

MINUTES OF THE OCTOBER 20, 2025  
SPECIAL MEETING OF THE BOARD OF DIRECTORS

1. **CALL TO ORDER**

The Upper Valley Waste Management Agency met in special session on Monday, October 20, 2025, at 1:30p.m. at Yountville Town Council Chambers. Chair Cottrell called the meeting to order at 1:30p.m.

2. **ROLL CALL**

The following members were present: Vice Chair Cooper, Member Bolt Trippe, Member Manfree, Chair Cottrell, Member Barak is excused.

3. **PLEDGE OF ALLEGIANCE**

Chair Cottrell led in the Pledge of Allegiance.

4. **PUBLIC COMMENT**

*During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation. THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.*

Agency Manager, Steve Lederer, mentioned we received two emailed Public Comments and forwarded the emails to the Board. These were received prior to the board meeting and Board took a few minutes to review. Chair Cottrell reported one email is from Jacob Sandoval with a request for a presentation on the activities of LULAC (The California League of United Latin American Citizens) and the second email is from Geoff Ellsworth with mention of the \$6.6 million dollar settlement between Napa County DA and UVDS for actions in 2018 & 2019.

5. **CONSENT ITEMS**

A. **APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of the August 18, 2025, regular meeting minutes.

B. **BOARD MEETING DATES - 2026**

REQUESTED ACTION: Approval and Adoption by the Board of the proposed meeting schedule for calendar year 2026.

C. **AMENDMENT FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION AGREEMENT**

REQUESTED ACTION: Staff recommends Chair sign Amendment No. 1 to Agreement No. 250242D with Clean Earth Environmental Solutions, Inc., amending the rates of compensation and increasing the per fiscal year maximum amount allowed under the agreement to \$74,000.

Approved Consent Items 5A, 5B & 5C: SC, AM, AC, and HBT.

6. **ADMINISTRATIVE ITEMS**

A. **CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT**

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

Agency's staff, Amanda Griffis, summarized staff report and highlighted some sections of the agenda report.

Eva Robledo, with the Company, also reported on the progress of the Oops tags and provided a copy to the board for reference.

B. **MOU EXTENDING THE \$300,000 COMMITMENT TOWARDS A FUTURE PUBLIC BENEFIT PROJECT**

DISCUSSION AND REQUESTED ACTION: Authorize the Agency Manager to sign the attached memorandum of understanding, extending the time frame to implement a public benefit project using the \$300,000 designated in Section 4.1 of the Franchise Agreement.

**Approving Authority:** Board of Supervisors

Agency Manager, Steve Lederer summarized staff report and asked Board for discussion and approval.

Approved Administration Items 6B: HBT, SC, AM, and AC.

7. **FRANCHISES' BUSINESS ITEMS**

A. **Franchises' Status**

DISCUSSION AND POSSIBLE ACTION: Manager and Company provided an update concerning the implementation of franchises' activities.

Nothing to report.

B. **Waste Management Companies' Issues**

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

Nothing to report.

8. **OTHER BUSINESS ITEMS**

A. **Manager's Report**

DISCUSSION AND POSSIBLE ACTION: Manager to provide a written update on the status of current activities.

Agency Manager, Steve Lederer summarized this item and added the California building code/Cal green requires a high level of diversion for all construction projects. The company processes C&D loads at Clover Flat but recently asked the Agency to allow them to transfer some of the high-level loads to the Potrero Hills facility. Company's letter and Agency Manager's response attached to this agenda item.

Member Trippe asked if the Agency Manager will report back on the landfill closure processes.

Agency Manager confirmed he will keep the board informed and bring back future discussion of the process in the future.

B. **Reports from Jurisdictions**

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

- i. Napa County: Napa Vallejo Waste Management Agency Construction and Demolition Debris new facility project has been awarded to Modern Building Inc. for \$30.2M.
- ii. Calistoga: Nothing to report.
- iii. St. Helena: Nothing to report.
- iii. Yountville: Nothing to report.

C. **Future Agenda Items**

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

Agency Manager, Steve Lederer, will create an informational agenda item on the terms of the DA (District Attorney) settlement for future agenda, per public comment request, and will also send out an invite to LULAC staff and ask for a 10 minute presentation on LULAC activities.

9. **ADJOURNMENT**

The meeting was adjourned at 2:11p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, December 15, 2025, at 1:30p.m. in the Yountville Town Council Meeting Chambers or as noted.

AYES: SC, HBT, AC, AB, AM

NOES: \_\_\_\_\_

ABSTAIN (A): \_\_\_\_\_

ABSENT(B): \_\_\_\_\_

EXCUSED(X): \_\_\_\_\_

By: 

ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AC = Anne Cottrell; AB = Aaron Barak; AM = Amber Manfree; HBT = Hillery Bolt Trippe; KS = Kate Spadarotto;

IL-O = Irais Lopez-Ortega; JG = Joelle Gallagher; PR = Pam Reeves; SC = Scott Cooper.

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused