

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, April 22, 2025

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Liz Alessio, District 2

Anne Cottrell, District 3

Amber Manfree, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact)

[25-174](#)

Attachments: [Pet of The Week \(added after meeting\)](#)

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation recognizing April 2025 as “Sexual Assault Awareness Month” in Napa County. (No Fiscal Impact)

[25-521](#)

Attachments: [Proclamation](#)

- B. Presentation of a Proclamation recognizing May 2025 as “Mental Health Awareness Month” in Napa County. (No Fiscal Impact)

[25-563](#)

Attachments: [Proclamation](#)

5. CONSENT CALENDAR - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency**

- A. Approve and authorize Temporary Monitoring Access Agreement No. 8694 (NCGSA) with Realty Income Inc. in order to conduct monitoring for the implementation of the Interconnected Surface Water and Groundwater Dependent Ecosystems Workplan for the Napa Valley Subbasin at Bale Slough adjacent to the subject properties. (No Fiscal Impact; Discretionary)

[25-532](#)

Attachments: [Agreement](#)

Napa County Housing Authority

- B. Approve revisions to the Lodging Revenue and Deposit Policy and Procedure for improved efficiency. (No Fiscal Impact; Discretionary) [4/5 vote required]

[25-696](#)

Attachments: [Lodging Revenue Deposits Policy \(Redline\)](#)
[Revised Lodging Revenue Deposits Policy \(Clean\)](#)

6. CONSENT CALENDAR**Auditor-Controller**

- A. Accept and file the quarterly report of cash and non-cash donations received for the quarter-ended March 31, 2025 (Fiscal Impact: Increased Revenues, Discretionary).

[25-624](#)

Attachments: [Donations Reporting 3.31.2025](#)

Clerk of the Board

- B.** Approval of minutes from the April 8, 2025 regular meeting. (No Fiscal Impact) [25-84](#)
Attachments: [April 08, 2025](#)
- C.** Appoint Amber Twitchell to represent a Non-Profit, Community Based Organization Providing Services to At-Risk Minors on the Napa County Juvenile Justice Coordinating Council with term of office to commence immediately and expire on December 31, 2026. (No Fiscal Impact) [25-643](#)
Attachments: [Twitchell Application](#)
[Letter of Recommendation](#)
- D.** Appoint Juan Pablo Torres-Padilla representing Napa Valley Vintners/Minority Revenue Generating Lodging Business on the Unincorporated Napa Valley Tourism Improvement District Governing Committee with term of office to commence immediately and expire on June 30, 2028. (No Fiscal Impact) [25-658](#)
Attachments: [Torres-Padilla Application](#)

Corrections

- E.** Authorize the purchase of a capital asset for a Livescan fingerprinting system for the replacement detention facility; and approve a Budget Amendment with appropriation authority for the Corrections Department. (Fiscal Impact: \$24,100 Expense; Sheriff's Fingerprint Fund; Not Budgeted; Discretionary). [25-599](#)
[4/5 vote required]

County Executive Office

- F.** Approve out of state travel for Supervisor Belia Ramos to Washington, D.C. from May 18-23, 2025, as part of the Association of Bay Area Governments/Metropolitan Transportation Commission (ABAG/MTC) advocacy trip to meet with key federal congressional and agency leaders on housing and transportation issues. (No Fiscal Impact). [25-610](#)
- G.** Authorize the Chief Executive Officer to sign a petition to the Napa City Council calling for the renewal of the Downtown Napa Property & Business Improvement District (PBID) and express the Board's support for the petition. (No Fiscal Impact) [25-631](#)
Attachments: [Petition](#)

- H.** Approve and authorize allocation of Board of Supervisors' District 1 community grant funds to Mentis' Blue Skies Ahead, Rock the Ride's Benefit Ride & Walk for Gun Violence Prevention, Napa Valley Farmworker Foundation's Dia de la Familia, Cinco de Mayo Golf, and LGBTQ Connection to provide support and community benefit. (Fiscal Impact: \$5,000 Expense; Budgeted; General Fund; Discretionary) [25-651](#)
- I.** Approve and authorize allocation of Board of Supervisors' District 5 community grant funds to sponsor Meet Me in the Street, a free, community event that brings together businesses, nonprofits, local government, youth, families, and community members. (Fiscal Impact: \$1,250 Expense; Budgeted; General Fund; Discretionary) [25-661](#)
- J.** Approve Amendment No. 3 to Agreement 190201B with California Forensic Medical Group, Inc., dba Wellpath Management, Inc to provide health care services to incarcerated persons in custody to the Napa County Department of Corrections and wards housed at the Juvenile Justice Facility through June 30, 2026. (Fiscal Impact: \$6,371,524 Expense; General Fund; Budgeted; Mandatory) [25-672](#)

Attachments: [Agreement](#)

County Fire Department

- K.** Approve and authorize Amendment No. 1 to Agreement No. 250257B with the City of Calistoga to provide emergency medical, rescue, and fire protection services in unincorporated areas of Napa County where the City of Calistoga Fire Department may provide enhanced response services. (Fiscal Impact: \$150,000 annual savings; Fire Fund; Budgeted; Discretionary.) [25-634](#)

Attachments: [Agreement](#)

Housing & Community Services

- L.** Approve the application for and acceptance of the transfer of a Housing and Urban Development grant not to exceed \$337,406 for Permanent Supportive Housing services from Buckelew Programs to Napa County Department of Housing & Community Services, and approve a grant transfer agreement (Agreement No. 8695) between Buckelew and Napa County. (Fiscal Impact: \$337,406 Revenue; Housing & Community Services Fund; Not Budgeted; Discretionary) [25-714](#)

Attachments: [Agreement](#)
[Exhibit A](#)

Human Resources – Division of CEO's Office

- M.** Approve and authorize Amendment No. 2 to Agreement No. 170108B with Alliant Insurance Services to revise HIPAA privacy rules effective April 22, 2025. (No Fiscal Impact) **[25-509](#)**

Attachments: [Agreement](#)

- N.** Approve and authorize Amendment No. 9 to Agreement No. 4529 with Back Street Fitness Inc., dba HealthQuest Fitness and Aerobic Center, to increase monthly rates effective April 22, 2025. (No Fiscal Impact) **[25-596](#)**

Attachments: [Agreement](#)

Library

- O.** Authorize acceptance of a donation in the amount of \$4,000 from the Robert and Ellen Streich Family Endowment and sign a letter of appreciation. (Fiscal Impact, \$4,000 Revenue; Napa County Library Fund; Budgeted; Discretionary) **[25-650](#)**

Attachments: [Letter of Appreciation](#)

Probation

- P.** Approve and authorize Agreement No. 250384B with Serrano Advisors, LLC from October 1, 2024 through June 30, 2025, to provide consulting services related to implementing the California Advancing and Innovating Medi-Cal program. (Fiscal Impact: \$500,000 Expense; General Fund; Budgeted; Discretionary) **[25-536](#)**

Attachments: [Agreement](#)

- Q.** Approve and authorize Agreement No. 260006B with Cincinnati Research Institute to develop program surveys to assist the county in assessing the performance of its youth programming. (Fiscal Impact: \$26,000 Expense; State Realignment Funds; Budgeted; Discretionary) **[25-600](#)**

Attachments: [Agreement](#)

- R.** Authorize the purchase of TAIT TP9600 Portable Radios in the Juvenile Hall from Sutter Buttes Communications, Inc.; and approve a Budget Amendment. (Fiscal Impact: \$70,700 Expense; Juvenile Justice Center Capital Improvement Project Fund; Not Budgeted; Discretionary) **[25-604](#)**
[4/5 vote required]

- S. Accept grant funding from the California Department of Health Care Services to plan and provide targeted pre-release Medi-Cal services to individuals in correctional facilities who meet criteria as outlined in the California Advancing and Innovating Medi-Cal section 1115 Demonstration approval. (Fiscal Impact: \$1,500,000 Revenue; General Fund; Budgeted; Discretionary) [25-662](#)

Public Works

- T. Approve and authorize creation of project 25042 for the “Bale, Big Ranch, Lodi, Silverado Trail, and West Zinfandel Paving Project,” RDS 25-06; and approve a Budget Amendment to fund engineering and administrative expenses and approval of Amendment No. 1 to Agreement No. 240426B with GHD Inc., for additional engineering services. (Fiscal Impact: \$50,000 Expense; Measure T Special Revenue; Not Budgeted; Discretionary) [25-487](#)
[4/5 vote required]

Attachments: [Agreement](#)

- U. Approve and authorize Amendment No. 3 to Lease Agreement No. 210254B with Congressman Mike Thompson, United States House of Representative, to extend the term through May 30, 2025 at the rental amount of \$796 per month, for use of office space located at 2721 Napa Valley Corporate Drive, Napa, California. (Fiscal Impact: \$796 Revenue; General Fund; Budgeted; Discretionary) [25-555](#)

Attachments: [Agreement](#)

- V. Award a Construction Contract to Empire Landscaping, Inc. for their bid of \$214,855 for the Dry Creek Road MPM 9.75 RDS 21-06 Restoration and Monitoring Project; and approve a Budget Amendment for the construction and construction management services. (Fiscal Impact: \$247,660 Expense; Measure T Funds; Not Budgeted; Mandatory) [25-573](#)
[4/5 vote required]

Attachments: [Budget Summary](#)

- W. Approve and authorize a Certificate of Acceptance for a public utility easement within La Tierra Drive (a private right of way) to accommodate the undergrounding of Pacific Gas & Electric utilities infrastructure. (No Fiscal Impact; Discretionary) [25-592](#)

Attachments: [Certificate of Acceptance](#)
[La Tierra Heights Subdivision Map](#)
[Letter of Support](#)

- X.** Approve and authorize Agreement No. 250380B with Napa Valley Petroleum, Inc for a contract maximum of \$625,000 per fiscal year and Agreement No. 250381B with Allied Pacific Energy, LLC for a contract maximum of \$500,000 per fiscal year for the term April 22, 2025 through June 30, 2035 related to the provision of unleaded and diesel fuel services for county vehicles, equipment, and facility generators. (Fiscal Impact: \$1,125,000 Expense; Various Department Budgets; Budgeted; Discretionary) [25-621](#)
- Attachments:** [NVP Agreement](#)
[Allied Agreement](#)
- Y.** Adopt a Resolution certifying to the State Department of Transportation, the total mileage of Napa County maintained roads as of April 2025 in accordance with the provisions of California Streets and Highways Code section 2121. (No Fiscal Impact) [25-623](#)
- Attachments:** [Resolution](#)
- Z.** Approve a Budget Amendment for Project 14010, “Chiles Creek Bridge-Pope Valley” to increase project transfer out appropriation by \$3,939,895 to return a portion of the reimbursements from the State back to the Capital Improvement Project Fund. (Fiscal Impact: \$3,939,895 Expense; Roads and Capital Improvement Projects Fund; Not Budgeted; Discretionary) [25-626](#)
[4/5 vote required]
- AA.** Receive a report on projects requiring expedited emergency contracting procedures to repair damage from the February storms and affirm the need to continue this action. (No Fiscal Impact, Discretionary) [25-632](#)
[4/5 vote required]
- AB.** Approval of Plans and Specifications for the “Cuttings Wharf Road Paving Project”, RDS 25-22, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact, Discretionary) [25-639](#)
- AC.** Approve the Plans and Specifications for the “Chiles Pope Valley Road MPM 3.63 Culvert Repair Project” and authorize to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [25-649](#)

- AD.** Approve and authorize Agreement No. 250387B with SkyserviceUS California, LLC, for the term July 1, 2025 through March 25, 2026 to lease approximately 2,846 square feet of space at the Napa County Airport along with 21 dedicated parking spaces for the purpose of offering public charter services. (Fiscal Impact: \$55,350 Revenue; Airport Fund; Not Budgeted; Discretionary) [25-652](#)
[4/5 vote required]

Attachments: [Agreement](#)

- AE.** Approve and authorize Agreement No. 250378B with Universal Building Services and Supply Co. to provide contracted custodial services at various County locations with a contract term of April 22, 2025 through June 30, 2028, with two one-year automatic renewal options. (Fiscal Impact: \$177,851 Expense; Budgeted; Various Funds; Discretionary) [25-677](#)

Attachments: [Agreement](#)

Sheriff

- AF.** Approve and authorize Amendment No. 3 to Agreement No.170766B with Joel Fay, Psy.D., APBB, for clinical support, training and oversight of the Peer Support Team. (Fiscal Impact: \$10,000 Expense; General Fund; Budgeted; Discretionary) [25-379](#)

Attachments: [Agreement](#)

- AG.** Approve and authorize Amendment No. 2 to Agreement No. 200006B with Mark A. Clementi, Ph.D. for mandated pre-employment psychological and arming evaluation, return to duty/fitness psychological evaluations and critical stress debriefing services. (Fiscal Impact: \$50,000 Expense; General Fund; Budgeted; Mandatory) [25-415](#)

Attachments: [Agreement](#)

- 7. PUBLIC COMMENT**
For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)
- 8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
- 9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency**

- A. Receive a presentation on a potential rate and fee structure to fund the management and implementation of the Napa County Groundwater Sustainability Agency and Groundwater Sustainability Plan and provide direction to staff regarding the implementation of a fee program. (No Fiscal Impact) [25-527](#)

Attachments: [PowerPoint \(added after meeting\)](#)

11. ADMINISTRATIVE ITEMS**County Executive Office**

- A. Approve and authorize the Chief Executive Officer to sign Agreement No. 250244C, Amendment 2 with Miss Milli, LLC, dba Le Petit Elephant Nursery and Preschool, and Miss Mama, LLC, to loan an additional \$150,000 for crucial pre-construction expenses and add 15 months to the ten-year period the minimum childcare spots must be maintained; approve a Budget Amendment; request the City of Napa provide immediate financial relief to the applicant; and request staff identify other opportunities to incentivize development of additional affordable infant and childcare spaces in unincorporated Napa County. (Fiscal Impact: \$150,000 Expense; General Fund; Not Budgeted; Discretionary) [25-439](#)
[4/5 vote required]

Attachments: [Amendment](#)

Public Works

- B. Adopt a Resolution approving the Measure U 5-year project list and receive a presentation on upcoming Roads Capital Projects. (No Fiscal Impact; Discretionary) [25-399](#)

Attachments: [Resolution](#)
[Exhibit A](#)
[5 Year Plan \(all projects\)](#)
[Presentation](#)

12. PUBLIC HEARING - SPECIAL DISTRICTS

13. PUBLIC HEARINGS**Human Resources – Division of CEO's Office****A. PUBLIC HEARING - Vacancies, Recruitments, and Retention Efforts [25-616](#)**

Receive a presentation on the status of Napa County vacancies, and recruitment and retention efforts for the 2024 calendar year.

Attachments: [PowerPoint \(added after meeting\)](#)

14. CLOSED SESSION**A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))(3 Cases) [25-732](#)**

Name of case: Napa County v. Cliff Reno, Napa Superior Court Case No. 23CV000189

Name of case: Hoopes Vineyard LLC, Summit Lake Vineyards & Winery LLC, and Cook's Flat Associates v. County of Napa; United States District Court, Northern District of California, Case No. 3:24-cv-6256

Name of Case: Napa County and the People of the State of California ex rel. Sheryl L. Bratton v. Hoopes Family Winery Partners, LP, Hoopes Vineyard, LLC, and Lindsay Blair Hoopes; Napa Superior Court Case No. 22CV001262

15. ADJOURNMENT**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 6, 2025 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 18, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board