

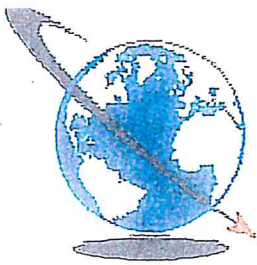
**NAPA COUNTY  
DISTRICT ATTORNEY  
CALIFORNIA DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD  
GRANT PROGRAM  
INDEPENDENT AUDITOR'S REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Romeo C. Blanquera, CPA Inc.  
1115 Lincoln Avenue  
Napa, CA 94558-4915  
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**NAPA COUNTY  
DISTRICT ATTORNEY  
CALIFORNIA DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD GRANT PROGRAM**

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## **INDEPENDENT AUDITOR'S REPORT**

Allison Haley  
District Attorney  
Napa County  
Napa, California

### **Report on the Financial Statements**

We have audited the accompanying schedule of Grant Revenue and Expenditures of the Napa County Office of the District Attorney for the Automobile Insurance Fraud Grant program funded by the California Department of Insurance as of June 30, 2023 and the related schedule of eligible costs Budget to Actual claimed for the contract period, July 1, 2022 to June 30, 2023 and the related notes to the financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, these includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America as provided under section 1872.8, Title 21 of the State of California Insurance Code and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the Auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County District Attorney's internal control over financial reporting. Accordingly we express no such opinion. An audit also includes the appropriateness of Accounting policies used and the reasonableness of significant estimate made by management, as well as evaluating the overall financial statement presentation.

As discussed in Note 2B to the financial statements, the financial statement referred to above present only the Napa County District Attorney's Schedule of Grant fund Revenue and Expenditures for the Automobile Insurance Fraud Grant and are not intended to present fairly the financial position of the Napa County and the results of operations of its other fund types in conformity with accounting principles generally accepted in the United States of America.

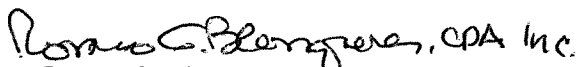
We believe that the audit evidence that we obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinion**

In our opinion, the schedules referred to in the paragraph above present fairly, in all material respects, of the Napa County District Attorney's office for the Automobile Insurance Fraud Grant program funded by the California Department of Insurance and the related schedule of expenditures claimed for the contract period, July 1, 2022 to June 30, 2023 in conformity with standards instructions issued by the Department of Insurance for the State of California.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standard we have also issued a report dated, September 15, 2023 on our consideration of the Automobile Insurance Fraud Grant Program allocated to the Office of the District Attorney's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting an compliance and the results of the testing and not to provide an opinion on the internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

  
Romeo C. Blanquera, CPA Inc.  
September 15, 2023

**NAPA COUNTY  
DISTRICT ATTORNEY'S OFFICE  
AUTOMOBILE INSURANCE FRAUD GRANT PROGRAM  
SCHEDULE OF GRANT REVENUES AND EXPENDITURES**

**FOR THE FISCAL YEAR ENDED, JUNE 30, 2023**

**Grant Revenues:**

Grant funds received during the grant period	\$ 38,972
Total cash available during the grant period	38,972
Grant funds received after the grant period	10,022
Carryover applied from FY 2021-2022	<u>12,405</u>
Total grant funds received	<u>\$ 61,399</u>

**Disbursements:**

Salaries and benefits	\$ 49,580
Operating Expenses and Administrative Overhead	
Training, Travel & Vehicle Expenses	926
Information Technology, Records & Communication	2,737
General Operating Supplies/Copier, Liability Ins & Bldg Maintenance	2,362
Audit Costs	3,000
Administrative Costs	<u>2,794</u>
Total Operating	11,819
Equipment	<u>-</u>
Total disbursements	<u>\$ 61,399</u>

**Unexpended Funds**

Total contracted grant funds	\$ 61,399
Total disbursements	<u>61,399</u>
Total unexpended grant funds	<u>\$ -</u>

The accompanying notes are an integral part of these financial schedules.

**NAPA COUNTY  
DISTRICT ATTORNEY'S OFFICE  
CALIFORNIA DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

**SCHEDULE OF ELIGIBLE COSTS  
BUDGET TO ACTUAL  
FOR THE FISCAL YEAR ENDED, JUNE 30, 2023**

<u>Budget Category</u>	<u>Current Budget</u>	<u>Eligible Costs</u>	<u>Variance</u>
Personnel Services	\$ 49,580	\$ 49,580	\$ -
Travel, Training & Vehicle Expenses	3,296	926	2,370
Info. Tech, Records & Communication	2,139	2,737	(598)
Gen Operating Supplies, Copies, etc.	1,909	2,362	(453)
Audit Expense	3,000	3,000	-
Administrative Overhead	1,475	2,794	(1,319)
Equipment	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>
Total	<u>\$ 61,399</u>	<u>\$ 61,399</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial schedules.

**NAPA COUNTY  
DISTRICT ATTORNEY'S OFFICE  
CALIFORNIA DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD GRANT PROGRAM  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED, JUNE 30, 2023**

**NOTE 1: PROGRAM DESCRIPTION**

The Napa County Office of the District Attorney, entered into the Automobile Insurance Fraud Grant Program with the California Department of Insurance for the period of July 1, 2022 to June 30, 2023. The grant award is made pursuant to section 1872.8 of California Insurance Code and is used for the purposes of enhanced investigation and prosecution of automobile insurance fraud.

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Financial Statement Presentation**

The Financial Statements are prepared in accordance with the method of accounting suggested by the State of California Department of Insurance. The Financial Statements present the information requested by the Department of Insurance and therefore do not purport to reflect the financial position or results of operation of the Napa County District Attorney's Office in accordance with Generally Accepted Accounting Principles accepted in the United States of America.

**B. Basis of Accounting**

The grant utilizes the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, increases and decreases in financial resources are recognized only to the extent that they reflect near-term inflows and outflows of cash. Revenues are recognized when earned. Expenditures are generally recognized when the related liability is incurred.

**NOTE 3: GRANT SOURCE AND STATUS OF FUNDS:**

Distribution to June 30, 2023	\$ 38,972
Distribution after June 30, 2023	\$ 10,022
Carry over applied from FY 2021-2022	\$ 12,405
Total fund distribution of current year grant	<u>\$ 61,399</u>

The Department of Insurance sets forth certain procedures in the request for application program. According to funding procedures, any portion of distributed funds not used for local program purposes at the termination of each annual funding cycle, within thirty (30) days after the completion of the final audit, unused funds shall be transferred back to the insurance fund. the Commissioner how the funds will be used at the end of the program period and at the time of the subsequent application.

**NOTE 4: ACCOUNTS AND RECORDS**

The Napa County Office of the District Attorney receives funds from California Department of Insurance. These funds are deposited to the Office of the District Attorney's Program account with the Napa County Treasurer-Tax Collector Department.

**NOTE 5: FUNDING AMOUNTS**

The amount of the grant payments from the Department of Insurance is based on the amount of funds available for disbursement. These funds are based on the annual fee to be determined by the Insurance Commissioner, not to exceed one dollar (\$1) annually, for each vehicle insured within the State of California. Fifty five percent (55%) of the assessment after incidental expenses is available for distribution to District Attorneys. Consequently, the amounts are estimates until actual payment is received by the District Attorney's office. For this grant period, the grant amount is \$61,399.

**NOTE 6: PERSONNEL**

Personnel time charges to the Program is appropriately certified. Expenses charged to the program are limited to personnel funded by the grant.

**NOTE 7: EQUIPMENT PURCHASES**

Equipment purchases are only for items specifically approved by the California Department of Insurance in the budget and are in the custody of the grant unit. For this grant period, equipment purchased total \$0.

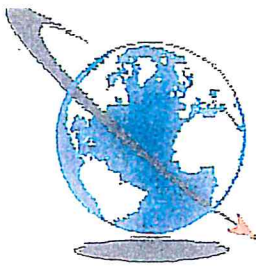
**NOTE 8: AUTOMOBILE PURCHASES**

Vehicles charged to the program have been approved by the California Department of Insurance. For this grant period, there were no automobile purchased

**NOTE 9: COUNTY POLICIES AND PROCEDURES**

Napa County policies and procedures were used as the standard for verifying the appropriateness of personnel and support costs.





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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Allison Haley  
District Attorney  
Napa County  
Napa, California

We have audited the schedule of status of cash of the Napa County Office of the District Attorney for the Automobile Insurance Fraud Grant Program funded by the California Department of Insurance as of June 30, 2023 and the related schedule of expenditures claimed for the contract period then ended and have issued our report thereon dated September 15, 2023. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing the audit, we considered Automobile Insurance Fraud Grant Program allocated to the Office of the District Attorney's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Automobile Insurance Fraud Grant Program allocated to the Office of the District Attorney's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Automobile Insurance Fraud Grant Program allocated to the Office of the District Attorney's internal control over financial reporting.

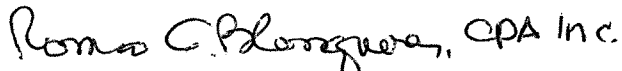
A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and other Matters**

As part of obtaining reasonable assurance about whether the Automobile Insurance Fraud Grant Program's financial schedules are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial schedules amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of the Napa County District Attorney, management of the program and awarding agency and is not intended to be and should not be used by anyone other than the specified parties.

Handwritten signature of Romeo C. Blanquera, CPA Inc.

Romeo C. Blanquera, CPA Inc.

September 15, 2023