

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, August 5, 2025

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Liz Alessio, District 2

Anne Cottrell, District 3

Amber Manfree, District 4

Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact)

[25-234](#)

Attachments: [Pet of The Week - Chica \(added after meeting\)](#)

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation recognizing August 3 - 9 2025 as “Farmers Market Week” in Napa County. (No Fiscal Impact)

[25-1306](#)

Attachments: [Proclamation](#)

- B. Presentation of a Proclamation recognizing August 2025 as “Child Support Awareness Month” in Napa County. (No Fiscal Impact)

[25-1377](#)

Attachments: [Proclamation](#)

5. CONSENT CALENDAR**Auditor-Controller**

- A. Request authorization for the Auditor-Controller to process an Assessor Division assessment roll correction for Assessor Parcel Number (APN) 850-000-445-000 for the structural improvements of \$47,873,000 in tax year 2025-26. (Fiscal Impact: Various Funds Decrease Revenue, Mandatory)

[25-1373](#)

Attachments: [Attachment A](#)

Clerk of the Board

- B. Approval of minutes from the July 29, 2025 regular meeting. (No Fiscal Impact)

[25-94](#)

Attachments: [July 29, 2025](#)

- C. Reappoint Alexander Crown as Napa County representative on the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee (CAC). The term of office is to commence immediately and expire on July 17, 2027. (No Fiscal Impact)

[25-1408](#)

Attachments: [Alexander Crown Application](#)

Information Technology Services – Division of CEO’s Office

- D.** Approve sole source award, and approve and authorize Agreement No. [25-1346](#)
260082B with AMS.NET for the purchase of telephone system software for the term of August 1, 2025, through August 30, 2030, with an annual cost of \$89,388. (Fiscal Impact: \$89,388 Expense; Information Technology Services Fund; Budgeted; Discretionary)

Attachments: [Agreement](#)

Lake Berryessa Resort Improvement District

- E.** Approve the Plans and Specifications for Phase II of the “LBRID Wastewater Ponds Groundwater Inflow Mitigation Project” and authorize the advertisement for sealed bids, and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [25-1421](#)

Library

- F.** Approve and authorize Agreement No. 260051B with BiblioCommons for a term through August 4, 2026 with a contract maximum of \$419,580 for a new online library catalog and a fully hosted integrated content management system and webpage builder. (Fiscal Impact: \$109,853 Expense; Library Fund; Budgeted; Discretionary) [25-1180](#)

Attachments: [Agreement](#)

Napa County Housing Authority

- G.** Approve and authorize Amendment No. 2 to Agreement No. 250009B (NCHA) with Environment Aqua, Inc. to increase the contract maximum from \$121,557 to \$126,870 in Fiscal Year 2024-2025 for water treatment services, and extend the term through September 30, 2025 with a revised scope of work. (Fiscal Impact: \$5,313 Expense; Housing Authority Fund; Budgeted; Mandatory) [25-1290](#)

Attachments: [Agreement](#)

- H.** Acceptance of donation report for quarter ending June 30, 2025. (Fiscal Impact: \$60,437 Revenue; Housing Authority Fund; Budgeted; Discretionary) [25-1363](#)

Attachments: [NCHA Donation Report FY25](#)

Planning, Building and Environmental Services (PBES)

- I. Approve and authorize Amendment No. 3 to Agreement No. 240241B with Ascent Environmental, Inc. to extend the term to June 30, 2027 and to increase the contract maximum from \$758,710 to \$888,710 for continued and additional specialized services to develop a Regional Climate Action and Adaptation Plan and to prepare an Initial Study CEQA document. (Fiscal Impact: \$130,000 Expense; General Fund; Budgeted; Discretionary) [25-1327](#)
- Attachments:** [Agreement](#)

Public Works

- J. Approve and authorize Amendment No. 9 to Agreement No.190311B with Napa Valley Transportation Authority to provide additional funding for the Napa Valley Vine Trail between St. Helena and Calistoga; and approve a Budget Amendment. (Fiscal Impact: \$713,000 Expense; Capital Improvement Projects Fund: \$705,000 Budgeted, \$8,000 Not Budgeted; Discretionary) [4/5 vote required] [25-669](#)
- Attachments:** [Agreement](#)
- K. Authorize contract change orders to Agreement No. 250412B with Ashron Construction and Restoration, Inc.; and approve a Budget Amendment for the 2025 Annual Bridge Repairs Project, RDS 25-05 (Fiscal Impact: \$73,645 Expense; SB-1 Non- Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [25-1243](#)
- Attachments:** [Budget Summary](#)
- L. Approve creation of Capital Improvement Project 26009, “Airport Rd Entrance Preliminary Design Project” PW 26-06 and an associated Budget Amendment. (Fiscal Impact \$172,744 Expense; Measure U Non-Operating SRF Fund; Not Budgeted; Discretionary) [4/5 vote required] [25-1249](#)
- Attachments:** [Budget Summary](#)
- M. Approve and authorize Amendment No. 2 to Agreement No. 220297B (Zone-1) with Conservation Corps North Bay for litter removal, to extend the term for an additional two fiscal years through June 30, 2027 and increase the maximum compensation from \$298,000 to \$490,850. (Fiscal Impact \$192,850 Expense; Zone 1; Budgeted; Discretionary) [25-1307](#)
- Attachments:** [Agreement](#)

- N. Approve a report of emergency Public Works actions on two projects as authorized by Resolution No. 2015-37, determine that the emergency does not permit the delay associated with competitive bidding procedures, and that the emergency actions are necessary to respond to the emergency pursuant to Public Contract Code Section 22050(c)(1) and affirm the need to continue this action. (No Fiscal Impact)
[4/5 vote required] [25-1361](#)

Sheriff

- O. Approve and authorize Agreement 250374B with American Medical Response for mandated first aid, cardiopulmonary resuscitation and automated defibrillator training for Sheriff's Office sworn staff. (Fiscal Impact: \$13,200 Expense; General Fund; Budgeted; Mandatory) [25-468](#)

Attachments: [Agreement](#)

6. **PUBLIC COMMENT**
For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)
7. **BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
8. **DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**
9. **ADMINISTRATIVE ITEMS**

County Executive Office

- A. Approve and authorize Agreement No. 250463B with Napa Valley Tourism Corporation to serve as the Owner's Association for the Napa Valley Tourism Improvement District (NVTID) for July 2025 through June 2035. (No Fiscal Impact) [25-1313](#)

Attachments: [Agreement](#)
[NVTC-VNV Contract](#)

Planning, Building and Environmental Services (PBES)

- B. Receive a presentation on the introduction of a prohibition of new retail fossil fuel stations and restrictions to the expansion of retail fossil fuel stations with a request to provide direction to staff. (No Fiscal Impact) [25-1381](#)

Attachments: [PowerPoint \(added after meeting\)](#)

- C. Receive a presentation on the Draft Napa Regional Climate Action and Adaptation Plan. (No Fiscal Impact) [25-1406](#)

Attachments: [PowerPoint \(added after meeting\)](#)

10. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code [25-1422](#)
Section 54957.6) Agency Designated Representatives: Christine Briceño,
Chief Human Resources Officer regarding Deputy Sheriffs' Association -
Law Enforcement Unit and Deputy Sheriffs' Association - Law
Enforcement Supervisory Unit Napa

11. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
AUGUST 19, 2025 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, AUGUST 1, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board