

HEALTH & HUMAN SERVICES

- 9/1/61 The Crippled Children Program transferred to the Health Department, effective September 1, 1961.
- 5/13/80 Human Services Delivery System established under the administrative control of the Director of Human Services Delivery System (also the Director of Mental Health Services) and directed that the Director of Social Services be responsible to the Director of the Human Services Delivery System. (Resolution No. 80-40)
- 3/24/81 Transfer of certain functions from the Office of Mental Health Social Services, of the State of California, to the Human Services Delivery System of the County of Napa. (Resolution No. 81-21)
- 9/29/81 The Director of Human Services designated as the County representative authorized to sign licensure documents for the County Mental Health programs which require State licenses: Crisis Service, Outpatient Service, Day Treatment and Alcoholism Residential Detoxification.
- 3/9/82 Pursuant to requirements of the Penal Code, Section 1000, the Director of Human Services was authorized to implement a Drug Offender Program to divert persons eligible and suitable to an educational/counseling program from the Criminal Justice System with the program to be provided at current staffing levels. Copy of program available from Human Services Delivery System.
- 12/22/87 The Veterans Service Officer was placed under the administrative direction of the Director of Human Services Delivery System when the Social Services and Mental Health Departments were integrated May 13, 1980.
- 6/20/06 Resolution No. 06-120
Napa County Health and Human Services Agency anticipates routinely receiving donations of money, equipment and materials from individual persons and organizations to furnish and support the new South Napa Shelter for homeless persons.
- To facilitate acceptance of such donations so they may be most efficiently utilized by the Shelter, the Board desires to delegate the acceptance of such donations to the Director of the Napa County Health and Human Services Agency or, in his absence, the Assistant Director (hereinafter referred to as "HHSA Director"), subject to the reporting and accounting requirements set forth in Government Code section 25355 and the conditions set forth in Resolution 06-120.
1. Donations less than \$1,000. The HHSA Director is hereby authorized to accept donations of money and personal property up to and including One Thousand

- Dollars (\$1,000) per donation from individual persons and organizations where such donations are designated by the donor to be used for the South Napa Shelter.
2. Donations over \$1,000 and up to and including \$10,000 other than Fixed Assets. The HHSA Director is also hereby authorized to accept donations of money and personal property up to and including \$10,000 per donation, other than Fixed Assets, from individual persons and organizations where such donations are designated by the donor to be used for the South Napa Shelter, as long as the HHSA Director submits a quarterly report to the Napa County Board of Supervisors and to the Napa County Auditor regarding the nature and amount of such donation, limitations imposed on the use of the gift by the donor, the name of the donor (unless the donor has requested anonymity), and the nature of any expenditures by the Health and Human Services Agency for the South Napa Shelter made or to be made with the accepted monetary donations.
 3. Donations greater than \$10,000 and Fixed Assets greater than \$4,999. All donations of money or personal property to the County for the South Napa Shelter, where the value of the individual gift of money or personal property is greater than \$10,000 or is a Fixed Asset with a value of \$5,000 or more shall be accepted only by action of the Board of Supervisors.
 4. Accounting for Accepted Donations. In accounting for or inventorying donations accepted by the HHSA Director under the authority delegated by this Resolution, the HHSA Director shall follow the appropriate procedures contained in the State Controller's manual entitled "Accounting Standards and Procedures for Counties."

1/1/17 Resolution No. 2017-154

DISPOSITION OF REMAINS OF INDIGENT DEAD

Pursuant to California Health and Safety Code Section 7100 et seq., the right to control the disposition of human remains and the duty of interment devolves to the County in certain circumstances. In cases in which a deceased individual is determined indigent, has no prior burial arrangements, and there is no legally responsible relative who can be located or who fails to inter remains, the County is required to dispose of the remains.

In the circumstances described above, the responsibility for disposition of the decedent's remains shall be with Napa County Health and Human Services Agency and specifically with the Public Administrator. Funding for disposition of the decedent's remains shall be provided through the Indigent Burial Special Revenue Fund and the County general fund.

When the Public Administrator is responsible for the disposition of decedent's remains, the primary method of disposition shall be cremation. However, if the decedent has made it explicit that they object to cremation or at the Director of Health and Human Services or at the Assistant Public Administrator's discretion, indigent remains may be disposed of through traditional burial.

To determine if someone is indigent, the Public Administrator shall follow the Public Administrator's procedures for determining indigency. This shall include working with the Napa County Coroner's Office to locate next of kin and marshalling assets to see if any funds may be made available, to offset the cost of cremation.