



A Tradition of Stewardship
A Commitment to Service

Department of Public Works

1195 Third Street, Suite 101
Napa, CA 94559-3092
www.CountyofNapa.org/publicworks

Main: (707) 253-4351
Fax: (707) 253-4627

Steven E. Lederer
Director

MEMORANDUM

To: Jasmine Elo, Management Analyst
County Executive Office

From: Maiko Klieman
Public Works Administrative Manager

Date: December 8, 2025

Re: BOS Agenda December 9, 2025
Item 4V – Revise Account Number on
the Budget Amendment

Correction is needed for section 1a. under the Requested Actions in the Background. Account 48200 was erroneously used instead of 48210. Below is the section with the error crossed out and correct account inserted.

a. Increase Transfers Out appropriations by \$300,000 in General Fund Non-Departmental budget (Fund 1000, Sub-Division 1050000, Account 56120) offset by use of its available fund balance to transfer to Project 25035 and increase its Transfers In revenues (Fund 2040, Sub-Division 2040500, Account ~~48200~~ 48210); and

Thank you.