



# Napa County

1195 THIRD STREET  
SUITE 310  
NAPA, CA 94559  
www.countyofnapa.org

Main: (707) 253-4580

## Legislation Text

---

File #: 22-1647, Version: 1

---

**TO:** Board of Supervisors

**FROM:** Christine Briceño, Director of Human Resources

**REPORT BY:** Joy Cadiz, Senior Human Resources Analyst

**SUBJECT:** Adoption of a Resolution Amending the Table and Index and Appropriate Personnel Policies

---

### **RECOMMENDATION**

Director of Human Resources and Director of Health & Human Services Agency (HHSA) request adoption of a Resolution amending the Table and Index of Classes and appropriate personnel policies to reflect the addition of a new Assistant Public Health Officer classification.

### **EXECUTIVE SUMMARY**

If approved, this request amends the Table & Index of Classes and appropriate personnel policies to include a new Assistant Public Health Officer classification effective September 17, 2022.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed: Effective and Open Government

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Health & Human Services Agency (HHSA) and Human Resources considered various options to meet the need for an Assistant Medical Director position, and determined that the creation of a new Assistant Public

Health Officer was appropriate. Adding this classification will provide the County's Public Health Officer with assistance and relief, especially during critical public health emergencies. This action creates the new classification so it can be filled at a later time as needed.

Therefore, the Director of Human Resources and the Director of HHSA request adoption of a Resolution amending the Table and Index of Classes and appropriate Personnel Policies to reflect the creation of the Assistant Public Health Officer classification, effective September 17, 2022.