

**NAPA COUNTY AGREEMENT NO. 190293B
AMENDMENT NO. 2**

THIS AMENDMENT NO. 2 TO AGREEMENT NO. 190293B is effective as of the 1st day of July, 2023, by and between NAPA COUNTY, a political subdivision of the State of California hereinafter referred to as "COUNTY," and **SUCCESSFUL ALTERNATIVES FOR ADDICTION COUNSELING SERVICES, INC.**, a California corporation, whose mailing address is 1628 Broadway Street, Vallejo, CA 94590 hereinafter referred to as "CONTRACTOR." COUNTY and CONTRACTOR may be referred to below collectively as "Parties" and individually as "Party."

RECITALS

WHEREAS, on April 23, 2019, COUNTY and CONTRACTOR entered into Napa County Agreement No. 190293B (hereinafter referred to as the "Agreement") for CONTRACTOR to provide methadone, buprenorphine, disulfiram and naloxone treatment services to specifically referred clients of COUNTY's Alcohol and Drug Services programs; and

WHEREAS, on October 1, 2018, the Parties amended the Agreement in order to reimburse CONTRACTOR for services provided prior to the original effective date of April 23, 2019; increase the maximum amount for the term October 1, 2018 through June 30, 2020 for payment of those services with no change to the maximum amount of \$270,100 for each subsequent automatic renewal; amend Specific Terms and Conditions 3.4.—Compliance with State ODS Waiver Requirements to add an additional requirement; revise the Compensation section (Exhibit B) to reflect the increase to the maximum amount and to update the invoicing requirements of CONTRACTOR for reimbursement of services; and

WHEREAS, as of the effective date of this Agreement No. 2, the Parties wish to further amend the Agreement to replace Exhibit A with Exhibit A-1 (Scope of Work) and Addendum 1 to Exhibit B with Exhibit B-2 (Compensation) in order to update the Narcotic Treatment Program (NTP) Service rates and update invoice documentation requirements.

TERMS

NOW THEREFORE, for good and valuable consideration, the adequacy and receipt of which are hereby acknowledged, the Parties amend the Agreement as follows:

1. Exhibit A shall be replaced with "Exhibit A-1" attached hereto and incorporated by reference herein, and all references in the Agreement to Exhibit A shall refer to "Exhibit A-1" as of the effective date of this Amendment No. 2.
2. Addendum 1 to Exhibit B shall be replaced with "Exhibit B-2" attached hereto and incorporated by reference herein, and all references in the Agreement to Addendum 1 to Exhibit B shall refer to "Exhibit B-2" as of the effective date of this Amendment No. 2.

3. Except as provided above, the terms and conditions of the Agreement shall remain in full force and in effect as originally approved.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 2 of Napa County Agreement No. 190293B as of the date first above written.

SUCCESSFUL ALTERNATIVES FOR
ADDICTION COUNSELING SERVICES, INC.

DocuSigned by:
By: Gilbert D'Andria
GILBERT D'ANDRIA,
Chief Financial Officer

DocuSigned by:
By: Mike Saul
MICHAEL SAUL,
Chief Operating Officer

"CONTRACTOR"

NAPA COUNTY, a political subdivision
of the State of California

By: _____
BELIA RAMOS
Chair of the Board of Supervisors

"COUNTY"

APPROVED AS TO FORM Office of County Counsel By: <i>Rachel L. Ross (e-signature)</i> Date: 8/8/23	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT A-1
SCOPE OF WORK

July 1, 2023 through June 30, 2024
(and each subsequent automatic annual renewal)

Narcotics Treatment Program Services

1. CONTRACTOR shall offer and prescribe medications to patients covered under the DMC-ODS formulary, including methadone, buprenorphine, naloxone and disulfiram.
2. CONTRACTOR shall notify COUNTY Alcohol and Drug Program Administrator or designee prior to any admission. CONTRACTOR shall secure and maintain signed beneficiary authorization for Release of Information to coordinate care, verify Napa is the county of residence, and collect the patient's medical/insurance information.
3. CONTRACTOR shall provide NTP Services for COUNTY residents. The services are limited to residents who are eligible for Medi-Cal benefits in Napa County. Treatment services are inclusive of initial physician exam, follow up substance use disorder treatment, follow up medical exams, and required monthly laboratory urinalysis testing. The following services are included in this Agreement:
 - a. NTP - Methadone Dosing
 - b. NTP - Individual Counseling
 - c. NTP- Group Counseling
 - d. NTP- Buprenorphine
 - e. NTP - Buprenorphine-Naloxone Combo Product
 - f. NTP - Disulfiram
 - g. NTP - Naloxone (2-pack Nasal Spray)
4. CONTRACTOR may provide "courtesy dosing" (defined as replacement narcotic therapy) to visiting beneficiaries approved to receive services on a temporary basis (less than 30 days) in accordance with Title 9, Section 10295. Prior to providing replacement narcotic therapy to a visiting beneficiary, CONTRACTOR must comply with Title 9, Section 10210(d).
5. CONTRACTOR further agrees to comply with all applicable laws and regulations, including Sections 96.126, 96.127, 96.128, 96.131 and 96.132 of the Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA) Reauthorization Act, Public Law 106-310; the State of California Alcohol and/or Other Drug Program Certification Standards (May 1, 2017 version); Title 21, CFR Part 1300, et seq.; Title 42, CFR, Part 8; Drug Medi-Cal Certification Standards for Substance Abuse Clinics; Title 22, CCR, Sections 51341.1, 51490.1, and 51516.1; Title 9, CCR, Division 4, Chapter 4, Subchapter I, Sections 10000, et seq., Title 22,

CCR, Division 3, Chapter 3, sections 51000 et. seq. and any and all guidelines promulgated by the State Department of Health Care Services' (DHCS) Substance Use Disorder Services and/or the Napa COUNTY Department of Health and Human Services to serve special populations and groups, as applicable; as well as COUNTY laws, ordinances, regulations and resolutions; and any amendments to the above laws and regulations as may from time to time arise. CONTRACTOR shall perform all services under this Agreement in a manner in accordance with the standards and obligations of CONTRACTOR's profession. CONTRACTOR shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of CONTRACTOR's obligations. COUNTY shall maintain copies of above-mentioned statutes, regulations, and guidelines for CONTRACTOR's use.

EXHIBIT B-2
COMPENSATION

July 1, 2023 through June 30, 2024
(and each subsequent automatic annual renewal thereof)

Compensation

CONTRACTOR shall be entitled to payment for qualifying services delivered under the Agreement at the applicable current Drug Medi-Cal rates for Narcotic Treatment Programs, as determined pursuant to Welfare & Institution Code Section 14021.51. No changes in the rates shall add a new type of services to those services set forth in Exhibit A of the Agreement. Total reimbursement under this Agreement may not exceed \$270,100.00.

COUNTY shall accept, and reimburse, a claim from any subcontracted OTP/NTP provider (Referring OTP/NTP) that pays another OTP/NTP for providing courtesy dosing (Dosing OTP/NTP) to a beneficiary. COUNTY shall use the reimbursement rate established in this Agreement.

CONTRACTOR shall invoice the COUNTY for services by the 15th of the month following its provision of any services under this Agreement. CONTRACTOR shall include documentation of individual services by date of service, including client name, address and case number, and the CMS-1500 Claim forms.

Per Federal Regulation, providers must bill all other health coverage (OHC) prior to submitting claims to Napa County for Medi-Cal reimbursement, as Medi-Cal is the payer of last resort.

The OHC insurer is considered the primary insurance and may pay all, part, or none of the cost of services. Any unreimbursed cost may be claimable to Medi-Cal. Claims where OHC exists must be submitted to Napa County within 30 days from receipt of the Explanation of Benefits (EOB), but no later than four months from the date of service. When submitting claims to Napa County for individuals with OHC, a copy of the OHC EOB or denial shall be attached to the CMS-1500 form unless the claim falls under the next paragraph.

In order to submit claims to Napa County within four months from the date of service, claims must be submitted to any OHC insurer in a timely manner. If no response or EOB is received from the OHC insurer within 90 days from the date of claim submission, CONTRACTOR may presume denial from the OHC and submit their CMS-1500 claim to Napa County. When submitting claims with a presumed denial from the OHC, CONTRACTOR shall attach a letter stating that no response was received from the OHC, include in the letter the name of the OHC, and state the date the claim was submitted to the OHC.

Either party may terminate this Agreement for any reason by giving a (30) calendar day written notice to the other party. Notice of termination shall be by written notice to the other party and be sent by registered mail. CONTRACTOR shall reimburse COUNTY for all overpayments identified by CONTRACTOR, and/or State or Federal oversight agencies as an audit exception.

CONTRACTOR shall make any repayment based on audit exception(s) upon discovery of said exception(s). If reimbursement is required, CONTRACTOR shall reimburse COUNTY within 60 days of identification.

Limitations Affecting Payments

CONTRACTOR shall perform services and provide such documentation as required by all applicable State and Federal laws, rules, and regulations, and as described in Exhibit A of this agreement. Other limitations affecting contract payments may include, but are not limited to:

- CONTRACTOR shall provide such documentation as required by COUNTY at any time in order to substantiate its claims for payment. COUNTY may elect to withhold payment for failure by CONTRACTOR to provide such documentation required by COUNTY.
- Contractor's services and claims are subject to any audits conducted by COUNTY, the State of California or federal government, or other auditors. Any resulting audit finding shall be repaid to COUNTY.
- CONTRACTOR shall make COUNTY whole for disallowances for payment or lost revenues as identified and discovered by the COUNTY that are attributable to Contractor's performance under this Agreement, including, but not limited to, Contractor's insufficient documentation of Medical Necessity or billing errors by CONTRACTOR that preclude COUNTY from claiming the Federal Financial Participation share of Medi-Cal.
- To the extent CONTRACTOR shall make whole the COUNTY under this Paragraph, COUNTY may elect to withhold any payments for past services, offset against any payments for future services for which CONTRACTOR provides, or demand reimbursement without offset.
- CONTRACTOR shall pay any penalty or fine assessed against COUNTY arising from CONTRACTOR's failure to comply with all applicable Federal or State Health Care Program Requirements, including, but not limited to any penalties and fines which may be assessed under a Federal or State False Claims Act provision.

Non-compliance with this agreement may lead at any time to withholding of payments and/or a termination of the agreement based on breach of contract.

Additional costs incurred by CONTRACTOR shall be solely borne by CONTRACTOR except as otherwise specified in subsequent amendments to this contract.

If required under DMC-ODS rules, CONTRACTOR shall submit an annual cost report by August 31st following the end of each fiscal year. Failure to submit the cost report timely may result in the suspension of payments until the cost report is received by the COUNTY.

Payment Rates

“Uniform Statewide Daily Reimbursement Rate (USDR)” means the rate for NTP services based on a unit of service that is a daily treatment service, developed in accordance with Section 14021.6 of the W&I Code Section, Section 11758.42 of the HSC and Title 9, CCR, commencing with Section 10000 (Document 3G). The following table shows USDR rates:

(*) The NTP Contractor may be reimbursed for up to 200 minutes (20 ten-minute increments) of individual and/or group counseling per calendar month. If a medical necessity determination is made that requires additional NTP counseling beyond 200 minutes per calendar month, NTP Contractors may bill and be reimbursed for additional counseling (in 10 minute increments). Medical justification for the additional counseling must be clearly documented in the patient record. Reimbursement for covered NTP services shall be limited to the lower of the NTP’s usual and customary charge to the general public for the same or similar services or the USDR rate.

1. Buprenorphine: Average daily dose of 16 milligrams, sublingual tablets.
2. Disulfiram: Average daily dose between 250 and 500 milligrams.
3. Naloxone: One dose equal to 4 milligrams per 0.1 milliliter.

NTP Service	Period	SFY 2023-24 Rate	
		Non-Perinatal	Perinatal
Methadone	Daily	\$18.79	\$20.24
Buprenorphine Mono	Daily	\$23.86	\$28.94
Buprenorphine-Naloxone Combo Tablets	Daily	\$24.22	\$28.13
Disulfiram	Daily	\$8.61	\$8.88
Naloxone HCL – 2 pack (Narcan)	Dispensed as needed	\$144.76	\$144.76

COUNTY shall compensate CONTRACTOR for contract services provided and properly documented, as defined in Table 1 and in Exhibit A. Rates billed for contract services during the contract term shall be based the following:

TABLE 1: RATES PER BILLABLE MINUTE

LPHA (LMFT, LCSW, LPCC)/ Intern or Waivered LPHA (LMFT, LCSW, LPCC)	\$4.50
Mental Health Rehab Specialist	\$3.67
Certified AOD Counselor	\$3.67
Other Qualified Providers - Other Designated MH Staff that Bill Medi-Cal	\$3.33

1. A billing unit is defined as one minute of service. Only authorized service activities provided by eligible staff, while providing Medi-Cal eligible services to Napa County Medi-Cal eligible clients, shall qualify for payment. The following requirements apply for claiming of services:
 - a. Accurate and precise number of minutes shall be reported and billed properly, by a qualified staff member.
 - b. A maximum of 60 units of time may be reported or claimed for any single client during a one-hour period.
 - c. Units of time reported or claimed shall not exceed hours worked by eligible staff.
 - d. When a single staff member provides eligible service to, or on behalf of, more than one beneficiary at the same time, the staff member's time must be prorated to each beneficiary.
 - e. When more than one staff member provides an eligible service to more than one beneficiary at the same time, the time utilized by all those providing the service shall be added together to yield the total claimable services. The total time claimed shall not exceed the actual time utilized for claimable services.
 - f. All documentation of services provided to, or on behalf of, more than one beneficiary at the same time, or services provided by multiple staff members to one or more beneficiaries at the same time, must include clear indication of the clinical necessity for the chosen treatment approach.
 - g. All documentation of services provided to, or on behalf of, more than one beneficiary at the same time, or services provided by multiple staff members to one or more beneficiaries at the same time, must clearly delineate the total minutes of the direct service and the combined number of clients served.
2. Total contract payments for the term shall not exceed the contract maximum, which is based on an estimate of services that may be performed during the contract period and shall not be considered a guaranteed sum.

COUNTY will bill the services performed by CONTRACTOR and provided by CONTRACTOR to HHSA to various private or governmental third-party payors. COUNTY is the only party who may bill and seek reimbursement for the services performed by CONTRACTOR to COUNTY. CONTRACTOR is prohibited from seeking any reimbursement, including but not limited to various private or governmental third-party payors (e.g., Medicare, Medi-Cal, TRICARE, Champus) or other individuals, for any of the services performed by CONTRACTOR. CONTRACTOR will cooperate with COUNTY to facilitate COUNTY in obtaining the maximum legal reimbursement for the services provided. CONTRACTOR is responsible for ensuring that the CONTRACTOR adhere to this provision.

Required Submissions

1. **Budget.** Fifteen days prior to the beginning of the Fiscal Year, CONTRACTOR shall submit an estimated Budget consistent with the Fiscal Year contract maximum. CONTRACTOR shall include estimated FTEs, by standardized classification, and identify those providing Direct Client Care. The COUNTY shall supply a revised Budget Template which correlates to standardized classification fields.
2. **Invoices.** CONTRACTOR shall submit monthly itemized invoices to COUNTY's Mental Health Fiscal Analyst by 15th of each month for all authorized contract services provided in the preceding month. Invoices shall be submitted in the template and format provided by a County of Napa Behavioral Health Fiscal Analyst.

The invoice shall itemize all of the following for each billed service:

- a. Client name(s)
- b. Program name
- c. Description of service
- d. Approved staff member who provided service
- e. Identifiable Activity Code
 - a. Must correlate to approved staff member's scope of service, by credential
- f. Date of service
- g. Length of service
- h. Rate of service
- i. Total amount billed for each service
- j. Invoice shall only include billing for the eligible contract services performed in the manner described herein.

Validity and accuracy of invoice submission is critical to ensure timely payment of invoices for contracted services. Invoices will be paid within 60 days of receipt of invoices that are valid, accurate, and approved. If COUNTY staff requires any invoice follow-up, clarification, adjustment, or resubmission from CONTRACTOR, the 60-day timeframe for invoice payment

resets to the date all outstanding issues are resolved, and the most recently received invoice is confirmed to be valid and accurate.

3. Annual Cost Report. CONTRACTOR may be required to submit an annual cost report. If a cost report is required, CONTRACTOR will be notified, and the cost report will be due by August 31st following the end of the fiscal year. Failure to submit the cost report timely may result in the suspension of payments until the cost report is received by the COUNTY.

Other Limitations Affecting Payments

CONTRACTOR shall perform services and provide such documentation as required by all applicable State and Federal laws, rules, and regulations, and as described in Exhibit A of this agreement. Other limitations affecting contract payments may include, but are not limited to:

1. CONTRACTOR shall provide such documentation as required by COUNTY at any time in order to substantiate its claims for payment. COUNTY may elect to withhold payment for failure by CONTRACTOR to provide such documentation required by COUNTY.
2. Contractor's services and claims are subject to any audits conducted by COUNTY, the State of California or federal government, or other auditors. Any resulting audit exemption shall be repaid to COUNTY.
3. CONTRACTOR shall make COUNTY whole for disallowances for payment or lost revenues as identified and discovered by the COUNTY that are attributable to Contractor's performance under this Agreement, including, but not limited to, Contractor's insufficient documentation of Medical Necessity or billing errors by CONTRACTOR that preclude COUNTY from claiming the Federal Financial Participation share of Medi-Cal.
4. To the extent CONTRACTOR shall make whole the COUNTY under this Paragraph, COUNTY may elect to withhold any payments for past services, offset against any payments for future services for which CONTRACTOR provides, or demand reimbursement without offset.
5. CONTRACTOR shall pay any penalty or fine assessed against COUNTY arising from CONTRACTOR's failure to comply with all applicable Federal or State Health Care Program Requirements, including, but not limited to any penalties and fines which may be assessed under a Federal or State False Claims Act provision.

Non-compliance with this agreement may lead at any time to withholding of payments and/or a termination of the agreement based on breach of contract.