



# Napa County

## Board Agenda Letter

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Board of Supervisors

**Agenda Date:** 12/17/2024

**File ID #:** 24-2070

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**TO:** Board of Supervisors  
**FROM:** Steven Lederer - Director of Public Works  
**REPORT BY:** Katie Ribardiere - Animal Shelter Manager  
**SUBJECT:** Acceptance of donation to the Animal Shelter and Adoption Center

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### **RECOMMENDATION**

Accept a donation in the amount of \$5,000 from Gayle and Glenn Cook to the Napa County Animal Shelter and Adoption Center and sign a letter of appreciation. (Fiscal Impact: \$5,000 Revenue; Animal Shelter Operations; Budgeted; Discretionary)

### **BACKGROUND**

Gayle and Glenn Cook donated \$5,000 to the Animal Shelter to assist with general operations. In accordance with Board Resolution No. 05-40 and the Donation Policy for Acceptance and Disbursement of Gifts, Bequests, or Devices in excess of \$1,000, staff requests acceptance of this donation and authorization to send the attached letter of appreciation.

### **Requested Action:**

Accept a donation in the amount of \$5,000 from Gayle and Glenn Cook to the Napa County Animal Shelter and Adoption Center and sign a letter of appreciation

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This donation will be deposited in the Animal Shelter Operating Fund. Fund:5040, Subdivision: 5040000.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This donation will support Animal Shelter operations.

Is the general fund affected?

No

Future fiscal impact:

None anticipated.

Consequences if not approved:

The check will be returned to the donor, and the Animal Shelter would not benefit from this donation.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.