

RESOLUTION NO. 2023-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, APPROPRIATE PERSONNEL POLICIES, AND THE DEPARTMENTAL ALLOCATION LIST FOR THE COUNTY EXECUTIVE OFFICE, EFFECTIVE JANUARY 21, 2023.

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation List shall be established from time to time by resolution of the Board of Supervisors; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes, appropriate personnel policies, and Departmental Allocation List for the County Executive Office, as set forth in Exhibit “A,” be implemented.

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, appropriate personnel policies, and Departmental Allocation List for the County Executive Office, as set forth in Exhibit “A,” effective January 21, 2023.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
held on the 10th day of January 2023, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
the State of California

By: _____
Chair of the Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: <i>Susan B. Altman</i>, Deputy Date: 12/28/2022	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT A

Director of Human Resources requests approval of the following actions, effective January 21, 2023:

1. Amend the Table and Index of Classes, as follows:

a. Delete:

Board Clerk I [CON]
\$2,645.60 - \$3,131.20 (approximate bi-weekly)
\$5,732.00 - \$6,784.00 (approximate monthly salary)

Board Clerk II [CON]
\$3,020.00 - \$3,589.60 (approximate bi-weekly)
\$6,543.00 - \$7,777.00 (approximate monthly salary)

Deputy Clerk of the Board of Supervisors [CON]
\$3,528.00 - \$4,218.40 (approximate bi-weekly)
\$7,644.00 - \$9,140.00 (approximate monthly salary)

b. Add:

Deputy Clerk of the Board Clerk I [CON]
\$2,645.60 - \$3,131.20 (approximate bi-weekly)
\$5,732.00 - \$6,784.00 (approximate monthly salary)

Deputy Clerk of the Board Clerk II [CON]
\$3,020.00 - \$3,589.60 (approximate bi-weekly)
\$6,543.00 - \$7,777.00 (approximate monthly salary)

Senior Deputy Clerk of the Board [CON]
\$3,528.00 - \$4,218.40 (approximate bi-weekly)
\$7,644.00 - \$9,140.00 (approximate monthly salary)

2. Amend the Departmental Allocation List as follows:

Department	Budget Unit	Position Control #	Class Title	Effective Date	Change
County Executive Office	10200	00001913	Board Clerk I/II	1/21/23	-1.00
County Executive Office	10200	00001913	Deputy Clerk of the Board I/II	1/21/23	+1.00
County Executive Office	10200	00002895	Board Clerk I/II	1/21/23	-1.00
County Executive Office	10200	00002895	Board Clerk I/II/Senior Deputy Clerk of the Board	1/21/23	+1.00
County Executive Office	10200	00002148	Deputy Clerk of the Board of Supervisors	1/21/23	-1.00
County Executive Office	10200	00002148	Board Clerk I/II/Senior Deputy Clerk of the Board	1/21/23	+1.00

3. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan – Confidential, by deleting Board Clerk I, Board Clerk II, and Deputy Clerk of the Board of Supervisors from Attachment 1, Part A Eligibility List, Confidential Employees, Clerk of the Board.
4. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan – Confidential, by adding Deputy Clerk of the Board I, Deputy Clerk of the Board II, and Senior Deputy Clerk of the Board to Attachment 1, Part A Eligibility List, Confidential Employees, Clerk of the Board.