

# DRAFT

March 8, 2022

Office of the Small Business Advocate (CalOSBA)  
Governor's Office of Business and Economic Development  
1325 J Street, Suite 1800  
Sacramento CA 95814  
calosba.ca.gov

## **California Microbusiness COVID-19 Relief Grant Program: Letter of Designation**

This letter is intended to designate the County of Napa as a grantmaking entity for the California Microbusiness COVID-19 Relief Grant Program and authorize the County Executive Officer to execute the grant agreement. The County commends the Governor's Office of Business and Economic Development for providing focused relief for our smaller businesses during these challenging times and welcomes the support in the community.

The County of Napa will partner with the Solano Workforce Development Board doing business as the Solano-Napa SBDC for grant administration and program delivery. Solano-Napa SBDC has demonstrated its ability to deliver small business technical assistance in coordination with community partners for fast and effective distribution of funds to COVID-19 impacted, disadvantaged communities, and underserved small business groups. Further, they have demonstrated experience with developing and managing grant programs and the ability to meet deadlines.

Sincerely,

Ryan Gregory  
Chair of the Board

Cc: Minh Tran, County Executive Officer  
Solano-Napa SBDC