

RESOLUTION NO. 2024-

A RESOLUTION OF THE NAPA COUNTY BOARD, STATE OF CALIFORNIA, ESTABLISHING, INCREASING, DECREASING, AND DELETING FEES FOUND IN SECTION III OF THE NAPA COUNTY BOARD POLICY MANUAL, INCLUDING FEES COLLECTED BY THE AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES, CLERK OF THE BOARD, COUNTY COUNSEL, COUNTY FIRE DEPARTMENT, CRIMINAL JUSTICE, DISTRICT ATTORNEY, PLANNING BUILDING AND ENVIRONMENTAL SERVICES, AND PUBLIC WORKS

WHEREAS, there is a need to establish, increase, decrease and/or delete the fees charged by Napa County to recover the costs of services provided by departments including the Agricultural Commissioner/Sealer of Weights and Measures, Clerk of the Board, County Counsel, County Fire Department, Criminal Justice, District Attorney, Planning Building and Environmental Services, and Public Works that are maintained in Section III of the Napa County Board Policy Manual; and

WHEREAS, Chapter 8 of Division 1 of Title 7 of the California Government Code (commencing with section 66016) authorizes Napa County to establish fees to recover the cost of providing a service; and

WHEREAS, Napa County conducted a comprehensive fee study that included the above named departments and as a result of that fee study concluded that it is appropriate to establish, increase, decrease and/or delete specific County fees; and

WHEREAS, fee revisions reflect changes in operating efficiencies or service, but otherwise are based on (or consistent with) the cost of service projections made for Fiscal Year 2023-2024 with a consistent methodology established through a comprehensive fee study; and

WHEREAS, adjustments to fees on an annual basis are necessary to ensure cost recovery is maintained and shall be indexed to established public sources, unless otherwise governed by statute; and

WHEREAS, pursuant to Government Code section 66016, at least ten days prior to the date this resolution is to be considered, data was made available to the public indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including general fund revenues; and

WHEREAS, notice of the hearing of the proposed fee was published twice in the manner set forth in section 6062 as required by section 66018, subdivision (a), of the Government Code.

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board establishes, increases, or otherwise modifies those fees shown as amended, added (by underlining) or deleted (by strike-out) in Exhibit A and Exhibit B, attached hereto and incorporated by this reference herein; and

2. The Board hereby directs the Clerk of the Napa County Board of Supervisors to integrate the changes approved above into Section III of the Board Policy Manual, “Fees for Services Provided by County Departments and Agencies;” and
3. The applicable fees included in Exhibit B shall be increased by 3.5% on July 1, 2025, and by 3.5% July 1, 2026, to reflect the PSE/PSES Memorandum of Understanding; and by the annual Consumer Price Index, San Francisco Area as reported by the Bureau of Labor Statistics on July 1 of each successive year for the previous January-December; and
4. The Board finds this Resolution is statutorily exempt from the California Environmental Quality Act pursuant to Title 14, California Code of Regulations, section 15273(a)(1) and (2); and
5. The parts of Section III of the Board Policy Manual amended by this Resolution shall become effective on January 6, 2025.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 5th day of November, 2024, by the following vote:

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSTAIN: SUPERVISORS

ABSENT: SUPERVISORS

NAPA COUNTY, a political subdivision of
the State of California

By: _____
JOELLE GALLAGHER, Chair of the
Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: <u>McKayla McMahon</u> Deputy County Counsel Date: <u>October 24, 2024</u>	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT LIST

The fees adopted by the Board of Supervisors by this Resolution are included in the attachments listed below in both tracked and clean formats.

The clean version will be included in the County Policy Manual.

Exhibit A	Policy Manual Part III – Tracked
Exhibit B	Policy Manual Part III – Clean