

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, November 5, 2024

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing November 2024 as “National Adoption Awareness Month” in Napa County. (No Fiscal Impact) [24-1745](#)

Attachments: [Proclamation \(added after meeting\)](#)

- B. Proclamation recognizing Jason Martin for his service and contributions as Deputy County Fire Chief for Napa County. [24-1903](#)

Attachments: [Proclamation \(added after meeting\)](#)

5. CONSENT CALENDAR - SPECIAL DISTRICTS**Napa County Housing Authority**

- A. Accept and file the quarterly report for the Napa County Housing Authority for the quarter ended September 30, 2024. (Fiscal Impact: None; Discretionary) [24-1848](#)

Attachments: [Report](#)

Napa Berryessa Resort Improvement District

- B. Approve a Budget Amendment for the Napa Berryessa Resort Improvement District (NBRID) Wastewater Disposal Sprayfield Project. (Fiscal Impact: \$2,809 Expense; NBRID Fund; Not Budgeted; Discretionary) [24-1891](#)
[4/5 vote required]

6. CONSENT CALENDAR**Clerk of the Board**

- A. Approval of minutes from the October 29, 2024 regular meeting. (No Fiscal Impact) [24-935](#)

Attachments: [October 29, 2024](#)

County Counsel

- B.** Approve and authorize Amendment No. 3 to Agreement No. 230362B with Logikcull Systems, Inc. for Logikcull Discovery Solution software and document hosting effective November 1, 2024 for a new maximum compensation of \$112,800. (Fiscal Impact: \$51,000 Expense; General Fund; Budgeted; Discretionary)

[24-1887](#)

Attachments: [Agreement](#)

County Executive Office

- C. Approve a Budget Amendment to increase appropriations for the American Rescue Plan Act Childcare Infrastructure Forgivable Loan program, authorize the Auditor Controller to recognize and appropriate all interest earned this fiscal year for Community Grants, and grant authority to the County Executive Officer to modify the number of childcare spots for Le Petit Elephant Nursery and Preschool. (Fiscal Impact: \$2,015,377 Expense; General Fund; Not Budgeted; Discretionary)
[4/5 vote required] [24-1858](#)

Attachments: [Corection Memorandum \(added after meeting\)](#)

- D. Adopt a Resolution continuing the State of Local Emergency due to pervasive tree mortality in Napa County. (No Fiscal Impact; Discretionary) [24-1888](#)

Attachments: [Resolution](#)

Health and Human Services Agency

- E. Approve and authorize Amendment No. 3 to Agreement No. 220199B with Stanford Youth Solutions, dba Stanford Sierra Youth & Families for the term upon approval through June 30, 2025, and each subsequent renewal, for Peer Partner Services, with no change to the contract maximum. (Fiscal Impact: \$236,500 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary). [24-1689](#)

Attachments: [Agreement](#)

- F. Approve and authorize a certification statement (Agreement No. 8683) with the Department of Health Care Services Program for Children in Foster Care confirming the County's agreement to comply with all applicable provisions of State and Federal laws governing these programs for Fiscal Year 2024-2025. (No Fiscal Impact, Mandatory). [24-1737](#)

Attachments: [Agreement](#)

- G. Approve and authorize a certification statement (Agreement No. 8684) with the Department of Health Care Services for California Children's Services confirming the County's agreement to comply with all applicable provisions of State and Federal laws governing this program for Fiscal Year 2024-2025. (No Fiscal Impact, Mandatory). [24-1738](#)

Attachments: [Agreement](#)

- H.** Terminate Agreement No. 190134C and Approve and authorize Agreement No. 250203B with Shaunna Edwards, LCSW, for \$80,200 for Fiscal Year 2024-2025, and each subsequent automatic renewal, for the provision of consulting and clinical supervision services. (Fiscal Impact: \$80,200 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary). [24-1771](#)
- Attachments:** [Agreement](#)
- I.** Approve and authorize Amendment No. 1 to Agreement No. 240035B with Adventist Health St. Helena and Adventist Health Vallejo, with no change to the contract maximum, for Fiscal Year 2024-2025, and each subsequent renewal, to increase the prior rates. (Fiscal Impact: \$700,000 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory). [24-1775](#)
- Attachments:** [Agreement](#)
- J.** Approve and authorize Agreement No. 250219B with Winston's Community Unity Project for a contract maximum of \$75,000 per fiscal year upon approval through June 30, 2029 to provide subsidized occupational training and employment for qualified participants enrolled in Napa County's Health and Human Services Agency Self Sufficiency Services Division work experience program. (Fiscal Impact: \$75,000 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary). [24-1791](#)
- Attachments:** [Agreement](#)
- K.** Adopt a Resolution authorizing joint application for and acceptance of the County Allocation Awards under the Transitional Housing Program Round 6, allocation of \$99,940, and Housing Navigation and Maintenance Program Round 3, allocation of \$35,141, for Fiscal Year 2024-2025, and authorizing the Director of Health and Human Services Agency to sign the Allocation Acceptance Forms from the California Department of Housing and Community Development. (Fiscal Impact: \$135,081 Revenue; Health and Human Services Agency Fund; Budgeted; Discretionary). [24-1797](#)
- Attachments:** [Resolution](#)

Planning, Building and Environmental Services (PBES)

- L.** Approve and authorize Amendment No. 8 to Agreement No. 170518B with Interwest Consulting Group to extend the terms of the agreement to June 30, 2026, with an automatic renewal for no more than two (2) additional years, to assist with building and code compliance plan review as needed with no change to the annual maximum. (No Fiscal Impact; Discretionary) [24-1841](#)

Attachments: [Agreement](#)

- M.** Approve and authorize removal of two capital assets that fully depreciated and are no longer required for public use from the Planning, Building, and Environmental Services capital asset listing. (No Fiscal Impact; Discretionary) [24-1843](#)

Public Works

- N.** Authorize and approve the creation of Project 25013 for the “2025 Annual Guardrail Repair, RDS 25-04,” and approve a Budget Amendment. (Fiscal Impact: \$88,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [24-1820](#)
[4/5 vote required]

Attachments: [Budget Summary](#)

Sheriff

- O.** Approve the Boating Safety Miscellaneous Equipment Grant for Fiscal Year 2024-25, associated Budget Amendment, and authorize the Sheriff to approve all grant related documents. (Fiscal Impact: \$51,934 Expense and Revenue; General Fund; Not Budgeted; Discretionary) [24-1794](#)
[4/5 vote required]

- P.** Approve and authorize Amendment No. 1 to Agreement No. 240266B with Dynamic Planning, LLC for Napa County’s hazard mitigation plan update. (Fiscal Impact: \$225,000 Expense, General Fund; Budgeted; Discretionary). [24-1859](#)

Attachments: [Agreement](#)

7. PUBLIC COMMENT

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. SET TIME - 2:00 PM

[24-1635](#)

Present the 2024 Napa County Employee Recognition Awards. (No Fiscal Impact, Discretionary)

12. PUBLIC HEARING - SPECIAL DISTRICTS

13. PUBLIC HEARINGS

County Executive Office

- A. PUBLIC HEARING - User Fee Update

[24-1165](#)

Conduct a Public Hearing and adopt a Resolution establishing, increasing, decreasing, and deleting certain fees in Part III Fees of the Napa County Board Policy Manual. (Fiscal Impact: \$2.3 million Revenue; \$2 million General Fund, \$320,000 Fire Fund, \$19,000 Animal Shelter Fund; Not Budgeted; Discretionary)

Attachments: [Resolution](#)
[2024 User Fee Study](#)
[Policy Manual Part III - Clean](#)
[Policy Manual Part III - Tracked](#)
[Correction Memorandum \(Added after meeting\)](#)
[Correction Memorandum FINAL \(Added after meeting\)](#)

14. CLOSED SESSION

15. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
NOVEMBER 12, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, NOVEMBER 1, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board