



Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Ryan Gregory, District 2
Anne Cottrell, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

www.countyofnapa.org

Tuesday, October 29, 2024

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Vice-Chair Anne Cottrell, Supervisors Ryan Gregory, and Alfredo Pedroza. The meeting was called to order by Vice-Chair Anne Cottrell. Chair Joelle Gallagher was excused. Supervisor Belia Ramos arrived during Item 11B.

2. PLEDGE OF ALLEGIANCE

Deputy County Fire Chief Jason Martin led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

Animal Shelter Manager Katie Ribardiere presented the Pet of the Week (Bella).

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

None

5. CONSENT CALENDAR - SPECIAL DISTRICTS

Napa Berryessa Resort Improvement District

- A. Approve a Budget Amendment for the Napa Berryessa Resort Improvement District (NBRID) Wastewater Disposal Sprayfield Project. [24-1706](#)
(Fiscal Impact: \$2,809 Expense; NBRID Fund; Not Budgeted; Discretionary)
[4/5 vote required]

Item removed from the agenda.

6. CONSENT CALENDAR

Motion Text: Approve the Consent Calendar.
Voting Yes: Pedroza, Gregory, and Cottrell
Excused: Gallagher and Ramos
Recusals: None
Result: Passed

Agricultural Commissioner

- A. Approve and authorize Agreement No. 170908B with the California Department of Food & Agriculture for a maximum of \$287,031 for reimbursement of expenditures associated with placing and inspecting traps for the detection of European Grapevine Moth. (Fiscal Impact: \$287,031 Revenue; General Fund; Budgeted; Mandatory) [24-1813](#)

Enactment No: A-170908B

Auditor-Controller

- B. Accept and file the quarterly report of cash and non-cash donations received for the quarter-ended September 30, 2024. (Fiscal Impact: Increased Revenues, Discretionary) [24-1786](#)

Child Support Services

- C. Approve and authorize Amendment No. 1 to Memorandum of Understanding Agreement No. 8680B with the Humboldt County Department of Child Support Services that implements minor language changes to the agreement previously signed and approved by the Board on September 10, 2024. (Fiscal Impact: \$200,000 Revenue; Child Support Services Fund; Budgeted; Discretionary) [24-1798](#)

Enactment No: A-8680 Amend. 1

Clerk of the Board

- D. Approval of minutes from the October 15, 2024 regular meeting. (No Fiscal Impact) [24-934](#)
- E. Reappoint Michael Basayne, for a third term, to the Napa County Assessment Appeals Board to represent the Board of Supervisor’s Appointee and Philip Husby, for a third term, to the Napa County Assessment Appeals Board to represent Certified Public Accountant/Public Accountant with terms of office to commence immediately and expire on September 6, 2027. (No Fiscal Impact) [24-1821](#)

- F. Reappoint Marc C. Frankenstein, for a third term, Heather M. Luna, Barbara J. Wiggins, and Tessa Lorraine, all three for a second term, to the Napa County Commission on Aging to represent Organization Concerned with Older Adults with terms of office to commence immediately and expire on September 30, 2026. (No Fiscal Impact) [24-1833](#)

Corrections

- G. File the letter of expenditures of the Inmate Welfare Fund for Fiscal Year 2023-2024, in compliance with Penal Code 4025. (No Fiscal Impact; Mandatory) [24-1768](#)

County Fire Department

- H. Approve and authorize Agreement No. 250211B with DUDEK, to facilitate preparing California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA) documents to implement the Napa Community-Wide Comprehensive Wildfire Mitigation Program (NCWCWMP), under grant funding from the Building Resilient Infrastructure and Communities (BRIC) Program. (Fiscal Impact: \$1,000,000 Expense; Fire Fund; Budgeted; Discretionary) [24-1770](#)

Enactment No: A-250211B

- I. Approve Fire Services Agreement No. 250236B between Napa County and the California Department of Veteran's Affairs - Yountville Veteran's Home, for fire protection services. (Fiscal Impact: \$1,684,976 Revenue; Fire Fund; Budgeted; Discretionary) [24-1781](#)

Enactment No: A-250236B

Human Resources – Division of CEO's Office

- J. Adopt a Resolution to amend the Table and Index of Classification and the Departmental Allocation List for the Auditor Controller's Office effective November 9, 2024, with no increase to full-time equivalents. (Fiscal Impact: near net zero; General Fund; Budgeted; Discretionary) [24-1780](#)

Enactment No: R-2024-113

- K. Adopt a Resolution to amend the Table and Index of Classification and the Departmental Allocation List for the Public Works Department, with a 2.0 net increase to full-time equivalents (FTE), effective November 9, 2024. (Fiscal Impact: \$200,000 Expense; General Fund; Budgeted; Discretionary) [24-1782](#)

Enactment No: R-2024-114

- L. Adopt a Resolution to amend the Departmental Allocation List for the Information Technology Services Division of the County Executive Office, with a net increase of 2.0 full-time equivalents (FTE), effective November 9, 2024. (Fiscal Impact: \$311,000 Expense; General Fund; Budgeted; Discretionary) [24-1783](#)

Enactment No: R-2024-115

Library

- M. Accept a donation in the amount of \$50,000 from the Friends of the Napa Library and sign a letter of appreciation. (Fiscal Impact, \$50,000 Revenue; Napa County Library Fund; Budgeted; Discretionary) [24-1774](#)

Public Works

- N. Approve and authorize Amendment No. 3 to Lease Agreement No. 170069B for Suites 1, 3, and 4, and Amendment No. 4 to Lease Agreement No. 170068B for Suite 6 with MKD Soscol Partners, LP to extend the term of both agreements through June 30, 2028; update the cancellation provisions; expand the area of the leased premises; update the insurance provisions, with no change to the monthly rental fees in FY 24-25; and a continued 3% annual rental increase, for offices located at 1710 Soscol Avenue, Building B. (No Fiscal Impact; Discretionary) [24-1735](#)

Enactment No: A-170068B Amend. 4; A-170069B Amend. 3

Sheriff

- O. Approve and authorize removing depreciated, obsolete, and unusable capital assets from the Sheriff's Office inventory. (No Fiscal Impact, Discretionary) [24-1687](#)

Treasurer-Tax Collector

- P. Adopt a Resolution authorizing the Treasurer-Tax Collector to perform, on behalf of the Board of Supervisors, any act required or authorized to be performed by Board of Supervisors under Government Code Sections 50050, 50053 and 50055 related to the escheatment of stale-dated warrants and funds that remain unclaimed in the County Treasury less than \$5,000. (No Fiscal Impact; Discretionary) [24-1459](#)

Enactment No: R-2024-116

7. PUBLIC COMMENT

Four (4) people spoke during public comment.

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Vice-Chair Anne Cottrell reported on the Heritage House grand opening. Assemblymember Cecilia Aguiar-Curry took a tour of the farmworker housing at River Ranch. Vice-Chair Cottrell provided thanks for Assemblymember Cecilia Aguiar-Curry's efforts with the Joe Serna, Jr. Farmworker Housing Grant Program funding that will hopefully be provided for ten (10) years.

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

Napa Berryessa Resort Improvement District

- A. Receive presentation of the Napa Berryessa Resort Improvement District (NBRID) Water and Sewer Rate Study and instruct NBRID staff to advance either Scenario B or C as outlined in previous financial reports and summarized below as a short-term measure to boost revenue until re-development of a recreational resort, housing rebuilds, and utility infrastructure upgrades can bring fiscal stability to the operating budget. (No Fiscal Impact, Discretionary) [24-1799](#)

Public Works District Engineer Chris Silke made presentation.

Robert D. Niehaus, Inc. Project Manager Financial Analyst Anthony Elowsky made presentation.

Discussion held.

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. Receive a presentation on recent actions of the State Insurance Commissioner to improve conditions in California's property insurance market and potential next steps. (No Fiscal Impact, Discretionary) [24-1773](#)

County Executive Office Legislative and Policy Analyst Andrew Mize made presentation.

Health and Human Services Agency

- B. Receive a presentation regarding the Community Assistance, Recovery and Empowerment Act, related Court, and implementation in Napa County. (No Fiscal Impact, Mandatory) [24-1854](#)

Director of Health and Human Services Agency Jennifer Yasumoto made presentation.

Deputy Director of Health and Human Services Agency and Director of Behavioral Health Cassandra Eslami made presentation.

Health and Human Services Agency Behavioral Health Manager Valerie Cahill made presentation.

Health and Human Services Agency Care Act Supervisor Brian Roy made presentation.

Discussion held.

- 12. PUBLIC HEARING - SPECIAL DISTRICTS

None

- 13. PUBLIC HEARINGS

None

- 14. CLOSED SESSION

None

- 15. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, NOVEMBER 5, 2024 AT 9:00 A.M.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board