189B with Workforce Alliance of the North Bay

(WANB), a Joint Powers Agency, decreasing the overall maximum amount by \$20,333 for a new maximum of \$760,972, for the term July 1, 2020 through June 30, 2021 and amending the scope of work to extend the services to individuals impacted by COVID-19 and to continue to provide One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 190134B with Shaunna Murtha, LCSW, increasing the amount by \$20,700 for a new maximum of \$39,000 as of January 01, 2021 through June 30, 2021 and each subsequent renewal, amending the Specific Terms and Conditions and the Compensation exhibits to provide consulting services to the Health and Human Services Agency.
- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 1902170B with The Community Foundation of the Napa Valley, Inc. for an annual maximum of \$25,000 and extending the term for two additional fiscal years to continue providing support to the One Napa Valley Initiative (ONVI) naturalization assistance program.
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200270B with Davis Guest Home, Inc., increasing the amount by \$200,000 for a new maximum of \$1,800,000 to provide residential mental health services for Napa County clients.
- H. Director of Health and Human Services requests approval and authorization for the Chair to sign Agreement No. 210314B with Crestwood Behavioral Health, Inc., for a maximum of \$518,142 for the term April 20, 2021 through June 30, 2021, establish a maximum amount of 3,143,142 for the term July 1, 2021 through June 30, 2022, and establish a maximum amount of \$3,000,000 for the term July 1, 2022 through June 30, 2023, with a provision for annual renewal to provide recovery-based Crisis Stabilization Services.
- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Garfield Nursing Home, Inc., dba Garfield Neurobehavioral Center for a maximum of \$440,000 for the term of December 1, 2020 through June 30, 2021, with a provision for five automatic renewals, to provide residential skilled nursing, specialty rehabilitative services, and behavioral health services to specifically referred mental health clients.

A-210340B

- J. Director of Health and Human Services requests authorization for the Auditor-Controller to pay a services claim that is over one year old from Napa County Office of Education, through the California Department of Social Services, in the amount of \$20,959 for providing coordinating Educational Support for Foster Youth.

Community Resources & Infrastructure

- K. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190093B with LAK Associates, LLC to extend the terms of the agreement to June 30, 2023, with an automatic renewal for no more than two (2) additional years with no net increase in compensation, for the purposes of supporting staff on an as-needed basis to provide professional planning services.
- L. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 8 to Agreement No. 6569 with Edd Clark and Associates, Inc. increasing the amount by \$109,846 for a new maximum of \$1,382,473 and amending the scope of work to include preparation of work plan and closure reports, all work associated with closure of wells, and preparation of and assistance with requests for reimbursement of funds from the Underground Storage Tank Cleanup Fund.
- M. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 160077B with Kone, Inc. extending the term through June 30, 2023, increasing maximum annual compensation by \$1,774 for a new annual maximum of \$106,774, and updating the scope of work to include preventative maintenance and elevator inspection services at 2000 Airport Boulevard, which is a site not currently covered in the agreement.
- N. Director of Public Works requests the following actions related to an Agreement with Silverado Alarm for monitoring of a burglary and security alarm system at leased premises which houses Child Welfare Services: A waiver of competitive bidding requirements and sole source award of a contract amendment to Frank Purio, dba Silverado Alarm, to continue to provide monitoring of a burglary and security alarm control unit; and Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170477B with Silverado Alarm, extending the term of the agreement through June 30, 2023, and increasing the amount by \$144 for a new annual maximum compensation of \$432.

- O. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 5 to Napa County Lease Agreement No. 170661B with Bouazza Kostali & Mohammad Alshaer ("Lessees") which terminates the Agreement as of April 20, 2021 and forgives accumulated debt owed to the Napa County Airport incurred as a result of the COVID-19 pandemic and the resulting inability to operate the restaurant located at the Airport.
- P. Director of Public Works requests the following actions related to veterinary services for domestic animals in the care of the County: Waiver of competitive bidding requirements and sole source award of an agreement to the Humane Society of Napa County & SPCA, Inc., herein referred to as Napa Humane; and Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170684B with Napa Humane, extending the term through June 30, 2024 with an automatic annual renewal not to exceed two additional years, for spay, neuter and other veterinary services for animals in the care of the Napa County Animal Shelter and Adoption Center (Animal Shelter).
- Q. Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with Aldea, Inc. doing business as Aldea Children and Family Services for space at 1546 First Street, in the city of Napa, for a monthly rental fee of \$1,361 for the term April 1, 2021 through December 31, 2021 for business use by assigned District Attorney and Monarch Justice Center staff.

A-210341B

- R. Director of Public Works requests the following actions related to obtaining professional engineering services to support the Airport's approved Terminal Area Redevelopment Plan: Waiver of competitive bidding requirements and sole source award of an agreement to Mead & Hunt, Inc.; and Approval of and authorization for the Chair to sign an Agreement with Mead & Hunt, Inc. for a maximum of \$209,104 for the term April 20, 2021 through June 30, 2022.

A-210342B

- S. Director of Public Works requests authorization to terminate the aircraft tie-down rental space license agreement dated October 8, 2016 and approval of the application for Discharge of Accountability for uncollectible rental payments, filed with the Board of Supervisors, pertaining to American Academy of Aeronautics.
- T. Director of Public Works requests the following actions related to 5th Street Parking Garage EV (Electric Vehicle) Charging Station project: Creation of new Capital Improvement Project (CIP), 5th Street Garage EV Project (Fund 5020, Sub-Division 5020500, Program 21063); and Approval of Budget Transfer No. DPW049 for the following (4/5 vote

required): Increase appropriations by \$123,742 in the Transfer Out Account of Fleet Operations budget (Fund 4100, Sub-Division 4100000) offset by increase in revenue due to return of funds from South Campus EV Project (Program 20045) budget; and Increase appropriations by \$123,742 in Program 21063 offset by Transfer In from Fleet Operations budget.

Item removed for separate discussion. See Item 8.

- U. Director of Public Works requests the following: Award of the construction contract for the "2017 Storm Slide Repair, Mt. Veeder Road MPM 5.1, RDS 19-13" to Piazza Construction of Petaluma, California, for their low base bid of \$1,053,604.05 and authorization for the Chair to sign the construction contract; and Approval Budget Transfer No. DPW050 for the following (4/5 vote required): Increase appropriations by \$1,472,346 in the Measure T Non-Operating Special Revenue Fund to transfer to Program S7304 offset by use of its available fund balance; and Increase appropriations by \$1,472,346 in Program S7304 (Mt. Veeder Road MPM 5.1, RDS 19-13) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

A-210343B

- V. Director of Public Works requests the following: Adoption of a Resolution stating the County of Napa's intent to provide matching funds estimated at \$1,072,500 if awarded a \$6,500,000 grant that will provide federal funding from the Federal Highway Administration (FHWA) for the reconstruction of 4.9 miles of Berryessa Knoxville road and ancillary improvements; and Approval of Budget Transfer No. DPW051 for the following (4/5 vote required): Increase appropriation by \$20,000 in the SB1 Special Revenue Fund (Fund 2440, Sub-Division 1220052) with the use of its available fund balance to be transferred to Program 21069 budget; and Increase appropriations by \$20,000 in Program 21069 budget offset by an increase in revenue from the transfer from the SB1 Special Revenue Fund; and Creation of a new Capital Improvement Project (CIP) within the Roads Capital Improvement Program budget (Fund 2040, Sub-Division 2040500) for Berryessa Knoxville Federal Lands Access Program (FLAP)) (Program 21069).

R-2021-35

- W. Director of Public Works requests approval of plans and specifications for the "South Napa Shelter Tenant Improvement Project," PW 20-16, authorization to advertise for sealed bids, and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

- X. Director of Public Works requests the approval of plans and specifications for the Mt. Veeder and Dry Creek Pavement Repairs, RDS 21-16 and Partrick Road Pavement repair, RDS 21-18 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- Y. Director of Public Works requests the following actions regarding a grant from the Napa Valley Community Foundation (NVCF) for the Napa County Animal Shelter (NCAS):
Acceptance of a David and Jane Gotelli Family Fund grant of \$25,000 for general support; and Authorization for the Chair to sign a letter of appreciation for the Gotelli Family and the NVCF; and Approval of Budget Transfer No. ANI001 appropriating \$6,000 in the Animal Shelter Operating subdivision and \$6,000 in the Spay/Neuter subdivision budget for the current fiscal year with offsetting revenues from the grant proceeds with the remaining funds of \$13,000 to be budgeted in fiscal year 2021-22 (4/5 vote required).
- Z. Director of Public Works requests acceptance of a grant in the amount of \$7,500 from the California Department of Food and Agriculture to the Napa County Animal Shelter for the Spay/Neuter Community Voucher Program.

General Admin & Finance

- AA. Auditor-Controller requests authorization to deny four State assessed unitary property tax refund claims for return of 2016-17 taxes paid on Assessor Parcel Numbers 799-000-162, 799-000-181, 799-000-218, and 799-000-222 (four Telecom properties), pursuant to Revenue and Taxation Code Section 100 and Section 5096.
 - BB. Treasurer-Tax Collector requests approval of and authorization for the Chair to sign an agreement with Pre-Sort Center of Stockton, Inc. for a maximum of \$45,000 per year for tax bill creation, envelopes, postage and processing related to the bulk mailing of Napa County secured and unsecured property tax bills. The contract will cover fiscal years 2021-22, 2022-23 and 2023-24, and includes a provision for two one-year extensions at the discretion of the Treasurer-Tax Collector.
- A-220000B**
- CC. County Executive Officer and Risk and Emergency Services Manager request approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170412B with York Risk Services Group, Inc. - a Sedgwick Company (Sedgwick) increasing the amount by \$38,111 for a new total maximum of \$473,676 for a three year term beginning July 1, 2021 through June 30, 2024 to

provide claims adjuster and administrator services for the County's Workers' Compensation program.

- DD. County Executive Officer requests approval of and authorization for the Chair to sign Amendment No.1 to Agreement No.210219B with Berryessa SMI LP and Berryessa SMI Opco LP to correct the list of rates included with the Interim Concession contract for the Steele Canyon Recreation area as follows: Uncovered dock fees – \$30 per day or \$276 per month; Tent-Only Campsite - \$34 per day for two campers; and Annual Boat Launch Pass - \$325.
- EE. County Executive Officer requests the appointment of the following applicant to the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with terms to commence immediately:

Name Representing Term Expires Katherine Haute Alcohol Industry
January 1, 2022

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve consent calendar as amended. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

-Item: 7T

One (1) person spoke during public comment.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

9. PUBLIC COMMENT

Three (3) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None.

11. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Agricultural Commissioner/Sealer of Weights and Measures, along with the Director of Planning, Building, & Environmental Services, requests that the Board of Supervisors receive an update regarding propane cannons used within Napa County agricultural lands.

Agricultural Commissioner/Sealer of Weights and Measures and Director of Planning, Building, & Environmental Services David Morrison presented a report.

Discussion held.

- B. Director of Planning, Building and Environmental Services (PBES) requests approval of and authorization for the Chair to sign a Joint Powers Agreement with the Cities of American Canyon, Calistoga, Napa, and St. Helena, and the Town of Yountville to establish a collaborative framework for the six jurisdictions to work together and with community partners on coordinated action to reduce greenhouse gas emissions and limit the adverse effects of future climate change.

A-210344B

Director of Planning, Building, & Environmental Services David Morrison presented report.

One (1) person spoke during public comment.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

- C. Director of Planning, Building and Environmental Services requests acceptance of the annual report regarding the status of the Napa County General Plan and progress in its implementation as required by Government Code Section 65400.

Planning, Building, & Environmental Services Supervising Planner John McDowell and Director of Planning, Building, & Environmental Services David Morrison presented report.

Discussion held.

Three (3) people spoke during public comment.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

General Admin & Finance

- D. County Executive Officer will provide a report on pending future agenda items requested by individual Board members at the last

Board meeting and will request discussion and direction regarding: Pending Board of Forestry emergency regulations that restructure, modify and clarify construction standards in the State Responsibility Area/Very High Fire Hazard Severity Zone; Proposal to station two fixed wing aircraft in Napa County during fire season; and Proclamation condemning racism, discrimination, xenophobia and hateful acts of violence.

Director of Planning, Building, & Environmental Services David Morrison presented report.

Discussion held.

Two (2) people spoke during public comment.

Fire Chief Geoff Belyea presented report.

Discussion held.

Nine (9) people spoke during public comment.

12. SET MATTERS OR PUBLIC HEARINGS - SPECIAL DISTRICTS

None.

13. SET MATTERS OR PUBLIC HEARINGS

- A. 9:00 AM Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

Discussion held.

One (1) person spoke during public comment.

- B. 11:00 AM Presentation of a proclamation to Michele Grupe, Executive Director of Cope Family Center and Co-Chair of the Napa County Child Abuse Prevention Council (CAPC), Erika Lubensky, Executive Director of Community Resources for Children and Veronica Piper-Jefferson, Deputy Director HHSA/Child Welfare Services declaring April 2021 as Child Abuse Prevention Month in Napa County and Napa County Child Abuse Prevention Council (CAPC) their annual report for 2021 on the status of children and families in the community.

Chair Alfredo Pedroza presented proclamation.

Executive Director of Cope Family Center Michele Grupe presented report.

Director of Health and Human Services Veronica Jefferson presented report.

Co-Chair of the CAPC Erika Lubensky presented report.

Discussion held.

14. LEGISLATIVE ITEMS

None.

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Ryan Gregory reported on attending the Fire Prevention ad hoc meeting.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Vice Chair Belia Ramos requested proposal to fix two wing aircraft, as well as proclamation condemning racism, xenophobia, and hateful acts of violence be agendized for discussion at a future meeting.

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

18. CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) Property: Lake Berryessa - Monticello Shores, Spanish Flat and Steele Canyon
Agency Negotiator: Minh C. Tran, County Executive Officer
Negotiating Parties: Napa County, Ragatz Realty and firm to be selected through RFP CEO112001
Under Negotiation: Price Terms of Payment

Closed session held. No reportable action.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Christine Briceno, Director of Human Resources
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. No reportable action.

- C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION–
(Government Code Section 54956.9(d) (1))

Name of case: Human Rights Defense v. County of Napa, U.S. District Court
Case No. 20-cv-01296-JCS

Closed sessions held. No reportable action.

19. ADJOURNMENT

**Adjourned to the Board of Supervisors regular meeting Tuesday,
May 4, 2021, at 9:00 a.m.**

ALFREDO PEDROZA, Chair

ATTEST:

NEHA HOSKINS, Clerk of the Board