

**MINUTES OF THE
NAPA COUNTY HOUSING COMMISSION**

March 26, 2025

Draft Summary of the Proceedings

1. Call to Order/Roll Call

Present: Commissioners Judith Myers, Jennifer Putnam, and Mike Swanton
Absent: Commissioners Keri Akemi-Hernandez, Manuel Rios, Michael Silacci, Arnulfo Solorio

Meeting was called to order by: Mike Swanton

2. Public Comment

None.

3. Approval of Minutes

- A. Director of Housing and Homeless Services requests approval of minutes for the meeting of February 26, 2025.

Quorum not met. No action taken.

4. Set Matters or Public Hearing Items

None.

5. Consent

- A. Recommend revisions to Lodging Revenue and Deposits Policy & Procedure to Housing Authority.

Quorum not met. No action taken.

6. Monthly Reports

- A. Monthly Report on Capital Improvement Projects.

No public comment. Discussion held.

- B. Monthly Report from Housing Authority staff on community engagement regarding the 2024 Napa County Farmworker Housing Needs & Impacts Assessment. No action needed, for discussion only.

No public comment. Discussion held.

- C. Monthly Report from California Human Development Corporation (CHDC).

No public comment. Discussion held.

7. Administrative Items

A. Review and recommend submitting the proposed Napa County Housing Authority Farmworker Centers operating budget for Fiscal Year 2025-2026 to CSA No. 4 consultant for an Engineer's Report.

Quorum not met. No action taken.

B. Presentation by California Human Development Corporation (CHDC) on a proposed budget for Fiscal Year 2025-2026 to provide onsite management services for county-owned farmworker centers and possible recommendation to approve CHDC's proposed budget to Napa County Housing Authority (Housing Authority) for new agreement.

Quorum not met. No action taken.

8. Executive Director Report

Farmworker Center Standards update coming in April.

9. Commissioner Comments and Direction to Staff

Commissioner Myers commented that she will be participating in reviewing Generation Housing's questionnaire for a survey related to their new project (Made the Rent).

10. Future Agenda Items

None.

11. Adjourn

Meeting adjourned to the next regular meeting on Wednesday, April 23, 2025, at 3:00 pm.

Keri Akemi-Hernandez, Chair

ATTEST:

Jennifer Palmer, Secretary of the Commission