

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda

Tuesday, May 7, 2024

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org.

Your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing May 12-18, 2024 as “Peace Officer Memorial Week” in Napa County. (No Fiscal Impact) [24-669](#)
- B. Presentation of a Proclamation recognizing May 2024 as “Mental Health Awareness Month” in Napa County. (No Fiscal Impact) [24-396](#)
- C. Presentation of a Proclamation recognizing May 2024 as “Historic Preservation Month” in Napa County. (No Fiscal Impact) [24-571](#)
- D. Presentation of a Proclamation recognizing May 2024 as “Wildfire Preparedness Month” in Napa County. (No Fiscal Impact) [24-671](#)

5. CONSENT CALENDAR - SPECIAL DISTRICTS**Napa Berryessa Resort Improvement District**

- A. Approve a Budget Amendment for the Napa Berryessa Resort Improvement District (NBRID) Woodhaven Sewer Lift Station Project. (Fiscal Impact: \$20,000 Expense, NBRID Fund, Not Budgeted; Discretionary) [24-703](#)
[4/5 vote required]

6. CONSENT CALENDAR**Agricultural Commissioner**

- A. Adopt a Resolution accepting the FY24-25 Engineer’s Report for the Napa County Winegrape Pest & Disease Control District, set a public hearing with respect to notice requirements for the proposed assessment, and designate County staff to answer any questions pertaining to the proposed assessment. (Fiscal Impact: \$568,812 Revenue; Pest District Fund; Mandatory) [24-730](#)

Attachments: [Resolution](#)
[Engineer's Report](#)
[Engineer's Report - Exhibit "E"](#)

Auditor-Controller

- B.** Accept and file the report for the property tax administrative fee cost allocation to public entities in Napa County for Fiscal Year 2023-24 for services rendered in Fiscal Year 2022-23. (Fiscal Impact: \$578,783 Revenue, Budgeted, Mandatory) [24-538](#)

Attachments: [Report](#)

Clerk of the Board

- C.** Approval of minutes from the April 23, 2024 regular meeting. (No Fiscal Impact) [24-759](#)

Attachments: [April 23, 2024](#)

- D.** Appointment of William Molinari to the Napa County Assessment Appeals Board to represent Certified Public Accountant/Public Accountant with a term of office to commence immediately and expire on September 7, 2026. (No Fiscal Impact) [24-760](#)

Attachments: [Molinari Application](#)

- E.** Appointment of Heather M. Luna and Barbara J. Wiggins to the Napa County Commission on Aging to represent Organization Concerned with Older Adults with terms of office to commence immediately and expire on September 30, 2024. (No Fiscal Impact) [24-762](#)

Attachments: [Luna Application](#)
[Wiggins Application](#)
[Letter of Recommendation](#)

County Counsel

- F.** Adopt a Resolution updating the procedure for the preparation and adoption of amendments to Napa County's Conflict of Interest Code (No Fiscal Impact; Discretionary) [24-550](#)

Attachments: [Resolution](#)

County Executive Office

- G.** Adopt a Resolution to Amend the bylaws for the Veterans' Commission for administrative updates and to clarify officer roles. (No Fiscal Impact) [24-621](#)

Attachments: [Resolution](#)
[Bylaws \(redline\)](#)
[Bylaws \(clean\)](#)

Health and Human Services Agency

- H.** Approve and authorize Amendment No. 2 to Agreement No. 190166B with Ever Well Health Systems, LLC, to increase the contract maximum by \$350,000 for a new annual contract maximum of \$600,000 for Fiscal Year 2023-2024, and each subsequent renewal, for the provision of adult residential services for various levels of mental health needs. (Fiscal Impact: \$600,000 Expense; Health and Human Services Agency Fund, Behavioral Health Division; Budgeted; Mandatory). [24-336](#)
- Attachments:** [Agreement](#)
- I.** Approve and authorize Amendment No. 1 to Agreement No. 230351B with Community Resources for Children (CRC) to increase the contract maximum by \$399,309 for a new annual contract maximum of \$1,000,000; replace Exhibit A (Scope of Work) to align with Civil Rights regulations; and replace Exhibit B (Compensation) to reflect the increase to the contact maximum for the California Work Opportunity and Responsibility to Kids (CalWORKs) Stage One child care program. (Fiscal Impact: \$1,000,000 Expense; Health and Human Services Agency Fund, Self Sufficiency Services Division; Budgeted; Mandatory). [24-673](#)
- Attachments:** [Agreement](#)
- J.** Approve and authorize Amendment No. 1 to Agreement No. 230307B with Department of Health Care Services (DHCS) to incorporate revised exhibits to the Medi-Cal Mental Health Plan zero-dollar agreement for the original term of July 1, 2022 through June 30, 2027. (No Fiscal Impact). [24-690](#)
- Attachments:** [Agreement](#)
- K.** Approve and authorize Amendment No. 1 to Agreement No. 170142B with Department of Health Care Services (DHCS) regarding performance conditions and requirements, extending the term of the current zero-dollar agreement one year through June 30, 2025. (No Fiscal Impact). [24-692](#)
- Attachments:** [Agreement](#)

- L. Approve and authorize Amendment No. 4 to Agreement No. 170263B with SmithWaters Group, to increase the contract maximum by \$15,000 for a new annual contract maximum of \$135,000 for Fiscal Year 2024-2025, and each subsequent renewal, for the provision of mandated mental health Patients' Rights advocacy services. (Fiscal Impact: \$135,000 Expense; Health and Human Services Agency Fund, Behavioral Health Division; Budgeted; Mandatory). [24-733](#)

Attachments: [Agreement](#)

Housing & Homeless Services – Division of CEO's Office

- M. Adopt a Resolution regarding the assessments for County Service Area No. 4 (CSA No. 4) to accept the Engineer's Report; set a public hearing for June 4, 2024; direct the Clerk of the Board to comply with applicable notice requirements; and designate Alex Carrasco of the Housing & Homeless Services Division as the person to answer questions. (Fiscal Impact \$663,614 Revenue, County Service Area No. 4 Fund, Budgeted, Discretionary) [24-457](#)

Attachments: [Resolution](#)
[Engineer's Report FY 24-25](#)
[CSA 4 Assessment Roll](#)

Human Resources – Division of CEO's Office

- N. Adopt a Resolution to amend the Table and Index of Classes to add a new Information Security Analyst classification and amend the Departmental Allocation List for Information Technology Services, effective May 11, 2024, with no net increase of full-time equivalents. (Fiscal Impact: \$26,200 annual expense; Information Technology Services Fund; Budgeted; Discretionary) [24-756](#)

Attachments: [Resolution](#)

- O. Adopt a Resolution to amend the Director of Planning, Building, and Environmental Services salary to reflect an increase, effective February 17, 2024, as authorized by Napa County Ordinance Code Sections 2.50.032 and 2.100.400. (Fiscal Impact: \$15,300 annual expense; General Fund; Budgeted; Discretionary) [24-779](#)

Attachments: [Resolution](#)

Information Technology Services – Division of CEO’s Office

- P.** Approve and authorize Amendment No. 2 to Agreement No. 170548B with Iron Mountain Information Management, LLC., increasing appropriations by \$20,000 for a new maximum of \$75,000 per year, for continued offsite tape storage and asset disposition services. (Fiscal impact: \$75,000 Expense, ITS Fund, Budgeted; Discretionary) [24-583](#)
- Attachments:** [Agreement](#)
- Q.** Approve a Budget Amendment and increase Capital Improvement Project 24006, “Board Chambers A/V Upgrade” PW 23-36 in the amount of \$75,000 to purchase additional equipment and install additional HVAC equipment; authorize the purchase of a capital asset for a closed captioning encoder; authorize a waiver of competitive bidding and a sole source award to Link Electronics. (Fiscal Impact: \$75,000 Expense; Public Television Educational and Governmental Fund; Not Budgeted; Discretionary) [24-736](#)
- [4/5 vote required]
- R.** Approve and authorize Amendment No. 1 to Agreement No. 240184B with Infoverity, U.S. Inc., to repurpose unused project travel budget of \$55,000 for extended post Go-Live support services related to the Master Data Management solution. (No Fiscal Impact) [24-757](#)
- Attachments:** [Agreement](#)

Public Works

- S.** Approve and authorize creation of Capital Improvement Project 24028 for the “Atlas Peak Generator Replacement Project” PW 24-21 and approval of a Budget Amendment in the amount of \$50,000 for design, plans specification, and project bidding services needed to support replacement of the generator at the Atlas Peak Communications Facility. (Fiscal Impact: \$50,000 Expense; Accumulated Capital Outlay; Not Budgeted; Discretionary) [24-553](#)
- [4/5 vote required]
- Attachments:** [Budget Summary](#)
- T.** Approve and authorize Agreement No. 240353B with the State of California Department of Transportation for the term July 1, 2023 through June 30, 2024, providing revenue in the amount of \$337,648 to the County Roads Fund for general transportation purposes. (Fiscal Impact: \$337,648 Revenue; Roads Fund; Budgeted; Discretionary) [24-647](#)
- Attachments:** [Agreement](#)

- U. Approve the Plans and Specifications for the “Redwood Road 5.76 Slide Repair Project,” and authorization to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal impact) [24-652](#)
- Attachments:** [Budget Summary](#)
- V. Award of Construction Contract to Ashron Construction and Restoration, Inc. of Galt, California in the amount of \$388,500 for the “2023 Annual Bridge Repairs, RDS 23-11R”, and approve a Budget Amendment. (Fiscal Impact: \$124,200 Expense; SB1 Non-Operating Special Revenue Fund (SRF); Not Budgeted; Discretionary) [4/5 vote required] [24-665](#)
- Attachments:** [Budget Summary](#)
- W. Approve the Plans and Specifications for the “2024 Annual Guardrail Repair, RDS 24-02” and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [24-689](#)
- Attachments:** [Budget Summary](#)
[Guardrail List](#)
- X. Adopt a Resolution certifying to the State Department of Transportation, the total mileage of Napa County maintained roads as of April 2024 in accordance with the provisions of California Streets and Highways Code section 2121. (No Fiscal Impact) [24-731](#)
- Attachments:** [Resolution](#)
[Exhibit A](#)
- Y. Authorize submission of an application for an Active Transportation Infrastructure Investment Program (ATIIP) Grant; approve a Budget Amendment of \$178,170; and approve and authorize Amendment No. 3 to Agreement No. 240200B with Kimley-Horn to provide consultant services to prepare an environmental impact report for the Napa Valley Vine Trail (NVVT) segment from Yountville through St. Helena. (Fiscal Impact: \$178,170 Expense; Accumulated Capital Outlay (ACO); Not Budgeted; Discretionary). [4/5 vote required] [24-742](#)
- Attachments:** [Agreement](#)
[Budget Summary](#)

- Z.** Approve the Plans and Specifications for the “Pope Valley Paving Project” and authorize the advertisement for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [24-743](#)
- AA.** Award of Construction Contract to O.C. Jones and Sons, Inc. of Berkeley, California in the amount of \$1,779,579 for the “Measure T Yountville Cross Road and Finnell Road Paving Project,” RDS 24-10, and approve a Budget Amendment. (Fiscal Impact: \$1,995,656 Expense; Measure T Special Revenue Fund; Not Budgeted; Discretionary)
[4/5 vote required] [24-753](#)
- Attachments:** [Budget Summary](#)
[Bids Received](#)
- AB.** Approve a Budget Amendment to appropriate funding from SB-1 Non-Operating Special Revenue Fund for the “Zinfandel Bridge Approach Scour Project.” (Fiscal Impact: \$100,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not budgeted; Discretionary)
[4/5 Vote Required] [24-761](#)

Sheriff

- AC.** Approve a Budget Amendment increasing appropriations in the Office of Emergency Services Grants budget capital assets with offsetting revenue from the Fiscal Year 2020 Homeland Security Grant Program. (Fiscal Impact: \$25,000 Expense and Revenue; General Fund; Not Budgeted; Mandatory)
[4/5 vote required] [24-684](#)

- 7. PUBLIC COMMENT**
For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)
- 8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
- 9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**
- 10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

11. ADMINISTRATIVE ITEMS**Agricultural Commissioner**

- A. Receive a presentation of the annual Crop Report for 2023. (No Fiscal Impact) [24-704](#)

County Executive Office

- B. Approve and authorize the transmission of a position letter expressing support for California Senate Bill 1031, by Senators Scott Wiener and Aisha Wahab. (No Fiscal Impact) [24-769](#)
[UNANIMOUS VOTE REQUIRED]

Attachments: [SB 1031](#)

County Fire Department

- C. Receive a presentation on the fire resiliency vision for Napa County and an analysis of current fire prevention efforts. (No Fiscal Impact) [24-763](#)
- D. Receive a presentation on the status of the 2022 Building Resilient Infrastructure and Communities Grant application. (No Fiscal Impact) [24-784](#)

Sheriff

- E. Sheriff to present the Napa County Sheriff's Office 2023 Annual Report and information regarding emergency preparedness, response, and disaster recovery. (No Fiscal Impact) [24-432](#)

12. PUBLIC HEARING - SPECIAL DISTRICTS**13. PUBLIC HEARINGS****Sheriff**

- A. PUBLIC HEARING - Law Enforcement Equipment [24-368](#)

Introduction and intention to adopt a Napa County Ordinance reviewing and approving previously adopted Ordinance No. 1476 relating to the Sheriff's Office military equipment use policy pursuant to AB 481. (No Fiscal Impact)

Attachments: [Ordinance](#)
[Exhibit A](#)
[Ordinance No. 1476](#)
[Policy No. 704](#)

Planning, Building and Environmental Services (PBES)

- B.** PUBLIC HEARING - Hyperion Vineyard Holdings (A.K.A. KJS Investment Properties and Sorrento Inc.) Appeal No. P23-00350-APL [24-105](#)

Move to continue the public hearing for an appeal filed by Center for Biological Diversity (Appellant) of the KJS Investment Properties and Sorrento Inc. (Applicant) Agricultural Erosion Control Plan No. P17-00432-ECPA approved by the Director of the Napa County Planning, Building and Environmental Services (PBES) Department on November 3, 2023. (No Fiscal Impact)

(PUBLIC HEARING OPENED AND CONTINUED FROM FEBRUARY 27, 2024. APPELLANT, APPLICANT, AND STAFF REQUEST A CONTINUANCE TO JUNE 25, 2024 AT 2:00 PM.)

Attachments: [Request for Continuance Letter](#)

County Counsel

- C.** PUBLIC HEARING - Conflict of Interest Code [24-781](#)

Adopt a Resolution updating the Napa County Conflict of Interest Code. (No Fiscal Impact)

(CONTINUED FROM APRIL 9, 2024)

Attachments: [Resolution](#)
[Conflict of Interest Code - redline](#)

14. CLOSED SESSION

- A.** CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) [24-782](#)

Agency Designated Representatives:
Christine Briceño, Director of Human Resources
Employee Organization: SEIU Local 1021 - NAPE
(Public Services Employee Unit and
Supervisory Unit of the Napa County)
Unrepresented Employees: Non-Classified, Management and
Confidential Employees of the Napa County (Excluding Elected Officials)

15. ADJOURNMENT**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 21, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MAY 3, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board