

MINUTES OF THE JUNE 24, 2024
REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, June 24, 2024, at 1:30 p.m. at the Yountville Town Council Chambers. Chair Mohler called the meeting to order at 1:29 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Member Cooper, Member Pedroza, Vice Chair Cottrell and new board member Kenealy.

Chair Mohler asked Board Members and Staff to introduce themselves for the benefit of the new board member.

3. PLEDGE OF ALLEGIANCE

New board member from City of St. Helena, Patrick Kenealy, led the Pledge of Allegiance.

4. PUBLIC COMMENT

During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation.

THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

Sandy Thompson, St. Helena resident commented on concerns regarding transparency of this board and made four suggestions.

1. Hold more Board meetings, even if there is no pressing business before the Board.
2. Publish meeting minutes in an obvious place on the website.
3. More access for the public by posting electronic recordings of the meeting. All this to build public confidence and that this board is open and interested in public feedback.
4. Inquired as to the permitting process for the UVDS recycling facility.

Sandy Thompson also provided a handout that was uploaded to the agenda website for public access.

Geoff Ellsworth emailed a public comment that was uploaded to the agenda website for public access. Agency Manager read questions that Mr. Ellsworth asked.

1. Is Waste Connections planning to stop land filling at Clover Flat Land and will there be a transition to being a transfer station?
2. Did UVDS/White Hall Lane receive a negative declaration for CEQA for their transfer station permit?
3. Will there be additional opportunities to address CEQA concerns regarding the White Hall Lane transfer station permit, particularly related to wastewater containment?

Member Pedroza asked for additional information on how the minutes are posted to the website. The Agency Manager noted that the Board might be interested in agendizing the first question at some point in the future, but that questions 2 and 3 were not in the jurisdiction of this agency.

5. CONSENT ITEMS

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the February 05, 2024, special meeting minutes.

Staff requested approval of the February 05, 2024, special meeting minutes.

B. INSURANCE

DISCUSSION AND REQUESTED ACTION: Approval and acceptance of the Agency's proposed insurance coverage.

C. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Approval and Acceptance of the Authority's annual June 30, 2023 financial audit.

D. AGREEMENT FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION

DISCUSSION AND REQUESTED ACTION: Upper Valley Waste Management Agency Manager requests approval of and authorization for the Board Chair sign a three-year agreement with Clean Earth Environmental Solutions, Inc. for the mobilization to conduct and collection and disposal of household hazardous waste at temporary events requested by the Agency. The compensation to the contractor shall not exceed \$70,000 per fiscal year.

E. FY 22/23 Clover Flat Landfill Invoices

REQUESTED ACTION: Approval and Authorization to pay FY 22/23 invoices from Clover Flat Landfill with FY 23/24 budget.

Approved Consent Calendar items 5A, 5B, 5C, 5D & 5E: AP, SC, AnneC, MM, PK

6. ADMINISTRATIVE ITEMS

A. PUBLIC HEARING: APPROVAL OF THE 2023/2024 FISCAL YEAR BUDGET

REQUESTED ACTION: Staff requests approval and adoption of Agency Resolution No. 24-01 adopting the proposed final budget for fiscal year 2024/2025.

Agency Manager, Steve Lederer, summarized the staff report and provided an explanation on the proposed budget along with fund balance, grant money funds, funds available for jurisdictions program reimbursement, and explained the reason for the unbalanced budget.

Chair Mohler added a little history on the extra funds available due to fire debris that the jurisdictions can use and put back into their communities.

Member Pedroza added before making a motion of approval he wanted to note, he typically does not approve budgets that are not balanced but due to these grants and reinvesting in the community with the surplus he will make the motion to approve.

Chair Mohler asks if these grants are available annually or per fiscal year. Budget is annual but these grants can be used at any time, per year.

No public comment.

Approved Administrative item 6A: AP, AnneC, MM, PK, SC

B. PUBLIC HEARING: UPPER VALLEY DISPOSAL SERVICE RATES

REQUESTED ACTION: Staff requests approval and authorization for the Chair to sign Agency Resolution #24-02 setting rates for services by Upper Valley Disposal Service.

Agency Manager, Steve Lederer, summarized the staff report and noted rates set are only for UVDS not Clover Flat as we used to set both in the past.

Vice Chair Cottrell would like to know the history on these rates. How does this new rate compare to other jurisdictions?

Agency Manager, Steve Lederer provided additional information.

No public comment.

Approved Administrative item 6B: AP, PK, AnneC, MM, SC

C. CALIFORNIA INTERGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

Agency’s staff, Amanda Griffis, summarized staff report and highlighted some sections of the agenda report. Played a 30 second commercial about composting.

Chair Mohler wants to know more about the inspections and the enforcement process and is glad there is a lot of public education.

Member Kenealy suggests from his previous work location that having visual aids on the bins in various heavily traffic areas is very helpful. This will help demonstrate the differences between the bins.

Agency’s staff, Amanda Griffis, added that SB 1383 is supposed to require trash, recycle, and compost bins, by the year 2036 to be the same color in the whole state.

Vice Chair Cottrell suggests local partnerships to increase the message.

Member Pedroza asks for more information on the collecting of local compost and selling of the compost to the public. Consider the board possibly incentivizing the distribution. Suggests working directly with Ag companies that buy the compost.

Member Cooper asked if decals can be placed on the bins to help everyone when tossing their items. No action taken.

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

DISCUSSION AND POSSIBLE ACTION: Manager and Company to provide an update concerning the implementation of franchises' activities.

Companies’ Lexi Mangola, reported on the Quarterly report (attached) and status of the current outreach and education activities.

B. Waste Management Companies' Issues

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

Nothing to report.

8. OTHER BUSINESS ITEMS

A. Manager’s Report

DISCUSSION AND POSSIBLE ACTION: Manager to provide a written update on the status of current activities.

Agency Manager, Steve Lederer summarized staff report.

B. Reports from Jurisdictions

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

- i. Napa County: Nothing to report.
- ii. Calistoga: Working on the mandatory commercial service ordinance. Agency Manager requested to see final version for Agency Counsel approval before Calistoga City Council took any action.
- iii. St. Helena: Hoping to work with the Company truck drivers so they can report needed weed abatement issues.
- iii. Yountville: Acknowledge a commercial account now noted as a “Best Performing” account. Agency staff, Amanda Griffis added this was due to a prior non-compliant courtesy letter from Code Compliance that helped turn things around.

C. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

None

9. ADJOURNMENT

Meeting was adjourned at 2:30 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, August 19, 2024, at 1:30p.m. in the Yountville Town Chambers or as noted.

AYES: _____
NOES: _____
ABSTAIN (A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____

ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; AnnaC = Anna Chouteau; AnneC = Anne Cottrell; HBT = Hillery Bolt Trippe; IL-O = Irais Lopez-Ortega;

MM = Margie Mohler; PK = Patrick Kenealy; RG = Ryan Gregory; SC = Scott Cooper;

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused