

POLICY NUMBER 2014-1
(NCCSC)

A POLICY OF THE CITY SELECTION COMMITTEE
OF NAPA COUNTY, STATE OF CALIFORNIA, REGARDING
THE APPOINTMENT OF MEMBERS TO THE LOCAL
AGENCY FORMATION COMMISSION OF NAPA COUNTY

The following is a policy of the City Selection Committee of Napa County, State of California, regarding the appointment of City members and alternate City members to the Local Agency Formation Commission of Napa County (“LAFCO”).

The purpose of the policy is to provide a rotation of appointments to LAFCO. This policy should not be construed so as to conflict with any of the provisions of the California Government Code regarding either the general powers of this Committee or the appointment powers and procedures of this Committee contained within the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 *et seq.*) Instead this policy should be construed as supplementing those provisions of state law. Further, this policy is intended to provide a fair and equitable exercise of the discretion vested in future Committees with respect to appointments to LAFCO. This policy is as follows:

PART I.
REGULAR MEMBERS

- A. Of the two (2) city members appointed to LAFCO, one shall always be chosen from either the City of Napa or the City of American Canyon (“the South Valley Seat”). The other shall always be chosen from among the Town of Yountville, City of St. Helena, or the City of Calistoga (“the North Valley Seat”).
- B. Anytime the term for the South Valley Seat ends, this Committee shall appoint a member from the city not previously represented on LAFCO. Similarly with respect to the North Valley Seat, anytime the term for that Seat ends, this Committee shall appoint members in a rotation of the North Valley cities as follows:
 - (1) City of St. Helena
 - (2) City of Calistoga
 - (3) Town of Yountville
- C. The term of each Seat is four (4) years, as provided in Government Code Section 56334. The term of each Seat resides with the jurisdiction rather than the particular individual assigned to take the Seat. If an individual assigned to the Seat cannot complete the assigned term, the jurisdiction having the current Seat shall select another individual to complete the term. Once the term is completed, the rotation described in Section B of this policy shall apply.

PART II.
ALTERNATIVE MEMBER

Anytime the term of the South Valley Seat ends, this Committee shall change the jurisdiction serving as the alternate city member to that South Valley city not currently serving as the regular South Valley city member. In other words, if a City of Napa representative is currently serving as the regular South Valley city member, a representative of the City of American Canyon shall be the alternate city member and vice versa, so that the City of Napa has representation on LAFCO either as a regular member or an alternate member at all times and the City of American Canyon has representation on LAFCO either as a regular member or an alternate member at all times.

PART III.
RECOMMENDATIONS FROM JURISDICTIONS

At least fourteen (14) days prior to a Committee meeting, jurisdictions next in line for appointment to a Seat on LAFCO should forward a letter to the City Selection Committee Clerk of the Board that identifies and recommends the individual chosen by the jurisdiction to take its Seat on LAFCO, for consideration by the Committee.