



Napa County

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Title: Director of Human Resources will present and seek direction regarding the recruitment process for County Executive Officer.

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Attachments: 1. Schedule, 2. PowerPoint Slide (added after the meeting)

Date	Ver.	Action By	Action	Result
2/7/2023	1	Board of Supervisors		

TO: Board of Supervisors

FROM: Christine Briceño, Director of Human Resources

REPORT BY: Joy Cadiz, Senior Human Resources Analyst

SUBJECT: County Executive Officer Recruitment

RECOMMENDATION

Director of Human Resources will present and seek direction regarding the recruitment process for County Executive Officer.

EXECUTIVE SUMMARY

The County Executive Officer position has been vacant since August 30, 2022. Human Resources will present a proposed recruitment process (schedule attached) and seek Board direction.

PROCEDURAL REQUIREMENTS

1. Staff Report

2. Public Comment

3. Provide Direction

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No
County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA guidelines) and there CEQA is not applicable.

BACKGROUND AND DISCUSSION

Former County Executive Officer Minh Tran separated from County employment effective August 30, 2022. The County is utilizing an executive recruiter to fill the position. Based on prior experience in recruiting high level management positions, it is likely to take 4-6 months to find qualified candidates and complete the selection process. The Proposed Search Schedule is attached.