



Napa County

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Legislation Text

File #: 22-1578, **Version:** 1

TO: Board of Supervisors
FROM: Jennifer Palmer, Director of Housing and Human Services
REPORT BY: Alex Carrasco, Staff Service Analyst
SUBJECT: Increase appropriation in Housing Authority Household Expense

RECOMMENDATION

Director of Housing and Homeless Services requests approval of a Budget Adjustment increasing appropriations in Household Expense for each of the Farmworker Centers (5060-5060501, 5060-5060502, 5060-5060503) for a total of \$9,800, offset by increase in Donations/Contributions to purchase kitchen equipment.

(4/5 vote required)

EXECUTIVE SUMMARY

Today's action will increase the appropriation for Household Expenses by \$9,800, offset by a donation from the Napa Valley Migrant Farm Worker Housing Committee, also known as the St. Helena Farmworker Committee. Each of the County's owned Farmworker Centers' kitchens would receive equipment to support staff with meal preparation, distribution and storage.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Housing Authority Fund 5060 Org 5060501, 5060502, and 5060503
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Recommendation made in consideration of available fund balance. County will purchase equipment and receive donation from donor at a future date. Today's action will increase appropriations for Household Expenses.
Is the general fund affected?	No
Future fiscal impact:	There is no future fiscal impact. Funded through a donation.
Consequences if not approved:	There would be insufficient appropriations to support the purchase of kitchen equipment.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed actin is a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Housing Authority owns three (3) Farmworker Centers located in Calistoga, St. Helena, and Napa. Each center has a commercial kitchen that produces three meals a day, six days a week, and eleven months of the year. At full occupancy (60 lodgers per site), staff serves over 4,000 meals in a month. To help support staff with meal preparation, distribution, and storage, the St. Helena Farmworker Committee has generously volunteered to donate kitchen equipment to each of the three (3) centers.

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