

Napa County

Yountville Town Council Chambers
6550 Yount Street, Yountville, CA 94599
www.countyofnapa.org/UVWMA



Agenda - Final

Monday, June 23, 2025

1:30 PM

**Yountville Town Council Chambers
6550 Yount St. Yountville**

Upper Valley Waste Management Agency (UVWMA)

CITY OF CALISTOGA

Scott Cooper, Vice Chair * Irais Lopez-Ortega, Alternate

CITY OF ST. HELENA

Aaron Barak, Member * Kate Spadarotto, Alternate

NAPA COUNTY

Anne Cottrell, Chair * Amber Manfree, Member * Joelle Gallagher, Alternate

TOWN OF YOUNTVILLE

Hillery Bolt Trippe, Member * Pam Reeves, Alternate

Steve Lederer, Manager * Alice Ramirez, Secretary/Clerk

Gary Bell, Legal Counsel * Tracy Schulze, Auditor * Bob Minahen, Treasurer

BOARD OF DIRECTORS REGULAR MEETING

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. CONSENT ITEMS

- A. APPROVAL OF MINUTES** [25-1148](#)
REQUESTED ACTION: Approval of the April 21, 2025 regular meeting minutes.
Attachments: [Minutes \(April 21, 2025\)](#)
- B. CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT** [25-1151](#)
DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.
Attachments: [2025 Rutherford Event Data](#)
[Recycle, Compost, Trash handouts](#)
- C. BOARD DISCUSSION REGARDING MEMBERS GRANT PROGRAM AND OPERATING RESERVES** [25-1179](#)
DISCUSSION AND POSSIBLE ACTION: Agency Manager to present regarding previous uses of a Grant Program that has been in place to facilitate waste-related projects by Agency Members, as well as to provide information on the operating reserves policy. Input from the Board, which will be used to draft future policies is sought, though no final Board action is expected.
Attachments: [2020 NOFA](#)
[Updated Call for Projects](#)

- D. AMENDMENT NO. 1 TO AGREEMENT NO. 230447D WITH CONSERVATION CORPS NORTH BAY [25-1194](#)

DISCUSSION AND ACTION REQUESTED: Approve and authorize staff to sign Amendment No. 1 to Agreement No. 230447D with Conservation Corps North Bay, amending the scope and maximum compensation while extending the term of the agreement to June 30, 2027. (Fiscal Impact \$190,944 Expense; UVWMA; Budgeted; Discretionary)

Attachments: [CCNB Contract](#)

6. ADMINISTRATIVE ITEMS

- A. AGENCY COUNSEL PRESENTATION ON LANDFILL CLOSURE REQUIREMENTS: [25-1164](#)

DISCUSSION AND POSSIBLE ACTION: Agency Counsel Presentation on Landfill Closure Requirements.

Attachments: [Memo re Clover Flat Land Fill Closure](#)

7. FRANCHISES' BUSINESS ITEMS

- A. FRANCHISES' STATUS [25-1159](#)

DISCUSSION AND POSSIBLE ACTION: Agency Manager and Company to provide an update concerning the implementation of franchises' activities.

Attachments: [Quarterly Report Q1 2025](#)

- B. WASTE MANAGEMENT COMPANIES' ISSUES [25-1160](#)

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

8. OTHER BUSINESS ITEMS

- A. MANAGER'S REPORT [25-1161](#)

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities and staff requests direction regarding broadcast of future meetings.

Attachments: [Financials](#)

- B. REPORTS FROM JURISDICTIONS** [25-1162](#)
DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

Napa County

Calistoga

St. Helena

Yountville

- C. FUTURE AGENDA ITEMS** [25-1163](#)
DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

10. ADJOURNMENT

The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, August 18, 2025 at 1:30 p.m. in the Yountville Town Council Meeting Chambers or as noted.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1148

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Alice Ramirez - Secretary/Clerk, UVWMA
SUBJECT: Approval of Minutes

RECOMMENDATION

APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the April 21, 2025 regular meeting minutes.

BACKGROUND

Staff recommends approval of the April 21, 2025 regular meeting minutes. *Minutes attached.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**MINUTES OF THE APRIL 21, 2025
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, April 21, 2025, at 1:30 p.m. at the Yountville Town Council Chambers. Chair Cottrell called the meeting to order at 1:30 p.m.

2. ROLL CALL

The following members were present: Alternate Member Lopez-Ortega, Member Barak, Chair Cottrell, Member Manfree, and Member Bolt Trippe.

3. PLEDGE OF ALLEGIANCE

Chair Cottrell led the Pledge of Allegiance.

4. PUBLIC COMMENT

During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation. THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

Jose Hernandez, long time resident of Napa County and an equal rights advocate throughout California stated his concerns on the long-term mistreatment of the Latino workforce at Upper Valley Disposal Service and Clover Flat Landfill and related environmental and public safety issues.

Geoff Ellsworth, former Mayor of St. Helena and now a Member of California League of United Latin American Citizen's, commented on various concerns pertaining to Clover Flat Landfill. He also provided his notes as a handout that has been uploaded to the meeting agenda website. He made similar Public Comment on items 4, 5A, 5B, 6A, 6B, 7A, 7B, 8A, 8B, 8C.

5. CONSENT ITEMS

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the February 10, 2025, regular meeting minutes.

Approved Consent Item 5A: AB, AM, AC, HBT and IL-O.

B. APPROVAL OF AMENDMENT 3 WITH AGENCY COUNSEL CHW

DISCUSSION AND REQUESTED ACTION: Approval of and authorize the Chair to sign Amendment No. 3 with Agency Counsel Colantuono, Highsmith & Whately (CHW), extending the agreement for one year with additional option years at the Agency's option.

Pulled for discussion - Approved Consent Calendar item 5B with discussed modifications for annual Board review of the contract: HBT, AB, AC, IL-O and AM.

6. ADMINISTRATIVE ITEMS

A. PUBLIC HEARING: APPROVAL OF THE 2025/2026 FISCAL YEAR BUDGET

REQUESTED ACTION: Staff requests approval and adoption of Agency Resolution No. 25-02 adopting the proposed final budget for fiscal year 2025/2026.

Agency Manager, Steve Lederer summarized staff report.

Approved Administrative Item 6A: AB, AM, AC, HBT and IL-O.

B. CALIFORNIA INTERGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

Agency's staff, Amanda Griffis, summarized staff report and highlighted some sections of the agenda report.

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

DISCUSSION AND POSSIBLE ACTION: Manager and Company provided an update concerning the implementation of franchises' activities.

Agency Manager, Steve Lederer introduced this staff report. Company's Mark Gingrich and Michael Windsor, Regional Engineer – Waste Connection's Golden State Division California presented the Proposed Closure – Post Closure Plan Timeline PowerPoint Presentation.

B. Waste Management Companies' Issues

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

Nothing to report.

8. OTHER BUSINESS ITEMS

A. Manager's Report

DISCUSSION AND POSSIBLE ACTION: Manager to provide a written update on the status of current activities.

Agency Manager, Steve Lederer summarized staff report.

Also worth noting, effective July 1, 2025 UVDS rates will increase by the Bay Area CPI, 2.69%. per the existing contract. No additional board action is needed.

B. Reports from Jurisdictions

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

- i. Napa County: Member Manfree reported she will be moderating a discussion today at the Napa Main Library from 5-7pm, with the Napa Valley Democrats, talking about restoring Napa's watersheds. Chair Cottrell attended the City of Napa event held for business recycling awards with a breakfast ceremony For both non-profits and local businesses.
- ii. Calistoga: Busy with major focus on opening the Fairgrounds.
- iii. St. Helena: Nothing to report.
- iii. Yountville: Nothing to report.

C. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

Chair Cottrell requests we add the contract with CHW, as Agency Counsel, to future annual meetings in April for contract renewal approval, rather than autorenewal, as suggested by Member Bolt Trippe and approved by this board today.

Member Bolt Trippe would like more info and history on the community grant program, including minimum and maximum amounts.

Chair Cottrell requested this agency make the agenda more electronically navigable and easier to go through and suggested we use the same program the County uses.

Agency Manager suggests we hold this meeting and a tour of White Hall Lane facility at either our June or August meeting.

Chair Cottrell suggests looking into the possibility of a field trip to see waste transfer operations in other facilities. Discussion on possible locations at a future meeting.

9. ADJOURNMENT

The meeting was adjourned at 3:19 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, June 23, 2025 at 1:30p.m. in the Yountville Town Chambers or as noted.

AYES: _____
NOES: _____
ABSTAIN (A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____

ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AC = Anne Cottrell; AB = Aaron Barak; AM = Amber Manfree; HBT = Hillery Bolt Trippe; KS = Kate Spadarotto;

IL-O = Irais Lopez-Ortega; JG = Joelle Gallagher; PR = Pam Reeves; SC = Scott Cooper;

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused



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Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1151

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Amanda Griffis - Supervising Environmental Resource Specialist
REPORT BY: Amanda Griffis - Supervising Environmental Resource Specialist
SUBJECT: California Integrated Waste Management Act

RECOMMENDATION

CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

BACKGROUND

WASTE REDUCTION, RECYCLING, HAZARDOUS WASTE PROGRAMS UPDATE

HAZARDOUS WASTE COLLECTIONS - Upper Valley Waste Management Agency (UVWMA) held a hazardous waste (HW), electronic waste (e-waste), paper shredding and compost distribution event on Saturday April 26. A HW event for businesses was held on Friday April 25. UVWMA's HW collections contractor, Clean Earth, collected HW dropped off by the public. Upper Valley Disposal Services (UVDS) collected e-waste, a subcontractor of UVDS provided paper shredding. E-waste collection and paper shredding was provided at no additional cost, due to the franchise agreement with UVDS. UVWMA has received and paid for the invoice from Clean Earth for the event, the cost totaled \$21,984.45. Included in the cost is mobilization of Clean Earth for the temporary event and disposal of collected hazardous wastes.

One business made an appointment and paid for disposal of hazardous materials on Friday April 25. On Saturday April 26, residents from each of the UVWMA member communities participated in the household HW collection. See Attachment A - 2025 Rutherford Event Data for survey data from the event. There were 233 attendees at this event, only a slight decrease from the 2024 event with 235 attendees.

35.75 cubic yards of compost were distributed to 37 residents, counting towards the annual SB 1383 required organic product procurement target for UVWMA.

UVWMA staff have scheduled the fall HW collection events for Friday October 31 1:00pm - 4:00pm (business) and Saturday November 1 8:00am - 1:00pm (residential), to take place at the fairgrounds in Calistoga.

SHARPS AND MEDICATIONS DISPOSAL - SB 212 requires pharmaceutical companies to pay for a statewide medication and sharps take back program. SB 212 was approved by the Office of Administrative Law on January 7, 2021. The regulations were effective immediately. Manufacturers are required to run statewide stewardship programs that provide safe and convenient disposal options for pharmaceutical and home-generated sharps waste at no cost to the consumer. Medication collections will be available in receptacles and via pre paid mail back options at no cost to consumers. Sharps will be collected via a secure mail back container at no cost to consumers. Secure sharps mail back containers are to be provided at the point of sale or with five days by stewardship programs and containers can also be requested online. More information on these programs can be found at countyofnapa.org/hazwaste.

In addition to the above mentioned stewardship programs, Clean Earth accepts non-controlled medications and sharps at up-valley hazardous waste collection events. Clover Flat Landfill accepts sharps at no charge during regular business hours. A medication collection bin is located at the St. Helena, Calistoga and Yountville Police Department; non-controlled and controlled medications are accepted.

A medication collection bin was installed outside the Calistoga Police Department in fall 2018. The bin was recently removed at the request of the Napa County Sheriff Department due to placement requirements for medication collection bins. There is now a medication collection bin located inside the Calistoga Police Department.

BEVERAGE CONTAINER RECYCLING PROGRAM - UVWMA applies as a regional agency for payments that CalRecycle issues for beverage container recycling programs. Staff uses the \$25,000 of funds for beverage container recycling and litter reduction activities. Examples include the purchase of recycling bins for public buildings, community parks, main streets, businesses, schools and public gathering areas, and expenditures related to the installation of water refill stations. UVWMA submitted an application for the "FY 2024-25" funding cycle, the application has been approved by CalRecycle and payment has been received. Funds can be expended between early 2025 (after award) and January 5, 2027. UVWMA staff are now expending the "FY 2023-24" funding cycle, funds for that cycle can be expended through March 1, 2026.

CALRECYCLE - UVWMA staff have begun expenditures towards the second cycle of CalRecycle's SB 1383 Local Assistance Grant Program. UVWMA was approved for the funding, the check for \$300,000 has been received and UVWMA's proposed plan for use of the funding has been approved by CalRecycle. UVWMA plans to use the funding to procure compost that is required to be purchased by SB 1383, contract with a consultant to update best practices for food recovery capacity assessments, print materials for public education and outreach, purchase interior compost bins and bags for the business assistance program, contract with environmental outreach and education firm to onboard multifamily dwellings for compost and contract with a community based social marketing firm to conduct outreach to the general public on the need to place all organics in compost bins. Funds must be expended by April 1, 2026.

Each year, CalRecycle Local Assistance and Market Development (LAMD) staff conduct a conference call and site visit with jurisdictions. UVWMA's conference call is scheduled for June 26, 2025 and will cover annual reporting and compliance with SB 1383. The site visit will be scheduled upon the direction of CalRecycle staff.

The electronic annual report (EAR) for UVWMA is due on August 1, 2025. UVWMA staff complete the EAR for all member jurisdictions each year, reporting to CalRecycle on compliance activities relating to AB 939, AB 1826, AB 341 and SB 1383.

SB 1383 IMPLEMENTATION - UVWMA and UVDS staff continue work together to reach out individually via phone, email and site visit to non-compliant accounts to provide education and assistance with meeting SB 1383 organics recycling requirements.

Jurisdictions are required to enforce upon non complaint entities. UVWMA staff keep records of outreach efforts, allowing for referral of non compliant entities to code compliance when necessary. UVWMA is required to keep records of enforcement actions taken by jurisdiction code compliance staff for annual reporting to CalRecycle.

SB 1383 requires jurisdictions to meet container contamination minimization requirements. One way to meet these requirements is by conducting route reviews of all hauler routes for prohibited container contaminants once per year. Within routes, containers may be randomly selected along the route for further inspection and enough containers must be inspected in to order to adequately determine overall compliance. This further inspection is typically called "lid flips". Residential lid flips are scheduled to begin the week of July 7, potentially continuing into the week of July 14 if necessary. Recycle, compost and trash carts will be inspected at a total of 120 residential accounts, 30 in each of the member jurisdictions. If contaminants are found, educational tags will be left on the cart informing the resident of the error. Commercial lid flips will begin after the residential routes are completed, approximately 30 commercial accounts will be inspected.

UVWMA plans to procure organic products (compost) on behalf of member jurisdictions to meet 2025 targets. SB 1383 local assistance grant funding will be used to pay for compost purchases. The targets for 2025 are 4,343 cubic yards or 1,737 tons of finished compost. UVDS and UVMWA staff are discussing purchasing a batch of bagged compost and making it available at anytime for residents to pick up at no charge. UVMWA staff will provide an update on this at a later meeting date.

SB 1383 requires jurisdictions to provide a way for the public to make a complaint about an alleged violation of SB 1383. Napa County's website, the host for UVMWA information, has a complaint form at countyofnapa.org/SB1383. UVMWA member jurisdictions Town of Yountville, City of St Helena and City of Calistoga direct the public to the Napa County website to log SB 1383 complaints. After UVMWA receives a complaint, it has 90 days to commence an investigation if UVMWA determines it is a violation of SB 1383. UVMWA received its first SB 1383 complaint in February 2025 about a business that did not provide the SB 1383 required three bin (recycle, compost and landfill) system in the guest area. SB 1383 requires organic waste generators that are commercial businesses to provide containers for the collection of organics and recyclables in all areas where disposal containers are provided for customers. UVMWA staff worked with the business to bring their customer disposal area into compliance with SB 1383, this complaint was resolved as of May 2025.

SB 1383 requires counties to assess, in collaboration with local cities and waste agencies, the amount of organics processing facility capacity and food recovery capacity available to jurisdictions within the county. Napa County identified a need for new or expanded edible food recovery capacity in every jurisdiction in Napa County in the recent planning period of 2025 - 2034. Due to the lack of capacity, jurisdictions were required to submit an implementation schedule to CalRecycle detailing how jurisdictions will access new or expand edible food recovery capacity. Food recovery capacity does not adhere to jurisdictional boundaries and food recovery capacity expansion will require a collaborative effort between all jurisdictions in Napa County. All cities in Napa County and Napa County collaborated to create and submit the same implementation schedule. Napa County will continue to lead countywide edible food recovery efforts and the regional group continues to meet about every six weeks.

UVWMA staff have begun scheduling and conducting educational site visits and inspections for Tier 1 and Tier 2 commercial edible food generators. There are seven Tier 1 and 13 Tier 2 commercial edible food generators within UVMWA's boundaries. UVMWA staff have completed two inspections and seven educational site visits in May and June. SB 1383 regulations require UVMWA to educate and inspect the Yountville Veterans Home for compliance with SB 1383's food recovery requirements, the Yountville Veterans Home is a Tier 2 commercial edible food generator. The Yountville Veterans Home is outside the boundaries of UVMWA and historically UVMWA has not provided assistance at that location.

BUSINESS ASSISTANCE PROGRAM - UVWMA and UVDS offer free assistance to any business requesting help in improving waste diversion, it is also available to any business working to become compliant with SB 1383 and is often offered in the initial direct outreach to businesses who are notified they are not compliant with SB 1383. Assistance includes: a walk through to assess needs, UVDS suggested service changes to allow for compliance with SB 1383, recycling and composting interior bins, staff trainings, interior and exterior signs, interior bins stickers and on going support. Businesses may request assistance by calling UVDS at 707-963-7988 or emailing UVWMA at upvalleyrecycles@countyofnapa.org.

OUTREACH - UVMWA and UVDS staff have scheduled dates to conduct outreach at the St Helena Farmers Market. Other outreach activities for the remaining 2025 calendar year are being scheduled and will be included in a future agenda item.

Effective immediately, UVDS customers may start placing paper cups in their single stream recycling bins. This includes hot and cold paper cups with lids and straws removed. UVWMA and UVDS staff will be working to disseminate this information to the public. Various print materials such as signs, stickers, in-mold graphics and informational guides will be updated and older materials showing paper cups in the trash will be used up rather than thrown out.

8.5" x 11" handouts that reflect the change in paper cups are included as Attachment B - Recycle, Compost, Trash handouts.

An additional new effort related to single stream recycling, UVWMA and UVDS staff are working to educate residential and commercial customers to no longer bag recyclables, recyclables should be placed loose in recycling bins and carts. Previously customers could place recyclables in clear bags, however due to procedures at the recycling facility in Ukiah, bagged recyclables are no longer acceptable.

ZERO WASTE EVENT SUPPORT - UVWMA staff have created and made available a Request for Zero Waste Event Support application. The purpose of the form is to request from UVWMA a one-time reimbursement of up to \$250 for efforts relating to making events that are free and open to the public zero or low waste. Reimbursements for the following items will be considered: temporary recycling and/or compost service, temporary bins for waste sorting stations, clear bags for recycling or compostable bags for compost, compostable service ware and signs for bins. The application was included in the October 2022 agenda packet, requests can be made via email to upvalleyrecycles@countyofnapa.org.

HOME COMPOSTING WORKSHOPS - Workshop co-sponsors, UVWMA, Napa County, City of Napa, and Napa County UC Master Gardeners have scheduled 2025 countywide workshop dates. The up valley workshop for 2025 took place on May 18, 2025 at the up valley campus. 16 people attended the backyard compost workshop on May 18. This compost workshop offered the option for attendees to choose either to learn about backyard composting or worm composting. After completing the workshop, attendees were able to choose between purchasing a discounted backyard compost bin or taking home a free worm compost toolkit.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

2025 Rutherford HW/Ewaste/Shred/Compost Event Survey Results

Have you participated in an up valley HHW event before?		
Yes	163	70.0%
No	70	30.0%
Total	233	100.0%

Do you have HHW, E-Waste, Shredding or Are You Picking Up Compost?		
HW / E-Waste	73	31.3%
HW	52	22.3%
HW / E-Waste / Shred	28	12.0%
E-Waste	25	10.7%
Shred	15	6.4%
E-Waste / Shred	9	3.9%
HW / Shred	9	3.9%
HW / E-Waste / Compost	9	3.9%
HW / Compost	4	1.7%
E-Waste / Compost	3	1.3%
HW / E-Waste / Shred / Compost	3	1.3%
Shred / Compost	2	0.9%
Compost	1	0.4%
Total	233	100.0%

In What Up Valley Area do you live?		
St. Helena	135	57.9%
Calistoga	31	13.3%
County- Angwin	30	12.9%
Yountville	27	11.6%
County - Other	7	3.0%
County - Deer Park	3	1.3%
Total	233	100.0%

How did you find out about this event?		
UPPER VALLEY DISPOSAL NEWSLETTER	84	36.1%
DIGITAL COMMUNICATION FROM CITY/TOWN/COUNTY	38	16.3%
POSTER/FLYER AROUND TOWN	37	15.9%
WORD OF MOUTH	36	15.5%
ST. HELENA STAR AD	25	10.7%
OTHER	7	3.0%
YOUNTVILLE SUN AD	6	2.6%
Total	233	100.0%



Upper Valley Agency
WASTE MANAGEMENT

COMPOST COMPOSTA

FOOD SCRAPS & FOOD-SOILED PAPER

Restos de Comida
y Papel Sucio con Restos



Only BPI certified compostable bags
are allowed.

Sólo se permiten bolsas compostables
con certificación BPI

PLANT TRIMMINGS

Plantas



NO DIRT OR ROCK
NO PIEDRAS O TIERRA



**NO GLASS, METAL,
OR PLASTIC**
NO VIDRIO, METAL O PLÁSTICO



**NO RIGID
COMPOSTABLE PLASTICS**
NO PLÁSTICOS COMPOSTABLE RÍGIDO



**NO PAINTED OR
TREATED WOOD**
NO MADERA PINTADA / TRATADA



**NO DIAPERS
NO PET/HUMAN WASTE**
NO PAÑALES
DESECHOS DE MASCOTAS/HUMANOS



Upper Valley Agency
WASTE MANAGEMENT

RECYCLE

CLEAN PAPER PRODUCTS, BOTTLES, CANS & CONTAINERS

RECICLAJE

PRODUCTOS DE PAPEL LIMPIO, BOTELLAS BOTES Y LATAS

PLEASE DRY
& CLEAN OFF
RESIDUE

POR FAVOR SECAR
Y LIMPIE LOS
RESIDUOS

Mixed Paper, Unwaxed Cardboard, & Paperboard

Papel Mixto, Cartón y Papel
Sin Cera



Paper Cartons & Aseptic Packaging

Cajas de Papel
y Envases Asépticos



Plastic Bottles, Jugs & Tubs

Botellas de Plástico,
Recipientes, y Jarras



Glass Bottles & Jars

Botellas y Frascos
de Vidrio



Metal Cans & Containers

Contenedores y Latas de Metal



**NO WAXED
CARDBOARD**
NO CARTÓN CON CERA



NO STYROFOAM™
NO HIELO SECO



**NO RIGID
COMPOSTABLE PLASTICS**
NO PLASTICO COMPOSTABLE RIGIDO



NO PLASTIC BAGS
NO BOLSAS DE PLASTICO



NO E-WASTE
NO ELECTRONICOS



Upper Valley Agency
WASTE MANAGEMENT

GARBAGE

EVERYTHING IN GARBAGE GOES DIRECTLY TO LANDFILL

BASURA

TODO EN LA BASURA VA DIRECTAMENTE AL BASURERO

Plastic Bags, Pet Waste & Diapers

Bolsas de Plástico,
Desechos de Mascotas y Pañales



Wrappers & Non-recyclable Plastic

Envolutras y Plásticos no Reciclables



Styrofoam™, Plastic Lids and Straws

Styrofoam™, tapas y pajitas de
plástico



NO RECYCLABLES
NO RECICLAJE



NO FOOD SCRAPS
NO RESTOS DE COMIDA



NO HAZARDOUS WASTE
NO DESECHOS
PELIGROSOS



NO FLUORESCENT
NO CFL BULBS
NO BOMBILLAS FLUORESCENTES



NO E-WASTE
NO ELECTRONICOS



Napa County

Board Agenda Letter

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Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1179

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer, Agency Manager
REPORT BY: Steven Lederer, Agency Manager
SUBJECT: Board Discussion Regarding Members Grant Program and Operating Reserves

RECOMMENDATION

BOARD DISCUSSION REGARDING MEMBERS GRANT PROGRAM AND OPERATING RESERVES
DISCUSSION AND POSSIBLE ACTION: Agency Manager to present regarding previous uses of a Grant Program that has been in place to facilitate waste-related projects by Agency Members, as well as to provide information on the operating reserves policy. Input from the Board, which will be used to draft future policies is sought, though no final Board action is expected.

BACKGROUND

As a result of high volumes of debris being processed following the large fires of 2017, 2018, and 2020, the Agency's fund balance increased from a couple of hundred thousand dollars to over \$1.5 million. The Agency has a policy that requires only \$35,000 of fund balance be reserved, but that policy and reserve amount has not been reviewed in the several years.

Due to the high fund balance the Agency, at Board direction, issued a Notice of Funds Availability (NOFA) to allow Member agencies to apply to use some of that fund balance for waste-related projects in their jurisdictions. The original NOFA is attached. Over the years each of the members have applied for grants, and several have followed through and acted on these requests after Board approval. A summary of those requests is below:

- In August 2020 and June 2023, the UVWMA board approved a proposed project from the City of St Helena, \$120,000 for the Money Way Waste/Recycling Consolidation Project. St. Helena did not move forward with that project. In May 2024, UVWMA approved a project revision to instead purchase new recycling, compost and trash containers for City of St Helena parks. UVWMA staff recently viewed the newly installed bins and will be assisting with appropriate signage for each bin, showing what can go in. UVWMA staff have not received a reimbursement request from the City of St Helena.
- In August 2020, the UVWMA board approved a proposed project from the Town of Yountville, \$77,679.56 for a mulching lawnmower and new trash and recycling bins through public property in town limits. UVWMA received and paid reimbursement requests totaling \$76,651.26 in November 2020 and January 2021.

- In October 2020, the UVWMA board approved a proposed project from Napa County, \$90,000 for security cameras to deter illegal dumping and message boards. UVWMA received and paid a reimbursement request of \$67,300.64 in April 2024.
- In February 2023, the UVWMA board approved a proposed project from the Town of Yountville, \$98,500 for “Big Belly” recycle, compost and trash bins in high traffic areas. UVWMA received and paid a reimbursement request of \$98,500 in February 2025.
- In June 2023, the UVWMA board approved a proposed project from the City of Calistoga, \$100,000 for a new street sweeper. UVWMA received and paid a reimbursement request of \$100,000 in April 2025.

As the Agency still has a substantial fund balance, staff recommends the Agency continue the grant program. An updated draft solicitation is attached for information.

As the fund balance was built with one-time revenues that may not recur, and will decrease over time with this grant program, it is important that the Board consider the level of fund balance to maintain in the future. Typically, agencies maintain fund balances between 15-50% of their annual operating expenses (depending on the volatility of both revenue and expenses). Additional reserves may be retained for capital investments, debt, or other needs. The Agency’s revenues are generally quite stable (a percentage of the company’s revenue), and expenses are quite controllable from year to year. Staff thus recommends the Board discuss this, and direct staff to return to the Board with a policy to maintain reserves at 35% of annual operating expenses.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
Is it currently budgeted?	Yes
Where is it budgeted?	\$300,000 of grants are included in this year’s adopted budget
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Grant program supports various waste related programs for the JPA’s members.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Not a project



February 10, 2020

Upper Valley Waste Management Agency Programs: Notice of Funding Availability (NOFA)

The Upper Valley Waste Management Agency (UVA) will soon be accepting applications for waste management related funds to support projects to be performed by UVA's member jurisdictions (Napa County, Town of Yountville, Cities of St. Helena and Calistoga). These funds were generated as a result of higher than expected waste volumes from the 2017 Napa and Sonoma fires. A one-time pool of funds of approximately \$400,000 total is available. Since funds were generated through rate payers of the agency, proposed projects must be conducted within the Agency's boundaries and must relate to the Agency's mission. The Board retains the absolute right to fully, partially, or to not fund any submitted project at its discretion.

Application Information and Deadlines:

Applications must be received electronically by 4:00 PM April 1, 2020. Awards will likely be approved at the UVA's Board meeting in May or June, 2020. Applications will only be accepted from member jurisdictions, though jurisdictions are welcome to partner with others, such as non-profit organizations or citizen groups.

Requirements for Applications:

The project application must include:

- A detailed description of the proposed project, including a well defined scope, a purpose (what do you hope to achieve), and specific end point (what will success look like).
- The names, positions, and organizations who will be involved in the project
- The amount of funds requested and a cost estimate supporting that request (keep in mind the Agency may choose to only partially fund a proposed project)
- Project schedule and location (the application should include a map at sufficient enough scale to clearly identify the location of the project, if the project is location specific)
- Projects must be related to the Agency mission of waste management. Typical projects could relate to
 - Clean up and restoration of an area
 - Programs to maximize re-use and recycling/composting
 - Minimizing litter or illegal dumping
 - Educational programs related to waste management, including climate change as it relates to waste management and recycling

- Other projects, such as road repairs, can be proposed so long as a study showing a nexus between the proposed project and the agency (e.g. waste collection results in road damage, the proposed project mitigates that damage) is provided

Selection Process:

Each application will be evaluated by a team of Agency experts in their related fields. Projects will be evaluated for compliance with the “Requirements for Applications” listed previously. This scoring will be advisory only, and all submitted projects will be provided to the Board for their consideration. The Board retains the absolute right to fully, partially, or to not fund any submitted project at its discretion.

The Board may choose to award the entire \$400,000 in this round of proposals, or retain funds for a future NOFA. The Board may choose to only partially fund a project, in which case the submitting jurisdiction would need to determine if they have sufficient funds to make the project viable. The Board has chosen not to define a specific percentage of money of each jurisdiction. While there is a general desire to spread the money amongst the jurisdictions, ultimately projects will be awarded at the discretion of the Board.

Once a project is awarded, the submitting jurisdiction must confirm, in writing, within 60 days of the Board action that they intend to move forward with their project. All projects must be completed within one year of this confirmation. Funds will be provided on a reimbursement basis (i.e. jurisdictions will provide evidence of funds spent, and will then be reimbursed). Jurisdictions are required to provide a close out report of their project to the Board in order to be eligible for future funds should they become available.

Contact Information:

<u>Contact</u>	<u>Telephone</u>	<u>Email Address</u>
Steve Lederer	707-253-4351	steven.lederer@countyofnapa.org

If the Agency Manager listed above is unavailable, applicants may contact Amanda Griffis at Amanda.giffis@countyofnapa.org.

Sincerely,

Steven Lederer, Agency Manager



NOTICE OF FUNDING AVAILABILITY (NOFA)

Upper Valley Waste Management Agency (UVA)

As of June 12, 2025

Ongoing, Temporary Application Window Open

The Upper Valley Waste Management Agency (UVA) is continuing to accept applications for a limited time for funding to support waste management-related projects conducted by UVA's member jurisdictions:

- Napa County
- Town of Yountville
- City of St. Helena
- City of Calistoga

This funding was generated as a result of higher-than-expected waste volumes from the 2017 Napa and Sonoma fires. Since funds were generated through rate payers within the Agency's jurisdiction, proposed projects must be conducted within UVA boundaries and must align with UVA's mission. This is a temporary continuance of the application process. UVA encourages interested jurisdictions to apply as soon as possible, as the Board may close the application period at any time and retains full discretion to fund all, part, or none of the submitted projects.

Application Information and Deadlines:

- Applications will be accepted on a rolling basis for a limited time.
- Applications will only be accepted from member jurisdictions, though jurisdictions are welcome to partner with others, such as non-profit organizations or citizen groups.
- Awards will likely be approved at the next scheduled UVA Board meeting.

Application Requirements:

The project application must include:

- A detailed description of the proposed project, including a well-defined scope, purpose (what do you hope to achieve), and specific end point (what will success look like).
- The names, roles, and organizations who will be involved in the project.
- Requested funding amount, along with a cost estimate or budget (keep in mind the Agency may choose to only partially fund a proposed project)
- A project schedule and location (include a map at sufficient scale to clearly identify the location of the project, if the project is location-specific).

- Projects must relate to the Agency’s mission of waste management, examples include:
 - Clean up and restoration of an area.
 - Programs to maximize re-use, recycling, and composting.
 - Minimizing litter or illegal dumping.
 - Educational programs related to waste management, including climate change as it relates to waste management and recycling.
 - Other projects, such as road repairs or similar infrastructure projects, can be proposed so long as a study showing a nexus between the proposed project and the agency (e.g. waste collection results in road damage, the proposed project mitigates that damage) is provided.

Selection Process:

- Each application will be evaluated by a team of Agency experts in their related fields for completeness and alignment with requirements as outlined previously.
- This scoring will be advisory only, all submitted projects will be provided to the Board for their consideration and final decision.
- The Board retains the absolute right to fully, partially, or to not fund any submitted project at its discretion.
- There are no fixed allocations per jurisdiction; funding will be based on merit and Board discretion.

Award Conditions:

- Confirm, in writing, the project intent within 60 days of the Board action.
- Project must be completed within one year of confirmation.
- Funds will be provided on a reimbursement basis.
- Must submit a project closeout report to qualify for future funding.

Contact Information:

Steve Lederer, Agency Manager

(707) 253-4351

steven.lederer@countyofnapa.org

Amanda Griffis, Agency Staff

amanda.griffis@countyofnapa.org

Respectfully,

Steve Lederer, Agency Manager

Upper Valley Waste Management Agency



NOFA AWARDS

Funded Projects and Status Update as of June 2025

Jurisdiction	Award	Reimbursed	Scope	Status
City of Calistoga	\$100,000	\$100,000	Street Sweeper (portion)	Complete
City of St. Helena	\$120,000	\$0	New Bins	Pending
Town of Yountville P1	\$77,679.56	\$76,651.26	Lawnmower & New Bins	Complete
Town of Yountville P2	\$98,500	\$98,500	Belly Bins	Complete
Napa County	\$90,000	\$67,300.64	Illegal Dumping Deterrents	Complete

City of St. Helena – Award \$120,000

- Project Scope: Initially the Money Way Waste/Recycling Consolidation Project. Revised in May 2024 to purchase new recycling, compost, and trash containers.
- No reimbursement request submitted to date. The city is working with the vendor on potential discounts due to damaged bins.
- Status: Bins installed; UVWMA staff assisting with appropriate signage for bins.

Town of Yountville – Reimbursed \$76,651.26

- Project Scope: Purchase of mulching lawnmower and public trash/recycling bins.
- Status: Project complete and reimbursed.

Napa County – Reimbursed \$67,300.64

- Project Scope: Purchase and installation of security cameras and message boards to deter illegal dumping and littering.
- Status: Project complete and reimbursed.

Town of Yountville – Reimbursed \$98,500

- Project Scope: Install “Big Belly” smart recycling, compost, and trash bins in high-traffic areas.
- Status: Project complete and reimbursed.

City of Calistoga – Reimbursed \$100,000

- Project Scope: Purchase of new street sweeper.
- Status: Project complete and reimbursed.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1194

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer, Manager, NVWMA
REPORT BY: Amanda Griffis, Supervising Environmental Resource Specialist
SUBJECT: Amendment No. 1 to Agreement No. 230447D with Conservation Corps North Bay

RECOMMENDATION

AMENDMENT NO. 1 TO AGREEMENT NO. 230447D WITH CONSERVATION CORPS NORTH BAY
DISCUSSION AND ACTION REQUESTED: Approve and authorize staff to sign Amendment No. 1 to Agreement No. 230447D with Conservation Corps North Bay, amending the scope and maximum compensation while extending the term of the agreement to June 30, 2027. (Fiscal Impact \$190,944 Expense; UVWMA; Budgeted; Discretionary)

BACKGROUND

In June of 2021, the Board authorized the Agency Manager to issue a Request for Proposals (RFP) for companies capable of supporting roadside litter removal programs throughout the UVWMA service area. In response, two proposals were received. After an interview process, staff recommended entering negotiations with Conservation Corps North Bay (CCNB). The recommendation was based upon CCNB's relevant experience, broad scope of services, and alignment with CCNB's mission of training young adults through paid work, education, employability, civic engagement, and leadership. Agreement No. 220171D with CCNB for litter removal services was established September 20, 2021, and terminated June 30, 2022.

In 2022, Board members approved Agreement No. 220378D with CCNB for roadside litter removal services for a one-year term beginning July 1, 2022, and ending June 30, 2023.

In 2023, Board members approved Agreement No. 230477D with CCNB for roadside litter removal services for a two-year term beginning July 1, 2023, and ending June 30, 2025, with a maximum compensation of \$190,000.

The CCNB roadside litter removal program has become an essential service in maintaining the cleanliness, safety, and environmental integrity of our roadways. If this service were to lapse, we would begin to see the impact almost immediately: litter would accumulate quickly, degrading natural landscapes, and diminishing the quality of our soil and ecosystems. It clogs storm drains, pollutes waterways, creates fire hazards, and poses

real safety risks to drivers and cyclists. As litter remains an ongoing concern along rural and high-traffic roadways, staff sees continued value in maintaining this partnership.

This Amendment No. 1 to Agreement No. 230477D ensures uninterrupted service through June 30, 2027. Total maximum compensation for each year will be \$190,944. The amendment to the scope of services will include a requirement that CCNB pay for landfill disposal services directly, rather than using the UVWMA account at Clover Flat Landfill. Based on the program's continued success, the Agency Manager recommends the Board approve Amendment No. 1 to Agreement No. 230447D with CCNB.

Requested actions:

Approve and authorize staff to sign Amendment No. 1 to Agreement No. 230447D with Conservation Corps North Bay.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	UVWMA; Subdivision 8200000; Consulting Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The current litter program has helped improve both the appearance and the environmental health of our roadways and creeks.
Is the general fund affected?	No
Future fiscal impact:	If extended, the contract will be appropriated for within each fiscal year's budget.
Consequences if not approved:	CCNB litter cleanup services will cease on June 30, 2025. Without regular cleanup, litter accumulates quickly along roadsides. This can pollute soil, waterways, and ecosystems.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**AMENDMENT NO. 1 TO
UPPER VALLEY WASTE MANAGEMENT AGENCY
AGREEMENT NO. 230447D (UVWMA)**

This AMENDMENT NO. 1 of the AGREEMENT NO. 230477D (UVWMA) is made and entered into as of 1st day of July 2025 (the “Effective Date”) by and between UPPER VALLEY WASTE MANAGEMENT AGENCY, a joint powers agency created in accordance with the Joint Powers Act (Government Code section 6500 et seq.) hereinafter referred to as “AGENCY”, and CONSERVATION CORPS NORTH BAY INC., whose mailing address is 119 Parkview Lane, Napa, CA 94559, hereinafter referred to as “CONTRACTOR.” The AGENCY and CONTRACTOR may be referred to below collectively as “PARTIES” and individually as “PARTY.”

RECITALS

WHEREAS, On June 26, 2023, AGENCY and CONTRACTOR entered into that certain “Upper Valley Waste Management Agency Agreement No. 230477D” for litter abatement and other waste related services, a copy of which is attached hereto as Exhibit “A” and fully incorporated herein by reference (the “Agreement”); and

WHEREAS, CONTRACTOR is fully qualified and trained to perform such specialized services by virtue of its experience and the training, education and expertise of its principals and employees, and is willing to accept responsibility for performing such specialized services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, CONTRACTOR is a "Community Conservation Corps certified by the California Conservation Corps pursuant to Section 14507.5 of the Public Resources Code" and work performed by CONTRACTOR under this Agreement is therefore exempt from payment of prevailing wages pursuant to Labor Code section 1720.4, subdivision (c); and

WHEREAS, CONTRACTOR was selected from the request for information process and is willing to provide the specialized services required by the AGENCY under the terms and conditions set forth herein; and

WHEREAS, the Parties now wish to amend the Agreement to extend the term of the agreement to June 30, 2027 and increase the maximum compensation by \$190,944.

TERMS

NOW, THEREFORE, AGENCY and CONTRACTOR hereby agree to amend the Agreement as follows:

1. Paragraph 1(a) of the Agreement as to term of the agreement is hereby amended in full to read as follows:

(a) Initial Term. The term of this Agreement shall commence on the date first above written and shall expire on June 30, 2027, unless terminated earlier in accordance with Paragraphs 9 (Termination for Cause), 10 (Other Termination), or 23(a) (Covenant of No Undisclosed Conflict); except that the obligations of the parties under Paragraphs 7 (Insurance) and 8 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of the Agreement. The term of this Agreement shall be automatically renewed for one additional year at the end of the fiscal year, under the terms and conditions then in effect, unless either party gives the other party written notice of intention not to renew no less than thirty (30) days prior to the expiration of the then current term. For purposes of this Agreement, “fiscal year” shall mean the period commencing on July 1 and ending on June 30 however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon services actually rendered.

2. Paragraph 3 of the Agreement as to compensation is hereby amended in its entirety to read as follows:

3. Compensation.

(a) Rates. In consideration of CONTRACTOR’s fulfillment of the promised work pursuant to Exhibit “A,” AGENCY shall pay CONTRACTOR at the rates set forth in Exhibits “B” and “B-1” for routine monthly contract service work and any non-routine work (outside of the monthly contract service) to be performed. Labor rates for services performed outside of normal business hours, including emergency services, shall be billed at one and one-half (1.5) times the standard rates for each classification of laborer.

(b) Expenses. Cost of parts and similar expenses necessary to fulfill the Scope of Services set forth in Exhibits “A,” will be reimbursed by AGENCY upon submission of an invoice in accordance with Paragraph 4 and approval by the AGENCY Manager. Proposals must include separate costs/rates for labor and materials. CONTRACTOR shall be responsible for the disposal of collected litter at a landfill, transfer station, or other appropriate waste management facility of its choosing, and shall pay all associated disposal fees directly to the applicable facility. CONTRACTOR may submit a request for reimbursement of such disposal costs through its regular monthly invoices no later than thirty (30) days following the date of disposal costs were incurred. Reimbursement shall be subject to the provision of reasonable supporting documentation and shall be paid in accordance with the terms set forth in this Agreement.

(c) Maximum Amount. Notwithstanding subparagraphs (a) and (b), the maximum payments under this Agreement shall not exceed three hundred and eighty-five thousand dollars (\$385,000) for professional services. This total is allocated as follows: One Hundred Ninety Thousand Dollars (\$190,000) for the two-year period covering Fiscal Years 2023–24 and 2024–25; and One Hundred Ninety-Five Thousand Dollars (\$195,000) for the two-year period covering Fiscal Years 2025–26 and 2026–27. The maximum amounts described herein shall not

be construed as guaranteed sums, and compensation shall be based upon services actually rendered and reimbursable expenses actually incurred.

3. Paragraph 4 of the Agreement as to method of payment and legal status is hereby amended in its entirety to read as follows:

4. Method of Payment and Legal Status.

(a) Invoices for Professional Services. All payments for compensation shall be made only upon presentation by CONTRACTOR to AGENCY of an itemized billing invoice in a form acceptable to the AGENCY Auditor which indicates, at a minimum, CONTRACTOR's name, address, Social Security or Taxpayer Identification Number, itemization of the hours worked, a detailed description of the tasks completed during the billing period, the names of person(s) performing the services and the position(s) held by such person(s), and the approved hourly or task rate.

(b) Submittal of Invoices. CONTRACTOR shall submit invoices for payment within thirty (30) days of the end of the month in which service(s) identified were provided. CONTRACTOR may submit a request for reimbursement of disposal costs through its regular monthly invoices, provided that such requests are submitted no later than thirty (30) days following the date the disposal costs were incurred. Invoices shall be submitted to AGENCY staff in the same manner as other notices subject to this Agreement. AGENCY staff, after review and approval as to form and content in accordance with this Agreement, shall submit the invoice to the AGENCY Auditor no later than fifteen (15) calendar days following receipt.

(c) Legal Status. If CONTRACTOR is or becomes a corporation during the term of this Agreement, CONTRACTOR shall provide proof that such status is currently recognized by and complies with the laws of both the state of incorporation or organization and the State of California, if different, to AGENCY staff upon request in a form satisfactory to the AGENCY Auditor. Such proof shall include, but may not be limited to, a copy of any annual or other periodic filings or registrations required by the state of origin or California, the current address for service of process on the corporation or limited liability partnership, and the name of any agent designated for service of process by CONTRACTOR within the State of California.

4. Except as provided herein, all other terms and provisions of the Agreement shall remain in full force and effect as originally agreed.
5. This Amendment No. 1 may be executed in counterparts, which when taken together, shall constitute a single signed original as though all Parties had executed the same page.

(Remainder of this page is intentionally blank)

IN WITNESS WHEREOF, this Amendment No. 1 is executed by AGENCY and by CONTRACTOR through its duly authorized officers as of the Effective Date:

CONSERVATION CORPS NORTH BAY, INC.
"CONTRACTOR"

By: Angel Minor
Print Name: Angel Minor
Title: CEO

UPPER VALLEY WASTE MANAGEMENT AGENCY
"AGENCY"

By: _____
Steve Lederer, Agency Manager
Upper Valley Waste Management Agency

<p>APPROVED AS TO FORM Office of AGENCY Counsel</p> <p>By: <u>Mary B Bell</u> Gary B. Bell, Agency Counsel</p> <p>Date: May 8, 2025</p>	<p>ATTEST AGENCY Manager</p> <p>By: _____ Agency Manager Upper Valley Waste Management Agency</p> <p>Date: _____</p>
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Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1164

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Agency Counsel Presentation on Landfill Closure Requirements

RECOMMENDATION

AGENCY COUNSEL PRESENTATION ON LANDFILL CLOSURE REQUIREMENTS:
DISCUSSION AND POSSIBLE ACTION: Agency Counsel Presentation on Landfill Closure Requirements.

BACKGROUND

At the April 21st meeting, the Company made a presentation regarding its intention to close the Clover Flat Landfill at some point in the future and likely use the property as a transfer operation to move waste to the Potrero Hills Landfill instead. For the education of the Board, Agency Counsel has produced the attached memorandum regarding the process and various steps of landfill closure, and its possible impacts on the Agency and its customers.

The presentation is for information only, and no Board action is expected.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**COLANTUONO
HIGHSMITH
WHATLEY, PC**

GARY B. BELL | 916-898-0049 | GBELL@CHWLAW.US

MEMORANDUM

TO: Honorable Chair and Boardmembers DATE: June 10, 2025
Upper Valley Waste Management Agency
Board of Directors

FROM: Gary B. Bell, General Counsel FILE NO. 51003.0001
Mackenzie D. Anderson, Assistant General
Counsel

CC: Steve Lederer, Manager

RE: Clover Flat Landfill Closure

INTRODUCTION

The Clover Flat Resource Recovery Park, formerly known as the Clover Flat Landfill (the “Landfill”), is a Class III municipal refuse disposal site operated by Waste Connections (the “Operator”) at 4380 Silverado Trail, Calistoga, California 94515. The Operator has determined that ongoing operation of the Landfill is no longer economically viable and is now planning to close the Landfill.

In light of this anticipated closure, we write to: (1) summarize the process and regulatory requirements for the Landfill’s closure, and (2) analyze the effects of the Landfill’s closure on the Upper Valley Waste Management Agency (the “Agency”), its franchise agreements for solid waste collection, processing, and disposal services, and the rates paid for such services.

BACKGROUND

The Landfill has been accepting municipal solid waste since 1963, subject to:

555 UNIVERSITY AVENUE, SUITE 275, SACRAMENTO, CALIFORNIA 95825 | (916) 400-0370
GRASS VALLEY | ORANGE COUNTY | PASADENA | SACRAMENTO | SONOMA

Honorable Chair and Boardmembers
Upper Valley Waste Management Agency
June 10, 2025
Page 2

1. Napa County Use Permit No. U-438889, issued by the Napa County Department of Conservation, Development and Planning on June 20, 1990;
2. Waste Discharge Requirements Order No. 91-160, adopted by the Regional Water Quality Control Board, San Francisco Bay Region (the “RWQCB”) in November of 1991;
3. Waste Discharge Requirements Order No. 93-113, adopted by the RWQCB in September of 1993;
4. National Pollutant Discharge Elimination System (“NPDES”) General Permit for Storm Water Discharges Associated with Industrial Activities adopted by the State Water Resources Control Board (the “SWRCB”) by Order WQ 2014-0057-DWQ on April 1, 2014, as amended by Order WQ 2015-0122-DWQ on August 4, 2015 and Order WQ 2018-0028-DWQ on November 6, 2018;
5. Industrial Activities Stormwater Pollution Prevention Plan (“SWPPP”) prepared by EKI Environment & Water Inc. in December 2024; and
6. Solid Waste Facilities Permit (“SWFP”) No. 28-AA-0002, issued by the California Department of Resources Recycling and Recovery, formerly known as the California Integrated Waste Management Board (“CalRecycle”), on April 3, 2001 and amended in May 2011.

Waste Connections acquired the Landfill, previously operated by Clover Flat Land Fill, Inc., on February 13, 2023.¹ The Agency’s “Amended and Restated Franchise Agreement Between Upper Valley Waste Management Agency and Clover Flat Land Fill, Inc. for Construction and Demolition Debris, Organic Materials, and Solid Waste

¹ Clover Flat Resource Recover Park, “JPA Meeting – Clover Flat Landfill 10/21/24” <https://napa.legistar.com/View.ashx?M=F&ID=13381680&GUID=39A98FEF-4845-4F57-A953-9A05A0EDF5C8> (accessed Mar. 13, 2025).

Honorable Chair and Boardmembers
Upper Valley Waste Management Agency
June 10, 2025
Page 3

Processing and Disposal Services” (the “Landfill Franchise Agreement”) was assigned to the Operator when it acquired the Landfill.²

At the same time, Waste Connections also acquired Upper Valley Disposal Service (“UVDS”), the company which collects and hauls waste to the Landfill. The Agency’s “Amended and Restated Franchise Agreement Between Upper Valley Waste Management Agency and Upper Valley Disposal Service For Recyclables, Organics, Construction and Demolition Debris and Solid Waste Collection Services” (the “Collections Franchise Agreement”) was also assigned to the Operator.³

CLOSURE REQUIREMENTS

A. Closure & Post Closure Maintenance Plans

Operators of Class III municipal solid waste facilities must prepare preliminary and final closure plans (“CPs”) and postclosure maintenance plans (“PCMPs”) demonstrating how they intend to treat and secure the landfill site to avoid health, safety, and environmental harms. These plans must be reviewed and approved by the Local Enforcement Agency (“LEA”; here, Napa County), CalRecycle, and the RWQCB.⁴

The Landfill’s previous operator was required to submit a preliminary CP and PCMP when it applied for its Solid Waste Facilities Permit.⁵ The latest versions of these plans are included in the Landfill’s Joint Technical Document.⁶ At this time, the previous

² Upper Valley Waste Management Agency, Agency Resolution #22-07 (Oct. 17, 2022) <<https://www.countyofnapa.org/DocumentCenter/View/26860/Agency-Resolution-22-07---Consenting-Assignment-of-the-Franchise-Agreement-with-CFL-PDF>> (accessed Mar. 11, 2025).

³ Upper Valley Waste Management Agency, Agency Resolution #22-06 (Oct. 17, 2022) <<https://www.countyofnapa.org/DocumentCenter/View/26861/Agency-Resolution-22-06---Consenting-Assignment-of-the-Franchise-Agreement-with-UVDS-PDF>> (accessed Mar. 14, 2025).

⁴ CalRecycle, “Plan Review Process” <<https://calrecycle.ca.gov/swfacilities/closure/>> (accessed Mar. 13, 2025).

⁵ Cal. Code of Regs., tit. 27, § 21780, subd. (c)(1); Public Resources Code, §§ 43501, subd. (a)(1); 40110. The previous operators were also required to submit copies of these plans to the Bay Area Air Quality Management District, pursuant to Cal. Code of Regs., tit. 27, § 21780, subd. (b).

⁶ Edgar & Associates, Inc. and EBA Engineering, “Joint Technical Document Clover Flat Resource Recovery Park Calistoga, California” (Oct. 21, 2021) <https://geotracker.waterboards.ca.gov/regulators/deliverable_documents/4478650748/CFL%20JTD%20A

operators were also required to establish a trust fund or equivalent financial arrangement to adequately pay for closure and postclosure maintenance activities.⁷

Final CPs and PCMPs for solid waste landfills must be submitted **two years** before an anticipated date of closure.⁸ CalRecycle, the RWQCB, and the LEA must notify the Operator whether the CP and PCMP are incomplete within 30 days of receipt, otherwise they will be deemed complete.⁹ Once deemed complete, the agencies have 120 days to notify the Operator whether the CP and PCMP meet applicable closure requirements, otherwise they will be deemed approved.¹⁰ Closure activities may not begin until the Final CP and PCMP are approved.¹¹

A final CP and PCMP must contain:

1. An itemized cost analysis of all actions necessary to close the landfill and carry out 30 years of post-closure maintenance, and assurance of funding;¹²
2. A proposed schedule for closure activities and disbursement of funds for closure activities;¹³
3. Various maps of the facility;¹⁴
4. An updated Report of Waste Discharge ("ROWD"), if the operator will discharge waste that could affect water quality;¹⁵

[mendment%20No.%206%20Oct%2021%202021%20%28Revised%20Feb%2011%202022%29.pdf](#)> (accessed Mar. 10, 2025).

⁷ Pub. Resources Code, §§ 43501, 43600, 43602, 43604; 40 C.F.R. §258.70; Cal. Code of Regs., tit. 27, §§ 20950, subd. (f); 21780, subd. (a)(3); 40 C.F.R. § 258.71, 258.72.

⁸ Cal. Code of Regs., tit. 27, § 21780, subd. (c)(3).

⁹ Cal. Code of Regs., tit. 27, § 21860, subds. (c)-(d).

¹⁰ Cal. Code of Regs., tit. 27, § 21860, subd. (e).

¹¹ Cal. Code of Regs., tit. 27, § 21870, subd. (b).

¹² Cal. Code of Regs., tit. 27, §§ 21815, 21820, 21840.

¹³ Cal. Code of Regs., tit. 27, § 21800, subd. (d).

¹⁴ Cal. Code of Regs., tit. 27, §§ 21769, 21790, 21800.

¹⁵ Cal. Code of Regs., tit. 27, § 21769, subd. (c)(2)(E).

5. An updated Design Report and Operations Plan (“DROP”), if necessary for ground water and leachate control;¹⁶
6. The proposed post-closure land use of the landfill site;
7. An emergency response plan specifying procedures for minimizing hazards during the post-closure maintenance period;¹⁷
8. A description of the “final cover” to be installed on the landfill site (or the plan for treatment and decontamination if waste and contaminated materials are to be physically removed from the site);¹⁸
9. A description of maintenance, monitoring, and control systems that will be in place during the post-closure maintenance period to preserve the final cover and protect the quality of surface and ground waters (e.g., leachate collection and removal systems, drainage plan, ground water and surface water monitoring systems, gas monitoring systems);¹⁹ and
10. A plan for securing the site to prevent unauthorized access during closure.²⁰

Along with the final CP, the Operator must submit a Labor Transition Plan providing for preferential reemployment and transfers of displaced Landfill employees and assistance for employees to find comparable employment elsewhere.²¹

¹⁶ Cal. Code of Regs., tit. 27, § 21769, subd. (c)(2)(F).

¹⁷ Cal. Code of Regs., tit. 27, §§ 21830, 21130, 21132.

¹⁸ Cal. Code of Regs., tit. 27, §§ 21090, 21140, 21869; 40 C.F.R. § 258.60. The “final cover” is a protective layer of earthen materials installed on top of a former landfill site that minimizes water infiltration and prevents erosion. At a minimum, the final cover system will include at least 2 feet of a foundation layer, 1 foot of a low-hydraulic-conductivity layer, and 1 foot of erosion-resistant vegetative layer. The County may require additional thickness, quality, and type of coverage as appropriate.

¹⁹ 40 C.F.R. § 258.61; Cal. Code of Regs., tit. 27, § 21090, subd. (b).

²⁰ Cal. Code of Regs., tit. 27, § 21135.

²¹ Pub. Resources Code, § 43501.5; Cal. Code of Regs., tit. 27, § 21785.

The Operator must give the LEA a written Notice of Intent at least 60 days before beginning closure of the Landfill.²² Closure activities are to be completed within 180 days, unless an extension is granted by the LEA, CalRecycle, and the RWQCB.²³

The County, as the LEA, will be responsible for ongoing inspections of closure activities, for approval of minor changes from the terms of the approved CP, and for quarterly inspections of the site during the closure and postclosure maintenance periods.²⁴ Significant changes to the CP or PCMP will require approval by the LEA, CalRecycle, and RWQCB.²⁵

Within 180 days of completing closure activities, the Operator must certify to the LEA, CalRecycle, and RWQCB under penalty of perjury that the Landfill has been closed in accordance with the approved final CP.²⁶ The LEA, CalRecycle, and the RWQCB have 120 days to review the certification. Upon completion of closure, the Operator will file a map with the LEA and the County Recorder's office, along with a description of the site, the covered area, and where the CP and PCMP can be obtained.²⁷ The Operator must also record a notation on the deed to the property, perpetually notifying any potential purchasers of the property that the land was used as a landfill facility and its use is restricted.²⁸

Once the certification of closure has been approved, RWQCB regulations require its Solid Waste Facility Permit be updated to reflect formal closure.²⁹ The Landfill will thereafter be in the postclosure maintenance period. During postclosure, the Operator must survey the site with aerial photographs and produce topographic maps depicting

²² Cal. Code of Regs., tit. 14, § 17370.2, subd. (f); 40 C.F.R. § 258.60, subd. (e).

²³ 40 C.F.R. 258.60, subd. (g); Cal. Code of Regs., tit. 27, §§ 21090, subd. (d); 21110, subd. (b)(3)(D).

²⁴ Cal. Code of Regs., tit. 27, § 21870.

²⁵ Cal. Code of Regs., tit. 27, § 21890.

²⁶ Cal. Code of Regs., tit. 27, § 21880; 40 C.F.R. § 258.60, subd. (h). The certification must be completed by a registered civil engineer or certified engineering geologist and supported by documentation, including but not limited to a Final Construction Quality Assurance report.

²⁷ Cal. Code of Regs., tit. 27, § 21170.

²⁸ 40 C.F.R. § 258.60, subd. (i). The Operator may request permission to remove this deed notation if all wastes are removed from the property.

²⁹ CalRecycle, "Recommended Procedures for Completion of Solid Waste Facility Permit for Closed Sites" <<https://www2.calrecycle.ca.gov/Docs/Web/111840>> (accessed Mar. 13, 2025).

changes in elevation and grading that could affect drainage of surface water.³⁰ The Operator may be released from postclosure after a minimum of 30 years, if it certifies and shows the Landfill no longer poses a threat to public health, safety, and the environment, to the satisfaction of the LEA, CalRecycle, and the RWQCB.³¹ All postclosure land uses, other than non-irrigated open space, must be approved by the LEA, the RWQCB, and the Bay Area Air Quality Management District (“BAAQMD”).³²

If the Operator plans to sell or transfer ownership of the Landfill site during the closure or post-closure maintenance periods, they must notify the LEA and CalRecycle at least 45 days before the anticipated transfer of title. The transferee must provide financial assurance and agree to comply with the SWFP, CP, and PCMP. The LEA would have 30 days to determine whether the new operator is acceptable.³³

According to the Operator’s presentation to the Agency on October 21, 2024, it plans to submit a revised CP to the LEA, CalRecycle, and the RWQCB in early 2025.³⁴

B. Napa County Use Permit

The Landfill site is located within the County’s Agricultural Watershed (“AW”) zoning district and has a General Plan land use designation of Agriculture, Watershed, and Open Space (“AWOS”).³⁵ A sanitary landfill facility is allowed in the AW District

³⁰ Cal. Code of Regs., tit. 27, § 21180; 21090. Surveys and mapping must be completed every 5 years unless the RWQCB approves alternative surveying techniques. If RWQCB does not require maps every 5 years, the County may require them if it determines such maps are necessary for reasons other than water quality protection. Cal. Code of Regs., tit. 27, § 21142.

³¹ Cal. Code of Regs., tit. 27, §§ 20950, subd. (a)(1); 21900; 21180; 40 C.F.R. § 258.61. The postclosure maintenance period can be extended beyond 30 years if State agencies determine the wastes continue to pose a threat to health, safety, or the environment.

³² Cal. Code of Regs., tit. 27, § 21190.

³³ Cal. Code of Regs., tit. 27, § 21200.

³⁴ Clover Flat Resource Recover Park, “JPA Meeting – Clover Flat Landfill 10/21/24.”

³⁵ Napa County Planning, Building & Environmental Services Department, “Notice of Preparation of Draft Focused Environmental Impact Report” (July 27, 2022) < <https://files.ceqanet.opr.ca.gov/280441->

Honorable Chair and Boardmembers
Upper Valley Waste Management Agency
June 10, 2025
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subject to use permit approval.³⁶ The Landfill currently operates under Napa County Use Permit No. U-438889.

The Operator reportedly plans to apply for a Use Permit Major Modification from the County to allow transfer and/or transload operations at the site.³⁷ If approved by the County Planning Commission, this would allow the Operator to load and haul materials for transfer to the Potrero Hills landfill.

EFFECT ON FRANCHISE AGREEMENTS & RATES

A. Effects on & Options Under the Landfill Franchise Agreement

Under the Landfill Franchise Agreement, the Operator guarantees to operate and provide “sufficient capacity” at the “Approved Facility” for waste materials until July 1, 2047.³⁸ It also agrees to “Process”³⁹ construction and demolition debris and organic materials and to “Dispose”⁴⁰ of solid waste and residue at the Approved Facility. The “Approved Facility” under the Landfill Franchise Agreement is defined as the Clover Flat Sanitary Landfill.

Based on the Operator’s presentation to the Agency on October 21, 2024, the Operator plans to continue delivering waste to the Landfill, but use the site as a transfer station. The Agency may consent to naming an alternative landfill as the Approved Facility under the Landfill Franchise Agreement.⁴¹ It appears, based on the Operator’s October presentation to the Agency, that the Operator would request Portrero Hills

<1/attachment/-sEwjME9fZKy8kUK33IAdiVeakAt9NU14ra--Y4Gk882nSLNTy9R7eC1MvkIpA4xtSZozBezdgbr-qoL0>> (accessed Mar. 13, 2025).

³⁶ Napa County Code, § 18.20.030, subd. (F).

³⁷ Clover Flat Resource Recover Park, “JPA Meeting – Clover Flat Landfill 10/21/24.”

³⁸ See sections 3.1, 4.1, 5.1 of the Landfill Franchise Agreement.

³⁹ Attachment “A” (“Definitions”) of the Landfill Franchise Agreement defines “Process” to mean “to sort, separate, prepare, treat, bale or otherwise package, compost, cure, or to take other steps necessary to re-use materials, or to remanufacture, reconstitute, and or create new products from Discarded Materials. Processing includes reuse, Recycling and Composting, and excludes energy conversion processes except by prior approval of the Agency.”

⁴⁰ Attachment “A” (“Definitions”) of the Landfill Franchise Agreement defines “Dispose” to mean the “ultimate disposition of unprocessed Solid Waste intended for Disposal, and Residue.”

⁴¹ Attachment A (“Definitions”) of the Landfill Franchise Agreement.

Landfill be named the Approved Facility. To change the Approved Facility, the Landfill Franchise Agreement states it must be “preapproved by the Agency in writing.”⁴²

The Landfill Franchise Agreement between the Agency and the Operator does not automatically terminate if or when the Landfill closes. Section 12.11 of the Agreement specifically requires the Operator to, at its sole expense, follow State regulations governing landfill closure and post-closure in the manner required by CalRecycle and the Agency. This section also specifies that funds collected by the Operator for closure and post-closure costs from Agency customers are held in trust for the Agency. The provisions of this Section 12.11 “shall survive the termination or expiration” of the Agreement.

The Operator’s general duty to indemnify the Agency and its individual Members against any claims and damages arising out of Operator’s performance under the Landfill Franchise Agreement (except as caused by the sole negligence or willful misconduct of the Agency or Member) also survives termination of the Agreement.⁴³

In contrast, the Operator’s duty to defend, indemnify, and hold harmless against claims and damages attributable to its negligence or willful misconduct in handling **hazardous** waste is **not** limited to only its performance under the Agreement.⁴⁴ This would remain an ongoing duty beyond any termination or expiration.

The insurance coverage specified in the Landfill Franchise Agreement is only required to be maintained and “in force through the life of [the] Agreement.”⁴⁵

B. Effects on & Options Under the Collections Franchise Agreement

The Collections Franchise Agreement similarly requires that the “Authorized Collection Contractor” transport collected materials to the “Approved Disposal Facility” (the Landfill) and guarantee sufficient capacity at the Approved Disposal Facility

⁴² *Id.*

⁴³ Section 10.1(A) of the Landfill Franchise Agreement.

⁴⁴ Section 10.1(C) of the Landfill Franchise Agreement.

⁴⁵ Section 10.2 of the Landfill Franchise Agreement.

throughout the term of the Agreement.⁴⁶ Like the Landfill Franchise Agreement, the parties can name a different facility if preapproved by the Agency in writing.⁴⁷

The Collections Franchise Agreement offers the same enforcement remedies as the Landfill Franchise Agreement and contains the same indemnification and insurance terms as the Landfill Franchise Agreement, analyzed above.⁴⁸

C. Effects on Franchise Rates

Under the Landfill Franchise Agreement, the Operator charges the “Authorized Collection Contractor” certain rates per tonnage of waste for its disposal and processing services.⁴⁹ Under the Collections Franchise Agreement, the Authorized Collection Contractor then charges waste generators (i.e., property owners) certain rates allowed under the Agreement for collecting and transporting their waste.⁵⁰

Both Franchise Agreements make clear that, if the Operator’s or Authorized Collection Contractor’s actual performance costs exceed the rates collected under the Agreement, neither is entitled to be compensated for this difference.⁵¹

To increase rates charged to the Authorized Collection Contractor under the Landfill Franchise Agreement, the Operator would need to petition the Agency for an “Extraordinary Rate Adjustment” based on either a “Change in Law,” “Change in Scope,” or a “Change in Fees.”⁵² (The Operator **may** charge higher rates, however, to other customers like self-haulers that deliver waste to the Landfill.)⁵³

⁴⁶ Sections 5.1, 5.3, and 5.7 of the Collections Franchise Agreement.

⁴⁷ Attachment A (“Definitions”) of the Collections Franchise Agreement.

⁴⁸ Article 11 (“Default and Remedies”) of the Collections Franchise Agreement.

⁴⁹ Section 7.2 of the Landfill Franchise Agreement.

⁵⁰ Article 9 (“Contractor’s Compensation and Rate Setting”) of the Collections Franchise Agreement. The Authorized Collection Contractor is Upper Valley Disposal Service (“UVDS”), which is owned by Upper Valley Disposal Holdings, Inc. (UVDH), itself a wholly owned subsidiary of Waste Connections US, Inc.

⁵¹ Section 7.1 of the Landfill Franchise Agreement; Section 9.1 of the Collections Franchise Agreement.

⁵² Section 9.2 of the Landfill Franchise Agreement.

⁵³ Section 7.2(C) of the Landfill Franchise Agreement states the Operator may charge other customers (excluding the Authorized Collection Contractor and Agency Members) “at the Rates determined by [the

A “Change in Law” refers to the enactment or modification of applicable law or the issuance of a court order that “has a material and adverse effect on the performance” of a party. A “Change in Scope” means “any Agency-directed change in the scope of Operator’s services.” Finally, a “Change in Fees” means “the establishment by the Agency, any Member or any other governmental body of any franchise or other fees payable by [Operator] with respect to the operation of the Approved Facility... .”

Under Section 5.7 of the Collections Franchise Agreement, if the Landfill closes and the Authorized Collection Contractor is required to use an alternative disposal facility, its compensation “shall not be adjusted for any change in [t]ransportation and [c]ollection costs associated with use of the alternative [d]isposal facility” if the need for an alternative facility is “discretionary or for reasons within [the Authorized Collection Contractor’s or its Subcontractor’s] reasonable control.” If a change in facilities results in increased transportation and collection costs, the Agency may direct the Authorized Collection Contractor to use a lower-cost alternative.⁵⁴

Together, this means the Operator cannot charge higher rates to the Authorized Collection Contractor, nor can the Authorized Collection Contractor charge higher rates to Member Agencies or property owners receiving collection services, to recoup additional costs incurred as a result of the Landfill closure. The Operator acknowledged as much during its October presentation to the Agency, stating “[p]er Franchise Agreement, any increased costs due to shipping waste to Potrero are responsibility of the Company.”⁵⁵

CONCLUSION

Given the lengthy plans and regulatory approvals needed from the State and the LEA, closure of the Landfill will not occur for a number of years. When the Landfill closes, many of the terms of the Franchise Agreements will remain in effect.

Operator], provided that such Rates shall not be less than the Rates charged to the Authorized Collection Contractor, except under special circumstances”

⁵⁴ Section 5.7, subd. (E) of the Collections Franchise Agreement.

⁵⁵ Clover Flat Resource Recover Park, “JPA Meeting – Clover Flat Landfill 10/21/24.”



Napa County

Board Agenda Letter

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Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1159

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Franchises' Status

RECOMMENDATION

FRANCHISES' STATUS

DISCUSSION AND POSSIBLE ACTION: Agency Manager and Company to provide an update concerning the implementation of franchises' activities.

BACKGROUND

At this meeting:

1. Report on July 1 changes to rates for UVDS and CFL customers. No Board action is required as UVDS rates are set by CPI (2.69% increase) and because the Board does not have regulatory authority over rates charged to the general public at CFL.

Standing agenda items include:

1. Communications with customers/upcoming events.
2. Other happenings of interest to the Board.

No Board action is anticipated.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Upper Valley Waste Management Agency

Q1 Report January 1 – March 31, 2025



UPPER VALLEY
DISPOSAL • RECYCLING • COMPOST

Q1 2025
Submitted May 1, 2025

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Upper Valley Waste Management Agency

Q1 Report January 1 – March 31, 2025

Customer Report

Number of Customers by Type

The Company used RMO, industry software, for the management of customer account information, routing, and billing. Customers are presently coded as single family residential (1-4 units), commercial businesses or temporary (short term subscriptions for clean-up helpers and debris boxes).

Table 1 shows the average number of customers by type. Mobile home customers who have individual service but do not pay their own bills have been added to the reporting data to help UVWMA meet the requirements for monitoring, outreach, education, and contamination at the generator level for SB 1383. Only 21 of the temporary accounts are owned by our normal commercial customers; the rest of temporary accounts are owned by C&D companies, landscapers, contractors, or those doing a personal construction projects.

TABLE 1: Q1 2025 MONTHLY AVERAGE CUSTOMER COUNTS

Customer Type	Calistoga	St. Helena	Yountville	Napa County	Total
Residential	1700	1981	919	2506	7106
Mobile Home Residents	527	216	237	156	1136
Commercial	173	269	61	372	875
Temporary	14	12	6	48	80
Total	2414	2,478	1,223	3,082	9,197

Above is a total of commercial accounts, which is important to distinguish between commercial customers. Many commercial customers have multiple accounts with us at the same address (for example, a customer may have a permanent roll-off account in addition to their normal collection account).

Services by Customer Type and Program

Residential Cart Counts and Weekly Service Levels

All residential customers are offered three cart services as part of a “bundled rate.” Included is a gray garbage (landfill) cart, a blue single stream (recycling) cart and a green organics (compost) cart. The quarterly fee is based on the size of the garbage cart. Garbage cart sizes offered are 32, 64, and 96 gallons. Recycling and organics are only offered in the 96-gallon size. Customers may choose to pay additional monthly fees for extra recycling and organics carts. Table 2 details the cart count in each service area by size and total gallons. Because Residential customers include 1-4 units, the cart counts will not match the customer counts.

TABLE 2: Q1 2025 RESIDENTIAL SERVICE LEVELS

Residential Weekly Garbage Service										
Q1 2025	Calistoga		St. Helena		Yountville		Napa County		Total All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
32 gallon	1,513	48,416	1,583	50,656	833	26,656	1,830	58,560	5,759	184,288
64 gallon	110	7,040	267	17,088	59	3,776	603	38,592	1,039	66,496
96 gallon	45	4,320	81	7,776	9	576	213	20,448	348	33,408
Residential Weekly Recycling Service										
Q1 2025	Calistoga		St. Helena		Yountville		County		Total All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
96 gallon	2,169	208,224	2,165	207,840	1,109	106,464	2,500	240,000	7,943	762,528
Residential Weekly Organics Service										
Q1 2025	Calistoga		St. Helena		Yountville		County		All Areas	
CART size	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons	# Carts	Total Gallons
96 gallon	2,155	206,880	1,982	190,272	845	81,120	2,469	237,024	7,451	715,296

Commercial Container Counts, Collection Frequency, Weekly Service Levels

Commercial businesses, including multifamily dwellings with 5 or more units, are offered a variety of container types, sizes, and collection frequency. Collection frequency is the number of days per week the customer has service. Customers who subscribe to cart service for garbage (gray) cart are provided one single stream recycling (blue) cart and one organic (green) cart at no additional charge. Commercial customers who subscribe to bin service for garbage service are provided three single stream recycling (blue) carts and one organic (green) cart at no additional charge. Customers may choose to pay additional monthly fees for extra recycling and organics carts. Food scrap carts are offered at no additional charge for those customers with commercial kitchens or large volumes of food waste. Tables 3 and 4 reflect commercial cart and bin service by size and service area. Tables 5 and 6 detail permanent and temporary roll-off/compactor service by size, number of empties and total average weekly volume.

TABLE 3: Q1 2025 COMMERCIAL CART SERVICE LEVELS

Calistoga							
Q1 2025	Cart Count	Frequency				Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	4	Total Gallons	Total Yardage
32 gallon	71	44			27	4,864	24
64 gallon	16	16				1,024	5
96 gallon	78	78				7,488	37
RECYCLING CART SIZE	Totals					Total Gallons	Total Yardage
64 gallon	5	5				320	2
96 gallon	338	338				32,448	161
ORGANICS CART SIZE	Totals					Total Gallons	Total Yardage
96 gallon	101	101				9,696	48
FOOD SCRAPS CART SIZE	Totals					Total Gallons	Total Yardage
64 gallon	72	14	16	42		6,400	32

Napa County							
Q1 2025	Cart Count	Frequency			Weekly Service Levels		
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
32 gallon	31	31			992	5	
64 gallon	50	50			3,200	16	
96 gallon	146	146			14,016	69	
RECYCLING CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
32 gallon	5	5			160	1	
96 gallon	647	638	9		62,976	312	
ORGANICS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
96 gallon	216	216			20,736	103	
FOOD SCRAPS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
64 gallon	161	66	57	38	18,816	93	

St. Helena							
Q1 2025	Cart Count	Frequency			Weekly Service Levels		
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage	
32 gallon	76	76			2,432	12	
64 gallon	29	28	1		1,920	10	
96 gallon	172	168	4		16,896	84	
RECYCLING CART SIZE	Totals				Total Gallons	Total Yardage	
32 gallon	4	4			128	1	
96 gallon	483	483			46,368	230	
ORGANICS CART SIZE	Totals				Total Gallons	Total Yardage	
96 gallon	193	193			18,528	92	
FOOD SCRAPS CART SIZE	Totals				Total Gallons	Total Yardage	
64 gallon	125	25	26	74	19,136	95	

Yountville						
Q1 2025	Cart Count	Frequency			Weekly Service Levels	
GARBAGE CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
32 gallon	2	2			64	0
64 gallon	4	4			256	1
96 gallon	68	68			6,528	32
RECYCLING CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
96 gallon	104	104			9,984	49
ORGANICS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
96 gallon	55	55			5,280	26
FOOD SCRAPS CART SIZE	Totals	1	2	3	Total Gallons	Total Yardage
64 gallon	76	8	15	53	12,608	62

TABLE 4: Q1 2025 COMMERCIAL BIN SERVICE LEVELS INCLUDING FRONT LOAD COMPACTORS

Calistoga									
Q1 2025		Frequency							
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards	
2 Yard Front Load Bin Trash	29	23	5	1				72	
2 Yard Front Load Compactor Trash*	5		4	1				44	
4 Yard Front Load Bin Trash	23	14	6	3				140	
6 Yard Front Load Bin Trash	7	3	3	1				72	
*compactor compaction rate is 2:1	64							328	
Commercial Recycling Services	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards	
2 Yard Front Load Bin	2	2						4	
4 Yard Front Load Bin	27	13	12	2				172	
6 Yard Front Load Bin	8	4	4					72	
	37							248	
Commercial Organics Service	Total Bin Count							Total Weekly Yards	
2 Yard Front Load Bin	1	1						2	

St. Helena									
Q1 2025		Frequency							
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards	
2 Yard Front Load Bin Trash	50	42	6	1	1			122	
2 Yard Front Load Compactor Trash*	1		1					8	
4 Yard Front Load Bin Trash	41	25	9	6	1			260	
6 Yard Front Load Bin Trash	15	9	4	1		1		150	
*compactor compaction rate is 2:1	107							540	
Commercial Recycling Services	Total Bin Count							Total Weekly Yards	
2 Yard Front Load Bin	5	4	1					12	
4 Yard Front Load Bin	43	24	12	5	2			284	
6 Yard Front Load	27	20	3	1	3			246	
	75							542	
Commercial Organics Service	Total Bin Count							Total Weekly Yards	
4 Yard Front Load Bin	3	3						12	
6 Yard Front Load	1	1						6	
	4							18	

Yountville									
Q1 2025	Frequency								
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards	
2 Yard Front Load Bin Trash	5	5						10	
2 Yard Front Load Compactor Trash*	1		1					8	
4 Yard Front Load Bin Trash	19	5	7	6		1		168	
4 Yard Front Load Compactor Trash*	1	1						8	
*compactor compaction rate is 2:1	26							194	
Commercial Recycling Services	Total Bin Count							Total Weekly Yards	
2 Yard Front Load Bin	1			1				12	
4 Yard Front Load Bin	25	12	8	3	2			180	
6 Yard Front Load	3	2		1				30	
	28							222	
Commercial Organics Service	Total Bin Count							Total Weekly Yards	
No Organics Bin Service	0							0	

Napa County									
Q1 2025	Frequency								
Commercial Garbage Service	Total Bin Count	1	2	3	4	5	6	Total Weekly Yards	
2 Yard Front Load Bin Trash	70	67	3					146	
3.5 Yard Fork Truck Bin Trash	0							0	
4 Yard Front Load Bin Trash	82	69	9	4				396	
6 Yard Front Load Bin Trash	40	33	5	2				294	
	192							836	
Commercial Recycling Services	Total Bin Count							Total Weekly Yards	
2 Yard Front Load Bin	12	12						24	
3.5 YD Fork Truck Bin	27	27						94.5	
4 Yard Front Load Bin	140	108	24	8				720	
6 Yard Front Load	47	29	10	7	1			444	
	226							1,283	
Commercial Organics Service	Total Bin Count							Total Weekly Yards	
2 Yard Front Load Bin	4	4						8	
4 Yard Front Load Bin	10	10						40	
6 Yard Front Load	5	5						30	
3.5 Yard Front Load	2	2						7	

*Front Load Compactor compaction rate is 2:1

TABLE 5: Q1 2025 PERMANENT ROLL-OFF AND COMPACTOR SERVICE LEVELS

Calistoga					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	2	2	0.15	1.54
Roll-off Garbage	20	26	26	2.00	40.00
Roll-off Garbage	30			-	-
Roll-off Garbage	40	6	6	0.46	18.46
Roll-off Organics	20	2	2	0.15	3.08
Roll-off Organics	30	15	15	1.15	34.62
Roll-off Recycling	30			-	-
Compactor Garbage*	12	7	7	0.54	19.38
Compactor Recycling*	15	9	9	0.69	31.15

St. Helena					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	10	10	10	0.77	7.69
Roll-off Garbage	20	41	41	3.15	63.08
Roll-off Garbage	30	10	10	0.77	23.08
Roll-off Garbage	40	12	12	0.92	36.92
Roll-off Recycling	20	30	30	2.31	46.15
Roll-off Recycling	30	6	6	0.46	13.85
Roll-off Recycling	40	8	8	0.62	24.62
Roll-off Organics	20	5	5	0.38	7.69
Roll-off Organics	30	15	15	1.15	34.62
Roll-off Organics	40	3	3	0.23	9.23
Compactor Garbage*	15	-	-	-	-
Compactor Garbage*	16	1	1	0.08	3.69
Compactor Garbage*	20	3	3	0.23	13.85

Yountville					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	2	2	0.15	3.08
Roll-off Garbage	40	11	11	0.85	33.85
Roll-off Organics	20			-	-
Roll-off Organics	30	13	13	1.00	30.00
Compactor Garbage*	20	7	7	0.54	32.31
Compactor Recycling*	10	5	5	0.38	11.54
Roll-off Recycling	20	4	4	0.31	18.46
Napa County					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	84	84	6.46	129.23
Roll-off Garbage	30	-	-	-	-
Roll-off Garbage	40	25	25	1.92	76.92
Roll-off Recycling	20	1	1	0.08	1.54
Roll-off Recycling	30	8	8	0.62	18.46
Roll-off Recycling	40	-	-	-	-
Roll-off Organics	20	11	11	0.85	16.92
Roll-off Organics	30	2	2	0.15	4.62
Roll-off Organics	40	3	3	0.23	9.23
Compactor Garbage*	18	-	-	-	-
Compactor Garbage*	20	1	1	0.08	4.62
Compactor Garbage*	25	2	2	0.15	11.54
Compactor Recycling*	40	-	-	-	-

**Roll- off Compactor compaction rate is 3:1*

TABLE 6: Q1 2025 TEMPORARY ROLL-OFF AND COMPACTOR SERVICE LEVELS

Calistoga					
Containertype	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	3	3	0.23	2.31
Roll-off Garbage	20	9	9	0.69	13.85
Roll-off Garbage	30	17	17	1.31	39.23
Roll-off Garbage	40	8	8	0.62	24.62
Roll-off Recycling	20	1	1	0.08	1.54
Roll-off Recycling	30	2	2	0.15	4.62
Roll-off Recycling	40	21	21	1.62	64.62
Roll-off Organics	30	14	14	1.08	96.92

St Helena					
Containertype	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Dirt/Rock	10	4	4	0.31	3.08
Roll-off Garbage	20	18	18	1.38	27.69
Roll-off Garbage	30	15	15	1.15	34.62
Roll-off Garbage	40	11	11	0.85	33.85
Roll-off Organics	20	2	2	0.15	3.08
Roll-off Organics	30	5	5	0.38	11.54
Roll-off Recycling	30	-	-	-	-
Roll-off Recycling	20	-	-	-	-

Yountville					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	20	4	4	0.31	6.15
Roll-off Garbage	30	7	7	0.54	16.15
Roll-off Garbage	40	17	17	1.31	52.31
Roll-off Organics	20	13	13	1.00	20.00
Roll-off Dirt/Rock	10	4	4	0.31	9.23
Roll-off Recycling	20	-	-	-	-
Roll-off Organics	30	5	5	0.38	11.54
Roll-off Organics	40	6	6	0.46	18.46

Napa County					
Container type	Size	Count	# Pulls	Avg. Weekly Pulls	Avg. Weekly Yards
Roll-off Garbage	10	11	11	0.85	8.46
Roll-off Garbage	20	30	30	2.31	46.15
Roll-off Garbage	30	35	35	2.69	80.77
Roll-off Garbage	40	-	-	-	-
Roll-off Recycling	20	1	1	0.08	1.54
Roll-off Recycling	30	10	10	0.77	23.08
Roll-off Recycling	40	-	-	-	-
Roll-off Organics	20	7	7	0.54	10.77
Roll-off Organics	30	5	5	0.38	11.54
Roll-off Organics	40	-	-	-	-

**Roll-off Compactor compaction rate is 3:1*

Customer Service Report

All customer service representatives (CSRs) and dispatchers use special codes in RMO, the customer management software, to document the types of calls received from customers. We are continually working on training and process improvements for documentation. Drivers use on board computer tablets to document services completed or skipped using reason codes. They can also enter service notes and pictures of service issues for CSRs to use for customer education and/or informational purposes.

Customer Call Data

Most Q1 calls were service, or general related. Service calls include starts, stops, service changes, resumes from being stopped for non-payment, bulky items, debris box orders, and cart exchanges. General calls were to ask about various services, recycling, and organics questions, update their billing/service information, questions about rates, proper ways to dispose of specific items, landfill inquiries (currently being entered as county residential calls in the General Inquiry column), etc. Billing calls include billing questions, My Account Portal help, collections calls and payment arrangements. Calls in general have decreased as more customers are utilizing other options for contacting us and well as an increased effort in early collection. We have significantly increased our call blasts and emails as well as personal outgoing calls made to collect debt before it becomes past due. Service calls have decreased as more of these requests can be made through email, Ace, online portals, and with our outreach coordinators visiting sites. We expect to see more of this in the coming quarters with the addition of the Waste Connections app. Not every call will warrant a note code or work order but in general the customer service and dispatch departments have continued to make increased efforts to document even minor customer interactions.

In addition to calls CSR's responded to roughly 530 emails, ACE, and website communications.

TABLE 7: Q1 2025 RESIDENTIAL CUSTOMER CALL DATA

Residential	Calistoga		St. Helena		Yountville		County		Total Calls	Total Calls
Call Data Totals	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2024
Billing	54	158	85	145	48	82	155	219	342	604
Payments	140	*	142	*	45	*	222	*	549	482
Service	218	227	181	287	105	108	306	357	810	979
General Inquiry	94	96	106	104	43	44	571	544	814	788
Misses	25	25	64	91	22	15	113	101	224	232
Complaints	2	3	1	4	0	3	6	17	9	27
Compliments	0	1	0	3	1	2	4	3	5	9
Total Calls	533	510	579	634	264	254	1377	1241	2753	3121

Table 8: Q1 2025 Commercial Customer Call Data

Commercial	Calistoga		St. Helena		Yountville		County		Total Calls	Total Calls
Call Data	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2024	Q1 2025	Q1 2025
Billing	29	61	23	87	23	23	74	119	149	290
Payments	22	*	41	*	21	*	110	*	194	*
Service	129	23	136	54	29	22	339	90	633	189
General Inquiry	33	40	53	67	16	28	119	103	221	238
Misses	21	17	17	32	6	5	10	22	54	76
Complaints	0	2	0	5	0	4	1	5	1	16
Compliments	0	0	2	0	0	0	0	0	2	0
Total Calls	234	143	272	245	95	82	653	339	1254	809

Residential and Commercial Service Requests

New customers are coded as New Service Starts. Customer accounts are closed due to service cancelation by the customer, or by the Company due to non-payment (SSNP). Customers who cancel service and restart their accounts at the same service address with the same service name are considered a “New Service Start.”

TABLE 9 Q1 2025 RESIDENTIAL SERVICE REQUESTS

Residential Service Requests	Calistoga	St. Helena	Yountville	Napa County	Q1 2025 Totals	Q1 2024 Totals
New Service Starts	35	31	17	34	117	182
Cancel Service	33	30	14	55	132	165
Stop Service for Non-payment (SSNP)	35	31	11	58	135	89
Resume Service from SSNP	20	14	13	39	86	124
Service Change	13	10	4	17	44	91
Repair/Replace Cart	16	20	18	56	110	117
Illegal Dumping	0	0	0	0	0	0
Total	152	136	77	259	624	768

TABLE 10: Q1 2025 COMMERCIAL SERVICE REQUESTS

Commercial Service Requests	Calistoga	St. Helena	Yountville	County	Q1 2025 Totals	Q1 2024 Totals
New Service Starts	2	3	0	2	7	14
Cancel Service	2	3	0	6	11	17
Stop Service for Non-payment (SSNP)	9	11	4	20	44	20
Resume Service from SSNP	9	9	6	16	40	21
Service Change	11	21	5	31	68	64
Repair/Replace Container	13	15	4	19	51	41
Illegal Dumping	0	0	0	0	0	0
Total	46	62	19	94	221	177

Summary of Complaints and Misses

The Company tracks complaint calls and resolutions in RMO using note codes. Issues that cannot be resolved with the customer on the phone are sent to the appropriate manager to resolve the issue. Property damage and complaints about service are always reviewed by the manager. All codes are date and time stamped (Table 11).

TABLE 11: COMPLAINT CODES

COMPM	Complaint: Multiple Misses	Reported misses > 1 per month.
COMPN	Complaint: Excessive Noise	Start times outside permitted/contracted hours
COMPS	Complaint: Service	This may include discourteous behavior as well as any service-related complaint other than noise, property damage or multiple misses.
PROPD	Complaint: Property Damage	Damage to personal property during service.
COMPR	Compliant resolution	How the problem was resolved.

TABLE 12: COMPLAINT DATA BY AREA

Complaint Type	Calistoga	St. Helena	Yountville	Napa County	Q1 2025 Totals	Q1 2024 Totals
Complaint: Multiple Misses	1	0	0	1	2	15
Complaint: Excessive Noise	0	0	0	0	0	3
Complaint: Service	0	0	1	5	6	23
Complaint: Rates	0	0	0	0	0	1
Complaint: Property Damage	0	1	0	1	2	4
Total Complaint Calls	1	1	1	7	10	46

All customer calls for misses are documented then reviewed in the tablet records to see if the driver has recorded a reason for the miss. All containers were emptied by the end of service week, or customers were given the opportunity to set out extra bags at no charge.

TABLE 13: MISSES COMPLAINT REVIEW

NOTEPAD CODE and REVIEW	Q1 2024 Totals	Q1 2025 Totals
MISSG: Miss Garbage	171	120
MISS	29	4
Serviced	83	47
Not out	46	22
Container Blocked	5	0
Access blocked	*	9
Placement	2	0
Gate locked	2	0
Container locked	*	0
Contaminated	0	0
Overweight/Overfull	0	2
Road construction	*	0
Weather related	*	0
Account status issue	*	16
Not there yet	2	18
Prohibited waste type	*	2
MISSO: Miss Organics	61	78
MISS	11	15
Serviced	25	19
Not out	19	21
Container Blocked	0	0
Access blocked	*	4
Placement	1	0
Gate locked	1	0
Container locked	*	0
Contaminated	1	0
Overweight/Overfull	3	2
Road construction	*	0
Weather related	*	1
Account status issue	*	2
Not there yet	0	13
Prohibited waste type	*	1
MISSR: Miss Recycling	74	80
MISS	13	6
Serviced	28	19
Not out	19	15
Container blocked	8	1
Access blocked	*	8
Placement	0	1
Gate locked	2	1
Container locked	*	0
Contaminated	0	0
Overweight/Overfull	0	2
Road construction	*	0
Weather related	*	0
Account status issue	13	8
Not there yet	4	18
Prohibited waste type	*	1

Customer Billing Data

In RMO, customers can receive paper statements or electronic statements. We have seen a steady decrease in customers who receive paper statements and an increase in customers who receive electronic statements as well as an increase in accounts signed up for MyAccount Portal. Table 14 shows the details for Residential billing data and table 15 shows the details for Commercial billing data. This information was presented as combined residential and commercial billing data in the Q1 2024 quarter shown in table 16. We have since been able to separate this information into separate Residential and Commercial tables in the following quarters.

TABLE 14: Q1 2025 QUARTERLY RESIDENTIAL BILLING DATA

Residential Customer Data	Q1 2024 Totals	Q1 2025 Totals
# Customers who receive only paper statements	*	3,168
# Customers who receive only electronic Statements	*	2,772
# Customers who have signed up for autopay through MyAccount Portal	*	2,905

TABLE 14: Q1 2025 QUARTERLY COMMERCIAL BILLING DATA

Commercial Customer Data	Q1 2024 Totals	Q1 2025 Totals
# Customers who receive only paper statements	*	582
# Customers who receive only electronic Statements	*	396
# Customers who have signed up for autopay through MyAccount Portal	*	349

TABLE 16: Q1 2024 QUARTERLY COMMERCIAL BILLING DATA

Residential & Commercial Customer Data	Q1 2023 Totals	Q1 2024 Totals
# Customers who receive only paper statements	4,857	5,146
# Customers who receive only electronic Statements	1,406	1,913
#Customers who receive both paper and e-statements in Softpak	382	*
# Customers who have signed up for autopay through MyAccount Portal	*	1,956

New & Existing Programs Report

Commercial E-waste Collection

Starting on July 1st 2024, we began a new program for commercial e-waste pick up. Under this new program, all commercial customers can call in up to five e-waste items, twice a year. There is no additional cost to customers for these items. The number of participants remains low with a small but steady raise in items each quarter. We expect to see a rise in interest in future quarters. More can be seen on participation under the Participation by service program and customer type section.

Residential Bulky item program now include battery pick up

Starting on July 1st 2024, batteries can now be included in the residential bulky item pick up program. All residential customers can request a battery container and have it picked up as part of our existing bulky item pickup program. Participation can be seen on the Bulky item/Reusable material collection program chart under the Participation by service program and customer type section.








Waste Connect App



We are excited to announce the launch of our Waste Connections app, designed to enhance customer experience, and promote sustainability. This app offers several key features:

- Collection reminders: Ensure you never miss a collection day with service day notifications.
- Receive service alerts: Stay updated on any changes or updates to your waste collection services.
- Wizard: Search how to properly dispose of materials and access information on responsible disposal methods for various materials.
- Suggest new items for disposal: If you can't find an item, you can suggest it, and we'll add it to our disposal stream.
- Stay in communication with us: Our app allows us to maintain open communication with our customers, ensuring your needs and suggestions are heard.
- Pay my bill feature will take customers directly to the payment page link in My Account Portal of our website.

The following matrix represents customer engagement with the app to date, showing the largest number in the scheduled views, meaning the total number of calendar or schedule views by all visitors.

	141 New Addresses 	<input type="checkbox"/>
	3,391 Schedule views 	<input type="checkbox"/>
	1 Printed calendars	<input type="checkbox"/>
	1,552 First-time visitors 	<input type="checkbox"/>

New Addresses

This is the total number of users with unique addresses that searched for their collection calendars.

Schedule views

This is the total number of calendar/schedule views by all visitors.

Printed calendars

This is the total number of printable PDF calendar views.

First-time visitors

This is the total amount of unique visitors to the calendar web app tab.

This app is a valuable addition to our services, helping customers manage waste more efficiently. We are actively promoting the app by making links available on our website, welcome letters that are emailed to all new customers, and customer service employee email signatures. We anticipate an increase in the number of New Addresses in the next quarter with this added effort.



Participation by Service Program & Customer Type

Overall, participation in all our garbage, single stream recycling, and organics programs has increased for both commercial and residential customers (Table 16).

TABLE 16: Q1 2025 COMMERCIAL & RESIDENTIAL PROGRAM PARTICIPATION

Q1 2025 Residential Collection Program Participation	Q1 2024	Q1 2025
Garbage Only	0.75%	0.08%
Garbage + Recycling	6.71%	6.19%
Garbage + Organics	0.77%	0.78%
Garbage + Organics + Recycling	91.77%	92.95%
	100.00%	100.00%
Q1 2025 Commercial Collection Program Participation		
Garbage Only	3.28%	2.48%
Garbage + Recycling	34.00%	26.89%
Garbage + Organics	0.68%	0.62%
Garbage + Organics + Recycling	61.95%	70.01%
	100%	100%

Two programs are offered for residential customers at no additional charge; bulky item collection and used motor oil & filters collection. Mobile home residents are broken out separately from single family residences in Table. Because of service area demographics, oil and filter curbside recycling (Table 17) has been historically low and is utilized by a small but reoccurring number of customers. * Batteries have now been added to the bulky item collection program and are now reflected in the charts below.

TABLE 17: Q1 2025 BULKY ITEM/REUSABLE MATERIAL COLLECTION PROGRAM

Residential Bulky/Reusable Item Collection Program					
Bulky item program		Household items	E-Waste Items	Appliances	Battery Containers
	# Of Participants	# Of Items	# Of Items	# Of Items	# Of Items
Q1 2025	186	226	84	79	4
Q1 2024	271	271	91	100	*

Mobile Home Park Residents Bulky/Reusable Item Collection Program					
Bulky item program		Household items	E-Waste Items	Appliances	Battery Containers
	# Of Participants	# Of Items	# Of Items	# Of Items	# Of Items
Q1 2025	46	81	25	9	2
Q1 2024	35	49	11	3	*

TABLE 18: Q1 2025 USED MOTOR OIL & FILTER COLLECTION PROGRAM

Used Motor Oil/ Filter Collection Program					
Used Motor Oil			Used Motor Oil Filters		
Quarter	# Of Items	# Participants	Quarter	# Of Items	# Participants
Q1 2025	27	21	Q1 2025	22	16
Q1 2024	12	12	Q1 2024	12	12

TABLE 19: Q1 2025 COMMERCIAL E-WASTE COLLECTION PROGRAM

Commercial E-Waste Items		
	# Of Participants	# Items
Q1 2025	4	19
Q1 2024	*	*

Q1 2025 Tons Marketed - UVWMA Franchised Materials

[illegible]

Q1 2025 Summary Tonnage Report - UVWMA Franchised Materials

Facility	Material	January	February	March	Q1-Total
Clover Flat Landfill	Garbage Materials	2,318	2,000	2,204	6,522
	Recyclable Materials	186.32	152.56	245.52	584
	Organic Materials	489.82	325.48	379.9	1,195
	Construction & Demolition Debris	278	318	326	922
	Special Waste Outbound	115.48	14.58	25.45	156
	Tons Accepted/Collected	3,388	2,811	3,181	9,379
	Tons Disposed	2,318	2,000	2,204	6,522
UVDS MRF	Recyclable Materials	540.17	525.95	517.62	1583.74
	Tons Accepted/Collected	556.82	540.64	538.89	1,636
	Tons Disposed	16.65	14.69	21.27	53
UVR COMPOST	Organic Materials	469.22	265.17	259.57	994
	Tons Accepted/Collected	469.22	265.17	259.57	994
	Tons Disposed	0	0	0	0
Total Tons	Solid Waste	2,318	2,000	2,204	6,522
	Recyclable Materials	540.17	525.95	517.62	1583.74
	Organic Materials	469	265	260	994
	Construction & Demolition Debris	278	318	326	922
	Tons Accepted/Collected	3,605	3,109	3,307	10,022
	Tons Disposed	2,318	2,000	2,204	6,522

Member Report

Member Facility Services

Member agencies are offered a variety of container types, sizes, and collection frequency at the contracted facilities. Tables 19-22 show each member facility, the services subscribed to, container sizes/frequency of collection and weekly yardage by service area. Diversion (recycling) rates for each facility are weekly percentages based on all services.

Calistoga

TABLE 19: CALISTOGA MEMBER FACILITIES & SERVICES

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga Corp Yard	01-10729	414 Washington Street	Commercial Garbage Service	10 Yard Roll-off Garbage	1	Emptied 2 times in Q1	0.71
	01-10729	414 Washington Street	Commercial Garbage Service	20 Yard Roll-off Garbage	1	Emptied 12 times in Q1	9.55
	01-31366	414 Washington Street	Commercial Recycling Service	4 Yard Front Load Bin	1	Emptied once per week	4
	01-31366	414 Washington Street	Commercial Organics Service	96-gallon	3	Emptied once per week	1.44
Recycling (Diversion) Rate							13%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Waste Water Treatment	01-10433	1100 Dunawear Lane	Commercial Garbage Service	2 Yard Front Load Bin Trash	1	Emptied once per week	2
			Commercial Recycling Service	4 Yard Front Load Bin Recycle	1	Emptied once per week	4
			Commercial Organics Service	2 Yard Front Load Bin Compost	1	Emptied once per week	2
			Recycling (Diversion) Rate				75%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Public Pool	01-12520	1745 Washington Street	Commercial Garbage Service	96-gallon	4	Emptied once per week	1.92
			Commercial Garbage Service	96-gallon	4	Emptied once per week	1.92
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
			Recycling (Diversion) Rate				56%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Police	01-19778	1235 Washington Street	Commercial Garbage Service	No Service	0		
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.44
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
			Recycling (Diversion) Rate				100%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Hall	01-28302	1232 Washington Street	Commercial Garbage Service	64-gallon	1	Emptied once per week	0.32
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
			Recycling (Diversion) Rate				75%

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Calistoga City Cans	01-15200	Various Locations on Washington & Lincoln	Commercial Garbage Service	32-gallon	27	Emptied four times per week	17.11
			Commercial Recycling Service	96-gallon	25	Emptied once per week	11.88
			Commercial Organics Service	No Service	0		
			Recycling (Diversion) Rate				41%

St. Helena

TABLE 20: ST. HELENA MEMBER FACILITY SERVICES

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Old City Hall/Public Works	01-28795	1572 Railroad Avenue	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	32%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
St. Helena Old Police/Fire Depart.	01-10304	1480 Main Street	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied twice per week	8
			Commercial Recycling Service	96-gallon	8	Emptied once per week	3.80
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
			Commercial Food Scraps Service	64-gallon	1	Emptied once per week	0.32
						Recycling (Diversion) Rate	53%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
tion Dept.	01-25219	1574 Railroad Ave	Commercial Garbage Service	96-gallon	1	Emptied once per week	0.48
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	67%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
	01-10324	1492 Library Lane	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied once per week	2
			Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	49%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
ard	01-9860	1405 Charter Oak	Commercial Garbage Service	20-Yard Roll-off Garbage	1	Emptied 3 times in Q1	7.69
	01-10303	1405 Charter Oak	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied twice per week	4
	03-6824	1088 College Ave	Commercial Garbage Service	10-Yard Roll-off Dirt/Rock	2	Emptied 0 times in Q1	0.00
	01-10303	1405 Charter Oak	Commercial Recycling Service	96-gallon	3	Emptied once per week	1.43
	01-10303	1405 Charter Oak	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	27%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
	01-22041	360 Crane Ave	Commercial Garbage Service	30 Yard Roll-off Garbage	1	No empties in Q1	0
	01-10302	360 Crane Ave	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied twice per week	8
	01-10302	360 Crane Ave	Commercial Recycling Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Organics Service	No Service	0		0
						Recycling (Diversion) Rate	33%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
tment Plant	01-10579	254 S St. Helena Hwy	Commercial Garbage Service	96-gallon	1	Emptied once per week	0.48
			Commercial Recycling Service	96-gallon	2	Emptied once per week	0.95
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	75%

	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Plant	01-30920	410 Crystal Springs Road	Commercial Garbage Service	20 Yard Roll-off Garbage	1	No empties in Q1	0.00
	01-31251	410 Crystal Springs Road	Commercial Garbage Service	4 Yard Front Load Bin	1	Emptied once per week	4
		410 Crystal Springs Road	Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
		410 Crystal Springs Road	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	21%

Yountville

TABLE 21: YOUNTVILLE MEMBER FACILITY SERVICES

Facility Name	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Yountville Community Hall	01-10427	6516 Washington Street	Commercial Garbage Service	96-gallon	6	Emptied once per week	2.85
			Commercial Recycling Service	4 Yard Front Load Bin	1	Emptied once per week	4
			Commercial Food Scraps Service	64-gallon	2	Emptied once per week	0.63
						Recycling (Diversion) Rate	62%
Waste Water Treatment	01-11531	7501 Solano Avenue	Commercial Garbage Service	2 Yard Front Load Bin	1	Emptied once per week	2
	01-16945	7501 Solano Avenue	Commercial Garbage Service	20 Yard Roll-off Garbage	1	Emptied twice in Q1	7.90
	01-11531	7501 Solano Avenue	Commercial Recycling Service	6 Yard Front Load Bin Recycle	1	Emptied once per week	6.00
	01-16945	7501 Solano Avenue	Commercial Organics Service	30 Yard Roll-off Greenwaste	1	Emptied three times in Q1	20.56
						Recycling (Diversion) Rate	73%
Yountville Town Hall	01-31447	6550 Yount Street	Commercial Garbage Service	96-gallon	2	Emptied once per week	0.96
			Commercial Recycling Service	96-gallon	2	Emptied once per week	0.96
			Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	60%

Napa County

Table 22: Napa County Member Facilities

Account #	Acct. #	Service Address	Service	Container Size	Container Count	Details	Total Weekly Yards
Fairgrounds	01-9375	1435 North Oak Street	Commercial Garbage Service	30yd Roll- Off Garbage	1	No empties in Q1	
			Commercial Recycling Service	6 Yard Front Load Recycling	2	Emptied once per week	12
			Commercial Organics Service	No Service	0		
						Recycling (Diversion) Rate	100%
Napa County Roads Department	01-21615	7292 S Silverado Trail	Commercial Garbage Service	40 Yard Roll-off Garbage	1	Emptied one time in Q1	4.24
		7294 Silverado Trail	Commercial Garbage Service	40 Yard Roll-off Garbage	1	Emptied one time in Q1	2.88
	01-21615	7292 S Silverado Trail	Commercial Recycling Service	96-gallon	2	Emptied once per week	1.43
	01-21615	7292 S Silverado Trail	Commercial Organics Service	96-gallon	1	Emptied once per week	0.48
						Recycling (Diversion) Rate	21%
Public Works	01-24997	2446 Stagecoach Canyon	Commercial Garbage Service	32-gallon	1	Emptied once per week	0.16
			Commercial Recycling Service	96-gallon	1	Emptied once per week	0.48
			Commercial Organics Service	No Service			
						Recycling (Diversion) Rate	75%
Napa County Open Space CLOSED ACCOUNT	01-31309	Dry Creek Road	No service				

Outreach & Education Report

In collaboration with UVWMA, the Company provides education and outreach to the community that helps reach our mutual diversion goals on the path to zero waste. The Company is committed to engaging and educating the communities we serve to empower them to be part of the solution. Outreach is the most important aspect in reaching these goals. The operations team, customer service, and Community Outreach Coordinators all work together to help all customers have the “right size” service that fits their needs and results in keeping resources out of the landfill and into the right containers. UVDS offers a diverse communications strategy to engage customers to embrace a culture of resource conservation.

The attachments below highlights the various types of outreach provided to the community. To reach the most customers, the Company uses a combination of communication strategies including tabling at community events, giving tours, presentations at sustainability events, and more, social media and direct mailers through bill inserts to customers regularly. Customer questions and driver feedback help guide the messaging content.

Figure 1: Example Social Media Posts


Upper Valley Disposal & Recycling
...

Posted by Eva Robledo
 Mar 11 · 🌐

RECYCLING REMINDER: NO BAGS IN THE RECYCLING... See more





Collecting your recyclables in a bag? Be sure to empty the contents and leave items loose and empty in your cart!

¿Recogen sus materiales reciclables en una bolsa? ¡Asegúrese de vaciar el contenido y dejar los artículos sueltos y vacíos en su carrito!


Upper Valley Disposal & Recycling
...

Posted by Eva Robledo
 Apr 7 · 🌐

MARK YOUR CALENDARS!!!

Join us on April 26th, from 8am-1pm for... See more



Paper shredding (5 banker box max) will be available during this event!

WHEN SATURDAY, APRIL 26, 2025 8:00AM - 1:00PM

WHERE UPPER VALLEY COMPOST AND RECYCLING YARD
 ENTER AT PESTONI FAMILY WINERY, OFF HWY 29

THE FOLLOWING MATERIALS ARE ACCEPTED AT THIS EVENT:


HAZARDOUS WASTE <ul style="list-style-type: none"> • AEROSOLS • ALL PURPOSE CLEANERS • ANTIFREEZE • AUTO BATTERIES • AUTO FLUIDS • COMMON BATTERIES (AA, AAA, C, D, BUTTON, LITHIUM ETC.) • DISINFECTANTS • FLUORESCENT LIGHT BULBS • GASOLINE (NO CONTAINERS) • LATEX / OIL BASED PAINT • LIGHTER FLUID • MERCURY CONTAINING ITEMS (THERMOMETERS, THERMOSTATS, ETC.) • NEEDLES AND LANCETS (IN PUNCTURE RESISTANT CONTAINERS) • PESTICIDES • POOL CHEMICALS • PROPANE TANKS (UP TO 5 GAL.) • SOLVENTS • UNWANTED MEDICATIONS (NO CONTROLLED SUBSTANCES) • USED OIL/OIL FILTERS 	ELECTRONIC WASTE <ul style="list-style-type: none"> • CELLULAR & CORDLESS PHONES • CENTRAL PROCESSING UNITS (CPUS) • COMPUTER/TV MONITORS • FAX MACHINES • MISC. COMPUTER COMPONENTS • PRINTERS AND SCANNERS • STEREO EQUIPMENT • VCRS AND DVD PLAYERS
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NO EXPLOSIVES, AMMUNITION OR RADIOACTIVE MATERIALS
NO BUSINESS WASTE

Open to residents of Calistoga, St. Helena, Yountville and Unincorporated Northern Napa County
 Limit per vehicle: 15 gallons or 125 lbs

FIGURE 2: NEWSLETTER BILL INSERTS & DIRECT MAILERS (RESIDENTIAL AND COMMERCIAL)



Upper Valley
Disposal & Recycling

Spring 2025
RESIDENTIAL NEWSLETTER
(707) 963-7988
WWW.UVDS.COM

Happy Day!

KEEP IT LOOSE

Place all recyclable items **LOOSE** in your blue recycling cart. Bagged recyclables are landfilled. Plastic bags and other stretchy plastics are not recyclable and should be placed in your garbage cart. If you use bags to collect recyclables, please make sure to dump the items out of the bag into the cart. Shredded paper in a clear bag is the only exception.

Spring Clean with Ease!

Take advantage of our **BULKY ITEM COLLECTION**, and enjoy a clutter-free home this Spring! Must be scheduled in advance. Available twice a year.

- **2 bulky items**
- **2 appliances**
- **5 e-waste items**
- **Household batteries – must be in UVDS provided container, call to request a container.**

call our office to schedule a pickup!

WASTECONNECT

We're excited to announce our new app! **WASTECONNECT** Available now on the App Store and Google Play. With it, you can:

- View services
- Set pickup reminders
- Check upcoming holidays
- Send email requests
- Get sorting questions answered

UPCOMING EVENTS

- **Napa Earth Day.**
 - Saturday, April 12th, 11:00am-4:00pm
 - More information at EarthDayNapa.com
 - Located at Oxbow Commons in Napa (1268 McKinstry St)
- **Shred-it Yountville & E-Waste Earth Day.**
 - Friday, April 18th, 12:00pm - 3:00pm
 - Yountville Community Center Parking Lot (Enter off Mulberry St)
 - Maximum of 5 banker boxes
- **Residential Household Hazardous/Electronic Waste Drop-off, Document Shredding & Compost Giveaway.**
 - Saturday, April 26th, 8:00am - 1:00pm
 - Located at Upper Valley Disposal & Recycling.
 - Enter through Pestoni Family Winery (1673 St Helena Hwy)
 - Paper shredding (5 banker box max) will be available at this event!
 - Free compost at this event! Limit one cubic yard per resident, please bring your own container.

Does your business generate large amounts of materials?

Call in today to receive a source-separated bin. Our bins are designed to make recycling and waste management a breeze, ensuring that each material is disposed of correctly and efficiently.

Cardboard only

Glass only

Greenwaste only

Metal only

Woodwaste only

Call our office at 707-963-7988 for pricing and availability.

NO ORGANICS IN THE GARBAGE!

To avoid contamination fees, ensure no organic waste is in your garbage bins. Organic waste is defined as: food scraps, food soiled paper and cardboard, green waste and yard trimmings and non-hazardous non-treated wood waste. Properly dispose of food scraps, food soiled paper and all other organic material in your compost bin. Clean cardboard can be placed in your recycling bin.

If you do not have a compost or recycling bin at your business or you find you are running out of space before its emptied, contact our outreach team for assistance at erobledo@wcnx.org or 707-963-7988

KEEP IT LOOSE

Place all recyclable items **LOOSE** in your blue recycling cart. Bagged recyclables are landfilled. Plastic bags and other stretchy plastics are not recyclable and should be placed in your garbage cart. If you use bags to collect recyclables, please make sure to dump the items out of the bag into the cart. Shredded paper in a clear bag is the only exception.

WASTECONNECT

We're excited to announce our new app! **WASTECONNECT** Available now on the App Store and Google Play. With it, you can:

- View services
- Set pickup reminders
- Check upcoming holidays
- Send email requests
- Get sorting questions answered

Oops! You've Been Tagged!

Have you noticed tags left on your garbage, compost, or recycling carts? This is likely due to contamination. Contamination can come in many forms, including food scraps in the garbage, soft stretchy plastic in the recycling, and pet waste in compost. Cart tags will have corrections clearly marked.

For more information visit our website uvds.com. Navigate to the "Resources" tab to learn where materials should be properly placed. Thank you for helping us keep our community clean and green!

UPCOMING EVENTS

- **Hazardous Waste Drop-off Event for Businesses.**
 - Friday, April 25th, 1:00pm - 4:00pm
 - Located at Upper Valley Disposal & Recycling.
 - Appointments are required. Call 707-963-7988 to schedule. Requests for appointments will be accepted until 5pm on April 23!
- **Agricultural Container Recycling Drop-off.**
 - May 8th, 8:00am-3:00pm
 - Located at the Napa County Calistoga Yard (4410 N Silverado Trail)
 - For more information visit countynapacounty.org/AgCom



JANUARY 2025

IS YOUR BUSINESS COMPLYING WITH CALIFORNIA'S WASTE REDUCTION REGULATIONS?

Effective January 1, 2022, **EVERYONE** is required to keep their organic materials out of the garbage. SB 1383 applies to all persons and entities that generate organic materials. **ALL BUSINESSES AND MULTIFAMILY DWELLINGS must subscribe to compost and recycling collection service or self haul organic material to a compost facility regardless of service levels.**

ORGANIC MATERIALS like food scraps, yard trimmings and food soiled paper are required to be collected and kept separate from recycling and garbage. When organic materials are discarded in landfills, they emit methane gas, a climate super pollutant that causes climate change. To respond to this climate crisis, California is implementing this statewide organic materials diversion law.

SB 1383 REQUIRES THE TOWN OF YOUNTVILLE TO IMPOSE PENALTIES FOR NON-COMPLIANCE. If your business or multifamily dwelling is without compost or recycling collection service, contact Upper Valley Disposal & Recycling to set up service to ensure compliance with state law and Town of Yountville Ordinance Number 21-503.

SEE ENCLOSED BROCHURE for a description of available business recycling services. For more info call Upper Valley Disposal & Recycling at (707) 963-7988, or visit www.uvds.com.

ASSISTANCE IS AVAILABLE! Upper Valley Waste Management Agency and Upper Valley Disposal & Recycling staff can conduct a **free site visit, staff training(s) and provide interior collection containers for composting and recycling** to help businesses comply with the state's requirements. Call (707) 259-8330 or email upvalleyrecycles@countyofnapa.org to schedule.

Upper Valley Waste Management Agency
phone: 707-259-8330
email: upvalleyrecycles@countyofnapa.org
web: www.countyofnapa.org/recycling

Upper Valley Disposal & Recycling
phone: 707-963-7988
web: www.uvds.com

Printed on 100% post-consumer recycled paper

Scan to visit CalRecycle's
SB 1383 website



Escanear Para Español

FIGURE 3: DIVERSION REPORT (COMMERCIAL)

Frank Family Winery										
1091 Larkmead Ln., Calistoga CA 94515										
Account Number(s): 01-0016470, 01-0009786, 03-2981										
# of pickups (used to convert to tonnage via industry standard density conversion metric)										
Container Size	General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace
32-gallon										
64-gallon									14	
96-gallon		10								
2-yard										
3.5 yard										
4-yard	3			1	4			4		
6-yard										
Exact Tonnage										
Container Size	General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace
10-yard										
20-yard										57.73
30-yard										
40-yard										
Total Estimated Tonnage										
General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace	
2.64	0.48	1.4	0.8	0	0	0	2.88	1.75	57.73	
* Blocked out squares mean that this service/value isn't available										
** 3.5 yard pomace bins are individually weighed (but they are the only exception in regards to dumpsters and carts)										
Density Conversions for Each Commodity										
General Waste to Landfill										0.22 tons/yard
Co-Mingled Recycling										0.1 tons/yard
Glass										0.35 tons/yard
Cardboard										0.05 tons/yard
Compost										0.18 tons/yard
Food Waste										~0.39 tons/yard
Pomace										
Shrink Wrap										
Wood										
Dirt/Rock/Concrete										
Color Key										
Gray										Landfilled Material
Blue										Recycled Material
Green										Composted Material
Overall Diversion %										98%

Stag's Leap Winery

6150 S Silverado Trl, Yountville CA 94558

Account Number(s): 01-0014590, 01-31297, 03-0000408

# of pickups (used to convert to tonnage via industry standard density conversion metric)										
Container Size	General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace
32-gallon										
64-gallon										
96-gallon		4						4		
2-yard										
3.5 yard										
4-yard										
6-yard	5				4					
Exact Tonnage										
Container Size	General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace
10-yard										
20-yard										30.65
30-yard										
40-yard										
Total Estimated Tonnage										
General Waste to Landfill	Co-Mingled Recycling	Glass	Cardboard	Shrink Wrap	Wood	Dirt/Rock/Concrete	Compost	Food Waste	Pomace	
6.6	0.192	0	1.2	0	0	0	0.3456	0	30.65	
* Blacked out squares mean that this service/value isn't available										
** 3.5 yard pomace bins are individually weighed (but they are the only exception in regards to dumpsters and carts)										

Density Conversions for Each Commodity	
General Waste to Landfill	0.22 tons/yards
Co-Mingled Recycling	0.1 tons/yards
Glass	0.35 tons/yards
Cardboard	0.05 tons/yards
Compost	0.18 tons/yards
Food Waste	~0.39 tons/yards
Pomace	
Shrink Wrap	
Wood	
Dirt/Rock/Concrete	

Color Key	
Gray	Landfilled Material
Blue	Recycled Material
Green	Composted Material

Overall Diversion %	83%
---------------------	-----

* Blacked out squares mean that this service/value isn't available

** 3.5 yard pomace bins are individually weighed (but they are the only exception in regards to dumpsters and carts)

Density Conversions for Each Commodity	
General Waste to Landfill	0.22 tons/yard
Co-Mingled Recycling	0.1 tons/yard
Glass	0.35 tons/yard
Cardboard	0.05 tons/yard
Compost	0.18 tons/yard
Food Waste	~0.39 tons/yard
Pomace	
Shrink Wrap	
Wood	
Dirt/Rock/Concrete	

Color Key	
Gray	Landfilled Material
Blue	Recycled Material
Green	Composted Material

Overall Diversion %
83%

Outreach Events January 1, 2025 – March 31, 2025

- January 13th 2025: Yountville Cross Rd- Bike Lane Cart Tagging
- January 21st 2025: Barnett Vineyards Waste Training
- February 4th 2025: Vice Versa Site Visit
- February 5th 2025: Up Valley Inn Site Visit
- February 5th 2025: Veterans Home Resident Waste Training
- February 6th 2025: Corison Winery Waste Training
- February 12th 2025: BRAND Napa Valley Waste Training
- February 13th 2025: St. Super Waste Training
- February 13th 2025: Ehlers Estate Site Visit
- February 19th 2025: Joseph Phelps Site Visit
- February 21st 2025: Ehlers Estate Waste Training
- March 5th 2025: Opus One Waste Training
- March 7th 2025: Hestan Vineyards Site Visit
- March 8th 2025: Sterling Winery Waste Training
- March 11th 2025: St.Helena Primary School Waste Training
- March 13th 2025: Hill Family Estate Site Visit
- March 14th 2025: Alpha Omega Waste Training
- March 19th 2025: Sort & Learn Alpha Omega
- March 25th 2025: Arroyo Grande Villas Waste Training
- March 26th 2025: Joseph Phelps Waste Trainings
- March 27th 2025: Estate Yountville Site Visit

State Recycling Laws

There are several laws that mandate recycling for commercial customers. The three most relevant laws are summarized below.

1. AB 341 (Chesbro) Mandatory Commercial Recycling Collection, enacted in 2012, requires commercial businesses that generate four or more cubic yards of garbage per week and multifamily dwellings with 5 or more units to recycle. Generators are not mandated to subscribe to a service; they may self-haul or donate recyclable materials. This law mandates education, outreach, monitoring and reporting of compliance with the law; however, there are no penalties for non-compliance.
3. AB 1826 (Chesbro) Mandatory Organic Recycling Collection, enacted in 2016, requires commercial businesses and multifamily dwellings with 5 or more units to recycle organic waste (yard waste, non-treated wood waste, food waste and food soiled papers). Generators are not mandated to subscribe to a service; they may self-haul materials to an organics processing facility or compost limited amounts of materials on site. In 2020, the requirement dropped to 2 cubic yards combined solid waste from 4 cubic yards. This law mandates education, outreach, monitoring and reporting of compliance with the law; however, there are no penalties for non-compliance.
4. SB 1383 (Lara) Short Lived Climate Pollutants: Organics Waste Methane Emissions Reductions was signed into law in 2016 and went into effect January 1, 2022. This law sets two targets for the State:
 - 1) To reduce organic waste disposal 50% by 2020 and 75% by 2025
 - 2) To rescue at least 20% of currently disposed surplus food for people to eat.This law mandates education, outreach, monitoring and reporting of compliance with the law. However, unlike the previous two laws, this law includes enforcement and penalties for jurisdictions, processors/facilities, and generators and includes residential customers.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1160

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Waste Management Companies' Issues

RECOMMENDATION

WASTE MANAGEMENT COMPANIES' ISSUES

DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.

BACKGROUND

None

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1161

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Manager's Report

RECOMMENDATION

MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities and staff requests direction regarding broadcast of future meetings.

BACKGROUND

Monthly Financial Report: The most recent financial report is attached.

As the Board requested, we have moved both the links to previous meetings/agendas, and the link to audio recordings of previous meetings, to the cover page of our website.

We are in the middle year of our 3 year rate setting process for UVDS rates. On July 1, rates will automatically adjust based on the Consumer Price Index (CPI) for the Bay Area, which was 2.69%.

Agency Manager and the Company will also provide an update on the impacts and potential impacts of Tariffs and other Federal Policy changes.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? Yes

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Statement of Revenues and Expenses Budget vs. Actual

Fiscal Year: 2025 Through Period: 12

Fund: 8200 - Upper Valley Waste Mgmt Auth

Object	Budget			Encumbrances	Actuals	Available Budget	% of Budget
	Adopted	Adjustments	Revised				
Intergovernmental Revenues							
43420 - ST - Dept of Conservation	25,000.00	-	25,000.00	-	-	25,000.00	0.00 %
43790 - ST - Other Funding	300,000.00	-	300,000.00	-	44,979.47	255,020.53	14.99 %
Total Intergovernmental Revenues	325,000.00	-	325,000.00	-	44,979.47	280,020.53	13.84 %
Revenue from Use of Money and Property							
45100 - Interest	35,000.00	-	35,000.00	-	54,275.26	(19,275.26)	155.07 %
Total Revenue from Use of Money and	35,000.00	-	35,000.00	-	54,275.26	(19,275.26)	155.07 %
Charges for Services							
46800 - Charges for Services	550,000.00	-	550,000.00	-	469,436.83	80,563.17	85.35 %
Total Charges for Services	550,000.00	-	550,000.00	-	469,436.83	80,563.17	85.35 %
Services and Supplies							
52100 - Administration Services	275,000.00	-	275,000.00	-	196,735.04	78,264.96	71.54 %
52125 - Accounting/Auditing Services	20,000.00	-	20,000.00	-	6,184.00	13,816.00	30.92 %
52132 - ITS Records Management	-	-	-	-	954.00	(954.00)	0.00 %
52140 - Legal Services	50,000.00	-	50,000.00	16,340.50	22,241.50	11,418.00	77.16 %
52310 - Consulting Services	130,000.00	-	130,000.00	22,424.00	72,576.00	35,000.00	73.08 %
52325 - Waste Disposal Services	-	-	-	-	2,947.00	(2,947.00)	0.00 %
52330 - Hazardous Waste Disposal Svcs	80,000.00	-	80,000.00	47,665.82	23,874.68	8,459.50	89.43 %
52600 - Rents/Leases - Equipment	-	-	-	0.78	32.81	(33.59)	0.00 %
52700 - Insurance - Liability	2,500.00	-	2,500.00	-	-	2,500.00	0.00 %
52800 - Communications/Telephone	700.00	-	700.00	-	690.40	9.60	98.63 %
52810 - Advertising/Marketing	30,000.00	-	30,000.00	-	7,773.73	22,226.27	25.91 %
52820 - Printing and Binding	35,000.00	-	35,000.00	-	5,427.24	29,572.76	15.51 %
52830 - Publications and Legal Notices	2,000.00	-	2,000.00	-	-	2,000.00	0.00 %
52900 - Training/Conference Expenses	500.00	-	500.00	-	-	500.00	0.00 %
52905 - Business Travel/Mileage	500.00	-	500.00	-	37.52	462.48	7.50 %
53100 - Office Supplies	50.00	-	50.00	-	-	50.00	0.00 %
53110 - Freight/Postage	50.00	-	50.00	-	-	50.00	0.00 %
53400 - Minor Equipment/Small Tools	100.00	-	100.00	-	-	100.00	0.00 %

53600 - Special Department Expense	135,000.00	-	135,000.00	-	64,992.77	70,007.23	48.14 %
Total Services and Supplies	761,400.00	-	761,400.00	86,431.10	404,466.69	270,502.21	64.47 %
Other Charges							
54805 - Community Grants	300,000.00	-	300,000.00	30,000.00	199,131.32	70,868.68	76.38 %
Total Other Charges	300,000.00	-	300,000.00	30,000.00	199,131.32	70,868.68	76.38 %
33100 - Beginning Available Fund Balance					2,109,969.94		
Total Revenues	910,000.00		910,000.00		568,691.56	341,308.44	62.49 %
Total Expenditures	1,061,400.00		1,061,400.00	116,431.10	603,598.01	341,370.89	67.84 %
Net Surplus / (Deficit)	(151,400.00)	-	(151,400.00)		(34,906.45)		
33100 - Current Available Fund Balance					2,075,063.49		



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org
Main: (707) 253-4580

Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1162

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Reports from Jurisdictions

RECOMMENDATION

REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

Napa County

Calistoga

St. Helena

Yountville

BACKGROUND

None

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Napa County

Board Agenda Letter

1195 THIRD STREET
SUITE 310
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Upper Valley Waste Management Agency (UVWMA)
File ID #: 25-1163

Agenda Date: 6/23/2025

TO: Board of Directors
FROM: Steven Lederer - Manager, UVWMA
REPORT BY: Steven Lederer - Manager, UVWMA
SUBJECT: Future Agenda Items

RECOMMENDATION

FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

BACKGROUND

Future meetings will address the Board's fiscal reserve policy, and the Agency's Grant program.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.