

Napa County

Yountville Town Council Chambers
6550 Yount Street, Yountville, CA 94599
www.countyofnapa.org/UVWMA



Agenda

Monday, February 9, 2026

1:30 PM

**Yountville Town Council Chambers
6550 Yount St. Yountville**

Upper Valley Waste Management Agency (UVWMA)

BOARD OF DIRECTORS REGULAR MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. CONSENT ITEMS

- A. APPROVAL OF MINUTES** [26-225](#)
REQUESTED ACTION: Approval of the December 15, 2025 regular meeting minutes.

Attachments: [Minutes \(December 15, 2025\)](#)

- B. APPROVE AN ADDITIONAL ONE-YEAR TERM TO AMENDMENT NO. 3 OF AGREEMENT NO. 200367D WITH CH&W.** [26-226](#)
DISCUSSION AND REQUESTED ACTION: Approve an additional one-year term to Amendment No. 3 of Agreement No. 200367D with Colantuono, Highsmith & Whatley (CH&W), extending the agreement through April 20, 2027. (Fiscal Impact: \$50,000; Upper Valley Waste Management Agency Fund 8200, Subdivision 8200000, Not Budgeted; Discretionary)

Attachments: [CH&W Agreement, Amend. 3](#)

- C. AGREEMENT FOR WASTE CHARACTERIZATION STUDIES** [26-272](#)
REQUESTED ACTION: Approve and authorize the Agency Manager to sign an agreement with SCS Engineers for a maximum of \$90,000 to complete waste characterization studies. If negotiations with SCS Engineers fail to result in contract, approve and authorize the Agency Manager to sign agreement with next ranked proposer.

6. ADMINISTRATIVE ITEMS

- A. ELECTIONS** [26-242](#)
REQUESTED ACTION: Accept nominations and elect officers for Chair and Vice-Chair. These selections will commence immediately and continue through the new calendar year.

- B.** CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT [26-236](#)
DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.
Attachments: [Attachment A - Member Jurisdiction SB 1383 MOUs.pdf](#)
[Attachment B - SB 1383 Food Recovery.pdf](#)
[Attachment C - SB 1383 commercial mailer.pdf](#)
- C.** ANNUAL REPORT PRESENTED BY CONSERVATION CORPS NORTH BAY (CCNB) [26-227](#)
DISCUSSION AND POSSIBLE ACTION: A representative from CCNB, Kyle LaRue, Director of Zero Waste and Compliance, will be present to provide an annual report of their organization's activities and answer any questions.
Attachments: [1. County of Napa Annual Project Report 2025](#)
[2. CCNB 2025 Annual report.pdf](#)
- 7. FRANCHISES' BUSINESS ITEMS**
- A.** FRANCHISES' STATUS [26-237](#)
DISCUSSION AND POSSIBLE ACTION: Agency Manager and Company to provide an update concerning the implementation of franchises' activities.
Attachments: [Q4 2025 Report](#)
- B.** WASTE MANAGEMENT COMPANIES' ISSUES [26-238](#)
DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.
- 8. OTHER BUSINESS ITEMS**
- A.** MANAGER'S REPORT [26-239](#)
DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities.
Attachments: [1. Financials](#)
[2. AD MOU PPT- 2-3-26](#)

- B. REPORTS FROM JURISDICTIONS** [26-240](#)
DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

Napa County

Calistoga

St. Helena

Yountville

- C. FUTURE AGENDA ITEMS** [26-241](#)
DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

9. ADJOURNMENT

The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, April 20, 2026 at 1:30 p.m. in the Yountville Town Council Meeting Chambers or as noted.



Napa County
Board Agenda Letter

1195 THIRD STREET
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Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-225

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Alice Ramirez - Secretary/Clerk, UVWMA
SUBJECT: Approval of Minutes

RECOMMENDATION

APPROVAL OF MINUTES
REQUESTED ACTION: Approval of the December 15, 2025 regular meeting minutes.

BACKGROUND

Staff recommends approval of the December 15, 2025 regular meeting minutes. *Minutes attached.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



MINUTES OF THE DECEMBER 15, 2025
REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, December 15, 2025, at 1:30p.m. at Yountville Town Council Chambers. Chair Cottrell called the meeting to order at 1:32p.m.

2. ROLL CALL

The following members were present: Vice Chair Cooper, Member Bolt Trippe, Member Manfree, Chair Cottrell, Member Barak.

3. PLEDGE OF ALLEGIANCE

Chair Cottrell asked Nick Cheranich to lead us in the Pledge of Allegiance.

4. PUBLIC COMMENT

During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation. THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

Jose Hernandez, resident of Napa County and member of LULAC, League of United Latin American Citizens. He is here today supporting the LULAC presentation but unfortunately needs to leave early. Also request these meetings be live streamed for full transparency public access.

5. CONSENT ITEMS

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the October 20, 2025, special meeting minutes.

B. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Approval and Acceptance of the Authority's annual June 30, 2025.

Approved Consent Items 5A & 5B: SC, HBT, AM, AC, and AB.

6. ADMINISTRATIVE ITEMS

A. CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

Agency's staff, Amanda Griffis, summarized staff report and highlighted some sections of the agenda report.

B. CA LULAC PRESENTATION

PRESENTATION AND DISCUSSION: Board to receive a presentation by The California League of United Latin American Citizens (CA LULAC).

Geoff Ellsworth, former mayor of St. Helena and member of Cal LULAC, presented the CA LULAC Presentation; co-presenter, Maria Gutierrez, President of Sacramento Council is out sick today.

Public Comment #1: Mark Gingrich, Division Vice-President with Waste Connections. Responded to comments made about the Company in the presentation including incorrect information.

Public Comment #2: Trish really hopes a lot is really happening to improve the working conditions for these employees. Also interested in knowing if compost is being tested and does not contain radiation. She would like compost to be tested by reliable company and published.

Public Comment #3: Chris Malan brought up concerns about contamination concerns she witnessed in the past and has not seen the matter addressed. She is also concerned about the employees working in these conditions. She also suggests Waste Connections provide a task force or presentation on all safety measures taking place under their leadership.

Public Comment #4: Frank Leads, a neighbor of the landfill on White Hall Lane. Has concerns about processing compost and now also possibly adding a transfer station here in an AG preserve area. Another concern is the fires in the area that he and a non-local person witnessed and reported to the fire department only to see reports state it was not a fire.

Board members asked a couple questions regarding comments made in the presentation and various public comments made and suggested a future 10-minute presentation by the company discussing Waste Connections safety measures in place.

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

DISCUSSION AND POSSIBLE ACTION: Manager and Company provided an update concerning the implementation of franchises' activities.

Nothing to report.

B. Waste Management Companies' Issues

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

Public Comment: Chris Malan asks if Waste Connection management, as a precaution, can do testing due to contamination noted in the past.

Public Comment: Geoff Ellsworth adds Northern Recycling website shows Napa Recycling, Waste Services and Upper Valley as a sister company, if this is not correct Waste Management should have it corrected. Contaminated compost is a real problem.

Public Comment: Mark Gingrich, Division Vice-President with Waste Connections added Waste Connections does not have control over other websites possibly outdated or inaccurate information, but he can confirm Waste Connections is not affiliated with Northern Recycling company.

8. OTHER BUSINESS ITEMS

A. Manager's Report

DISCUSSION AND POSSIBLE ACTION: Manager to provide a written update on the status of current activities.

Agency Manager, Steve Lederer summarized this item and noted that included in this item is the requested information regarding the DA settlement of the 2019 leachate incident and a couple of emailed public comments attached as well.

The Brown Act has been updated and information on this update will be shared and discussed at a later time. New legislation also requires Board Members to take a new financial education course. Further information will follow.

Public Comment: Geoff Ellsworth would like a summary report for the DA's settlement report which includes details on what happened and remedy.

Member Trippe & Manager Steve Lederer added this public document was added here and includes clear details of the settlement including financial details. Also at the time, there was press release by the DA and newspaper coverage.

B. Reports from Jurisdictions

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

- i. Napa County: Agency Manager added that the Napa Vallejo Waste Management Agency new construction and demolition debris recycling facility coming soon.
- ii. Calistoga: New street sweeper is actively being used.
- iii. St. Helena: Nothing to report.
- iii. Yountville: Nothing to report.

C. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

Agency Manager, Steve Lederer, stated the board had previously discussed wanting an annual review of the Agency Counsel contract which expires in April. A board item will be added to this agenda in February to discuss.

-California Conservation of the North Bay (CCNB), litter collection company, would like to give an update on what they do for us (this agency).

-Also, future discussions on possibly adding a program like PG&E's Care Program (reduced rates for certain criteria) to this agency coming in June.

-Future 10-minute presentation by the company discussing Waste Connections safety measures in place.

-Calistoga may bring back for discussion, at a later time, an ordinance on mandatory commercial garbage pickup.

-Discussion on an update on closure process. Clarified the rate payors will not be paying for any part of the closure, when asked by Board member Bolt Trippe.

9. ADJOURNMENT

The meeting was adjourned at 2:40p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, February 9, 2026, at 1:30p.m. in the Yountville Town Council Meeting Chambers or as noted.

AYES: _____

NOES: _____

ABSTAIN (A): _____

ABSENT(B): _____

EXCUSED(X): _____

By: _____

ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AC = Anne Cottrell; AB = Aaron Barak; AM = Amber Manfree; HBT = Hillery Bolt Trippe; KS = Kate Spadarotto;

IL-O = Irais Lopez-Ortega; JG = Joelle Gallagher; PR = Pam Reeves; SC = Scott Cooper.

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused



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Board Agenda Letter

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Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-226

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steve Lederer, UVWMA Manager
REPORT BY: Kat Chambers, Staff Services Analyst II
SUBJECT: Approve an additional one-year term to Amendment No. 3 of Agreement No. 200367D with Colantuono, Highsmith & Whatley (CH&W), extending the agreement through April 20, 2027.

RECOMMENDATION

APPROVE AN ADDITIONAL ONE-YEAR TERM TO AMENDMENT NO. 3 OF AGREEMENT NO. 200367D WITH CH&W.

DISCUSSION AND REQUESTED ACTION: Approve an additional one-year term to Amendment No. 3 of Agreement No. 200367D with Colantuono, Highsmith & Whatley (CH&W), extending the agreement through April 20, 2027. (Fiscal Impact: \$50,000; Upper Valley Waste Management Agency Fund 8200, Subdivision 8200000, Not Budgeted; Discretionary)

BACKGROUND

On April 21, 2025, the UVWMA Board approved Amendment No. 3 to Agreement No. 200367D, extending the agreement through April 20, 2026, and authorizing extensions for one-year terms at the UVWMA Board’s option.

CH&W has provided legal services to the Agency for more than five (5) years, bringing valuable historical knowledge, familiarity with Agency documents, and expertise in Agency procedures. This continuity of service remains important as the Agency advances its current and future initiatives.

Staff recommends extending the term for an additional one-year term to continue legal services with CH&W. The maximum annual contract amount will remain unchanged at \$50,000.

Approval of this action will maintain continuity of legal support and preserve access to CH&W’s long-standing expertise and knowledge.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	This legal expense would be budgeted in Subdivision 8200000, Account 52140.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Legal Counsel is necessary for the Agency, CH&W has provided quality service to the Agency for more than five years and holds valuable knowledge and experience that will serve the Agency effectively in the future.
Is the general fund affected?	No
Future fiscal impact:	Annual legal expenses will be included in future annual budgets as needed.
Consequences if not approved:	The Agency would be without legal counsel until a new firm could be found and retained.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by CEQA Guidelines section 15378 because the activity will not result in direct or reasonably foreseeable indirect physical change in the environment.

**AMENDMENT NO. 3 TO
UPPER VALLEY WASTE MANAGEMENT AGENCY
AGREEMENT NO. 200367D**

PROFESSIONAL SERVICES AGREEMENT

This AMENDMENT NO. 3 (“Amendment No. 3”) to the PROFESSIONAL SERVICES AGREEMENT designated as UVWMA Agreement No. 200367D (the “Agreement”) is made and entered into effective April 1, 2025 (“Effective Date”) by and between UPPER VALLEY WASTE MANAGEMENT AGENCY (“UVWMA”), a joint powers agency organized and existing under the laws of the State of California pursuant to Government Code sections 6500 et seq., on the one hand, hereinafter referred to as “the AGENCY,” and the law firm of COLANTUONO, HIGHSMITH & WHATLEY, PC (“CH&W”) a California professional corporation, whose business address is 420 Sierra College Drive, Suite 140, Grass Valley, California 95945-5091, hereinafter referred to as “CONTRACTOR.” Hereinafter, AGENCY and CONTRACTOR may be referred to individually as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, on April 20, 2020, AGENCY entered into the Agreement by which AGENCY engaged the legal services of CONTRACTOR, as authorized by Government Code section 31000 and the JPA Formation Agreement between the County of Napa, the City of Calistoga, the City of St. Helena, and the Town of Yountville, to wit: General Counsel services for Agency; and

WHEREAS, AGENCY and CONTRACTOR entered into Amendment No. 1 to the Agreement, effective on June 29, 2020, wherein the Parties amended the Agreement to include reimbursement of amounts paid by CONTRACTOR to Bartle Wells; and

WHEREAS, AGENCY and CONTRACTOR entered into Amendment No. 2 to the Agreement, effective on October 19, 2020, wherein the Parties amended the Agreement to increase the not-to-exceed amount payable to CONTRACTOR during the first one-year term of the Agreement only; and

WHEREAS, Paragraph 1. of the Agreement provides for a maximum of five (5) one-year terms commencing from the effective date of the Agreement, April 20, 2020; and

WHEREAS, Paragraph 3.(a) of the Agreement establishes the rates payable to CONTRACTOR for services provided under the Agreement, to wit: the rates set forth in CONTRACTOR’s proposal dated February 12, 2020; and

WHEREAS, the Parties wish to extended the term of the Agreement and update the rates payable to CONTRACTOR thereunder.

TERMS

NOW, THEREFORE, for good and valuable consideration, the Parties agree to amend the Agreement as follows:

- I. Pursuant to Paragraph 1.1 of the Agreement and notwithstanding the term in Paragraph 1., the term of this Agreement shall be extended through April 20, 2026 and may be extended for additional one (1) year terms thereafter at the Board's option.
- II. Subparagraph 3.(a) is hereby amended in the Agreement to read as follows:
 - (a) Rates. In consideration of CONTRACTOR's fulfillment of the promised work, the AGENCY shall pay CONTRACTOR for the Services at the rates set forth in Exhibit "C" attached hereto and fully incorporated herein by reference, notwithstanding the rates set forth in CONTRACTOR's proposal dated February 12, 2020 attached as Exhibit "B" to the Agreement. The total amount of compensation paid to CONTRACTOR shall not exceed Fifty Thousand Dollars (\$50,000.00) in any one-year term without a written amendment to this Agreement signed by both CONTRACTOR and the AGENCY Manager.
- III. Except as provided in Sections I. and II. above, and Amendment No. 1 and Amendment No. 2 to the Agreement, all other terms and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment No. 3 to the Agreement was executed by the Parties hereto effective as of the Effective Date first above written.

COLANTUONO, HIGHSMITH & WHATLEY, PC

By Mary B Bell
 Gary Bell, First Vice-President and Secretary

"CONTRACTOR"

UPPER VALLEY WASTE MANAGEMENT AGENCY, a
 Joint Powers Agency

By Anne Cottrell
 Anne Cottrell, Chair of the Board of Directors of the
 Upper Valley Waste Management Agency

"AGENCY"

EXHIBIT "C"

(RATES PAYABLE TO CONTRACTOR)

I. For all legal services, with the exception of special services and litigation mentioned below, at the rate of \$280 per hour including those services listed in the Request for Proposal:

1. Represent and advise the Board, Agency Manager, and staff in all matters pertaining to their role in the organization including advice and opinions on the legality of all matters under consideration;
2. Attend and represent the Agency's legal interests at Agency meetings and workshops (including regular meetings on the third Monday of every other month and other meetings as requested);
3. Provide legal opinions, advice, assistance, consultation, and training to the Agency Board, Agency Manager and Agency staff on the following issues as well as any others requested:
 - a. The Brown Act,
 - b. The Public Records Act,
 - c. Conflicts of interest,
 - d. Contracts and franchises,
 - e. Real estate and property transactions,
 - f. Land use and environmental law,
 - g. Enforcement of laws and regulations relating to solid waste and landfills, and
 - h. Pending and current state and federal legislation and court decisions.

II. The following special services at the rate of \$340 per hour:

1. Labor and employment advice and representation,
2. Fees, rates, taxes, assessments, and Propositions 13, 218, and 26, and
3. Special projects not within the scope of I. above.

III. In the event needed, litigation services at the rate of \$380 per hour.

* The rates set forth in Paragraphs I, II, and III are subject to change in January of each year based on the change, if any, in the California Consumer Price Index for All Urban Consumers published by the California Department of Industrial Relations. Travel to be charged at 1/2 the rate. Rates are capped for all attorneys. If an attorney's actual rate is lower than the capped rate, the lower rate will be charged.



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Board Agenda Letter

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Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-272

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Amanda Griffis - Staff, UVWMA
SUBJECT: Agreement for waste characterization studies

RECOMMENDATION

AGREEMENT FOR WASTE CHARACTERIZATION STUDIES

REQUESTED ACTION: Approve and authorize the Agency Manager to sign an agreement with SCS Engineers for a maximum of \$90,000 to complete waste characterization studies. If negotiations with SCS Engineers fail to result in contract, approve and authorize the Agency Manager to sign agreement with next ranked proposer.

BACKGROUND

The Upper Valley Waste Management Agency (UVWMA) issued a request for proposals (RFP) for waste characterization studies of landfill waste streams from franchised hauler and self-haul loads. The RFP was released on 1/12/26 and proposals were due on 1/30/26.

The maximum \$90,000 of funding for this waste characterization study is from the CalRecycle SB 1383 local assistance grant. UVWMA applied for this grant as the lead. The grant awarded funding based on population, as such UVWMA applied as the lead with the entirety of the unincorporated area of Napa County participating as well. The awarded funding is to be expended throughout the UVWMA area and all Napa County unincorporated areas.

Due to the funding purpose, the waste characterization study will also evaluate landfill waste streams that are outside of the UVWMA area. The proposed contractor will evaluate landfill streams at both Clover Flat Landfill and the Devlin Road Transfer Station. This will include evaluations of franchised hauler landfill loads from Upper Valley Disposal Service (UVDS), Berryessa Garbage Service and Napa County Recycling and Waste Services. It will also evaluate self-haul loads at Clover Flat Landfill and the Devlin Road Transfer Station.

This waste characterization study will result in a highly localized report of what materials remain in the landfill waste stream. This will allow staff to determine future waste diversion programs if divertible or reusable materials are in the landfill streams and will allow staff to evaluate the effectiveness of current SB 1383 driven programs to divert organics from the landfill. The study can be used as a baseline, if UVWMA chooses to conduct another waste characterization study in the future after programs are expanded, continued or new programs are established. Staff do not currently have a set of data to evaluate the effectiveness of public programs. The waste characterization study will benefit and improve current and future waste diversion programs throughout UVWMA and Napa County.

UVWMA received five proposals that were complete and submitted by the 1/30/26 deadline. One UVWMA, two Napa County and one UVDS staff person reviewed and scored the submitted proposals. Proposals were scored on: Approach to sampling, measuring, data compilation and assessments; Experience of the proposer and subcontractors; Work plan, deliverables, timetable and Budget plan. SCS Engineers received the highest cumulative score of 369 out of 400. The second ranked proposer received a cumulative score of 320 out of 400. Work will begin after the agreement is authorized and the agreement will end no later than November 1, 2026 to coincide with the close of the SB 1383 Local Assistance Grant.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Consulting Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This waste characterization study will allow staff to improve the effectiveness of public waste diversion programs
Is the general fund affected?	No
Future fiscal impact:	The waste characterization will conclude in FY 26/27
Consequences if not approved:	The waste characterization study will not be completed
Additional Information	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



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Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-242

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Elections

RECOMMENDATION

ELECTIONS

REQUESTED ACTION: Accept nominations and elect officers for Chair and Vice-Chair. These selections will commence immediately and continue through the new calendar year.

BACKGROUND

The Agency’s bylaws require that a Chair and Vice-Chair be elected each year.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



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Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-236

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Amanda Griffis - Supervising Environmental Resource Specialist
REPORT BY: Amanda Griffis - Supervising Environmental Resource Specialist
SUBJECT: California Integrated Waste Management Act

RECOMMENDATION

CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

BACKGROUND

WASTE REDUCTION, RECYCLING, HAZARDOUS WASTE PROGRAMS UPDATE

HAZARDOUS WASTE COLLECTIONS - Upper Valley Waste Management Agency (UVWMA) staff have scheduled the spring hazardous waste (HW) collection event for Friday April 24 1:00pm - 4:00pm (business) and Saturday April 25 8:00am - 1:00pm (residential), to take place at the Upper Valley Compost & Recycling Yard in Rutherford. In addition to HW, residents can drop off electronic waste, documents for shredding and pick up free compost.

UVWMA's HW collections contractor Clean Earth will mobilize for the temporary event, collect and dispose of HW dropped off by the public. UVWMA pays a flat fee for mobilization dependent upon the number of cars that use the event. Businesses will schedule appointments and pay disposal costs for their materials, residents are not charged a fee and are not required to schedule appointments. UVWMA will pay for HW disposed of by residents.

Electronic waste will be collected by Upper Valley Disposal Service (UVDS) and document shredding will be provided by a third-party vendor during the hazardous waste event. The electronic waste collection and document shredding are one of the three times per year events provided by UVDS per the franchise agreement. The electronic waste collection and document shredding will be for residents only, not businesses. UVWMA will not pay separate fees for the electronic waste collection and document shredding.

The max per drop off for hazardous waste is due to state law, it is 15 gallons or 125 pounds per vehicle for both businesses and residents. The maximum drop off for document shredding will be five banker boxes. Residents may pick up compost in their own vehicle or container, there is a maximum of one cubic yard per resident. UVWMA will pay for compost distributed to the public, counting towards the annual SB 1383 required organic product procurement target.

UVWMA staff have worked with City of Calistoga staff to schedule the fall hazardous waste collection event for November 13 and 14 at the Calistoga Fairgrounds. This is one to two weekends later than the normally scheduled weekend for the fall event. This later date may result in a rainy event, which would not cancel the event but may deter residents from attending. It will however allow for use of a larger space in the fairgrounds and there will not be any competing events to increase the risk of incident or confusion. Event entrance will likely be at the Boys and Girls Club driveway and exit will be near the Butler Building. Staff will provide details on the event and route closer to the event date.

SHARPS AND MEDICATIONS DISPOSAL - SB 212 requires pharmaceutical companies to run statewide stewardship programs that provide safe and convenient disposal options for pharmaceutical and home-generated sharps waste at no cost to the consumer. Medication collections will be available in receptacles and via pre paid mail back options at no cost to consumers. Sharps will be collected via a secure mail back container at no cost to consumers. Secure sharps mail back containers are to be provided at the point of sale or with five days by stewardship programs and containers can also be requested online. More information on these programs can be found at napacounty.gov/hazwaste.

In addition to the above mentioned stewardship programs, Clean Earth accepts non-controlled medications and sharps at up-valley hazardous waste collection events. Clover Flat Landfill accepts sharps at no charge during regular business hours. A medication collection bin is located at the St. Helena, Calistoga and Yountville Police Department; non-controlled and controlled medications are accepted.

Staff have received the invoice from the sharps collection contractor from the fall 2025 Napa Countywide medications and sharps event. The invoice totaled \$4,532. Reimbursements for disposal costs from the City of Napa and Napa County were determined based on event location and quantity of sharps collected. \$1,508 will remain a UVWMA cost. UVWMA have requested reimbursement of \$1,758.80 from the City of Napa and \$1,265.20 from Napa County.

BEVERAGE CONTAINER RECYCLING PROGRAM - UVWMA applies as a regional agency for payments that CalRecycle issues for beverage container recycling programs. Staff use the \$25,000 of funds for beverage container recycling and litter reduction activities. Examples include the purchase of recycling bins for public buildings, community parks, main streets, businesses, schools and public gathering areas, and expenditures related to the installation of water refill stations. UVWMA staff have completed expending the "FY 2023-24" funding cycle and will submit the required report to CalRecycle on or before the due date of April 1, 2026. UVWMA has begun expending the "FY 2024-25" funding cycle, funds can be expended thru January 5, 2027. UVWMA have submitted an application for the "FY 2025-26" funding cycle, the application has been approved for payment by CalRecycle. Payment is expected to be received in April 2026. Funds can be expended between early 2026 (after award) and January 5, 2028.

CALRECYCLE - UVWMA received notice from CalRecycle's Local Assistance and Market Development Branch that the Jurisdiction and Agency Compliance and Enforcement Branch (JACE) will soon reach out to UVWMA for a SB 1383 compliance evaluation. This will include an inspection of all SB 1383 required records from January 1, 2022 to date. UVWMA staff have begun preparing the required records, with the assistance of UVDS and member jurisdiction staff. UVWMA staff sent out a request to member jurisdictions requesting records that are held by members and not the agency, an example is recycled content paper purchasing records. MOU's assigning SB 1383 responsibilities between UVWMA and member jurisdictions are included as Attachment A: Member Jurisdiction SB 1383 MOU's.

Staff have continued expenditures towards the CalRecycle SB 1383 local assistance grant and submitted the required progress report four on February 1, 2026. Progress report four reported on grant activities from October 1, 2025 through January 31, 2026.

Senate Bill 1215 amends the Electronic Waste Recycling Act and adds covered battery-embedded products to the Covered Electronic Waste (CEW) Recycling Program. Covered battery-embedded product means a product covered in this program that contains a battery that is not designed to be easily removed by the user with no more than commonly used household tools. Beginning January 1, 2026, consumers will pay a recycling fee for covered battery-embedded products at the time of purchase. On April 1, 2026, the CEW Recycling Program will begin accepting payment claims for covered battery-embedded waste from recyclers. This means that new electronic waste products will be accepted at no charge through collection events and the UVDS bulky item program. More information will be provided after the list of products is finalized.

SB 1383 IMPLEMENTATION - UVWMA and UVDS staff continue work together to reach out directly via phone, email and site visit to non-compliant accounts to provide education and assistance with meeting SB 1383 organics recycling requirements.

UVWMA has completed procuring organic products (compost) on behalf of member jurisdictions and met 2025 targets. SB 1383 local assistance grant funding was used to pay for compost purchases. The total amount of compost procured in 2025 was 1,072.72 tons at a total cost of \$40,149.70. It was distributed to residents, vineyards and farms.

UVWMA continues outreach, education and assistance to ensure Tier One and Tier Two commercial edible food donors are compliant with SB 1383 requirements. UVWMA will partner with Napa County and the City of Napa to meet with all food recovery organizations and services in Napa County in the coming months to ensure information is up to date on what they can accept and they are aware of SB 1383 requirements.

In January, Napa County staff presented to the Climate Action Committee on countywide progress and efforts toward SB 1383 food recovery requirements. A copy of the presentation is included as Attachment B: SB 1383 Food Recovery.

OUTREACH - UVWMA's multi family dwelling outreach consultant, Soluna Outreach Solutions, has continued with outreach and education to multi family dwelling managers and owners on SB 1383 requirements in English and Spanish. Onsite resident training and drop-off of resources like brochures and compost pails continued in December and January.

UVWMA and UVDS staff have prepared the annual all commercial account mailer, which will be mailed to all commercial accounts in February 2026. The mailer includes information on the requirements of SB 1383 as well as the available business assistance program. A copy of one of the letters is included as Attachment C: SB 1383 commercial mailer.

UVDS is working to update their contamination monitoring, noticing and tracking procedures. This will result in more real time alerts to customers who have contaminated their landfill, recycle or compost bins/carts and will provide UVWMA with improved reporting for evaluating compliance and state reporting.

BUSINESS ASSISTANCE PROGRAM - UVWMA and UVDS offer free assistance to any business requesting help in improving waste diversion, it is also available to any business working to become complaint with SB 1383 and is often offered in the initial direct outreach to businesses who are notified they are not compliant with SB 1383. Assistance includes: a walk through to assess needs, UVDS suggested service changes to allow for compliance with SB 1383, recycling and composting interior bins, staff trainings, interior and exterior signs, interior bins stickers and on going support. Businesses may request assistance by calling UVDS at 707-963-7988 or emailing UVWMA at upvalleyrecycles@countyofnapa.org.

ZERO WASTE EVENT SUPPORT - UVWMA staff have created and made available a Request for Zero Waste Event Support application. The purpose of the form is to request from UVWMA a one-time reimbursement of up to \$250 for efforts relating to making events that are free and open to the public zero or low waste. Reimbursements for the following items will be considered: temporary recycling and/or compost service,

temporary bins for waste sorting stations, clear bags for recycling or compostable bags for compost, compostable service ware and signs for bins. The application was included in the October 2022 agenda packet, requests can be made via email to upvalleyrecycles@countyofnapa.org.

HOME COMPOSTING WORKSHOPS - Workshop co-sponsors, UVWMA, Napa County, City of Napa, and Napa County Master Gardeners have scheduled countywide 2026 workshop dates. The up valley workshop for 2026 has been scheduled for May 16, 2026 at the up valley campus. This will be a dual workshop again, where attendees choose to either learn about backyard composting or worm composting.

New this year, to encourage commitment to using and continued use of worm compost bins, there will be a fee of \$10 for a worm composting kit, that workshop attendees will set up with Napa County Master Gardeners. The approximate per bin cost for the worm composting kit is \$35, the difference will be paid for by Napa County. Backyard compost bin costs remain the same at \$20, the average retail value of backyard compost bins is \$80 and the difference is paid for by the City of Napa.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

MOU – Implementation of SB 1383 Regulations

**Memorandum of Understanding
Between the City of Calistoga and
The Upper Valley Waste Management Agency
Regarding Implementation of SB 1383**

This Memorandum of Understanding (“MOU”) is made this 16th day of November 2021 (the “Effective Date”) by and between the **CITY OF CALISTOGA**, a California municipal corporation (the “City”) and the **UPPER VALLEY WASTE MANAGEMENT AGENCY**, a California joint powers authority (the “Agency”) (collectively, the “Parties”), with respect to the following Recitals:

RECITALS

WHEREAS, the Agency is a joint powers agency organized and operating under the Joint Exercise of Powers Act (Gov. Code section 6500 et seq.) and a “regional agency” under the California Integrated Waste Management Act of 1989; and

WHEREAS, the City is a Member of the Agency, which operates certain core programs on behalf of and for the benefit of the City including, but not limited to, providing education regarding recycling, composting, and other methods of waste diversion to the City and the public, and conducting, preparing, and submitting all monitoring and reporting as a regional agency pursuant to the Integrated Waste Management Act of 1989; and

WHEREAS, SB 1383 (Chapter 395, Statutes of 1383) requires the California Department of Resources Recycling and Recovery (CalRecycle) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025, which regulations have been finalized and are now in effect (Division 7 of Title 14 of the California Code of Regulations) (the “SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations require local jurisdictions, among other things, to implement programs requiring organic waste generators and waste haulers to meet minimum standards for organic waste collection services, inspect waste containers for prohibited contamination of materials, provide education and outreach information to organic waste generators, report to CalRecycle on compliance with the SB 1383 Regulations, and maintain records of compliance with the SB 1383 Regulations; and

WHEREAS, the City has adopted Ordinance No. 754, which implements and meets the requirements of the SB 1383 Regulations; and

WHEREAS, the SB 1383 Regulations authorize the City to enter into a Memorandum of Understanding with the Agency to fulfill its responsibilities under the SB 1383 Regulations; and

WHEREAS, the Parties wish to enter into this MOU to establish certain roles and responsibilities that the Agency shall assume on behalf of the City to implement the SB 1383 Regulations under the terms and conditions set forth herein.

MOU – Implementation of SB 1383 Regulations

NOW, THEREFORE, the Parties hereby agree as follows:

AGREEMENT

1. **Term.** This MOU shall commence on the Effective Date and remain in full force and effect until terminated as provided herein.

2. **Definitions.** The terms below are defined as follows and any other terms used but not defined herein shall have the meaning set forth in the SB 1383 Regulations, Section 17402 of Title 14 of the California Code of Regulations, or Section 18815.2 of Title 14 of the California Code of Regulations:

- (a) “Agency” means the Upper Valley Waste Management Agency.
- (b) “CalRecycle” or “Department” means the California State Department of Resources Recycling and Recovery.
- (c) “County” means the County of Napa.
- (d) “Edible Food” means food intended for human consumption.
- (e) “Generator(s)” means a person or entity that is responsible for the initial creation of Organic Waste.
- (f) “Hauler(s)” means a person or entity who collects material from a Generator and delivers it to a reporting entity, end user, or a destination. “Hauler” includes public contract haulers, private contract haulers, food waste self-haulers, and self-haulers. A person who transports material from a reporting entity to another person is a transporter, not a hauler.
- (g) “Implementation Record” means the compiled records, physical or electronic, of the City that must be stored in one central location and contain the records and information required by Section 18995.2 of the SB 1383 Regulations.
- (h) “Organics,” “Organic Materials” or “Organic Waste” are materials that originate from living organisms and their metabolic waste products, including food, green material, landscape and pruning waste, vegetables, grain, meat, bones, paper towels, leaves, digestate and wood.
- (i) “Route review” means a visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras.
- (j) “SB 1383 Regulations” means Chapter 12 (Short-lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations.

MOU – Implementation of SB 1383 Regulations

(k) “Waste evaluation” means collecting samples from garbage, recycling, and organics from different areas in the jurisdiction so that the samples are representative of the jurisdiction’s waste stream.

3. Responsibilities of the Agency.

(a) **Organic Waste Collection Services.** Pursuant to Section 18981.2 of the SB 1383 Regulations, the City designates the Agency as the entity responsible for Organic Waste collection services on behalf of the City. The Agency shall contract, permit, or authorize one or more public or private entities to collect Organic Waste with the jurisdiction of the City.

(b) **Education and outreach.** The Agency shall provide educational materials and community outreach to Organic Waste Generators in English and Spanish that explain and provide information on the requirements of the SB 1383 Regulations, as more specifically described below. In providing the education and outreach materials described below, the Agency intends that its education and outreach efforts will be consistent with, and supplemental to, the education and outreach provided by the franchised Haulers. Since Non-Local Entities and Local Education Agencies are not under the City’s control but are still subject to the SB 1383 Regulations and other laws, the Agency shall also identify and provide them with the educational materials on the requirements set forth below.

(i) Prior to February 1, 2022, the Agency will make available to Generators, through print and/or electronic media as permitted pursuant to the SB 1383 Regulations, information regarding the responsibilities and requirements set forth in Sections 18984.9, 18984.10, 18985.1, 18985.2, 18988.3, 18991.3, 18991.4, and 18991.5 of the SB 1383 Regulations. The information generated pursuant to this subparagraph shall be made available through posting on the Agency’s website, content made available for posting on the City’s website, and brochures made available for distribution to Generators. The Agency will additionally provide the information through other sources as deemed appropriate at the Agency’s discretion. The information generated pursuant to this subparagraph shall be updated at least annually.

(ii) Through email, letters, or other direct communication, the Agency shall annually notify Tier I and II Commercial Edible Food Generators within the City of their food recovery obligations and requirements pursuant to Sections 18991.3 and 18991.4 of the SB 1383 Regulations. Such notification shall include corresponding resources to assist in compliance with the applicable food recovery obligations and requirements.

(iii) The Agency shall perform outreach to non-compliant residential and commercial Generators to seek voluntary compliance with the SB 1383 Regulations, as more particularly described in this MOU. As part of seeking voluntary compliance, the Agency will provide non-compliant residential and commercial Generators with information and resources to encourage compliance with the SB 1383 Regulations related to the collection and recovery of Organic Materials.

MOU – Implementation of SB 1383 Regulations

(iv) On or before January 1, 2022, the Agency will design or cause to be designed container decals that comply with Section 18984.8 of the SB 1383 Regulations and distribute them upon request.

(c) **Procurement.** The Agency shall annually notify the City of its Organic Waste product procurement target, as required and determined by CalRecycle pursuant to Section 18993.1 of the SB 1383 Regulations. Before CalRecycle releases the official procurement targets for the City on January 1, 2022 and every five years thereafter, the Agency shall assist the City in calculating estimates of the procurement targets.

(d) **Reporting and recordkeeping.**

(i) The Agency shall prepare and submit the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations on Organics processing capacity and Edible Food recovery capacity planning requirements. The Agency shall submit the required reports in accordance with the schedule established in Section 18992.3 of the SB 1383 Regulations.

(ii) The Agency will store and maintain the Implementation Record for the City in conformance with Section 18995.2 of the SB 1383 Regulations. The City will be given access to its own Implementation Record upon request. Staff of the Agency will upload documents to CalRecycle within the 60-day timeframe as required in the SB 1383 Regulations, provided that the information is made available to the Agency by the parties creating such records in a prompt manner.

(iii) Upon request by a CalRecycle representative, the Agency will provide access to the Implementation Record within 10 business days and will respond to a request for public records contained in the Implementation Record in conformance with the California Public Records Act (Government Code § 6250 et seq.) The Agency and the City shall each notify the other if they receive a request for all or part of the Implementation Record and coordinate a response to such request.

(iv) The Agency shall prepare and submit the Initial Compliance Report and Annual Reports to CalRecycle on behalf of the City in compliance with Sections 18994.1 and 18994.2 of the SB 1383 Regulations.

(e) **Organic waste processing capacity and diversion planning.** As a component of preparing the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations, the Agency shall estimate existing Organics processing and Edible Food recovery capacities available in the County. If it is found that capacity in either category is needed, the Agency shall assist the City in creating an implementation plan to expand capacity.

MOU – Implementation of SB 1383 Regulations

(f) Complaints and violations.

(i) The SB 1383 Regulations require that the City provide a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 Regulations. In conformance with this requirement, the Agency shall make an online complaint form available on its website for public submission and will make the form available for the City to place on its website. The complaint form shall collect all information required under Section 18995.3 of the SB 1383 Regulations. Upon receipt of a complaint, the Agency shall forward the complaint to the City and the Hauler. The Agency shall work with the Hauler to investigate the validity of the complaint within 90 days of receipt of the complaint in accordance with Section 18995.3 of the SB 1383 Regulations. If a Generator is found to be non-compliant, the Agency shall notify the Generator of the Agency's determination of non-compliance, including the basis for its determination and the supporting evidence received or generated by the Agency. As part of the notification, the Agency will provide resources to assist the Generator in achieving compliance with the SB 1383 Regulations.

(ii) The Agency will develop a standardized procedure for seeking voluntary compliance from Generators that are in violation of the SB 1383 Regulations. The Agency's responsibilities will include contacting Generators who have repeatedly contaminated and/or refuse to use the recycling and/or organics collection containers despite reasonable efforts by the franchised Hauler to notify the Generator and seek compliance. The Agency will use incrementally escalating efforts to educate the non-compliant Generator and seek voluntary compliance through the standardized procedures developed by the Agency. In the event the Agency is unable to achieve voluntary compliance through these contacts, the Agency will refer the matter, along with all evidence collected by the Agency related to the Generator's non-compliance, to the City for consideration of formal enforcement action.

(iii) In the event the City initiates an enforcement action against a Generator, the Agency will provide support to the City in carrying out the enforcement action, including working with the franchised Hauler to determine whether the Generator has come into compliance prior to a compliance deadline established by any Notice of Violation or other enforcement tool. The Agency's support will be directed by the City as it retains sole responsibility for any formal enforcement action.

(g) Inspections of Commercial Edible Food Generators. Beginning January 1, 2022, the Agency shall conduct annual inspections of Tier I Commercial Edible Food Generators, food recovery organizations, and food recovery services within the City in a manner as necessary to comply with the requirements of Section 18995.1(a)(2) of the SB 1383 Regulations. The Agency may conduct inspections of a random sampling of food recovery entities or prioritize inspections of entities that it determines are more likely to be out of compliance, provided that such manner of selection shall satisfy the requirements of the SB 1383 Regulations. Beginning January 1, 2024, the Agency shall additionally conduct annual inspections of Tier II Commercial Edible Food Generators within the City in a manner as necessary to comply with the requirements of Section 18995.2(a)(2) of the SB 1383 Regulations. The Agency may

MOU – Implementation of SB 1383 Regulations

adjust the frequency or number of inspections from time to time in its discretion or if required by CalRecycle.

(h) **Transfer and Assignment of Agency Responsibilities.** The Agency may transfer all of its responsibilities under this MOU to a franchise Hauler or other entity pursuant to a franchise agreement or other written agreement.

4. **Responsibilities of the City.**

(a) Except for those responsibilities and requirements expressly assumed by the Agency pursuant to this MOU, the City shall be responsible for compliance with the SB 1383 Regulations, as applicable. With respect to CALGreen and Model Water Efficient Landscaping Ordinance (“MWELO”) requirements, if the City has incorporated CALGreen or MWELO requirements within its municipal code, the local requirements shall apply but if not, the state statues and regulations governing CALGreen and MWELO shall apply in all circumstances where necessary.

(b) The City shall be responsible for the adoption of its own enforceable ordinance and procurement policy as required by SB 1383.

(c) **Sharing of information.** Within thirty (30) days of request by the Agency, or as soon as such information is available to the City, the City shall share with the Agency all data, documents, contact information for Generators within the City, and any other information necessary for the Agency to carry out the responsibilities set forth in this MOU. At the Agency’s request, the City shall provide the following information:

- (i) Debris Removal:
 - (1) A record of the amount of sediment debris that is disposed pursuant to Section 18984.13 of the SB 1383 Regulations on an annual basis.
 - (2) All solid waste removed for landfill disposal from homeless encampments and illegal disposal sites as part of an abatement activity to protect public health and safety that exceeds 100 tons annually.
- (ii) CALGreen and Model Efficient Water Landscaping Ordinances:
 - (1) The number of construction and demolition debris removal activities conducted in compliance with Section 18989.1 of the SB 1383 Regulations.
 - (2) The number of projects subject to Section 18989.2 of the SB 1383 Regulations.

MOU – Implementation of SB 1383 Regulations

- (iii) Purchasing:
 - (1) The amount of each recovered Organic Waste product procured directly by the City or through direct service providers, or both during the prior calendar year.
 - (2) If the City is implementing the procurement requirements of Section 18993.1 of the SB 1383 Regulations through an adjusted recovered Organic Waste product procurement target pursuant to Section 18993.1(j) of the SB 1383 Regulations, the City shall include in its report the total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable reporting period.
 - (3) All recycled content paper procurement records required by Section 18993.4 of the SB 1383 Regulations.

(d) **Enforcement.** The City shall be responsible for any enforcement of the SB 1383 Regulations within its boundaries. The Agency's role in seeking compliance with the SB 1383 Regulations will be limited to conducting investigations and seeking voluntary compliance as more specifically described in this MOU. The City shall however provide the Agency with the following information regarding enforcement actions:

- (i) The number of complaints pursuant to Section 18995.3 of the SB 1383 Regulations that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
- (ii) The number of Notices of Violation issued, categorized by type of entity subject to the SB 1383 Regulations.
- (iii) The number of penalty orders issued, categorized by type of entity subject to the SB 1383 Regulations.
- (iv) The number of enforcement actions that were resolved, categorized by type of regulated entity.

5. **Indemnification/Hold Harmless.** The Agency shall indemnify, defend, and hold harmless the City, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses,

MOU – Implementation of SB 1383 Regulations

including reasonable attorney's fees, arising from the Agency's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the City, its officials, consultants, agents and/or employees. The City shall also indemnify, defend, and hold harmless the Agency, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the [City/Town's] performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the Agency, its officials, consultants, agents and/or employees.

6. **Withdrawal of Member Agency; Termination by Agency.** The City may withdraw as a party to this MOU upon giving at least one hundred and eighty (180) calendar days' prior written notice to the Agency. Further, the Agency may terminate this MOU upon giving at least three hundred and sixty-five (365) calendar days' prior written notice to the City or such shorter period agreed to by the Parties. Upon termination of this MOU, the Agency shall have no further obligations to carry out its responsibilities as described in this MOU.

7. **Notice.** During the term of this MOU, all notices shall be made in writing and either served personally, sent by first class mail, or sent by email provided confirmation of delivery is obtained at the time of email transmission, addressed as follows:

To: Agency	Upper Valley Waste Management Agency Attention: Agency Manager 1195 Third Street, Suite 101 Napa, CA 94559 Telephone Number: 707-253-4351 Email: steven.lederer@countyofnapa.org
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To City of Calistoga:	City of Calistoga Attention: Interim City Manager 1232 Washington Street Calistoga, CA 94515 Telephone Number: 707-942-2806 Email: bkilger@ci.calistoga.ca.us
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The Parties may change the address to which notice is to be given by providing the other written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

Service of notices shall be deemed complete on the date of receipt if personally served or if served using email provided confirmation of delivery is obtained at the time of email transmission. Service of notices sent by first class mail shall be deemed complete on the fifth (5th) day following deposit in the United States mail.

MOU – Implementation of SB 1383 Regulations

8. **Governing Law and Venue.** This MOU shall be governed by and construed in accordance with the laws of the State of California. Venue in any proceeding or action arising out of this MOU shall be in the Superior Court of California for the County of Napa.

9. **Amendment.** This MOU and the exhibits hereto may only be amended in writing signed by all Parties and any other purported amendment shall be of no force or effect. This MOU may be amended from time to time to modify its provisions and/or add tasks to one or both of the Parties.

10. **Entire Agreement.** This MOU and its exhibits constitute the entire agreement between the City and the Agency and supersedes all prior negotiations, representations, or agreements related hereto, whether written or oral.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement in duplicate on the day and year first above written.

CITY OF CALISTOGA, A California
Municipal Corporation and Member of the
Upper Valley Waste Management
Agency.

By: Laura Snideman
Laura Snideman
City Manager

APPROVED AS TO FORM:

Michelle Kenyon
Michelle Kenyon
City Attorney

**UPPER VALLEY WASTE MANAGEMENT
AGENCY**, A California
Joint Powers Authority

By: Steven Lederer
Steven Lederer
Executive Director

MOU – Implementation of SB 1383 Regulations

APPROVED AS TO FORM:

Mary B Bell

Agency Counsel

**Memorandum of Understanding
Between Napa County and
The Upper Valley Waste Management Agency
Regarding Implementation of SB 1383**

This Memorandum of Understanding (“MOU”) is made this 20th day of December, 2021 (the “Effective Date”) by and between Napa County, a political subdivision of the State of California, and the **UPPER VALLEY WASTE MANAGEMENT AGENCY**, a California joint powers authority (the “Agency”) (collectively, the “Parties”), with respect to the following Recitals:

RECITALS

WHEREAS, the Agency is a joint powers agency organized and operating under the Joint Exercise of Powers Act (Gov. Code section 6500 et seq.) and a “regional agency” under the California Integrated Waste Management Act of 1989; and

WHEREAS, Napa County is a Member of the Agency, which operates certain core programs on behalf of and for the benefit of the County including, but not limited to, providing education regarding recycling, composting, and other methods of waste diversion to the County and the public, and conducting, preparing, and submitting all monitoring and reporting as a regional agency pursuant to the Integrated Waste Management Act of 1989; and

WHEREAS, SB 1383 (Chapter 395, Statutes of 1383) requires the California Department of Resources Recycling and Recovery (CalRecycle) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025, which regulations have been finalized and are now in effect (Division 7 of Title 14 of the California Code of Regulations) (the “SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations require local jurisdictions, among other things, to implement programs requiring organic waste generators and waste haulers to meet minimum standards for organic waste collection services, inspect waste containers for prohibited contamination of materials, provide education and outreach information to organic waste generators, report to CalRecycle on compliance with the SB 1383 Regulations, and maintain records of compliance with the SB 1383 Regulations; and

WHEREAS, the County has adopted Ordinance No. , which implements and meets the requirements of the SB 1383 Regulations; and

WHEREAS, the SB 1383 Regulations authorize the County to enter into a Memorandum of Understanding with the Agency to fulfill its responsibilities under the SB 1383 Regulations; and

WHEREAS, the Parties wish to enter into this MOU to establish certain roles and responsibilities that the Agency shall assume on behalf of the County to implement the SB 1383 Regulations under the terms and conditions set forth herein.

NOW, THEREFORE, the Parties hereby agree as follows:

AGREEMENT

1. **Term.** This MOU shall commence on the Effective Date and remain in full force and effect until terminated as provided herein.

2. **Definitions.** The terms below are defined as follows and any other terms used but not defined herein shall have the meaning set forth in the SB 1383 Regulations, Section 17402 of Title 14 of the California Code of Regulations, or Section 18815.2 of Title 14 of the California Code of Regulations:

- (a) “Agency” means the Upper Valley Waste Management Agency.
- (b) “CalRecycle” or “Department” means the California State Department of Resources Recycling and Recovery.
- (c) “County” means the County of Napa.
- (d) “Edible Food” means food intended for human consumption.
- (e) “Generator(s)” means a person or entity that is responsible for the initial creation of Organic Waste.
- (f) “Hauler(s)” means a person or entity who collects material from a Generator and delivers it to a reporting entity, end user, or a destination. “Hauler” includes public contract haulers, private contract haulers, food waste self-haulers, and self-haulers. A person who transports material from a reporting entity to another person is a transporter, not a hauler.
- (g) “Implementation Record” means the compiled records, physical or electronic, of the County that must be stored in one central location and contain the records and information required by Section 18995.2 of the SB 1383 Regulations.
- (h) “Organic Waste” means Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).
- (i) “Route review” means a visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras.

(j) “SB 1383 Regulations” means Chapter 12 (Short-lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations.

(k) “Waste evaluation” means collecting samples from garbage, recycling, and organic waste from different areas in the jurisdiction so that the samples are representative of the jurisdiction’s waste stream.

3. Responsibilities of the Agency.

(a) **Organic Waste Collection Services.** Pursuant to Section 18981.2 of the SB 1383 Regulations, the County designates the Agency as the entity responsible for Organic Waste collection services on behalf of the County in the unincorporated areas of the county served by the Agency. The Agency shall contract, permit, or authorize one or more public or private entities to collect Organic Waste within the jurisdiction of the County.

(b) **Education and outreach.** The Agency shall provide educational materials and community outreach to Organic Waste Generators in English and Spanish that explain and provide information on the requirements of the SB 1383 Regulations, as more specifically described below. In providing the education and outreach materials described below, the Agency intends that its education and outreach efforts will be consistent with, and supplemental to, the education and outreach provided by the franchised Haulers. Since Non-Local Entities and Local Education Agencies are not under the County’s control but are still subject to the SB 1383 Regulations and other laws, the Agency shall also identify and provide them with the educational materials on the requirements set forth below.

(i) Prior to February 1, 2022, the Agency will make available to Generators, through print and/or electronic media as permitted pursuant to the SB 1383 Regulations, information regarding the responsibilities and requirements set forth in Sections 18984.9, 18984.10, 18985.1, 18985.2, 18988.3, 18991.3, 18991.4, and 18991.5 of the SB 1383 Regulations. The information generated pursuant to this subparagraph shall be made available through posting on the Agency’s website, content made available for posting on the County’s website, and brochures made available for distribution to Generators. The Agency will additionally provide the information through other sources as deemed appropriate at the Agency’s discretion. The information generated pursuant to this subparagraph shall be updated at least annually.

(ii) Through email, letters, or other direct communication, the Agency shall annually notify Tier I and II Commercial Edible Food Generators within the County of their food recovery obligations and requirements pursuant to Sections 18991.3 and 18991.4 of the SB 1383 Regulations. Such notification shall include corresponding resources to assist in compliance with the applicable food recovery obligations and requirements.

(iii) The Agency shall perform outreach to non-compliant residential and commercial Generators to seek voluntary compliance with the SB 1383

Regulations, as more particularly described in this MOU. As part of seeking voluntary compliance, the Agency will provide non-compliant residential and commercial Generators with information and resources to encourage compliance with the SB 1383 Regulations related to the collection and recovery of Organic Waste.

(iv) On or before January 1, 2022, the Agency will design or cause to be designed container decals that comply with Section 18984.8 of the SB 1383 Regulations and distribute them upon request.

(c) **Procurement.** The Agency shall annually notify the County of its Organic Waste product procurement target, as required and determined by CalRecycle pursuant to Section 18993.1 of the SB 1383 Regulations. Before CalRecycle releases the official procurement targets for the County on January 1, 2022 and every five years thereafter, the Agency shall assist the County in calculating estimates of the procurement targets.

(d) **Reporting and recordkeeping.**

(i) The Agency shall prepare and submit the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations on Organic Waste processing capacity and Edible Food recovery capacity planning requirements. The Agency shall submit the required reports in accordance with the schedule established in Section 18992.3 of the SB 1383 Regulations.

(ii) The Agency will store and maintain the Implementation Record for the County in conformance with Section 18995.2 of the SB 1383 Regulations. The County will be given access to its own Implementation Record upon request. Staff of the Agency will upload documents to CalRecycle within the 60-day timeframe as required in the SB 1383 Regulations, provided that the information is made available to the Agency by the parties creating such records in a prompt manner.

(iii) Upon request by a CalRecycle representative, the Agency will provide access to the Implementation Record within 10 business days and will respond to a request for public records contained in the Implementation Record in conformance with the California Public Records Act (Government Code § 6250 et seq.) The Agency and the County shall each notify the other if they receive a request for all or part of the Implementation Record and coordinate a response to such request.

(iv) The Agency shall prepare and submit the Initial Compliance Report and Annual Reports to CalRecycle on behalf of the County in compliance with Sections 18994.1 and 18994.2 of the SB 1383 Regulations.

(e) **Organic waste processing capacity and diversion planning.** As a component of preparing the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations, the Agency shall estimate existing Organic waste processing and Edible Food recovery capacities available in the County. If it is found

that capacity in either category is needed, the Agency shall assist the County in creating an implementation plan to expand capacity.

(f) Complaints and violations.

(i) The SB 1383 Regulations require that the County provide a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 Regulations. In conformance with this requirement, the Agency shall make an online complaint form available on its website for public submission and will make the form available for the County to place on its website. The complaint form shall collect all information required under Section 18995.3 of the SB 1383 Regulations. Upon receipt of a complaint, the Agency shall forward the complaint to the County and the Hauler. The Agency shall work with the Hauler to investigate the validity of the complaint within 90 days of receipt of the complaint in accordance with Section 18995.3 of the SB 1383 Regulations. If a Generator is found to be non-compliant, the Agency shall notify the Generator of the Agency's determination of non-compliance, including the basis for its determination and the supporting evidence received or generated by the Agency. As part of the notification, the Agency will provide resources to assist the Generator in achieving compliance with the SB 1383 Regulations.

(ii) The Agency will develop a standardized procedure for seeking voluntary compliance from Generators that are in violation of the SB 1383 Regulations. The Agency's responsibilities will include contacting Generators who have repeatedly contaminated and/or refuse to use the recycling and/or organic waste collection containers despite reasonable efforts by the franchised Hauler to notify the Generator and seek compliance. The Agency will use incrementally escalating efforts to educate the non-compliant Generator and seek voluntary compliance through the standardized procedures developed by the Agency. In the event the Agency is unable to achieve voluntary compliance through these contacts, the Agency will refer the matter, along with all evidence collected by the Agency related to the Generator's non-compliance, to the County for consideration of formal enforcement action.

(iii) In the event the County initiates an enforcement action against a Generator, the Agency will provide support to the County in carrying out the enforcement action, including working with the franchised Hauler to determine whether the Generator has come into compliance prior to a compliance deadline established by any Notice of Violation or other enforcement tool. The Agency's support will be directed by the County as the County retains sole responsibility for any formal enforcement action.

(g) Inspections of Commercial Edible Food Generators. Beginning January 1, 2022, the Agency shall conduct annual inspections of Tier I Commercial Edible Food Generators, food recovery organizations, and food recovery services within the County in a manner as necessary to comply with the requirements of Section 18995.1(a)(2) of the SB 1383 Regulations. The Agency may conduct inspections of a random sampling of food recovery entities or prioritize inspections of entities that it determines are more likely to be out of compliance, provided that such manner of

selection shall satisfy the requirements of the SB 1383 Regulations. Beginning January 1, 2024, the Agency shall additionally conduct annual inspections of Tier II Commercial Edible Food Generators within the County in a manner as necessary to comply with the requirements of Section 18995.2(a)(2) of the SB 1383 Regulations. The Agency may adjust the frequency or number of inspections from time to time in its discretion or if required by CalRecycle.

(h) **Transfer and Assignment of Agency Responsibilities.** The Agency may transfer any or all of its responsibilities under this MOU to a franchise Hauler or other entity pursuant to a franchise agreement or other written agreement.

4. Responsibilities of the County.

(a) Except for those responsibilities and requirements expressly assumed by the Agency pursuant to this MOU, the County shall be responsible for compliance with the SB 1383 Regulations, as applicable. With respect to CALGreen and Model Water Efficient Landscaping Ordinance (“MWELO”) requirements, if the County has incorporated CALGreen or MWELO requirements within its municipal code, the local requirements shall apply but if not, the state statutes and regulations governing CALGreen and MWELO shall apply in all circumstances where necessary.

(b) The County shall be responsible for the adoption of its own enforceable ordinance and procurement policy as required by SB 1383.

(c) **Sharing of information.** Within thirty (30) days of request by the Agency, or as soon as such information is available to the County, the County shall share with the Agency all data, documents, contact information for Generators within the County, and any other information necessary for the Agency to carry out the responsibilities set forth in this MOU. At the Agency’s request, the County shall provide the following information:

(i) Debris Removal:

- (1) A record of the amount of sediment debris that is disposed pursuant to Section 18984.13 of the SB 1383 Regulations on an annual basis.
- (2) All solid waste removed for landfill disposal from homeless encampments and illegal disposal sites as part of an abatement activity to protect public health and safety that exceeds 100 tons annually.

(ii) CALGreen and Model Efficient Water Landscaping Ordinances:

- (1) The number of construction and demolition debris removal activities conducted in compliance with Section 18989.1 of the SB 1383 Regulations.
 - (2) The number of projects subject to Section 18989.2 of the SB 1383 Regulations.
- (iii) Purchasing:
- (1) The amount of each recovered Organic Waste product procured directly by the County or through direct service providers, or both during the prior calendar year.
 - (2) If the County is implementing the procurement requirements of Section 18993.1 of the SB 1383 Regulations through an adjusted recovered Organic Waste product procurement target pursuant to Section 18993.1(j) of the SB 1383 Regulations, the County shall include in its report the total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable reporting period.
 - (3) All recycled content paper procurement records required by Section 18993.4 of the SB 1383 Regulations.

(d) **Enforcement.** The County shall be responsible for any enforcement of the SB 1383 Regulations within its boundaries. The Agency's role in seeking compliance with the SB 1383 Regulations will be limited to conducting investigations and seeking voluntary compliance as more specifically described in this MOU. The County shall however provide the Agency with the following information regarding enforcement actions:

- (i) The number of complaints pursuant to Section 18995.3 of the SB 1383 Regulations that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
- (ii) The number of Notices of Violation issued, categorized by type of entity subject to the SB 1383 Regulations.
- (iii) The number of penalty orders issued, categorized by type of entity subject to the SB 1383 Regulations.

- (iv) The number of enforcement actions that were resolved, categorized by type of regulated entity.

5. **Indemnification/Hold Harmless.** The Agency shall indemnify, defend, and hold harmless the County, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the Agency's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the County, its officials, consultants, agents and/or employees. The County shall also indemnify, defend, and hold harmless the Agency, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the County's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the Agency, its officials, consultants, agents and/or employees.

6. **Withdrawal of Member Agency; Termination by Agency.** The County may withdraw as a party to this MOU upon giving at least one hundred and eighty (180) calendar days' prior written notice to the Agency. Further, the Agency may terminate this MOU upon giving at least three hundred and sixty-five (365) calendar days' prior written notice to the County or such shorter period agreed to by the Parties. Upon termination of this MOU, the Agency shall have no further obligations to carry out its responsibilities as described in this MOU.

7. **Notice.** During the term of this MOU, all notices shall be made in writing and either served personally, sent by first class mail, or sent by email provided confirmation of delivery is obtained at the time of email transmission, addressed as follows:

To: Agency
Upper Valley Waste Management Agency
Attention: Agency Manager
1195 Third St. Suite 101
Napa, CA 94559
Telephone Number: 707-253-4351
Email: steven.lederer@countyofnapa.org

To: County
Napa County
Attention: Public Works Director
1195 Third St. Suite 101
Napa, CA 94559
Telephone Number: 707-253-4351
Email: steven.lederer@countyofnapa.org

The Parties may change the address to which notice is to be given by providing the other written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

Service of notices shall be deemed complete on the date of receipt if personally served or if served using email provided confirmation of delivery is obtained at the time of email transmission. Service of notices sent by first class mail shall be deemed complete on the fifth (5th) day following deposit in the United States mail.

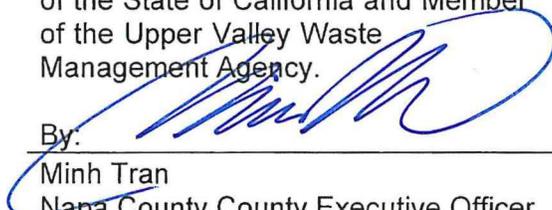
8. **Governing Law and Venue.** This MOU shall be governed by and construed in accordance with the laws of the State of California. Venue in any proceeding or action arising out of this MOU shall be in the Superior Court of California for the County of Napa.

9. **Amendment.** This MOU and the exhibits hereto may only be amended in writing signed by all Parties and any other purported amendment shall be of no force or effect. This MOU may be amended from time to time to modify its provisions and/or add tasks to one or both of the Parties.

10. **Entire Agreement.** This MOU and its exhibits constitute the entire agreement between the County and the Agency and supersedes all prior negotiations, representations, or agreements related hereto, whether written or oral.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement in duplicate on the day and year first above written.

NAPA COUNTY, A Political Subdivision
of the State of California and Member
of the Upper Valley Waste
Management Agency.

By: 

Minh Tran

Napa County Executive Officer

Date: 12/23/2021

APPROVED AS TO FORM:



Napa County Deputy County
Counsel

Date: November 3, 2021

**UPPER VALLEY WASTE MANAGEMENT
AGENCY, A California
Joint Powers Authority**

By: 

Steven Lederer
Agency Manager

APPROVED AS TO FORM:

 _____

Agency Counsel

**Memorandum of Understanding
Between the City of St. Helena and
The Upper Valley Waste Management Agency
Regarding Implementation of SB 1383**

This Memorandum of Understanding (“MOU”) is made this 14th day of December, 2021 (the “Effective Date”) by and between the **CITY OF ST. HELENA**, a California municipal corporation (the “City”) and the **UPPER VALLEY WASTE MANAGEMENT AGENCY**, a California joint powers authority (the “Agency”) (collectively, the “Parties”), with respect to the following Recitals:

RECITALS

WHEREAS, the Agency is a joint powers agency organized and operating under the Joint Exercise of Powers Act (Gov. Code section 6500 et seq.) and a “regional agency” under the California Integrated Waste Management Act of 1989; and

WHEREAS, the City is a Member of the Agency, which operates certain core programs on behalf of and for the benefit of the City including, but not limited to, providing education regarding recycling, composting, and other methods of waste diversion to the City and the public, and conducting, preparing, and submitting all monitoring and reporting as a regional agency pursuant to the Integrated Waste Management Act of 1989; and

WHEREAS, SB 1383 (Chapter 395, Statutes of 1383) requires the California Department of Resources Recycling and Recovery (CalRecycle) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025, which regulations have been finalized and are now in effect (Division 7 of Title 14 of the California Code of Regulations) (the “SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations require local jurisdictions, among other things, to implement programs requiring organic waste generators and waste haulers to meet minimum standards for organic waste collection services, inspect waste containers for prohibited contamination of materials, provide education and outreach information to organic waste generators, report to CalRecycle on compliance with the SB 1383 Regulations, and maintain records of compliance with the SB 1383 Regulations; and

WHEREAS, the City has introduced and intends to adopt Ordinance No. 2022-1 which implements and meets the requirements of the SB 1383 Regulations; and

WHEREAS, the SB 1383 Regulations authorize the City to enter into a Memorandum of Understanding with the Agency to fulfill its responsibilities under the SB 1383 Regulations; and

WHEREAS, the Parties wish to enter into this MOU to establish certain roles and responsibilities that the Agency shall assume on behalf of the City to implement the SB 1383 Regulations under the terms and conditions set forth herein.

NOW, THEREFORE, the Parties hereby agree as follows:

AGREEMENT

1. **Term.** This MOU shall commence on the Effective Date and remain in full force and effect until terminated as provided herein.

2. **Definitions.** The terms below are defined as follows and any other terms used but not defined herein shall have the meaning set forth in the SB 1383 Regulations, Section 17402 of Title 14 of the California Code of Regulations, or Section 18815.2 of Title 14 of the California Code of Regulations:

- (a) “Agency” means the Upper Valley Waste Management Agency.
- (b) “CalRecycle” or “Department” means the California State Department of Resources Recycling and Recovery.
- (c) “County” means the County of Napa.
- (d) “Edible Food” means food intended for human consumption.
- (e) “Generator(s)” means a person or entity that is responsible for the initial creation of Organic Waste.
- (f) “Hauler(s)” means a person or entity who collects material from a Generator and delivers it to a reporting entity, end user, or a destination. “Hauler” includes public contract haulers, private contract haulers, food waste self-haulers, and self-haulers. A person who transports material from a reporting entity to another person is a transporter, not a hauler.
- (g) “Implementation Record” means the compiled records, physical or electronic, of the City that must be stored in one central location and contain the records and information required by Section 18995.2 of the SB 1383 Regulations.
- (h) “Organics,” “Organic Materials” or “Organic Waste” are materials that originate from living organisms and their metabolic waste products, including food, green material, landscape and pruning waste, vegetables, grain, meat, bones, paper towels, leaves, digestate and wood.
- (i) “Route review” means a visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras.
- (j) “SB 1383 Regulations” means Chapter 12 (Short-lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations.

(k) “Waste evaluation” means collecting samples from garbage, recycling, and organics from different areas in the jurisdiction so that the samples are representative of the jurisdiction’s waste stream.

3. Responsibilities of the Agency.

(a) **Organic Waste Collection Services.** Pursuant to Section 18981.2 of the SB 1383 Regulations, the City designates the Agency as the entity responsible for Organic Waste collection services on behalf of the City. The Agency shall contract, permit, or authorize one or more public or private entities to collect Organic Waste with the jurisdiction of the City.

(b) **Education and outreach.** The Agency shall provide educational materials and community outreach to Organic Waste Generators in English and Spanish that explain and provide information on the requirements of the SB 1383 Regulations, as more specifically described below. In providing the education and outreach materials described below, the Agency intends that its education and outreach efforts will be consistent with, and supplemental to, the education and outreach provided by the franchised Haulers. Since Non-Local Entities and Local Education Agencies are not under the City’s control but are still subject to the SB 1383 Regulations and other laws, the Agency shall also identify and provide them with the educational materials on the requirements set forth below.

(i) Prior to February 1, 2022, the Agency will make available to Generators, through print and/or electronic media as permitted pursuant to the SB 1383 Regulations, information regarding the responsibilities and requirements set forth in Sections 18984.9, 18984.10, 18985.1, 18985.2, 18988.3, 18991.3, 18991.4, and 18991.5 of the SB 1383 Regulations. The information generated pursuant to this subparagraph shall be made available through posting on the Agency’s website, content made available for posting on the City’s website, and brochures made available for distribution to Generators. The Agency will additionally provide the information through other sources as deemed appropriate at the Agency’s discretion. The information generated pursuant to this subparagraph shall be updated at least annually.

(ii) Through email, letters, or other direct communication, the Agency shall annually notify Tier I and II Commercial Edible Food Generators within the City of their food recovery obligations and requirements pursuant to Sections 18991.3 and 18991.4 of the SB 1383 Regulations. Such notification shall include corresponding resources to assist in compliance with the applicable food recovery obligations and requirements.

(iii) The Agency shall perform outreach to non-compliant residential and commercial Generators to seek voluntary compliance with the SB 1383 Regulations, as more particularly described in this MOU. As part of seeking voluntary compliance, the Agency will provide non-compliant residential and commercial Generators with information and resources to encourage compliance with the SB 1383 Regulations related to the collection and recovery of Organic Materials.

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(iv) On or before January 1, 2022, the Agency will design or cause to be designed container decals that comply with Section 18984.8 of the SB 1383 Regulations and distribute them upon request.

(c) **Procurement.** The Agency shall annually notify the City of its Organic Waste product procurement target, as required and determined by CalRecycle pursuant to Section 18993.1 of the SB 1383 Regulations. Before CalRecycle releases the official procurement targets for the City on January 1, 2022 and every five years thereafter, the Agency shall assist the City in calculating estimates of the procurement targets.

(d) **Reporting and recordkeeping.**

(i) The Agency shall prepare and submit the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations on Organics processing capacity and Edible Food recovery capacity planning requirements. The Agency shall submit the required reports in accordance with the schedule established in Section 18992.3 of the SB 1383 Regulations.

(ii) The Agency will store and maintain the Implementation Record for the City in conformance with Section 18995.2 of the SB 1383 Regulations. The City will be given access to its own Implementation Record upon request. Staff of the Agency will upload documents to CalRecycle within the 60-day timeframe as required in the SB 1383 Regulations, provided that the information is made available to the Agency by the parties creating such records in a prompt manner.

(iii) Upon request by a CalRecycle representative, the Agency will provide access to the Implementation Record within 10 business days and will respond to a request for public records contained in the Implementation Record in conformance with the California Public Records Act (Government Code § 6250 et seq.) The Agency and the City shall each notify the other if they receive a request for all or part of the Implementation Record and coordinate a response to such request.

(iv) The Agency shall prepare and submit the Initial Compliance Report and Annual Reports to CalRecycle on behalf of the City in compliance with Sections 18994.1 and 18994.2 of the SB 1383 Regulations.

(e) **Organic waste processing capacity and diversion planning.** As a component of preparing the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations, the Agency shall estimate existing Organics processing and Edible Food recovery capacities available in the County. If it is found that capacity in either category is needed, the Agency shall assist the City in creating an implementation plan to expand capacity.

(f) **Complaints and violations.**

(i) The SB 1383 Regulations require that the City provide a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 Regulations. In conformance with this requirement, the Agency shall make an online complaint form available on its website for public submission and will make the form available for the City to place on its website. The complaint form shall collect all information required under Section 18995.3 of the SB 1383 Regulations. Upon receipt of a complaint, the Agency shall forward the complaint to the City and the Hauler. The Agency shall work with the Hauler to investigate the validity of the complaint within 90 days of receipt of the complaint in accordance with Section 18995.3 of the SB 1383 Regulations. If a Generator is found to be non-compliant, the Agency shall notify the Generator of the Agency's determination of non-compliance, including the basis for its determination and the supporting evidence received or generated by the Agency. As part of the notification, the Agency will provide resources to assist the Generator in achieving compliance with the SB 1383 Regulations.

(ii) The Agency will develop a standardized procedure for seeking voluntary compliance from Generators that are in violation of the SB 1383 Regulations. The Agency's responsibilities will include contacting Generators who have repeatedly contaminated and/or refuse to use the recycling and/or organics collection containers despite reasonable efforts by the franchised Hauler to notify the Generator and seek compliance. The Agency will use incrementally escalating efforts to educate the non-compliant Generator and seek voluntary compliance through the standardized procedures developed by the Agency. In the event the Agency is unable to achieve voluntary compliance through these contacts, the Agency will refer the matter, along with all evidence collected by the Agency related to the Generator's non-compliance, to the City for consideration of formal enforcement action.

(iii) In the event the City initiates an enforcement action against a Generator, the Agency will provide support to the City in carrying out the enforcement action, including working with the franchised Hauler to determine whether the Generator has come into compliance prior to a compliance deadline established by any Notice of Violation or other enforcement tool. The Agency's support will be directed by the City as it retains sole responsibility for any formal enforcement action.

(g) **Inspections of Commercial Edible Food Generators.** Beginning January 1, 2022, the Agency shall conduct annual inspections of Tier I Commercial Edible Food Generators, food recovery organizations, and food recovery services within the City in a manner as necessary to comply with the requirements of Section 18995.1(a)(2) of the SB 1383 Regulations. The Agency may conduct inspections of a random sampling of food recovery entities or prioritize inspections of entities that it determines are more likely to be out of compliance, provided that such manner of selection shall satisfy the requirements of the SB 1383 Regulations. Beginning January 1, 2024, the Agency shall additionally conduct annual inspections of Tier II Commercial Edible Food Generators within the City in a manner as necessary to comply with the requirements of Section 18995.2(a)(2) of the SB 1383 Regulations. The Agency may

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adjust the frequency or number of inspections from time to time in its discretion or if required by CalRecycle.

(h) **Transfer and Assignment of Agency Responsibilities.** The Agency may transfer all of its responsibilities under this MOU to a franchise Hauler or other entity pursuant to a franchise agreement or other written agreement.

4. Responsibilities of the City.

(a) Except for those responsibilities and requirements expressly assumed by the Agency pursuant to this MOU, the City shall be responsible for compliance with the SB 1383 Regulations, as applicable. With respect to CALGreen and Model Water Efficient Landscaping Ordinance (“MWELo”) requirements, if the City has incorporated CALGreen or MWELo requirements within its municipal code, the local requirements shall apply but if not, the state statutes and regulations governing CALGreen and MWELo shall apply in all circumstances where necessary.

(b) The City shall be responsible for the adoption of its own enforceable ordinance and procurement policy as required by SB 1383.

(c) **Sharing of information.** Within thirty (30) days of request by the Agency, or as soon as such information is available to the City, the City shall share with the Agency all data, documents, contact information for Generators within the City, and any other information necessary for the Agency to carry out the responsibilities set forth in this MOU. At the Agency’s request, the City shall provide the following information:

(i) Debris Removal:

- (1) A record of the amount of sediment debris that is disposed pursuant to Section 18984.13 of the SB 1383 Regulations on an annual basis.
- (2) All solid waste removed for landfill disposal from homeless encampments and illegal disposal sites as part of an abatement activity to protect public health and safety that exceeds 100 tons annually.

(ii) CALGreen and Model Efficient Water Landscaping Ordinances:

- (1) The number of construction and demolition debris removal activities conducted in compliance with Section 18989.1 of the SB 1383 Regulations.
- (2) The number of projects subject to Section 18989.2 of the SB 1383 Regulations.

(iii) Purchasing:

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- (1) The amount of each recovered Organic Waste product procured directly by the City or through direct service providers, or both during the prior calendar year.
- (2) If the City is implementing the procurement requirements of Section 18993.1 of the SB 1383 Regulations through an adjusted recovered Organic Waste product procurement target pursuant to Section 18993.1(j) of the SB 1383 Regulations, the City shall include in its report the total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable reporting period.
- (3) All recycled content paper procurement records required by Section 18993.4 of the SB 1383 Regulations.

(d) **Enforcement.** The City shall be responsible for any enforcement of the SB 1383 Regulations within its boundaries. The Agency's role in seeking compliance with the SB 1383 Regulations will be limited to conducting investigations and seeking voluntary compliance as more specifically described in this MOU. The City shall however provide the Agency with the following information regarding enforcement actions:

- (i) The number of complaints pursuant to Section 18995.3 of the SB 1383 Regulations that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
- (ii) The number of Notices of Violation issued, categorized by type of entity subject to the SB 1383 Regulations.
- (iii) The number of penalty orders issued, categorized by type of entity subject to the SB 1383 Regulations.
- (iv) The number of enforcement actions that were resolved, categorized by type of regulated entity.

5. **Indemnification/Hold Harmless.** The Agency shall indemnify, defend, and hold harmless the City, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the Agency's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts

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or omissions of the City, its officials, consultants, agents and/or employees. The City shall also indemnify, defend, and hold harmless the Agency, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the City's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the Agency, its officials, consultants, agents and/or employees.

6. **Withdrawal of Member Agency; Termination by Agency.** The City may withdraw as a party to this MOU upon giving at least one hundred and eighty (180) calendar days' prior written notice to the Agency. Further, the Agency may terminate this MOU upon giving at least three hundred and sixty-five (365) calendar days' prior written notice to the City or such shorter period agreed to by the Parties. Upon termination of this MOU, the Agency shall have no further obligations to carry out its responsibilities as described in this MOU.

7. **Notice.** During the term of this MOU, all notices shall be made in writing and either served personally, sent by first class mail, or sent by email provided confirmation of delivery is obtained at the time of email transmission, addressed as follows:

To: Agency

Upper Valley Waste Management Agency
 Attention: Agency Manager
 1195 Third St. Suite 101
 Napa, CA 94559
 Telephone Number: 707-253-4351
 Email:
 steven.lederer@countyofnapa.org

To City

City of St. Helena
 Attention: City Manager
 1572 Railroad Avenue
 St. Helena, CA 94574
 Telephone Number: 707-968-2744
 Email: mprestwich@cityofsthelelena.org

The Parties may change the address to which notice is to be given by providing the other written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

Service of notices shall be deemed complete on the date of receipt if personally served or if served using email provided confirmation of delivery is obtained at the time of email transmission. Service of notices sent by first class mail shall be deemed complete on the fifth (5th) day following deposit in the United States mail.

8. **Governing Law and Venue.** This MOU shall be governed by and construed in accordance with the laws of the State of California. Venue in any proceeding or action arising out of this MOU shall be in the Superior Court of California for the County of Napa.

9. **Amendment.** This MOU and the exhibits hereto may only be amended in writing signed by all Parties and any other purported amendment shall be of no force or effect. This MOU may be amended from time to time to modify its provisions and/or add tasks to one or both of the Parties.

10. **Entire Agreement.** This MOU and its exhibits constitute the entire agreement between the City and the Agency and supersedes all prior negotiations, representations, or agreements related hereto, whether written or oral.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement in duplicate on the day and year first above written.

**CITY OF ST. HELENA, A California
Municipal Corporation and Member of the
Upper Valley Waste Management
Agency.**

By: Mark T. Prestwich
Mark Prestwich
City Manager

Digitally signed by Mark
T. Prestwich
Date: 2021.12.15
17:19:08 -08'00'

APPROVED AS TO FORM:

ethan.
walsh@bbklaw.com
DN: CN = ethan.walsh@bbklaw.com
Date: 2021.12.15 20:14:45 -08'00'

Ethan Walsh
City Attorney

**UPPER VALLEY WASTE MANAGEMENT
AGENCY, A California
Joint Powers Authority**

By: 
Steven Lederer
Executive Director

MOU – Implementation of SB 1383 Regulations

APPROVED AS TO FORM:

Mary B Bell

Agency Counsel

MOU – Implementation of SB 1383 Regulations

**Memorandum of Understanding
Between the Town of Yountville and
the Upper Valley Waste Management Agency
Regarding Implementation of SB 1383**

This Memorandum of Understanding (“MOU”) is made this 16th day of November, 2021 (the “Effective Date”) by and between the **TOWN OF YOUNTVILLE**, a California municipal corporation (the “Town”), and the **UPPER VALLEY WASTE MANAGEMENT AGENCY**, a California joint powers authority (the “Agency”) (collectively, the “Parties”), with respect to the following Recitals:

RECITALS

WHEREAS, the Agency is a joint powers agency organized and operating under the Joint Exercise of Powers Act (Gov. Code section 6500 et seq.) and a “regional agency” under the California Integrated Waste Management Act of 1989; and

WHEREAS, the Town is a Member of the Agency, which operates certain core programs on behalf of and for the benefit of the Town including, but not limited to, providing education regarding recycling, composting, and other methods of waste diversion to the Town and the public, and conducting, preparing, and submitting all monitoring and reporting as a regional agency pursuant to the Integrated Waste Management Act of 1989; and

WHEREAS, SB 1383 (Chapter 395, Statutes of 1383) requires the California Department of Resources Recycling and Recovery (CalRecycle) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025, which regulations have been finalized and are now in effect (Division 7 of Title 14 of the California Code of Regulations) (the “SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations require local jurisdictions, among other things, to implement programs requiring organic waste generators and waste haulers to meet minimum standards for organic waste collection services, inspect waste containers for prohibited contamination of materials, provide education and outreach information to organic waste generators, report to CalRecycle on compliance with the SB 1383 Regulations, and maintain records of compliance with the SB 1383 Regulations; and

WHEREAS, the Town has adopted Ordinance No. 21-503, which implements and meets the requirements of the SB 1383 Regulations; and

WHEREAS, the SB 1383 Regulations authorize the Town to enter into a Memorandum of Understanding with the Agency to fulfill its responsibilities under the SB 1383 Regulations; and

MOU – Implementation of SB 1383 Regulations

WHEREAS, the Parties wish to enter into this MOU to establish certain roles and responsibilities that the Agency shall assume on behalf of the Town to implement the SB 1383 Regulations under the terms and conditions set forth herein.

NOW, THEREFORE, the Parties hereby agree as follows:

AGREEMENT

1. **Term.** This MOU shall commence on the Effective Date and remain in full force and effect until terminated as provided herein.

2. **Definitions.** The terms below are defined as follows and any other terms used but not defined herein shall have the meaning set forth in the SB 1383 Regulations, Section 17402 of Title 14 of the California Code of Regulations, or Section 18815.2 of Title 14 of the California Code of Regulations:

- (a) "Agency" means the Upper Valley Waste Management Agency.
- (b) "CalRecycle" or "Department" means the California State Department of Resources Recycling and Recovery.
- (c) "Town" means the Town of Yountville.
- (d) "Edible Food" means food intended for human consumption.
- (e) "Generator(s)" means a person or entity that is responsible for the initial creation of Organic Waste.
- (f) "Hauler(s)" means a person or entity who collects material from a Generator and delivers it to a reporting entity, end user, or a destination. "Hauler" includes public contract haulers, private contract haulers, food waste self-haulers, and self-haulers. A person who transports material from a reporting entity to another person is a transporter, not a hauler.
- (g) "Implementation Record" means the compiled records, physical or electronic, of the Town that must be stored in one central location and contain the records and information required by Section 18995.2 of the SB 1383 Regulations.
- (h) "Organic Waste" means Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).
- (i) "Route review" means a visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras.

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(j) “SB 1383 Regulations” means Chapter 12 (Short-lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations.

(k) “Waste evaluation” means collecting samples from garbage, recycling, and organic waste from different areas in the jurisdiction so that the samples are representative of the jurisdiction’s waste stream.

3. Responsibilities of the Agency.

(a) **Organic Waste Collection Services.** Pursuant to Section 18981.2 of the SB 1383 Regulations, the Town designates the Agency as the entity responsible for Organic Waste collection services on behalf of the Town. The Agency shall contract, permit, or authorize one or more public or private entities to collect Organic Waste within the jurisdiction of the Town.

(b) **Education and outreach.** The Agency shall provide educational materials and community outreach to Organic Waste Generators in English and Spanish that explain and provide information on the requirements of the SB 1383 Regulations, as more specifically described below. In providing the education and outreach materials described below, the Agency intends that its education and outreach efforts will be consistent with, and supplemental to, the education and outreach provided by the franchised Haulers. Since Non-Local Entities and Local Education Agencies are not under the Town’s control but are still subject to the SB 1383 Regulations and other laws, the Agency shall also identify and provide them with the educational materials on the requirements set forth below.

(i) Prior to February 1, 2022, the Agency will make available to Generators, through print and/or electronic media as permitted pursuant to the SB 1383 Regulations, information regarding the responsibilities and requirements set forth in Sections 18984.9, 18984.10, 18985.1, 18985.2, 18988.3, 18991.3, 18991.4, and 18991.5 of the SB 1383 Regulations. The information generated pursuant to this subparagraph shall be made available through posting on the Agency’s website, content made available for posting on the Town’s website, and brochures made available for distribution to Generators. The Agency will additionally provide the information through other sources as deemed appropriate at the Agency’s discretion. The information generated pursuant to this subparagraph shall be updated at least annually.

(ii) Through email, letters, or other direct communication, the Agency shall annually notify Tier I and II Commercial Edible Food Generators within the Town of their food recovery obligations and requirements pursuant to Sections 18991.3 and 18991.4 of the SB 1383 Regulations. Such notification shall include corresponding resources to assist in compliance with the applicable food recovery obligations and requirements.

(iii) The Agency shall perform outreach to non-compliant residential and commercial Generators to seek voluntary compliance with the SB 1383 Regulations, as more particularly described in this MOU. As part of seeking voluntary

MOU – Implementation of SB 1383 Regulations

compliance, the Agency will provide non-compliant residential and commercial Generators with information and resources to encourage compliance with the SB 1383 Regulations related to the collection and recovery of Organic Waste.

(iv) On or before January 1, 2022, the Agency will design or cause to be designed container decals that comply with Section 18984.8 of the SB 1383 Regulations and distribute them upon request.

(c) **Procurement.** The Agency shall annually notify the Town of its Organic Waste product procurement target, as required and determined by CalRecycle pursuant to Section 18993.1 of the SB 1383 Regulations. Before CalRecycle releases the official procurement targets for the Town on January 1, 2022 and every five years thereafter, the Agency shall assist the Town in calculating estimates of the procurement targets.

(d) **Reporting and recordkeeping.**

(i) The Agency shall prepare and submit the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations on Organic Waste processing capacity and Edible Food recovery capacity planning requirements. The Agency shall submit the required reports in accordance with the schedule established in Section 18992.3 of the SB 1383 Regulations.

(ii) The Agency will store and maintain the Implementation Record for the Town in conformance with Section 18995.2 of the SB 1383 Regulations. The Town will be given access to its own Implementation Record upon request. Staff of the Agency will upload documents to CalRecycle within the 60-day timeframe as required in the SB 1383 Regulations, provided that the information is made available to the Agency by the parties creating such records in a prompt manner.

(iii) Upon request by a CalRecycle representative, the Agency will provide access to the Implementation Record within 10 business days and will respond to a request for public records contained in the Implementation Record in conformance with the California Public Records Act (Government Code § 6250 et seq.) The Agency and the Town shall each notify the other if they receive a request for all or part of the Implementation Record and coordinate a response to such request.

(iv) The Agency shall prepare and submit the Initial Compliance Report and Annual Reports to CalRecycle on behalf of the Town in compliance with Sections 18994.1 and 18994.2 of the SB 1383 Regulations.

(e) **Organic waste processing capacity and diversion planning.** As a component of preparing the reports required pursuant to Sections 18992.1 and 18992.2 of the SB 1383 Regulations, the Agency shall estimate existing Organic waste processing and Edible Food recovery capacities available in the Town. If it is found that capacity in either category is needed, the Agency shall assist the Town in creating an implementation plan to expand capacity.

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(f) Complaints and violations.

(i) The SB 1383 Regulations require that the Town provide a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 Regulations. In conformance with this requirement, the Agency shall make an online complaint form available on its website for public submission and will make the form available for the Town to place on its website. The complaint form shall collect all information required under Section 18995.3 of the SB 1383 Regulations. Upon receipt of a complaint, the Agency shall forward the complaint to the Town and the Hauler. The Agency shall work with the Hauler to investigate the validity of the complaint within 90 days of receipt of the complaint in accordance with Section 18995.3 of the SB 1383 Regulations. If a Generator is found to be non-compliant, the Agency shall notify the Generator of the Agency's determination of non-compliance, including the basis for its determination and the supporting evidence received or generated by the Agency. As part of the notification, the Agency will provide resources to assist the Generator in achieving compliance with the SB 1383 Regulations.

(ii) The Agency will develop a standardized procedure for seeking voluntary compliance from Generators that are in violation of the SB 1383 Regulations. The Agency's responsibilities will include contacting Generators who have repeatedly contaminated and/or refuse to use the recycling and/or organic waste collection containers despite reasonable efforts by the franchised Hauler to notify the Generator and seek compliance. The Agency will use incrementally escalating efforts to educate the non-compliant Generator and seek voluntary compliance through the standardized procedures developed by the Agency. In the event the Agency is unable to achieve voluntary compliance through these contacts, the Agency will refer the matter, along with all evidence collected by the Agency related to the Generator's non-compliance, to the Town for consideration of formal enforcement action.

(iii) In the event the Town initiates an enforcement action against a Generator, the Agency will provide support to the Town in carrying out the enforcement action, including working with the franchised Hauler to determine whether the Generator has come into compliance prior to a compliance deadline established by any Notice of Violation or other enforcement tool. The Agency's support will be directed by the Town as the Town retains sole responsibility for any formal enforcement action.

(g) Inspections of Commercial Edible Food Generators. Beginning January 1, 2022, the Agency shall conduct annual inspections of Tier I Commercial Edible Food Generators, food recovery organizations, and food recovery services within the Town in a manner as necessary to comply with the requirements of Section 18995.1(a)(2) of the SB 1383 Regulations. The Agency may conduct inspections of a random sampling of food recovery entities or prioritize inspections of entities that it determines are more likely to be out of compliance, provided that such manner of selection shall satisfy the requirements of the SB 1383 Regulations. Beginning January 1, 2024, the Agency shall additionally conduct annual inspections of Tier II Commercial Edible Food Generators within the Town in a manner as necessary to comply with the requirements of Section 18995.2(a)(2) of the SB 1383 Regulations. The Agency may

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adjust the frequency or number of inspections from time to time in its discretion or if required by CalRecycle.

(h) **Transfer and Assignment of Agency Responsibilities.** The Agency may transfer any or all of its responsibilities under this MOU to a franchise Hauler or other entity pursuant to a franchise agreement or other written agreement.

4. **Responsibilities of the Town.**

(a) Except for those responsibilities and requirements expressly assumed by the Agency pursuant to this MOU, the Town shall be responsible for compliance with the SB 1383 Regulations, as applicable. With respect to CALGreen and Model Water Efficient Landscaping Ordinance ("MWELO") requirements, if the Town has incorporated CALGreen or MWELO requirements within its municipal code, the local requirements shall apply but if not, the state statutes and regulations governing CALGreen and MWELO shall apply in all circumstances where necessary.

(b) The Town shall be responsible for the adoption of its own enforceable ordinance and procurement policy as required by SB 1383.

(c) **Sharing of information.** Within thirty (30) days of request by the Agency, or as soon as such information is available to the Town, the Town shall share with the Agency all data, documents, contact information for Generators within the Town, and any other information necessary for the Agency to carry out the responsibilities set forth in this MOU. At the Agency's request, the Town shall provide the following information:

(i) Debris Removal:

- (1) A record of the amount of sediment debris that is disposed pursuant to Section 18984.13 of the SB 1383 Regulations on an annual basis.
- (2) All solid waste removed for landfill disposal from homeless encampments and illegal disposal sites as part of an abatement activity to protect public health and safety that exceeds 100 tons annually.

(ii) CALGreen and Model Efficient Water Landscaping Ordinances:

- (1) The number of construction and demolition debris removal activities conducted in compliance with Section 18989.1 of the SB 1383 Regulations.

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- (2) The number of projects subject to Section 18989.2 of the SB 1383 Regulations.
- (iii) Purchasing:
 - (1) The amount of each recovered Organic Waste product procured directly by the Town or through direct service providers, or both during the prior calendar year.
 - (2) If the Town is implementing the procurement requirements of Section 18993.1 of the SB 1383 Regulations through an adjusted recovered Organic Waste product procurement target pursuant to Section 18993.1(j) of the SB 1383 Regulations, the Town shall include in its report the total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable reporting period.
 - (3) All recycled content paper procurement records required by Section 18993.4 of the SB 1383 Regulations.
- (d) **Enforcement.** The Town shall be responsible for any enforcement of the SB 1383 Regulations within its boundaries. The Agency's role in seeking compliance with the SB 1383 Regulations will be limited to conducting investigations and seeking voluntary compliance as more specifically described in this MOU. The Town shall however provide the Agency with the following information regarding enforcement actions:
 - (i) The number of complaints pursuant to Section 18995.3 of the SB 1383 Regulations that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
 - (ii) The number of Notices of Violation issued, categorized by type of entity subject to the SB 1383 Regulations.
 - (iii) The number of penalty orders issued, categorized by type of entity subject to the SB 1383 Regulations.
 - (iv) The number of enforcement actions that were resolved, categorized by type of regulated entity.

MOU – Implementation of SB 1383 Regulations

5. **Indemnification/Hold Harmless.** The Agency shall indemnify, defend, and hold harmless the Town, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the Agency's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the Town, its officials, consultants, agents and/or employees. The Town shall also indemnify, defend, and hold harmless the Agency, its officials, consultants, agents, and employees from and against any and all losses, damages, liability, claims, suits, costs and expenses, including reasonable attorney's fees, arising from the Town's performance of this MOU, with the exception of matters that are based upon the negligent or intentional acts or omissions of the Agency, its officials, consultants, agents and/or employees.

6. **Withdrawal of Member Agency; Termination by Agency.** The Town may withdraw as a party to this MOU upon giving at least one hundred and eighty (180) calendar days' prior written notice to the Agency. Further, the Agency may terminate this MOU upon giving at least three hundred and sixty-five (365) calendar days' prior written notice to the Town or such shorter period agreed to by the Parties. Upon termination of this MOU, the Agency shall have no further obligations to carry out its responsibilities as described in this MOU.

7. **Notice.** During the term of this MOU, all notices shall be made in writing and either served personally, sent by first class mail, or sent by email provided confirmation of delivery is obtained at the time of email transmission, addressed as follows:

To: Agency

Upper Valley Waste Management Agency
Attention: Agency Manager
1195 Third St. Suite 101
Napa, CA 94559
Telephone Number: 707-253-4351
Email: steven.lederer@countyofnapa.org

To: Town

Town of Yountville
Attention: Town Manager
6550 Yount Street
Yountville, CA 94599
Telephone Number: 707-944-8851
Email: SRogers@yville.com

The Parties may change the address to which notice is to be given by providing the other written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

MOU – Implementation of SB 1383 Regulations

Service of notices shall be deemed complete on the date of receipt if personally served or if served using email provided confirmation of delivery is obtained at the time of email transmission. Service of notices sent by first class mail shall be deemed complete on the fifth (5th) day following deposit in the United States mail.

8. **Governing Law and Venue.** This MOU shall be governed by and construed in accordance with the laws of the State of California. Venue in any proceeding or action arising out of this MOU shall be in the Superior Court of California for the County of Napa.

9. **Amendment.** This MOU and the exhibits hereto may only be amended in writing signed by all Parties and any other purported amendment shall be of no force or effect. This MOU may be amended from time to time to modify its provisions and/or add tasks to one or both of the Parties.

10. **Entire Agreement.** This MOU and its exhibits constitute the entire agreement between the Town and the Agency and supersedes all prior negotiations, representations, or agreements related hereto, whether written or oral.

MOU – Implementation of SB 1383 Regulations

IN WITNESS WHEREOF, the Parties hereto have executed this agreement in duplicate on the day and year first above written.

TOWN OF YOUNTVILLE, A California
Municipal Corporation and Member of the
Upper Valley Waste Management
Agency.

DocuSigned by:
Steven R. Rogers
By: _____
Steven R. Rogers
Town Manager

APPROVED AS TO FORM:

DocuSigned by:
Ryan Reed

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Ryan Reed, Assistant Town
Attorney

**UPPER VALLEY WASTE MANAGEMENT
AGENCY**, A California
Joint Powers Authority

By: *Steven Lederer*

Steven Lederer
Agency Manager

APPROVED AS TO FORM:

Gary B. Bell

Gary B. Bell, Agency Counsel



SB 1383

Edible Food Recovery

Amanda Griffis

Supervising Environmental Resource Specialist, Napa County Public Works
Staff, Upper Valley Waste Management Agency

What is SB 1383?

- ▶ Most significant waste reduction mandate to be adopted in California in the last 35 years
- ▶ Landfilling organic waste leads to the anaerobic breakdown of that material, which creates methane, a climate super pollutant
- ▶ Methane gas is a super pollutant that heavily contributes to climate change
- ▶ SB 1383 statewide targets:
 - ▶ 75% less organic waste sent to landfills
 - ▶ 20% of unsold, still-edible food sent to food recovery organizations

What is SB 1383?

- ▶ Jurisdiction responsibilities:
 - ▶ Provide Organics Collection Services for All Generators (residential, commercial, industrial, schools, etc.)
 - ▶ Establish Edible Food Recovery Program
 - ▶ Conduct Education and Outreach
 - ▶ Procure Recycled-Content Paper Products and Recovered Organic-derived Products
 - ▶ Secure Access to Recycling and Edible Food Recovery Capacity
 - ▶ Monitor Compliance
 - ▶ Conduct Enforcement

Food Recovery

- ▶ Food recovery means collecting edible food that would otherwise go to waste and redistributing it to feed people in need.
- ▶ SB 1383 sets a statewide target that 20% of currently disposed edible food is recovered for human consumption
- ▶ Californians send 2.5 billion meals worth of still-fresh, unsold food to landfills each year as 1 in 5 Californians does not have enough to eat.
- ▶ For every 2 ½ tons of food rescued, that's the equivalent of taking 1 car off the road for a year.
- ▶ Recovering one ton of edible food could provide more than 1600 meals to hungry people.

Jurisdiction Requirements

- ▶ Identify Existing Food Recovery Capacity
- ▶ Expand Existing Food Recovery Capacity (if needed)
- ▶ Ensure Commercial Edible Food Generators Have Access to Food Recovery Services
- ▶ Monitor Commercial Edible Food Generators for Compliance

Food Recovery Capacity Assessments

- ▶ Counties are required to collect capacity information from jurisdictions and submit to CalRecycle
 - ▶ Estimate how much unsold edible food is going to landfills/compost
 - ▶ Current capacity at food recovery organizations and services
 - ▶ If additional capacity is needed
 - ▶ If additional capacity is needed, create and implement plans to expand capacity
- ▶ Must identify any jurisdiction that does not have enough verified existing, planned or new capacity

Food Recovery Capacity Assessments

- ▶ First planning period January 1, 2022 - December 31, 2024
- ▶ Napa County lead RFQ process and hired consultant Abound Food Care. All cities in Napa County contributed to costs.
- ▶ Determination:
 - ▶ Estimated edible food going to landfill: 1,192.02 tons
 - ▶ Edible food recovery capacity verifiably available: 154.35 tons
 - ▶ Needed edible food recovery capacity: 1,037.67 tons
- ▶ Implementation schedules submitted to CalRecycle

Food Recovery Capacity Assessments

- ▶ Currently in second planning period
- ▶ Second planning period January 1, 2025 - December 31, 2034
- ▶ No consultant, completed by jurisdiction staff
- ▶ Determination:
 - ▶ Estimated edible food going to landfill: 2,578.67 tons
 - ▶ Edible food recovery capacity verifiably available: 725.79 tons
 - ▶ Needed edible food recovery capacity: 1,852.88 tons
- ▶ Implementation schedules submitted to CalRecycle

Food Recovery Capacity Assessments

- ▶ Food recovery capacity available:
 - ▶ 2024: 154.35 tons
 - ▶ 2034: 725.79 tons
- ▶ Additional food recovery capacity needed:
 - ▶ 2024: 1,037.67 tons
 - ▶ 2034: 1,852.88 tons
- ▶ Implementation schedules must include:
 - ▶ Obtaining funding for edible food recovery infrastructure expansion
 - ▶ Identifying facilities with the ability to expand capacity
- ▶ Reasons for lack of capacity

Food Donors

- ▶ SB 1383 defines two groups of businesses that are required to donate the maximum amount of edible food they would otherwise dispose
- ▶ Tier One - often have produce, groceries and shelf stable foods.

Compliance began January 1, 2022

- ▶ Supermarkets with revenue \geq \$2million.
- ▶ Grocery Stores with Facilities \geq 10,000 sq. ft.
- ▶ Food Service Providers
- ▶ Food Distributors
- ▶ Wholesale Food Vendors

Food Donors

- ▶ Tier Two - often have more prepared foods to donate. Compliance began January 1, 2024
 - ▶ Restaurants with Facilities \geq 5,000sq. ft. or 250+ seats
 - ▶ Hotels with an On-Site Food Facility and 200+ Rooms
 - ▶ Health Facilities with an On-Site Food Facility and 100+ Beds
 - ▶ Large Venues and Events (\geq 2,000 people per day of operation)
 - ▶ State Agency Cafeterias with Facilities \geq 5,000 sq. ft. or 250+ seats
 - ▶ Local Education Agency with an On-Site Food Facility
 - ▶ Non-Local Entities

	Business Type	City of Napa	Napa County Unincorp.	City of St Helena	City of American Canyon	Town of Yountville	City of Calistoga	Total
T1	Supermarkets and Grocery Stores	13	1	2	2		1	19
	Food Service Providers							
	Food Distributors & Wholesale Food Vendors	12	12	2	1			27
T2	Restaurants	9	9	2		1		21
	Hotels	3	1					4
	Health Facilities	3	2			1		6
	Large Venues and Events	3	2					5
	State Agency Cafeterias							
	Local Education Agency	1	3	1			1	6
	Total	44	30	7	3	2	2	88

T1 and T2 Donor Requirements

- ▶ Donate max amount that would otherwise be disposed
- ▶ Sign and maintain written agreement with food recovery service or organization
- ▶ Keep records:
 - ▶ Copies of agreements with food recovery services or organizations
 - ▶ Types of food being donated
 - ▶ Pounds donated per month and frequency of donations
- ▶ Do not intentionally spoil food that is suitable for donation
- ▶ For large venues or large event operators that do not provide food services, but allow for food to be provided, require food facilities operating on site to comply with these requirements
- ▶ Accommodate site inspections

Food Recovery Organization and Service Requirements

- ▶ Food Recovery Organization (FRO): an entity that engages in the collection or receipt of edible food from T1 or T2 donors and distributes that edible food to the public either directly or through other entities
- ▶ Food Recovery Service (FRS): a person or entity that collects and transports edible food from T1 or T2 donors to a food recovery organization or other entities
- ▶ If a FRO or FRS chooses to establish written agreements with T1 or T2 donors, they must keep records of the total pounds collected from donors and report to jurisdictions annually
- ▶ Nothing in SB 1383's regulations requires a FRO or FRS to establish a contract or written agreement with a T1 or T1 donor

Inspections

- ▶ Jurisdictions are required to monitor T1 and T2 donor compliance
- ▶ Inspections must verify
 - ▶ Contracts or written agreements
 - ▶ Recordkeeping
 - ▶ Donating maximum amount
- ▶ Must conduct sufficient number of inspections annually to adequately determine overall compliance

SB1383 EDIBLE FOOD RECOVERY INSPECTION REPORT			
Date		Inspector Initials	
Business Name			
Address			
City, Zip			
Phone Number			
Onsite staff person & Title			
Donor Category			
Facility Size*			
Number of Seats*		Number of Beds or Rooms*	
*Add Total Facility Size for Grocery Stores, Restaurants. Add Number of Seats for Restaurants. Add Number of Beds for Health Facilities. Add Number of Rooms for Hotels			
Verifications	In Compliance	Not Accessible or Could Not Assess	Out of Compliance
Generator is maximizing edible food recovery			
Using at least one food recovery organization or service and has written agreements with all services being used			
No intentional edible food spoilage			
Keeping required food donation records			
No evidence of edible food in trash, compost or recycling			
Observations:			

Outreach Materials

- Jurisdictions are required to educate T1 and T2 donors about these requirements

A current list of food recovery services and organizations serving Napa County's SB 1383 mandated donors is below.

Local Food Recovery Services and Organizations in Napa County		
Vendor	Contact	Notes
Abode Services	Pete Duenas, Kitchen Coordinator; pduenas@abode.org OR Wendi Moore, Community Engagement Coordinator; wmoore@abode.org	South Napa Shelter can accept donations of prepared foods if they have been prepared in a commercial kitchen, stored and transported at food-safe temperatures. Larger quantities are preferred (full restaurant pans). We accept non-expired canned foods, preferring fruits, vegetables and proteins. We accept fresh and frozen meat and other proteins that have been stored at food-safe temperatures, uncooked grains and pasta, and fresh uncut fruit. Boxed cereal, but no breads or pastries please.
Calistoga Cares Food Bank	Reggie Wilford, 214-425-7294, calistogacaresfoodbankinc@gmail.com	We accept food items that are NOT expired!!! Common items needed include Rice, Beans, Peanut Butter, Canned Veggies and Fruit
Community Action of Napa Valley	Donate Now! Phone: 707-253-6128 canv@can-v.org	Acceptable donations: bread/bakery, deli, dairy, meat produce, dry good (canned, packed shelf stable)

California Law Requires Donation of Edible Food

CA State Law SB 1383 went into effect January 1, 2022 and requires certain Commercial Edible Food Generators to donate edible food to people in need and reduce organic waste they send to landfills.

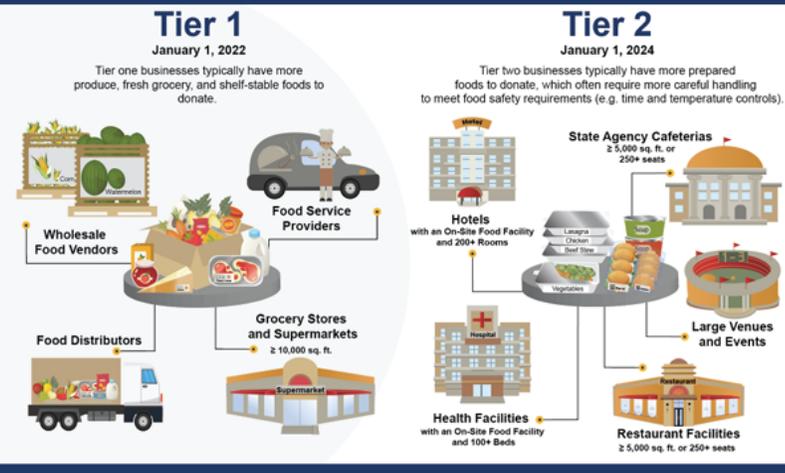


Why Recover Food?

Food recovery means collecting edible food that would otherwise go to waste and redistributing it to feed people in need. This is the highest and best use for food that would otherwise go to waste. Californians send 11.2 billion pounds of food to landfills each year, some of which was still fresh enough to have been recovered. While billions of meals go to waste, millions of Californians don't have enough to eat. When you participate in food recovery, you are helping serve a vulnerable part of our community while playing a part in protecting our environment.

What Tier Are You In?

SB 1383 places Commercial Edible Food Generators into two tiers, with different deadlines to comply



Food Recovery Capacity Expansion

- ▶ Napa County Food Recovery Capacity Building Notice of Funding Availability released in response to first capacity assessment from August 2022
- ▶ \$90,000 allotted for projects that expand the capacity for edible food recovery in Napa County
 - ▶ Funding provided by Napa County, Upper Valley Waste Management Agency and City of Napa
- ▶ Notice released April 2024 and proposals due May 2024
- ▶ Received two applications and awarded both:
 - ▶ \$40,000 Community Action Napa Valley (Napa Food Bank)
 - ▶ \$50,000 Feeding it Forward
- ▶ Original goal was for projects to be completed in October 2025, but both have been extended through June 2026 and project scopes amended

Feeding it Forward

- ▶ \$50,000 awarded for:
 - ▶ Installation of solar refrigeration unit in van (van was already purchased and not included)
 - ▶ Data tracking program subscription for one year
 - ▶ Update of outreach materials and website
 - ▶ Tables, compostable bags, gloves, pop up tents, carts, etc.

Photos provided by Feeding it Forward



Community Action Napa Valley Napa Food Bank

- ▶ \$40,000 awarded for:
 - ▶ Purchase of sprinter van and portion of van warranty



Photo provided by CANV

Food Recovery Countywide Collaboration

- ▶ Napa County, City of Napa, City of American Canyon and Upper Valley Waste Management Agency meet and communicate to best implement Countywide compliance
- ▶ Last Countywide meeting was December 2, 2025. Collaborative projects discussed:
 - ▶ Potential collaboration or combination with Napa County Master Tobacco Settlement grants
 - ▶ Contract for baseline study to assess how much capacity has expanded, the current status of capacity and how to best help FROs and FRSs accept and expand capacity to accept T1 and T2 donor food.

Challenges and Next Steps

- ▶ Challenges experienced by jurisdiction staff
- ▶ Estimate on current compliance
- ▶ Next Steps
 - ▶ Final reports from food recovery capacity expansion grants from 2024
 - ▶ Updated baseline study for food recovery capacity
 - ▶ Continue outreach, education and onboarding of T1 and T2 donors

Amanda Griffis

Amanda.Griffis@countyofnapa.org

707-259-8330

www.napacounty.gov/foodrecovery



A Tradition of Stewardship
A Commitment to Service



Upper Valley Agency
WASTE MANAGEMENT



IS YOUR BUSINESS COMPLYING WITH CALIFORNIA'S WASTE REDUCTION REGULATIONS?

Effective January 1, 2022, EVERYONE is required to keep their organic materials out of the landfill. SB 1383 applies to all persons and entities that generate organic materials. ALL BUSINESSES AND MULTIFAMILY DWELLINGS must subscribe to compost and recycling collection service or self haul organic material to a compost facility regardless of service levels.

ORGANIC MATERIALS like food scraps, yard trimmings and food soiled paper are required to be collected and kept separate from recycling and landfill. When organic materials are discarded in landfills, they emit methane gas, a climate super pollutant that causes climate change. To respond to this climate crisis, California is implementing this statewide organic materials diversion law.

SB 1383 REQUIRES NAPA COUNTY TO IMPOSE PENALTIES FOR NON-COMPLIANCE. If your business or multifamily dwelling is without compost or recycling collection service, contact Upper Valley Disposal & Recycling to set up service to ensure compliance with state law and Napa County Ordinance Number 1473.

SEE ENCLOSED BROCHURE for a description of available business recycling services. For more info call Upper Valley Disposal & Recycling at (707) 963-7988, or visit www.uvds.com.

ASSISTANCE IS AVAILABLE! Upper Valley Waste Management Agency and Upper Valley Disposal & Recycling staff can conduct a free site visit, staff training(s) and provide interior collection containers for composting and recycling to help businesses comply with the state's requirements. Call 707-253-4425 or email upvalleyrecycles@countyofnapa.org to schedule.

Upper Valley Waste Management Agency
email: upvalleyrecycles@countyofnapa.org
web: www.napacounty.gov/UVWMA

Upper Valley Disposal & Recycling
phone: 707-963-7988
web: www.uvds.com

Scan to visit CalRecycle's SB 1383 website



Escanear Para Español





UVDS Composting: Closing the Loop in Our Valley



Upper Valley Disposal Service (UVDS) transforms local organic waste into nutrient-rich compost, creating a sustainable cycle that benefits our community and environment.

Organics Collection & Sorting

- Residents, businesses, and wineries place organic waste into green compost carts for pickup; this includes and grape waste (pomace), yard trimmings, food scraps or food soiled paper.
- Trucks deliver organic material to the St. Helena facility, where contaminants like plastic and glass are removed by hand.



Processing the Organics

- Cleaned organic material is ground up to speed decomposition.
- UVDS uses the Covered Aerated Static Pile (CASP) method
- Material is placed on perforated pipes connected to blowers for oxygen flow.
- Piles are covered with finished compost, acting as a biofilter for temperature, moisture, and nutrient control.
- Piles heat up with decomposition and reach 135°F for 21 days, eliminating any pathogens and weed seeds.

Finished Compost

- After curing, compost is screened into fine material to be picked up and used as a soil amendment for farms, vineyards, landscapers, and gardeners.
- Oversized pieces are recycled back into the process or used as wood chips.



Why it Matters and The Local Impact

Supports Local Agriculture: Compost is a nutrient-dense soil amendment that revitalizes soil health, creates an active micro environment in the soil and nourishes vineyards, farms, and gardens.

Reduces Landfill Waste: Diverts organics from the landfills, cutting greenhouse gas emissions.

Creates a Closed Loop: Organic waste returns to enrich valley soils, sustaining our unique ecosystem.



COMMERCIAL SERVICES GUIDE

RECYCLING, COMPOST, AND LANDFILL SERVICE

WELCOME TO UPPER VALLEY DISPOSAL & RECYCLING

Upper Valley Disposal Services (UVDS) serves the Town of Yountville, City of St. Helena, City of Calistoga and unincorporated areas in Northern Napa County. We've been operating for over 60 years and are dedicated to diverting as many resources from the landfill as possible. We're grateful to have you as a customer and look forward to working with you!

COMMERCIAL COLLECTION SERVICE

-  We offer a variety of carts, bins, and debris boxes to fit your waste and recycling needs.
-  Frequency of service depends on the volume and type of material(s) being disposed. State and local laws mandate that all putrescible solid waste be collected at least once per week. Putrescible wastes are materials that breakdown, rot, and decay.
-  Your monthly service rate is based on the size of your landfill bin(s) or cart(s).
-  Your statement is sent monthly and is for service provided the month prior. Go paperless! Pay your bill online or sign up for monthly auto-pay.

PLANNING AN EVENT?

Let us help you with all your temporary waste service needs to make sure materials are recycled and/or composted. Our Community Outreach and Customer Service Teams can help with your order, training staff, and waste management planning.

IN THIS GUIDE

Cart, Bin, and Debris Box Sizes.....	2
Food Compost Program.....	2
Debris Box Rental	2
Indoor Recycling Equipment.....	3
Hazardous Waste	3
Recycling Laws	4

WE CAN HELP!

Not sure what size containers are right for your business? Are you paying to dispose of materials that could be recycled?

A Community Outreach Coordinator is available for a free site visit to analyze your waste streams, right size your services, train your staff, and more!

Contact a Community Outreach Coordinator
 (707) 963-7988
customerservice4060@wasteconnections.com

CONTACT US



OFFICE HOURS

By Phone
 Monday - Friday
 8:00 a.m - 4:30 p.m.

Walk-in
 Monday - Friday
 9:00 a.m - 3:00 p.m.



UPPER VALLEY
 DISPOSAL • RECYCLING • COMPOST



OFFICE PHONE

Voice: 707-963-7988
 Fax: 707-963-7641



OFFICE ADDRESS

1285 Whitehall Lane
 St. Helena, CA 94574



WEBSITE

www.uvds.com

COMMERCIAL CART, BIN, AND BOX SIZES

The less landfill bound waste you make, the smaller size landfill container you'll need, and the more money you can save!



Box Sizes

20, 30, & 40 cubic yards

Includes three 96-gallon mixed recycling carts and one 96-gallon organics/compost cart at no additional charge.



MIXED RECYCLING

+



COMPOST



Bin Sizes

2, 4, & 6 cubic yards



Cart Size

96 gallons

Includes one 96 gallon mixed recycling cart and one 96 gallon organics/compost cart at no additional charge.



MIXED RECYCLING

+



COMPOST

- Additional mixed recycling and compost carts and bins are available for a fee.
- **Source Separate & Save!** We offer a variety of options for source separated recycling (cardboard, glass, pallet wrap, and more) for businesses that produce large volumes of single source materials each week at significantly reduced rates compared to the mixed recycling options.

COMMERCIAL FOOD SCRAPS PROGRAM



The Food Scraps Compost program (available only for restaurants and businesses with a commercial kitchen) is offered at no additional cost *if the containers stay clean without contamination* (i.e., plastic, glass, garbage, etc.).

Separate all food scraps and food soiled paper and place in 64 gallon food scrap cart(s) for collection.



Food Scrap Cart

64-gallon only

DEBRIS BOX RENTALS

We offer permanent and temporary debris boxes for large amounts of waste, construction & demolition, and recyclables. For permanent debris box service, customers must subscribe to a minimum of six months of service.

MATERIAL ACCEPTED IN DEBRIS BOXES

- refuse**
- clean green waste
- clean wood waste
- dirt
- concrete
- asphalt
- glass
- cardboard
- irrigation material
- shrink wrap
- special winery projects



Debris Box Sizes

10*, 20, 30, & 40 cubic yards

*Please note that our 10-yard containers are used solely for the collection of concrete, asphalt, and dirt.

** All refuse boxes must be emptied at least once every 7 days per State and Local law.

Call our office Mon.-Fri. between 8 a.m. and 4:30 p.m. at 707-963-7988 to get a quote.

FREE TECHNICAL ASSISTANCE

We offer a variety of free support options to help your recycling program succeed including:

- Site visits and waste stream assessments to identify opportunities for greater waste reduction and diversion
- Training workshops to teach staff proper sorting and contamination monitoring
- Indoor recycling and compost equipment
- Posters and labels

Contact the UVDS Community Outreach Coordinator or the Upper Valley Waste Management Agency for assistance.

INDOOR RECYCLING AND COMPOST EQUIPMENT

Do you need a better way to collect and transfer recyclables or compostables from inside your business to the bins outside?

The Upper Valley Waste Management Agency will provide free interior recycling and compost equipment to businesses committed to recycling and composting. Available while supplies last.

Email upvalleyrecycles@countyofnapa.org or call 707-253-4425 for more details.



Upper Valley Agency
WASTE MANAGEMENT

POSTERS AND LABELS

In the Resources section of our website at www.uvds.com you'll find a variety of printable resources that will help your employees and customers separate landfill, recycling, and compost correctly.



HAZARDOUS WASTES

Hazardous wastes such as batteries, automotive fluids, used cooking oil, paint products, fertilizers, cleaners, and fluorescent lamps/tubes **CANNOT** be placed in bins or carts.



Upper Valley Waste Management Agency sponsors twice yearly hazardous waste collection events. Typically events are held in April in St. Helena and in October in Calistoga. These events are free for residents, but businesses must make an appointment and a will be charged a fee for this service. For more information on temporary events and other disposal options, visit www.napacounty.gov/hazwaste.

E-WASTE COLLECTION

Take advantage of the UVDS Commercial Bulky Item Collection Program available to your business twice a year at no additional charge.

2 TIMES PER YEAR



5 E-waste Items

- Collection includes up to 5 items, 2 times per year.
- Items cannot be longer than 8 feet or taller than 6 feet.
- A single item cannot exceed 200 pounds.

Collection must be scheduled in advance.
Call UVDS at 707-963-7988.

CALIFORNIA RECYCLING AND ORGANICS LAWS



California is now experiencing the effects of a climate crisis: world record-breaking temperatures, even more devastating fire seasons, more extreme droughts, and rising sea levels that erode our coastlines. Scientists tell us that greenhouse gases released by human activities, like landfilling food, paper products and yard waste, cause climate change. Several laws related to waste reduction, resource conservation, and greenhouse gas emission reduction have been passed over the years.

Upper Valley Disposal Services and the Upper Valley Waste Management Agency are here to help you be compliant with these laws. Just give us a call.

AB 341 MANDATORY COMMERCIAL RECYCLING

AB 341 requires business (including public entities) that generate 4 cubic yards or more of commercial solid waste per week and multifamily residential dwelling of five units or more to arrange for recycling services.



What do I need to do to comply with the law?

- Arrange for recycling service with Upper Valley Disposal Services. This is the easiest and most often cost-effective way to comply with the law.

AB 1826 MANDATORY COMMERCIAL ORGANICS

AB 1826 requires businesses, including multifamily dwellings, that generate 2 cubic yards or more of solid waste per week to separate organic waste from landfill for composting. Organic waste includes food waste, yard trimmings, landscape and pruning waste, clean wood waste, and food-soiled paper waste.



What do I need to do to comply with the law?

- Arrange for organics (compost and or food scraps) service with UVDS or self haul organic material to a compost facility, such as Clover Flat Resource Recovery Park, for composting.

For assistance with determining if your business is complying with current recycling laws, please contact:

Upper Valley Disposal Services
707-963-7988

or

Upper Valley Waste Management Agency
707-253-4425

AB 827 CUSTOMER ACCESS TO RECYCLING

AB 827 is intended to educate and involve consumers in achieving the state's recycling goals by requiring businesses to make recycling and/or organic recycling bins available to customers.



What do I need to do to comply with the law?

- Business that generate 2 cubic yards or more of solid waste per week and sell food that is consumed on site must provide containers for recycling, organics, and trash for your customers to use. These containers must be located next to each other, clearly labeled, color coded, and easily accessible.

Full-service restaurants may be excluded as long as recycling and organics containers are available for employees to use.

SB 1383 SHORT LIVED CLIMATE POLLUTANTS

SB 1383 went into effect January 1, 2022. Businesses (including public entities) and single/multifamily residents are required to keep organic materials out of the landfill and can receive fines if they do not comply.



Some businesses will be required to divert edible food that would otherwise be landfilled, to a food recovery service or organization for human consumption.

What do I need to do to comply with the law?

- Arrange for organics and recycling service with UVDS or separate and self haul organic material to a compost facility, such as Clover Flat Resource Recovery Park, for composting.
- Annually educate employees, customers, and tenants on proper sorting of materials.
- Provide indoor containers for organic waste and recyclables in all areas where disposal containers are provided for customers.
- Ensure there is not organic material in the trash or recycling.
- Some food service business will be required to arrange to recover the maximum amount of edible food that would otherwise to go landfills.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-227

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Kat Chambers - Staff Services Analyst II
SUBJECT: Annual Report Presented by Conservation Corps North Bay (CCNB)

RECOMMENDATION

ANNUAL REPORT PRESENTED BY CONSERVATION CORPS NORTH BAY (CCNB)
DISCUSSION AND POSSIBLE ACTION: A representative from CCNB, Kyle LaRue, Director of Zero Waste and Compliance, will be present to provide an annual report of their organization’s activities and answer any questions.

BACKGROUND

Since 2022, CCNB has assisted the Upper Valley Waste Management Agency with litter abatement and clean up services throughout the Joint Powers Authority (JPA) areas. Napa County also contracts with them separately to serve the South County with the same services. In addition to the removal of hundreds of pounds of general litter every month, the crews also identify and report large, discarded items, such as mattresses, tires, and bulky waste, which allows the Agency to respond more quickly and efficiently to illegal dumping sites.

The CCNB roadside litter removal program has become an essential service in maintaining the cleanliness, safety, and environmental integrity of our roadways. Without this type of service, litter would accumulate quickly, degrading natural landscapes, and diminishing the quality of our soil and ecosystems. It clogs storm drains, pollutes waterways, creates fire hazards, and poses safety risks to drivers and cyclists.

CCNB has unique relevant experience to provide this broad scope of litter abatement services and the Agency aligns with CCNB’s mission of training young adults through paid work, education, employability, civic engagement, and leadership.

The Annual Report from CCNB is attached for your review, here are a few highlights:

- 224 corpsmembers hired, trained, and supported across counties
- Growing skills and opportunities, with 1,200+ industry-recognized certifications earned
- 88% of corpsmembers completing at least five trainings that help them move toward long-term employment
- Expanded zero-waste services, including new collection routes for plastic wrap and cardboard

- Meaningful environmental impact, including:
 - 601,585 lbs of e-waste recycled
 - 312,142 lbs of beverage container materials recycled
 - 43,500 lbs of carpet collected for recycling
 - 39,432 lbs of edible food recovered and redistributed
 - 27,570 lbs of litter removed
 - 9,521 used mattresses recycled
 - 8,256 waste tires diverted from landfill
- Using EPA and CalRecycle emissions factors, CCNB estimates these efforts prevented about 1,470 metric tons of CO₂e, roughly equal to avoiding more than 3.3 million miles driven by an average passenger vehicle.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
Is it currently budgeted?	Yes
Where is it budgeted?	UVWMA
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The program has improved the appearance and environmental health of our roadways and creeks.
Is the general fund affected?	No
Future fiscal impact:	The current agreement is budgeted and continues through June 30, 2027.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable

County of Napa Annual Project Report Annual Project Report-2025

In partnership with the County of Napa, CCNB provided weekly litter abatement service on a variety of roads across their jurisdiction throughout all of 2025.

During the course of this project, CCNB Zero Waste Crews removed litter from high traffic roads such as Silverado Trail, Wild Horse Valley Road, Airport Blvd., and more. In total, the crews collected 8,752 pounds of litter, 686 pounds of which was recyclable material diverted from the landfill.

We greatly value your insights and feedback, which are essential for enhancing our services.

Please take a moment to complete our post-project survey by scanning the QR code below:



Last year, our Crews collected nearly

8,752

pounds of litter from Napa County roads



RECENT CORPSMEMBER SUCCESSES

- Jefferson got placed with Ecological Solutions
- Cesar V passed his GED test
- Lisbeth passed her GED test
- Elsa passed her GED test
- 6 CMs got an eye exam and eyeglasses
- Corpsmembers earned 1226 certificates last year!



DID YOU KNOW?

Our Career Pathways team hosts workshops every week to teach corpsmembers how to write their resumes, be interviewed for jobs, set goals for themselves, open bank accounts, and so much more!



LAST YEAR, OUR CREWS:



improved and restored
366 acres of natural
habitat



reduced fire fuels on
487 acres of public
and private land



diverted over
495,507 pounds of
electronic waste
from landfill

Corpsmember Spotlight: Gaby and Yessica

About Gaby:

Since she started at CCNB a little over a year ago, Gaby has always been a corpsmember staff can rely on. Soon after, she earned the role of Safety Officer; she takes a lot of pride in it and is consistently finding new ways to improve this position to ensure the crew stays safe while out in the field.

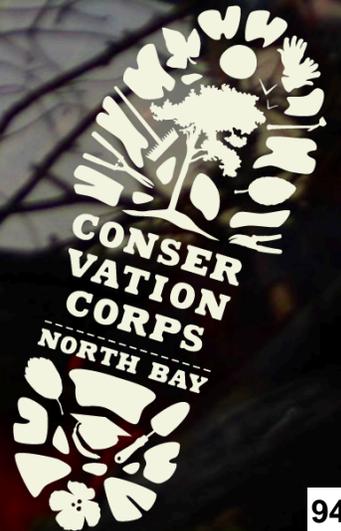
About Yessica:

Yessica came to CCNB with the main goal of obtaining her high school diploma. Nonetheless, as part of both our Zero Waste and Natural Resources crews, including the Sonoma County Youth Ecology Crew, she accomplished impressive feats. “I got every single certificate [CCNB] has to offer,” she said.



2024/ 2025

ANNUAL REPORT



Times like these are what the original model anticipated.

24/25

We recently received a note including these words from our founder Rich Hammond. His comment was about CCNB's ability to adapt and remain viable during changing times.

I can't think of a more appropriate way to frame this past year and am incredibly grateful to our Board, staff, partners, donors, and – most of all – the young people we serve for the flexibility, creativity, and grace they have shown in our current climate.

While the nonprofit landscape has been changing around us, CCNB is so far in the fortunate position to be able to continue providing dependable services for corpsmembers and to our communities when the resilience of both is especially critical.

Thanks to partners, donors, and the dedication of the youth we serve, we have expanded our Zero Waste Program services, provided specialized trainings for participants ready for their next step, and consistently maintained full crews that perform critical work throughout the North Bay.

None of this would be possible if corpsmembers didn't choose to invest in themselves. It has always been a priority for CCNB to help young adults reduce their dependence on safety net services, and this goal feels more important than ever.

We are proud to share an annual report that tells the story of the corpsmember journey toward self-sufficiency and economic mobility and how, with collaboration and reliable support, they can start their paths to a better future.



Angel Minor
CEO

Our Values

Empowerment

CCNB recognizes the potential of all corpsmembers and staff working to define their individual paths.

Community

CCNB surrounds corpsmembers with support so they can build positive relationships and play active roles in improving the communities where they live, work, serve.

Sustainability

CCNB fosters environmental stewards who will contribute to the creation of an ecologically sound, socially just society.

“

I have had the pleasure and honor of being a member of the CCNB Board for two years, and through my position have seen first-hand the inspiring, real world impact this organization has had on individuals throughout our community. CCNB is literally helping change lives by providing education and job skills to many in our community who need support to gain financial independence. Thanks to their own dedication and the tools provided by CCNB, corpsmembers have the resources they need to become knowledgeable and skilled individuals who will be productive and contributing employees not only to the betterment of themselves and their families, but for all of us within the community.

Mark Peters, CCNB Board Member



CCNB CORPSMEMBERS



The young adults who come to CCNB are often only missing an extra push and someone to rely on. A myriad of circumstances position them in less-than-ideal positions to achieve self-sufficiency. At CCNB they learn how to navigate these barriers, and most exit on promising trajectories.

To join CCNB is to make strides toward living-wage careers. Corpsmembers complete high school via our on-site charter school. They have access to valuable training hours to gain job skills, earn certifications, and figure out their next step. Our format allows them to accomplish this preparation while supporting themselves financially with a paycheck.

At CCNB, corpsmembers find

what drives them. They are exposed to the many career paths they can follow within their communities, with an emphasis on jobs that care for the environment. When they are ready, and with the help of CCNB, corpsmembers find job placements in desired fields with a livable wage. They become skilled contributors to our local economy.

A labor force that is conscious of and attuned to the effects of climate change and the latest practices of climate resilience has become crucial now more than ever. They are armed with natural resources management skills, such as knowledge of native habitat restoration and wildfire resilience as part of our Natural Resources crews. Corpsmembers on our Zero

Waste crews learn about waste management; they are exposed to innovative ways of processing waste to divert a maximum of materials away from landfills.

The Career Pathways program supports the transition out of CCNB by matching each corpsmember with opportunities that align with their goals and provides support for up to two years after program completion.

Corpsmembers work with leading environmental organizations in the area, carrying out exciting projects. From Monarch Butterfly habitat restoration and edible food redistribution to fire resilience work, corpsmembers work on pressing issues that affect our communities, as they create a self-reliant future for themselves.

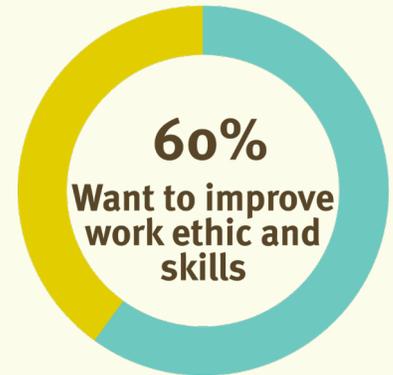
ABOUT CCNB CORPSMEMBERS

For over 40 years, Conservation Corps North Bay has stepped up to the challenges that affect our local communities. While the work corpsmembers do addresses the impacts of climate change, CCNB also contributes to the labor force of the North Bay by uplifting young people who need it most.

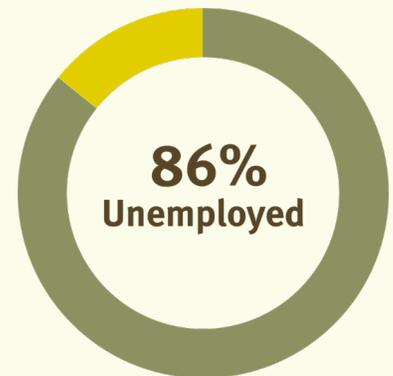
These numbers reflect the community CCNB serves. They face fundamental obstacles like lack of high school diploma, English skills, work experience, and/or professionalism skills, and access to critical services like housing and childcare. At CCNB they gain the skills to support themselves and their families.

Per data collected in April of 2025, corpsmembers continue to navigate similar barriers. 9 out of 10 come from low-income backgrounds, over half have yet to earn a high school diploma, and over 4 out of 5 are unemployed at entry.

Before Joining CCNB



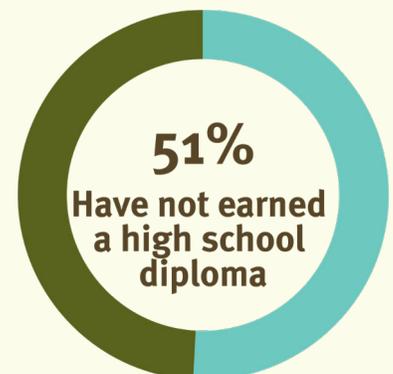
Employment at Entry



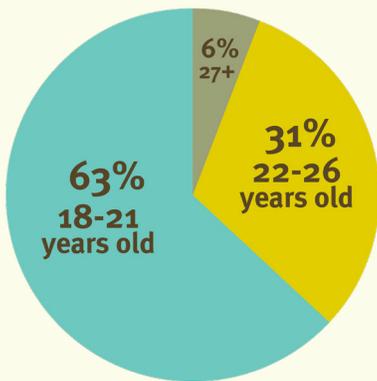
Economic Background at Entry



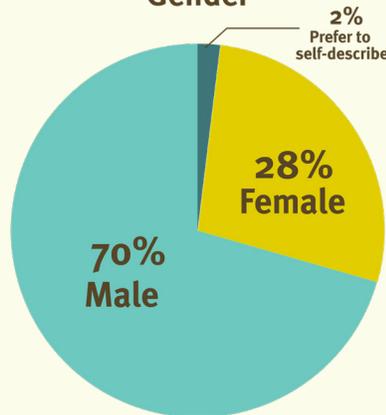
Education at Entry



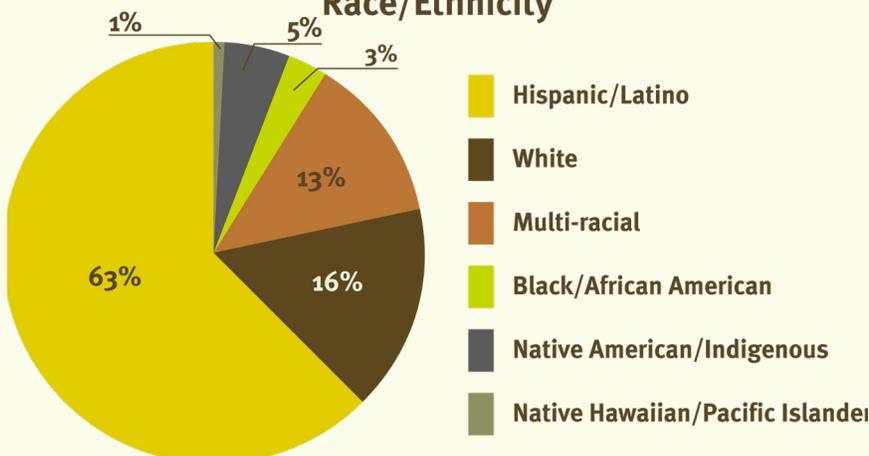
Age at entry



Gender



Race/Ethnicity



ABOUT CCNB CORPSMEMBERS

This data also revealed remarkable outcomes from their time at CCNB and after they exit the program.

Last year, CCNB served 224 program participants, who collectively earned over 1,200 certificates. 88% earned at least 5 training certificates.

Corpsmembers earn
on average

\$22.80

per hour after job
placement.
68% earn at least \$21
per hour

76%

of corpsmembers are
employed or in school
after leaving CCNB

88%

of corpsmembers earn
at least 5 training
certificates

“

CCNB has been most helpful for me so far by testing my endurance and challenging my limitations. It has helped me realize I am more resilient than I initially thought. In addition, CCNB has taught me how to communicate with different people more efficiently in the workplace.



FIELDWORK IMPACT

Conservation Corps North Bay is an established leader in natural resources management services across the North Bay. Founded in 1982, our Natural Resources program has impacted lands in nearly every corner of Marin and Sonoma counties. Our services include fire fuel reduction, habitat restoration, invasive species removal, trail construction and maintenance, emergency response, among many others.

Our Zero Waste program is ready to address many waste diversion needs. Established in the year 2000, our award-winning Zero Waste program is now present throughout Marin and Sonoma counties, and regularly expands its reach to assist communities in other neighboring counties.

Both programs work alongside government agencies, nonprofit partners, and community members to meet their land and/or waste management goals.



312,142

pounds of beverage containers collected for recycling



780

acres of fire fuel reduction



27,570

pounds of litter removed



50

loads of carpet collected for recycling



137

miles of trails maintained or restored

“““

Thanks to CCNB I have learned how to work as a team and achieved many goals, and I am still working on some goals that I still have. I have developed very well, and I have learned to work in places that I never thought I would be. Thanks to CCNB I have been formed as a woman who fights to achieve my dreams.

FIELDWORK IMPACT



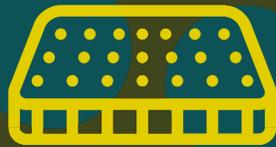
Additional outcomes from the 2024/2025 fiscal year:



recovered 39,432
pounds of edible food



collected 601,585
pounds of E-waste
for recycling



collected 9,521
used mattresses
for recycling



diverted
8,256
waste
tires
from
landfill



maintained 59
miles of creeks



restored 166 acres of
native habitat

PROJECT SPOTLIGHTS



Watershed Research and Training Center's Basic 32 Wildland Fire Training

For the third consecutive year, CCNB Sonoma offered a wildland fire fighting course to eighteen corpsmembers. Corpsmembers took part in the Watershed Research and Training Center's Basic 32 Wildland Fire Training. WRTC and the Healthy Forest Alliance provided the educational aspects of the fire training. Throughout the four-week program, corpsmembers took six courses across four modules, including an introduction to wildland fire behavior, and familiarized themselves with the roles and responsibilities of incident command systems. These courses required a mix of in-class instruction as well as practical demonstrations. These field exercises trained corpsmembers in the construction of a fire line, as well as the proper firing techniques required to light a prescribed pile burn.

The Basic 32 training requires an arduous work capacity test. Corpsmembers walk three miles with 30 pounds of weight in under 45 minutes. While this test is required to become a Fire Fighter type 2, it is not a requirement for completing the fire training. As such, fourteen corpsmembers passed the capacity test, and another two passed a less arduous version of the test. Two supervisors also took part in the test, and both passed.

Solar Panel Recycling Continues

Partnering with Zero Waste Sonoma, CCNB launched a drop-off service for community members who want to dispose of solar panels, both in working and non-working conditions. Although the State of California does not have a concrete way to dispose of non-working solar panels, nor the infrastructure to reallocate the ones that work, CCNB is shipping the collected materials to one of the few certified recycling facilities. CCNB also sends reusable panels to organizations that find a home for them.

Earlier this year, Zero Waste crews were collecting at a rate of 80-100 panels per event! We are pleased to provide this additional service to the community.

24/
25



PROJECT SPOTLIGHTS



Ongoing Recycling Drop-Offs in Santa Rosa

Our recycling center in Santa Rosa is up and running! You can visit our facilities and safely dispose of many different types of recyclable materials we accept on an ongoing basis.

Address:

Santa Rosa Facility (3555 Airway Drive)

Materials Accepted:

Carpet (for a fee)
Tires (for a fee),
E-waste (FREE),
Mattresses (FREE)

Hours:

Mondays through Thursdays and Saturdays
7:30 a.m. to 3 p.m.

Questions? Visit ccnorthbay.org/events or email us at recycle@ccnorthbay.org.

“

CCNB has been one of the largest stepping stones that I have developed on, I can't even begin to explain how far I have come from when I first started the program. Everything in my life has changed and grown since working here.

“

I joined CCNB fairly recently, and it's been so incredible so far. I've never had a job that has had so many resources for me and additional help as much as CCNB does.

24/
25

CORPSMEMBER SPOTLIGHTS



Lane

As a corpsmember, Lane was an inquisitive, fast-learning, and an absolute joy to work with, according to his supervisors. He never failed to show up with a good attitude and a friendly spirit. Lane helped fellow corpsmembers improve upon their skills. He was respectful of sponsors and cautious for pedestrians, a quintessential element of interacting with the public.

In April of this year, Lane joined the CCNB team as Assistant Shop Supervisor.

His tenacity, hard-work, and professionalism earned him a career with our team. Lane brings a unique perspective having participated in our program and utilizes this experience both while teaching corpsmembers about tool maintenance and when occasionally called upon to lead a crew in the field.

Erixon

To witness the growth toward success of corpsmembers like Erixon, is to witness the need CCNB aims to meet in our community.

Motivated, engaged, and with an exceptional drive, Erixon needed additional support to navigate obstacles that made it difficult for him to achieve his full potential, namely lack of a driver's license, English skills, and a high school diploma. Fabian Romo Macias, Career Pathways Coordinator, said "he was very proactive in regards to his goals, and was able to reach them rather quickly. He was very active, sprinted through the tier system, and obtained his driver's license." He also obtained many training certificates, including Chipper 1 & 2, CAL IPC Native and Invasive Species Training, and CPR/AED. In April, he completed his credits and earned his high school diploma as well.

Recently, he earned his full-time position with McNear Brick and Block. We are excited for his new venture, and look forward to hearing what he will accomplish while making use of the skills he learned while at CCNB.



PARTNERS AND DONORS

We love supporting Conservation Corps North Bay as they provide pathways to education and meaningful career tracks. When attending CCNB's events we never cease to be amazed at the caliber of the young men and women in the program and their commitment to not only their future, but our future. We are so thankful for the staff, corpsmembers and supporters that partner to make CCNB the fabulous organization that it is; transforming lives to ensure a future for all of us.

John and Diane Henderson Glischinski

“ ”

When we were looking at non-profits for potential year-end donations, we were directed to Conservation Corps North Bay. Our research led to our support, based on key elements of the program that we also value, such as emphasis on education, including English language learning, job training, recycling, and conservation of natural resources. We are pleased to be able to support this work.

Debra Crow and Marshall Taxer

“ ”

Community Foundation Sonoma County is proud to partner with Conservation Corps North Bay, an organization that shows what's possible when we champion youth and the environment together. Their programs don't just prepare future leaders—they open pathways to meaningful careers, economic mobility, and stronger communities, while also caring for the climate we all depend on. CCNB's work plays an important role in our vision of a vibrant Sonoma County.

**José Castro Gambino, MPH | Senior Community Impact Officer
Community Foundation Sonoma County**

“ ”

PARTNERS AND DONORS

Over two weeks, the crew exceeded expectations across every task and left us with something priceless: confidence that we can keep the garden thriving.

Evan Peterman, Gardener, Hallberg Butterfly Gardens

“ ”

This is the first time since 2018 that we've seen real success in the battle against weeds—thanks to the help from the Conservation Corps North Bay team.

Bret Leonard, Parks Maintenance Supervisor, Town of Windsor

“ ”

The crew did a tremendous job and demonstrated great versatility. They adapted to each site with professionalism, good judgment, and a commitment to safety.

**Jim Jensen, Tomales Bay Land Steward & Preserve Manager,
Audubon Canyon Ranch**

“ ”

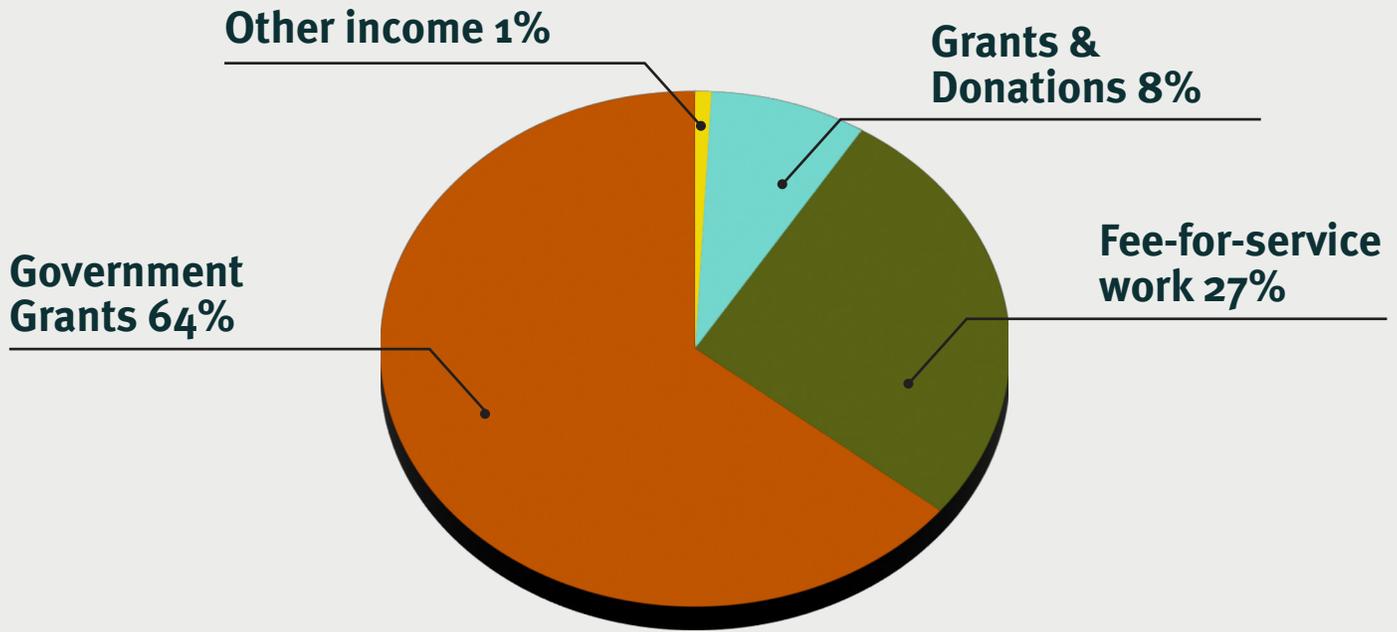
This year's crew and experience was one of the best in my 11 years managing this project. The crew was focused, dedicated, productive, and professional. Great job!

**Kevin Odonoghue, Supervising Park Ranger, Marin County Parks
and Open Space District**

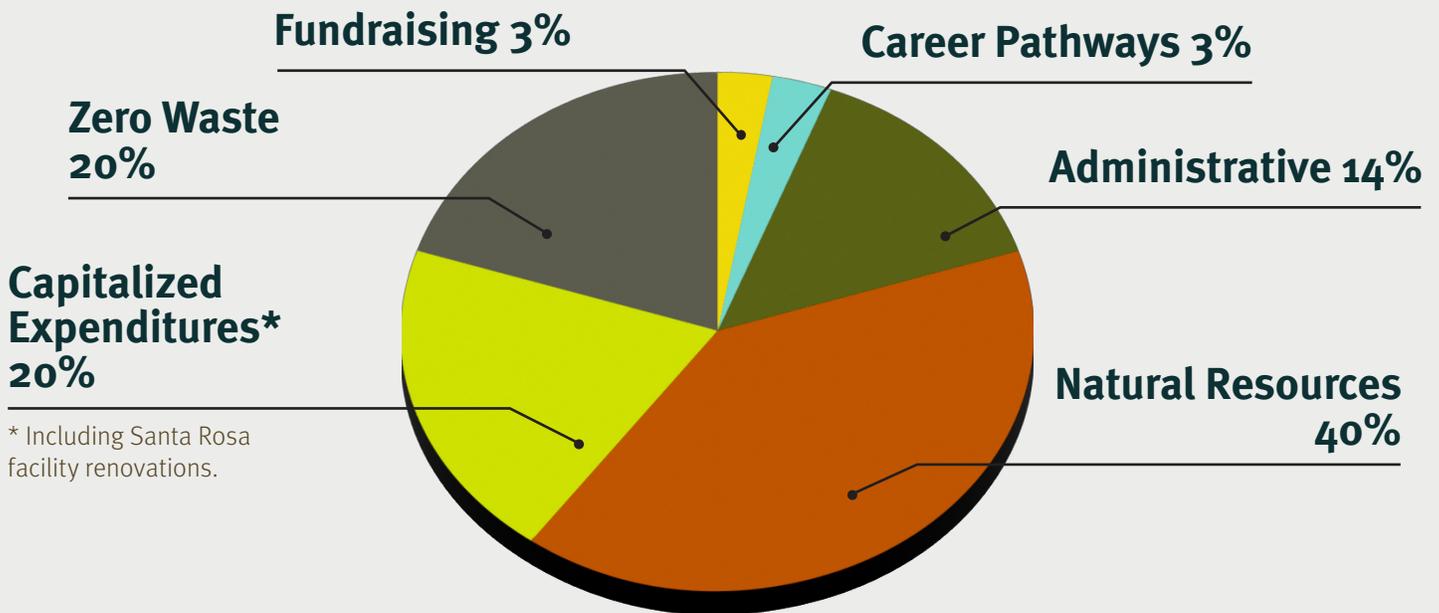
“ ”

FISCAL OVERVIEW

Total Income: \$14,228,497



Total Expenses: \$14,151,258



* Including Santa Rosa facility renovations.

Data provided are unaudited actuals as of August 2025. Audited actuals will be available after January 1st, 2025. Past years' audited financials are available on our Candid profile.

In closing...

As I reflect on the past year, I can't help but come away with a feeling of hope. I won't deny that we, along with so many of our fellow nonprofits, have faced unprecedented challenges. But it is in these times that people show you who they really are. From our representatives at the state level all the way to our city councils, to our work partners and donors, our community has doubled down on remaining true to their values, which are so closely aligned with those of CCNB. Our Board and staff have channeled their energy into providing as much support as possible for the young people in our program.

But the biggest source of inspiration comes from the corpsmembers themselves. Despite the obstacles in their way, they exhibit tremendous resiliency and even increased determination to accomplish their goals. We are incredibly grateful for our community network that contributes to this environment where young people feel safe and empowered to learn and grow.

This momentum has carried over into the new fiscal year: with the renovations at our Santa Rosa nearly complete including a second classroom, we will be able to enroll even more corpsmembers who need to complete high school. This central location will enable us to offer essential services in Napa and Mendocino, providing more young adults with hands-on work experience while serving our neighboring communities. And even more corpsmembers from both Marin and Sonoma will start their new careers after completing our program and starting on their paths to economic independence.

Here's to another year of working together to accomplish great things,



Angel Minor
CEO



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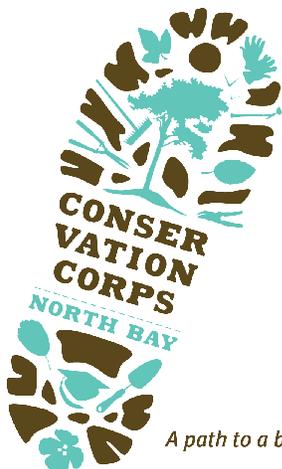
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A path to a better future.

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Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-237

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Franchises' Status

RECOMMENDATION

FRANCHISES' STATUS

DISCUSSION AND POSSIBLE ACTION: Agency Manager and Company to provide an update concerning the implementation of franchises' activities.

BACKGROUND

Standing agenda items include:

1. Communications with customers/upcoming events.
2. Quarterly report is attached (if a new one has been received since the last meeting).
3. Other happenings of interest to the Board.

No Board action is anticipated.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Upper Valley Waste Management Agency

Q4 Report October 1 –December 31, 2025



UPPER VALLEY
DISPOSAL • RECYCLING • COMPOST

Q4 2025
Submitted February 2, 2026

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Upper Valley Waste Management Agency

Q4 Report October 1 – December 31, 2025

Customer Report

Number of Customers by Type

The Company used RMO, industry software, for the management of customer account information, routing, and billing. Customers are presently coded as single family residential (1-4 units), commercial businesses or temporary (short term subscriptions for clean-up helpers and debris boxes).

The table below shows the number of customers by type. Mobile home customers who have individual service but do not pay their own bills have been added to the reporting data to help UVWMA meet the requirements for monitoring, outreach, education, and contamination at the generator level for SB 1383.

Q4 2025 MONTHLY AVERAGE CUSTOMER COUNTS

CUSTOMER TYPE	CALISTOGA	ST.HELENA	YOUNTVILLE	COUNTY	TOTAL
Residential	1,692	1,978	912	2,440	7,022
Mobile Home Residents	525	228	225	156	1134
Commercial	177	270	62	437	946
Temporary	14	8	1	45	68
TOTAL	2,408	2,484	1,200	3,078	9,170

Above is a total of commercial accounts, which is important to distinguish between commercial customers. Many commercial customers have multiple accounts with us at the same address (for example, a customer may have a permanent roll-off account in addition to their normal collection account).

Services by Customer Type and Program

Residential Cart Counts and Weekly Service Levels

All residential customers are offered three cart services as part of a “bundled rate.” Included is a gray garbage (landfill) cart, a blue single stream (recycling) cart and a green organics (compost) cart. The quarterly fee is based on the size of the garbage cart. Garbage cart sizes offered are 32, 64, and 96 gallons. Recycling and organics are only offered in the 96-gallon size. Customers may choose to pay additional monthly fees for extra recycling and organics carts. The table below details the cart count in each service area by size and total gallons. Because Residential customers include 1-4 units, the cart counts will not match the customer counts.

Q4 2025 RESIDENTIAL SERVICE LEVELS

Residential Weekly Garbage Service										
Q4 2025	Calistoga		St. Helena		Yountville		Napa County		Total All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
32 gallon	1,518	48,576	1,630	52,160	836	26,752	1,713	54,816	5,697	182,304
64 gallon	116	7,424	267	17,088	55	3,520	442	28,288	880	56,320
96 gallon	53	5,088	79	7,584	17	1,088	242	23,232	391	37,536
Residential Weekly Recycling Service										
Q4 2025	Calistoga		St. Helena		Yountville		County		Total All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
96 gallon	1,670	160,320	1,976	189,696	876	84,096	2,519	241,824	7,041	675,936
Residential Weekly Organics Service										
Q4 2025	Calistoga		St. Helena		Yountville		County		All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
96 gallon	1,653	158,688	1,923	184,608	849	81,504	2,557	245,472	6,982	670,272

Commercial Container Counts, Collection Frequency, Weekly Service Levels

Commercial businesses, including multifamily dwellings with 5 or more units, are offered a variety of container types, sizes, and collection frequency. Collection frequency is the number of days per week the customer has service. Customers who subscribe to cart service for garbage (gray) cart are provided one single stream recycling (blue) cart and one organic (green) cart at no additional charge. Commercial customers who subscribe to bin service for garbage service are provided three single stream recycling (blue) carts and one organic (green) cart at no additional charge. Customers may choose to pay additional monthly fees for extra recycling and organics carts. Food scrap carts are offered at no additional charge for those customers with commercial kitchens or large volumes of food waste. The tables below reflect commercial cart and bin service by size and service area and detail permanent and temporary roll-off/compactor service by size, number of empties and total average weekly volume.

Q4 2025 COMMERCIAL CART SERVICE LEVELS

Calistoga							
Q4 2025	Cart Count	Frequency				Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	4	Total Gallons	Total Yardage
32 gallon	77	50			27	5,056	25
64 gallon	18	18				1,152	6
96 gallon	179	179				17,184	85
RECYCLING CART SIZE	Totals					Total Gallons	Total Yardage
64 gallon	5	5				320	2
96 gallon	352	352				33,792	167
ORGANICS CART SIZE	Totals					Total Gallons	Total Yardage
96 gallon	165	165				15,840	78
FOOD SCRAPS CART SIZE	Totals					Total Gallons	Total Yardage
64 gallon	87	16	27	44		7,360	36

St. Helena							
Q4 2025	Cart Count	Frequency				Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
32 gallon	71	78			2,496	12	
64 gallon	34	26	1		1,792	9	
96 gallon	169	163	4		16,416	81	
RECYCLING CART SIZE	Totals				Total Gallons	Total Yardage	
32 gallon	4	4			128	1	
96 gallon	541	541			51,936	257	
ORGANICS CART SIZE	Totals				Total Gallons	Total Yardage	
96 gallon	217	217			20,832	103	
FOOD SCRAPS CART SIZE	Totals				Total Gallons	Total Yardage	
64 gallon	141	36	26	79	20,800	103	

Yountville						
Q4 2025	Cart Count	Frequency			Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
32 gallon	2	2			64	0
64 gallon	4	4			256	1
96 gallon	68	68			6,528	32
RECYCLING CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
96 gallon	130	130			12,480	62
ORGANICS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
96 gallon	96	96			9,216	46
FOOD SCRAPS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
64 gallon	78	10	15	53	12,736	63

Napa County						
Q4 2025	Cart Count	Frequency			Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
32 gallon	31	31			992	5
64 gallon	51	51			3,264	16
96 gallon	139	139			13,344	66
RECYCLING CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
32 gallon	1	1			32	0
96 gallon	691	682	9		67,200	333
ORGANICS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
96 gallon	295	295			28,320	140
FOOD SCRAPS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
64 gallon	158	69	57	32	17,856	88

Q4 2025 COMMERCIAL BIN SERVICE LEVELS INCLUDING FRONT LOAD COMPACTORS

Calistoga								
Q4 2025		Frequency						
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards
2 Yard Front Load Bin Trash	32	26	5	1				78
2 Yard Front Load Compactor Trash*	5		4	1				44
4 Yard Front Load Bin Trash	24	14	7	3				148
6 Yard Front Load Bin Trash	7	3	3	1				72
*compactor compaction rate is 2:1	68							342
Commercial Recycling Services	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards
2 Yard Front Load Bin	2	2						4
4 Yard Front Load Bin	27	12	10	5				188
6 Yard Front Load Bin	8	4	4					72
	37							264
Commercial Organics Service	Total Bin Count							Total Weekly Yards
2 Yard Front Load Bin	1	1						2

St. Helena								
Q4 2025		Frequency						
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards
2 Yard Front Load Bin Trash	50	42	6	1	1			122
2 Yard Front Load Compactor Trash*	1		1					8
4 Yard Front Load Bin Trash	41	26	8	5	2			260
6 Yard Front Load Bin Trash	16	9	4	1		1	1	186
*compactor compaction rate is 2:1	108							576
Commercial Recycling Services	Total Bin Count							Total Weekly Yards
2 Yard Front Load Bin	5	4	1					12
4 Yard Front Load Bin	45	27	11	4	3			292
6 Yard Front Load	25	19	3	1	2			216
	75							520
Commercial Organics Service	Total Bin Count							Total Weekly Yards
4 Yard Front Load Bin	3	3						12
6 Yard Front Load	1	1						
	4							12

Yountville								
Q4 2025	Frequency							
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards
2 Yard Front Load Bin Trash	5	5						10
2 Yard Front Load Compactor Trash*	1		1					8
4 Yard Front Load Bin Trash	24	5	8	6		1	4	272
4 Yard Front Load Compactor Trash*	1	1						8
<i>*compactor compaction rate is 2:1</i>	31							298
Commercial Recycling Services	Total Bin Count							Total Weekly Yards
2 Yard Front Load Bin	1			1				12
4 Yard Front Load Bin	26	13	8	3	2			184
6 Yard Front Load	2	1		1				24
	28							220
Commercial Organics Service	Total Bin Count							Total Weekly Yards
No Organics Bin Service	0							0

Napa County								
Q4 2025	Frequency							
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards
2 Yard Front Load Bin Trash	71	67	4					150
3.5 Yard Fork Truck Bin Trash	0							0
4 Yard Front Load Bin Trash	82	70	8	4				392
6 Yard Front Load Bin Trash	41	34	5	2				300
	194							842
Commercial Recycling Services	Total Bin Count							Total Weekly Yards
2 Yard Front Load Bin	14	14						28
3.5 YD Fork Truck Bin	24	24						84
4 Yard Front Load Bin	138	106	24	7	1			716
6 Yard Front Load	42	24	11	7				402
	218							1,230
Commercial Organics Service	Total Bin Count							Total Weekly Yards
2 Yard Front Load Bin	3	3						6
4 Yard Front Load Bin	11	11						44
6 Yard Front Load	6	6						36
3.5 Yard Front Load	2	2						7

**Front Load Compactor compaction rate is 2:1*

Q4 2025 PERMANENT ROLL-OFF AND COMPACTOR SERVICE LEVELS

Calistoga					
Containertype	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	17	17	1.31	13.08
Roll-off Garbage	20	26	26	2.00	40.00
Roll-off Garbage	30	-	-	-	-
Roll-off Garbage	40	-	-	-	-
Roll-off Organics	20	3	3	0.23	4.62
Roll-off Organics	30	18	18	1.38	41.54
Roll-off Organics	40	2	2	0.15	6.15
Roll-off Recycling	30			-	-
Compactor Garbage*	12	8	8	0.62	22.15
Compactor Recycling*	15	2	2	0.15	6.92

St. Helena					
Containertype	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	49	49	3.77	75.38
Roll-off Garbage	30	12	12	0.92	27.69
Roll-off Garbage	40	9	9	0.69	27.69
Roll-off Recycling	20	35	35	2.69	53.85
Roll-off Recycling	30	4	4	0.31	9.23
Roll-off Recycling	40	4	4	0.31	12.31
Roll-off Organics	20	1	1	0.08	1.54
Roll-off Organics	30	7	7	0.54	16.15
Roll-off Organics	40	6	6	0.46	18.46
Compactor Garbage*	15	-	-	-	-
Compactor Garbage*	16	2	2	0.15	7.38
Compactor Garbage*	20	3	3	0.23	13.85

Yountville					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	2	2	0.15	3.08
Roll-off Garbage	40	6	6	0.46	18.46
Roll-off Organics	20	-	-	-	-
Roll-off Organics	30	14	14	1.08	32.31
Compactor Garbage*	20	9	9	0.69	41.54
Compactor Recycling*	10	10	10	0.77	23.08
Roll-off Recycling	20	3	3	0.23	13.85

Napa County					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	83	83	6.38	127.69
Roll-off Garbage	30	5	5	0.38	11.54
Roll-off Garbage	40	1	1	0.08	3.08
Roll-off Recycling	20	2	2	0.15	3.08
Roll-off Recycling	30	5	5	0.38	11.54
Roll-off Recycling	40	-	-	-	-
Roll-off Organics	20	3	3	0.23	4.62
Roll-off Organics	30	1	1	0.08	2.31
Roll-off Organics	40	5	5	0.38	15.38
Compactor Garbage*	18	-	-	-	-
Compactor Garbage*	20	-	-	-	-
Compactor Garbage*	25	3	3	0.23	17.31
Compactor Recycling*	40	-	-	-	-

**Roll-off Compactor compaction rate is 3:1*

Q4 2025 TEMPORARY ROLL-OFF AND COMPACTOR SERVICE LEVELS

Calistoga					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10			-	-
Roll-off Garbage	20	7	7	0.54	10.77
Roll-off Garbage	30	7	7	0.54	16.15
Roll-off Garbage	40	6	6	0.46	18.46
Roll-off Recycling	20	1	1	0.08	1.54
Roll-off Recycling	30	5	5	0.38	11.54
Roll-off Recycling	40	7	7	0.54	21.54
Roll-off Organics	20	5	5	0.38	23.08
Roll-off Organics	30			-	-

St Helena					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	1	1	0.08	0.77
Roll-off Garbage	20	19	19	1.46	29.23
Roll-off Garbage	30	9	9	0.69	20.77
Roll-off Garbage	40	12	12	0.92	36.92
Roll-off Organics	20	1	1	0.08	1.54
Roll-off Organics	30	1	1	0.08	2.31
Roll-off Recycling	30	1	1	0.08	2.31
Roll-off Recycling	20	6	6	0.46	9.23
Roll-off Recycling	40	5	5	0.38	15.38

Yountville					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	3	3	0.23	2.31
Roll-off Garbage	20	5	5	0.38	7.69
Roll-off Garbage	30	1	1	0.08	2.31
Roll-off Garbage	40	9	9	0.69	27.69
Roll-off Organics	20	19	19	1.46	29.23
Roll-off Recycling	20	1	1	0.08	4.62
Roll-off Organics	30	5	5	0.38	11.54
Roll-off Organics	40	-	-	-	-

Napa County					
Containertype	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	4	4	0.31	3.08
Roll-off Garbage	20	13	13	1.00	20.00
Roll-off Garbage	30	16	16	1.23	36.92
Roll-off Garbage	40	14	14	1.08	43.08
Roll-off Recycling	20	8	8	0.62	12.31
Roll-off Recycling	30	6	6	0.46	13.85
Roll-off Recycling	40	12	12	0.92	36.92
Roll-off Organics	20	10	10	0.77	15.38
Roll-off Organics	30	3	3	0.23	6.92
Roll-off Organics	40	10	10	0.77	30.77

**Roll-off Compactor compaction rate is 3:1*

Customer Service Report

All customer service representatives (CSRs) and dispatchers use special codes in RMO, the customer management software, to document the types of calls, emails, and ACE requests, received from customers. We are continually working on training and process improvements for documentation. Drivers use on board computer tablets to document services completed or skipped using reason codes. They can also enter service notes and pictures of service issues for CSRs to use for customer education and/or informational purposes.

Customer Interaction Data

During Q4 2025 the majority of customer interactions were service related, or general informational inquiries. Service requests include starts, stops, service changes, service resumes following non-payment suspensions, bulky item collection, e-waste, oil pick up, debris box orders, and cart exchanges. General inquiries primarily involve questions about various services, recycling, and organics programs, updates to billing or service information, rate inquiries, proper disposal of specific items or materials, and landfill inquiries. Landfill inquiries are currently being documented as county residential calls within the General Inquiry category. Billing related interactions include billing questions, assistance with the My Account Portal, collections related calls and emails (including outbound), and payment arrangement requests. Residential Service and Billing call volumes declined in Q4. This decrease is partly attributed to fewer accounts being Suspended for non-payment and subsequently reinstated as seen in the Service Requests data.

Corrections were made to the Q4 2024 Payments chart. Website-processed payments were inadvertently included in the original totals and have since been removed. Because these transactions do not require staff interaction, their removal resulted in lower totals for this category.

Not every interaction will warrant a note code or work order, and some will have several. In general, the customer service and dispatch departments have continued to make increased efforts to document even minor customer interactions.

Q4 2025 RESIDENTIAL CUSTOMER INTERACTION DATA

Residential	Calistoga		St. Helena		Yountville		County		Total Calls	Total Calls
	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025
Call Data Totals										
Billing	83	75	116	99	56	43	183	150	438	367
Payments	94	75	48	71	0	17	163	97	305	260
Service	247	226	297	257	87	54	406	388	1037	925
General Inquiry	80	109	113	120	47	35	616	410	856	674
Misses	57	45	89	87	29	10	145	126	320	268
Complaints	3	1	1	3	0	0	1	4	5	8
Compliments	3	0	2	0	1	0	2	2	8	2
Total Calls	567	531	666	637	220	159	1516	1177	2969	2504

Q4 2025 COMMERCIAL INTERACTION DATA

Commercial Call Data	Calistoga		St. Helena		Yountville		County		Total Calls	Total Calls
	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025	Q4 2024	Q4 2025
Billing	45	31	53	19	12	6	84	63	194	119
Payments	34	19	17	24	0	16	59	105	110	164
Service	65	116	98	90	26	42	212	384	401	632
General Inquiry	43	41	57	42	21	14	62	126	183	223
Misses	18	18	18	18	10	6	32	45	78	87
Complaints	3	0	0	2	0	0	2	2	5	4
Compliments	0	0	0	1	0	0	0	0	0	1
Total Calls	208	225	243	196	69	84	451	725	971	1230

Residential and Commercial Service Requests

New customers are coded as New Service Starts. Customer accounts are closed either at the request of the customer through service cancelation or suspended by the Company due to non-payment (SSNP). Customers who cancel service and restart their accounts at the same service address with the same service name are considered a “New Service Start.” Q4 2025 shows a decrease compared to the same period in 2024. Both service suspension and subsequent service resumes decreased, largely due to proactive and early collection efforts that reduced the number of accounts reaching suspension status. Additionally, requests for cart repair or replacement declined during this period.

Q4 2025 RESIDENTIAL SERVICE REQUESTS

Residential Service Requests	Calistoga	St. Helena	Yountville	Napa County	Q4 2025 Totals	Q4 2024 Totals
New Service Starts	30	40	10	51	131	117
Cancel Service	28	42	11	50	131	111
Suspend Service for Non-payment (SSNP)	22	11	7	18	58	99
Resume Service from SSNP	15	10	4	15	44	176
Service Change	13	22	1	33	69	68
Repair/Replace Cart	17	23	4	32	76	124
Illegal Dumping	0	0	0	0	0	0
Bulky Item	100	89	18	136	343	341
Total	225	237	55	335	852	1036

Q4 2025 COMMERCIAL SERVICE REQUESTS

Commercial Service Requests	Calistoga	St. Helena	Yountville	Napa County	Q4 2025 Totals	Q4 2024 Totals
New Service Starts	3	2	1	3	9	13
Cancel Service	1	4	0	6	11	19
Suspend Service for Non-payment (SSNP)	8	6	1	15	30	55
Resume Service from SSNP	8	6	1	11	26	48
Service Change	10	11	3	20	44	47
Repair/Replace Container at Customer's Request	2	5	3	10	20	40
Illegal Dumping	0	0	0	0	0	0
E-waste	0	0	0	2	2	4
Total	32	34	9	67	142	226

Summary of Complaints and Misses

The Company tracks customer complaint reports and their resolutions within the RMO system using standardized note codes. Issues that cannot be resolved during the initial customer contact are sent to the appropriate supervisor for follow-up and resolution. Complaints related to property damage and service performance are always reviewed by a supervisor. All codes are date and time stamped.

COMPLAINT CODES

COMPM	Complaint: Multiple Misses	Reported misses > 1 per month.
COMPN	Complaint: Excessive Noise	Start times outside permitted/contracted hours.
COMPS	Complaint: Service	This may include discourteous behavior as well as any service-related complaint other than noise, property damage or multiple misses.
PROPD	Complaint: Property Damage	Damage to personal property during service.
RATES	Complaint: Rates	Complaints about rates or rate increase.
COMPR	Complaint: Resolution	How the problem was resolved.

COMPLAINT DATA BY AREA

Complaint Type	Calistoga	St. Helena	Yountville	Napa County	Q4 2025 Totals	Q4 2024 Totals
Complaint: Multiple Misses	1	2	0	4	7	3
Complaint: Excessive Noise	0	0	0	0	0	0
Complaint: Service	0	2	0	1	3	5
Complaint: Property Damage	0	1	0	1	2	2
Complaint: Rates	0	0	0	0	0	0
Total Complaint Calls	1	5	0	6	12	10

All customer reports of missed collection are documented then reviewed against tablet records to determine whether a reason for the miss was recorded in the field. In all instances, containers were serviced by the end of the service week, or customers were provided with the option to set out additional bags at no charge.

Customers are notified of route delays via text message through Drag application; related customer contacts are categorized in the “Not There Yet” category. Overall, reports of missed collection declined in Q4, with verified or “true”, missed collection reduced across all service categories.

MISSES COMPLAINT REVIEW

NOTEPAD CODE and REVIEW	Q4 2024 Totals	Q4 2025 Totals
MISSG: Miss Garbage	171	151
MISS	13	4
Serviced	65	60
Not out	35	37
Container blocked	2	4
Access blocked	9	6
Placement	1	0
Gate locked	4	0
Container locked	1	1
Contaminated	0	0
Overweight/Overfull	1	0
Road construction	3	5
Weather related	0	0
Account satus issue	22	4
Not there yet	14	30
Prohibited waste type	1	0
MISSO: Miss Organics	128	122
MISS	22	9
Serviced	38	19
Not out	32	40
Container blocked	0	0
Access blocked	2	9
Placement	3	8
Gate locked	0	0
Container locked	0	0
Contaminated	0	1
Overweight/Overfull	1	0
Road construction	2	3
Weather related	0	0
Account status issue	9	0
Not there yet	19	33
Prohibited waste type	0	0
MISSR: Miss Recycling	102	82
MISS	11	3
Serviced	25	17
Not Out	23	20
Container blocked	0	2
Access blocked	1	2
Placement	1	1
Gate locked	3	0
Container locked	0	1
Contaminated	0	0
Overweight/Overfull	1	1
Road construction	2	3
Weather related	0	0
Account status issue	13	0
Not there yet	21	32
Prohibited waste type	1	0

Customer Billing Data

With the RMO system, customers may elect to receive paper statements, electronic statements, or both. We have seen a steady decrease in customers receiving paper statements, alongside an increase in customers opting for electronic statements and autopay payments through MyAccount Portal.

Data for Customers receiving both paper and electronic statements in Q4 2024 is not available, as this option was not introduced in RMO until early 2025. This data has been included beginning in Q2 2025.

Q4 2025 QUARTERLY RESIDENTIAL BILLING DATA

Residential Customer Data	Q4 2025 Totals	Q4 2024 Totals
Customers who receive only paper statements	2,915	3,281
Customers who receive only electronic statements	2,965	2,666
Customers who receive both paper and electronic statements	107	*
Customers who have signed up for autopay through MyAccount Portal	3,054	2,952

Q4 2025 QUARTERLY COMMERCIAL BILLING DATA

Commercial Customer Data	Q4 2025 Totals	Q4 2024 Totals
Customers who receive only paper statements	499	623
Customers who receive only electronic Statements	432	368
Customers who receive both paper and electronic statements	56	*
Customers who have signed up for autopay through MyAccount Portal	374	564

New & Existing Programs Report

Paper Cups are now accepted in mixed recycling stream

Since June, Upper Valley Disposal has expanded its recycling program to include all paper cups in the mixed recycling stream. This change represents a positive shift in sustainability efforts across our service area. To ensure proper sorting, customers are asked to remove lids and straws before recycling their cups, as these components must be placed in the trash. In collaboration with the Upper Valley Waste Management Agency (UVWMA), outreach staff have been actively educating both residential and commercial customers about the new guidelines, aiming to boost awareness and encourage environmentally responsible habits throughout the community.

Participation by Service Program & Customer Type

Overall, participation in all our garbage, single stream recycling, and organics programs has increased for both commercial and residential customers.

Q4 2025 COMMERCIAL & RESIDENTIAL PROGRAM PARTICIPATION

Q4 2025 Residential Collection Program Participation	Q4 2024	Q4 2025
Garbage Only	0.75%	0.67%
Garbage + Recycling	6.16%	5.75%
Garbage + Organics	0.77%	0.76%
Garbage + Organics + Recycling	92.32%	92.82%
	100%	100%
Q4 2025 Commercial Collection Program Participation		
Garbage Only	2.53%	2.80%
Garbage + Recycling	29.79%	23.84%
Garbage + Organics	0.72%	0.65%
Garbage + Organics + Recycling	66.95%	70.33%
Organics + Recycling	N/A	1.83%
Recycling Only	N/A	0.43%
Organics Only	N/A	0.11%
	100%	100%

Two programs are offered for residential customers at no additional charge; bulky item collection and used motor oil & filters collection. Mobile home residents are broken out separately from single family residences in Tables. Because of service area demographics, oil and filter curbside recycling has been historically low and is utilized by a small but reoccurring number of customers.

Commercial customers are offered an e-waste collection program at no additional charge.

BULKY ITEM/REUSABLE MATERIAL COLLECTION PROGRAM

Residential Bulky/Reusable Item Collection Program					
Bulky item program		Household items	E-Waste Items	Appliances	Battery Containers
	# Of Participants	# Of Items	# Of Items	# Of Items	# Of Items
Q4 2025	247	350	119	109	11
Q4 2024	249	264	92	81	7

Mobile Home Park Residents Bulky/Reusable Item Collection Program					
Bulky item program		Household items	E-Waste Items	Appliances	Battery Containers
	# Of Participants	# Of Items	# Of Items	# Of Items	# Of Items
Q4 2025	40	47	31	11	0
Q4 2024	45	52	21	9	1

USED MOTOR OIL & FILTER COLLECTION PROGRAM

Used Motor Oil/ Filter Collection Program				
Used Motor Oil			Used Motor Oil Filters	
Quarter	# Of Items	# Participants	# Of Items	# Participants
Q4 2025	43	26	32	19
Q4 2024	33	28	21	16

COMMERCIAL E-WASTE COLLECTION PROGRAM

Commercial E-Waste Collection Program		
E-Waste Items		
	# Of Items	# Of Participants
Q4 2025	7	1
Q4 2024	15	3

Tonnage Report:

Q4 2025 Tons Marketed - UVWMA Franchised Materials

*Due to the closure of the Whitehall Ln MRF, most recycling is being sorted and processed out of Ukiah.

UPPER VALLEY DISPOSAL SERVICE						
Tons Marketed - UVWMA Franchised Materials						
Q4 2025						
	October		November		December	
Commodity	Tons	Avg \$/Ton	Tons	Avg \$/Ton	Tons	Avg \$/Ton
Newspaper	-	\$ -	-	\$ -	-	\$ -
Cardboard	230.10	\$ 105.25	115.49	\$ 82.25	82.25	\$ 138.68
Paper - Mixed Paper	-	\$ -	-	\$ -	-	\$ -
Aluminum	-	\$ -	-	\$ -	-	\$ -
Tin Cans	-	\$ -	-	\$ -	-	\$ -
Glass	74.82	\$ 15.00	24.58	\$ 36.42	126.81	\$ 15.14
HDPE - Clear	-	\$ -	-	\$ -	-	\$ -
HDPE - Colored	-	\$ -	-	\$ -	-	\$ -
LDPE - FILM	-	\$ -	-	\$ -	-	\$ -
Plastic - PET	-	\$ -	-	\$ -	-	\$ -
Plastic - Mixed	20.80	\$ -	-	\$ -	21.94	\$ 65.00
Metal	-	\$ -	-	\$ -	-	\$ -
	325.72	\$ 120	140.07	\$ 118.67	231.00	\$ 218.82

Q4 2025 Summary Tonnage Report - UVWMA Franchised Materials

Facility	Material	October	November	December	Q4-Total
Clover Flat Landfill	Garbage Materials	1,974.94	1,909.18	1,851.31	5,735.43
	Recyclable Materials	268.85	145.48	183.30	597.63
	Organic Materials	214.49	170.48	282.16	667.13
	Construction & Demolition Debr	304.00	320.00	271.51	895.51
	Tons Accepted/Collected	2,762.28	2,545.14	2,588.28	7,895.70
	Tons Disposed	1,974.94	1,909.18	1,851.31	5,735.43
UVR	Recyclable Materials	635.28	595.44	683.00	1,913.72
	Organic Materials	628.65	672.92	804.67	2,106.24
	Tons Accepted/Collected	1,263.93	1,268.36	1,487.67	4,019.96
	Tons Disposed	-	6.84	19.08	6,126.20
Total Tons	Solid Waste	1,974.94	1,916.02	1,870.39	5,761.35
	Recyclable Materials	904.13	740.92	866.30	2,511.35
	Organic Materials	843.14	843.40	1,086.83	2,773.37
	Construction & Demolition Debr	304.00	320.00	271.51	895.51
	Tons Accepted/Collected	4,026.21	3,820.34	4,095.03	11,941.58
	Tons Disposed	1,974.94	1,909.18	1,851.31	5,735.43

Member Report

Member Facility Services

Member agencies are offered a variety of container types, sizes, and collection frequency at the contracted facilities. Tables show each member facility, the services subscribed to, container sizes/frequency of collection and weekly yardage by service area. Diversion (recycling) rates for each facility are weekly percentages based on all services.

Calistoga

CALISTOGA MEMBER FACILITIES & SERVICES

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards/Tons
Calistoga Corp Yard	6142472	414 Washington Street	Commercial Garbage Service	10 Yard Roll-off Garbage	1	Emptied seventeen times in Q4	Total Tons in Q4: 123.76
	6142472	414 Washington Street	Commercial Garbage Service	20 Yard Roll-off Garbage	1	Emptied seventeen times in Q4	Total Tons in Q4: 21.55
	6142492	414 Washington Street	Commercial Recycling Service	4 Yard Front Load Bin	2	Emptied once per week	4
	6142492	414 Washington Street	Commercial Organics Service	96-gallon	3	Emptied once per week	1.44
						Recycling (Diversion) Rate	13%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga Public Pool	6142474	1745 Washington Street	Commercial Garbage Service	96-gallon	4	Emptied once per week	1.92
			Commercial Garbage Service	96-gallon	4	Emptied once per week	1.92
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	56%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga Police Department	6142479	1235 Washington Street	Commercial Garbage Service	No Service	0		
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.44
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	100%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga City Hall	6142486	1232 Washington Street	Commercial Garbage Service	64-gallon	1	Emptied once per week	0.32
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	75%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga City Cans	6142476	Various Locations on Washington & Lincoln	Commercial Garbage Service	32-gallon	27	Emptied four times per week	17.11
			Commercial Recycling Service	96-gallon	25	Emptied once per week	11.88
						Recycling (Diversion) Rate	41%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Napa County Fairgrounds	6142463	1435 North Oak Street	Commercial Garbage Service	30yd Roll- Off Garbage	1	No empties in Q4	
			Commercial Recycling Service	6 Yard Front Load Recycling	2	Emptied once per week	12
			Commercial Organics Service	No Service	0		
						Recycling (Diversion) Rate	100%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Napa County Fairgrounds-RO	6209118	1435 North Oak Street	Commercial Garbage Service	3.5 Yard Garbage	1	Emptied seven times in Q4	25
			Commercial Garbage Service	20yd Roll- Off Garbage	1	Emptied four times in Q4	Total Tons in Q4: 10.73
			Commercial Organics Service	20 Yard Roll- Off Greenwaste	1	Emptied five times in Q4	Total Tons in Q4: 14.29
			Commercial Organics Service	30 Yard Roll- Off Greenwaste	1	No empties in Q4	
						Recycling (Diversion) Rate	100%

St. Helena

ST. HELENA MEMBER FACILITY SERVICES

ty Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Old City Hall/Public Works	6142487	1572 Railroad Avenue	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Old Police/Fire Depart.	6142467	1480 Main Street	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied twice per week	8
			Commercial Recycling Service	96-gallon	8	Emptied once per week	3.80
			Commercial Organics Service	96-gallon	2	Emptied once per week	0.48
			Commercial Food Scraps Service	64-gallon	1	Emptied once per week	0.32

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Rec Dept.	6142483	1574 Railroad Ave	Commercial Garbage Service	96-gallon	1	Emptied once per week	0.48
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Library	6142468	1492 Library Lane	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied once per week	2
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards/ Tons
St. Helena Corp Yard	6142464	1405 Charter Oak	Commercial Garbage Service	10-Yard Roll-off Garbage	1	Emptied one time in Q4	Total Tons in Q4: 14.08
	6142464	1406 Charter Oak	Commercial Garbage Service	20-Yard Roll-off Garbage	1	Emptied three times in Q4	Total Tons in Q4: 6.95
	6142464	1405 Charter Oak	Commercial Garbage Service	30-Yard Roll-off Garbage	1	Emptied four times in Q4	Total Tons in Q4: 32.58
	6142466	1405 Charter Oak	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied twice per week	4
	03-6824	1088 College Ave	Commercial Garbage Service	10-Yard Roll-off Dirt/Rock	2	Emptied zero times in Q3	0.00
	6142466	1405 Charter Oak	Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
	6142466	1405 Charter Oak	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	27%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Crane Park	6142481	360 Crane Ave	Commercial Garbage Service	20 Yard Roll-off Garbage	1	No empties in Q4	
	6142465	360 Crane Ave	Commercial Garbage Service	6 Yard Front Load Bin	1	Emptied three per week	18
	6142465	360 Crane Ave	Commercial Recycling Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Organics Service	No Service	0		0
						Recycling (Diversion) Rate	33%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Waste Water Treatment Plant	6142471	254 S St. Helena Hwy	Commercial Garbage Service	96-gallon	1	Emptied once per week	0.48
			Commercial Recycling Service	96-gallon	2	Emptied once per week	0.95
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	75%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards/Tons
Water Treatment Plant	6142505	410 Crystal Springs Road	Commercial Garbage Service	20 Yard Roll-off Garbage	1	No empties in Q4	
	6142491	410 Crystal Springs Road	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied once per week	4
		410 Crystal Springs Road	Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
		410 Crystal Springs Road	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	21%

Yountville

YOUNTVILLE MEMBER FACILITY SERVICES

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Yountville Community Hall	6142469	6516 Washington Street	Commercial Garbage Service	96-gallon	6	Emptied once per week	2.85
			Commercial Recycling Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Food Scraps Service	64-gallon	2	Emptied once per week	0.63

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards/Tons
Waste Water Treatment	6142473	7501 Solano Avenue	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied once per week	2
			Commercial Garbage Service	20 Yard Roll-off Garbage	1	Emptied two times in Q4	Total Tons in Q4: 7.47
			Commercial Recycling Service	6 Yard Front Load Bin Recycle	1	Emptied once per week	6.00
			Commercial Organics Service	20 Yard Roll-off Greenwaste	1	No empties in Q4	
			Commercial Organics Service	30 Yard Roll-off	1	Emptied four times in Q4	Total Tons in Q4: 23.08
					Recycling (Diversion) Rate	20%	

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Yountville Town Hall	6142495	6550 Yount Street	Commercial Garbage Service	96-gallon	2	Emptied once per week	0.96
			Commercial Recycling Service	96-gallon	2	Emptied once per week	0.96
			Commercial Organics Service	No service	0		
					Recycling (Diversion) Rate	60%	

Napa County

Napa County Member Facilities

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards/Tons
Napa County Roads Department	6142480	7292 S Silverado Trail	Commercial Garbage Service	40 Yard Roll-off Garbage	1	Emptied one time in Q4	Total Tons in Q4: 2.46
	6142490	7294 Silverado Trail	Commercial Garbage Service	40 Yard Roll-off Garbage	1	No empties in Q4	
	6142480	7292 S Silverado Trail	Commercial Recycling Service	96-gallon	2	Emptied once per week	1.43
	6142480	7292 S Silverado Trail	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	100%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Napa County Public Works	6142482	2446 Stagecoach Canyon	Commercial Garbage Service	32-gallon	1	Emptied once per week	0.16
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	No Service			
						Recycling (Diversion) Rate	75%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga Waste Water Treatment Plant	6142470	1100 Dunaweal Lane	Commercial Garbage Service	2 Yard Front Load Bin Trash	1	Emptied once per week	2
			Commercial Recycling Service	4 Yard Front Load Bin Recycle	1	Emptied once per week	4
			Commercial Organics Service	2 Yard Front Load Bin Compost	1	Emptied once per week	2
						Recycling (Diversion) Rate	75%

Outreach & Education Report

In collaboration with UVWMA, the Company provides education and outreach to the community that helps reach our mutual diversion goals on the path to zero waste. The Company is committed to engaging in and educating the communities we serve to empower them to be part of the solution. Outreach is the most important aspect in reaching these goals. The operations team, customer service, and Community Outreach Coordinators all work together to help all customers have the “right size” service that fits their needs and results in keeping resources out of the landfill and into the right containers. UVDS offers a diverse communications strategy to engage customers to embrace a culture of resource conservation.

The attachments below highlight the various types of outreach provided to the community. To reach the most customers, the Company uses a combination of communication strategies including tabling at community events, giving tours, presentations at sustainability events, social media and direct mailers through bill inserts to customers regularly. Customer questions and driver feedback help guide the messaging content.

FIGURE 1: EXAMPLE SOCIAL MEDIA POSTS & NEWSLETTERS

UPPER VALLEY Disposal & Recycling

HOLIDAY NEWSLETTER 2025
COMMERCIAL NEWSLETTER
707.963.7988
WWW.UVDS.COM

Give the Gift of Clean Recycling

Paper Cup Recycling
Paper Cup Recycling. You can recycle paper coffee cups and paper soda cups—but remove the plastic lids and straws first, these belong in the trash!

Skip the Bags
Never bag your recyclables—they must be placed loose in your blue recycling cart.

Rigid Plastics Only
Only recycle rigid plastics like bottles, tubs, and jugs. No flimsy plastics like plastic bags or wrappers.

Waste Less, Celebrate More: Holiday Recycling & Composting Tips

Compost your unflocked natural Christmas Tree! Cut your tree into 3 feet long pieces, and place in your compost cart OR drop off at Clover Flat Resource Recovery Park until January 21!

Donate excess food: Partner with local food banks or shelters to donate unopened, edible items instead of discarding them.

Use compostable dishware: If hosting events, opt for paper plates and bamboo utensils to reduce landfill waste, and place these in your green compost cart!

Set up clearly labeled sorting stations for compost, recycling, and trash to help guests and employees dispose of items properly. Need help planning your setup? Give us a call at (707) 963-7988—we're happy to guide you!

UPCOMING HOLIDAY SCHEDULE

UVDS office will be closed on Christmas Day and New Year's Day. Effected service will be delayed by ONE day.

M	T	W	TH	F	S
12/22 REGULAR SERVICE	12/23 REGULAR SERVICE	12/24 REGULAR SERVICE	12/25 NO SERVICE	12/26 THRU FRESH SERVICE	12/27 REGULAR SERVICE
12/28 REGULAR SERVICE	12/29 REGULAR SERVICE	12/30 REGULAR SERVICE	12/31 NO SERVICE	1/1 FRESH SERVICE	1/2 REGULAR SERVICE

Wrap Up the Year Right, Book a Waste Training!

This holiday season, give your business the gift of sustainability with our comprehensive Waste Trainings, available in English and Spanish! Available to all businesses, these sessions are designed to educate employees on proper waste segregation practices—ensuring recyclables, compostables, and landfill items are sorted correctly. Whether you're a small office or a large facility, Waste Trainings help foster a culture of responsibility and environmental stewardship. Let's work together to make this season—and every season—cleaner and greener!

Commercial E-Waste Pickup – Start the Year Clutter-Free!

Did you know? Our Commercial E-Waste Pickup Program is available twice per year—and it's completely free of charge! Businesses can schedule a pickup for:

- Up to 5 e-waste items (computers, monitors, printers, and more)

Call in today at (707)963-7988 to schedule your pickup and kick off the new year with a cleaner, more organized workspace!

UPPER VALLEY Disposal & Recycling

HOLIDAY NEWSLETTER 2025
RESIDENTIAL NEWSLETTER
707.963.7988
WWW.UVDS.COM

Give the Gift of Clean Recycling

Paper Cup Recycling
Paper Cup Recycling. You can recycle paper coffee cups and paper soda cups—but remove the plastic lids and straws first, these belong in the trash!

Skip the Bags
Never bag your recyclables—they must be placed loose in your blue recycling cart.

Rigid Plastics Only
Only recycle rigid plastics like bottles, tubs, and jugs. No flimsy plastics like plastic bags or wrappers.

Waste Less, Celebrate More: Holiday Recycling & Composting Tips

Holiday greenery like wreaths and garlands made from natural materials (without glitter or plastic) can be composted after the season. Be sure to remove metal backing prior to placing it in the green compost cart.

Compost your unflocked natural Christmas Tree! Cut your tree into 3 feet long pieces, and place in your compost cart OR drop off at Clover Flat Resource Recovery Park until January 21!

Choose recyclable wrapping paper—plain paper, kraft paper, or newspaper are great options. Avoid foil, glitter, and plastic-coated wraps.

After your Holiday Meals, collect compostable scraps like, fruit and vegetable peels, breads and chicken bones, coffee grounds and tea bags, uncooked crusts and stale rolls, paper napkins and unbleached paper plates. All these items can be placed in your green compost cart!

UPCOMING HOLIDAY SCHEDULE

UVDS office will be closed on Christmas Day and New Year's Day. Effected service will be delayed by ONE day.

M	T	W	TH	F	S
12/22 REGULAR SERVICE	12/23 REGULAR SERVICE	12/24 REGULAR SERVICE	12/25 NO SERVICE	12/26 THRU FRESH SERVICE	12/27 REGULAR SERVICE
12/28 REGULAR SERVICE	12/29 REGULAR SERVICE	12/30 REGULAR SERVICE	12/31 NO SERVICE	1/1 FRESH SERVICE	1/2 REGULAR SERVICE

2025 Fall Household Hazardous Waste Event Sets New Record!

This year's Fall Household Hazardous Waste Event was a resounding success! We welcomed an incredible 454 vehicles—setting a new all-time attendance record for the event. Thanks to our community's commitment to safe and responsible disposal, we were able to keep hazardous materials out of landfills and waterways.

Stay tuned for details about our upcoming Spring Hazardous Waste Event—more opportunities to protect our environment are just around the corner!

Bulky Item Program – Start the New Year Clutter-Free!

Ready to kick off 2026 with a clean slate? Our Bulky Item Program makes it easy to clear out unwanted items—available twice per year! Each scheduled pickup includes:

- 2 bulky items (like furniture or mattresses)
- 2 appliances
- 5 e-waste items (TVs, computers, etc.)
- 1 battery container (must be provided by UVDS)

Be sure to call in at (707)963-7988 to schedule your pickup and start the new year fresh, organized, and waste-free!

Upper Valley Disposal & Recycling
Posted by Eva Robledo
Dec 26, 2025 ·

NEW YEARS SERVICE SCHEDULE!
SERVICE WILL BE DELAYED BY ONE DAY... See more

DO YOU KNOW WHERE TO THROW?

NEW YEARS HOLIDAY SCHEDULE

SERVICE WILL BE DELAYED BY ONE DAY.
THURSDAY PICKUP (1/1) WILL HAPPEN ON FRIDAY (1/2)
FRIDAY PICKUP (1/2) WILL HAPPEN ON SATURDAY (1/3)

BE SURE TO SETOUT YOUR CARTS THE NIGHT BEFORE SERVICE DAY.

OUR UVDS OFFICE WILL BE CLOSED ON
THURSDAY, JANUARY 1st

Please call our office for any questions at (707)963-7988

Please leave 3 FEET between carts and vehicles. Cart lids must fully close

Por favor, deje un espacio de 1 metro entre tambos y vehiculos. Deje la tapadera completamente cerrada.

Great news! UVDS can now accept paper cups in the blue recycle stream!

- ALL PAPER CUPS ARE ACCEPTED
- LIDS AND STRAWS MUST BE REMOVED AND PLACED IN THE TRASH



Outreach Events October 1, 2025 – December 30, 2025

- October 1st 2025: St. Helena Elementary School Kitchen Staff Training
- October 2nd 2025: Sequoia Grove Site Visit
- October 7th 2025: The Olive Branch Site Visit
- October 9th 2025: Angwin Boys & Girls Club Workshop
- October 18th 2025: St. Helena Harvest Festival
- October 24th 2025: St. Helena Farmers Market
- October 30th 2025: Eight North Site Visit
- November 1st 2025: Residential Household Hazardous Waste Event
- November 14th 2025: Cultivar Presentation
- December 2nd 2025: Joseph Phelps Health & Wellness Tabling Event
- December 3rd 2025: Beringer Waste Training (English)
- December 4th 2025: Beringer Waste Training (Spanish)
- December 6th 2025: Calistoga Lighted Tractor Parade

State Recycling Laws

There are several laws that mandate recycling for commercial customers. The three most relevant laws are summarized below.

1. AB 341 (Chesbro) Mandatory Commercial Recycling Collection enacted in 2012, requires commercial businesses that generate four or more cubic yards of garbage per week and multifamily dwellings with 5 or more units to recycle. Generators are not mandated to subscribe to a service; they may self-haul or donate recyclable materials. This law mandates education, outreach, monitoring and reporting of compliance with the law; however, there are no penalties for non-compliance.
2. AB 1826 (Chesbro) Mandatory Organic Recycling Collection, enacted in 2016, requires commercial businesses and multifamily dwellings with 5 or more units to recycle organic waste (yard waste, non-treated wood waste, food waste and food soiled papers). Generators are not mandated to subscribe to a service; they may self-haul materials to an organics processing facility or compost limited amounts of materials on site. In 2020, the requirement dropped to 2 cubic yards combined with solid waste from 4 cubic yards. This law mandates education, outreach, monitoring and reporting of compliance with the law; however, there are no penalties for non-compliance.
3. SB 1383 (Lara) Short Lived Climate Pollutants: Organics Waste Methane Emissions Reductions was signed into law in 2016 and went into effect January 1, 2022. This law sets two targets for the State:
 - 1) To reduce organic waste disposal by 50% by 2020 and 75% by 2025
 - 2) To rescue at least 20% of currently disposed surplus food for people to eat.

This law mandates education, outreach, monitoring and reporting of compliance with the law. However, unlike the previous two laws, this law includes enforcement and penalties for jurisdictions, processors/facilities, and generators and includes residential customers.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-238

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Waste Management Companies' Issues

RECOMMENDATION

WASTE MANAGEMENT COMPANIES' ISSUES

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

BACKGROUND

None

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.napacounty.gov
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-239

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Manager's Report

RECOMMENDATION

MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities.

BACKGROUND

Monthly Financial Report: The most recent financial report is attached.

At our last meeting, Agency Counsel described some of the changes to the Brown Act that were recently enacted. Because of the size and type of our agency, these changes largely do not impact us. However, we do want to ensure that you have a copy of the current regulations. They can be found at the following link, or simply by Web searching California Brown Act 2026.

[https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5.](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5)

The text proceeds for 42 pages, but this is where it starts:

Government Code - GOV

TITLE 5. LOCAL AGENCIES [50001 - 57607] (Title 5 added by Stats. 1949, Ch. 81.)

DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000 - 55821] (Division 2 added by Stats. 1949, Ch. 81.)

PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000 - 54999.7] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950 - 54963] (Chapter 9 added by Stats. 1953, Ch. 1588.)

Agency Counsel is available to answer any additional questions.



Statement of Revenues and Expenses Budget vs. Actual

Fiscal Year: 2026 Through Period: 12

Fund: 8200 - Upper Valley Waste Mgmt Auth

Object	Budget			Encumbrances	Actuals	Available Budget	% of Budget
	Adopted	Adjustments	Revised				
Intergovernmental Revenues							
43420 - ST - Dept of Conservation	25,000.00	-	25,000.00	-	-	25,000.00	0.00 %
43790 - ST - Other Funding	269,783.53	-	269,783.53	-	-	269,783.53	0.00 %
Total Intergovernmental Revenues	294,783.53	-	294,783.53	-	-	294,783.53	0.00%
Revenue from Use of Money and Property							
45100 - Interest	35,000.00	-	35,000.00	-	26,537.09	8,462.91	75.82 %
Total Revenue from Use of Money and	35,000.00	-	35,000.00	-	26,537.09	8,462.91	75.82%
Charges for Services							
46800 - Charges for Services	560,000.00	-	560,000.00	-	158,251.36	401,748.64	28.26 %
Total Charges for Services	560,000.00	-	560,000.00	-	158,251.36	401,748.64	28.26%
Services and Supplies							
52100 - Administration Services	265,000.00	-	265,000.00	-	135,002.38	129,997.62	50.94 %
52125 - Accounting/Auditing Services	20,000.00	-	20,000.00	-	4,200.00	15,800.00	21.00 %
52140 - Legal Services	50,000.00	-	50,000.00	39,990.50	10,009.50	-	100.00 %
52310 - Consulting Services	170,000.00	-	170,000.00	70,509.50	65,490.50	34,000.00	80.00 %
52330 - Hazardous Waste Disposal Svcs	75,000.00	-	75,000.00	70,000.00	-	5,000.00	93.33 %
52600 - Rents/Leases - Equipment	200.00	-	200.00	11.18	275.45	(86.63)	143.32 %
52700 - Insurance - Liability	4,970.00	-	4,970.00	-	2,437.50	2,532.50	49.04 %
52800 - Communications/Telephone	750.00	-	750.00	-	312.28	437.72	41.64 %
52810 - Advertising/Marketing	30,000.00	-	30,000.00	-	8,087.66	21,912.34	26.96 %
52820 - Printing and Binding	42,000.00	-	42,000.00	-	3,332.94	38,667.06	7.94 %
52830 - Publications and Legal Notices	1,500.00	-	1,500.00	-	-	1,500.00	0.00 %
52900 - Training/Conference Expenses	500.00	-	500.00	-	-	500.00	0.00 %
52905 - Business Travel/Mileage	500.00	-	500.00	-	-	500.00	0.00 %
53100 - Office Supplies	50.00	-	50.00	-	-	50.00	0.00 %
53110 - Freight/Postage	50.00	-	50.00	-	-	50.00	0.00 %
53400 - Minor Equipment/Small Tools	100.00	-	100.00	-	476.84	(376.84)	476.84 %
53600 - Special Department Expense	250,000.00	-	250,000.00	4,831.07	84,018.15	161,150.78	35.54 %
Total Services and Supplies	910,620.00	-	910,620.00	185,342.25	313,643.20	411,634.55	54.80%

Other Charges

54805 - Community Grants	330,000.00	-	330,000.00	2,291.65	129,683.96	198,024.39	39.99 %
Total Other Charges	330,000.00	-	330,000.00	2,291.65	129,683.96	198,024.39	39.99%

33100 - Beginning Available Fund Balance						2,197,247.22	
Total Revenues	889,783.53		889,783.53		184,788.45	704,995.08	20.77 %
Total Expenditures	1,240,620.00		1,240,620.00	187,633.90	443,327.16	609,658.94	50.86 %
Net Surplus / (Deficit)	(350,836.47)	-	(350,836.47)		(258,538.71)		
33100 - Current Available Fund Balance						1,938,708.51	



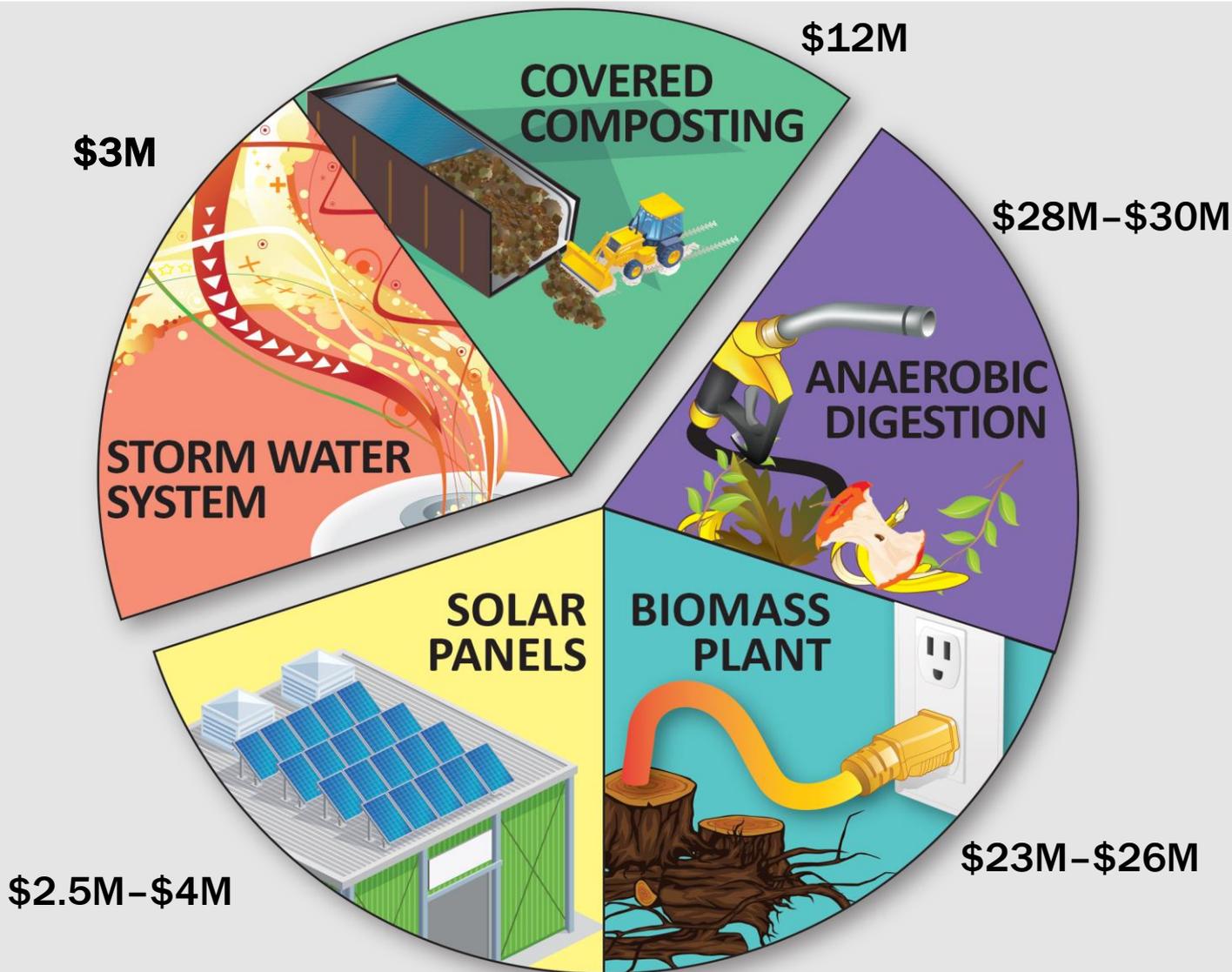
AD (Anerobic Digestion) MOU

Prepared by Kevin Miller, Materials Diversion Administrator

February 3, 2026

BACKGROUND

- Materials Diversion Facility (MDF) master planning & feasibility study (2010-11)
- Napa Renewable Resources Project (NRRP) Initial Study/Mitigated Negative Declaration – 2012-2013
- 2022 Contract Amendment with NRWS explicitly contemplated the construction and operation of an anaerobic digestion (AD) facility at the City's MDF



Regulatory Requirements

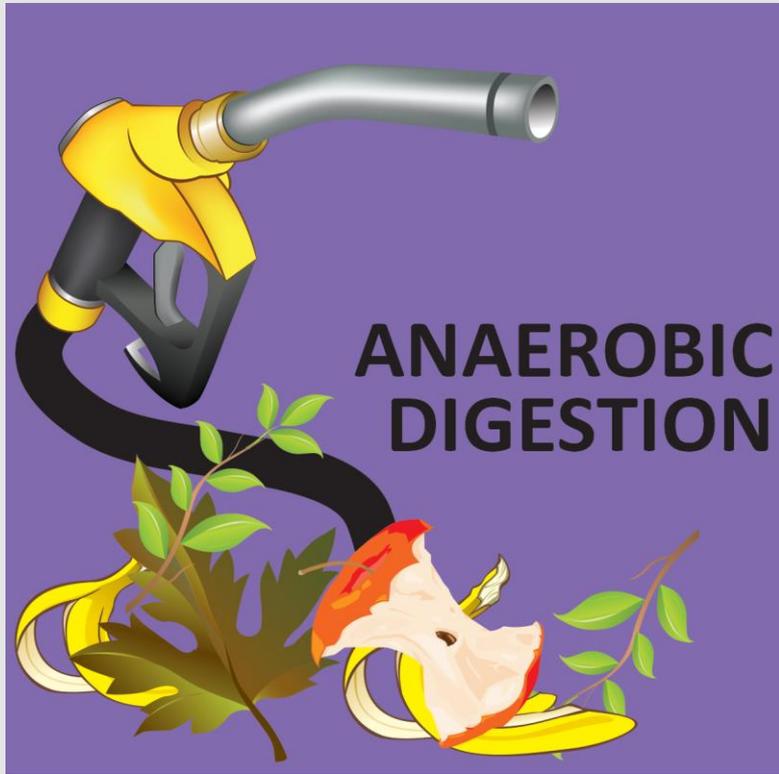
- ✓ Stormwater System Improvements
- ✓ Covered Composting System

Business Opportunities in Sustainable Renewable Energy

- ❖ Anaerobic Digestion
- ❖ Biomass Plant
- ❖ Solar Panels

Overview of Napa Renewable Resources Project (NRRP) Elements

Anaerobic Digestion (AD) Overview



- This “air-less” technology ferments a mix of wet & dry plant/food matter to create and capture biomethane or “biogas”
- The organic by-product (digestate) goes through MDF’s CASP covered compost system to become a finished compost product

CALRECYCLE GRANT

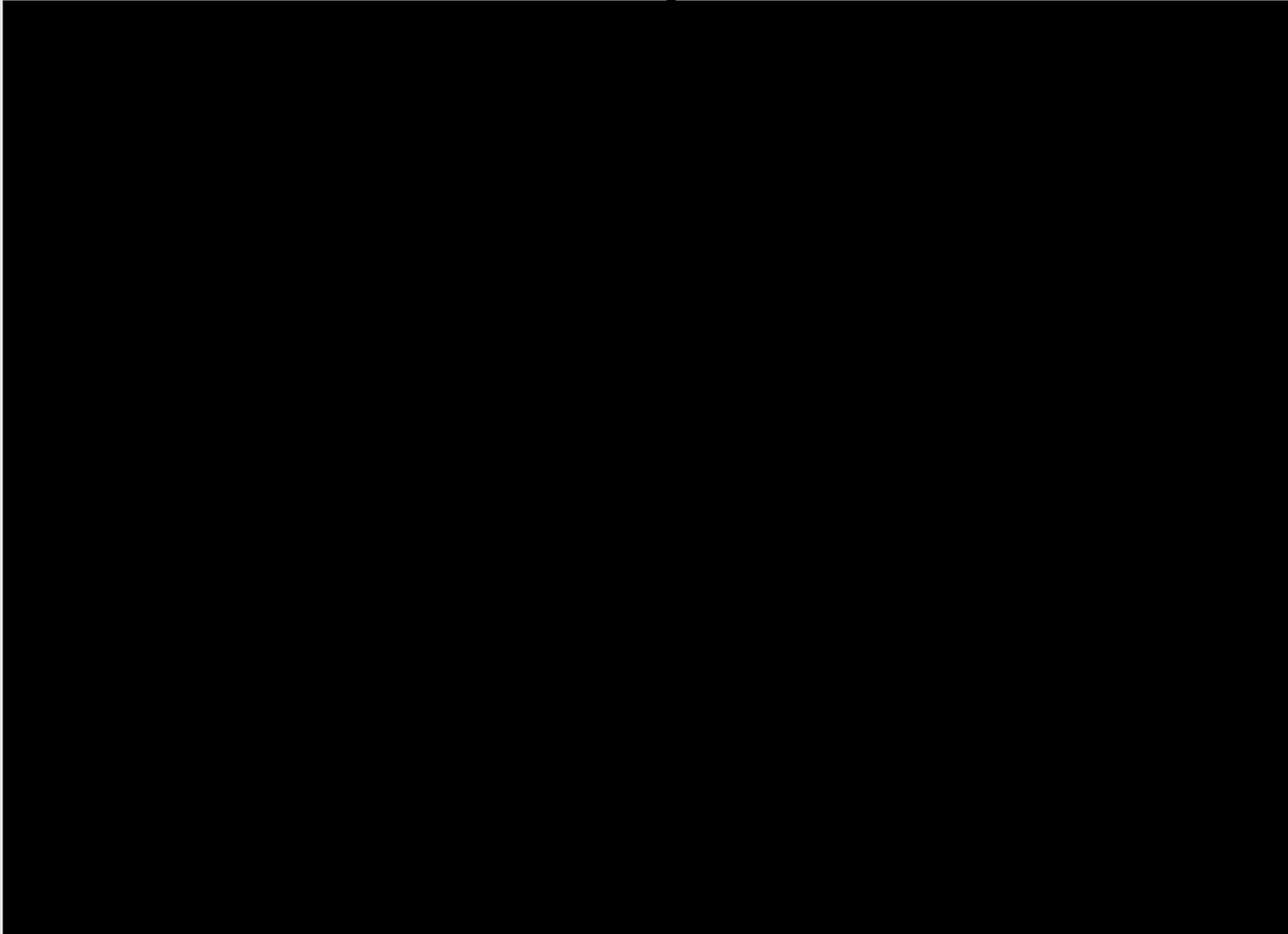
- April 2023 - City applied for a competitive from the state
- Dec 2023 - City was awarded a \$10M grant for an AD to Renewable Natural Gas (RNG) system
- May 2024 - City accepted grant and signed agreement with CalRecycle
- In December 2025, the City's grant agreement was amended and extended through April 2028

CALRECYCLE GRANT

- \$10M funding towards:
 - \$8.1M Slow & Fast Fill RNG Fueling Infrastructure
 - \$1.9M Organics **Pre-Processing** Equipment:
 - * State-of-the-Art Organics “De-packager”
 - * Finishing Trommel Screen
 - * Two Glass Crushers
 - * 6000 Gallon Storage Tank



AD to RNG System Video



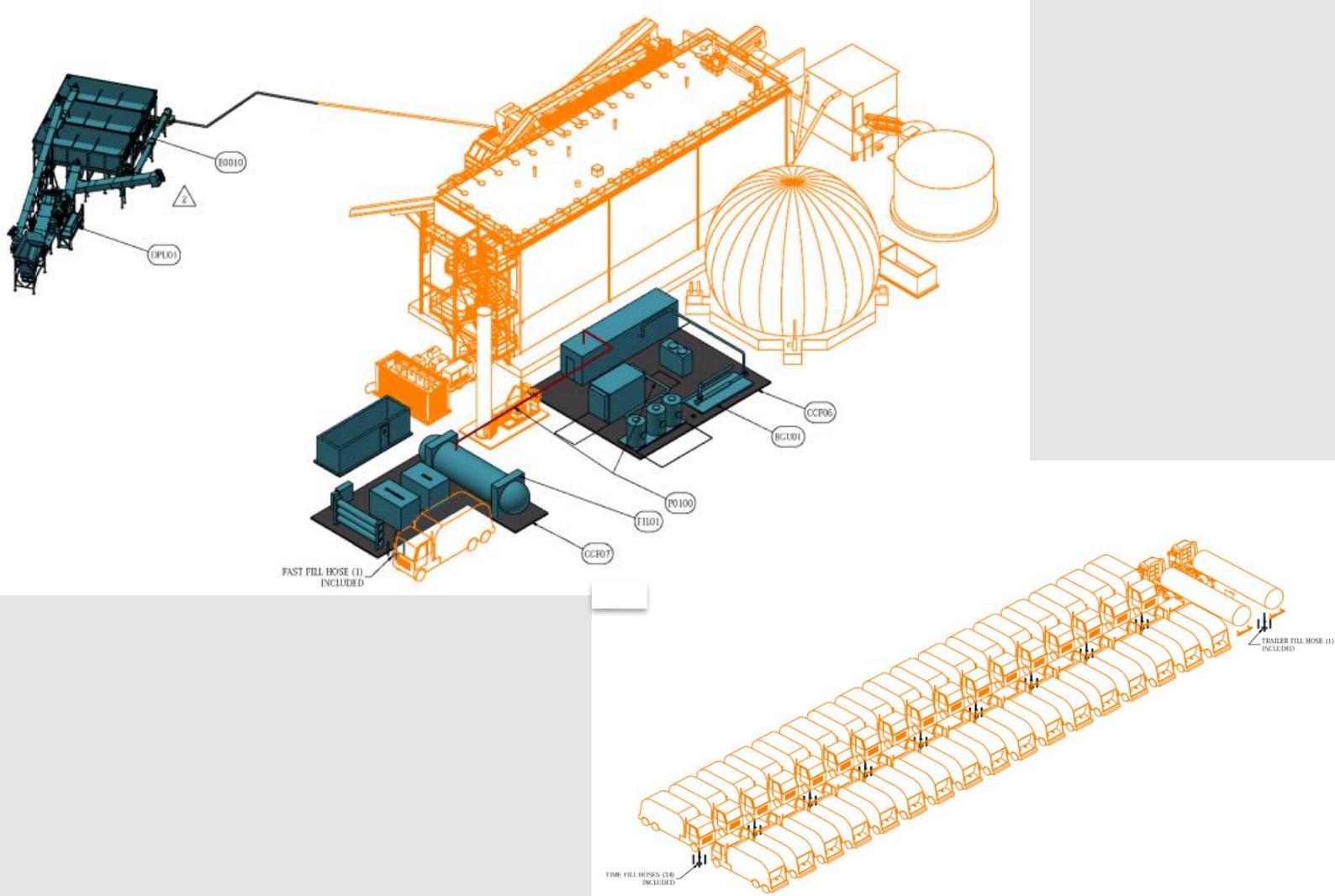
AD to RNG System (Cont.)



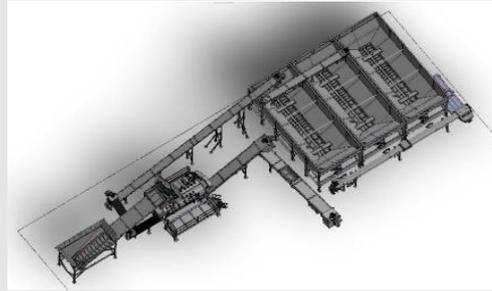
Special designed agitator prevents sedimentation

- \$10M (grant-funded) owned by City
- \$18-20M (privately financed) owned by Bulk Handling Systems (dba Zero Waste Energy)

AD to RNG System (Cont.)



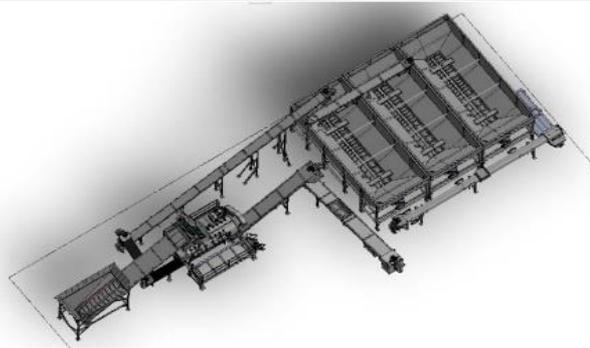
PROPOSED AD MOU HIGHLIGHTS:



1. AD to RNG Project at City MDF:

- NRWS to Construct, Install, Maintain and Operate AD to RNG system for 20 years (with 5-year extension option)
- City to pay \$5.75/gallon (diesel gallon equivalent) for first 3 years for NRWS fleet and then 90% of local CNG retail cost starting year 4
- Maximum 20,000 tons per year (TPY) of AD Digestate to be accepted in MDF's CASP system
- 6,000 TPY in added CASP capacity = \$270K/year in avoided cost savings for City

PROPOSED AD MOU HIGHLIGHTS:

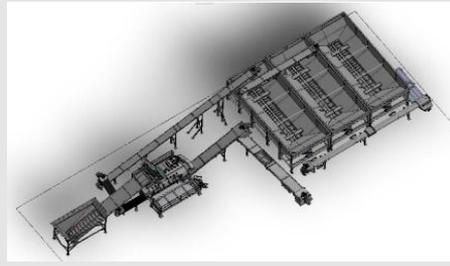


2. Supplemental Payment for NRWS Labor:

- City to pay to provide additional fixed payments to NRWS in recognition of increased labor costs:
 - CY2026 = \$1.1M
 - CY2027 = \$1.3M
 - CY2028 = \$1.3M
 - CY2029 = \$1.4M*
 - CY2030 = \$1.4M*

* *Maximum payment; tied to actual additional labor cost for CY29 & CY30*

PROPOSED AD MOU HIGHLIGHTS:



3. Adjust Material Sales Revenue Sharing:

Base Contract is Up to \$10.6M = 70% City/30% NRWS

- City retains greater share of material sales revenue (per calendar/contract year) as follows:
 - \$10.6M to \$13M = 95% City/5% NRWS (+\$600K to City)
 - \$13M to \$15M = 90% City/10% NRWS (+\$1M to City)
 - \$15M to \$17M = 80% City/20% NRWS (+\$1.2M to City)
 - \$17M & Above = 70% City/30% NRWS
- No additional cost to City for commercial glass route driver and equipment beyond grant funding (+\$187K-\$193K/year to City)

Non-financial benefits of AD

- **Clean Air** = 100% clean air “carbon-negative” vehicle fuel (certified by CARB at -165.05 gCO₂/MJ) for refuse & recycling fleet not vulnerable to market price fluctuations.
- **Sustainable** = “Fork to Fuel” where a closed loop sustainable infrastructure (with collected organics serves as the feedstock to provide fuel for vehicles.
- **Best Available Technology** = Deployment of the best available technology for air emission control, odor reduction, and stormwater management (City avoids need to “reinvest” in 10-15 years due to more stringent regulations).

Non-financial benefits of AD (Cont.)

- **Sustainability Fulfillment** = Significant fulfillment of both City facility and community-wide sustainability & Climate Action/GHG reduction plans.
- **Local Renewable** = Provides a locally available and renewable source of biofuel not dependent on “fracking” extraction for the natural gas.
 - Future conversion to produce electricity if refuse & recycling fleet transitions to an electric fleet.
- **Community Scale** = Use of a commercially proven, community scale technology to serve as a model for other communities.

...and the Bonus!

At full capacity, over 10 years the Napa AD to RNG system would prevent...

100,806 metric tons of CO₂ from being released.



Equivalent:

Removes 21,222 passenger vehicles
off the road (per EPA & CARB metrics).

RECOMMENDED ACTION

- Adopt a resolution approving and authorizing
 - (1) the Utilities Director to sign an Anaerobic Digestion MOU with NRWS and execute all necessary documents to implement a CalRecycle Organics Grant (CalRecycle No. ORG7-21-0259); and
 - (2) Amending the 2025/26 Solid Waste and Recycling Capital Improvement Project Budget to add project (No. 61MD26UT08 – Anaerobic Digestion to Renewable Natural Gas System); and
 - (3) Determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
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Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-240

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Reports from Jurisdictions

RECOMMENDATION

REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

Napa County

Calistoga

St. Helena

Yountville

BACKGROUND

None

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
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Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 26-241

Agenda Date: 2/9/2026

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Future Agenda Items

RECOMMENDATION

FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

BACKGROUND

Future meetings will address the Board’s fiscal reserve policy, and the Agency’s Grant program.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.