



Napa County

Board Agenda Letter

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Board of Supervisors

Agenda Date: 12/14/2021

File ID #: 21-1380

TO: Board of Supervisors
FROM: David Morrison - Director of Planning, Building and Environmental Services
REPORT BY: David Morrison - Director of Planning, Building and Environmental Services
SUBJECT: Amended Bylaws for the Napa County Groundwater Sustainability Agency

RECOMMENDATION

Director of Planning, Building and Environmental Services requests approval and authorization for the Chairperson to sign a resolution to amend the bylaws of the Napa County Groundwater Sustainability Agency (NCGSA) for calendar year 2022.

EXECUTIVE SUMMARY

On March 17, 2020, the Board of Directors of the NCGSA adopted bylaws to govern the NCGSA's operations. The proposed resolution would amend the bylaws to change the meeting dates such that the meetings of the NCGSA coincide with the meetings of the Napa County Board of Supervisors.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The action would promote consistency among governing bodies
Is the general fund affected?	No
Future fiscal impact:	N/A
Consequences if not approved:	Diapproval of the item would result in inefficiencies and potential confusion among the public about the scheduling of NCGSA meetings
County Strategic Plan pillar addressed:	Effective and Open Government
Additional Information	N/A

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The format of the Napa County Groundwater Sustainability Agency Board of Directors' meetings has changed over the past few years to facilitate a more efficient process for the Board of Directors. Because the Board of Supervisors sits as the full Board of Directors, regular meetings of the Board of Directors have been held on the same days as Board of Supervisors meetings for some time.

Recently, the Clerk of the Board implemented a new agenda system, which integrates the agendas of the other boards and districts for which the Board of Supervisors sits as the governing body. This integration creates a single consolidated agenda containing all items for all of these boards and districts for a given meeting, rather than creating a separate agenda that must be separately hosted and provided. This has made meetings much more efficient and has increased public awareness and the ability for the public to participate in the meetings of these boards and districts, because the agenda information can be found in a central location rather than on separate agendas.

To further increase this efficiency and consolidation of the information relating to these boards and districts in a single location, the County staff is proposing that all boards and districts for which the Board of Supervisors serves as the governing body amend their bylaws or adopt resolutions to ensure that their regular meetings coincide with the Board of Supervisors' regular meeting dates. This will allow the Clerk of the Board's office to create a single central calendar of meetings, rather than separate calendars, for all such boards and districts. The public will also be benefitted by the ability to review a single calendar and single agenda for each meeting in order to know whether a specific board or district will have business before it at the next meeting.

For these reasons of operational efficiency and enhancing public knowledge and participation, NCGSA staff recommends adopting the attached amended bylaws, which will ensure that the NCGSA Board of Directors' meetings align with the meetings of the Board of Supervisors.