



## Legislation Text

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**File #:** 23-0053, **Version:** 1

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**TO:** Board of Supervisors  
**FROM:** Jason Martin, Deputy Chief  
**REPORT BY:** Stacie McCambridge, Staff Services Manager  
**SUBJECT:** AP Triton Amendment No. 1 - NCFD Long-Range Master Plan

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### **RECOMMENDATION**

Deputy County Fire Chief requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 220290B with AP Triton increasing the amount by \$7,691 for a new maximum of \$77,691 extending the term through June 30, 2023, amending the scope of work to include services to develop a community survey and conduct a town hall forum for the Master Plan.

### **EXECUTIVE SUMMARY**

The authorization of the amendment will provide services to develop a community survey and town hall forum for the Master Plan. This will meet the demands of the public and our community leaders. The fire master plan is a study of county fire services.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Fire Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Funding will enhance fire services to Napa County residents and visitors by providing a comprehensive plan for current and future development.
Is the general fund affected?	No
Future fiscal impact:	If the Board adopts the Long-Range Master Plan, the cost of improved services through staffing and equipment will be included in the recommended budget request.
Consequences if not approved:	The County Fire Department continues with the current methodology and relies on past practice as a guide.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit

Additional Information

N/A

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The purpose of a Long -Range Master Plan is to evaluate the County Fire Department in relation to the community's current risks, anticipate community growth (and therefore associated risk), and recommend solutions. The study intends to position the County to address that growth in advance with appropriate resources and infrastructure. A Master Plan keeps the County from lagging behind community growth and development as well as maintaining or enhancing service as the community grows. The Master plan intends to be an effective policy making and budgeting tool, knowing where and how the community will grow into the future and what the Department will need in terms of policy and budget support.

Authorizing this amendment will provide services to develop a community survey and town hall forum for the Master Plan. AP Triton will develop an online survey to ensure that the community's concerns regarding fire-rescue delivery and associated services are recognized by the fire department.

This agreement is for a maximum of \$77,691 for the term of January 1, 2023 through June 30, 2023, with an automatic annual renewal.