



## Legislation Text

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**TO:** Board of Supervisors  
**FROM:** Steve Lederer- Director of Public Works  
**REPORT BY:** Katie Ribardiere- Animal Shelter Manager  
**SUBJECT:** Acceptance of a donation to the Animal Shelter

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### RECOMMENDATION

Director of Public Works requests acceptance of donation of \$1,260 from Pet Food Express to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

### EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the Recommended Procedure for the Acceptance and Disbursement of Gifts, Bequests, or Devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation in the amount of \$1,260 from Pet Food Express and to send a letter of appreciation for the generous contribution.

### FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	A donation in the amount of \$1,260 has been received by the Napa County Animal Shelter from Pet Food Express. The donation will be deposited in the Shelter operating fund: Fund: 5040, Org: 5040000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This donation will support Animal Shelter operations.
Is the general fund affected?	No
Future fiscal impact:	No impact to future fiscal years.
Consequences if not approved:	The donation will be returned to the donor and the Animal Shelter would not benefit from this gift.
County Strategic Plan pillar addressed:	Effective and Open Government

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Pet Food Express has donated \$1,260 to the Animal Shelter to assist with general operations. Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.