

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda - Final

### Final-Supplemental

Tuesday, June 11, 2024

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

### Board of Supervisors

*Joelle Gallagher, District 1*

*Ryan Gregory, District 2*

*Anne Cottrell, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

[www.countyofnapa.org](http://www.countyofnapa.org)

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

### How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. PROCLAMATIONS AND COMMENDATIONS**

- A. Proclamation recognizing Ronald Abernethy for his service and contributions as Public Defender for Napa County.

[24-1051](#)

**5. CONSENT CALENDAR - SPECIAL DISTRICTS****6. CONSENT CALENDAR****Clerk of the Board**

- A. Approval of minutes from the June 4, 2024 regular meeting. (No Fiscal Impact)

[24-925](#)

**Attachments:** [June 4, 2024](#)

**Corrections**

- B. Accept grant funding from the California Department of Health Care Services (DHCS) and approve a Budget Amendment, for the term April 1, 2024, through submission of the final progress report to implement targeted pre-release Medi-Cal services to incarcerate persons. (Fiscal Impact \$3,500,000 revenue, General Fund, Not budgeted; Discretionary)  
[4/5 vote required]

[23-2044](#)

**County Executive Office**

- C. SUPPLEMENTAL ITEM  
Approve and authorize out of state travel for Supervisor Alfredo Pedroza and Supervisor Belia Ramos to attend the National Association of Latino Elected and Appointed Officials (NALEO) 2024 Annual Conference in Las Vegas, Nevada June 18-20, 2024, at an estimated cost not to exceed \$3,500, to discuss the importance of Latino engagement in governmental policy with other Latino public officials in the country. (Fiscal Impact: \$3,500 Expense; General Fund; Budgeted; Discretionary).

[24-1072](#)

**Human Resources – Division of CEO’s Office**

- D.** Approve and authorize Amendment No. 2 to Agreement No. 210296B with CPS HR Consulting, to increase the contract maximum to \$180,000, and extend the contract term through June 30, 2025, with the option to automatically renew for two additional fiscal years. (Fiscal Impact: \$180,000 annual expense; Human Resources Fund; Budgeted; Discretionary) [24-968](#)
- Attachments:** [Agreement](#)
- E.** Adopt a Resolution appointing Kristen Keeley as the Napa County Public Defender effective June 22, 2024, to serve at the will of the Board of Supervisors. (No Fiscal Impact) [24-971](#)
- Attachments:** [Resolution](#)
- F.** Adopt Resolutions approving the Memoranda of Understanding with the Napa Association of Public Employees (PSE) and PSE Supervisory Units for the term July 1, 2024 through June 30, 2027, and salary increases in fiscal years 2024-2025, 2025-2026, and 2026-2027 for PSE, PSE Supervisory, unrepresented Management Non-Classified, Management Classified, and Confidential employees, effective June 22, 2024. (Fiscal Impact: \$9.65 million; 50% General Fund and 50% Other Operating Funds; Not Budgeted; Discretionary) [24-975](#)
- Attachments:** [Resolution - PSE & PSE Supervisory](#)  
[Resolution - Management & Confidential](#)  
[Exhibit A - PSE Non-Supervisory \(Tracked Changes\)](#)  
[Exhibit A - PSE Non-Supervisory \(Final\)](#)  
[Exhibit B - PSE Supervisory \(Tracked Changes\)](#)  
[Exhibit B - PSE Supervisory \(Final\)](#)
- G.** Adopt a Resolution implementing a 3% cost of living adjustment for members of the Law Enforcement, Law Enforcement Supervisory, Probation, and Probation Supervisory bargaining units, effective July 6, 2024, per the terms of the applicable Memoranda of Understanding. (Fiscal Impact: \$754,651 annually; Probation Fund, Sheriff Fund; Budgeted; Discretionary) [24-985](#)
- Attachments:** [Resolution](#)

**Public Works**

- H.** Award a Construction Contract to Rehak General Engineering LLC for a base bid of \$736,448 for the Mt. Veeder Road MPM 3.99 (RDS 23-23) project, and approve a Budget Amendment. (Fiscal Impact: \$343,884 Expense; Capital Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-948](#)
- Attachments:** [Budget Summary](#)
- I.** Accept a donation in the amount of \$2,000 from Cheri Ruise to the Napa County Animal Shelter and sign a letter of appreciation. (Fiscal Impact: \$2,000 Revenue; Animal Shelter Operations; Budgeted; Discretionary) [24-988](#)
- Attachments:** [Letter of Appreciation](#)
- J.** Approve and authorize creation of Capital Improvement Project 24033 for the “Measure T Solano Avenue and Big Ranch Road Pavement Repair Project” PW 25-01, and approve a Budget Amendment in the amount of \$300,000 for design, plans specifications, and project bidding services needed to support the road repair project. (Fiscal Impact: \$300,000 Expense; Measure T Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-997](#)
- K.** Approve and authorize Amendment No. 1 to Agreement No. 240285B with GHD, Inc., to increase the contract maximum amount to \$572,438 to provide additional engineering services for the North County Crossroads Paving Project, RDS 24-08 (Fiscal Impact: \$104,945 Expense; Roads Fund; Budgeted; Discretionary). [24-1018](#)
- Attachments:** [Agreement](#)
- L.** Approve and authorize Amendment No. 2 to Agreement No. 230190B with Miller Pacific Engineering Group to increase the contract amount by \$100,000 for a new annual on call maximum of \$850,000. (Fiscal Impact: \$100,000 Expense; Budgeted; Various Budgets; Discretionary) [24-1027](#)
- Attachments:** [Agreement](#)

**Sheriff**

- M. Approve and authorize Amendment No. 9 to Cooperative Joint Powers Dispatching Services Agreement No. 170779B with the City of Napa, for the term of two years, for emergency dispatch services and records management. (Fiscal Impact: \$5,029,227; General Fund; Budgeted; Mandatory) [24-974](#)

**Attachments:** [Agreement](#)

- N. Approve a distribution of funds held in the Napa Special Investigations Bureau (NSIB) Asset Forfeiture agency fund to various law enforcement agencies in accordance with NSIB bylaws. (Fiscal Impact: \$218,072; Fund 9600 - County Department Agency Funds; Not Budgeted; Discretionary) [24-989](#)

- 7. **PUBLIC COMMENT**  
**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)**
- 8. **BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
- 9. **DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**
- 10. **ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**
- 11. **ADMINISTRATIVE ITEMS**
- 12. **PUBLIC HEARING - SPECIAL DISTRICTS**

**Napa County Groundwater Sustainability Agency**

- A. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa County Groundwater Sustainability Agency (NCGSA) Budget [24-791](#)  
  
Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$2,508,000. (Fiscal Impact: net zero; NCGSA; Discretionary)

**Napa County Housing Authority**

- B. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa County Housing Authority Budget [24-626](#)  
  
Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for total appropriation of \$2,554,511. (Fiscal Impact: \$45,000 net revenue; Napa County Housing Authority; Discretionary)

**In-Home Supportive Services Public Authority of Napa County**

- C. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 In-Home Supportive Services [24-627](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for a total appropriation of \$1,405,742. (Fiscal Impact: net zero, In-Home Support Services Public Authority Fund, Budgeted; Discretionary)

**Lake Berryessa Resort Improvement District**

- D. PUBLIC HEARING 2:00 PM -Fiscal Year 2024-25 Lake Berryessa Resort Improvement District (LBRID) Budget [24-780](#)

Conduct a Public Hearing to consider testimony on the automatic annual four percent (4%) increase to the T-1 Special Tax, the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$1,597,674, and to accept the District Engineer's report. (Fiscal Impact: \$371,257 net expense; LBRID; Discretionary)

**Attachments:** [Engineer's Report](#)

**Monticello Public Cemetery District**

- E. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Monticello Public Cemetery District (MPCD) Budget [24-629](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total of \$55,748 for cemetery operations, and \$9,400 for the endowment fund to assist funding cemetery operations. (Fiscal Impact: \$329 net revenue; MPCD; Discretionary)

**Napa Berryessa Resort Improvement District**

- F. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa Berryessa Resort Improvement District (NBRID) Budget [24-898](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$2,854,799. (Fiscal Impact: \$382,418 net revenue, NBRID Operations and Debt Service Budgets, Not budgeted, Discretionary)

**Silverado Community Services District**

- G.** PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Silverado Community Services District (SCSD) Budget [24-631](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$221,314. (Fiscal Impact: \$20 net revenue; SCSD; Discretionary)

**13. PUBLIC HEARINGS****Planning, Building and Environmental Services (PBES)**

- A.** PUBLIC HEARING 9:00 AM- Sentinel LLC/Inglenook Residence Appeal [24-104](#)

Move to continue the public hearing for an appeal filed by Water Audit California (Appellant) to the Napa County Planning Commission's decision on November 15, 2023, to approve a Use Permit Exception to the Conservation Regulations (No. P22-00404-UP) filed by Adobe Associates, Inc. on behalf of Niebaum-Coppola Estate Winery LP (Applicant) to allow a private access road to encroach into the creek setback in order to serve existing agricultural structures and a potential future residence. (No Fiscal Impact)

(CONTINUED FROM MARCH 12, 2024. APPELLANT, APPLICANT, AND STAFF REQUEST A CONTINUANCE TO AUGUST 20, 2024, AT 9:00 AM)

**County Executive Office**

- B.** PUBLIC HEARING 9:00 AM - Fiscal Year 2024-25 Recommended Budget [24-778](#)

Continuation of Public Hearing from June 10, 2024 to accept testimony on the Fiscal Year 2024-25 Recommended Budget and continue hearing for consideration to June 25, 2024 for adoption. (Fiscal Impact: Varies by Fund; All County Funds; Discretionary)

**Attachments:** [Supplemental No. 1](#)  
[Supplemental No. 2](#)  
[PowerPoint \(added after meeting\)](#)

- C. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Napa Valley Tourism Improvement District Budget [24-632](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$8.5 million. (Fiscal Impact: net zero; NVTID; Discretionary)

#### **Housing & Homeless Services – Division of CEO’s Office**

- D. PUBLIC HEARING 2:00 PM - County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District Budget [24-633](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 recommended budget for total appropriation of \$665,241. (Fiscal Impact: \$10,373 net revenue; County Service Area No.4 Fund; Discretionary)

#### **Public Works**

- E. PUBLIC HEARING 2:00 PM - Fiscal Year 2024-25 Milliken-Sarco-Tulocay (MST) Budget [24-425](#)

Conduct a Public Hearing to consider testimony on the Fiscal Year 2024-25 Recommended Budget for a total appropriation of \$575,726. (Fiscal Impact \$96,850 net expense; MST Fund; Discretionary)

- F. PUBLIC HEARING 2:00 PM -Fiscal Year 2024-25 County Service Area No. 3 (CSA No. 3) Assessment and Budget [24-635](#)

Conduct a public hearing to consider testimony on the Fiscal Year 2024-25 assessment of \$143,312 and adopt a resolution authorizing and levying the assessment, and on the recommended budget for a total appropriation of \$387,650. (Fiscal Impact: \$233,610 net expense; CSA No. 3; Discretionary)

**Attachments:** [Resolution](#)

**14. CLOSED SESSION**

**15. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,  
JUNE 25, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JUNE 7, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board