



# Meeting Minutes

## Napa County Board of Supervisors

Joelle Gallagher, District 1  
Ryan Gregory, District 2  
Anne Cottrell, District 3  
Alfredo Pedroza, District 4  
Belia Ramos, District 5

\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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**Tuesday, June 11, 2024**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

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### Final-Supplemental

1. CALL TO ORDER; ROLL CALL

**Present: Chair Joelle Gallagher, Vice-Chair Anne Cottrell, Supervisors Ryan Gregory, Alfredo Pedroza and Belia Ramos. The meeting was called to order by Chair Joelle Gallagher.**

2. PLEDGE OF ALLEGIANCE

**Assessor-Recorder/County Clerk/ Registrar of Voters John Tuteur led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

**Animal Shelter Manager Katie Ribardiere presented the Pet of the Week (Elliot).**

4. PROCLAMATIONS AND COMMENDATIONS

A. Proclamation recognizing Ronald Abernethy for his service and contributions as Public Defender for Napa County.

[24-1051](#)

**Chair Joelle Gallagher presented the proclamation.**

**Public Defender Ronald Abernethy accepted the proclamation and made presentation.**

5. CONSENT CALENDAR - SPECIAL DISTRICTS

**None**

## 6. CONSENT CALENDAR

**Supervisor Belia Ramos acknowledged all the staff involved in negotiating a new employee contract in a timely manner.**

**Motion Text: Approve the Consent Calendar.**

**Voting Yes: Ramos, Gregory, Cottrell, Pedroza, and Gallagher**

**Recusals: None**

**Result: Passed**

Clerk of the Board

- A. Approval of minutes from the June 4, 2024 regular meeting. (No Fiscal Impact) [24-925](#)

Corrections

- B. Accept grant funding from the California Department of Health Care Services (DHCS) and approve a Budget Amendment, for the term April 1, 2024, through submission of the final progress report to implement targeted pre-release Medi-Cal services to incarcerate persons. (Fiscal Impact \$3,500,000 revenue, General Fund, Not budgeted; Discretionary) [4/5 vote required] [23-2044](#)

County Executive Office

- C. SUPPLEMENTAL ITEM [24-1072](#)

Approve and authorize out of state travel for Supervisor Alfredo Pedroza and Supervisor Belia Ramos to attend the National Association of Latino Elected and Appointed Officials (NALEO) 2024 Annual Conference in Las Vegas, Nevada June 18-20, 2024, at an estimated cost not to exceed \$3,500, to discuss the importance of Latino engagement in governmental policy with other Latino public officials in the country. (Fiscal Impact: \$3,500 Expense; General Fund; Budgeted; Discretionary).

Human Resources – Division of CEO’s Office

- D. Approve and authorize Amendment No. 2 to Agreement No. 210296B with CPS HR Consulting, to increase the contract maximum to \$180,000, and extend the contract term through June 30, 2025, with the option to automatically renew for two additional fiscal years. (Fiscal Impact: \$180,000 annual expense; Human Resources Fund; Budgeted; Discretionary) [24-968](#)

**Enactment No: A-210296B Amend. 2**

- E. Adopt a Resolution appointing Kristen Keeley as the Napa County Public Defender effective June 22, 2024, to serve at the will of the Board of Supervisors. (No Fiscal Impact) [24-971](#)

**Enactment No: R-2024-59**

- F. Adopt Resolutions approving the Memoranda of Understanding with the Napa Association of Public Employees (PSE) and PSE Supervisory Units for the term July 1, 2024 through June 30, 2027, and salary increases in fiscal years 2024-2025, 2025-2026, and 2026-2027 for PSE, PSE Supervisory, unrepresented Management Non-Classified, Management Classified, and Confidential employees, effective June 22, 2024. (Fiscal Impact: \$9.65 million; 50% General Fund and 50% Other Operating Funds; Not Budgeted; Discretionary) [24-975](#)

**Enactment No: R-2024-60; R-2024-61**

- G. Adopt a Resolution implementing a 3% cost of living adjustment for members of the Law Enforcement, Law Enforcement Supervisory, Probation, and Probation Supervisory bargaining units, effective July 6, 2024, per the terms of the applicable Memoranda of Understanding. (Fiscal Impact: \$754,651 annually; Probation Fund, Sheriff Fund; Budgeted; Discretionary) [24-985](#)

**Enactment No: R-2024-62**

#### Public Works

- H. Award a Construction Contract to Rehak General Engineering LLC for a base bid of \$736,448 for the Mt. Veeder Road MPM 3.99 (RDS 23-23) project, and approve a Budget Amendment. (Fiscal Impact: \$343,884 Expense; Capital Projects Fund; Not Budgeted; Discretionary) [24-948](#)  
[4/5 vote required]

- I. Accept a donation in the amount of \$2,000 from Cheri Ruise to the Napa County Animal Shelter and sign a letter of appreciation. (Fiscal Impact: \$2,000 Revenue; Animal Shelter Operations; Budgeted; Discretionary) [24-988](#)

- J. Approve and authorize creation of Capital Improvement Project 24033 for the “Measure T Solano Avenue and Big Ranch Road Pavement Repair Project” PW 25-01, and approve a Budget Amendment in the amount of \$300,000 for design, plans specifications, and project bidding services needed to support the road repair project. (Fiscal Impact: \$300,000 Expense; Measure T Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [24-997](#)  
[4/5 vote required]

- K. Approve and authorize Amendment No. 1 to Agreement No. 240285B with GHD, Inc., to increase the contract maximum amount to \$572,438 to provide additional engineering services for the North County Crossroads Paving Project, RDS 24-08 (Fiscal Impact: \$104,945 Expense; Roads Fund; Budgeted; Discretionary). [24-1018](#)

**Enactment No: A-240285B Amend. 1**

- L. Approve and authorize Amendment No. 2 to Agreement No. 230190B with Miller Pacific Engineering Group to increase the contract amount by \$100,000 for a new annual on call maximum of \$850,000. (Fiscal Impact: \$100,000 Expense; Budgeted; Various Capital Improvement Budgets; Discretionary) [24-1027](#)

**Enactment No: A-230190B Amend. 2**

Sheriff

- M. Approve and authorize Amendment No. 9 to Cooperative Joint Powers Dispatching Services Agreement No. 170779B with the City of Napa, for the term of two years, for emergency dispatch services and records management. (Fiscal Impact: \$5,029,227; General Fund; Budgeted; Mandatory) [24-974](#)

**Enactment No: A-170779B Amend. 9**

- N. Approve a distribution of funds held in the Napa Special Investigations Bureau (NSIB) Asset Forfeiture agency fund to various law enforcement agencies in accordance with NSIB bylaws. (Fiscal Impact: \$218,072; Fund 9600 - County Department Agency Funds; Not Budgeted; Discretionary) [24-989](#)

7. PUBLIC COMMENT

**One (1) person spoke during public comment.**

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

**None**

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

**None**

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

**None**

11. ADMINISTRATIVE ITEMS

**None**

## 12. PUBLIC HEARING - SPECIAL DISTRICTS

## Napa County Groundwater Sustainability Agency

- A. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa County Groundwater Sustainability Agency (NCGSA) Budget [24-791](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$2,508,000. (Fiscal Impact: net zero; NCGSA; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

## Napa County Housing Authority

- B. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa County Housing Authority Budget [24-626](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for total appropriation of \$2,554,511. (Fiscal Impact: \$45,000 net revenue; Napa County Housing Authority; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Deputy County Executive Officer of Administration John Buzolich made presentation.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

In-Home Supportive Services Public Authority of Napa County

- C. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 In-Home Supportive Services [24-627](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for a total appropriation of \$1,405,742. (Fiscal Impact: net zero, In-Home Support Services Public Authority Fund, Budgeted; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Deputy County Executive Officer of Administration John Buzolich made presentation.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

Lake Berryessa Resort Improvement District

- D. PUBLIC HEARING 2:00 PM -Fiscal Year 2024-25 Lake Berryessa Resort Improvement District (LBRID) Budget [24-780](#)

Conduct a Public Hearing to consider testimony on the automatic annual four percent (4%) increase to the T-1 Special Tax, the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$1,597,674, and to accept the District Engineer’s report. (Fiscal Impact: \$371,257 net expense; LBRID; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

Monticello Public Cemetery District

- E. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Monticello Public Cemetery District (MPCD) Budget [24-629](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total of \$55,748 for cemetery operations, and \$9,400 for the endowment fund to assist funding cemetery operations. (Fiscal Impact: \$329 net revenue; MPCD; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

Napa Berryessa Resort Improvement District

- F. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa Berryessa Resort Improvement District (NBRID) Budget [24-898](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$2,854,799. (Fiscal Impact: \$382,418 net revenue, NBRID Operations and Debt Service Budgets, Not budgeted, Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

Silverado Community Services District

- G. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Silverado Community Services District (SCSD) Budget [24-631](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$221,314. (Fiscal Impact: \$20 net revenue; SCSD; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

13. PUBLIC HEARINGS

Planning, Building and Environmental Services (PBES)

- A. PUBLIC HEARING 9:00 AM- Sentinel LLC/Inglenook Residence Appeal [24-104](#)

Move to continue the public hearing for an appeal filed by Water Audit California (Appellant) to the Napa County Planning Commission’s decision on November 15, 2023, to approve a Use Permit Exception to the Conservation Regulations (No. P22-00404-UP) filed by Adobe Associates, Inc. on behalf of Niebaum-Coppola Estate Winery LP (Applicant) to allow a private access road to encroach into the creek setback in order to serve existing agricultural structures and a potential future residence. (No Fiscal Impact)

(CONTINUED FROM MARCH 12, 2024. APPELLANT, APPLICANT, AND STAFF REQUEST A CONTINUANCE TO AUGUST 20, 2024, AT 9:00 AM)

**Motion Text:** Approve the continuance to August 20, 2024 at 9:00AM.  
**Voting Yes:** Gregory, Cottrell, Pedroza, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed

## County Executive Office

- B. PUBLIC HEARING 9:00 AM - Fiscal Year 2024-25 Recommended Budget

[24-778](#)

Continuation of Public Hearing from June 10, 2024 to accept testimony on the Fiscal Year 2024-25 Recommended Budget and continue hearing for consideration to June 25, 2024 for adoption. (Fiscal Impact: Varies by Fund; All County Funds; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Officer Ryan J. Alsop made presentation.**

**Assistant County Executive Officer Rebecca Craig made presentation.**

**County Executive Office Senior Management Analyst Daniel Sanchez made presentation.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Deputy County Executive Officer John Buzolich made presentation.**

**County Executive Office Management Analyst Celeste Gonzalez made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

**The public hearing was continued to June 25, 2024 at 9:00 AM.**

- C. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa Valley Tourism Improvement District Budget [24-632](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$8.5 million. (Fiscal Impact: net zero; NVTID; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Assistant County Executive Officer Rebecca Craig made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

Housing & Homeless Services – Division of CEO’s Office

- D. PUBLIC HEARING 2:00 PM - County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District Budget [24-633](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for total appropriation of \$665,241. (Fiscal Impact: \$10,373 net revenue; County Service Area No.4 Fund; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Deputy County Executive Officer of Administration John Buzolich made presentation.**

**Discussion held.**

**Director of Housing & Homeless Services Jennifer Palmer made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

## Public Works

- E. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 [24-425](#)  
Milliken-Sarco-Tulocay (MST) Budget

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$575,726. (Fiscal Impact \$96,850 net expense; MST Fund; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Director of Public Works Steven Lederer made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

- F. PUBLIC HEARING 2:00 PM -Fiscal Year 2024-25 County Service Area No. 3 (CSA No. 3) Assessment and Budget [24-635](#)

Conduct a public hearing to consider testimony on the Fiscal Year 2024-25 assessment of \$143,312 and adopt a resolution authorizing and levying the assessment, and on the recommended budget for a total appropriation of \$387,650. (Fiscal Impact: \$233,610 net expense; CSA No. 3; Discretionary)

**Chair Joelle Gallagher opened the first public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Chair Joelle Gallagher closed the first public hearing.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Gregory, Ramos, Cottrell, Pedroza, and Gallagher**

**Recusals: None**

**Result: Passed**

**Chair Joelle Gallagher opened the second public hearing.**

**County Executive Office Management Analyst Jasmine Elo made presentation.**

**Chair Joelle Gallagher closed the second public hearing.**

**Item continued to June 25, 2024 under the Consent calendar.**

**Enactment No: R-2024-63**

14. CLOSED SESSION

**None**

15. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,  
JUNE 25, 2024 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board